

**Greenbelt City Council
Work Session**

Election Issues

July 5, 2017

8:00 p.m.

**MultiPurpose Room
Greenbelt Community Center**

Agenda

- Voting Age
- Selection of Mayor
- Election Wards
- Resident vs. Citizen Voting
- Other Items

**CITY OF GREENBELT, MARYLAND
MEMORANDUM**

TO: City Council

VIA: Nicole C. Ard
City Manager

FROM: David E. Moran
Assistant City Manager

DATE: May 31, 2017 (updated June 29, 2017)

SUBJ: Voting Age Change (16 & 17) for Municipal Elections

Background

At its meeting on August 10, 2016, Council accepted Youth Advisory Committee (YAC) Report #2015-1 which recommends that the City lower the voting age for municipal elections to allow for 16 and 17 year olds to vote in City elections. The question of allowing 16 and 17 year olds to vote in City elections was included in the 2015 Community Questionnaire. Results of the questionnaire indicated that 77% of respondents did not support lowering the voting age.

Council held a work session with the Youth Advisory Committee (YAC) on November 2, 2016. Following this meeting YAC conducted a survey of youth where 87% favored lowering the voting age.

At its regular meeting on November 28, 2016, Council referred the report to the Community Relations Advisory Board (CRAB) and Advisory Committee on Education (ACE) for consideration. Council requested that once the CRAB and ACE reports were received, a hearing be scheduled as part of a regular meeting to obtain public comment. Both CRAB and ACE recommend the voting age be lowered.

Council held a Public Hearing on May 22, 2017, and further considered this item. Council directed staff to research the necessary steps to implement such a changes.

Other Jurisdictions

Takoma Park granted 16 and 17 year olds the right to vote in its municipal elections in 2013 and Hyattsville in 2015. In both cities, candidates for Mayor and Council must be at least 18 years of age. Glenarden enacted a Charter Amendment in November of 2016 allowing 16 and 17 year olds to vote. In Glenarden Council Members must be 21 years of age. These appear to be the only jurisdictions in the United States which allow voting at age 16 for municipal elections.

Charter Amendments

The City Charter and City Code use the term qualified voter. Section 15 defines qualified voter as “any person who is a resident of the City of Greenbelt and who is duly registered with Prince George’s County under the applicable provisions of Article 33 of the Annotated Code of Maryland.” [Article 33 is now The Election Law Article.] If Council wishes to allow 16 and 17 year olds to vote, Section 15 of the Charter would have to be amended.

The term “qualified voter” is used seven places in the Charter and two places in the Code as indicated in the table below. Council would need to decide if these new voters are eligible (i.e., sign a nominating petition, run for Council, serve on the Employee Relations Board and the Board of Elections, etc.). If it is Council’s intention to treat 16 and 17 year olds exactly as other voters, then no further changes are needed. If Council wishes to establish an age above 16 as to these other eligibilities, then additional sections would have to be amended.

Document	Section	Title
City Charter	12	Employee Relations Board
	15	Voters
	16	Board of Elections
	19	Registration List
	20	Nominations
	27	Absentee Voting
	27a	Early Voting
City Code	8-4	Absentee Voting
	8-13	Early Voting

Given the approaching 2017 City Election, any change should be made quickly. Any Charter Amendment can be petitioned to referendum and does not become effective for 50 days. The nomination process begins on August 21 and concludes on September 25. If Council wishes to allow 16 and 17 year olds to vote and sign nomination petitions, such an amendment should be introduced on June 19 and adopted on July 10. Following this schedule, the amendment would become effective August 29 if not petitioned to referendum.

Potential Charter Language

Based on Council's direction, the necessary Charter Amendment(s) can be prepared and presented for introduction at the next regular meeting. If only Section 15 is amended the language could read "is registered with Prince George's County and at least 16 years of age. If Council wishes to establish a higher minimum age for some of the other sections of the Charter, the language could read "qualified voter at least 18 years of age on or before the next City Election.

Referendum Questions

Several Council Members also discussed placing this issue on the November ballot as a referendum question. If Council wishes to place any referendum questions on the ballot, Section 14 of the Charter requires that Council adopt a Resolution by Monday, October 12. This Resolution must contain the exact wording of the question being submitted to the voters.

Section 12 Employee Relations Board

(a) *Members; appointment.* There shall be an employee relations board consisting of five (5) members who shall be appointed by the council. Members of the employee relations board shall be qualified voters of the city; and no member of this board shall hold any other elective or appointive office in the city government.

Members of the employee relations board shall serve for a term of three (3) years, or until their successors have been appointed. The three (3) members presently serving on the board shall continue to serve until the expiration of their current term. Of the two (2) new members, one (1) shall initially be appointed to serve for a term of two (2) years; and one (1) shall be appointed for a term of three (3) years. Members of the employee relations board may be reappointed for subsequent terms. The council shall designate one of the members as chairman. Vacancies in an unexpired term shall be filled by the council by appointment for the remainder of the term.

(b) *Removal.* A member of the employee relations board may be removed by council for cause only and after being given a written statement of the charges against him and a public hearing on the charges if he so requests. A certified copy of the charges and a transcript of the record shall be filed with the city clerk.

(c) *Quorum, procedure.* Three (3) or more members shall constitute a quorum to do business and conduct hearings, but a less number may adjourn from time to time. Meetings of the board shall be convened at the call of the chairman or at the request of any three (3) members of the board. The chairman shall preside at meetings.

The board shall select from among its members a vice chairman who shall serve as chair in the absence of the chairman. In the absence of the chairman and vice chairman, the members present shall select an acting chairman.

The affirmative vote of a majority of the members shall be necessary for the adoption of any resolution put to the board. Only those members present at a hearing of the board are empowered to render, by an affirmative vote of the majority of the hearing panel, findings, recommendations and/or decisions relating to the matter heard.

Members of a hearing panel may request a meeting of the entire board, which shall be granted by the chairman, to discuss its proposed findings, recommendations, and/or decisions, but the board shall not have the power to override the actions of the hearing panel.

The board shall adopt its own by-laws and amendments thereto, subject to approval by the city council.

(d) *Powers.* The board shall have power and shall be required to:

- (1) Conduct hearings, public or private, if requested by the employee, in accordance with the provisions of section 36 of this charter as amended.
- (2) Hear grievance complaints arising out of classification, reclassification, or any unreasonable, abusive, unfair, discriminatory, or oppressive treatment or working conditions or any reprisal arising out of any grievance complaints or testimony before the employee relations board and to

ELECTIONS

Sec. 14. Generally.

(a) *Council elections.* The regular election for members of the city council shall be held on the first Tuesday following the first Monday of November in odd-numbered years. All elections shall be nonpartisan.

(b) *Referendum.* By resolution, the council shall direct to be placed upon the ballot for any regular council election or duly called special election such questions as may be required to be submitted to the voters by this charter or the laws of Maryland and such questions as it may choose to submit to the voters. The resolution, which shall be adopted not later than the sixth Monday preceding a regular council election or at the time a special election is called, shall include the exact wording of each question to be submitted to the voters.

(c) *Special elections.* The city council, or board of elections when authorized by this charter, shall order the holding of a special election and shall fix the time of the election. Special elections shall be held only for purposes authorized by this charter or the laws of the State of Maryland. Insofar as they may be applicable, special elections shall be subject to the provisions of this charter relating to regular council elections.

(d) *Notice of elections.* The city clerk shall give at least twenty-one (21) days' notice of every election by an advertisement published in a newspaper of general circulation in the city. No special election shall be set for a time that does not allow the city clerk to give the notice as required herein. (1937, Ch. 532, § 12, Char. Am. Res. No. 89, 6-8-66; Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1986-1, § 1, 10-7-86; Char. Am. Res. No. 1990-1, § 1, 12-17-90; Char. Am. Res. No. 2002-2, § 3, 1-28-02)

Sec. 15. Voters.

A *qualified voter* within the meaning of this charter shall be any person who is a resident of the City of Greenbelt and who is duly registered with Prince George's County under the applicable provisions of Article 33 of the Annotated Code of Maryland; provided that eligibility to vote in any city election shall be subject to applicable registration deadlines as set forth in the charter and code of the city. (1937, Ch. 532, § 13; 1949, Ch. 583; Char. Am. Res. No. 90, 6-8-66; Char. Am. Res. No. 1971-3, § 1, 5-17-71; Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1990-1, § 1, 12-17-90)

Sec. 16. Board of elections--Generally.

(a) *Appointment.* There shall be a board of elections consisting of five (5) members who shall be appointed by the city council. The members shall be appointed for a term ending on the third Monday of January in even numbered years or until their successors are appointed. Members shall serve for a term of four (4) years, or until their successors are appointed; except that, of the members first appointed, three (3) shall be appointed for a term expiring on the third Monday in January, 1978; and two (2) shall be appointed for a term expiring on the third Monday in January, 1976.

Members of the board of elections shall be *qualified voters* of the city and shall not hold or be candidates for any elective office in government (federal, state, or local) during their term of office. The board shall elect one of its members as chairman who shall serve at the pleasure of the board until a successor

2. Between the close of business of the Monday of the calendar week immediately preceding the week in which the day of the special election has been set and the close of the polls on the day of such special election, or runoff election, if any.

(d) The city clerk shall give at least ten (10) days' notice prior to the close of the registration dates for city elections as set forth in (c)1. and 2. above. Such notice shall be in the form of an advertisement published in a newspaper of general circulation within the city.
(Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1977-1, § 1, 2-7-77; Char. Am. Res. No. 1990-1, § 1, 12-17-90)

Sec. 19. Registration list.

(a) *Implementation plan for universal registration.* Not less than six (6) months prior to a council election, and immediately upon the call for a special election, the city clerk, who is designated the municipal liaison for the City of Greenbelt, shall submit to the board of elections of Prince George's County a request for the development of a plan and schedule to implement universal registration, in accordance with the provisions of Section 3 of Article 33 of the Annotated Code of Maryland (1957 as amended).

The plan shall include, but not be limited to, provisions for:

1. Identifying the city's boundaries and precinct boundaries;
2. Obtaining, updating, and maintaining in the county's files the voter history of registrants who vote in city elections; and updating and maintaining any changes to the city's boundaries or precincts;
3. Establishing the county's deadline for accepting registration applications from city residents for inclusion in the city's voter registration list for a city election;
4. Determining the format of the voter registration list, including voter history and data for city registrants, and the timing for providing this list to the city by the Prince George's County supervisor of elections;
5. Furnishing to the city ninety (90) days prior to the date of a regular election, or within one week of the call for a special election, a preliminary list of registered voters residing within the city at such time, and separate listings of the names of voters who have been a) removed from or b) added to the list of **qualified voters** since the last regular council election of the city;
6. Notifying the supervisor of elections of Prince George's county within twenty (20) days after receipt of the preliminary list of registered voters of any potential or known errors in the list, including residency of registered voters.
7. Developing procedures for obtaining additional copies of registration lists or parts thereof in the form of printed lists, mailing labels, and/or floppy disks or other computerized data.

(b) *Posting of list.* It shall be the duty of the city clerk before every municipal election to:

1. Post the current registration list together with a list of all names added or removed since the last regular council election in a public place or places within the boundaries of the city by the twelfth Monday preceding the date of any regular council election.
2. Post at least three (3) weeks preceding the date of the regular council election a supplemental list of all names added or removed since the posting of the registration list in all locations at which the registration list was posted.
3. Post in a public place within the city not more than ten (10) days after a special election has been called by the city council or board of elections the registration list for the last regular council election and a supplemental list of names added or removed since the last regular council election and, upon the close of the registration list prior to the special election, post another list of names added or removed since the previous posting.

(c) *Copies; availability to public.* The city clerk shall provide, without charge, to the chairman of the board of elections of Greenbelt a copy of each registration list and each list of names added to or deleted from the list which is required to be posted by this charter, and may provide the other members of the board, the city council, and certified candidates for the office of city council the copies as well.

Any person may make application for a copy or copies of the registration list or parts thereof to the supervisor of the board of elections of Prince George's County. Any person, with reasonable notice to the city clerk, shall be permitted to examine and to copy, without the payment of any service charge, the names and addresses from the registration list for any purpose relating to a city election. Each application for examination or copying of registration lists at the office of the city clerk shall be accompanied by a sworn or affirmed statement of the applicant, declaring that the information obtained from the list will not be used for purposes of commercial solicitation or other business purposes.

(Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1986-3, § 1, 10-7-86; Char. Am. Res. 1990-1, § 1, 12-17-90)

Sec. 20. Nominations.

(a) Any **qualified voter** may be nominated for the office of member of council upon filing at the office of the city clerk a nominating petition signed by not fewer than fifty (50) voters, a written acceptance of the nomination, and such other statements as may be required by this charter or by law. Upon the finding by the city clerk that the nomination petition, the written acceptance, and such other statements as may be required are in order, the name of such nominee shall be authorized to be placed upon the ballot.

(b) The signatures of the nomination petition need not all be appended to one (1) paper, but to each separate paper there shall be attached an affidavit of the circulation thereof, stating the number of signers of such paper and that each signature appended thereto was made in the affiant's presence and is, to the best of the affiant's knowledge, the signature of the person whose name it purports to be. With each signature shall be stated the place of residence of the signer, giving the street name or numbers or other description sufficient to identify the same. The provisions of this paragraph shall be mandatory and not discretionary.

(c) The form of the nomination petition shall be substantially as follows:

(Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1986-3, § 1, 10-7-86)

Sec. 24. Conduct of elections.

The council shall determine the number of precincts and their boundaries and make all needful rules and regulations, not inconsistent with this charter, or the laws of Maryland, for the conduct of elections, for the prevention of frauds in elections, and for the recount of ballots in case of doubt or fraud. Not later than the twelfth Monday preceding each regular council election, and within seven (7) days after a resolution has been adopted setting the time for a special election, the board of elections shall designate a suitable place or places for voting and suitable procedures for the casting and counting of ballots. Upon the board's designation, the city clerk shall arrange to provide the necessary polling places and voting equipment.

The council, by resolution, shall authorize the number of clerks and judges of elections in each precinct and shall provide for their compensation. The board of elections shall appoint as many competent persons as may be authorized to act as clerks or judges of election. Said judges or clerks, before entering upon their duties as such, shall swear or affirm and subscribe thereto to faithfully, honestly, and without prejudice or partiality perform each and every duty required of them, and such documents shall be filed with the city clerk.

(Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1986-3, § 1, 10-7-86)

Sec. 25. Watchers and challengers.

Any regularly nominated candidate may appoint in writing one person and one alternate to represent him as both watcher and challenger at each voting place. Any persons so appointed shall have all the rights and privileges prescribed by ordinances enacted by the city council and by law of the State of Maryland for other watchers and challengers at any election in the County of Prince George's.

(Char. Am. Res. No. 1975-3, § 1, 4-7-75)

Sec. 26. Voter identity.

Upon satisfying the judges of election of his or her identity any person whose name properly appears on the registration list provided by the supervisor of elections of Prince George's County may vote.

(Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1990-1, § 1, 12-17-90)

Sec. 27. Absentee voting.

Any **qualified voter** of the City of Greenbelt may vote by absentee ballot. The procedures for applying for, casting, and counting absentee ballots shall be established by ordinance.

(Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 2005-1, § V, 7-11-05)

Sec. 27a. Early voting.

Any **qualified voter** of the City of Greenbelt may vote by Early Voting. The procedures for casting and counting early votes shall be established by ordinance.

(Res. No. 2009-1, § II, 6-22-09)

Sec. 28. Vote count.

Chapter 8

ELECTIONS*

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- * **Charter References:** Elections, § 14 et seq.
State Law References: Election code, Anno. Code of Md., Art. 33, § 1-1 et seq.
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Art. I. In General, §§ 8-1--8-20

Art. II. Campaign Contributions and Expenditures, §§ 8-21--8-26

ARTICLE I.

IN GENERAL

Sec. 8-1. Precincts.

For purposes of city elections, the city shall be divided into five (5) precincts, and the boundaries of each precinct shall be the same as those established by the county for those portions of precincts 3, 6, 8, 13 and 18 of the Twenty-first Election District located within the city.
(Code 1971, § 7-1; Ord. No. 1300, 6-22-09)

Sec. 8-2. Voter registration.

(a) Registration of persons wishing to vote in city elections shall be made in accordance with the provisions of section 18 of the charter.

(b) Reserved.

(Code 1971, § 7-2; Ord. No. 907, 3-23-81; Ord. No. 1109, 8-16-93)

Sec. 8-3. Polling places; maintenance of registration records.

The board of elections, by motion before each election, shall designate the polling place for each precinct; and the city clerk shall include in any notices of election the location of the polling place for each precinct. The city clerk shall maintain voter registration records for each precinct, and all voters shall be required to cast their ballot at the polling place for the precinct in which they reside.

Sec. 8-4. Absentee voting.

(a) Residents of the city who are **qualified voters** registered with the Prince George's County Board of Elections have the right to vote by absentee ballot in municipal elections, as provided in this section.

(b) For purposes of this Code, an "absentee ballot" is a ballot not used in a polling place, and "election day" means the day of a municipal election.

apart from any other message, an authority line that states the name and address of the person, treasurer, or campaign manager responsible for the publication or distribution of the same.

- (c) The authority line need state only the name and title of the responsible person if:
 - (1) The name and address of the responsible person has been filed with the city clerk; or
 - (2) The campaign material item is too small to include all the information specified in paragraph (b) of this section in a legible form.

(d) Campaign material that is published or distributed in support of or in opposition to a candidate without being authorized by the candidate shall include the following statement: "This message has been authorized and paid for by (name of payer or any organization affiliated with the payer), (name and title of treasurer or president). This message has not been authorized or approved by any candidate."

(e) Any person who violates this section shall be guilty of a misdemeanor and subject to the penalties in chapter 1.

(Ord. No. 1260, 8-8-05)

Editors Note: Ordinance No. 1260, adopted August 8, 2005 amended § 8-10 in its entirety to read as herein set out. Former § 8-10 pertained to literature and derived from § 12-3 of the 1971 Code.

State Law References: Similar provisions, Anno. Code of Md., Art. 33, § 26-16(7).

Sec. 8-11. Conducting electioneering activities near polling places.

No person may canvass, electioneer or post any campaign literature or material in a polling place or within a one hundred fifty-foot radius from the entrance and exit of the building closest to that part of the building in which voting occurs.

(Ord. No. 1077, 10-28-91; Ord. No. 1261, 8-8-05)

Editors Note: Ord. No. 1077, adopted Oct. 28, 1991, did not specifically amend this Code; hence, inclusion of its provisions as § 8-11 herein was at the discretion of the editor.

Sec. 8-12. Acceptance of nomination.

Any person accepting a nomination for office of member of the council shall file along with the nominating petition an affidavit containing a sworn statement, providing at least the candidate's name, date of birth, residence address and social security number. The statement shall be made on forms provided by the city clerk and approved by the city solicitor. Any candidate who fails to comply with the filing requirements contained herein, or files a false statement shall be deemed unqualified and the board of elections shall remove that candidate's name from the ballot prior to election.

(Ord. No. 1129, 12-12-94)

Sec. 8-13. Early voting.

(a) Residents of the city who are **qualified voters** registered with the Prince George's County Board of Elections have the right to vote by early voting in municipal elections, as provided in this section.

(b) For purposes of this Code, an "early voting ballot" is a ballot not used in a polling place on

**Greenbelt Youth Advisory Committee
Report to City Council**

Subject: Municipal voting age change

Discussion: After neighboring cities in Maryland lowered city voting ages, the committee evaluated how lowering the city voting age might work in Greenbelt. The committee outlined reasons why 16 years of age is ideal for beginning the voting process. In Maryland and specifically in Greenbelt at 16 years, youth are able to attain a driving permit, work with few restrictions, pay taxes, and are most likely taking the course "Local State and National Government."

The committee also believes that 16 is an ideal age for beginning the voting process because typically when one turns 18 there are big changes in lifestyle; whether that is moving out, working, and/or going to college. With dramatic changes, it can be difficult to tackle something new like voting, for all levels of government. The committee believes that voting before 18 is a stepping stone for future voting, which continues to have an absent youth influence. By lowering the city voting age, youth are more likely to get involved with government and politics.

In response to lowering the voting age, the committee hopes that the youth of Greenbelt are inspired to have a voice in local politics. The committee also believes that beginning this civic engagement is important for the future of Greenbelt. Finally, since many youth live in New Greenbelt, reducing the voting age will help increase voter participation in areas of Greenbelt currently underrepresented in local politics.

Recommendation: The Youth Advisory Committee recommends lowering the City of Greenbelt's voting age to 16.

Respectfully submitted,

Katia Cavigelli, Chair
Youth Advisory Committee

ADVISORY COMMITTEE ON EDUCATION

REPORT TO COUNCIL

SUBJECT: Voting at Age 16 in Greenbelt City elections

BACKGROUND: In their report 2015-1, the Youth Advisory Committee (YAC) recommended to Council that the voting age in Greenbelt City elections be lowered to age 16. Council referred the YAC report to the Advisory Committee on Education (ACE) for comments. The YAC report made their recommendation for these reasons: (1) Several neighboring municipalities have lowered their voting age to 16; (2) in Maryland, 16-year-olds are able to drive, work, pay taxes and are likely to take a High-School course in "Local, State and National Government"; (3) at age 18, people typically go through major life changes including leaving home and attending college; (4) the change is likely to increase participation in city elections from all areas of Greenbelt.

FINDING: YAC member Ema Smith is assigned as the liaison to ACE. At the ACE meeting on January 24, Smith presented the YAC report and showed some additional research including the results of a survey of ERHS students.

RECOMMENDATION: ACE discussed the YAC report and voted to support the YAC recommendation. Early voting will allow 16 and 17-year-olds to learn about voting and their local government at a time when they are still typically living at home. They would be able to discuss their choices with their parents or guardians. Voting in the municipal elections two years before they are eligible to vote in state or national elections will help to train future voters in their civic responsibilities.

Approved by ACE on 1/24/2017 with a vote of 6-0 with three members absent.

Report 2017-1
May 2, 2017

**COMMUNITY RELATIONS ADVISORY BOARD (CRAB)
REPORT TO CITY COUNCIL**

SUBJECT: Council Referral – Lower Voting Age to 16 for Municipal Elections

BACKGROUND: At the Regular Meeting on November 28, 2016, Council referred his matter to CRAB. The City’s Youth Advisory Committee (YAC) had recommended that the voting age be lowered from 18 to 16 for municipal elections.

DISCUSSION: CRAB considered and discussed this referral at meetings on March 21, April 11 and May 2. On March 21, a member of YAC attended the CRAB meeting to discuss YAC’s recommendation and answer questions. On April 10, two CRAB members attended a YAC meeting and briefly discussed this issue. As part of our consideration, CRAB reviewed data from a YAC survey in 2016 and the results of a question on the 2015 City Community Questionnaire. CRAB also reviewed information from the cities of Takoma Park and Hyattsville, who both allow municipal voting at age 16.

RECOMENDATION: The City should lower the voting age to 16.

Respectfully Submitted

Rick Ransom, Chair
Community Relations Advisory Board

Cindy Murray

From: Joe McNeal
Sent: Wednesday, December 14, 2016 4:03 PM
To: Michael McLaughlin; David Moran; Cindy Murray
Cc: Julie McHale
Subject: YAC Survey on the Voting Age
Attachments: YAC Survey on Voting Age 2016.pptx

Mike,

The Youth Advisory Committee conducted a survey on the question of lowering the voting age to 16 years. It is attached. Below are a few of the specifics on the survey.

- There were a total of 159 responses.
- The survey was conducted from November 26th to December 11th.
- YAC sent this to all students at ERHS and friends of YAC members.
- Roughly 80% of the respondents indicated they are residents of Greenbelt.
- Roughly 83% of the respondents indicated they were between the ages of 15 and 17.
- About 92% of the respondents indicated that if they could vote at age 16 or 17 they would.
- Approximately 87% of the respondents indicated that 16 and 17 year olds should be allowed to vote.

I expect that YAC will be preparing a report on this and forwarding it to City Council. In the meantime, they plan to bring the results of this survey to future CRAB and ACE meetings as part of their discussions.

Sincerely,

*Joe McNeal, CPRP / AFO
Assistant Director of Recreation Operations*

CITY OF GREENBELT
25 CRESCENT ROAD
GREENBELT, MARYLAND 20770
OFFICE (301) 397-2200
FAX (301) 397-2203

Greenbelt Youth Voting Survey

Sunday, December 11, 2016

Powered by  SurveyMonkey

159

Total Responses

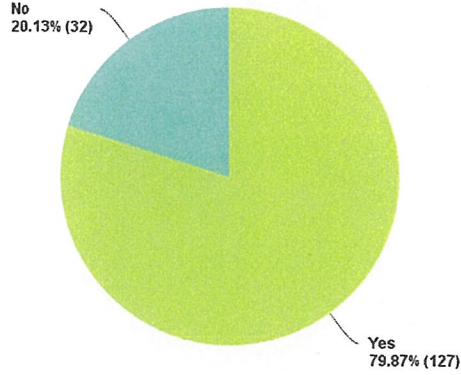
Date Created: Saturday, November 26, 2016

Complete Responses: 159

Powered by  SurveyMonkey

Q1: Are you a Greenbelt resident?

Answered: 159 Skipped: 0



Powered by SurveyMonkey

Q1: Are you a Greenbelt resident?

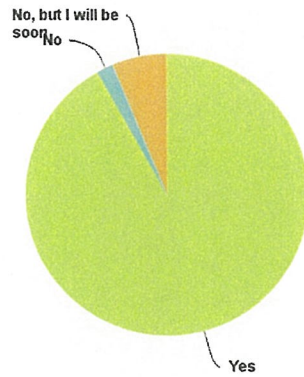
Answered: 159 Skipped: 0

Answer Choices	Responses	
Yes	79.87%	127
No	20.13%	32
Total		159

Powered by SurveyMonkey

Q2: Are you a U.S. citizen?

Answered: 159 Skipped: 0



Powered by SurveyMonkey

Q2: Are you a U.S. citizen?

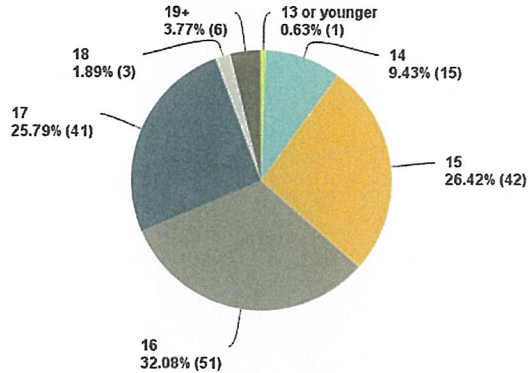
Answered: 159 Skipped: 0

Answer Choices	Responses	
Yes	91.82%	146
No	1.89%	3
No, but I will be soon	6.29%	10
Total		159

Powered by SurveyMonkey

Q3: How old are you?

Answered: 159 Skipped: 0



Powered by SurveyMonkey

Q3: How old are you?

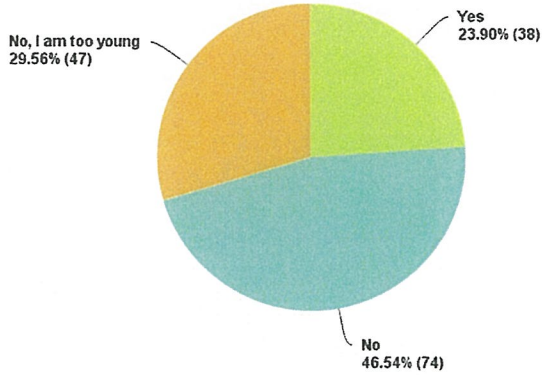
Answered: 159 Skipped: 0

Answer Choices	Responses	
13 or younger	0.63%	1
14	9.43%	15
15	26.42%	42
16	32.08%	51
17	25.79%	41
18	1.89%	3
19+	3.77%	6
Total		159

Powered by SurveyMonkey

Q4: Are you registered to vote? (You can legally register starting at 16)

Answered: 159 Skipped: 0



Powered by SurveyMonkey

Q4: Are you registered to vote? (You can legally register starting at 16)

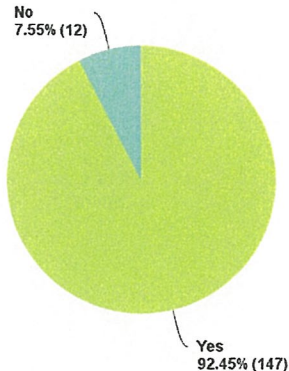
Answered: 159 Skipped: 0

Answer Choices	Responses	
Yes	23.90%	38
No	46.54%	74
No, I am too young	29.56%	47
Total		159

Powered by SurveyMonkey

Q5: If you are younger than 18, would you vote at age 16 or 17? If you are an adult, would you have voted at 16 or 17 if you had the opportunity?

Answered: 159 Skipped: 0



Powered by SurveyMonkey

Q5: If you are younger than 18, would you vote at age 16 or 17? If you are an adult, would you have voted at 16 or 17 if you had the opportunity?

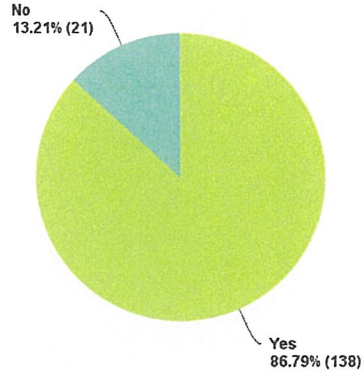
Answered: 159 Skipped: 0

Answer Choices	Responses	
Yes	92.45%	147
No	7.55%	12
Total		159

Powered by SurveyMonkey

Q6: Do you think 16 and 17 year olds should be allowed to vote?

Answered: 159 Skipped: 0



Powered by SurveyMonkey

Q6: Do you think 16 and 17 year olds should be allowed to vote?

Answered: 159 Skipped: 0

Answer Choices	Responses	
Yes	86.79%	138
No	13.21%	21
Total		159

Powered by SurveyMonkey

Current Questions

1. Would an economic development strategy benefit the City?		
	N	%
Yes	771	81%
No	73	8%
No response	110	12%
Total	954	100%

2. Should the City lower its voting age to 16?		
	N	%
Yes	186	19%
No	731	77%
No response	37	4%
Total	954	100%

3. Should the City continue offering Animal Control Services?		
	N	%
Yes	867	91%
No	52	5%
No response	35	4%
Total	954	100%

12. Potential Charter Amendment - Voting Age for City Elections

Reference: Memorandum, David E. Moran, 5/31/17
City Charter Excerpts
YAC Report #2015-1
ACE Report #2017-3
CRAB Report #2017-1
YAC Survey
2015 Election Questionnaire Results

At the Regular Meeting on May 22 following a public hearing on this item, Council directed staff to research allowing 16 and 17 year olds to vote and potentially run for Council, and to prepare Charter Amendment language. Included in Council's packet is a Memorandum from David Moran, Assistant City Manager, which outlines options and necessary steps to make potential changes.

The Cities of Takoma Park and Hyattsville both allow 16 and 17 year olds to vote in Municipal Elections. However both jurisdictions require the Mayor and Council Members to be 18 years old.

The City Charter uses the term qualified voter in seven sections of the City Charter and two sections of the City Code. Council would need to determine which of these instances apply to 16 and 17 year olds.

Council direction is sought. (DEM)

**CITY OF GREENBELT, MARYLAND
MEMORANDUM**

TO: City Council

VIA: Nicole C. Ard
City Manager

FROM: David E. Moran ^{OEM}
Assistant City Manager

DATE: May 31, 2017

SUBJ: Election of Mayor - CAR #2016-20

At the Regular Meeting on November 28, 2016, Council received a request from Colin Byrd that the City change its Charter to require that the Council Member receiving the highest number of votes in a City Election is elected Mayor.

Section 6 of the City's Charter states the following: "*At its first meeting following a regular municipal election the council shall choose one (1) of its members as mayor, and shall also choose one of its members as mayor pro tem.*" The Mayor's duties are also listed in Section 6 as follows:

- *preside at the meeting of the Council;*
- *exercise such other powers as are or may be conferred and imposed upon him/her by the charter and ordinances of the City; and*
- *recognized as the head of City government: for ceremonial purposes, by the courts for serving civil process and by the Governor purpose of military law.*

Since at least 1962, Council has chosen the Member who receives the highest vote total as Mayor and the second highest vote total as Mayor Pro Tem. There is some recollection by local historians that in an early City election a top vote getter did not wish to serve as Mayor, so Council choose another Member to serve as Mayor. This could be a rationale for retaining the current Charter provision.

If Council wishes to mandate that the candidate for Council who receives the highest vote total is selected as Mayor then a Charter Amendment is needed. When considering this matter, Council should also decide if they want to change the Charter language regarding Mayor Pro Tem.

Council direction is sought

Sec. 6. Mayor and mayor pro tem.

At its first meeting following a regular municipal election the council shall choose one (1) of its members as mayor, and shall also choose one of its members as mayor pro tem. The mayor shall preside at the meetings of the council and shall exercise such other powers and perform such other duties as are or may be conferred and imposed upon him by this charter and the ordinances of the city. He shall be recognized as the head of the city government for all ceremonial purposes, by the courts for serving civil process, and by the governor for purpose of military law. If a vacancy occurs in the office of mayor, or in case of his absence or disability, the mayor pro tem shall act as mayor for the unexpired term or during the continuance of the absence or disability.

(1937, Ch. 532, § 6)

Sec. 7. Council--Rules; attendance; expulsion of members.

The council shall determine its own rules and order of business and keep a journal of its proceedings. It shall have power to compel the attendance of absent members, and may, by vote of not less than six (6) members, expel a member from a meeting for disorderly conduct or the violation of its rules.

(1937, Ch. 532, § 7; Res. No. 2009-3, § II, 9-29-09)

Sec. 8. Same--Quorum, procedure.

A majority of the members elected to the council shall constitute a quorum to do business, but a less number may adjourn from time to time and compel the attendance of absent members in such a manner and under such penalties as may be prescribed by ordinance. The affirmative vote of a majority of the members elected to the council shall be necessary to adopt any ordinance, resolution, order or vote; except, that a vote to adjourn, or regarding the attendance of absent members, may be adopted by a majority of the members present; and except that any votes to delete properties from the Greenbelt Forest Preserve shall require at least six (6) votes. No member shall be excused from voting except on matters involving the consideration of his own official conduct or when his financial interests are involved.

(1937, Ch. 532, § 8; Char. Am. Res. No. 2003-1, § IV, 10-27-03; Res. No. 2009-3, § II, 9-29-09)

Sec. 9. Ordinances and resolutions--Procedure for adoption; enacting clause.

Ordinances and resolutions shall be introduced in the council only in written or printed form. All ordinances, except ordinances making appropriations and ordinances codifying or rearranging existing ordinances or enacting a code of ordinances, shall be confined to one subject, and the subject, or subjects, of all ordinances shall be clearly expressed in the title. Ordinances making appropriations shall be confined to the subject of appropriations. No ordinance shall be passed until it has been read on two (2) separate days, unless the requirements for reading it on two (2) separate days be dispensed with by a vote of not less than six (6) members of council. The final reading of each ordinance shall be in full unless a written or printed copy thereof shall have been furnished to each councilman prior to such reading. The yeas and nays shall be taken upon the passage of all ordinances and resolutions and entered upon the journal of the proceedings of the council. The enacting clause of all ordinances shall be "Be it ordained by the Council of the City of Greenbelt, Maryland."

(1937, Ch. 532, § 9; Res. No. 2009-3, § II, 9-29-09)

***STANDING RULES FOR THE COUNCIL
OF THE CITY OF GREENBELT, MARYLAND***

October 6, 2016

I. Council Meetings

1. **Regular Council Meetings**

- a. In accordance with the City Charter, which prescribes that the City Council shall meet not less frequently than once each month, the following schedule is hereby established for Council to meet in regular session: Regular meetings shall be held on the second and fourth Mondays, except for the months of July, August, and December when Council shall meet on the second Monday only. When any regularly scheduled meeting falls on a declared city or religious holiday the meeting shall be held on the following Tuesday at the same hour unless otherwise provided by motion of the City Council. By agreement of a majority, the Council may dispense with or reschedule any regular meeting provided that at least one meeting of Council shall be held in each calendar month. Such action shall be taken by motion at a regular meeting preceding the one to be changed where time permits.
- b. Regular meetings of the Council shall be held at 8:00 p.m. in the Council Room of the Municipal Building unless Council, by motion, designates another time or another public place within the corporate limits of the City of Greenbelt.

2. **First Meeting Following Council Election**

- a. At 7:30 p.m. on the first Monday following a regular Council election or run-off election, the Council shall meet at the usual place for holding its meetings, and the newly elected members shall, upon taking the oath of office, assume the duties of office. If an emergency meeting needs to be held between the election and the first meeting, the newly elected members shall take the oath of office at this meeting, and assume the duties of the office.
- b. At the organizational meeting following a Council election, the newly elected members shall, before entering upon the duties of their office, take or subscribe to the oath or affirmation prescribed by City Charter. Such oaths or affirmations shall be made before the retiring Mayor or Mayor pro tem, except for the Mayor who, upon being elected, shall take the same oath before the Clerk of the Circuit Court for Prince George's County or before one of the Clerk's sworn deputies

- c. At the organizational meeting following a regular Council election, a majority of the members of Council shall choose one of its members as Mayor and shall also choose one of its members as Mayor pro tem. If a vacancy occurs in the office of Mayor, or in case of the Mayor's absence or disability, the Mayor pro tem shall act as Mayor for the unexpired term or during the continuance of the absence or disability of the Mayor.

3. Committee-of-the-Whole Meetings (Work Sessions)

Committee-of-the-whole meetings (work sessions) of the City Council may be held for the purpose of receiving and discussing information on such matters as deemed desirable and to request staff to obtain such other information as Council may request, provided that no formal actions shall be taken at such meetings and provided further that such meetings shall be open to the public. Work sessions are scheduled at convenient times based upon availability of Councilmembers. Informational items to be discussed at a work session shall be identified at the beginning of the meeting. Councilmembers may report such informational items at the end of the meeting. These informational items shall be recorded in the minutes under Other Business.

4. Executive Sessions

The Council shall have the right to meet in executive sessions, which shall be closed to the public, to consider items of a sensitive nature. Such meetings shall be held in accordance with the applicable provisions of the General Provisions Article, Section 3-306(c)(2) of the *Annotated Code of Public General Laws of Maryland*.

5. Special Meetings

Special meetings shall be called by the City Clerk upon the written request of the Mayor, the City Manager, or four members of Council. The City Clerk shall prepare a notice of the special meeting, stating the time and place of the meeting and the subjects to be considered at the special meeting. No subjects other than stated in the notice shall be considered at the special meeting, except by unanimous consent of all members of Council. Notices of special meetings shall be served upon each member of Council and the City Manager, or left at their usual places of residence, at least two hours before the time of the meeting. It shall also be the duty of the City Clerk, immediately upon receipt of a written request for a special meeting, to make diligent effort to notify each member of Council and the City Manager, by email, text, telephone or otherwise, of such special meeting.

PRESENTATIONS:

Municipal Government Month Proclamation: Mayor Jordan read a Proclamation declaring November as Municipal Government month. Beverly Palau, the City’s Public Information and Communications Coordinator, accepted the proclamation. Ms. Palau provided an overview of the many activities sponsored by the City as part of Municipal Government Month.

Recycle Right Awards: Mayor Jordan announced that November 15 was America Recycles Day. Erin Josephitis, Environmental Coordinator, explained the Recycle Right Awards program and identified the winners. Each winner received new blue recycling bins identifying them as contest winners, as well as prizes awarded by the Metropolitan Washington Council of Governments, Mom’s Organic Market, and College Park REI.

The winners were:

Cheryl Peckenpaugh	6809 Springshire Way	Monday City Route
Lois Gorman	49-B Ridge Road	Tuesday City Route
Resident	1-C Ridge Road	Wednesday City Route
David Morse	46-D Ridge Road	Thursday City Route
Mary-Jean Secoolish	8008 Brett Place	Contractual Route

PETITIONS AND REQUESTS:

Valerie Orlando, 14-G Ridge Road, petitioned Council to designate Greenbelt as a sanctuary city that refuses to facilitate deportation of undocumented residents. She noted that the Cities of Baltimore and Takoma Park were the only cities in Maryland currently designated as sanctuary cities.



Colin Byrd, Mathew Street, requested Council amend Section 6 of the City Charter to require that the candidate with the largest number of votes in Council elections be appointed as mayor.



SPECIAL ORDER: Ms. Davis moved to special order “Administrative Reports” as the next item on the agenda. Ms. Pope seconded. The motion passed 6-0.

ADMINISTRATIVE REPORTS:

Acting Chief Tom Kemp, Acting Captain Gordon Pracht, MPO Robert Defibaugh and MPO Gerald Potts III spoke about “No Shave November” which is part of Prostate Cancer Awareness Month. MPO Potts said 22 members of the Police Department had participated in “No Shave November” and raised \$3,625 thus far to support cancer prevention, research and education.

Mr. McLaughlin announced that the Police Community Relations Forum is scheduled for tomorrow evening and the Festival of Lights will begin on Friday.

MINUTES OF COUNCIL MEETINGS

David Moran

From: mlwilliamson1937@gmail.com
Sent: Friday, May 26, 2017 10:01 PM
To: David Moran
Subject: RE: Mayor Question

I am not a good source. Think I recall reading that there was an early election in which the top vote was not the mayor, but don't know the why of it.

I have always liked the tradition that was pretty solid. No exceptions since I have been here, 1962. Should the council fell strongly enough to not follow the tradition, there could be reason to not follow the tradition and their hands would not be tied. ☺ Mary Lou

Sent from [Mail](#) for Windows 10

From: [David Moran](#)
Sent: Friday, May 26, 2017 12:28 PM
To: mlwilliamson1937@gmail.com
Subject: Mayor Question

Mary Lou,

The City has a received a Petition requesting that we change the Charter and mandate that the City Council candidate with the highest vote total becomes the Mayor. In my time with the City the top vote-getter has always been selected as Mayor. However someone told me that there was a past top vote-getter (pre-1980) that did not wish to be Mayor and so Council selected someone else. Does this ring any bells?

Thanks.

David

David E. Moran
Assistant City Manager
City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770

Phone: 301-474-8000
Fax: 301-441-8248

Council thanked the Delegation for their efforts.

Kids To Parks Day Proclamation: Mayor Jordan issued a proclamation recognizing the seventh “Kids to Parks Day” to be held on May 20th. Julie McHale, Director of Recreation, received the proclamation and provided an update on the events planned for Kids to Parks Day in the city.

Public Works Week Proclamation: Mayor Jordan issued a proclamation recognizing National Public Works Week on May 21 to 27, 2017. Brian Kim, Assistant Director of Public Works, received the proclamation and spoke about the Public Works Events/Open House scheduled for May 20th.

PUBLIC HEARINGS:

Beer and Hard Cider at Greenbelt Farmers Market: Mayor Jordan read the agenda comments. He then announced the meeting was recessed for the public hearing at 9:55 p.m.

No public comment was received.

The meeting returned to regular session at 9:57 p.m.

PETITIONS AND REQUESTS:



Rick Gordon, Franklin Park, presented a petition requesting the city implement a ward/district system for city elections. (Copy of petition attached to minutes.)



Bill Orleans, Greenbelt, asked about executive sessions of council regarding annexation, acquisition of property and potential litigation.

Colin Byrd, Mathew Street, said comments from the public for petitions and requests and the public hearing should have been heard prior to the state legislators update.

MINUTES: None

ADMINISTRATIVE REPORTS:

Ms. Ard provided updates on the following matters: meeting with state representatives regarding the Greenbelt Lake Dam project; the Greenbelt Theater Pepco billing issue; WSSC work progress in Lakeside and at Roosevelt Center; and the Green Ridge House smoking area. She thanked the Police Department for the driving under the influence (DUI) checkpoint conducted on May 5th and the Animal Shelter staff and volunteers for the Animal Shelter open house on May 6th. Ms. Ard also announced the Community Relations Advisory Board Community Forum on May 23rd at Greenbriar.

MAYOR JORDON, MEMBERS OF THE CITY COUNCIL

I COME TO YOU AS A CITIZEN LOOKING TO IMPROVE THE WAY OUR COUNCIL CAN BETTER SERVE THOSE OF THIS GREAT CITY. THAT'S WHY TONIGHT I WANT PRESENT THE GREENTBELT ELECTION REFORM PETITION. I FEEL THAT REFORM IS NEEDED WITH WAY WE STRUCTURE OUR CITY COUNCIL. I PETITION THAT WE IMPLEMENT A WARD/DISTRICT SYSTEM WHEREBY EACH WARD/DISTRICT HAS ITS OWN CITY COUNCIL REPRESENTATIVE. WHEREAS THAT WARD/DISTRICT CAN CARRY ALL GRIEVANCES AND CONCERNS TO THEIR COUNCIL REPRESENTATIVE ENSURING THAT ALL AREAS OF THIS GREAT CITY WILL FEEL REPRESENTED AND HAVE A VOICE REPRESENTING THEIR CONCERNS. SURROUNDING CITIES HAVE THIS STRUCTURE WHICH WORKS TO ENSURE MORE EFFECTIVE GOVERNMENT SUCH AS COLLEGE PARK WHO HAS DISTRICTS WITH TWO REPS PER DISTRICT AND HYATTESVILLE WHICH OPERATES ON THE SAME MODEL. LAUREL OPERATES OFF OF WARDS AND HYATTESVILLE'S COUNCIL DOES THE SAME DISTRICT HEIGHTS COMMISSIONERS REP. WARDS AND HAS SMALL NUMBERS AND THIS SAME STRUCTURE EXISTS WITH SEAT PLEASANT,

Petition Received 5-8-17.

CHEVERLY AND CAPITOL HEIGHTS

TIME HAS COME FOR CHANGE AND THAT'S WHY I BELIEVE THE
FUTURE IS NOW FOR NOW IN THIS TIME ON THIS DAY AND IN THIS
CITY. THIS ABOUT SERVICING THE CITIZENS OF THIS
GREAT CITY

AND THOSE WHO DON'T BELIEVE IN THIS CHANGE OBVIOUSLY WISH
TO MAINTAIN THE STATUS QUO, AND IT IS THE STATUS QUO THAT
THUMBS A FINGER IN THE EYE OF CHANGE. CHANGE WILL COME
WE WILL RENEW THE PROMISE OF EFFECTIVE GOVERNMENT FOR
OUR CITIZENS, OUR CITY IS GROWING AND GREENBELT STATION IS
SIGNS OF THAT AND GB BECOMES MORE AND MORE DIVERSE AND
AS WE EXPAND THE POSSIBLITY OF BRINGING NEW ENTITIES IN OUR
CITY, SO IT'S TIME FOR OUR COUNCIL GROW AS WELL FOR THIS
GREAT CITY AND ALL THOSE GREENBELTERS WHO RESIDE WITHIN
HER. SO I SAY IF YOU FEEL THE PASSION THAT I DO IF YOU
FEEL THE SAME THRIST FOR CHANGE THAT I QUENCH THEN I ASK
MY FELLOW CITIZENS TO STAND WITH ME AS WE MOVE TOWARD
CREATING A BETTER AND EFFECTIVE GOVERNMENT FOR THE

CITIZENS OF GREENBELT.

Voter Information

Voter Registration

Effective February 12, 2017, non-U.S. citizens are able to vote in **Hyattsville City Elections** if you:

- Are at least 16 years of age;
- Have been a resident of the City for at least 30 days;
- Do not claim the right to vote elsewhere in the United States;
- Have not been found by a court to be unable to communicate a desire to vote.

Most Hyattsville Residents are eligible to register using the **Maryland State Voter Registration Form**. Forms must be submitted according to State guidelines found [here](#). Download:

- [in English \(PDF\)](#)
- [en Español \(PDF\)](#)

Hyattsville residents who are not U.S. citizens, or do not wish to register with the State, may use the **Hyattsville City Voter Registration Form**. Forms must be submitted to the City of Hyattsville. Download:

- [in English \(PDF\)](#)
- [en Español \(PDF\)](#)

The **Supplemental Voter Registry Affidavit** can be downloaded:

- [in English \(PDF\)](#)
- [en Español \(PDF\)](#)

All Voter Registration Forms must be received by **Tuesday, April 11, 2017**. Paper copies of the forms are available at the City Municipal Building.

Voter Guide

Hyattsville Residents will receive a Voter Guide in their homes prior to the election days. An electronic copy of the Voter Guide will be posted at a later date.

Early Voting

The City of Hyattsville will hold Early Voting at the **Magruder Park Recreation Center** on the following days:

- **Saturday, April 22, 2017** 9:00 AM - 7:00 PM
- **Saturday, April 29, 2017** 11:00 AM - 7:00 PM

Please note: The City of Hyattsville will be hosting its 131st Anniversary Carnival from April 27th - April 30th at Magruder Park. Please note, due to the City's Parade, Hamilton Street will be closed to traffic from 9:00 AM to approximately 1:00 PM. If you wish to vote early on Saturday April 29, 2017 and require assistance to the building, please contact (301) 985-5000 to schedule a Call-A-Bus ride to the Magruder Park Recreation Center. The City will also provide a shuttle from the WSSC Parking Lot as well as provide temporary handicapped parking spaces in front of the building.

Election Day

Election Day will be on Tuesday, May 2, 2017 from 7:00 AM - 8:00 PM. Polling locations can be found below:

Ward One

City Municipal Building, 1st Floor
4310 Gallatin Street

Ward Two

Magruder Park Recreation Center, Rear Multipurpose Room
3911 Hamilton Street

Ward Three

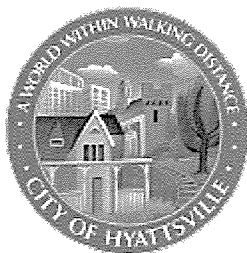
University Christian Church, Sanctuary Room
6800 Adelphi Road

Ward Four

St. Matthew's Episcopal/Anglican Church, 36th Avenue Entrance
5901 36th Avenue

Ward Five

Magruder Park Recreation Center, Front Multipurpose Room
3911 Hamilton Street





City of Hyattsville, Maryland
2017 Election
Tuesday, May 2, 2017
 City of Hyattsville Voter Registration Form

YOU MAY USE THIS FORM TO:

Register to vote in a City of Hyattsville election or to file a change of name or address if you are already registered with the City. The City of Hyattsville does not register voters by political party.

(This is NOT a voter registration application to vote in school board, county, state or national elections.)

TO REGISTER USING THIS FORM, YOU MUST:

- ✓ Have the City of Hyattsville, Maryland, as your primary residence for at least thirty days prior to the next City Election;
- ✓ Be at least 16 years of age;
- ✓ Not claim the right to vote elsewhere in the United States; and
- ✓ Not to have been found by a court to be unable to communicate a desire to vote.

INSTRUCTIONS:

Complete items 1-7 and, if applicable, complete items 8-9. All applicants must sign and date item 11. Please see required identification and proof of residence on the back of this application.

DEADLINE INFORMATION:

- The registration deadline for the City's next election is April 11, 2017.

Check the box that applies:

- New Hyattsville voter registration
- Name Change
- Address Change

PLEASE PRINT INFORMATION					
1	Are you registered to vote or eligible to register to vote in the State of Maryland? If yes, please file a Maryland voter registration application to ensure eligibility to vote in County, State, & National Elections			<input type="checkbox"/> Yes	<input type="checkbox"/> No
2	Last Name:	First Name:	Middle:	Suffix:	
3	Date of Birth:(mm/dd/yyyy)	Sex:	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Prefer Not to Answer	Email:	Phone:
4	Hyattsville Residence Address: Street			Apt. #	
5	City:	State:	Zip Code:		
6	Mailing Address (if different): Street (or P.O Box)			Apt. #	
7	City:	State:	Zip Code:		
PREVIOUS HYATTSVILLE VOTER REGISTRATION INFORMATION (IF APPLICABLE)					
8	Name on Last Registration:	Last	First	Middle	Suffix
9	Address on Last Registration:	Street	City	State	Zip
By affixing my signature below, I solemnly affirm under the penalties of perjury and upon personal knowledge that (a) I am at least 16 years of age, (b) my primary residence is located within the corporate limits of the City of Hyattsville, (c) I have resided at my primary residence for at least thirty days, (d) I do not claim the right to vote elsewhere in the United States of America, and (e) I have not been found by a court to be unable to communicate a desire to vote, and (f) that the contents of this City of Hyattsville Supplemental Voter Registry Voter Registration Form is true.					
10	Applicant Signature:			Date:	
Internal Use Only: Received by:				Date Received:	





City of Hyattsville, Maryland
2017 Election
Tuesday, May 2, 2017
 City of Hyattsville Voter Registration Form

REQUIRED IDENTIFICATION AND PROOF OF RESIDENCE:

Please provide:

- (1) Photo identification or an identification card issued by a federal, state, or local government entity of the United States or any foreign country or school provided that the identification document contains a photograph and/or identifying information such as name, date of birth, gender, height, and eye color. Examples of acceptable documentation could include a U.S. or foreign passport, visa, alien registration card, driver's license, MVA identification card, military identification, or school ID with photo;
OR
- (2) Document that establishes current residence in the City of Hyattsville if not already established by (1) above. Examples could include copy of a deed, house or apartment lease, utility bill, paycheck, bank statement, school record, or other official or government document that shows your name and current address in the City of Hyattsville.

IF REGISTERING BY MAIL:

Send a photocopy of the required identification front and back **OR** proof of residence to:

City of Hyattsville
 City Clerk's Office
 4310 Gallatin Street
 Hyattsville, MD 20781

IF REGISTERING IN PERSON:

Bring your photo identification **OR** required documentation with you to the City Clerk's Office (3rd floor), 4310 Gallatin Street, Gallatin, MD 20781.

IF YOU ARE UNABLE TO PROVIDE THE REQUIRED IDENTIFICATION OR PROOF OF RESIDENCE:

You may submit an affidavit on a form provided by the City Clerk. Such affidavit shall be executed under the penalties of perjury.

IMPORTANT INFORMATION FOR NON-UNITED STATES CITIZENS:

If you apply for naturalization, you will be asked whether you have ever registered or voted in a federal, state, or local election in the United States. The City Clerk can provide a letter explaining that non-U.S. citizens who are residents of Hyattsville may register and vote in City of Hyattsville municipal elections.

Please be aware that registering to vote or voting in jurisdictions other than Hyattsville may result in adverse immigration consequences for a non-U.S. citizen.

For additional information, contact the City Clerk's Office at (301) 985-5009 or cityclerk@hyattsville.org

FOR INTERNAL USE ONLY:

Application reviewed by:	Date reviewed:
Photo identification provided: <input type="checkbox"/> Yes <input type="checkbox"/> No	Proof of residency provided: <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of photo identification:	<input type="checkbox"/> Government issued ID <input type="checkbox"/> Employee ID <input type="checkbox"/> School ID <input type="checkbox"/> None
Expiration Date:	
Applicant provided an affidavit: <input type="checkbox"/> Yes <input type="checkbox"/> No	





City of Hyattsville, Maryland
2017 Election
Tuesday, May 2, 2017
Supplemental Voter Registry Affidavit
(City Code Section 8-12(c)(3))

I hereby affirm under the penalties of perjury that I am at least sixteen (16) years of age, have personal knowledge of the information set forth below, and that all such information is true:

1. I do not have any of the required forms of identification listed in section 8-12C(1) and (2) of the City of Hyattsville Code which governs Registration of Voters for the City of Hyattsville's Supplemental Voter Registry and I am submitting this affidavit pursuant to in section 8-12C(3).
2. My complete legal name is _____.
3. My primary residence is _____, Hyattsville, Maryland, _____) (Zip Code).
4. I have resided at the above identified primary residence for at least thirty days.
5. I do not claim the right to vote elsewhere in the United States of America.
6. I meet the voter registration requirements in the City of Hyattsville's Charter § C4-1 for the City's Supplemental Voter Registry which are as follows: (a) I am at least 16 years of age, (b) my primary residence is located within the corporate limits of the City of Hyattsville, (c) I have resided at my primary residence for at least thirty days, (d) I do not claim the right to vote elsewhere in the United States of America, and (e) I have not been found by a court to be unable to communicate a desire to vote.

I solemnly affirm under the penalties of perjury and upon personal knowledge that the contents of the foregoing paper are true.

Date

Signature

Date

Print Name



Ways to Vote

WAYS TO VOTE

Vote by Mail

How the vote-by-mail process works

Any registered Takoma Park voter may apply to vote by mail in a City Election. *(vote by mail applications will be available Fall 2017)*

Submit an application online.

If you prefer, download and print a paper application and mail, fax or hand deliver to the City Clerk.

Upon verification of eligibility, an election official will issue an absentee ballot by mail or in person.

Follow the instructions provided and vote the ballot.

Seal the ballot in the ballot envelope. Sign the ballot envelope. Seal the ballot envelope in the return envelope.

Return the ballot by mail or in person to the City Clerk's Office.

The ballot must be received before the polls close on the day of the election.

After the polls are closed, the ballots are separated from the envelopes to preserve the confidentiality of the ballot.

The ballots are then counted along with votes cast on election day and during early voting.

Request a ballot by mail

Complete and e-sign the vote by mail application.

The application will be sent electronically to the City Clerk and a confirmation e-mail will be sent to the e-mail address you provided.

Upon verification of the voter's eligibility, an election official will issue a ballot by mail or in person.

If you prefer, download and print a paper application and mail, fax or hand deliver to the City Clerk.

Vote Early

Early Voting days, time, and location are announced prior to Election Day. Please see the Election Calendar web page for updates in the Fall of 2017.



City Of Takoma Park | 7500 Maple Avenue | Takoma Park, MD | 20912

Phone: 301-891-7100 | Fax: 301-270-8794

Register to Vote

REGISTER TO VOTE

Who is eligible to register to vote

City residents age 16 and older may register and vote in City of Takoma Park elections for Mayor and City Council.

Most residents of the City can register using the Maryland Voter Registration if they meet all of these conditions:

- Citizen of the United States

- At least 16 years of age

- Does not claim the right to vote as a resident elsewhere

- Not incarcerated or under supervision due to a felony convictions

- Not convicted of buying or selling votes.

- Voters must have resided within the City of Takoma Park for at least 21 days before the election in order to be eligible to vote.

City residents who are not citizens of the United States can register to vote in Takoma Park elections by completing the Takoma Park Voter Registration Application. See below for "How to register with the Takoma Park Voter Registration Application."

How to register with the Maryland Voter Registration Application

Register online through the Maryland State Board of Elections or
Print the Maryland Voter Registration Application, follow all instructions to complete the application, sign it, and mail it to the Montgomery County Board of Elections, PO Box 4333, Rockville, MD 20849-4333.

How to register with the Takoma Park Voter Registration Application

Complete the fillable Takoma Park Voter Registration Application online or print and complete.

Follow all instructions to complete the application

Sign the application

Bring it to the City Clerk's Office along with the required identification and/or proof of residency, or

Mail the application along with a photocopy of the required identification and/or proof of residency.

When to register

For City Elections, residents may register any time, up to and including the day of the election.

From the 21st day before a Takoma Park city election up to Election Day, applicants should register in person at the City Clerk's Office. At all other times, applications may be mailed to the appropriate election authority:

For Takoma Park only registrants, mail to the City Clerk's Office.

For State of Maryland registrants, mail to the Montgomery County Board of Elections.



City Of Takoma Park | 7500 Maple Avenue | Takoma Park, MD | 20912

Phone: 301-891-7100 | Fax: 301-270-8794



CITY OF TAKOMA PARK, MARYLAND VOTER REGISTRATION APPLICATION

YOU MAY USE THIS FORM TO:

Register to vote in a City of Takoma Park election or to file a change of name or address if you are already registered with the City. The City of Takoma Park does not register voters by political party. *(This is NOT a voter registration application to vote in school board, county, state or national elections.)*

TO REGISTER USING THIS FORM, YOU MUST:

- ✓ Be a resident of the City of Takoma Park, Maryland;
- ✓ Not claim the right to vote elsewhere in the United States;
- ✓ Not have been convicted of buying or selling votes;
- ✓ Not be under guardianship for mental disability or if you are, you have not been found by a court to be unable to communicate a desire to vote.

DEADLINE INFORMATION:

- You may register to vote in the City of Takoma Park at any time, up to and including the day of a City election.
- To be eligible to vote, you must have resided in the City of Takoma Park for at least 21 days prior to a City election.

INSTRUCTIONS:

Complete items 1-8 and, if applicable, complete items 9-10. All applicants must sign and date item 11. Please see required identification and proof of residence on the back of this application.

Check the box that applies:

- New Takoma Park voter registration
- Name Change
- Address Change

PLEASE PRINT INFORMATION

1	Are you registered to vote or eligible to register to vote in the State of Maryland <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please file a Maryland voter registration application and do not use this form.			
2	Last Name:	First Name:	Middle:	Suffix:
3	Date of Birth:(mm/dd/yyyy)	Sex: <input type="checkbox"/> Female <input type="checkbox"/> Male	Email:	Phone:
4	Takoma Park Residence Address: Street		Apt. #	
5	City:	State:	Zip Code:	
6	Mailing Address (if different): Street (or P.O Box)		Apt. #	
7	City:	State:	Zip Code:	
8	Check here to explain why you are registering to vote in Takoma Park elections only: <input type="checkbox"/> I am not a United States citizen (please read important message on the back of this application)			

PREVIOUS TAKOMA PARK VOTER REGISTRATION INFORMATION (IF APPLICABLE)

9	Name on Last Registration: Last	First	Middle	Suffix
10	Address on Last Registration: Street	City	State	Zip

Under penalty of perjury, I swear or affirm that (a) I am a resident of the City of Takoma Park, Maryland; (b) I do not claim the right to vote elsewhere in the United States; (c) I am at least 14 years old; (d) I have not been convicted of buying or selling votes; (e) if I have been convicted of a felony, I have completed serving any court-ordered sentence of imprisonment; and, (f) all information on this application is true and correct.

11	Applicant Signature:	Date:
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Internal Use Only:

Received by: _____ Date Received: _____

REQUIRED IDENTIFICATION AND PROOF OF RESIDENCE:

Please provide:

- (1) Photo identification or an identification card issued by a federal, state, or local government entity of the United States or any foreign country or school provided that the identification document contains a photograph and/or identifying information such as name, date of birth, gender, height, and eye color. Examples of acceptable documentation could include a U.S. or foreign passport, visa, alien registration card, driver’s license, MVA identification card, military identification, or school ID with photo; and
- (2) Document that establishes current residence in the City of Takoma Park if not already established by (1) above. Examples could include copy of a deed, house or apartment lease, utility bill, paycheck, bank statement, school record, or other official or government document that shows your name and current address in the City of Takoma Park.

IF REGISTERING BY MAIL:

Send a photocopy of the required identification front and back and proof of residence to:

City of Takoma Park
 City Clerk’s Office
 7500 Maple Avenue
 Takoma Park, MD 20912

IF REGISTERING IN PERSON:

Bring your photo identification and required documentation with you to the City Clerk’s Office (3rd floor), 7500 Maple Avenue, Takoma Park, MD 20912.

IF YOU DO NOT PRODUCE THE REQUIRED DOCUMENTATION AT THE TIME OF REGISTRATION:

You will be asked to provide the information at the time you first vote.

IF YOU ARE UNABLE TO PROVIDE THE REQUIRED IDENTIFICATION AND PROOF OF RESIDENCE:

You may submit an affidavit on a form provided by the City Clerk attesting to your identity and place of residence. The affidavit must be executed by a person who:

- (1) Is registered to vote in the City of Takoma Park;
- (2) Is present with you to submit the affidavit; and
- (3) Has personal knowledge of your identity and actual residence.

Such affidavit shall be executed under the penalties of perjury.

IMPORTANT INFORMATION FOR NON-UNITED STATES CITIZENS:

If you apply for naturalization, you will be asked whether you have ever registered or voted in a federal, state, or local election in the United States. The City Clerk can provide a letter explaining that non-U.S. citizens who are residents of Takoma Park may register and vote in City of Takoma Park municipal elections.

Please be aware that registering to vote or voting in jurisdictions other than Takoma Park may result in adverse immigration consequences for a non-U.S. citizen.

Registering to vote in Takoma Park does not authorize you to vote in any other elections.

CONTACT US:

For additional information, contact the City Clerk’s Office at 301-891-7267 or visit www.takomaparkmd.gov/cityclerk.

Internal Use Only:

Application reviewed by (print): _____ Date reviewed: _____

Applicant provided required photo identification: Yes No Applicant provided proof of residence: Yes No

Type of photo identification provided: Government issued ID Expiration Date: _____

Employee ID

School ID

None

Applicant provided an affidavit of identifying witness: Yes No