

CITY COUNCIL AGENDA

1. Call To Order

2. Roll Call

3. Meditation And Pledge Of Allegiance To The Flag

4. Consent Agenda - Approval Of Staff Recommendations

*(Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)*

5. Approval Of Agenda And Additions

6. Presentations

o. September 11 Observance

Today is the 16th Anniversary of the tragic events of September 11, 2001. Greenbelt Police and Fire representatives have been invited to mark the occasion and Rick Ransom, Chair of the Community Relations Advisory Board (CRAB) will make a few remarks. (DEM)

o. Proclamation - National Preparedness Month

September is National Preparedness Month. Representatives of the Public Safety Advisory Committee (PSAC), the Community Emergency Response Team (CERT) and Community Animal Response Team (CART) have been invited to receive a Proclamation. (DEM)

Documents:

[NATIONAL PREPAREDNESS DAY PROCLAMATION 17-1 REV.PDF](#)

o. County Council Member Todd Turner - Introduction Of New Staff Member

Council Member Turner will introduce Jarryd Hawkins, Constituent Services Aide. (DEM)

7. Petitions And Requests

(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules)

o. Petition To Protect Old Greenbelt

It is anticipated that representatives will present this petition.

8. Minutes Of Council Meetings

o. * Work Session, April 3, 2017

Documents:

[WS170403.PDF](#)

o. * Work Session, May 17, 2017

Documents:

[WS170517.PDF](#)

- o. * Regular Meeting, May 22, 2017

Documents:

[RM170522.PDF](#)

- o. * Work Session, June 12, 2017

Documents:

[WS170612.PDF](#)

- o. * Work Session, June 23, 2017

Documents:

[WS170623.PDF](#)

- o. * Work Session, July 05, 2017

Documents:

[WS170705.PDF](#)

- o. * Regular Meeting, July 10, 2017

Documents:

[RM170710.PDF](#)

- o. * Work Session, July 12, 2017

Documents:

[WS170712.PDF](#)

- o. * Work Session, July 13, 2017

Documents:

[WS170713.PDF](#)

- o. * Work Session, July 17, 2017

Documents:

[WS170717.PDF](#)

- o. * Work Session, July 24, 2017

Documents:

[WS170724.PDF](#)

- o. * Work Session, July 31, 2017

Documents:

[WS170731.PDF](#)

- o. * Special Meeting, August 9, 2017

Documents:

[SM170809.PDF](#)

- o. * Work Session, August 28, 2017

Documents:

[WS170828.PDF](#)

9. Administrative Reports

10. *Committee Reports

11. A Resolution Of The Council Of The City Of Greenbelt, Maryland Providing For A Referendum

to be Held at the Regular Municipal Election on Tuesday, November 7, 2017, for the Purpose of Submitting to the Voters of the City of Greenbelt, Maryland, the Question of Amending The City Charter to Lower the Voting Age to 16 Years of Age for City Elections
- 1st Reading, August 14, 2017
- 2nd Reading, Adoption

The Youth Advisory Committee (YAC) recommended lowering the voting age for City Elections to 16 in July 2015 and conducted a survey of youth where 87% of respondents favored lowering the age. A question was included on the 2015 Community Questionnaire where 77% of respondents did not favor lowering the age. Council held a Work Session with YAC on November 2, 2016. Council also received reports from the Advisory Committee on Education and the Community Relations Advisory Board. A Public Hearing on this issue was held on May 22, 2017.

The Cities of Takoma Park, Hyattsville and Glenarden allow 16 and 17 year olds to vote in municipal elections. Takoma Park and Hyattsville require the Mayor and Council members to be at least 18 years old. Glenarden requires candidates for Mayor and Council to be at least 21 years of age.

Mr. Roberts introduced this Resolution at the Regular Meeting on August 14, 2017. It is recommended it be introduced for second reading and adoption at tonight's meeting. (DEM)

Documents:

[RESOLUTION.PDF](#)

12. An Ordinance To Authorize And Empower The City Of Greenbelt, Maryland, To Borrow Not

More Than Two Million Five Hundred Thousand Dollars (\$2,500,000) for the Public Purpose of Repairing the Greenbelt Lake Dam as Required by Maryland Department of the Environment (MDE) Consent Order DSDS 2010-5 as More Particularly Described Herein, and to Effect Such Borrowing by Obtaining a Loan from the Maryland Water Quality Financing Administration or Issuing Its General Obligation Bonds and in Either Case Pledging the City's Full Faith and Credit to Repay the Borrowing, Pursuant to the Authority of Section 3 and Section 55 of the City Charter and Either the Maryland Water Quality Financing Administration Act or Sections 19-301 To 19-309 of the Local

Government Article of the Annotated Code of Maryland; Providing for the Appropriation and Disposal of the Proceeds of The Borrowing; Providing for the Levy and Collection of Taxes Sufficient for the Prompt Payment of the Maturing Principal of and Interest on the Borrowing; and Generally Relating to the Borrowing and the Repayment Thereof.
- 1st Reading

Reference: Ordinance
Resolution
Letter, Virginia Kearney, 8/10/17
Memorandum, David E. Moran, 7/20/17
FY 2018 Adopted Budget – Page 246

The City of Greenbelt is required to make repairs to the Greenbelt Lake Dam per a consent order with the Maryland Department of the Environment (MDE). The City is in the process of completing the first phase of this project which involved repairs to the lake drain pipe. Initially in 2010, Phase 1 was estimated to cost \$110,000. Phase 1 is now estimated to cost \$320,000.

The remaining three phases of the project are to: install a filter blanket system, raise the dam embankment and repair the spillway. The bridge decking over the spillway also needs to be replaced. The original 2010 cost estimate for Phases 2-4 was \$510,000. The main reason for phasing these repairs was to allow the City to fund the project over multiple fiscal years.

Phases 2-4 are now estimated to cost \$1.9 million. This figure does not include contingency funds which are recommended at 25% of the estimated cost and the bridge work. Authorization to borrow up to \$2.5 million is requested to comply with the MDE Consent Order, complete the work quickly, keep the area safe and minimize the disruption to the environment and park users.

City staff met with MDE officials in May to request an completion date extension, discuss the project and seek financial assistance. MDE wants the City to keep making progress on this project and has encouraged the City to apply for a low interest loan (approximately 2.0%) through their Water Quality State Revolving Loan Program as a way to fund this project. Utilizing this loan would allow the City to complete all three phases of the repair at the same time which would minimize the impact to Attick Park users and reduce mobilization costs. It would also allow the City to continue to fund other important capital needs such as roads, building repairs, park improvements, etc.

Staff is recommending that Council enact an Ordinance authorizing the City to seek up to \$2.5 Million through this loan program. The annual debt payment (principal, interest and fees) on this loan at a 2.0% would be approximately \$151,000 for 20 years. The City would only borrow the actual amount needed to fund this project. This loan would require voter approval. A Resolution to add this question to the November 7 ballot is the next item on the agenda. The City's general obligation debt is well below the City's authorized debt limit. The last time the City incurred voter authorized general obligation debt was the 2001 Bond Issue.

MDE classified the dam as a high hazard and issued a Consent Order in 2010. Council received a detailed briefing at a work session in 2013. The City's delegation successfully obtained a State capital grant of \$285,000 in 2015. Council discussed the dam repair project and this financing option at the Capital Projects Work Session on August 7, 2016 and there was a briefing at the Regular Meeting on August 14, 2016. Staff is working with the City's engineers on redesigning the remaining phases of this project and plans to bid the project in early 2018. The construction work would take place in the Spring, Summer and Fall of that year subject to weather and funding availability. If this legislation is approved, staff would develop an informational brochure to mail to Greenbelt residents.

It is recommended that Council introduce the Ordinance for first reading. (DEM)

Documents:

[ORDINANCE.PDF](#)
[RESOLUTION_.PDF](#)
[LETTER, VIRGINIA KEARNEY, 081017.PDF](#)
[MEMORANDUM, DAVID E. MORAN, 072017.PDF](#)
[FY 2018 ADOPTED BUDGET _PAGE 246.PDF](#)

13. A Resolution Providing For A Referendum To Be Held At The Regular Municipal Election

on Tuesday, November 7, 2017, for the Purpose of Submitting to the Voters of the City of Greenbelt, Maryland, the Question of Approving the General Obligation Borrowing by the City of an Amount Not to Exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) as Authorized by Ordinance Number 1332 of the City
- 1st Reading

Documents:

[RESOLUTION..PDF](#)

14. Proposed Metrobus Route Changes

Reference: Notice of Public Hearing, WMATA
Description of Proposed Changes, WMATA
Memorandum, T. Hruba, 9/6/17

The Washington Metropolitan Area Transit Authority (WMATA) is proposing a series of changes to Metrobus service throughout the Washington Metropolitan Region. A public hearing on the proposed changes is scheduled for Tuesday, September 26, 2017 at 6:00pm (open house begins at 5:30pm) in the Metro Headquarters Building in Washington, DC. Written testimony is being accepted by WMATA until 9:00am on Monday, October 2nd at 9:00am.

In an effort to inform the public about the proposed changes and provide an opportunity for City Council to submit official comments prior to the close of the public hearing record this item has been placed on tonight's agenda. A representative from WMATA is in attendance to address questions.

The City's biannual transit work session with WMATA and the County's Department of Public Works and Transportation will allow an additional opportunity for the proposed Metrobus changes to be discussed. This work session was rescheduled to September 27 at 8:00pm.

Changes proposed for Metrobus routes servicing Greenbelt include the following: revisions to the G12 and G14 schedules to stagger the departure times at the Greenbelt and New Carrollton Metro Stations, resulting in the elimination of the timed transfer at Roosevelt Center and revisions the Greenbelt-BWI Thurgood Marshall Express Line (Route B30) to add service to Arundel Mills Mall on all trips. The proposed changes to the G12 and G14 are being proposed to provide more departure options to customers travelling to and from stops served by both routes, improving the combined frequency of service from approximately 30 and 60 minutes to 15 and 30 minutes. The change will also address congestion issues at New Carrollton since both routes share the same service bay. On the negative side, the changes will result in a customer having to wait 15 to 30 minutes at Roosevelt Center if they wish to transfer between the two routes. The proposed changes to the B30 would result in a change of frequency from 60 minutes to 70 minutes.

Based on the outcome of tonight's discussion and further discussion to occur at the City

Council transit work session on September 27th, staff recommends City Council transmit a letter to WMATA by October 2nd, 2017 for inclusion in the public hearing record, summarizing the Council's position on the proposed changes. (TH)

Documents:

[NOTICE OF PUBLIC HEARING, WMATA.PDF](#)
[DESCRIPTION OF PROPOSED CHANGES, WMATA.PDF](#)
[MEMORANDUM, T HRUBY, 090617.PDF](#)

15. Council Activities

Council will report on activities and events recently attended. (If time allows.)

16. Council Reports

Council will report on meetings and conferences recently attended. (If time allows)

17. * Reappointment To Advisory Group

Reference: Reappointment Survey

Ms. Brenda R. Cooley has indicated her willingness to continue to serve on the Senior Citizen Advisory Committee (SCAC).

Approval of this item on the consent agenda will indicate Council's intent to appoint Ms. Cooley to a new term on SCAC. (BA)

18. * Resignation From Advisory Group

Reference: Letter, H. Whaples

Mr. Hunter Whaples has submitted his resignation from the Youth Advisory Committee effective August 15, 2017.

Acceptance of this item on the consent agenda will indicate Council's intent to accept the resignation with regret. (BA)

19. MEETINGS

Regular Meeting	Mon.	9/11	8:00 pm
Interview Advisory Board	Wed.	9/13	7:45 pm
Work Session – Prince George's County Memorial Library System (CC)	Wed.	9/13	8:00 pm
Interview Advisory Board	Mon.	9/18	7:45 pm
Work Session – WMATA Trail Extension	Mon.	9/18	8:00 pm
No Meeting – Rosh Hashanah	Wed.	9/20	
Regular Meeting	Mon.	9/25	8:00 pm
Work Session – Transit Meeting (CC)	Wed.	9/27	8:00 pm
Work Session – Senior Mobility and Accessibility Study Report	Mon.	0/02	8:00 pm
Work Session – TBD (CC)	Wed.	0/04	8:00 pm
Advisory Board Dinner (CC)	Sun.	0/08	5:00 pm
Regular Meeting	Mon.	0/09	8:00 pm
Work Session – TBD (CC)	Wed.	0/11	8:00 pm
Work Session – TBD	Mon.	0/16	8:00 pm
Work Session – TBD (CC)	Wed.	0/18	8:00 pm
Regular Meeting	Mon.	0/23	8:00 pm
Work Session – Four Cities Meeting	Wed.	0/25	7:30 pm
Work Session – TBD	Mon.	0/30	8:00 pm
No Meeting	Mon.	1/06	
Work Session – TBD (CC)	Mon.	1/08	8:00 pm

PROCLAMATION

WHEREAS, National Preparedness Month is a nationwide coordinated effort sponsored each September by the U.S. Department of Homeland Security to encourage all Americans to prepare for emergencies in their homes, businesses, and schools; and

WHEREAS, this effort aims to increase public awareness concerning the importance of preparing for emergencies and to persuade individuals and families to take action; and

WHEREAS, being prepared includes creating an emergency supply kit containing items that will allow families to survive for at least three days in the event of an emergency, developing a plan that addresses sheltering in place or evacuating the area, staying informed about different threats that could affect our community, and seeking out training in first aid and emergency response; and

WHEREAS, throughout the year, the Greenbelt Community Emergency Response Team (CERT) trains in emergency procedures and promotes preparedness through public educational programs; and

WHEREAS, the Greenbelt Community Animal Response Team (GCART) ensures their volunteers are trained and ready to provide animal response for displaced animals during emergencies or disasters; and

WHEREAS, the City's Public Safety Advisory Committee also educates the community about public safety issues, concerns, and programs.

NOW THEREFORE, I, Emmett V. Jordan, by the authority vested in me by the citizens and City Council of Greenbelt, do hereby proclaim September as

NATIONAL PREPAREDNESS MONTH

and urge all our residents to proactively take measures to make themselves, their families, and the entire community better prepared for all types of emergencies.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Greenbelt, Maryland, to be affixed this 11th day of September 2017.

EMMETT V. JORDAN, Mayor

ATTEST:

*Bonita Anderson
City Clerk*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, April 3, 2017, for the purpose of discussing the General Fund, General Government, Other Funds, Non-Departmental and Fund Transfer sections of the Proposed FY 2018 Budget.

Mayor Jordan started the meeting at 8:08 p.m. It was held in the Council Room of the Greenbelt Municipal Building.

PRESENT WERE: Council Members Konrad E. Herling, Leta M. Mach, Silke I. Pope, Rodney M. Roberts and Mayor Emmett V Jordan. Council Members Judith F. Davis and Edward V.J. Putens were unable to attend.

STAFF PRESENT WERE: Nicole Ard, City Manager; Jeff Williams, City Treasurer; Dale Worley, IT Director; and David E. Moran, Assistant City Manager.

ALSO PRESENT WERE: Colin Byrd, Bill Orleans and Diane Oberg, News Review

Mayor Jordan welcomed everyone. There were introductions.

Overview

Ms. Ard thanked the department heads and Mr. McLaughlin for their work in preparing the Budget and indicated it was a \$28.4 Million Budget. She noted federal funding and the future of Greenbelt Station/FBI headquarters were unknowns. Ms. Ard indicated that health insurance renewal and the Collective Bargaining Agreement were still in progress. She reported the Budget included a \$90,000 increase for health insurance; an additional \$97,000 for the minimum wage increase and \$450,000 for employee compensation increases. Ms. Ard stated that the Budget included an additional ½ time position for Public Information, funds for economic development, support for unmet capital needs and funding to hire a consultant to assist with the Police chief recruitment.

Mayor Jordan asked about real estate assessments. Ms. Ard responded there was an issue in terms of commercial office vacancy.

Revenues & General Fund

Mr. Williams stated that there was improvement in residential assessments. He indicated that there was no growth in commercial office buildings. Mr. Roberts asked if Capital Office Park's assessment would go lower given the recent sales price. Mr. Williams believed this had already been factored in, but the office parks could make a case for a reduction.

Mr. Herling wondered what impact an economic development program might have on City revenues. Mr. Williams responded that he didn't know. Ms. Ard noted an update on Montgomery County's MOVE program to reduce the office vacancy rate.

Mayor Jordan expressed concern about a decrease in hotel-motel tax revenue given the number of new hotels being built in the area. He also thought admissions and amusement revenues may suffer due to Academy 8 being remodeled and changes in how people watch movies.

There was discussion about the school resource officer reimbursement. It was noted the City may not get the reimbursement for FY 2016.

Council asked about the University of Maryland shuttle program. Mr. Moran responded that the program was limited because the routes follow the academic calendar and only go to and from the campus.

Ms. Mach asked about the fluctuation in the Franklin Park partnership revenue. Mr. Williams explained the City had to remove the dedicated officer due to staffing shortages.

Mr. Williams reviewed the assessable base detail and explained how the City determines this estimate. He noted the additions were largely due to Greenbelt Station.

Mr. Williams discussed the Summary of Changes to General Fund Expenditures page.

Mayor Jordan asked about the increase in Account 120. Mr. Williams responded this was due to the leave payout for the recently retired City Manager.

Under Personnel Staffing, Ms. Pope advocated for an additional ½ time position for Animal Control.

General Government

Council reviewed the accomplishments for FY 2017.

Mr. Roberts stated that the City should not participate in a Tax Increment Finance (TIF) arrangement without voter approval. Council Member Mach noted that Council had previously voted to approve the TIF. Mayor Jordan and Mr. Herling discussed the benefits of a TIF.

Mayor Jordan asked about the RFP to upgrade the audio and video presentation capabilities in the Council Room and Community Center Multi-Purpose Room. Mr. Moran responded that the City had only received two proposals and both were submitted after the deadline.

Mayor Jordan asked about franchise renewal negotiations with Comcast and Mr. Worley provided Council with an update.

Mr. Herling asked about broadcasting on both the City's cable channel and GATE in high definition. Mr. Worley responded that the City had applied for high definition on its channel and the GATE high definition channel was part of the Comcast negotiations.

Ms. Pope asked about mobile technology for inspectors. Mr. Worley responded that staff hoped to implement this in the summer. Ms. Pope stressed the need to move forward on a City-wide document management solution.

Mr. Herling asked about an online Q&A/customer service system. Mr. Worley responded that staff had tried this system and it was not widely used.

Mayor Jordan reviewed the Issues and Services section in General Government. He stated that the City needed to invest more funds in its infrastructure and noted that delaying these projects only increases these costs.

Mr. Herling asked about the ability for citizens to conduct research on upcoming issues via the City website. Mr. Worley responded there were both internal document management efforts and the provision of better access for external users.

Under Finance & Administrative Services, Mr. Williams indicated that two employee groups would be formed to update the performance appraisal system and improve the payroll reporting system. He also noted an initiative to establish online payment options for waste collection and personal property tax.

Under Information Technology, Mr. Worley discussed the implementation of the Next Generation 911 service to allow electronic (i.e. texts) calls for service.

Mayor Jordan cited the upgrade of the Council Room and Community Center Multi-Purpose Room (MPR) and website redesign as management objectives under Public Information and Community Promotion. Mr. Herling asked about cablecasting/streaming Wednesday work sessions. Ms. Pope noted the cost to upgrade the Community Center MPR was quite high and suggested further discussion with CARES about modifying their schedule. Mayor Jordan expressed concern that half the work sessions are not videotaped. Mr. Roberts did not favor changing the CARES schedule, but did believe CARES needed a different space and suggested the historic Greenbelt Middle School. Ms. Mach agreed that this school space should be utilized.

Under Public Officers, Mayor Jordan expressed interest in membership in the Prince George's Chamber of Commerce and asked Ms. Ard to research this cost.

Mr. Orleans asked about the increase in Other Services under Public Information. Mr. Williams agreed to check and respond to Council. He later noted these funds were for a website redesign.

Mr. Byrd asked about the Legal Counsel budget and what the anticipated costs were for the Apgar matter. Mayor Jordan responded that Council could not discuss an ongoing lawsuit. Ms. Ard noted there were collective bargaining legal costs. Mr. Byrd commented on the budgets for training and participation in Maryland Municipal League, National League of Cities and Council of Governments and asked how this benefitted the City. Mayor Jordan responded these costs were not that large in the context of a \$28 Million Budget. Ms. Mach cited: playful cities,

Let's Move and the heroin/opioid task force report as benefits to the City. Ms. Pope stressed this was a professional development for Council Members. Mr. Herling noted that collaboration with other communities has benefits to Greenbelt. Mr. Worley cited the Everbridge notification system as a tangible benefit.

Other Funds

There was discussion of the Cemetery Fund. Ms. Mach reiterated the need for an urn wall. Mayor Jordan suggested consideration of a scatter garden. Mr. Moran noted an urn wall was on the un-programmed list. Ms. Pope wanted some cost information on this proposal.

Under Debt Service Fund, Mr. Williams noted the City was well below its authorized debt limit.

Council discussed the list of items in the Replacement Fund.

Non-Departmental

Council reviewed this section.

Mayor Jordan asked for an explanation of Fund Transfers. Mr. Williams explained that staff had made an effort to increase the transfers in the Replacement Fund and Building Capital Reserve Funds. Mr. Moran noted these fund transfers would need to be increased in future years due to aging City facilities and unmet capital needs.

Information Items

Ms. Pope asked how the City would proceed regarding the Community Animal Response Team (CART) request. Ms. Ard responded that this would need to come back to Council. Mayor Jordan and Ms. Mach suggested CART follow the recognition group process.

The meeting ended at 11:11 p.m.

Respectfully submitted,

*David E. Moran
Assistant City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, May 17, 2017, for the purpose of undertaking a final review of the Proposed FY 2018 Budget.

Mayor Pro Tem Davis started the meeting at 7:30 p.m. The meeting was held in the Multi-Purpose Room of the Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Silke I. Pope, Rodney M. Roberts and Edward V. J. Putens. Mayor Emmett V. Jordan was out of town on business.

STAFF PRESENT WERE: Nicole Ard, City Manager; David E. Moran, Assistant City Manager; Jeff Williams, City Treasurer, and other City staff.

ALSO PRESENT WERE: Diane Oberg, Greenbelt News Review, Stefan Brodd, Colin Byrd, and Bill Orleans.

Mayor Pro Tem Davis welcomed everyone.

Council then reviewed the following items which members had included on the list for further consideration during the budget work sessions:

Revenues

- 1. Change false alarm calendar to reset the fee structure -10,000*

Expenditures

- 1. Add ½ Time Animal Control Officer (GC 11 - \$20,800 sal. + \$8,300 ben.) 29,100*
- 2. Prince George's Chamber of Commerce Annual Membership 1,050*
- 3. Grants & Contributions – add contingency funds 2,500*
- 4. Additional Meals on Wheels Contribution (in case of Federal cutbacks) 1,000*
- 5. Greenbelt Volunteer Fire Department Agency Fund Expenditures*
 - a. New Ambulance (\$250,000)*
 - b. Command/Utility Truck (\$60,000)*
 - c. Bunk Room Renovations (\$6-10,000)*
- 6. Greenbelt Volunteer Fire Department Paramedic Training (multi-year?) 15,000*
- 7. Donation to Branchville VFD (modify other donations based on response) 5,000*
- 8. Public Safety Advisory Committee (PSAC) funding 875*
- 9. CART Funding Request 1,500*
- 10. Old Middle School Interpretive Panel 1,800*
- 11. Additional Funds for Miscellaneous Concrete (Sidewalks) ???*
- 12. New Chairs for Community Center ???*
- 13. Increase GAIL Geriatric Case Manager to 32 hrs./wk. (.7 FTE to .8 FTE) 8,300*
- 14. Add Code Enforcement Inspector (GC 12 - \$42,800 sal. + \$17,100 ben.) 59,900*
- 15. Planning - Vendor to create index for electronic plans ???*
- 16. Greenbelt Theater past due electric bill 17,778*
- 17. UMCP Smart Growth (Mayor Fellows) 10,000*
- 18. Add Volunteer Coordinator (GC 14 – sal. \$47,300 + ben. \$18,900) 66,200*

19. Discontinue UMCP Shuttle Pass Program	-4,500
20. Increase funding for CARES	???
21. Restore Moonlit Movies	4,000
22. Paint the Indoor Pool duct work	???
23. Labor Day Festival – Shuttle to Metro, Franklin Park & Greenbelt Station	1,200
24. Concert Band – Director’s Salary	3,600
25. Additional Recognition Group Grant Funding	6,245
a. Boys to Men Mentoring	350
b. Greenbelt Babe Ruth	1140
c. Greenbelt Boys & Girls Club	2380
d. Greenbelt Concert Band	150
e. Greenbelt Senior Softball	405
f. Greenbelt Soccer Alliance	420
g. Greenbelt Youth Baseball	1400
Grant Panel Wish List Recommendations	4550
26. Add 3 Police Officer FTE’s (Allow for Overfill?)	???

DISCUSSION

Councilmembers discussed: the potential for a work session on the \$150,000 Tax Increment Financing Funding for Greenbelt Station Roadway; revisiting the University of Maryland Shuttle after one year and possible user survey; confirmation of the 10% goal for the reserve appropriation and the desired level of miscellaneous non-departmental funding that was historically funded at \$10,000 to \$20,000, yet proposed to increase to \$60,000 in FY2018. In response to a question regarding debt service, Mr. Williams confirmed that the City was fine given anticipated revenue.

Staff confirmed that follow-up information was not received from the volunteer fire company as Council discussed the need for long range planning, communication regarding low agency fund balance, and a possible increase in future contributions beyond the \$88,000 typically budgeted to support the volunteer department. Council consensus was that the bunkroom and ambulance projects were important.

Councilmembers discussed police hiring, the police youth Explorer program, community forums, and towing. Ms. Pope shared her concern that an additional animal control officer would not be funded. The Prince George’s County Chamber of Commerce membership and the University of Maryland Smart Growth Center contribution were slated to be paid directly from the \$116,000 set aside for economic development activities.

Likewise, Council thanked Mr. Stefan Brodd for his research regarding padded chairs and storage for the Community Center. Councilmember Herling suggested visiting the Dorothy Heights Rooms at Laurel Library. Mayor Pro Tem Davis suggested researching electronic plan review, as well as Mayor Jordan’s request regarding needed indoor swimming pool duct work. Ms. Mach suggested that the Greenbelt Concert Band provide more details regarding the director’s duties, funding needs, and fundraising efforts.

Council expressed appreciation for the citizen committee’s work to evaluate contribution group funding requests and to make funding recommendations for Council consideration. Council discussed the challenges of receiving more requests than funding was available and the merits of fully funding the Committee’s recommendations. Mayor Pro Tem Davis relayed Mayor Jordan’s concerns regarding Boys to Men Mentoring and several Councilmembers similarly expressed appreciation for the organization’s work yet the need to demonstrate progress with the community, particularly Prince George’s County Schools. Mayor Pro Tem Davis noted that both she and the Mayor may need to recuse themselves from discussion about the Center for Community Governance community outreach project in the Greenbriar Condominium Owners Association. The citizen committee’s comments regarding the Greenbelt Boys and Girls Club were discussed, including competition, overcoming administrative challenges and gaining 501c(3) status.

Mr. Roberts shared concern regarding differences among the organizations varying fundraising, as well as Tax Increment Financing. Ms. Mach suggested that the Concert Band consider activities such as developing a “friends” group, while Mayor Pro Tem Davis noted Mayor Jordan’s previous suggestion regarding implementing a “sheet music” fee for band members. In addition, increasing the number of soccer discounts for resident children was noted.

Adjustments to the previous Council budget spreadsheet were made, as reflected in the following table.

There was Council consensus for the following changes:

<i>Proposed FY 2018 Revenues</i>	\$28,408,200
<i>Reduced Highway User Revenues</i>	<u>- 20,000</u>
TOTAL FY 18 Revenues	\$28,398,200
<i>Proposed FY 2017 Expenditures</i>	\$28,408,200
<i>Grants & Contributions - Contingency</i>	2,500
<i>PSAC Funding</i>	900
<i>CART Funding</i>	1,500
<i>Old Middle School Interpretive Panel</i>	1,800
<i>Theatre – Past Due Electric Bill</i>	4,500
<i>GLDFC – Shuttle to Greenbelt West</i>	1,200
<i>Concert Band – Director’s Salary</i>	3,600
<i>Increase Recognition Groups</i>	3,100
<i>Reduce Reserve Appropriation</i>	<u>-29,100</u>
TOTAL FY 18 Expenditures	\$28,398,200

This included a reduction in funding from the previous proposed funds for Boys to Men (reduction of \$1,150), as well as additional funding added to the previous proposed funds for the following groups: Boys and Girls Club (\$680), Senior Softball (\$400), Soccer Alliance (\$420), Youth Baseball (\$1,400), and Babe Ruth (\$1,140).

Informational Items

Several informational items were discussed. Mr. Byrd shared his support of the museum and Greenbelt history. Mr. Orleans shared the need for public discussion regarding the University of

Maryland Center for Smart Growth. Ms. Davis noted that next steps could include a future work session.

The meeting ended at 9:15 p.m.

Respectfully submitted,

*Nicole Ard
City Manager*

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, May 22, 2017.

Mayor Pro Tem Davis called the meeting to order at 8:05 p.m.

ROLL CALL was answered by Councilmembers Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Pro Tem Judith F. Davis. Mayor Emmett V. Jordan was away on business and was unable to attend.

ALSO PRESENT were Nicole Ard, City Manager; David E. Moran, Assistant City Manager; Karen Ruff, Associate to the City Solicitor; and Shaniya Lashley-Mullen, Administrative Assistant.

Mayor Pro Tem Davis asked for a moment of silence in honor of Greenbelt resident Jack Mills, Rose Reminick, and former Greenbelt residents Virginia Sowell Wyant and Mildred Kern. Mayor Pro Tem also included Lt. Richard Collins III. Mr. Putens then led the Pledge of Allegiance to the flag.

CONSENT AGENDA: Ms. Davis requested that appointment to advisory group be removed from the consent agenda and deferred it to the next meeting. It was seconded by Ms. Pope with this change; it was moved by Mr. Putens and seconded by Ms. Mach that the consent agenda be approved. The motion passed 6-0.

Council thereby took the following actions:

Minutes:

Work Session, March 29, 2017
Interview, April 24, 2017
Regular Meeting, May 8, 2017
Work Session, May 10, 2017
Work Session, May 15, 2017

Approved as presented.

Committee Reports

Community Relations Advisory Board, Report #2017-01: Council accepted this report and will consider it later on the agenda.

Forest Preserve Advisory Board, Report # 2017-017: Council accepted this report and will schedule a work session with the consultant.

Artist in Residence License Agreement: Council approved the Artist in Residence License Agreement.

Reappointment to Advisory Group: Council reappointed Rick Ransom to a new term on the Community Relations Advisory Board.

Removal from Advisory Group: Council removed Charlette Wilson from the Arts Advisory Board.

APPROVAL OF AGENDA: It was moved by Mr. Putens and seconded by Ms. Pope that the agenda be approved. The motion passed 6-0.

PRESENTATIONS:

Memorial Day Poppy Presentation: Mayor Pro Tem Davis announced that the American Legion Post 136 will hold its commemoration of Memorial Day on Monday, May 29 at 11:00 am, in honor of those who have died in combat while serving in the armed forces. Members of the American Legion Post 136 Auxiliary explained the history of the Memorial Day poppy symbol and presented poppies to Council and the audience.

Peace Month Proclamation: Mayor Pro Tem Davis read a proclamation to recognize June as Peace Month. Alexander Barnes Sr. received the proclamation on behalf of the Prince George's Peace and Justice Coalition. Mr. Barnes described the upcoming activities for Peace Month.

Police Officers Proclamation: Mayor Pro Tem Davis read a proclamation to recognize the week of May 15-21 National Police Week, which included Peace Officers Memorial Day. Acting Captain Gordon Pracht received the proclamation on behalf of the Greenbelt City Police Department.

PUBLIC HEARING:

FY 2018 Budget: Mayor Pro Tem Davis read the agenda comments. She then announced the meeting was recessed at 8:41 p.m. for the hearing.

Colin Byrd, Greenbelt East, requested that next year on Police Officers Day, light the City Hall blue if there is money in the budget. Ms. Davis advised maybe not just for the one day but maybe for the whole week. Ms. Pope added to include the police station too.

Bill Orleans, Greenbelt Resident, asked if the current budget reflects the University of Maryland Shuttle service. Mayor Pro Tem Davis advised it was still listed in the budget. Mr. Orleans asked if the University of Maryland National Center of Smart Growth is included in the economic development section of the budget. Mayor Pro Tem Davis answered there will be a work session to discuss further details. Mr. Orleans wanted to know why the Old Middle School Interpretive Panel was listed on the budget over other items. Mayor Pro Tem Davis stated that it was a decision made by Council. Mr. Orleans

also inquired about the bus stop on Mandan Road at Hanover Parkway. Mayor Pro Tem Davis stated that the Capital Project Budget work session hadn't been held yet, but it was recommended by Ms. Hruby that two bus stops be taken care of and that one was on the list.

Mr. Putens advised there is money already allocated for the Economic Development Program; how it is used has not been determined. Mr. Herling stated \$116,000 has been allocated. Mayor Pro Tem Davis also advised a couple of items were taken off the list to be placed under Economic Development to be discussed at a later time.

Mayor Pro Tem Davis explained that the City had \$20,000 additional funds allotted to several items, mostly very small items. She further explained no new positions were proposed as well as no tax rate increase. There are several interpretive panels around the City in dire need of repairs. Two pointed out to Mayor Pro Tem Davis this past weekend included the one near the Aquatic Center and the other one near the lake.

Constant Yield Tax Rate: Mayor Pro Tem Davis announced that a notice had been published in the May 11, 2017 Greenbelt News Review in accordance with State Law.

Mayor Pro Tem Davis stated since the City tax rate stays the same and property values have increased that means more revenue coming in for the City.

Bill Orleans asked if the constant yield tax applies to residential or commercial property. Ms. Ard stated it's applied to commercial and residential but not personal property.

Ms. Lore Rosenthal, 2 Gardenway, wanted clarification on the tax rate. The tax rate stayed the same, but since the property value went up, the City will get a little bit more money.

Mayor Pro Tem Davis advised they are going to institute the Homeowner's Credit and the Rental Credit to assist the citizens who are having difficulties paying their property taxes.

Mr. Herling stated an important motivating part investing in Economic Development is when new business comes in; it puts less pressure on the residents.

Mayor Pro Tem Davis stated if the City raises commercial taxes, the city might have greater office vacancies and wouldn't get the personal property or income tax.

Mayor Pro Tem Davis announced that the City's tax rate would be set at the FY 2018 Budget adoption at the City Council meeting on June 5, 2017 at 8:00 p.m. in the Council Room of the Municipal Building.

Voting Age for City Elections - Lowering the Voting Age to Allow for 16 and 17 Year Olds to Vote: Mayor Pro Tem Davis read the agenda comments.

Ema Smith, 105 Ridge Road, the chair on the Youth Advisory Committee, stated the voting age should be lowered for 16 and 17 years olds because they pay local taxes but have no voice in the elections. She also stated they can drive and be charged as adults. The youth care about their local government. Takoma Park and Hyattsville passed this law a few years ago. They have had a great turn out amongst the youth for Takoma Park. Voter turnout between the ages of 18 and 25 is the lowest; it's easier to form a voting habit while still living with their parents.

Bill Orleans advised he supports lowering the voting age to allow 16 and 17 year olds to vote. He also requested that Council extend voting privileges to non-citizen residents of Greenbelt.

Colin Byrd advised he supports lowering the voting age to allow 16 and 17 year olds to vote.

The regular meeting reconvened at 9:03 p.m.

PETITIONS AND REQUESTS:

Jeff Harrison –6835 Damsel Court, on behalf of peoplepower.org and Greenbelt Racial Alliance, requests that the City promulgate an ordinance to reconcile the City's detainer policies with the policies and procedures of the County Department of Corrections. Mayor Pro Tem Davis advised it would be referred to the City Manager and staff, including the City Attorney. Mayor Pro Tem Davis also advised if it needs to be referred to the Public Safety Advisory Committee, it would be.

Bill Orleans had a question about consent agenda item #2 on tonight's agenda that was removed. Council advised Mr. Orleans it was item #22. Mr. Orleans also asked for clarification of the Executive Sessions held by Council on acquisitions of property. He also wanted clarification in general terms about Executive Sessions held on annexation.

Colin Byrd supports the petition by Mr. Jeff Harrison. Mr. Byrd asked if the City of Greenbelt is a sanctuary city. Council advised that Greenbelt is not officially designated as a sanctuary city. Mr. Byrd also asked for clarification on how an item can be listed under a public hearing and then listed as an item on the agenda to get referred back to the City Manager.

Mayor Pro Tem Davis answered by stating there are certain steps that need to be done with the Charter and City Code by staff. Council can vote tonight to give direction.

MINUTES:

Statement for the Record – Executive Session of May 9, 2017: Ms. Davis moved that in accordance with the General Provisions Article, Section 3-306(c) (2) of the Annotated

Code of Public General Laws of Maryland, the minutes of tonight's meeting reflect that Council met in executive session on Tuesday, May 9, 2017, at 7:45 p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b) (9) of the Annotated Code of Public General Laws of Maryland, to consider a personnel matter (evaluation of City Manager).

Ms. Pope seconded.

ROLL CALL:	Ms. Davis	-	yes
	Mr. Herling	-	yes
	Ms. Mach	-	yes
	Ms. Pope	-	yes
	Mr. Putens	-	yes
	Mr. Roberts	-	yes
	Mayor Jordan	-	absent

ADMINISTRATIVE REPORTS:

Ms. Ard thanked staff, Recreation, Public Works and Human Resources for all of their assistance with the Bike to Work Day, Public Works Open House and Celebration of Spring.

Ms. Ard stated there will be a Kitten Shower at the American Legion on May 27, 2017.

Ms. Ard advised the Community Relation Advisory Board community forum is being held at the Greenbriar Community Center on May 23, 2017, at 7 pm.

Ms. Ard gave the following updates to petition items: water testing requested by Mr. Byrd - readings from the Washington Suburban Sanitary Commission will be back in the next couple of weeks; work on the smoking areas at Green Ridge House has started; trees have been planted at Springhill Lake Elementary School; and Woodlawn is in the process of working with the county on the bus and shuttle schedule.

Mayor Pro Tem Davis stated every year the City donated funds for the Maryland Municipal League Golf Tournament to sponsor a green and wanted to know if Ms. Ard had processed that payment. Ms. Ard answered she will follow up on it.

Mayor Pro Tem Davis also advised the Greenbelt Explorers are having an open house on Friday, June 2nd, at 7 pm at the Greenbelt Police Department.

Ms. Ard advised of a safety issue with the traffic light at the Green Ridge House. State Highway is assisting with getting it repaired and it should be done by the end of this week.

Ms. Pope thanked Public Works for replacing the trash can on Lakeside Drive. Ms. Pope requested a few more trash cans on the long stretch of the lake.

Voting Age for City Elections – Lowering the Voting Age to Allow for 16 and 17 Year Olds to Vote:

Mayor Pro Tem Davis read the agenda comments.

Ms. Mach moved to direct staff to prepare charter and other appropriate items needed to be done to allow 16 and 17 year olds to vote in City elections. Mr. Herling seconded the motion.

Mayor Pro Tem Davis stated the only thing she wanted to add, because she thinks this is going to be part of the charter change, is that the city does not have an age specific requirement to run for office. Mr. Putens added it needed to be clarified.

Mayor Pro Tem Davis advised if they allowed the 16 and 17 year olds to vote and didn't have something in there stating a certain age, anyone can run for council.

Mayor Pro Tem Davis and Ms. Pope stated the age was 18. Mr. Putens stated the age was 21. Mayor Pro Tem later advised there isn't an age requirement.

Mayor Pro Tem Davis said there should be two separate items. The first is lowering the age and the second is changing the charter to add the age restriction to whom can run for council.

Ms. Smith stated the survey the Youth Advisory Committee conducted used a site called Site Monkey and it was targeted to Greenbelt teenagers at Eleanor Roosevelt High School. Ms. Smith advised out of the 159 responses, 80% were Greenbelt residents. The survey consisted of 6 questions. Ms. Davis noted when she was a sixth grade teacher, her class used to have mock elections and the kids really enjoyed that experience.

Ms. Pope stated she wanted to hear what staff has to do in order to have the charter changed because she has reservations that the majority of the teenagers did not want to vote. She advised she wanted to hear more of the public's opinion on the matter.

Ms. Ruff advised she was looking at the charter provisions, with several sections on who can be a qualified voter in City elections. Establishing the age to run for office would have to be addressed separately.

Mr. Putens advised he has reservations on letting 16 and 17 year olds vote. He questioned whether Greenbelt is trying to be like other jurisdictions or if we are trying to do something positive for the 16 and 17 year old Greenbelt residents. He believes they do have an interest, but he is going to wait before he gives his judgment.

Mayor Pro Tem Davis stated only 19 or 20% of the registered voters voted in the last City election.

Mr. Roberts stated he would like to see more young people at the Council meetings talking about the issues that really affect them. Being more involved encourages them to

vote. Mr. Roberts believes allowing 16 and 17 year olds to vote should be a ballot question.

Mr. Herling stated we should be making it easier for citizens to vote, not harder. He thinks it's very important and applauds the Youth Advisory Committee.

Ms. Davis said putting it on the ballot will result in the very same percentage that's on the survey. Ms. Davis stated it's a small part getting the 16 and 17 year olds to become adults by studying the candidates. The only concern Ms. Davis has is trying to get everything in place before the next election.

Ms. Mach stated she discounted last year's survey question because everyone who answered the question weren't 16 or 17 years old. She also applauds the Youth Advisory Committee for bringing this issue forward and she is very supportive of this.

Ms. Pope likes Mr. Roberts's idea on putting the question on the ballot.

Mr. Putens advised that this item may require more than Council thinking about it; it may need to be a ballot question for either a regular election or a special election.

Colin Byrd supports having 16 and 17 year olds voting. Mr. Byrd advised that the charter should state that the Mayor should be the person who has received the most votes.

Mr. Roberts responded to Mr. Byrd's comment about being Mayor. They have seven councilmembers because when you have a strong Mayor, you have division. We have a council of seven people that is equal.

Ms. Lore Rosenthal, 2 Gardenway, asked for clarification on whether the 75% was for or against the 16 and 17 year old voting. Council answered the 75% was against the youth voting. Ms. Rosenthal stated she was glad that the Eleanor Roosevelt High School students have an email system to learn about the election. She also stated that she thinks 16 and 17 year olds should have the opportunity to run for Council. Ms. Rosenthal stated the charter shouldn't be separated. If you're old enough to vote, you are old enough to run for Council. It's up to the citizens of Greenbelt to elect the most qualified person.

Bill Orleans stated if Council allows 16 and 17 year olds to vote, they should be able to run for Council as well.

Janet Walenta, 6835 Damsel Court, stated that the question of 16 and 17 year olds being able to vote shouldn't be placed on the ballot.

Julie Sharapi, 1 Orange Court, stated that she has certain issues that she would like to address but doesn't because she feels she doesn't have a voice. She believes the youth don't attend meetings for the same reason. She disagrees with putting the question on the ballot because it will get a negative reaction.

Mayor Pro Tem Davis stated in middle and high schools, they have student body councils, so they are already doing the background and research on each candidate.

Ms. Pope stated that Council should have scheduled an open forum for this discussion. All citizens of Greenbelt should have the right to have their opinion voiced.

Lois Rosado, 8024 Lakecrest Drive, stated it's really important to listen to the youth. The same arguments we are having here now are the same ones that would happen in an open forum. It also doesn't need to be on the ballot. Some young people in Greenbelt want to participate in the election.

Ms. Ruff advised the resolution has to be adopted no later than the sixth Monday preceding a regular council election or at the time the special election is called. And it shall include the exact wording each question be submitted to the voters.

Mr. Roberts asked Ms. Ruff if the Council had done a lot of referendums. Ms. Ruff stated it doesn't say if the referendum is binding or not, but if we are able to meet this criteria by the sixth Monday, then it will comply.

Ms. Mach stated when they had the work session on this, there was the legality of someone under 18 to sign legal papers and serving in a legislative way. This is why she is concerned about someone under 18 running for office.

The motion tied 3-3 (Pope, Putens and Roberts)

Ms. Mach made a second motion to direct staff to prepare a charter amendment and to research the options for allowing 16 and 17 year olds to vote and potentially run for office. Mr. Herling seconded the motion.

The motion passed 6-0.

Approval of Speed Camera Contract

Mayor Pro Tem Davis read the comments.

Ms. Davis asked about the past issue that was corrected by Brekford. Acting Captain Pracht advised there were payment issues. One camera was down for a day and the City was not advised of it.

Acting Captain Pracht stated Brekford was the City's original contractor for speed cameras and is confident with going back to them.

Mr. Putens made a motion to approve and Ms. Pope seconded.

Mr. Byrd requested to hold off on voting on the speed camera contract for one more meeting and do more research, due to the major issues that occurred in Baltimore.

Acting Captain Pracht advised that the City has seven cameras and have in-house staffing for checks and balances.

Mr. Roberts asked how many companies have a speed camera program. Acting Captain Pracht stated there are seven locally. Mr. Roberts then asked why not put out a RFP and get something back from everyone in the business. Acting Captain Pracht answered that a total of four answered prior to the memo to Brekford and a fifth one answered after and was much higher. Acting Captain Pracht then went on to explain, just like the red light camera program, the bigger agencies do the RFP and in turn we can piggy back off them and can benefit off them.

Mr. Roberts replied that the City should have put out their own RFP and not piggy back off another company.

Mr. Putens stated the City is under contract with the current company, but it is at a much higher fee. If we go with the piggy back off Calvert County, it would be much cheaper.

Ms. Davis stated the City always does cooperative purchases and does hundreds of them all the time.

The motion to close the discussion passed 5-1 (Roberts).

The motion passed 5-1 (Roberts).

Ms. Mach moved to special order “Memorandum of Understanding – Greenbelt Station Parkway Bridge over Branchville Road.” Ms. Pope seconded. The motion passed 6-0.

Memorandum of Understanding – Greenbelt Station Parkway Bridge over Branchville Road

Mayor Pro Tem Davis read the comments.

Ms. Jessica Bellah explained that the City has always intended to take on Greenbelt Station Parkway as a city road and Prince George’s County was to take on the bridge. When State Highway Administration (SHA) came through with their permit process, they didn’t extend their right-of-way line beyond what it was previously. There is a 120 foot section of Greenbelt Station Parkway that connects MD 193, which is a State Highway Administration, road to the bridge and then onward to Greenbelt Station Parkway which is a City road. Ms. Bellah advised that if the City takes on the maintenance of the 120 foot section of Greenbelt Station Parkway like as the rest of Greenbelt Station Parkway, Prince George’s County would take on the bridge structure, curb and walls. The City would also be responsible for the asphalt as well as the snow plowing, street cleaning and putting up traffic signs on the bridge.

The home owners association (HOA) would take responsibility for the maintenance of the retaining walls outside of the public right-of-way.

Ms. Davis asked Ms. Bellah to explain why the City isn't asking Berwyn Heights to take over maintenance issues. Ms. Bellah answered although it's physically located within the boundaries of Berwyn Heights it is not physically connected to any roads maintained by Berwyn Heights. It's the sole entrance/exit to the Greenbelt Station community, which is a Greenbelt residential community; therefore, staff recommends covering this section.

Mr. Roberts asked why the City isn't requesting Berwyn Heights to pay for anything. He suggested the City fix the road and then bill Berwyn Heights or have Berwyn Heights give that property to the City.

In response to a question from Mr. Herling, Ms. Bellah stated that the section of roadway in question is 80' X 120', about three car lengths.

During the discussion, Mr. Putens left the meeting.

Ms. Mach moved that we accept and approve this Memorandum of Understanding as presented. Ms. Pope seconded.

The motion passed 4-1 (Roberts).

Mr. Michael German, Woodlawn Development Group, thanked Council and staff for their hard work. He also advised Berwyn Heights's hearing is on June 6th. Mr. German answered Ms. Davis's question that this matter was the hold up in getting a two million dollar bond and permit structure for the bridge.

Final Design Concept Approval – Buddy Attick Park Parking Lot

Mayor Pro Tem Davis read the comments.

In reference to a question asked by Ms. Davis, Ms. Bellah stated, the estimated cost of the project is between \$260,000 and \$380,000, available funding remaining in the Chesapeake Bay Trust (CBT) Grant Funding is \$168,000, in the FY 2018 budget allotted Program Open Space (POS) \$123,144 that requires a City cash match of \$41,038 that is not currently in the budget.

Ms. Bellah commented on the existing conditions of the parking lot at Buddy Attick Lake Park, the little green space, concrete swales people are parking in and no tree coverage. She also discussed the preferred concept plan which is to have a 9 foot median that has to expand into Buddy Attick Park with the removal of the first row of white pine trees. The final design plan includes a bioretention area that slowly treats storm water, which will be heavily planted, removal of impervious cover and a more traditional planting area that will be installed by Public Works. The sidewalk along the front of the parking areas, will lead to a receiving sidewalk that leads them to two new sitting areas with benches and interpretive signage and shade trees. A pervious flexi pave path will be used.

Ms. Davis asked if it will be easy to maintain. Ms. Bellah stated that Mr. Sterling is trained in maintaining bioretention areas and the goal is to train additional Public Works employees.

Mr. Roberts expressed concerns about cutting down the white pine trees. In response to a question asked by Ms. Davis, Ms. Bellah answered while working with Ms. Bradley she did consider using different trees for all four seasons. Ms. Bellah addressed the concerns Council had of cutting down the white pine trees, stating yes, the project could be done with reduction of the median and trying different planning schemes.

Ms. Mach moved to approve the presented design for the Buddy Attick Park Parking Lot and to direct staff to proceed with acquiring permits and advertising the project for construction. Mr. Herling seconded the motion.

The motion to close the discussion passed 4-1 (Roberts).

The motion passed 4-1 (Roberts).

Award Agreement – Gateway Signage Grant

Mayor Pro Tem Davis read the comments.

Ms. Terri Hruby gave a summary of the different signs; three columns, seven pole signs and a monument sign. The locations included the entrance to Southway, Metro Access Drive, Research Road farm entrance, Kenilworth Avenue between Westchester Park Drive and MD Route 193. Ms. Hruby stated that at previous work sessions Mayor Jordan suggested doing more pole signs than doing the one monument sign at Southway.

Mr. Roberts suggested doing more pole signs than the monument sign at Southway. He advised that the Southway sign should be maps of both the original City and the current City. Ms. Hruby advised that idea has been discussed at staff level meetings.

Mr. Herling asked about the grant amount and cost of the different signs. Ms. Hruby answered the grant is for \$50,000 plus the City match of \$19,500, giving a grant total of \$69,500. The monument sign at Southway would be close to \$44,000.

Ms. Mach stated she would like the Southway sign as the current design; a map would be nice but it would be hard to maintain.

Ms. Mach moved to approve the grant agreement and do the Southway knee wall sign and the three pole signs at Research Road, Kenilworth Avenue at Westchester Park Drive and Route 201 at the Beltway. Mr. Herling seconded the motion.

Ms. Davis stated if you do one column sign, there is a cost factor because it's less costly if you do the three pole signs. If you do the column signs, do all of them at one time.

Mr. Roberts advised he didn't think there should be a sign at Westchester Park Drive. It should be at Kenilworth Avenue at Good Luck Road. He advised it will be a wasted sign and a waste of money.

The motion passed 5-0.

Bikeways Grant Application – Feasibility Study and Design Plans for Hanover Parkway Bike Facilities

Mayor Pro Tem Davis read the comments.

Ms. Davis asked if the City has to be designated a Bicycle & Pedestrian Priority Area to be eligible for the grant. Ms. Bellah stated it isn't necessary.

Ms. Bellah gave a summary of the Maryland Bike Program. It is divided into three sub divisions; design minor retrofit and major projects that are over \$100,000. The State wants to go over priority projects. The goals of the projects are to maximize bicycle access, fill missing links and make sure there is connectivity between infrastructures that already exist.

Ms. Bellah advised Hanover Parkway to MD 193 up to Mandan Road was identified to have some minor bicycle infrastructure improvements. Hanover Parkway from the Spellman Overpass to Greenbrook Drive is considered a high priority, state designated missing link, which means that it is very competitive to go after that because they want that to be filled in. Staff has designed a project that has users cross MD 193 and solve one of our major barriers.

Ms. Bellah stated the bike share program is jumping onto a contract with the University of Maryland College Park. It has two years remaining on its contract. Zagster estimated that if the City does a 20 bike program, it will be \$72,000 for the remaining two years and about \$31,000 to continue each of the following years.

Ms. Bellah also advised the funding match is very low. The City would have to do a 20% match and the design grant would cover 80% of the cost. The Minor Retrofits and the bike share program cover 100% of the cost.

Ms. Pope moved that the City apply for both grants plus the \$15,000 match and the Bicycle Pedestrian Priority Area study from SHA. Ms. Bellah stated that they have \$20,000 budgeted for Hanover Parkway. If the City can do an additional \$5,000, then it can apply for a design project for \$75,000 total with the match.

Mr. Herling seconded the motion.

Ms. Bellah inquired if Council wanted to direct staff to go for a \$10,000 or a \$15,000 match. Council advised the \$15,000 match.

Mr. Roberts asked what is the best way to cross Greenbelt Road. Ms. Bellah stated that is why she wanted the City to do the study from SHA.

The motion passed 5-0.

COUNCIL ACTIVITIES: Council noted their attendance at the following events.

MML Engagement Outreach Committee Meeting/If I was a Mayor Contest Award Ceremony at the State House – Ms. Mach
Drug Drop Box Ribbon Cutting, Police Station – Mayor Jordan, Ms. Davis, Ms. Pope and Ms. Mach
Met Municipal Leaders with Congressman Steny Hoyer - Ms. Mach and Ms. Pope
Clean Air Partners Annual Award Ceremony – Ms. Mach
Bike to Work Day, Greenbelt Pit Stop – Ms. Pope, Ms. Davis and Mr. Putens
International Night, Springhill Lake Elementary – Ms. Pope
Boxwood Community Yard Sale - Ms. Mach and Mr. Putens
Public Works Open House – Ms. Davis, Ms. Mach, Mr. Putens and Ms. Pope
Adaptive Kayak Event, Greenbelt Lake – Ms. Davis, Ms. Pope
Celebration of Spring, Springhill Lake Rec Center – Ms. Davis, Ms. Mach, Ms. Pope, Mr. Herling and Mr. Putens
Dedication of Crazy Quilt Tiles, Springhill Lake Rec Center – Ms. Davis, Ms. Mach, Ms. Pope, Mr. Herling and Mr. Putens
Transportation Planning Board Meeting – Mr. Herling
Green Man Festival – Ms. Mach and Mr. Putens
Post Ever Lasting, American Legion 136 – Ms. Pope

COUNCIL REPORTS: None

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Ms. Pope seconded. The motion passed unanimously.

Mayor Pro Tem Davis adjourned the regular meeting of Monday, May 22, 2017, at 11:55 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Administrative Assistant

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held May 22, 2017".

Judith F. Davis
Mayor Pro Tem

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, June 12, 2017, on Affordable Housing.

Mayor Jordan started the meeting at 8:06 p.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Nicole Ard, City Manager; Jessica Bellah, Community Planner; and David Moran, Assistant City Manager.

ALSO PRESENT WERE: Hillary Chapman, Metropolitan Washington Council of Governments (COG); Jesse Buggs, City of Bowie; Stephanie Proestel, Housing Initiative Partnership (HIP); Bill Duncan (formerly with Enterprise Community Partners); Nicole Williams, Advisory Planning Board; Maya Patterson, City of Bowie MML Intern; and Jim Giese, News Review.

Mayor Jordan welcomed everyone and there were introductions.

Ms. Chapman cited a projected 10% population growth rate and 18% employment growth rate in the County between now and 2045. She stated there were more people coming to the County than available housing units. Ms. Chapman stated that COG regularly studied housing issues and there was a need for affordable housing.

Ms. Chapman asked what recommendations were implemented by the intern and/or what had changed since the intern's report. Mayor Jordan responded that undeveloped land was not available in the City and Greenbelt's challenges were maintaining affordability, especially on the apartment side, citing Franklin Park as an example. Mayor Jordan stated the recommendation that stood out was rent stabilization. Ms. Mach favored establishing limited equity cooperative housing. Mr. Herling stated that the Greenbelt Homes Incorporated (GHI) owned apartments were the most reasonably priced. Ms. Davis stated that folks desire affordable housing near Metro stations. Ms. Pope stated that the new Verde apartments were more focused on young working couples. Mayor Jordan indicated there was a nice variety of housing stock in the City.

Ms. Proestel summarized HIP's efforts including creating multi-family housing. She noted they provide housing counseling as well.

Mr. Roberts stated that Franklin Park provided a huge opportunity to convert some of the apartments into for sale units. Mr. Herling stated that Montgomery County's Moderately Priced Dwelling Units (MPDU) approach was a good model. Mr. Putens stated that the City has a Section 8 apartment building for low income senior and disabled residents (Green Ridge House).

Ms. Proestel commented on the right of first refusal law granting the County an opportunity to purchase properties. She suggested communication with the County Housing Department. Mayor Jordan stated that some of Greenbelt's goals don't necessarily align with the County's. Ms. Proestel suggested partnering with non-profit organizations. Ms. Proestel referenced the County's strategic planning process. Mr. Putens asked about the vacant nursing home site and

how to stimulate development there. Ms. Proestel responded that non-profit developers were a good partner.

Ms. Davis summarized the County's history of pursuing higher end development to balance the types of housing in the County. She expressed concern about older neighborhoods becoming gentrified. Ms. Davis also suggested considering a rent stabilization similar to Takoma Park's program.

Mayor Jordan asked about Bowie's affordable housing program. Mr. Buggs stated that some of the non-profit entities can bring in financing. Mr. Buggs discussed a meeting in Bowie three years ago where senior citizens showed up and asked for three items: rent stabilization for senior housing facilities, rent control and rental assistance. He stated that Bowie is currently accommodating three new developments: Melford, Karrington (South Lake) and Amber Ridge. He noted 5% of the Melford units would be affordable. Mr. Buggs stated that affordable senior housing was a serious problem in the region. Mayor Jordan asked about the mood at the Department of Housing and Urban Development (HUD). Mr. Buggs responded that potential pain from proposed HUD cuts would be devastating. He suggested combining programs to leverage funds.

Ms. Chapman stated that the affordable housing challenges are region-wide. She indicated that the way jurisdictions address these challenges differs, but many of the tools used are the same. Ms. Chapman noted that the City of Rockville had completed a housing needs assessment. She mentioned using a database to track available properties and/or GIS to track where seniors are living.

Mr. Buggs suggested the City review and obtain a State study resulting from House Bill 991. Mayor Jordan asked about the right of first refusal and believed municipalities should also have this right. Mr. Buggs cited efforts in Bowie to obtain more planning authority.

Ms. Proestel noted that the County had not yet exercised its right of first refusal. She stated that the County was willing to partner with jurisdictions that had resources.

Mr. Roberts stated one of the benefits of Greenbelt was that a young person could start out in an apartment, then move to GHI and finally a single-family home. Mr. Herling suggested providing an environment that was more conducive to cooperatives. He cited transportation costs to drive to jobs outside the County. Mr. Herling reiterated using a MPDU program and suggested mixed use zoning with incentives.

Mr. Duncan stated that the GHI Cooperative was one of the best sources of affordability in the area. He suggested that the City consider a study similar to the one done in Rockville.

Ms. Davis stated that the City and County don't have money and that non-profits were liable to be hurt by Federal budget cuts. She cited investor purchases of condo units at Greenbriar as a challenge. Mr. Buggs noted that cash purchases were becoming more common.

Mr. Herling asked if the City could implement rent control. Mr. Buggs referenced an opinion from Bowie's City Attorney stating that the City could implement rent control. Ms. Davis suggested contacting Takoma Park to gauge their experience with rent control.

Mr. Orleans asked if the right of refusal legislation applied to municipalities. He also asked what kinds of people the City wanted to help with affordable housing.

There was discussion regarding “Source of Income” discrimination. Ms. Davis and Mr. Putens asked if the City can implement this on their own.

Mr. Herling asked about rent-to-own programs. Ms. Proestel indicated there was limited success with these programs and that often people keep renting.

Ms. Chapman stated that there is an opportunity to continue the conversation. She shared some tools and resources. She announced the release of a guidebook for increasing housing affordability in the Washington region. She suggested inviting Sara Daines from Takoma Park to discuss their rent stabilization program.

Ms. Proestel stressed partnerships on a variety of different levels. She suggested a careful inventory of land and commercial buildings. Ms. Proestel highlighted resources to help homeowners remain in their homes.

Informational Items

Mr. Moran briefed Council on an opportunity to extend the City’s electricity supply contracts for three years at a rate 42% lower which would save approximately \$96,000 annually.

Mayor Jordan suggested the City announce that City facilities are available if residents need a cool space.

Ms. Davis asked to have the Recreation Department at the July City Council meeting for a presentation.

The meeting ended at 10:03 p.m.

Respectfully Submitted,

*David E. Moran
Assistant City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Friday, June 23, 2017.

Mayor Jordan started the meeting at 7:36 p.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Nicole Ard, City Manager; Robert Manzi, Legal Counsel; Jeff Williams, City Treasurer; Joe McNeal, Assistant Director of Recreation; Di Quynn Reno, Community Center Supervisor; and David E. Moran, Assistant City Manager.

Executive Session

Ms. Davis moved that Council move into Executive Session in accordance with Section 3-305(b)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland to consult with legal counsel. Mr. Herling seconded.

<i>ROLL CALL:</i>	<i>Ms. Davis</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Herling</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Mach</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Pope</i>	<i>-</i>	<i>Absent</i>
	<i>Mr. Putens</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Roberts</i>	<i>-</i>	<i>No</i>
	<i>Mayor Jordan</i>	<i>-</i>	<i>Yes</i>

Council moved into Executive Session at 7:39 p.m.

Respectfully Submitted,

*David E. Moran
Assistant City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, July 5, 2017, to discuss election issues.

Mayor Jordan started the meeting at 8:04 p.m. The meeting was held in the multi-purpose room of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Leta Mach, Konrad Herling, Silke Pope, Edward V. J. Putens, Rodney Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Nicole Ard, City Manager; David Moran, Assistant City Manager; and Shaniya Lashley-Mullen, Administrative Assistant.

ALSO PRESENT WERE: Ema Smith, Julie Sharapi and Findley Holland, Youth Advisory Committee; Rev. Ray Raysor, Community Relations Advisory Board; Rick Gordon, Park and Recreation Advisory Board; Laura Kressler, Public Safety Advisory Committee; Pamela Gregory, Patricia Evans and Steven Gilbert, Board of Elections; Jeff Harris, Bill Orleans, Colin Byrd, Cynthia Newcomer, Bob Rudd and others.

Mayor Jordan advised this work session is a result of petitions Council has received over the year. Mayor Jordan stated that it's four months until the Greenbelt Election and they are held every two years.

Voting Age

Mayor Jordan stated this topic has been a discussion at a couple of work sessions, a public hearing and was on the May 22 Regular Meeting agenda. The Board of Elections (BOE) didn't take a stand on the topic but it has the support of the Advisory Committee on Education (ACE.)

Ms. Davis asked were there only three municipalities in the state of Maryland that allow 16 and 17 year olds to vote in city elections. Mr. Moran stated he only checked Maryland. Takoma Park, Hyattsville and Glenarden are the only three municipalities that allow 16 and 17 year olds to vote.

Ms. Davis stated that Hyattsville and Takoma Park allow U.S. non-citizens to vote in their elections as well. She advised they did it by a charter change, not by referendum.

Mayor Jordan stated he has spoken with Council Member Solomon, City of Hyattsville, and he stated there were only an additional 50 people who voted in the last election. Mayor Jordan also spoke with the Mayor of Takoma Park and she stated there wasn't that much of a difference in their election results as well.

Ms. Pope and Ms. Mach advised they heard the same at the Large City Forum at the Maryland Municipal League (MML). Mr. Herling questioned how many 16 and 17 year olds registered to vote and how many did vote. Mr. Moran answered he didn't have that information. Mayor Jordan wanted to know if the percentage would change if we allow the 16 and 17 year olds to vote.

There was discussion on what the latest date an amendment to the charter could be made. Mr. Moran stated that early voting starts on October 21 and if Council chooses to suspend the rules,

it wouldn't be too late to add it to the August agenda.

Mr. Putens stated the charter has been around for eighty years and this is a significant change. The citizens of Greenbelt need to vote on this change.

Ms. Mach advised it was a two part question. The first part would be to change the charter to allow 16 and 17 year olds to vote. The second part would be to allow them to serve on boards or run for City Council. It's a legal issue having 16 and 17 year olds sign documents.

There was discussion on the process of placing this item on referendum. The citizens of Greenbelt had 50 days to petition to get it changed. They only need 20% of the registered voters of Greenbelt to petition Council.

Mr. Roberts and Mr. Putens stated that it should be up to the citizens to make this decision; Council shouldn't amend the charter.

Ms. Davis stated that she is in favor of amending the charter. Putting it back on the ballot will get the same results. She thinks the citizens will say no.

Mr. Herling stated he is in support of amending the charter to allow 16 and 17 year olds to vote.

Ms. Pope stated she supports the idea of putting it on a referendum so the whole community can vote on it.

Ms. Julie Sharapi stated the referendum is not the right way to go because of the low turnout at the last election. If Council amends the charter, the citizens of Greenbelt still have a voice to petition the change.

Ms. Findley Holland stated there wasn't a large turnout in other municipalities, but the small turnout of the 16 and 17 year olds voices were heard.

Mr. Orleans stated that Council should make the decision.

Mr. Rick Gordon stated it's about the future of Greenbelt. The 16 and 17 year olds should have a right to vote.

Mr. Rudd stated he supports the idea of placing it on a referendum. He would support whatever the outcome of the referendum.

Ms. Newcomer stated she supports the amendment to the charter.

Rev. Raysor stated he supports the amendment to the charter.

Mr. Byrd stated that all work sessions should be recorded and there should have been more advance notice for this work session. Mayor Jordan stated that he pushed for all work sessions to be recorded, but responses to the RFP for construction of recording equipment and space modification was too expensive.

Ms. Raysor stated that 18 year olds at one point couldn't vote but could serve in the military,

until the 26th Amendment. She advised that the 16 and 17 year olds would come out to the polls and vote.

Mr. Gordon stated that 16 and 17 year old voices can be used to push forward; they are already part of the change. He asked why Greenbelt can't lead.

Ms. Sharapi stated she doesn't see the direct connection for 16 and 17 years to serve in the military or drive all night long. She advised they have more risk; the right to vote is the 16 and 17 year olds civic duty.

Mr. Rudd stated the citizens of Greenbelt should decide if 16 and 17 year olds can serve on advisory boards and Council.

Ms. Ard advised at the August regular meeting, staff will prepare a draft charter change with the exact language that lists 16 and 17 year olds as qualified voters.

Resident vs. Citizen Voting

Mayor Jordan asked if a resident of Greenbelt can prove they live within the City of Greenbelt limits, should they be allowed to vote in the City election.

Ms. Davis stated that she wasn't ready, and that it needed to go to an advisory board.

Mayor Jordan stated there are a lot of people who live in the community but don't have the right to vote.

Mr. Moran advised that the municipalities that do allow non-citizens to vote in their elections maintain an additional registration list that was written in their charter or code.

Ms. Mach said anyone who wants to vote, needs to be a U.S. citizen or help them to become citizens.

Ms. Pope stated she had to become a citizen. She stated she helped many people to guide them in the direction of becoming a citizen.

Mr. Putens stated that citizenship means a lot, and it should be done the right way. He asked if they are keeping separate books for noncitizens.

Ms. Pamela Gregory, Board of Elections, asked how municipalities register the people on a state roll. Mr. Moran answered stating they keep the books separate. Ms. Gregory also stated in order for the citizens to vote, they need a municipality voter registration card. Mr. Moran stated the voter registration card is done through Prince George's County. The charter could be amended to include additional items that are needed for a citizen to vote and to keep a separate list.

Ms. Gregory stated the Board of Elections needed to do more research.

Selection of Mayor

Mr. Putens stated that there was one time that he knew of where the top vote getter didn't

become mayor because that person turned down the position due to work schedule. Ms. Mach stated she did an interview back in 1987 and a man named Mr. East was elected to Council. He was the highest vote getter, but he was the youngest on Council, so they made him Mayor Pro Tem.

Mayor Jordan advised this tradition has been in practice for some time.

Mr. Byrd stated he understood tradition, and in the 2000 and 2016 election where the popular candidate didn't become president. Something was flawed; we shouldn't leave the will of the people to chance.

Mr. Moran advised some jurisdictions have separate elections for mayors.

Ms. Davis advised a community survey question was done in 2013, if there should be a separate election for mayor and 60% said no. Council would have to have a real good reason why the top voter didn't become mayor.

Mr. Roberts stated a strong mayor causes division. They think they run the city and have special privileges. The way it is now, everyone is equal. Mr. Roberts suggested a floating chair. Every six months someone new becomes mayor.

Mr. Herling advised in the early days in Greenbelt, they had more people running, far less now. Mayor Jordan stated it's different when 800 people vote for 12 vs. 24,000 voting for 7.

Ms. Mach agreed with Mr. Roberts, except for the floating chair idea.

A citizen advised he supports Mr. Byrd's petition. It's a big deal for the citizen and he can't imagine Council picking someone other than the top vote getter as mayor.

Mr. Orleans advised he supports Mr. Byrd's petition. It should be written in the charter at this time. The top vote getter should become mayor and it's up to him or her to decline.

Mr. Byrd said that the current system is problematic. The current system causes division. It is a big deal that the top vote getter becomes mayor. After the election, the people have to wait a week to find out who becomes the mayor through the Greenbelt News Review. This work session should be broadcast.

Ms. Davis stated an 80 year tradition that works should be kept.

Election Wards

Ms. Mach advised the City is divided by roads already; we don't need districts.

Ms. Pope advised running for Council shouldn't be separated. It's one Greenbelt and when you run, you run for all of Greenbelt.

Mr. Gordon stated that some of the citizens feel that they don't have a representative on Council since they live in a certain area.

Mr. Herling advised running for office should mean doing good for the community. Having districts is a step in the wrong direction.

Mr. Roberts asked do you want to vote for seven people or just one person. You can't get elected from where you are. You would have to campaign all parts of the City. You need to spark something to get out and vote and move on to positive issues.

Mr. Gordon advised there is a positive issue making sure there is a future for the kids by bringing the concerns from the citizens to Council.

Ms. Davis advised there are Councilmembers from Greenbelt East and Historic Greenbelt. If Greenbelt gets to 30,000 or 35,000 citizens, we may need wards, but not right now. We need to make sure citizens get into committees.

Mayor Jordan advised you can walk from Greenbelt East to Franklin Park. There was only a 19% turn out for voting the in last election. It doesn't work if you only focus on one area.

Mr. Rudd supports Mr. Gordon's petition for election districts; get more people to run and get more new ideas.

Mr. Orleans supports election districts.

Ms. Davis suggested adding it to a community survey, not a charter change or a referendum.

Mr. Byrd asked why do you have to say your address when addressing Council.

Mr. Rudd said just bleep out the address.

Other Issues

Mayor Jordan asked the Board of Elections if a citizen goes to the wrong polling place, can he or she still cast his or her vote. Ms. Gregory answered yes, the election judge would inform the correct polling location, and if he or she informs the election judges, they can provide transportation to the correct location as well.

Council discussed the 2013 community survey results for term limits, recall process and Council elections every four years. It was decided to put the questions back on the community survey.

Mr. Orleans stated that the City should hold annual elections.

Information Items – Several informational items were discussed.

The meeting ended at 11:30 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Administrative Assistant*

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, July 10, 2017.

Mayor Jordan called the meeting to order at 8:01 p.m.

ROLL CALL was answered by Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

ALSO PRESENT were Nicole Ard, City Manager; David E. Moran, Assistant City Manager; Karen Ruff, City Solicitor; and Shaniya Lashley-Mullen, Administrative Assistant.

Mayor Jordan asked for a moment of silence in honor of Greenbelt residents Geneva L. Halsey, John Hartnett, Shirley Bailey; and former Greenbelt residents Keith Pendleton, Marvin “Morgan” Torres, Ron Hall and Lanny LeForte. Mr. Roberts then led the Pledge of Allegiance to the flag.

CONSENT AGENDA: It was moved by Mr. Putens and seconded by Ms. Pope that the consent agenda be approved. The motion passed 7-0.

Council thereby took the following actions:

Minutes:

Work Session, April 9, 2017

Regular Meeting, June 5, 2017

Work Session, June 12, 2017

State for the Record – Executive Session, June 23, 2017

Approved as presented.

Response to Petitioner Selection of Mayor: Council approved for staff to send the letter of discussed items to the petitioner.

Response to Petitioner Election Wards: Council approved this item to be added to the Community Survey for further research.

Follow-up Councilmember Inquiry Resident vs. Citizen Voting: Council referred this item to the Board of Elections for further research.

APPROVAL OF AGENDA: It was moved by Mr. Putens and seconded by Ms. Mach that the agenda be approved. The motion passed 7-0.

PRESENTATIONS:

Buy Local Week Proclamation: Mayor Jordan read a proclamation to recognize the week of July 22 to 30 as Buy Local Week.

Parks and Recreation Month Proclamation: Mayor Jordan read a proclamation to recognize July as Parks and Recreation Month. Greg Varda, Assistant Director of Recreation, received the proclamation and provided an overview of this year’s summer recreation camps and programs.

Healthy Eating Active Living (HEAL) Award: Mayor Jordan read the agenda comments. Greg Varda, Assistant Director of Recreation received the award. He explained that the City of Greenbelt was awarded the Gold Level status for the following areas achieved since last summer: complete and green streets draft policy, blue rewards employee incentive program and workplace wellness programs.

PETITIONS AND REQUESTS:

Jeff Harrison, 6835 Damsel Court, followed up on his May 22 petition to ask for his petition be added to the City’s petition spreadsheet. Mr. Harrison also provided Council with a petition that had over a hundred signatures.

Colin Byrd, Greenbelt East, supported the petition by Mr. Jeff Harrison. Mr. Byrd wanted to know the portion or percentage of contracts that are handed out that are going to businesses that are in the City of Greenbelt or individuals who live in Greenbelt.

Bill Orleans, Greenbelt Resident, asked about past executive sessions of Council.

MINUTES:

Statement for the Record – Executive Session of June 23, 2017: Ms. Davis moved that in accordance with the General Provisions Article, Section 3-306(c) (2) of the Annotated Code of Public General Laws of Maryland, the minutes of tonight’s meeting reflect that Council met in executive session on Friday, June 23, 2017, at 7:39 p.m. in the Library of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b) (7) of the Annotated Code of Public General Laws of Maryland, to consult with counsel to obtain legal advice on a legal matter: 1) concerning a landlord/tenant matter; and 2) concerning a personnel matter with respect to whether the City can respond to the Greenbelt online letter in light of the restrictions contained in the City’s personnel laws.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope				X
Mr. Putens	X			

Mr. Roberts		X		
Mayor Jordan	X			

The following staff members were in attendance: Nicole Ard, City Manager; David Moran, Assistant City Manager; Tom Kemp, Acting Police Chief; Mary Johnson, Human Resources Director; Joseph McNeal, Assistant Director of Recreation; Dianne Quynn-Reno, Community Center Supervisor; Bob Manzi, City Solicitor; and Jeffery Williams, City Treasurer.

Other individuals in attendance: None

Council took no actions during this session.

Mr. Herling seconded.

ROLL CALL: Ms. Davis - yes
 Mr. Herling - yes
 Ms. Mach - yes
 Ms. Pope - yes
 Mr. Putens - yes
 Mr. Roberts - no
 Mayor Jordan - yes

ADMINISTRATIVE REPORTS:

Ms. Ard advised regarding the Executive Session on Wednesday, July 12, Council will have a consultation with Ms. Ruff, but would like to ask for another meeting on Wednesday, August 9, at 8 pm, to resume the discussion regarding Green Ridge House.

Ms. Ard thanked staff, Police, Public Works and the Public Information and Communications Coordinator for the 4th of July Celebration.

Ms. Ard stated the City received the Chesapeake Trust Grant, \$56,000, for the Cherrywood Lane storm water improvements. Ms. Ard also advised Prince George’s County awarded the Citizen’s Group the Composting Grant.

Mr. Herling thanked the City Manager and staff on the affordable housing information.

Ms. Davis reported that Prince George’s County has a new Common Ownership Community Commission and two board members are from Greenbelt. Ms. Nicole Williams, Vice Chair, for Condominiums and Mr. Aaron Markovich will be representing Cooperatives.

Mayor Jordan asked if Zipcar is still using the location at the Municipal Building, 25 Crescent Road. He advised the parking space has been empty for the last couple of weeks.

Mr. Putens asked if the State Highway Administration (SHA) can be placed on the next Four Cities agenda.

Legislation:

A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated herein when Total Fiscal Year Purchases from Each Vendor Exceeds Ten Thousand Dollars

Mayor Jordan read the agenda comments.

Ms. Pope introduced the resolution for a second reading and moved for adoption tonight. Mr. Herling seconded.

Colin Byrd, Greenbelt East, asked if Council or Ms. Ard knows the total amount of the contract. Mr. Byrd also asked how many of the employees who work on the contracts live in Greenbelt. Ms. Ard answered at the end of the fiscal year there would be a total break down on how much the City spent on each of the various contracts. Ms. Ard also stated they do not have that break down of workers living in Greenbelt.

Mr. Byrd stated the City should know how much they are spending if they are approving hundreds of contracts. Council explained that they weren't approving hundreds of contracts. They advised they were approving a list of companies/vendors, so if their services are needed throughout the year, they can choose from this list.

Mr. Orleans, Greenbelt Resident, stated the list should have been available for citizens to review. Mr. Orleans advised a copy of a standard contract should be signed by all enumerated vendors that states they should pay their employees a living wage, treat their employees respectfully and the citizens of Greenbelt should view the contract.

The motion passed 7-0.

Maryland Municipal League 2018 Legislative Requests

Mayor Jordan read the agenda comments.

Ms. Mach recalled discussion during , the affordable housing work session, she stated that an item that Council should submit prevents discrimination based on sources of income. Mayor Jordan asked it was county issue. Ms. Mach answered she didn't see why was not a state- wide issue. Mr. Moran answered the City had supported a bill last year but it didn't get a lot of traction.

Ms. Davis stated another item that came up at the Maryland Municipal League (MML) convention was municipal local control and authority over small cell towers and CDA's. Mayor Jordan asked what the City would be asking for. Ms. Davis answered the City

would have control over the authority to say “yay” or “nay” working with the cell tower companies. Right now it comes through the utilities and the City doesn’t have a say in the matter. Mayor Jordan also stated he would like the City to be able to tax these towers.

Mr. Roberts suggested Council needs to take a different stance, have a bill that requires Pepco to spend a percentage of what they are spending on tree cutting every year and divert that into undergrounding wires. Ms. Davis advised the cost is less for vegetation management than underground wiring. Ms. Pope and Mayor Jordan agreed with Mr. Roberts.

After much discussion, Mr. Roberts moved that the City submit the following initiatives to the Maryland Municipal League as statewide legislation initiatives: Preventing Utilities from Retroactively Billing Customers When Mistakes Are Made, Housing Discrimination Based on Sources of Income, Municipal Control Over Cell Towers, Small Cell Towers to Include Revenue, and Local Authority Over Vegetation Management/Where a Small Percentage is Spent on Undergrounding Wires.

Ms. Mach seconded.

Mr. Putens advised he didn’t like the name “vegetation management”. He advised the use of “tree/vegetation” which is more technical.

The motion passed 7-0.

Letter to State Highway Administration (SHA) – Support of Noise Barrier Study for the Town of Berwyn Heights

Mayor Jordan read the agenda comments.

Mayor Jordan stated that Mayor Jewitt, Berwyn Heights, requested a letter from the City in support of the Town of Berwyn Heights appeal to State Highway Administration to conduct a noise barrier study.

Mayor Jordan advised that he asked Mayor Jewitt for a letter of support to petition State Highway Administration for a sidewalk on Branchville Road at Greenbelt Station Boulevard and Greenbelt Road for our residents.

Ms. Mach asked if Mayor Jewitt will be sending the letter of support. Mayor Jordan answered yes, Mayor Jewitt will be sending a letter in support.

Mr. Putens moved for the letter to be sent to State Highway Administration in support of the noise barrier study for the town of Berwyn Heights. Ms. Pope seconded.

Ms. Davis advised she is opposed to sending the letter because she is not in favor of a noise barrier along Kenilworth Avenue.

The motion passed 6-1 (Davis)

Award of Aquatic and Fitness Center White Coat Bid #2017-1

Mayor Jordan read the agenda comments.

Mr. Joe McNeal, Assistant Director of Recreation, reported that Wilcoxon Construction, LLC, has done the white coat work for both the indoor pool and outdoor pool many times before. Also, many other agencies have used Wilcoxon Construction LLC on a regular basis.

In response to questions from Mayor Jordan, Mr. McNeal stated that the lifespan of the white coat is affected since the indoor pool is used year round. The white coat would be done during a normal shut down period between August 20 and 31.

Mr. Roberts advised he has received repeated complaints about the temperature in the ladies locker room. Mr. McNeal stated he will follow up with staff.

Ms. Mach motioned that Council approve the award for the white coat project to Wilcoxon Construction in the amount of \$55,460. Ms. Pope seconded.

Ms. Pope asked about upgrades to the ladies locker room that were discussed last year. She stated it is slippery in the changing area. Mr. McNeal advised some of the issues have been resolved with hand bars outside the locker rooms. Non-skid tiles were tested, but did not properly adhere to the floor, causing a tripping hazard. The hand rails are custom made and very expensive. Mr. McNeal advised he will keep looking for ADA compliant mats.

Mayor Jordan asked if any other maintenance projects would take place. Mayor Jordan stated the ventilation pipes over the pool are beginning to show rust. Mr. McNeal advised they noted the suggestion at the budget work session but don't have any pricing on it. Mr. McNeal said if they address the problem they would have to replace the whole duct work.

Mr. Colin Byrd advised he is in support of the project.

In response to a question from Mr. Orleans, Ms. Ard stated that the increased cost of what was budgeted is due to the contractors identifying additional work that needs to be done.

The motion passed 7-0.

An Ordinance to Make a Supplemental Appropriation in the Building Capital Reserve Fund for the Fiscal Year Ending June 30, 2018, in the Amount of Ten Thousand Dollars (\$10,000) for Additional Building Capital Reserve Fund Expenditures over the Appropriated Amount

Mayor Jordan read the agenda comments.

Ms. Davis introduced for first reading and suspension of the rules the ordinance to make a supplemental appropriation in the Building Capital Reserve Fund for the fiscal year ending June 30, 2018 in the amount of ten thousand dollars (\$10,000) for additional building capital reserve fund expenditures over the appropriated amount.

Mr. Herling seconded.

The motion passed 7-0

Ms. Davis introduced for a seconded reading and adoption of the ordinance to make a supplemental appropriation in the Building Capital Reserve Fund for the fiscal year ending June 30, 2018, in the amount of ten thousand dollars(\$10,000) for additional Building Capital Reserve Fund expenditures over the appropriated amount.

Mr. Herling seconded.

The motion passed 7-0.

COUNCIL ACTIVITIES: Council noted their attendance at the following events.

National League of Cities Leadership Conference, Cleveland, Ohio – Ms. Mach and Ms. Davis
Maryland Municipal League Conference – Ms. Mach, Ms. Pope, Ms. Davis, Mr. Putens and
Mayor Jordan

Building Resilience Community Conference, Denver, Colorado – Mr. Herling

Cindy Murray Retirement Party – Ms. Davis and Ms. Mach

4th of July Celebration (July 3rd), Trinity Assembly of God – Mayor Jordan

4th of July Celebration, Buddy Attick Park – Ms. Davis and Mr. Putens

COUNCIL REPORTS: None

MEETINGS: Council reviewed the meeting schedule.

Executive Session: Ms. Davis moved that Council schedule an Executive Session on Wednesday, July 12, 2017, at 8:30 p.m. in Room 201 of the Community Center. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(7) and (8) of the General Provisions Article of the *Annotated Code of the Public General Laws of Maryland*, the purpose of this meeting will be to consult with counsel, staff and consultants about pending Green Ridge House Landlord/tenant litigation.

Ms. Pope seconded.

ROLL CALL:	Ms. Davis	-	yes
	Mr. Herling	-	yes
	Ms. Mach	-	yes
	Ms. Pope	-	yes

Mr. Putens - yes
Mr. Roberts - unable to determine vote
Mayor Jordan - yes

Executive Session: Ms. Davis moved that Council schedule an Executive Session on Wednesday, August 9, 2017, at 8:00 p.m. in Room 201 of the Community Center. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(7) and (8) of the General Provisions Article of the *Annotated Code of the Public General Laws of Maryland*, the purpose of this meeting will be to consult with counsel, to obtain legal advice regarding Green Ridge House.

Ms. Pope seconded.

ROLL CALL:

Ms. Davis	-	yes
Mr. Herling	-	yes
Ms. Mach	-	yes
Ms. Pope	-	yes
Mr. Putens	-	yes
Mr. Roberts	-	yes
Mayor Jordan	-	yes

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Ms. Pope seconded. The motion passed unanimously.

Mayor Jordan adjourned the regular meeting of Monday, July 10, 2017, at 10:30 p.m.

Respectfully submitted,

Shaniya Lashley-Mullen
Administrative Assistant

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held July 10, 2017."

Emmett V. Jordan
Mayor

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, July 12, 2017, for the purpose of discussing the South Core Annexation Correction.

Mayor Jordan started the meeting at 8:07 p.m. It was held in the Multi-Purpose Room of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Emmett V Jordan.

STAFF PRESENT WERE: Nicole Ard, City Manager; Celia Craze, Director of Planning & Community Development (retired); Karen Ruff, City Solicitor; Jessica Bellah, Community Planner; and David E. Moran, Assistant City Manager.

ALSO PRESENT WERE: Norman Rivera, Nooshin Amirpour and Michael German, Woodlawn Development, James Craze, Bill Orleans and Kathleen Gallagher, News Review.

There were introductions.

Ms. Craze stated there were two legislative actions needed. The annexation petition and new Charter Amendment description. She noted the corrections were needed due to a drafting error. Ms. Craze reviewed the seven small areas (less than .2 acre in total) that needed to be corrected.

Ms. Davis asked if this would impact Berwyn Heights. Ms. Craze responded no that they had compared this to Berwyn Heights boundaries and there was no impact. Ms. Craze stated there were no residents impacted or living on these areas.

Mr. Putens asked how this happened. Mr. German responded that Dewberry was correcting their own mistake.

Ms. Ruff stated that since the boundaries are in the Charter, the City needed a new accurate description.

Mayor Jordan presented a proclamation to Celia Craze in honor of her retirement.

Information Items

The was discussion of several items including a recent GHI Woodlands Committee meeting and the upcoming work session with the Greenbelt East Advisory Coalition.

Mr. Putens asked if staff had the final report from the Hyattsville Community Development Corporation.

Executive Session

Ms. Davis moved that Council hold an Executive Session in accordance with Section 3-305(b)(7) of the General Provisions Article of the Annotated Code of the Public General Laws of Maryland

to consult with legal counsel to obtain legal advice regarding Green Ridge House and pending Green Ridge House landlord-tenant cases. Ms. Pope seconded.

<i>ROLL CALL:</i>	<i>Ms. Davis</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Herling</i>	<i>-</i>	<i>Yes</i>
	<i>Ms. Mach</i>	<i>-</i>	<i>Absent</i>
	<i>Ms. Pope</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Putens</i>	<i>-</i>	<i>Yes</i>
	<i>Mr. Roberts</i>	<i>-</i>	<i>Yes</i>
	<i>Mayor Jordan</i>	<i>-</i>	<i>Yes</i>

The meeting ended at 8:57 p.m.

Respectfully submitted,

*David E. Moran
Assistant City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Thursday, July 13, 2017, for the purpose of meeting with the Greenbelt East Advisory Coalition (GEAC).

Mayor Jordan started the meeting at 7:35p.m. It was held at the Hunting Ridge Community Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Leta M. Mach was unable to attend due to travel.

STAFF PRESENT WERE: Nicole Ard, City Manager and David E. Moran, Assistant City Manager.

ALSO PRESENT WERE: Thomas Crandall, Terry Benedict, Marsha Caine, Rohanie Bacchus, Charlene MacAdams, Austin Henry, Toni Mathewson, Tom Renahan, Nicole Williams and Layne Lisinger, Greenbelt News Review.

Mayor Jordan opened the meeting. There were introductions.

City Finances

Mayor Jordan read Question 1. Mr. Herling read the answer. Mayor Jordan stated that condominium values had taken the worst hit during the recession. There was discussion that the FBI decision may impact property values. Mayor Jordan noted that Greenbelt Station was a bright spot with increasing property values and the development is built.

Mayor Jordan read Question 2. Ms. Davis read the answer. She noted that the Bradford Pear trees were in decline and referenced the tree master plan which discusses the City's future tree replacement plans. Mayor Jordan referenced the Cherrywood Lane Complete Street project and Greenbelt Road Study. Ms. Davis mentioned the Attick Park parking lot project and new trail connecting Greenbelt Station to Cherrywood Lane.

Mr. Crandall asked about the office vacancy rate. Council discussed the proposed food truck hub at Capital Office Park.

Police and Crime Statistics

Mayor Jordan read Question 1. Mr. Roberts indicated that there was a staffing shortage in the Police Department. He believed the City needed to hire a Police Chief. Mayor Jordan indicated that officers were retiring and the City had planned for this. Ms. Davis stated that certain careers were not the most popular right now, Police work being one of these. Mr. Herling noted there was competition from other Police agencies.

Mayor Jordan read Question 2. Ms. Ard discussed a handout provided by Acting Chief Kemp. She reported the City was not seeing gang activity or playground vandalism. Ms. Ard indicated

that anyone can go to the City website or crimereports.com to obtain specific information about crimes in their neighborhood. Mayor Jordan discussed the weekly crime report.

Mayor Jordan read Question 3 and noted that generally crime is going down, but there had been a regional increase in car thefts. It was noted that homicides were higher than past years. There was also discussion about airbag theft and other vehicular vandalism.

Mayor Jordan read Question 4 and discussed the ongoing Public Safety Advisory Committee (PSAC) study. Ms. Pope indicated that PSAC has drafted an extensive report that had not yet been presented to Council and Council would hold a work session on this report in the future.

Ms. MacAdams asked about homeowner associations and the City working together on the security camera issue. Mayor Jordan responded that Council needed to review the PSAC report. It was noted there were staffing, information technology challenges, cost issues and other logistical complications regarding implementing more cameras.

Poor Lighting and School Issues

Mayor Jordan read Question 1 and discussed the City's efforts to work with Pepco and State Highway Administration (SHA) on lighting upgrades. There was discussion of lighting along Hanover Parkway.

Mr. Crandall indicated Question 3 was through him. Ms. Davis stressed that the City was trying to get Greenbelt Station students reassigned to Eleanor Roosevelt High School. Ms. Pope stressed that sometimes there are valid reasons for boundary decisions and she noted that the school system has tight standards.

Common Ownership Communities

Mayor Jordan noted that two Greenbelt residents, Aaron Marcavitch and Nicole Williams, were serving on the Common Ownership Communities Task Force. Ms. Williams explained the role of the Commission and offered to help.

There was discussion of snow removal and it was noted that nothing had changed.

Mayor Jordan read Question 3 and noted that Mr. Moran was the lead City staff person on legislative items. There was also discussion of the Community Association Institute's (CAI) Legislative Action Committee.

GEAC Community Interests

Mayor Jordan read Question 1. Mr. Roberts stated that concerns about the safety of the Mandan Basketball Court were a failure by the City's Police Department. He favored providing recreation opportunities in the neighborhood and wanted to make it a safe place for kids to play there.

Ms. Davis believed there were things (half-court, lighting, cameras, etc.) the City could do to improve public safety there. Mr. Herling suggested making it a special place by holding special events there. Mr. Roberts did not want the bad guys to win. Ms. MacAdams wanted the place cleaned up (better lighting, cut bushes, etc.). Mr. Putens recounted the problems there, noting that a little girl almost died there.

Mayor Jordan read Question 2. He reported that park rangers monitor the dog park. Ms. Pope stated that the license needs to change to an annual license. She also stressed the need for a second dog park. Mr. Putens suggested a public-private partnership with Franklin Park to locate a dog park there. Mr. Roberts noted that other jurisdictions charge a significant fee for their dog park and this provides resources to maintain the park.

Mr. Henry believed the responses on Question 3, 4 and 6 were sufficient and suggested that discussion be limited on these questions. Mr. Crandall asked if there were standards for electric vehicle charging stations. Mr. Herling responded there are State standards.

Ms. Bacchus asked about the polling place for Precinct 18. It was noted the polling place had been changed to Schrom Hills Park.

Ms. Ard asked GEAC to provide feedback as part of the Recreation and Park Facilities Master Plan process.

There was discussion of upcoming events including National Night Out.

Mayor Jordan thanked GEAC for hosting the meeting.

The meeting ended at 9:43 p.m.

Respectfully submitted,

*David E. Moran
Assistant City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, July 17, 2017, for the purpose of meeting with the Greenbelt Homes, Incorporated (GHI) Board of Directors.

Mayor Jordan started the meeting at 7:35 p.m. It was held in the GHI Board Room at 1 Hamilton Place.

PRESENT WERE: Council Members Judith F. Davis, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Leta Mach was unable to attend due to travel.

STAFF PRESENT WERE: Nicole Ard, City Manager and David E. Moran, Assistant City Manager.

ALSO PRESENT WERE: Chuck Hess, Ed James, Diana McFadden, Stefan Brodd, Stephen Holland, and Linda Warren GHI Board; Eldon Ralph, GHI General Manager; Kathleen Gallagher, News Review; Bill Orleans, Monica Johnson, Anna Socrates and others.

Mayor Jordan welcomed everyone and there were introductions.

Resolution of Right-of-way Encroachment Issues:

Mr. Ralph indicated that the most egregious items were being resolved. He stated a new Memorandum of Understanding (MOU) needed to be developed, but this has not been done due to workload. The new MOU would deal with the 81 boundaries in the yellow category and the 92 boundaries in the orange category.

Status re: WSSC's Replacement of Water Pipes for GHI's Masonry Homes:

Mayor Jordan stated that the City agreed with GHI, but noted there was not much progress. In response to a question from Mayor Jordan, Mr. Ralph responded that there were five leaks and they had not been dealt with satisfactorily by WSSC. Mayor Jordan suggested another work session with WSSC. Mr. Roberts asked about the type of pipe failing and Mr. Ralph responded these were galvanized pipes. Ms. Davis noted that WSSC was now replacing water lines in Lakeside.

Mr. Ralph reiterated that the 1958 agreement stated that WSSC was supposed to replace the pipe up to the meter. Mr. Putens suggested settling the matter in court.

Mr. James reported that GHI has been told WSSC had imminent domain but this was incorrect. Mr. Herling stated that at the last meeting WSSC was not familiar with the 1958 agreement. Mr. Hess noted that the City and GHI believed the agreement was still in effect. Ms. McFadden believed it was prudent to carry on with the status quo.

Mr. Brodd asked what the City's role would be in litigation. Council indicated they would be supportive and likely a party of record. Several Council Members also wanted to check with the City's legal counsel.

Mayor Jordan suggested a work session with WSSC in the Fall. He suggested the City and GHI consult with their respective legal counsels. Mr. Hess was opposed to litigation due to unintended

consequences. Mr. Roberts favored obtaining an opinion from legal counsel. There was consensus to schedule a work session in November or December.

Pepco Tree Trimming/Pole Replacement:

Mayor Jordan asked if GHI had heard from Pepco. Mr. Ralph responded there had been no additional contact by Pepco.

Update on Prince George's County Common Ownership Communities Legislation:

Ms. Davis reported that Nicole Williams indicated that the homeowner or the GHI member has to follow all the procedures in the rules/covenants, etc. Mr. Putens reported that homeowners who appeal have to be following their respective covenants and asked if the intent was to overturn. Ms. Williams responded no. Mr. Brodd expressed concern that an additional process was being added.

Prince George's County's Zoning Re-Write Project:

Mayor Jordan asked if anyone was attending the hearing tonight. Mr. Brodd responded yes. GHI noted they were dismayed that they were not consulted regarding the proposed regulations. Ms. McFadden asked how the draft document had been developed. Mr. Roberts stated that there are GHI residents who have spoken out about the size of additions. He indicated there were negative consequences for some of these additions. Mr. James stated that the subject of additions had a long history. He indicated there were block units with siding and under these guidelines this would not be allowed. Mr. Holland stated that historical preservation and additions were very hot topics and this would be unpopular if these are imposed upon GHI from the outside. He indicated these would freeze GHI in place.

Mr. Hess stated that GHI was a historic area that needed to be preserved, but there was disagreement in the community regarding what is being preserved. He believed it was best to have these decisions made locally.

Mr. Putens indicated that GHI was asking how this document came about. He indicated staff would check. Mr. Ralph stated there was something amiss and asked how it was going to be corrected. He recommended that the task force and GHI get together and develop a unified approach. Ms. Davis stated that this document had not been presented to the Council.

Ms. McFadden asked how this could be pulled before it goes to further hearing. Mr. Roberts stated that some GHI members favored restrictions on how GHI developed.

Mr. Ralph reported that he spoke with Terri Hruby who indicated that Celia Craze had submitted this document to M-NCPPC. He indicated that Ms. Hruby told him Ms. Craze had requested comments from GHI, but GHI reports never receiving such a request.

City/GHI Partnership re: Pilot Project on Hoarding

Mayor Jordan noted this was a great program. Mr. Ralph indicated that GHI was participating in the project and stated that Maesha McNeill had taken over for Joan Krob. Mr. Ralph noted the

Housing Improvement Program (HIP) was assisting GHI in identifying these hoarding problems. He noted 23 cases had been identified.

Proposed Lighting Improvement Project Between 11 and 13 Court Ridge

Mayor Jordan indicated he would keep GHI posted.

Update on Smoking Outside Green Ridge House

Mayor Jordan stated that the City had created a designated area in front of Green Ridge House. Ms. Davis indicated this was a temporary solution and the long-term plan was a location in the rear of the property. Mr. Hess reported that he had timed the pedestrian traffic light on Ridge Road and the signal is twice as long as the one at Hanover Parkway and Greenbelt Road. He thought this timing level was overkill.

Mr. Ralph asked when a permanent solution was going to be implemented in the rear of the property. It was stated this would be done before winter. Mr. Roberts, Ms. McFadden, Mr. Hess and Mr. James discussed various smoking prohibitions and smoke-free options.

Status of GHI's Homes Improvement Project

Mayor Jordan noted it was going quickly. Ms. McFadden was pleased with her own experience and stated that GHI staff was on top of it. Mr. Putens was pleased with his mini-split air conditioning system.

Status of Asbestos Remediation in Crawlspace of GHI Homes

Mayor Jordan asked if the vendor was still in business. Mr. Ralph responded no. Mr. Ralph indicated Verizon told GHI they would not go into the crawl spaces. Verizon informed GHI that their legal department was still reviewing the situation. Mayor Jordan suggested GHI forward the details about the Verizon situation to Beverly Palau.

GHI Rentals, Re-sale trends:

Mr. Hess stated that GHI generally does not allow rentals but there are a few exceptions. There was discussion of the Greenbelt Development Corporation (GDC) apartments. Mr. Hess indicated they were doing well. Ms. Davis asked about evictions and foreclosures. Mr. Ralph responded there had only been one over the past 2 years. Ms. Davis asked about abandoned units. Mr. Ralph responded they weren't aware of any.

City Forest Preserve Boundaries/GHI Woodlands Committee: *Ms. Davis noted that Council received minutes from a Forest Preserve Advisory Board meeting with the GHI Woodlands Committee. She noted the two groups were going to work together on the boundaries.*

Other Items: *Mayor Jordan congratulated GHI on receiving their stormwater grant. Mr. Ralph described the area between 33 Court and 56 Court Ridge that needed attention. Mr. Roberts noted there was a contractor that was going to tear up the swale. Mr. Roberts indicated the storm drain was clogged by tree roots.*

Mr. Holland reported that cell phone service was unreliable in parts of GHI and asked the City how it would address the issue. He noted this was a critical infrastructure and a public safety issue. Ms. Davis noted some of the challenges/concerns when these towers are proposed. Mr. Roberts reported he had Sprint and his phone never drops calls.

The meeting ended at 9:55 p.m.

Respectfully submitted,

*David E. Moran
Assistant City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, July 24, 2017, to discuss the FBI Headquarters Decision Brainstorming and Land Use Change Proposal – Capital Office Park Undeveloped Parcels.

Mayor Jordan started the meeting at 8:05 p.m. The meeting was held in the Council Chambers of the Greenbelt Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Leta M. Mach was out of town.

STAFF PRESENT WERE: Nicole Ard, City Manager; Jessica Bellah, Community Planner; and Shaniya Lashley-Mullen, Administrative Assistant.

ALSO PRESENT WERE: Jim Giese, Greenbelt News Review; Susan Walker and Patricia Walters, Greenbelt Community Development Corporation; Kap Kapastin, Quantum Management; Brian Gibbons, Advisory Planning Board; Norman D. Rivera, Matthew Tedesco, Alex Villegas, Jessica Pallerni, Brian Afnan, NVR Inc.; John Pallarido, Cushman & Wakefield, NVR Inc.; Mary Jenkins, Greenbelt Station; Ryan Middleton, Senator Ben Cardin office; Todd Tuner, Prince George's County Councilmember; Alonzo Washington, Maryland State Delegate, Bill Orleans and others.

Land Use Change Proposal – Remaining Undeveloped Property at Capital Office Park

Mayor Jordan read the potential discussion questions.

Mr. Norma D. Rivera stated that NVR wanted to get a dialogue started with the City regarding the three undeveloped parcels at the Capital Office Park subdivision that are zoned for commercial office usage. NVR is proposing a single-use residential townhouse development consisting of 163 various sized dwelling units which will require changes to the zoning.

Mayor Jordan stated the parcel of land that is being discussed is between Greenbelt Metro Drive and the Greenbelt Federal Courthouse. Mayor Jordan asked about property ownership.

Mr. John Pallarido gave a summary of Morning Calm Management buying the six office buildings and bank pad at Capital Office Park from Mack-Cali Realty Corp for \$61.75 per square foot (\$49 million), which was significantly lower than the going market of rate \$240.00 per square foot. Mr. Pallarido advised that no value was attributed to the 16 acres of vacant land and the buildings are 40% vacant. Mr. Pallarido stated that to justify building new construction, the City would have to raise the rent to \$31.00 per square foot and improve the technologies in the old existing buildings.

Mr. Roberts advised that over the last ten or twenty years office space has been over built. It was too much office space in the Washington area in general, not just in Greenbelt. Mr. Roberts asked if they looked into other commercial usages, because he would like to see that area stay as commercial zoning to provide jobs for Greenbelters. Mr. Pallarido answered that NVR hasn't look at the market for commercial usage, only on the basis of the current usage.

Mr. Matthew Tedesco advised that the three parcels have been sitting there 20 plus years

undeveloped and 40% of the office building is vacant. Mr. Roberts said that area doesn't need to be townhomes, the City would have a bunch of townhomes and the kids won't be able to attend Greenbelt schools. Mr. Tedesco advised from a market standpoint the office park has shifted, not only for Greenbelt but the Washington DC area. Mr. Tedesco suggested that the City should capitalize on the success of Greenbelt Station and build townhomes.

Ms. Davis stated that she's not in favor of the townhomes. She said the City needs mixed use developments, for example retail activity at the bottom and residential units on the top.

Ms. Bellah advised that the primary goal was to address the lack of recreational area in Greenbelt West. Single family use and townhome use would not accomplish the goals that Council has for this area.

Mayor Jordan referred this project to the Advisory Planning Board (APB) and requested another work session in the near future.

Mr. Putens stated that people don't have to work out of an office, they have flexi schedules, people can do their work anywhere now. Mr. Putens also advised he didn't like the way the townhome concept was designed. He suggested this is a mixed use opportunity and wants to see recreation amenities.

Mr. Herling asked what needs to change to increase the market to buy the space for a mixed use instead of a single use. Mr. Pallarido answered the market needs to absorb some of the office vacancy and a lot of capital needs to be spent.

Mr. Tedesco answered Ms. Davis' question that NVR does build mixed use residential communities, like condos with elevators and apartments. Ms. Davis stated that she would like to see mixed use developments, like multi-use developments with first floor with retailers, doctor offices on next level and residential on top. Ms. Davis also discussed work force housing.

WMATA Trail Update

Mayor Jordan stated it has been ten years since Council started work in the North Core. He asked Ms. Bellah if there was any new news from Washington Metropolitan Area Transit Authority (WMATA). Ms. Bellah answered that staff has been working with Woodlawn to prepare responses to WMATA comments on the draft proposal trail design. The trail design comments that WMATA suggested had increased the scope, the distance of the trail and what has been included of the project which in turn increases the cost to satisfy the WMATA comments the rough cost estimate is \$1.5 million. WMATA also provided staff with a draft legal agreement because the trail will be on WMATA property.

Council discussed the draft comments that WMATA provided.

Mr. Roberts suggested building the trail up to WMATA property and having WMATA complete the trail.

In response to a question from by Mr. Herling, Ms. Bellah stated that the City is working within WMATA standards and safety guidelines, and the City doesn't have the resources to complete everything that's listed in WMATA comments.

Ms. Bellah stated she has been working with Ms. Ruff on the legal agreement and also working with WMATA staff to review the trail proposal comments. The comments had not been returned to WMATA.

Mr. Giese noted that citizens would have to cross several roads in WMATA's new concept versus one road that was listed with the City's concept design. Ms. Bellah stated that was to make it ADA compliant.

Mr. Putens suggested looking for an alternate path through the potential FBI site and working with Garth Beall. Ms. Bellah advised it was the best alignment, based on the studies and surveys done earlier. Any other alignment would have altered the flood plain and wetland areas.

Mayor Jordan advised that he, Ms. Pope, and Mr. Herling walked the Cherrywood Lane path connection to Greenbelt Station. A ribbon cutting dedication of Stream Valley Trail will be tied into Labor Day weekend. Mr. Putens suggested a plaque as well.

Christina Weaver, Greenbelt Station resident, is excited that the Stream Valley Trail will be complete soon. Ms. Weaver asked if the developers would add money towards the completion of the WMATA trail or if money that was set aside by Prince George's County for the parking garage for the FBI would have come to the City. Ms. Bellah stated there are funds set aside for Greenbelt West, but that is being used for various different projects. There is potential to partner with Prince George's County, the State of Maryland or look into the various suggested grants. Ms. Bellah doesn't think Woodlawn will provide additional funding. Ms. Weaver posed her question to the developer.

Darlene Jean-Pierre, Greenbelt Station resident, stated there have been some setbacks at Greenbelt Station, including the parking, roadways, schools, and WMATA trail, and the community is still growing. Ms. Jean-Pierre is excited that the Stream Valley Trail will be complete soon. Ms. Jean-Pierre asked if the City could involve the State of Maryland and/or Prince George's County to open the road. Ms. Davis said it will be a road to nowhere, and it would be very expensive.

Mr. Herling asked about the ridership of the bus routes in Greenbelt Station. Mr. Herling stated that Council needs to make a push to keep the 15X (Metro Bus) running.

FBI Headquarters Decision Brainstorming

Mr. Turner stated that while WMATA's response was probably not what they expected, perhaps a work session should be scheduled to discuss their response. Mr. Turner suggested speaking with the Prince George's County Economic Development team and WMATA to come up with ways to encourage developers to continue developing the space since the General Service Administration (GSA) may decide to proceed with other ideas for the space.

Mayor Jordan advised GSA requested a map of areas throughout the region for central business areas suitable for Federal employees. Two months ago, the City submitted Greenbelt's section of the map which includes the Greenbelt and MD 193 corridor.

Mr. Turner suggested sending another letter to Federal officials; GSA and Prince George's

County letting them know that Greenbelt Station is still open for business. There is still a joint agreement with WMATA and the City is still in a position to move forward in developments.

Ms. Davis stated that Ms. Nina Albright, WMATA, recommended the City request funding for the 495 interchange remain. She said the State Highway Administration (SHA) had shelved the project with the design plan 90% complete. In addition to sending a letter to GSA, Ms. Albright suggested sending letters to SHA, the City's delegation and Governor Hogan requesting to keep the project moving forward since the Greenbelt Metro site is a prime location for development. Ms. Davis also suggested having a work session with Prince George's County Economic Development Corporation (EDC) and Garth Beall.

In response to a question asked by Mayor Jordan, Mr. Turner advised the City has to be their own best advocate. Then the county can come in and assist, tell the county how they can help, through funding, personnel resources. It is important for the EDC to meet with Council.

Mr. Herling advised a Marketing Director and Economic Director are goals for the City. Mr. Herling asked if the City should explore getting a circulator bus, one bus for the whole City, with the county. Mr. Turner answered there is demand all over the county, but not enough supply.

Ms. Davis stated that the Greenbelt Connection caught fire about a week ago and the City had been trying to get in touch with the county to get a loaner but hasn't had any luck. Mr. Turner asked Ms. Ard get in touch with him to discuss the issue.

Patricia Walters, Greenbelt Community Development Corporation, suggested a vision for economic development of Greenbelt, NASA Goddard, University of Maryland robotics, smart grid, smart energy, and the north core develop in a technology park. It will provide higher paying jobs and keep them in Greenbelt, and provide a tax base for infrastructure improvements that would attract and retain professionals with middle to upper incomes in the City long-term.

Mr. Kapastin said that Ms. Walters had great ideas. He said he has been trying to take Beltway Plaza to the next level for the past 28 years. Beltway Plaza is 99.5% leased. People are buying more online, but most of the online stores are buying storefront locations. If you want your retail to grow, you have to buy locally. He suggested the City needs to build on music, arts and food right now.

Mayor Jordan said maybe the City needs a point person to focus on drawing people in.

Mr. Kapastin advised the City needs a promoter for the North Core Project GSA and for the Arts.

Mr. Orleans asked what the status was of the joint agreement with WMATA and Renard and shared his feedback. Council stated it is still in place for now.

Ms. Davis reiterated that, letters need to be sent as well as a work sessions scheduled Garth Beall, and Prince George's County Economic Development Corporation and for example to received addition information on the County retail study.

Mr. Herling suggested looking into getting an Economic Development Director and Marketing Director.

Ms. Pope wanted to know what type of man power and resources were available from Prince George's County that Mr. Turner suggested. Ms. Ard advised she would look into it.

Information Items – several information items were discussed.

Ms. Davis gave a report on the County Zoning Rewrite.

The meeting ended at 10:55 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Administrative Assistant*

DRAFT

WORK SESSION OF THE GREENBELT CITY COUNCIL held Monday, July 31, 2017 to discuss the Forest Preserve Health Assessment.

Mayor Jordan started the meeting at 8:03 p.m. The meeting was held in the Council Room of the Municipal Building.

PRESENT WERE: Judith F. Davis, Konrad E. Herling, Edward V. J. Putens, Rodney M. Roberts, and Mayor Emmett V. Jordan

STAFF PRESENT WERE: Nicole Ard, City Manager, Shanayia Lashley-Mullen, Administrative Assistant, Ms. Erin Josephitis and Bonita Anderson, City Clerk.

ALSO PRESENT: Mr. Osband of A. Morton Thomas & Association, Inc. (AMT), Forest Preserve Advisory Board (FPAB), Advisory Committee on Trees (ACT).

Mayor Jordan asked Council members or staff had any additional items to add to the agenda. Ms. Ard and Council noted reports would be made.

Mayor Jordan gave an overview and background information on the preparation of the Forest Health Assessment for the North and South forest preservation. The purpose of the study was to provide information on the current health of the forest and to provide baseline measurements for the future assessments and to prepare recommended changes and updates to the Management and Maintenance Guidelines.

Consultant Presentation:

Mr. Greg Osband, AMT gave a Powerpoint presentation on the Forest Health Assessment. He discussed the baseline data to understand the existing forest conditions and the future conditions.

Mayor Jordan asked Mr. Osband what was his methodology and his approach with the assessment report. Mr. Osband, gave an overview of the process and discussed the Data & Photographs of Vol. I & Vol. II, Stewardship of the natural resource, existing conditions, highly erosion (road beds), mulch dump, low lands and habitat improvements.

Council would like to have further discussion at a future work session meeting. The Mayor invited the Forest Preserve Advisory Board & other Board members to give an overview on the timeline of events with the Forest Preserve Health Assessment.

There was a summary read into the record by a member of the Forest Preserve Advisory Board. The comments were insightful and the Board would like to see more details to the plan.

Board members had some concerns about the utility of the results. Data source is very long and don't know if it will even be mapped properly. FPAB requested footnotes in the study. Trails were based on data picked up and they did some ground trooping. Members found the study hard to follow. Table of Contents is needed and the Appendices needs to be better organized.

Ms. Davis is seeking a variety of variations on the report & guidelines.

Mr. Putens discuss the cycle of events as far as decision making, which will come from the citizens, the advisory group/board and the council.

Mr. Roberts stated that the forest needs to be protected and not put too much into studies to protect the forest. He wants to see it as a place for kids and environmentalist to explore.

Mr. Herling who has been a resident since 1987, recalls obtaining 1700 signatures to preserve and protect the Forest.

The Advisory Board has some concerns about the preservation of the Forest.

Council will allow the Advisory Board to handle the review recommendation of the Forest Preserve Study.

Erin Josephitis gave a summary and overview of the study and suggested finding a solution for the GPS coordinates. She had some concerns about the water quality and wanted to know if AMT could provide the information for the baseline data.

Citizen comments – Susan Barnett has a better understanding of the health assessment thanks to the consultant.

Colin Byrd asked for clarification on the listing of the Boards, water quality, and the stick huts.

Mr. Putens left at 9:57 pm

Information Items

Mr. Herling attended the Green ACES meeting and he suggested to change the setup of the meeting room when presentations are given to the Council. He also attended the International Society of Arborist at the National Harbor.

Ms. Davis noticed that public works has placed old textile bins by the recycling areas. There was an article about Capital Office Park food trucks and an outdoor pavilion. Ms. Davis noted that the park was supposed to ask Council for permission to install pavilion. Ms. Davis attended the Chesapeake Bay & Water Resource Policy Committee at COG meeting. The topic was climate change.

Ms. Ard noted that the City's would be added to the Regular Meeting's agenda for reconsideration.

Mayor Jordan adjourned the meeting at 10:19 PM.

Respectfully submitted,

*Bonita Anderson
City Clerk*

SPECIAL MEETING OF THE GREENBELT CITY COUNCIL held Wednesday, August 9, 2017, in the Multi-Purpose Room of the Greenbelt Community Center.

Mayor Pro Tem Davis called the meeting to order at 7:50 PM.

ROLL CALL was answered by Councilmembers Judith F. Davis, Konrad Herling, Silke I. Pope, Leta M. Mach, Edward V.J. Putens and Rodney M. Roberts. Mayor Emmett Jordan was out of town. He participated via teleconference.

STAFF PRESENT WERE: Nicole Ard, City Manager, Karen Ruff, City Solicitor and David E. Moran, Assistant City Manager.

Scheduling of Executive Session

Ms. Pope moved that Council add the following topics to the agenda of the Executive Session on Wednesday, August 9 at 8:00 pm. in accordance with General Provisions Article 3-305(b)(1)(7)(8) and 9 of the *Annotated Code of Public General Laws of Maryland* to discuss: 1) collective bargaining negotiations and matters related to said negotiations between the City and the FOP; 2) pending litigation; and 3) personnel matters involving complaints against specific employees. Mr. Herling seconded.

ROLL CALL:	Ms. Davis	-	Yes
	Mr. Herling	-	Yes
	Ms. Mach	-	Yes
	Ms. Pope	-	Yes
	Mr. Putens	-	Yes
	Mr. Roberts	-	Yes
	Mayor Jordan	-	Absent

Ms. Pope moved that Council enter into Executive Session in accordance with the General Provisions Article 3-305(b)(1)(7)(8) and 9 of the *Annotated Code of Public General Laws of Maryland* to discuss: 1) collective bargaining negotiations and matters related to said negotiations between the City and the FOP; 2) pending litigation; and 3) personnel matters involving complaints against specific employees; and 4) legal advice on legal matters related to Green Ridge House. Mr. Herling seconded.

ROLL CALL:	Ms. Davis	-	Yes
	Mr. Herling	-	Yes
	Ms. Mach	-	Yes
	Ms. Pope	-	Yes
	Mr. Putens	-	Yes
	Mr. Roberts	-	Yes
	Mayor Jordan	-	Absent

Mayor Pro Tem Davis adjourned the Special Meeting of Wednesday, August 9, 2017 at 8:01 PM.

Respectfully submitted,

David E. Moran
Assistant City Manager

I hereby certify that the above and foregoing is a true and correct report of the Special Meeting of the City Council of Greenbelt, Maryland, held Wednesday, August 9, 2017.

Judith F. Davis
Mayor Pro Tem

WORK SESSION OF THE GREENBELT CITY COUNCIL was held Monday, August 28, 2017, to meet with representatives of Doctors Community Hospital.

Mayor Jordan started the meeting at 8:05 p.m. The meeting was held in the Council Chambers at the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Leta M. Mach, Konrad E. Herling, Silke I. Pope, Rodney M. Roberts and Mayor Emmett V. Jordan. Councilmember Edward V. J. Putens was absent.

STAFF PRESENT WERE: Nicole Ard, City Manager; and Shaniya Lashley-Mullen, Administrative Assistant.

ALSO PRESENT WERE: Paul R. Grenaldo, Chief Operating Officer Executive Management for Doctors Community Hospital; Dr. Darlene Jean-Pierre, Doctor at Doctor Community Hospital; Bill Orleans; and Jim Giese, Greenbelt News Review.

Mayor Jordan stated it was important to sit down with one of the largest employers in this region of Prince George's County. Mayor Jordan wanted to know what was new at the hospital and how the City could enhance its relationship with Doctors Community Hospital.

Mr. Paul Grenaldo advised he has been working at Doctors Community Hospital for seven years. Mr. Grenaldo stated he wanted to forge a better relationship with the City and invited Mayor Jordan to the hospital to speak with the management team. Mr. Grenaldo commented that the hospital has 1,500 employees and 100 of them reside in the City of Greenbelt. The hospital has focused on free health screenings for adults, and has been named for a second year in a row a "High Performing Hospital" for chronic obstructive pulmonary disease (COPD) by U.S. News & World Report's. The State of Maryland designated Doctors Community Hospital as a Stroke Center for Prince George's County. The hospital also has been selected to contract with Kaiser Permanente.

Dr. Darlene Jean-Pierre advised she has been working at Doctors Community Hospital for a year, she and her family moved to Greenbelt Station because of the commute to her job and the access to the Metro from the Stream Valley Trail. Dr. Jean-Pierre advised there are a ton of resources in the City and she has been to numerous work sessions.

Mr. Grenaldo also advised the hospital has a mobile van on the road every day and will do sessions at the Farmers Market. The hospital has primary care and orthopedic care at the Bowie location, primary care in Hyattsville, primary care and orthopedic in Camp Springs and will be open soon an office in Temple Hills. The hospital continues partnering with Catholic Charities. The Temple Hills location will offer a dental clinic, primary care, jobs retraining and social services.

Mr. Grenaldo advised the biggest challenge is access to capital, since the hospital is a stand alone, nonprofit hospital. Profits earned by the hospital are reinvested into the hospital.

Mayor Jordan stated there was a capital campaign last year for breast cancer image equipment. He asked if the hospital has other plans or construction coming up. Mr. Grenaldo advised the hospital applied for sixteen behavioral health beds. The old Magnolia Nursing Home could be

converted into a stand alone behavioral health hospital for both inpatients and outpatients.

Mr. Grenaldo answered questions from Ms. Davis and Ms. Pope by stating the hospital will have a voluntary program focusing on adults. The hospitals recognize the need for mental health services. Currently the hospital only has one psychiatrist on staff.

Mr. Grenaldo answered Mr. Herling's question stating the hospital doesn't perform heart surgery. Other cardio procedures are offered through the outpatient service to keep the patients healthy so they wouldn't need to have heart surgery.

Mr. Herling asked what percentages of the patients were from Prince George's County. Mr. Grenaldo stated 85%. In a two year period, the hospital went from 40,000 emergency room visit patients to 60,000 emergency room visit patients. There isn't a long wait anymore.

Mr. Roberts asked who would be eligible to get services at the behavioral health hospital. Mr. Grenaldo answered a lot of the patients would access the services through the emergency room, and then they would service anyone whose insurance provider contracts with Doctors Community Hospital.

Ms. Davis asked if there days or nights the hospital cannot accept additional patients because the beds are full. Mr. Grenaldo stated that redirecting patients is handled by Prince George's County. The hospital reports the status to Prince George's County and the county makes that determination. The hospital hasn't been on reroute for some time now.

Mr. Grenaldo stated the hospital just celebrated a 40th anniversary and for the past 25 years, Doctors has been a nonprofit hospital.

Mr. Herling asked how veterans can get services in the northern half of Prince George's County like in the southern half. Mr. Grenaldo answered the hospital has reached out and let the county the hospital is open to the possibility.

Mayor Jordan asked how the uncertainty of the Affordable Care Act affects the hospital's relationship with the insurance companies. Mr. Grenaldo advised when the Affordable Care Act first passed, the hospital tried to create medical homes on the outpatient side that were affordable and accessible. Mr. Grenaldo stated they have seen a decrease in readmission by 30% with sickle cell patients. Mr. Grenaldo also stated that Doctors Community Hospital was one of the first hospitals in the area to tackle the opioid crisis. Helping people stay healthy, the hospital was recognized by Care First and the State of Maryland for being one of the healthiest work places in the area.

Mayor Jordan asked if the uncertainty of the Affordable Care Act was driving up the cost of service. Mr. Grenaldo answered he doesn't think it's driving the cost up; it just has the hospital in a hold pattern. The first commitment was to orthopedics and all the orthopedic clinics had been renovation except the one Bowie.

Mr. Herling asked about transportation services with Metro. Mr. Grenaldo said the hospital is committed to continue to provide free parking at the hospital. Dr. Jean-Pierre stated that Metro services the hospital and the other locations.

Mayor Jordan asked what the City can do to help its citizens to be healthier. Mr. Grenaldo answered by stating continuation of promoting healthier choices like the farmers market. The hospital provides a free gym to their employees and promotes the free health screening. Mayor Jordan said the vending machines have healthier choices and the employees are encouraged to take time during their lunch break to take a walk.

Ms. Pope suggested that Doctors Community Hospital partner with Prince George's County School Board. Mr. Grenaldo stated they reached out to Dr. Maxwell when they heard the school board was having a hard time filling all the nursing positions. Mr. Grenaldo stated they will be opening a tele-medicine in the Safeway in Bowie that will be connecting back to the emergency room at the hospital. If it's successful, they will be looking to offer the program in all of the Safeways in the County.

Mayor Jordan asked if the hospital needs volunteers and how many they currently have. Mr. Grenaldo said they have close to 400 volunteers between the youth and adult programs and they always need volunteers.

Bill Orleans asked what services Catholic Charities offers and if they using any part of the old rehab center for hospice care. Mr. Grenaldo advised they offer job retraining, family counseling, and social services. Catholic Charities is also using the old rehab center for hospice care. Mr. Grenaldo provided Mr. Orleans with answers to his questions referring to the procedures of Doctors Community Hospital, hospice care, and rehab.

Mr. Grenaldo provided Mr. Giese with answers to his question referring to the difference between being admitted into the hospital through the emergency room and being held for just observations and not being admitted.

Information Items – Several informational items were discussed.

Mayor Pro Tem Davis gave reports on Looking Forward Metropolitan Washington in 2040 and a report from Nina Albert, Director of Real Estate and Parking, Washington Metropolitan Area Transit Authority.

Councilmember Herling and Mayor Jordan gave a report on the ground breaking of the Purple Line.

The meeting ended at 9:50 p.m.

Respectfully submitted,

*Shaniya Lashley-Mullen
Administrative Assistant*

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION OF THE COUNCIL OF THE CITY OF GREENBELT, PROVIDING FOR A REFERENDUM TO BE HELD AT THE REGULAR MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 7, 2017, FOR THE PURPOSE OF SUBMITTING TO THE VOTERS OF THE CITY OF GREENBELT, MARYLAND, THE QUESTION OF AMENDING THE CITY CHARTER TO LOWER THE VOTING AGE TO 16 YEARS OF AGE FOR CITY ELECTIONS

WHEREAS, Section 15 (“Voters”) of the City Charter provides that a “qualified voter” for purposes of City elections is “any person who is a resident of the City of Greenbelt and who is duly registered with Prince George’s County under the applicable provisions of Article 33 of the Annotated Code of Maryland”; and

WHEREAS, the City Council wishes to submit to the voters of the City of Greenbelt the question of amending the City Charter to lower the voting age to 16 years of age for City elections.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the following question shall be placed upon the ballot of the regular City Council election to be held November 7, 2017:

“REFERENDUM QUESTION ON
VOTING AT AGE 16

Shall Section 15 (“Voters”) of the Charter of the City of Greenbelt be amended to read as follows: (Note: Underscoring indicates language to be added to the City Charter.)

A qualified voter within the meaning of this charter shall be any person who is a resident of the City of Greenbelt and who is duly registered with Prince George’s County under the applicable provisions of Article 33 of the Annotated Code of Maryland and is at least 16 years of age; provided that eligibility to vote in any city election shall be subject to applicable registration deadlines as set forth in the charter and code of the city.

FOR the Charter Amendment.....

AGAINST the Charter Amendment

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of

_____, 2017.

Emmett V Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

Introduced:
1st Reading:
Passed
Posted:
Effective:

ORDINANCE NUMBER 1332

AN ORDINANCE TO AUTHORIZE AND EMPOWER THE CITY OF GREENBELT, MARYLAND, TO BORROW NOT MORE THAN TWO MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000) FOR THE PUBLIC PURPOSE OF REPAIRING THE GREENBELT LAKE DAM AS REQUIRED BY MARYLAND DEPARTMENT OF THE ENVIRONMENT (MDE) CONSENT ORDER DSD 2010-5 AS MORE PARTICULARLY DESCRIBED HEREIN, AND TO EFFECT SUCH BORROWING BY OBTAINING A LOAN FROM THE MARYLAND WATER QUALITY FINANCING ADMINISTRATION OR ISSUING ITS GENERAL OBLIGATION BONDS AND IN EITHER CASE PLEDGING THE CITY'S FULL FAITH AND CREDIT TO REPAY THE BORROWING, PURSUANT TO THE AUTHORITY OF SECTION 3 AND SECTION 55 OF THE CITY CHARTER AND EITHER THE MARYLAND WATER QUALITY FINANCING ADMINISTRATION ACT OR SECTIONS 19-301 TO 19-309 OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND PROVIDING FOR THE APPROPRIATION AND DISPOSAL OF THE PROCEEDS OF THE BORROWING; PROVIDING FOR THE LEVY AND COLLECTION OF TAXES SUFFICIENT FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON THE BORROWING; AND GENERALLY RELATING TO THE BORROWING AND THE REPAYMENT THEREOF.

BE IT ORDAINED by the Council of the City of Greenbelt, Maryland, that:

- SECTION 1. Pursuant to (a) the authority Sections 3 and 55 of the Charter of the City of Greenbelt (the "Charter") and (b) either (i) the Maryland Water Quality Financing Administration Act (Sections 9-1601 to 9-1622 of the Annotated Code of Maryland) or (ii) Sections 19-301 to 19-309 of Local Government Article of the Annotated Code of Maryland, the City of Greenbelt, Maryland (the "City") is hereby authorized and empowered to borrow money and incur indebtedness (the "Borrowing") for the public purposes described in Section 2 hereof, at one time or from time to time, in an amount not exceeding, in the aggregate, Two Million Five Hundred Thousand Dollars (\$2,500,000).
- SECTION 2. The proceeds of the Borrowing shall be used and applied for the public purpose of financing, in whole or in part, the public improvement project to repair the Greenbelt Lake Dam as required by the Maryland Department of the Environment Consent Order 2010-5.
- SECTION 3. The proceeds of the Borrowing authorized, including any premium and accrued interest received therefor, shall be deposited in the proper account or accounts of the City. The Borrowing proceeds shall be expended for the public purposes described in Section 2 hereof, and said proceeds are hereby appropriated for said purpose.

SECTION 4. For the purpose of meeting the debt service requirements on the Borrowing authorized hereunder, and in addition to such funds received from any other source as may from time to time be legally available and allocated for such purpose, the City shall, if and when such funds are or will be insufficient for such purpose, levy for each and every fiscal year during which the Borrowing may be outstanding ad valorem taxes upon all real and tangible personal property within its corporate limits subject to assessment for unlimited municipal taxation in rate and amount sufficient to provide for the prompt payment of the principal of and interest on the Borrowing in each such fiscal year, and, in the event the proceeds from the collection of the taxes so levied in any such fiscal year may prove inadequate for such purpose, additional taxes shall be levied in the subsequent fiscal year to make up any deficiency. The full faith and credit and unlimited taxing power of the City are hereby irrevocably pledged to the prompt payment of the maturing principal of and interest on the Borrowing and to the levy and collection of the taxes hereinabove described as and when such taxes may become necessary in order to provide sufficient funds timely to meet the debt service requirements of the Borrowing.

SECTION 5. In accordance with Section 55(b) of the Charter, a complete and exact copy of this Ordinance shall be posted in a public place or places within the boundaries of the City for thirty (30) days and shall be published at least once within ten (10) days of its passage in a newspaper of general circulation in the City.

SECTION 6. This Ordinance shall take effect immediately upon its approval by a majority of the qualified electors of the City voting on the issue at a referendum to be held on a date specified by the Council in accordance with Section 55(c) of the Charter.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting,
_____, 2017.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION PROVIDING FOR A REFERENDUM TO BE HELD AT THE REGULAR MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 7, 2017, FOR THE PURPOSE OF SUBMITTING TO THE VOTERS OF THE CITY OF GREENBELT, MARYLAND, THE QUESTION OF APPROVING THE GENERAL OBLIGATION BORROWING BY THE CITY OF AN AMOUNT NOT TO EXCEED TWO MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000) AS AUTHORIZED BY ORDINANCE NUMBER 1332 OF THE CITY

WHEREAS, the Council of the City of Greenbelt, Maryland (the “City”), has adopted its Ordinance Number 1332 (the “Ordinance”) to authorize and empower the City, to borrow money in an amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) for the public purposes described in said Ordinance and summarized below; and

WHEREAS, the proceeds of the borrowing are to be applied, as prescribed by the Ordinance, for the public purpose of repairing the Greenbelt Lake Dam, and

WHEREAS, Section 55(c) of the Charter of the City requires that an ordinance authorizing a general obligation borrowing be submitted to the voters at either the next regular municipal general election or at a special election at the discretion of the Council, which special election must be held not less than forty (40) days nor more than sixty (60) days after final passage of the resolution providing for the referendum, and provides that if a majority of the qualified electors voting on the question approve the borrowing, the ordinance authorizing the general obligation borrowing shall take effect immediately; and

WHEREAS upon the recommendation of City staff and the City’s bond counsel, the Council has decided that authorization for this borrowing should be submitted to the voters.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that:

SECTION 1: The question set forth in Section 2 hereof shall be submitted to the voters of the City at the next regular municipal election of the City, to be held on Tuesday, November 7, 2017.

SECTION 2: The exact wording of the question to be submitted to the voters shall be as follows:

“Shall the City of Greenbelt be authorized to borrow an amount not exceeding Two Million Five Hundred Thousand Dollars (\$2,500,000) for the purpose of financing the repair of Greenbelt Lake Dam per Maryland Department of the Environment Consent Order DSD-2010-5 as described in Ordinance No. 1332 of the City?”

SECTION 3: The polling place or places shall be open for voting on the referendum question between the hours of 7:00 a.m and 8:00 p.m.

SECTION 4: The City Board of Elections shall, pursuant to its authority under Sections 23 and 24 of the Charter of the City, designate a place or places for the voting and shall prescribe the method of casting, counting and recording votes, and shall take any other actions authorized by the Charter or Code of the City, not inconsistent with this Resolution, that may be necessary for the proper conduct of the referendum at the next regular municipal election.

SECTION 5: This Resolution shall take effect ten (10) days after the date of its passage.

PASSED by the Council of the City of Greenbelt, Maryland at its regular meeting,
_____, 2017.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk



Maryland
Department of
the Environment

Larry Hogan
Governor

Boyd Rutherford
Lieutenant Governor

Ben Grumbles
Secretary

AUG 10 2017

Mr. David E. Moran
Assistant City Manager
City of Greenbelt
Office of the City Manager
25 Crescent Road, Greenbelt, MD 20770

Dear Mr. Moran:

Thank you for your letter to Director Lee Currey dated July 20, 2017 regarding the City's intentions to tentatively apply for a low interest loan through the Water Quality State Revolving Loan Fund for needed repairs at the Greenbelt Lake Dam. We understand you will be discussing this option at a City Council meeting in early August. We look forward to hearing from you regarding the outcome of these discussions and how we can move forward to loan application.

Should you have any questions regarding the loan application process, please feel free to contact me at 410-537-3567 or Jag Khuman at 410-537-3918.

Sincerely,

Virginia Kearney
Deputy Director
Water and Science Administration

cc: D. Lee Currey, Director, Water and Science Administration
Jag Khuman, Water Quality Financing Administration
Elaine Dietz, Water Quality Financing Administration



**CITY OF GREENBELT, MARYLAND
MEMORANDUM**

TO: City Council

VIA: Nicole C. Ard
City Manager

FROM: David E. Moran ^{DEM}
Assistant City Manager

DATE: July 20, 2017

SUBJ: Dam Repair Project

In preparation for the discussion of this project at Work Session on Capital Projects scheduled for August 7, attached are background materials. Staff will prepare a booklet in advance of the meeting, but wanted to provide this compilation now to allow for Council review.

- Memorandum – 5/11/17: This memo summarizes the City’s request to MDE and the meeting between City and MDE officials held on May 3.
- Memorandum - 5/31/17: This memo discusses the funds currently available for this project and the potential MDE loan option. Included is a copy of the loan application. In staff’s opinion, this low interest (approximately 2.1% APR) loan is the best way to finance this project, given other Capital funding needs. The loan can be repaid at any time without penalty.
- City Charter Excerpt: Attached is the language in the City Charter regarding bonds and referendums. The City Attorney believes that if Council decides to pursue the MDE loan, voter approval is needed. In order meet the Charter requirements for placing a bond referendum question the November 7 ballot, Council must adopt a Resolution by the Regular Meeting on September 25.
- MDE Letters (2/7/17, 6/14/17 & 7/20/17): This is recent correspondence between the City and MDE regarding this project.

Memorandum

TO: Nicole Ard, City Manager
FROM: Jessica Bellah, Community Planner
DATE: May 11, 2017
RE: Greenbelt Lake Dam Repairs and Consent Agreement with MDE

Background

In early February, 2017, the City wrote to the Acting Director of the Maryland Department of the Environment (MDE) Water Management Division regarding the current status of repairs for the Greenbelt Lake Dam project and the consent order between MDE and the City. In that letter the city raised the following issues for renegotiation:

- 1) The City requested a two year extension for completing repair items under the Phase 2 and Phase 3 of the construction plan (Blanket Filter System and Dam Embankment Adjustment) with a new completion date of November 1, 2019.

Additional time was requested due to the delays in implementing Phase 1 repairs and to allow adequate time for developing as-built plans as well as evaluate redesign options of the Phase 2 & 3 plan to lower the project cost.

- 2) The City requested a two year extension for completing repair items under Phase 4 of the construction plan (Spillway Replacement) with a new completion date of November 1, 2020.
- 3) Suspension of the current consent agreement between the City and MDE and creation of a new agreement between the City and MDE that would not trigger the same ineligibility for potential grant funding sources.

The City's letter also included a request to discuss the following:

- 4) The creation of a funding program within MDE to assist local communities in undertaking repairs of their dam structures.
- 5) Assistance from the State in identifying State and/or federal funding for the project.

Update

On May 3, 2017, staff met with several members of MDE's Water Management Division, Dam and Safety Division, and legal team to discuss the City's letter. Meeting participants discussed construction issues which affected the implementation schedule of Phase 1, estimated costs associated with Phase 2 and 3, and possible interim steps that could be taken to move the project toward completion. MDE stressed their concern that work should be completed as soon as possible as they consider the condition of the dam and the result of its possible failure to be of great concern.

As a result of this meeting, MDE agreed to the following:

1) Implementation Timeline

Implementation of Phase 2 and 3 should be targeted for construction in summer 2018. The estimated cost of this work is currently \$ 1.1 million; however, the bulk of funds would likely be needed in FY 2019 rather than FY 2018. The one year extension allowed by MDE will allow Phase 1 to come to completion and the City's engineer to redesign the proposed Phase 2 and 3 repairs based on conditions found during this past year's construction. It is believed that the redesign of the project can be completed by spring 2018 but the revised plans will require approval by several permitting agencies, for which the City will have no control of their review timeline.

As a result Phase 4 of the project will also be delayed by one year from its original start date with work estimated to occur in summer/fall of 2019. At this time the estimated cost for implementing Phase 4 remains the same at almost \$300,000.

2) Funding

MDE's legal team will review the application language of potential funding sources and advise staff on their interpretation of whether the consent agreement disqualifies the City from seeking funding sources. If it is found that the consent agreement as worded does disqualify the City, MDE is willing to further discuss this issue.

MDE will provide information of available loan programs and Maryland Emergency Management Agency programs that may be potential resources to assist in funding the project.

Next Steps

Staff will continue to oversee completion of the Phase 1 repairs and pursue cost saving revisions to future repair phases based on the outcomes of this stage of implementation. Staff will further coordinate with MDE to explore potential funding sources and other program assistance that may be available to the project.

**CITY OF GREENBELT, MARYLAND
MEMORANDUM**

TO: City Council

VIA: Nicole C. Ard
City Manager

FROM: David E. Moran *DEM*
Assistant City Manager

DATE: May 31, 2017

SUBJ: Low Interest Loan for Greenbelt Lake Dam Project

On May 3, 2017, City staff met with Maryland Department of the Environment (MDE) officials regarding this project and the City's request for modifications to the MDE Consent Order. One of the City's main challenges with completing this project is the cost. The total cost, originally estimated at \$650,000 in 2010, has grown to an estimated \$1,800,000. Phase 1 which is almost complete, was originally estimated at \$110,000 and is now expected to cost \$355,000.

MDE staff stressed the need to complete Phases 2 (filtration system) and 3 (raise dam embankment) of the project in calendar year 2018. This would mean starting the project in spring and finishing in the fall. The bulk of the expenditures for this project would occur in FY 2019

The City's FY 2018 Capital Projects Fund includes \$50,000 to redesign Phases 2 and 3. State bond bill proceeds (\$110,000) and Capital Projects fund balance (\$400,000) are available for the work, but this is well short of the estimated \$1,100,000 needed. If the City were to try and fund this project using our "pay-as-you-go" strategy, there would be little funding available for other important capital projects.

MDE staff encouraged the City to consider their Revolving Load Program. Staff has researched this loan program. MDE staff indicates this project would qualify. The low interest rate (approximately 2.1%) and flexible loan terms make it a good option for further consideration. The City could specify the amount borrowed and loan term. For example, if the City were to borrow \$1 Million for 20 years, the annual payment would be approximately \$61,300.

City Staff, including the City Solicitor, believe voter approval of such a loan is required. If the City wishes to place a bond referendum question on the November 7 Ballot, a Resolution must be adopted by October 2.

It is recommended Council schedule a Work Session to discuss this financing opportunity in July. It could also be discussed as part of the Capital Projects Work Session.



Maryland
Department of
the Environment

Larry Hogan
Governor
Boyd Rutherford
Lieutenant Governor
Ben Crumbles
Secretary

**MARYLAND WATER QUALITY FINANCING ADMINISTRATION (MWQFA)
APPLICATION FOR FFY 2017/STATE FY 2019 CAPITAL PROJECT FINANCIAL ASSISTANCE
WATER QUALITY IMPROVEMENT PROJECTS INVOLVING POINT SOURCES (WASTEWATER) AND NONPOINT SOURCES (NPS)**

For assistance, please contact Elaine Dietz at elaine.dietz@maryland.gov or 410-537-3908

APPLICATION TYPE (Review the [Water Quality Funding Eligibility Chart](#) and select one of the following.)

Consider this project for **ALL sources of MDE funding**: Water Quality Revolving Loan Fund (WQRLF) low-interest loan (with partial loan principal forgiveness, if eligible); Bay Restoration Fund Wastewater Grant; and Biological Nutrient Removal Grants (see Section VII.a).

Consider this project for **MDE GRANT funding only**: Bay Restoration Fund Wastewater Grant and Biological Nutrient Removal Grant funding only. Applicant will assume financial responsibility for balance of project costs.

PROJECT INFORMATION (Attach a copy of a current street map with the exact project location clearly marked.)

Project Name: _____

Project Address: _____
(Provide for location of the funded activity. If project spans large area, enter street address (9-digit Zip Code required) that best represents center of project area)

County: _____ Latitude: (00.000000) _____ Longitude: (00.000000) _____

Congressional District: _____ See [Supplementary Mapping Instructions](#) for help.

Legislative District: _____ See [Supplementary Mapping Instructions](#) for help.

River Basin Designation: Provide the numeric eight-digit watershed designation according to the project location (for wastewater treatment plants, identify according to the permitted point of discharge). See [Supplemental Mapping Instructions](#) for help.

Watershed Name _____ Eight-Digit Designation ____-____-____-____

APPLICANT INFORMATION

Applicant Name: _____

Applicant Address: (incl. 9-digit Zip Code) _____

County: _____ Email: _____

Phone: _____ Ext: _____ Federal Tax Identification Number: _____

CONTACT INFORMATION

Contact Person: _____ Title: _____

Contact Address: (incl. 9-digit Zip Code) _____

Phone: _____ Ext: _____ Email: _____

I. **WATER QUALITY PROJECT TYPE** [Check appropriate project type.] (If the project scope consists of multiple types, it should be split into separate projects with one application submitted per type.)

Publicly-Owned Treatment Works (POTW) Projects

- Upgrade of existing wastewater treatment plant (WWTP) at current design capacity (no expansion)
Current Design Capacity (mgd): _____
Current Treatment (Secondary, BNR, ENR): _____ Proposed Treatment (BNR, ENR): _____
- Upgrade of existing WWTP with expansion
Current Design Capacity (mgd): _____ Expansion Capacity (mgd): _____
Current Treatment (Secondary, BNR, ENR): _____ Proposed Treatment (BNR, ENR): _____
- New WWTP construction Proposed Treatment Capacity (mgd) _____
- Sewage inflow/infiltration correction
- Combined sewer overflow/sanitary sewer overflow correction
- Repair/rehab existing sewerage collection system
- New sewerage collection system for existing onsite septic area
- New sewerage collection system for new development
- Non-hazardous landfill leachate collection/conveyance/treatment
- Construct/repair/replace decentralized/community wastewater treatment systems
- Measures to reduce demand for POTW capacity through water conservation, efficiency, or reuse
- Measures to reduce energy consumption at POTWs
- Measures to increase the security of POTWs (note: guards/monitoring activities are ineligible)

Non-Treatment Works Projects

- Municipal landfill capping
- Measures to manage, reduce, treat, or recapture stormwater or subsurface drainage water Green? Yes No
- Stream/shoreline restoration Green? Yes No
- Wetland creation or restoration Green? Yes No
- Other: _____

TAKE NOTE OF THE FOLLOWING WHEN COMPLETING THE REMAINDER OF THE APPLICATION

- ☞ Submittal of requested documentation is necessary for the evaluation of the application. Failing to submit requested documents can significantly impact the final score and rank of the project.
- ☞ When providing additional information on a separate page, please include the applicant and project name, and refer to the corresponding section number and heading of the application as specified.

II. **THRESHOLD CRITERIA** (Please answer the questions below and provide supporting documentation where requested as a clearly labeled attachment to the application.)

a. Project must meet one of the following definitions to be eligible for funding. Select the appropriate "eligible" category below.

Project is a **publicly-owned treatment works**¹. Public entities include local governments, State agencies, inter-government agencies, sanitary commissions/districts within Maryland that are recognized as public entities under Maryland State law. Public entities do not include Federal government. This project must meet the requirements in Section II.b and II.c. If seeking WQRLF funding, it must also meet the requirements in Section II.d and II.e.

Project is a **publicly-owned non-treatment works**². Public entities include local governments, State agencies, inter-government agencies, sanitary commissions/districts within Maryland that are recognized as public entities under Maryland State law. Public entities do not include Federal government. This project is exempt from the requirements of Sections II.b, II.c, and II.d, but must meet the requirement in Section II.e, if applying for WQRLF.

Project is a **privately-owned non-treatment works**². This project is exempt from the requirements in Sections II.b, II.c, II.d, and II.e; however, it is not eligible for Bay Restoration Fund Wastewater Grant unless the private entity is partnering with a local government that has a system of charges and that local government partner is the applicant.

If project does not fall into one of the above-mentioned categories, and the applicant believes that the project is eligible for MDE funding, contact Elaine Dietz at elaine.dietz@maryland.gov or (410) 537-3908.

b. Is the sewerage treatment works project (and the area served by it) located entirely within a Priority Funding Area (PFA) as shown on the PFA map created by Maryland Department of Planning (MDP) based on the local map?

Yes – Attach a color copy of the current MDP PFA map that shows the PFAs and PFA Comment Areas, if any, in the vicinity of the project and mark the location of the project (including linear features) and its service area on the MDP map. See Supplementary Mapping Instructions for help.

No – Provide an explanation on a separate page. If the project and the area served by it are not located entirely within a PFA, the project will not be eligible for financial assistance until the PFA consistency issue is resolved. For guidance on PFA exception, go to the PFA Exception Procedure or call Janice Outen, MDE Water Resources Planning Unit, at (410) 271-8893. (Note: If an exception has already been granted, provide a copy of the exception determination.)

c. Is the sewerage treatment works project included in (or amended to) the MDE-approved County Water & Sewer Plan and consistent with the local Land Use Plan?

Yes – Provide a copy of the applicable page(s) from the current MDE-approved County Water & Sewer Plan and approved amendments. In addition, provide a color copy of the service area map and fill in the information below.

Date of MDE-approved County Water & Sewer Plan: _____

Applicable page number(s): _____

Title and date of MDE-approved service area map: _____

Date of MDE approval letter for an amendment: _____

No – If no, the project is ineligible for MDE funding.

¹ **Treatment works** include projects such as those that provide for advanced wastewater treatment (BNR or ENR), combined sewer overflow (CSO)/sanitary sewer overflow (SSO) correction, storm sewers involved in the separation of CSOs, aging sewer system rehabilitation or replacement, sewer extension to sewerage treatment facilities for septic system communities, non-hazardous landfill leachate conveyance and/or treatment, and sewerage system energy conservation, security, water conservation/efficiency/reuse.

² **Non-treatment works** are those that manage, reduce, treat, or recapture stormwater or subsurface drainage water (such as BMPs required by Municipal Separate Storm Sewer System (MS4) permit, Stormwater General Discharge Permit (e.g., 12SW, 14GP, etc), and non-hazardous solid waste landfill capping. Other nonpoint source pollution prevention practices identified under Federal Clean Water Act Section 319 Plan for Maryland (e.g., leaking storage tanks, agricultural BMPs, septic system repairs) that are not stormwater BMPs may be funded through the MWQFA Linked Deposit (Bank Loan) Program. For additional information, see www.mde.maryland.gov/wqfa.

- d. **Is there a Fiscal Sustainability Plan for the publicly-owned treatment works projects proposed for WQRLF funding?** A Fiscal Sustainability Plan that includes an inventory of critical assets; an evaluation of the condition and performance of inventoried assets; certification of evaluation/implementation of water and energy conservation efforts; and an asset maintenance, repair, and replacement schedule must be developed and submitted to MDE prior to WQRLF loan closing.
- Applicant certifies completion of the WQRLF Fiscal Sustainability Plan requirements. The Fiscal Sustainability Plan is included with this application.
- Applicant will develop and submit *prior* to loan closing the required Fiscal Sustainability Plan.
- Applicant certifies that this application is for WQRLF funding of a privately-owned stormwater treatment works; therefore, a Fiscal Sustainability Plan is not required.
- Not applicable - application is for grant funding only.
- e. **Has a Preliminary Engineering Report been completed that includes a Cost and Effectiveness Analysis for the publicly-owned treatment works projects proposed for WQRLF funding?** A Cost and Effectiveness Analysis including the study and evaluation of the cost and effectiveness of the processes, materials, techniques, and technologies for carrying out the proposed project or activity and selection (to the maximum extent practicable) of a project or activity that maximizes the potential for efficient water use, reuse, recapture, and conservation, and energy conservation should be developed prior to initiating design and report must be submitted to MDE prior to WQRLF closing. See Minimum Funding Participation Requirements for Preliminary Engineering Reports (PER) for additional information.
- Applicant certifies completion of the WQRLF Cost and Effectiveness Analysis requirements. The Cost and Effectiveness Analysis is included with this application.
- Applicant will develop and submit *prior* to loan closing the required Cost and Effectiveness Analysis.
- Applicant certifies that this application is for WQRLF funding of a privately-owned stormwater treatment works; therefore, a Cost and Effectiveness Analysis is not required.
- Not applicable - application is for grant funding only.

III. **PROJECT PURPOSE AND SUMMARY** (Provide the following information in the requested format. On a separate page titled "Project Purpose and Summary," provide a brief description of the project by answering the following questions in the order shown (labeled III.a through III.c).)

- a. **What is the proposed project?** Include the existing and proposed capacities, length and size of sewer pipes, number of manholes, location of service area, drainage acreage, linear footage, etc. (Note: If you have determined that the project fully or partially qualifies as a green project based on the EPA guidance, include reference to the specific section of the guidance as part of the project description.)
- b. **What is the purpose of the project, why is the project needed, and what problem is being corrected?**
- c. **Has the project been previously submitted to MWQFA for funding consideration? If so, by what project name, has the scope of work changed since that submittal (explain how, if so), and was the project selected to receive funding?**

IV. **PROJECT SUPPORTING DOCUMENTS** (Please answer the questions below and provide supporting documentation as requested. Failing to submit the requested documents can significantly impact the final score and rank of the project.)

- a. **Is the project required due to a final administrative/judicial order, MS4 Permit, or to comply with more restrictive NPDES/State Groundwater Discharge Permit limits?**
- Yes – Summarize on a separate page and provide a copy of the administrative/judicial order (including the administrative/judicial order number) or permit.
- No

- b. Is the project necessary to address a public health issue (e.g., contamination of drinking source water supply, surface water, or groundwater)?
- Yes – Summarize on a separate page and provide documentation of contamination, contaminant levels, and frequency of occurrence from an approving authority.
- No
- c. Can the project be credited toward a local Watershed Implementation Plan (WIP) for the Chesapeake Bay Total Maximum Daily Load? ^(NEW)
- Yes – Summarize on a separate page and provide pertinent section(s) of local WIP.
- No
- d. Does the project benefit the water quality of Maryland's Coastal Bays consistent with the Comprehensive Conservation Plan for Maryland's Coastal Bays? ^(NEW)
- Yes – Summarize on a separate page and provide pertinent section(s) of the aforementioned Conservation Plan.
- No
- e. Does the project provide for sustainability? (Please check all that apply. For every box checked, supporting documentation must be provided in order to receive credit. See Supplementary Mapping Instructions for help.)
- Project Benefits Existing Sustainable Community Needs (check all that apply):
- Project provides for < 20% increase of Equivalent Dwelling Units (EDUs) served as calculated in Section V.a.
 - Project provides for < 20% increase of design capacity at WWTP or "decentralized" wastewater system.
 - Project is located within one-half (½) mile of a transit station.
 - Project is located within a Base Realignment and Closure (BRAC) Zone.
 - Project is part of a Brownfield property redevelopment.
 - Project is located within a Department of Housing and Community Development (DHCD)-designated Sustainable Community (inc. Community Legacy areas) or a DHCD-Designated Maryland Main Street.
- Project implements reuse/recycling of stormwater, treated wastewater effluent, or wastewater treatment products (e.g., biosolids/biogas for energy generation).
- Project is located in an Environmental Benefits District.
- Project will provide for energy use reduction or alternate energy generation.

V. SYSTEM INFORMATION

Sewerage System Name (if applicable): _____

Treatment Facility Name: _____ NPDES #: _____
 (For collection/conveyance system projects, enter name and NPDES # of receiving WWTP)

System/Facility Owner: _____

Owner Address: _____

Contact Person: _____ Phone Number: _____ Ext: _____

Email Address: _____

a. Insert population information in the table below:

Description	# of users (Population)	# of households (EDUs)*
# of current users served by system (2017)		0
# of current users served by proposed project (2017)		0
# of future users served by the proposed project (2037)		0
* EDUs = Equivalent Dwelling Units. The shaded fields are automatically calculated		

% Difference: _____
(Automatically calculated once data is inserted in table shown above)

b. System size (for purpose of determining WQRLF subsidy eligibility):

Small - the project will benefit/serve a current population of <10,000 AND that same population will bear debt on loan taken for the project (e.g., back-charge)*.

Name of Small Entity: _____ Population: _____

Large – a current population of ≥10,000 will bear debt on loan taken for the project (e.g., back-charge), whether the project benefits/serves a current population of <10,000 or ≥10,000.

Name of Large Entity: _____ Population: _____

Not Applicable – application is for grant funding only.

VI. **PROJECT SCHEDULE AND CURRENT STATUS** (Provide the project schedule and architectural/engineering (A/E) firm below.)

Current project status: Planning Design Bidding

Phase	Start (Month/Year)	Completion (Month/Year)	Percent Completion
Planning			
Design			
Bidding			
Construction*			
*Construction projects must be in construction by December 31, 2018 to be considered for funding.			

A/E Firm: _____

Planning OR Design

Contact: _____

Email Address: _____

Phone: _____ Ext: _____

VII. **PROJECT FUNDING** (Provide sources and uses of funding for the project and identify use(s) of the requested funding. Identify revenue sources for loan repayment, if seeking loan funding, on a separate page.)

a. Identify the Project Funding Sources for the project in the tables below:

MDE Funding Request (request for FY19)	Amount	Description
Total Amount Requested	x.	Includes loan, loan principal forgiveness and/or State grant
Loan Amount Requested (see footnote)		Maximum WQRLF needed for this project
Green Component(s) Amount		How much of total above is green-eligible (as ID'd in Section III.a)?

Other Funding	Amount	Funds Secured?	
MDE Grant Amount(s) FY18 and earlier*		<input type="checkbox"/> Yes	<input type="checkbox"/> No
MDE Loan Amount(s) FY18 and earlier*		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Applicant*		<input type="checkbox"/> Yes	<input type="checkbox"/> No
U.S. Corps of Engineers *		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Federal (EPA) STAG/SAAP*		<input type="checkbox"/> Yes	<input type="checkbox"/> No
USDA Rural Development *		<input type="checkbox"/> Yes	<input type="checkbox"/> No
CDBG (DHCD)*		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Miscellaneous*: _____		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other Funding Total y.	\$ 0	Total of all Prior and Additional Funding Sources	

* Include costs of planning/design/construction already completed.

Source Total (x. + y.)	\$ 0	Total Amount requested from MDE (FY19) plus Other Funding Total should match the Budget Total in VII.b.
-------------------------------	-------------	--

b. Identify the cost-breakout of the budget (Project Budget) in the table below:

Project Funding Use(s)	Amount	Are MDE Grant and/or Loan Funds Requested for this Line Item?	Is this line item already funded by an "Other Funding" source (above)?
A/E Planning*		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
A/E Design*		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
A/E Construction Management*		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Construction*		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Land*		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Contingency*		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Administrative*		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other*: _____		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Budget Total	\$ 0	Total should match the Source Total in VII.a.	

* Include costs of planning/design/construction already completed.

An amount **MUST** be entered for MDE to consider this project for low-interest loan (including partial loan principal forgiveness, if eligible) as indicated by the "Application Type" selection made on Page 1. If an amount is not entered, the project will only be considered for State grant funding (if eligible). Please note the following:

- Requesting that a project be considered for WQRLF funding does not commit the applicant to take a loan.
- Projects for WQRLF consideration will be considered for loan principal forgiveness/State grant subsidy based on policies detailed in the Subsidy Funding Eligibility Chart.
- Enter the maximum amount of WQRLF funding (loan/loan principal forgiveness) of interest as a "worst case scenario" if State grant is not available for the project.
- Loan principal forgiveness (if eligible) is not offered without loan.
- Do not reduce the amount by the percentage of possible subsidy indicated by the Subsidy Funding Eligibility Chart. If the project is eligible for loan principal forgiveness, MDE will separate the loan portion from the loan principal forgiveness portion.

VIII. **PROJECT NUMERIC BENEFIT/COST-EFFECTIVENESS** (Please supply data for the project in the appropriate section below. Go to Step 1 of Section I-A of the *Integrated Project Priority System for Water Quality Capital Projects* for additional instructions.)

Provide for all projects:

Total Nitrogen (TN) Removed (lbs/yr): _____

Capital cost \$/lb TN per year reduced: _____

(Total project cost \$/20 years)/lb per year TN reduction

Complete as applicable based on project scope:

Linear Feet (lf) of Sewer Main/Rehab.: _____ Sewer Main Diameter (inches): _____

Current Discharge Flow (mgd): _____

Stormwater Drainage Area (acres): _____

% Imperviousness of Drainage of Acres being treated by project: _____ Land Use: _____

Wetland Created or Restored (acres): _____

Stream Restored (linear feet): _____

Landfill Capping (acres): _____

I CERTIFY I AM AN AUTHORIZED OFFICIAL PERMITTED TO SIGN AND SUBMIT THIS APPLICATION ON BEHALF OF THE APPLICANT. I FURTHER CERTIFY ALL INFORMATION IN THIS APPLICATION AND ATTACHED MATERIALS ARE TRUE AND CORRECT.

Name: _____ Title: _____

Authorized Official Signature: _____ Date: _____

See next page for **Application Submission** instructions and general information.

GENERAL INFORMATION FOR APPLICANTS

Minority and Women Business Enterprise (M/WBE)/Disadvantaged Business Enterprise (DBE) Participation:

All Applicants: All projects receiving State and/or Federal funding are required to comply with Minority and Women Business Enterprise (grant only projects) and Disadvantaged Business Enterprise (WQRLF projects) participation requirements. Please visit the following website: [M/WBE and DBE Guidance](#), requirements, threshold levels, and forms.

Water Quality Revolving Loan Fund (WQRLF) Applicants Only:

- The WQRLF program can now provide loans up to 30-year term (based on the asset's useful life).
- Projects funded with WQRLF are required to comply with the Federal prevailing Davis-Bacon wage rates, apply the American Iron and Steel (AIS) provision, and undergo an environmental review (by MDE) of the potential environmental impacts.
- Recipients of WQRLF must obtain a Data Universal Number System (DUNS) number, which is a unique nine-character identification number provided by D&B. Information regarding the DUNS number is located at [D&B D-U-N-S Request Service](#) website. Additionally, WQRLF recipients must maintain project accounts according to Generally Accepted Accounting Principles as issued by the Governmental Accounting Standards Board.
- Public entities applying for a WQRLF loan in excess of \$400,000 through the Maryland Water Quality Financing Administration (MWQFA) should declare official intent *for reimbursement of costs* the applicant wishes to be compensated for from tax-exempt debt (including a loan from MWQFA) prior to making any expenditure associated with the project. The Administration advises the applicant to coordinate those efforts with MDE and local/borrower's bond counsel to ensure satisfaction of WQRLF loan requirements and IRS regulations.

APPLICATION SUBMISSION

Submit **two (2) signed hard copies** and **one CD** of the complete application, attachments, and all supporting documents to:

Ms. Elaine Dietz
Maryland Water Quality Financing Administration
Maryland Department of the Environment
Montgomery Park Business Center
1800 Washington Boulevard, Suite 515
Baltimore, MD 21230-1708

Must be received **NO LATER THAN JANUARY 31, 2017**

ELECTIONS

Sec. 14. Generally.

(a) *Council elections.* The regular election for members of the city council shall be held on the first Tuesday following the first Monday of November in odd-numbered years. All elections shall be nonpartisan.

(b) *Referendum.* By resolution, the council shall direct to be placed upon the ballot for any regular council election or duly called special election such questions as may be required to be submitted to the voters by this charter or the laws of Maryland and such questions as it may choose to submit to the voters. The resolution, which shall be adopted not later than the sixth Monday preceding a regular council election or at the time a special election is called, shall include the exact wording of each question to be submitted to the voters.

(c) *Special elections.* The city council, or board of elections when authorized by this charter, shall order the holding of a special election and shall fix the time of the election. Special elections shall be held only for purposes authorized by this charter or the laws of the State of Maryland. Insofar as they may be applicable, special elections shall be subject to the provisions of this charter relating to regular council elections.

(d) *Notice of elections.* The city clerk shall give at least twenty-one (21) days' notice of every election by an advertisement published in a newspaper of general circulation in the city. No special election shall be set for a time that does not allow the city clerk to give the notice as required herein. (1937, Ch. 532, § 12, Char. Am. Res. No. 89, 6-8-66; Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1986-1, § 1, 10-7-86; Char. Am. Res. No. 1990-1, § 1, 12-17-90; Char. Am. Res. No. 2002-2, § 3, 1-28-02)

Sec. 15. Voters.

A qualified voter within the meaning of this charter shall be any person who is a resident of the City of Greenbelt and who is duly registered with Prince George's County under the applicable provisions of Article 33 of the Annotated Code of Maryland; provided that eligibility to vote in any city election shall be subject to applicable registration deadlines as set forth in the charter and code of the city. (1937, Ch. 532, § 13; 1949, Ch. 583; Char. Am. Res. No. 90, 6-8-66; Char. Am. Res. No. 1971-3, § 1, 5-17-71; Char. Am. Res. No. 1975-3, § 1, 4-7-75; Char. Am. Res. No. 1990-1, § 1, 12-17-90)

Sec. 16. Board of elections--Generally.

(a) *Appointment.* There shall be a board of elections consisting of five (5) members who shall be appointed by the city council. The members shall be appointed for a term ending on the third Monday of January in even numbered years or until their successors are appointed. Members shall serve for a term of four (4) years, or until their successors are appointed; except that, of the members first appointed, three (3) shall be appointed for a term expiring on the third Monday in January, 1978; and two (2) shall be appointed for a term expiring on the third Monday in January, 1976.

Members of the board of elections shall be qualified voters of the city and shall not hold or be candidates for any elective office in government (federal, state, or local) during their term of office. The board shall elect one of its members as chairman who shall serve at the pleasure of the board until a successor

abandoned. Council may establish an equipment fund to which annual appropriations may be made; such fund to consist of a separate cash account, together with an offsetting reserve, such fund to be used only for replacement of equipment or purchase of new equipment as may be necessary, and such fund may accumulate from year to year and not be considered surplus to be turned into the general fund.
(1937, Ch. 532, § 51; 1939, Ch. 632)

Sec. 54. Custody of moneys.

All moneys received by any office or agency of the city for or in connection with the business of the city government shall be paid promptly into the treasury and shall be deposited with financial institutions having accounts insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation or the Maryland Savings-Share Insurance Corporation. These financial institutions shall be designated by the manager, in accordance with regulations established by ordinance. Such financial institutions shall be subject to such requirements as to security for deposit and interest thereon by bond or otherwise, as may be established by ordinance. Funds not required to meet current obligations may be invested by the city manager and the city treasurer in short-term interest-bearing notes, bonds, or other obligations of the government of the United States of America or of the State of Maryland. All interest on moneys belonging to the city shall accrue to the benefit of the city government.

The provisions of this section shall not be applicable to the deposit and investment of moneys deferred under a contract through which the city agrees with any of its employees to defer, in whole or in part, such employee's compensation and interest earned thereupon and to participate in a deferred compensation plan as may be established by city ordinance, to the end that such moneys may be deposited and invested in accordance with the investment elections permitted under such a plan.
(1937, Ch. 532, § 52; Char. Am. Res. No. 1969-5, 7-8-69; Char. Am. Res. No. 1976-3, § 1, 5-17-76; Char. Am. Res. No. 1981-1, § 1, 2-2-81)

Sec. 55. Bonds--Issuance.

(a) *Authorization.* The city may issue bonds up to four percent of its assessed valuation (or if no assessment is made, up to four percent of the valuation made by the assessor of Prince George's County), for the purpose of paying for any property or public improvement which it may lawfully acquire or construct, to pay for any improvement the cost of which is to be assessed wholly or in part against abutting or benefitting property; but no such bonds shall be issued to pay current expenses.

(b) *Bond ordinance.* All bonds of the city shall be authorized by an ordinance which shall contain the following: (1) A statement of the public purpose upon which the proceeds of said bonds are to be expended; (2) Specific provision for the appropriation and disposal of the proceeds of sale of any such bond; (3) Specific provisions for the payment of the principal of any such bonds and the interest thereon, which such provisions shall specify the source or sources of payment and shall constitute a covenant binding the municipal corporation to provide the funds from such source or sources as and when said principal and interest shall be due and payable.

A complete and exact copy of the ordinance shall be posted in a public place or places within the boundaries of the city for thirty (30) days and shall be published at least once within ten (10) days of its passage in a newspaper of general circulation in the city.

(c) *Bond referendum.* An ordinance authorizing a bond issue shall be submitted to the voters at either the next regular municipal general election or at a special election at the discretion of the city council. In the event a special election is designated, it shall be held within a period of not less than forty (40) days nor more than sixty (60) days after the final passage of the resolution providing for the referendum. The resolution providing for the referendum shall specify the exact wording which is to be placed on the ballots or voting machines when the question is submitted to the voters of the city and shall include the amount of the bond issue and the purpose for which the bond monies are to be used. If a majority of the qualified electors voting on the issue approve the bond issue, the ordinance authorizing the issuance of bonds shall take effect immediately. Provided, however, that any ordinance authorizing a bond issue for the purpose of providing a public improvement shall not be required to be submitted to referendum but shall become effective ten (10) days after passage if the ordinance provides for the payment of half the cost or more of principal and interest from monies anticipated to be realized from the levying of special assessments or the levying of a tax upon property lying within a duly created special taxing district even though the full faith and credit of the city may be pledged to the redemption of such bonds as well as such special assessments and taxes.

(d) *Sale of bonds.* Upon an ordinance authorizing the issuance of bonds becoming effective, the city manager shall prepare notices soliciting bids for the purchase of said bonds, which notice shall set forth the date, place, and time for receiving and opening bids and a brief description of the purpose or purposes for which said bonds are to be issued, a brief description of the denominations, maturities, terms and conditions of said bonds, a statement of the rate or rates of interest to be borne by said bonds, or the manner of determining same and a reference to the resolution authorizing the same. Said notice of sale may also require prospective purchasers to submit bids on specified forms and to accompany their bids with good faith deposits in specified amounts, may make appropriate provisions for approval of the legality of such bonds, and may contain a financial statement of the city. Public notice of the taking of bids shall be made at least twenty (20) days prior to the final date for receiving such bids.

Upon the receiving of bids and their review, the city council shall award the issuance of the bonds to the responsible bidder whose bid results in the lowest net interest cost to the city, to be determined by computing the total interest on all the bonds to their total maturities and deducting therefrom the premium bid, if any. Such an award shall be made by ordinance and such ordinance shall include the complete form of said bonds, the place or places and time or times of payment thereof, the rate or rates of interest payable thereon, the title of the officials whose signatures are affixed to or imprinted on such bonds, the authority for the issuance thereof, and the taxes or any special revenues from which the principal and interest on said bonds will be payable.

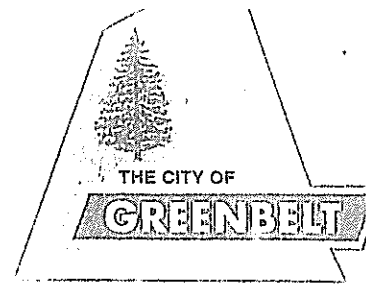
(e) *Sale of bonds by negotiation.* When, after a bond issue has been approved, it is determined that it is in the best interests to negotiate the sale of bonds in lieu of taking bids, the city council may waive the bidding procedures by a vote of not less than two-thirds (2/3) of its members. Upon the waiver of bidding procedures and the completion of negotiations, the city council shall award the issuance of the bonds by ordinance and such ordinance shall include the complete form of said bonds, the place or places and time or times of payment thereof, the rate or rates of interest payable thereon, the title of the officials whose signatures are affixed to or imprinted on such bonds, the authority for the issuance thereof, and the taxes or any special revenues from which the principal and interest on said bonds will be payable.
(1937, Ch. 532, § 53; Char. Am. Res. No. 119, 6-6-67; Char. Am. Res. No. 1971-2, § 1, 4-5-71; Char. Am. Res. No. 2002-1, § 3, 1-28-02)

Editors Note: Charter Amendment Res. No. 2002-1, § 3, adopted Jan. 28, 2002, repealed Charter § 55.(a), in its entirety and enacted new provisions to read as herein set out.

CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770



February 3, 2017 **Nicole C. Ard**
City Manager

D. Lee Currey, Acting Director
Water Management Administration
Maryland Department of the Environment
1800 Washington Boulevard
Baltimore, Maryland 21230

Re: Greenbelt Lake – Consent Order DSD 2010-5
Request to Amend Work Schedule and Consent Agreement

Dear Mr. Currey:

The City of Greenbelt is formally requesting modifications to the phased work schedule under Order 4 of the consent order for Greenbelt Dam (Consent Order DSD 2010-5) between the City of Greenbelt and State of Maryland Department of the Environment (MDE). The City has taken the necessary steps to comply with the requirements of the consent order. Plans have been developed and approved by MDE and permits have been obtained. This past summer, the City successfully bid and began construction on Phase B of the project to repair the lake drain valve and pipe. Actual field conditions have shown that the existing failed corrugated metal lake drain extension is between three to five feet deeper than the approved plans showed. This has required additional excavation and materials which have increased the cost and time to complete this phase of repairs. Further delaying the project's completion, the restored valve failed the water pressure test and there has been great difficulty in finding a replacement valve. The City continues to diligently pursue the completion of the lake drain repairs and to prepare for further implementation of all other repairs for the Greenbelt Lake Dam. It is anticipated that the lake drain and valve repair will be completed in Spring 2017 which will restore operational control of the dam.

The City provided \$600,000 in FY 2017 to support repairs required in the consent order with the intention of completing Phase B of the project and beginning implementation of the remaining repairs. As the City indicated in prior correspondence, considerable changes to the repair designs were made during the MDE permitting process. These changes, as well as the actual field conditions uncovered in Phase A of the project, have increased the scope of the work, labor, materials, and estimated costs of the project. In December 2016, the project engineer, Charles P. Johnson & Associates, Inc. (CPJ),

A NATIONAL HISTORIC LANDMARK
PHONE: (301) 474-8000 www.greenbeltmd.gov



provided updated cost estimates for implementing the remaining project phases. The estimated costs to complete Phases C-D have increased from the originally estimated \$510,000 to nearly \$1,390,000. The cost to implement these repairs as designed places a substantial financial burden on the City.

The City has discussed the possibility of redesigning the approved plans with the project engineer and our MDE liaisons. The project engineer has indicated it is feasible to redesign the blanket drain system and other repairs to both lower costs and provide the necessary repair solutions. We formally request an extension of 2-3 years be granted for completing the remaining project repairs so that the financial burden of funding this project may be spread over several fiscal year cycles.

The City proposes that work currently outlined under Phase C, Phase D, and Phase E be altered to the proposed timeline:

c. By November 1, 2019:

- i. Install a blanket drain system to control seepage on the downstream face of the dam embankment;
- ii. Install a trench drain at the downstream toe of the dam embankment;
- iii. Submit as-built drawings and other documentation assuring the Department that the work was completed as approved;
- iv. Submit an updated EAP.

d. By November 1, 2019:

- i. Raise and level the dam embankment to elevation 114.6;
- ii. Submit as-built drawings and other documentation assuring the Department that the work was completed as approved;
- iii. Submit an updated EAP.

e. By November 1, 2020:

- i. Repair the overflow spillway weir, channel, and bridge;
- ii. Submit final as-built drawings and other documentation assuring the Department that all of the work was completed as approved;
- iii. Submit an updated EAP.

We understand that addressing seepage in the dam is a priority concern and have diligently continued our process for funding and implementing repairs. Completion of the lake drain repair and restoration of operational control this summer will enable us to continue monitoring the seepage issue and respond as needed. In addition to requesting the extensions proposed above, the City requests the opportunity to renegotiate our agreement with MDE. Our staff has made several efforts to locate outside grant funding sources to assist in financing this project. We have found that the consent order often makes the City ineligible to apply for many of these grant sources. Therefore, we formally request the termination of the consent order with a replacement agreement with MDE that would not invalidate eligibility for potential grant funding sources. We are

committed to implementing the repairs outlined in the consent order and seek assistance from MDE in the practical application of doing so.

We thank MDE for considering our proposed amendments to the consent order agreement. The City would be interested in discussing with the State and your agency, the need to establish a funding program within MDE to assist local communities in undertaking repairs to their dam structures. Municipalities and citizens in Maryland would greatly benefit from such a program. Further assistance from the State in identifying State and/or federal funding for this project would be greatly appreciated. Please feel free to contact me with any questions at 301-474-8000.

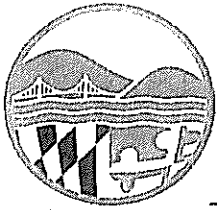
Sincerely,



Nicole Ard
City Manager

/jb

cc: City Council
Hal Van Aller, P.E., MDE Dam Safety Division Chief
Anna Sobilo-Ryzner, MDE Dam Safety Environmental Engineer
Senator Paul Pinsky
Delegate Tawanna Gaines
Delegate Anne Healey
Delegate Alonzo Washington
Celia Craze, Director, Planning & Community Development
Jim Sterling, Director, Public Works
Jessica Bellah, Community Planner



Maryland
Department of
the Environment

Larry Hogan
Governor

Boyd Rutherford
Lieutenant Governor

Ben Grumbles
Secretary

June 14, 2017

Ms. Nicole Ard
City Manager
City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770

Subject: Greenbelt Lake Dam
Consent Order DSD-2010-5
Response to letter dated February 7, 2017

Dear Ms. Ard:

Thank you for meeting with the Maryland Department of the Environment, Water Management Administration (the Department) on May 3, 2017. The purpose of the meeting was to discuss funding issues and proposed work schedule to address the deficiencies with the Greenbelt Lake Dam, a high hazard dam currently rated by the Department as being in Unacceptable condition. These deficiencies have previously been identified by the Department in a Consent Order issued on October 11, 2013 which required that all repairs be completed by July 1, 2018. The Department issued a waterway construction permit to the City of Greenbelt (City) for repairs to the Greenbelt Lake Dam on May 8, 2015. At the City's request, the permit was modified on May 24, 2016 to combine several phases of the project to reduce costs while maintaining the original completion date.

The meeting was scheduled by the Department in response to the City's letter dated February 7, 2017 expressing concerns about the deadlines and anticipated costs. The City also requested the Department rescind the Consent Order to allow the project to qualify for Federal Emergency Management Agency (FEMA) funding opportunities.

The Department is reluctant to rescind the Consent Order, but will work with the City to develop a modified schedule of completion for the work. Furthermore, the Department is pursuing an Emergency Project Bypass Request to allow the project to qualify for a low interest loan under the Water Quality State Revolving Fund (SRF). This will allow the City to apply for the loan immediately in order to meet the City's anticipated bid opening date in January 2018.

7/5/17
cc: Council
D. Moran ✓
K. Ruff - email
J. Williams
J. Sterling

RECEIVED
JUN 26 2017

Once again, thank you for meeting with the Department regarding this important matter. If you have any questions, please call me or Ms. Virginia Kearney, Deputy Director of the Water Management Administration, at (410) 537-3567.

Sincerely,



D. Lee Currey, Acting Director
Water Management Administration

VFK:JMS:hva:asr

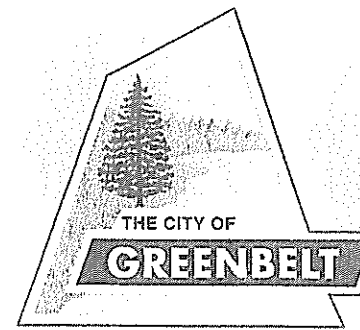
cc:

Sen. Paul Pinsky
Del. Tawanna Gaines
Del. Anne Healey
Del. Alonzo Washington
Celia Craze, City of Greenbelt
James Sterling, City of Greenbelt
Jessica Bellah, City of Greenbelt
Virginia Kearney, MDE WMA
Jennifer Smith, MDE SSDS
Hal Van Aller, Dam Safety

CITY OF GREENBELT, MARYLAND

OFFICE OF THE CITY MANAGER

25 CRESCENT ROAD, GREENBELT, MD. 20770



July 20, 2017

D. Lee Currey, Acting Director
Water Management Administration
Maryland Department of the Environment
1800 Washington Boulevard
Baltimore, MD 21230

Nicole C. Ard
City Manager

Dear Mr. Currey:

Thank you for your letter dated June 14, 2017. The City appreciates MDE's consideration, flexibility and cooperation to meet our mutual objective of completing the needed repairs at Greenbelt Lake Dam (Consent Order DSD-201-5)

The City is carefully considering the low interest loan through the Water Quality State Revolving Loan Fund mentioned on May 3 and referenced in your letter. Per the City's Charter, such a loan requires approval by voter referendum. The next City Election is scheduled for November 7.

Our City Council is scheduled to discuss this loan opportunity at a Work Session on Capital Projects on August 7. If there is consensus to move forward following this meeting, we plan to submit a tentative loan application subject to formal Council and voter approval.

Please contact me if you have any questions about this letter.

Sincerely,

A handwritten signature in cursive script that reads "David E. Moran".

David E. Moran
Assistant City Manager

cc: City Council
Senator Paul Pinsky
Delegate Tawanna Gaines
Delegate Anne Healey
Delegate Alonzo Washington
Virginia Kearney, MDE WMA
Jennifer Smith, MDE SSDS
Hal Van Aller, Dam Safety
James Sterling, Director of Public Works
Jessica Bellah, Community Planner



DEBT SERVICE FUND

This fund accounts for the payment of the principal and interest on the city's outstanding general obligation (G.O.) debt and the refinanced unfunded liability on city retirement plans. The individual debt instruments are accounted for in separate accounts. This presentation provides greater detail.

Section 55 of the City Charter places a limit on the amount of bonds that may be issued by the city. The limit is four (4) percent of the assessed valuation. As of July 1, 2017, the city's estimated outstanding debt will be \$5,161,134 or 0.27% of the city's assessed valuation. The refinancing of the City's G.O. debt in FY 2012 has significantly reduced the City's annual debt service. Of note is that the City received a lower interest rate for its debt (2.93%) than did the State of Maryland (3.07%) which sold debt at about the same time (July 2011).

Estimated Assessed Value,	
July 1, 2017	\$1,936,000,000
Debt Limit @ 4%	\$77,440,000
Amount of Debt Applicable to Limit:	
Total Bonded Debt, July 1, 2017	\$5,161,134
Estimated Debt Margin,	
July 1, 2017	\$72,278,865

The city's unfunded liability on two of its retirement programs, the Employees Combined System and the Law Enforcement Officers Pension System, was refinanced in FY 2014. The refinancing lowered the interest rates paid on this debt from 7.5 and 8 percent to 5.3 percent and shortened the term to 20 years, which is projected to save the city \$1.2 million.

BUDGET COMMENTS

- 1) \$555,000 is proposed as the transfer from the General Fund in order to pay the debt on the city's annual general obligation and the unfunded liability.

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION PROVIDING FOR A REFERENDUM TO BE HELD AT THE REGULAR MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 7, 2017, FOR THE PURPOSE OF SUBMITTING TO THE VOTERS OF THE CITY OF GREENBELT, MARYLAND, THE QUESTION OF APPROVING THE GENERAL OBLIGATION BORROWING BY THE CITY OF AN AMOUNT NOT TO EXCEED TWO MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000) AS AUTHORIZED BY ORDINANCE NUMBER 1332 OF THE CITY

WHEREAS, the Council of the City of Greenbelt, Maryland (the “City”), has adopted its Ordinance Number 1332 (the “Ordinance”) to authorize and empower the City, to borrow money in an amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) for the public purposes described in said Ordinance and summarized below; and

WHEREAS, the proceeds of the borrowing are to be applied, as prescribed by the Ordinance, for the public purpose of repairing the Greenbelt Lake Dam, and

WHEREAS, Section 55(c) of the Charter of the City requires that an ordinance authorizing a general obligation borrowing be submitted to the voters at either the next regular municipal general election or at a special election at the discretion of the Council, which special election must be held not less than forty (40) days nor more than sixty (60) days after final passage of the resolution providing for the referendum, and provides that if a majority of the qualified electors voting on the question approve the borrowing, the ordinance authorizing the general obligation borrowing shall take effect immediately; and

WHEREAS upon the recommendation of City staff and the City’s bond counsel, the Council has decided that authorization for this borrowing should be submitted to the voters.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that:

SECTION 1: The question set forth in Section 2 hereof shall be submitted to the voters of the City at the next regular municipal election of the City, to be held on Tuesday, November 7, 2017.

SECTION 2: The exact wording of the question to be submitted to the voters shall be as follows:

“Shall the City of Greenbelt be authorized to borrow an amount not exceeding Two Million Five Hundred Thousand Dollars (\$2,500,000) for the purpose of financing the repair of Greenbelt Lake Dam per Maryland Department of the Environment Consent Order DSD-2010-5 as described in Ordinance No. 1332 of the City?”

SECTION 3: The polling place or places shall be open for voting on the referendum question between the hours of 7:00 a.m and 8:00 p.m.

SECTION 4: The City Board of Elections shall, pursuant to its authority under Sections 23 and 24 of the Charter of the City, designate a place or places for the voting and shall prescribe the method of casting, counting and recording votes, and shall take any other actions authorized by the Charter or Code of the City, not inconsistent with this Resolution, that may be necessary for the proper conduct of the referendum at the next regular municipal election.

SECTION 5: This Resolution shall take effect ten (10) days after the date of its passage.

PASSED by the Council of the City of Greenbelt, Maryland at its regular meeting,
_____, 2017.

Emmett V. Jordan, Mayor

ATTEST:

Bonita Anderson, City Clerk



Notice of Public Hearing

Washington Metropolitan Area Transit Authority

Docket B17-03: Proposed Metrobus Service Changes

Purpose

Notice is hereby given that a public hearing will be held by the Washington Metropolitan Area Transit Authority on the docket noted above as follows:

Hearing No. 615
Tuesday, September 26, 2017
Metro Headquarters Building
600 Fifth Street NW
Washington, DC 20001

**Open House 5:30 p.m.
Public Hearing from 6 p.m. – 7 p.m. or until the last speaker is heard
Speaker registration is on-site only**

**Please note that this date is subject to Metro's inclement weather cancellation policy.
In the event of a cancellation, Metro will post information about a new hearing on wmata.com.**

The public hearing location is wheelchair accessible. Any individual who requires special assistance such as a sign language interpreter or additional accommodation to participate in the public hearing, or who requires these materials in an alternate format, should contact Danise Peña at 202-962-2511 or TTY: 202-962-2033 as soon as possible in order for Metro to make necessary arrangements. For language assistance, such as an interpreter or information in another language, please call 202-962-2582 at least 48 hours prior to the public hearing date.

For more information please visit www.wmata.com/bus.



In accordance with Section 62 of the WMATA Compact, Metro will conduct a public hearing at the location listed in this notice. Information on the hearing will be provided in area libraries, in Metrorail stations, on Metrobus and MetroAccess vehicles, and online at www.wmata.com/bus.

HOW TO REGISTER TO SPEAK – All organizations or individuals desiring to be heard with respect to this docket will be afforded the opportunity to present their views and make supporting statements and to offer alternative proposals. Public officials will be allowed five minutes each to make their presentations. All others will be allowed three minutes each. Relinquishing of time by one speaker to another will not be permitted.

There will be no advance registration to speak. Those wishing to provide oral testimony will sign up to speak at the hearing, will be called to testify in the order they sign up, and can sign up to speak at any time prior to the close of the hearing. Elected public officials will be allowed to provide their testimony as soon as feasible after their registration. If you will not be able to stay to provide your testimony orally when your name is called, staff will help you with multiple ways to submit your comments into the public record including the use of a digital recorder to record your oral comments.

Please note that all comments received are releasable to the public upon request, and may be posted on WMATA's website, without change, including any personal information provided.

HOW TO SUBMIT TESTIMONY NOT AT THE PUBLIC HEARING – Testimony may be submitted via a survey, found at www.wmata.com/bus. The survey will open by 9 a.m. on Saturday, September 2, 2017 and will close on Monday, October 2, 2017 at 9 a.m. You will be asked to respond to questions about the proposals on this docket. The survey will also provide the opportunity to submit freeform comments. This option is in addition to your ability to speak at a public hearing. For those without access to computers or internet, testimony may also be mailed to the Office of the Secretary, Washington Metropolitan Area Transit Authority, 600 Fifth Street, NW, Washington, DC 20001. The survey results, along with mailed written statements and public hearing comments, will be presented to the Board and will be part of the official public hearing record. Please note all statements are releasable to the public upon request, and may be posted on WMATA's website, without change, including any personal information provided.

For a detailed description of all proposals, please visit www.wmata.com/bus, or for those who do not have access to computers or internet, note that copies of the dockets in their entirety are also available at area libraries or can be requested from Metro's Office of the Secretary by calling 202-962-2511.

BACKGROUND – In order to serve the greatest number of customers as efficiently and effectively as possible, Metro periodically adjusts bus service to match commuting patterns, as well as changes in discretionary travel destinations and ridership demands in communities we serve. Proposals for service changes come from many sources, including customer suggestions, jurisdictional requests, and planning studies.

PROPOSAL – Overall, the bus service changes in this proposal aim to increase the effectiveness of Metrobus by removing service with very few riders; eliminating trips or sections of routes where other bus service is available; and terminating select routes that do not meet performance criteria.

The savings realized from reducing the less productive service will be used to add buses on crowded routes; change schedules in response to current traffic conditions; add service to areas with the greatest demand; and restructure certain routes to simplify travel. Routes with bus service change proposals are as shown in the accompanying list.

Additionally, there is one tariff proposal:

- Permanently implement the virtual bus-to-bus transfer pilot to allow customers transferring between bus lines serving the Addison Rd and Capitol Heights Metrorail stations to ride Metrorail at no charge with SmarTrip®.

The proposed package of service realignments will improve overall on-time performance and customer satisfaction, increase ridership, and improve cost recovery.

By adjusting Metrobus service to maintain a state of good operations, the proportion of passengers who will see improvements to their service greatly outnumbers passengers using the less productive service that will be reduced.

The specific proposals are as follows:

DC

- 52, 53, 54: Restructure service and schedule in response to proposed 59; extend to Wharf
- 59: Add new limited-stop MetroExtra service along 14th St NW
- 62, 63: Restructure; serve Vermont Ave and 11th St NW
- 64: Restructure; serve Vermont Ave south of Florida Ave NW
- 74: Restructure; extend to new DC soccer stadium and/or Wharf
- 94: Eliminate in response to ridership and DC Circulator proposal
- 96: Shorten route; eliminate service between Tenleytown Metrorail Station and McLean Gardens
- H1: Add two-way service during weekdays, mid-days and/or rush hours
- U5, U6: Restructure; eliminate service to Mayfair with replacement service on U7
- U7: Restructure; extend to Mayfair and Minnesota Ave & Ridge Rd SE
- U8: Extend to Congress Heights Metrorail Station
- V5: Eliminate in response to ridership and service alternatives
- X2: Restructure schedule in response to proposed X9
- X9: Add weekday midday limited-stop MetroExtra service

MD

- B30: Restructure; add service to Arundel Mills Mall, with option via US-1
- G12, G14: Restructure schedule; remove timed transfer at Roosevelt Center
- J1, J2, J3: Restructure; extend J1 to Rockledge Dr and Montgomery Mall from Medical Center Metrorail Station; eliminate J3 designation
- J12: Shorten route; eliminate service between Addison Rd and Capitol Heights Metrorail stations
- K12: Restructure; add service to Donnell Dr (Penn Mar Shopping Center); eliminate stop on Command Dr at Allentown Rd, with service available on Allentown Rd at Command Dr
- Y2, Y7, Y8: Restructure schedule and service to Leisure World

VA

- 4A, 4B: Eliminate midday 4A; add 4B trips
- 7A, 7F: Serve Pentagon City
- 10E: Shorten route; eliminate service between Pentagon and Rosslyn Metrorail Station
- 11Y: Add trips between Potomac Park and Hunting Point
- 16A, 16B, 16J, 16P: Restructure; focus service on Columbia Pike
- 16G, 16H, 16K: Restructure; extend to Crystal City
- 22A, 22B: Serve Pentagon City on 22A; eliminate 22B designation
- 29K, 29N: Restructure schedule; extend to Eisenhower Ave Metrorail Station
- Metroway: Restructure schedule; serve entire route on all trips

Additional proposal detail by line and route is included within the docket.

Proposed Metrobus Service Changes

Reference: Notice of Public Hearing, WMATA
Description of Proposed Changes, WMATA
Memorandum, T. Hruby, 9/6/17

The Washington Metropolitan Area Transit Authority (WMATA) is proposing a series of changes to Metrobus service throughout the Washington Metropolitan Region. A public hearing on the proposed changes is scheduled for Tuesday, September 26, 2017 at 6:00pm (open house begins at 5:30pm) in the Metro Headquarters Building in Washington, DC, and written testimony is being accepted until 9:00am on Monday, October 2nd.

The City is scheduled to have its biannual transit work session with WMATA and the County's Department of Public Works and Transportation on September 27th, which will allow another opportunity for the proposed Metrobus changes to be discussed, but in an effort to inform the public about the proposed changes and provide an opportunity for City Council to submit official comments prior to the close of the public hearing record this item has been placed on tonight's agenda. A representative from WMATA is in attendance to address questions.

Changes proposed for Metrobus routes servicing Greenbelt include the following: Revisions to the G12 and G14 schedules to stagger their departure times at the Greenbelt and New Carrollton Metro Stations, resulting in the elimination of the timed transfer at Roosevelt Center and revisions to the Greenbelt-BWI Thurgood Marshall Express Line (Route B30) to add service to Arundel Mills Mall on all trips. The proposed changes to the G12 and G14 are being proposed to provide more departure options to customers travelling to and from stops served by both routes, improving the combined frequency of service from approximately 30 and 60 minutes to 15 and 30 minutes. The change will also address congestion issues at New Carrollton since both routes share the same service bay. On the negative side, the changes will result in a customer having to wait 15 to 30 minutes at Roosevelt Center if they wish to transfer between the two routes. The proposed changes to the B30 would result in a change of frequency from 60 minutes to 70 minutes.

Based on the outcome of tonight's discussion and further discussion to occur at the City Council transit work session on September 27th, staff recommends City Council transmit a letter to WMATA no later than 9:00am October 2nd for inclusion in the public hearing record, summarizing the Council's position on the proposed changes.

Memorandum

TO: Ms. Nicole Ard, City Manager
FROM: Terri S. Hruby, Assistant Planning Director
DATE: July 20, 2017
RE: Proposed Draft Neighborhood Conservation
Overlay Zone Regulations

Planning staff is aware that at the City Council stakeholder work session with Greenbelt Homes, Inc. held on Monday, July 17, 2017, there was discussion on the “Proposed Draft Neighborhood Conservation Overlay Zone (NCO) regulations”, that planning staff submitted to Mr. Chad Williams, M-NCPPC on March 15, 2017 via email (see attachment). Staff is aware that concerns were raised that the City Council and GHI were not consulted in the drafting and submission of the draft regulations. This memo is intended to provide some clarification.

In February 2014, the County embarked on the “Zoning Re-Write Project”, a project intended to transform the County’s current zoning ordinance and subdivision regulations into a more modern, simplified and user friendly set of regulations. To assist Maryland -National Capital Park and Planning Commission (M-NCPPC) staff in undertaking such a complex task, the County retained a nationally recognized team of consultants let by of Clarion and Associates.

Over the last three years, the County has released three Modules that set forth the new zoning and subdivision regulations being proposed. Module 1 deals with zones and use regulations. Module 2 deals with development and subdivision standards and Module 3 covers administrative issues. The City Council has submitted comments to the County on each of the three modules.

During the City’s review of Module 1 a major issue discussed was the proposed elimination of the Residential Planned Community (R-P-C) Overlay Zone. Currently there are two R-P-C Zones in the County and Greenbelt has one of them. The R-P-C Overlay Zone encompasses the original planned community, including the single-family detached subdivisions of Lakeside, Lakewood and Woodland Hills. The R-P-C Zone was created to provide certain protections to historic Greenbelt, specifically related to

City of Greenbelt
Department of Planning and Community Development
15 Crescent Road, Suite 200, Greenbelt, Maryland 20770
(301) 345-5417 Fax (301) 345-5418

land use and density. The R-P-C serves an important function in preserving the original character of Greenbelt, particularly since there is no Euclidean zoning category that can be applied to GHI property. The R-P-C Zone does not have design and/or architectural standards associated with it.

To address concerns raised by the City about the loss of the R-P-C Zone, County Planning staff recommended consideration of a new more commonly used zone, referred to as the Neighborhood Conservation Overlay Zone (NCO). The intended purpose of the NCO zone, as stated in Module 1, is “to protect and preserve the unique development features and character of established neighborhoods throughout the County, and to promote new development that is compatible with the existing neighborhood character.” County planning staff agreed to work with the City on the development of an NCO zone for historic Greenbelt.

A few months ago, the County began actively working on developing standards for a Greenbelt NCO. Prior to this time, City staff has been in discussion with County planning staff about the goals of a Greenbelt NCO, and in August 2016 GHI submitted a letter to M-NCPPC staff that included a list of planning goals it viewed as integral to the development of an NCO Zone. These goals were further discussed when City staff met with the GHI Zoning Task Force in November, 2016. At this meeting, the importance of GHI communicating to the County/City what it would like to see, or not see, included in development standards for a Greenbelt NCO was one item discussed. Absent this input, it was not staff’s intention to develop draft development standards.

In March 2017 M-NCPPC staff requested the City provide draft standards within a two week timeframe so as to maintain their project schedule. City staff undertook the task of developing draft standards, and these standards were emailed to M-NCPPC staff for discussion purposes on March 14, 2017. The submission of these standards was referenced during the department’s budget work session with Council and staff reviewed in general the contents of the standards. As noted during the work session, staff is awaiting a response from the County and expects the standards will generate much discussion with GHI.

The proposed draft standards were developed to assist the County’s consultant on developing NCO standards that would achieve the goals outlined by the City and GHI in prior correspondence. The proposed standards largely reflect existing standards found in the GHI Handbook. In some cases the standards may be more restrictive, with the intent to better achieve the defined goals of the NCO. City staff also consulted the Local Historic District Guidelines. While never adopted, they represent extensive input from GHI and residents of historic Greenbelt.



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The draft NCO regulations submitted to the County were intended to facilitate discussion about how a Greenbelt NCO should look and highlight those land use and design issues that City planning staff believe are integral to conserving the historic character of Greenbelt, while accommodating appropriate change. As mentioned previously, staff anticipated sharing the draft standards once it received feedback from the County's consultants, specifically on whether the draft design standards submitted are appropriate for inclusion in an NCO, or whether they are not consistent, in content or format, with what is typically addressed in an NCO.

To date, City planning staff has not received follow-up correspondence from the County on the draft development standards it submitted, but at the zoning re-write focus group meeting this week staff was informed that currently there is a draft Greenbelt NCO in the "*Comprehensive Review Draft*" that is expected to be released in September. Comments on this Draft will be accepted until the end of the year, and staff anticipates multiple meetings with GHI and City Council will be needed to formulate comments on the draft document, including the proposed Greenbelt NCO Zone.



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