



REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, June 2, 2008.

Mayor Davis called the meeting to order at 8:00 p.m. (Mayor Davis allowed the Maryland Municipal League If I Were Mayor County Finalist, Kendary Cubero Paulino, to handle some of the opening responsibilities normally handled by the Mayor.)

ROLL CALL was answered by Councilmembers Konrad E. Herling, Leta M. Mach, Rodney M. Roberts, and Mayor Judith F. Davis. Councilmember Edward V. J. Putens had previously advised that he could not attend.

ALSO PRESENT were Michael P. McLaughlin, City Manager; Robert A. Manzi, City Solicitor; David E. Moran, Assistant City Manager; and Cindy Murray, City Clerk.

Kendary Cubero Paulino asked for a moment of silent meditation. She then led the pledge of allegiance to the flag.

CONSENT AGENDA : Ms. Mach requested the meeting minutes of May 27, 2008 and the Public Safety Advisory Committee Report 2008-1 be removed from the consent agenda. Ms. Mach indicated her support of the recommendations but wanted a time frame for the response from staff.

APPROVAL OF AGENDA: Ms. Mach asked to add Appointment to Committee to the agenda. It was moved by Ms. Mach and seconded by Mr. Herling that the agenda be approved with these changes. The motion passed 4-0.

PRESENTATIONS

Maryland Municipal League (MML) If I Were Mayor County Finalist : Mayor Davis introduced Kendary Cubero Paulino, currently a fourth grader at Springhill Lake Elementary School, as one of the District 9 (Prince George's County) finalists in the MML "If I Were Mayor" contest. Kendary read her If I Were Mayor essay. Mayor Davis noted that Springhill Lake Elementary has now had a total of three finalists and one winner in this annual contest. Kendary was accompanied by her father and Ms. Linda Sherwood, Principal of Springhill Lake Elementary. Mayor Davis and Council presented Kendary with several congratulatory gifts.

PETITIONS AND REQUESTS

There were none.

MINUTES OF COUNCIL MEETINGS

Regular Meeting, May 27, 2008 : Ms. Mach asked to make a correction to the last sentence of the

second paragraph under Approval of Patio Screening New Deal Café, indicating planters may be included with the fencing. Ms. Mach moved the minutes be approved with this correction.

Mr. Herling seconded; the motion passed 4-0.

Executive Session, May 19, 2008 : Mr. Roberts moved that the minutes of the executive session of the City Council held Wednesday, May 19, 2008, be approved as presented. He

requested that the minutes of this meeting reflect that the Council met in executive session at 9:00 p.m. in the Library of the Municipal Building. Council held this closed meeting in

accordance with Section 10-508 (a)(1)(i) of the State Government Article of the *Annotated Code of Public General Laws of Maryland* to discuss the performance evaluation for the City Manager. Mr. Herling seconded.

ROLL CALL: Mr. Herling - yes

Ms. Mach - yes

Mr. Roberts - yes

Mayor Davis - yes

ADMINISTRATIVE REPORTS

Mr. McLaughlin announced the Recreation Department was very pleased with the success of the Youth Triathlon which was held as part of the Greenbelt Day Weekend festivities.

Mr. Herling attended the County Department of Public Works and Transportation hearing at Northwestern High School.

Ms. Mach reported she had recently attended the National League of Cities' Human Development Steering Committee meeting.

Ms. Mach also reported she had just attended part of the Senior Citizens Advisory Committee Not For Seniors Only presentation this evening.

Mayor Davis reported she had recently attended the National League of Cities' Energy, Environment and Natural Resources Steering Committee meeting.

Mayor Davis also reported she had attended Greenbelt Day Weekend events, including the bench dedication for Joe Wilkerson and the Greenbelt Concert Band performance. She thanked the Recreation Department for the many fun events they planned for the weekend.

COMMITTEE REPORTS

Public Safety Advisory Committee Report 2008-1 (Aggressive Drivers): Ms. Mach reported she had removed this report because it had been referred to the Planning and Community Development Office for review and requested a time frame for their response. Mr. McLaughlin indicated he will check on the status of this response and report back to Council. Ms. Mach then moved the committee report be accepted. Mr. Herling seconded; the motion passed 4-0.

LEGISLATION

Adoption of the Budget : Mayor Davis read the agenda comments.

Mr. Roberts moved the following changes to **General Fund Revenues**. Ms. Mach seconded; the motion passed 4-0. Mr. Roberts commented he was not in favor of raising property inspection fees due to the current economy and the number of people who were struggling to get by. Mr. McLaughlin explained the line item described as residential property fees is actually an increase in apartment inspection fees from \$85 per unit to \$100 per unit.

General Fund Revenues

Taxes

Account #	Description	From	To	Change
421300	Increase estimate of Hotel/Motel Tax	\$712,000	\$737,000	\$25,000
	Total Taxes	\$20,149,200	\$20,174,200	\$25,000

Licenses & Permits

Account #	Description	From	To	Change
431200	Increase Residential Property Fees	\$450,000	\$522,000	\$72,000
431400	Increase Commercial Property Fees	90,000	108,500	18,500
	Total Licenses & Permits	\$1,094,600	\$1,185,100	\$90,500

Revenue from Other Agencies

Account #	Description	From	To	Change
443127	Reduce School Resource Officer Grant	\$80,000	\$60,000	(\$20,000)
	Total Revenue from Other Agencies	\$851,500	\$831,500	(\$20,000)

Miscellaneous

Account #	Description	From	To	Change
470000	Decrease Interest Revenue	\$118,000	\$83,000	(\$35,000)
480401	Correct Beltway Plaza Partnership	49,500	60,000	10,500
480403	Eliminate AIMCO Partnership	61,100	0	(61,100)
	Total Miscellaneous	\$327,300	\$241,700	(\$85,600)

Total General Fund Revenue \$24,999,100 \$25,009,000 \$9,900

General Fund Expenditures

Mr. Herling moved the following changes **to City Council, Administration, Finance & Administrative Services, Information Technology, Community Promotion, and Total General Government**. Ms. Mach seconded; the motion passed 3-1 (Roberts). Mr. McLaughlin explained he had recently received good news that the actual insurance costs in FY 2009 would be lower than originally anticipated. Mayor Davis explained the Community Promotion staff would be responsible for the new quarterly newsletter and the increased work load justified the new position. Mr. Roberts explained that he would not be supporting this motion because he was not in favor of adding the new position.

City Council

Account #	Description	From	To	Change
110-28	Reduce pension contr.	\$14,000	\$13,400	(\$600)
	Total City Council	\$93,000	\$92,400	(\$600)

Administration

Account #	Description	From	To	Change
120-01	Transfer pay increase (\$8,300) and City Manager increase (\$9,600)	\$383,000	\$400,900	\$17,900
120-28	Reduce pension contr.	137,300	133,200	(4,100)
	Total Administration	\$594,300	\$608,100	\$13,800

Finance & Administrative Services

Account #	Description	From	To	Change
140-01	Transfer pay increase	\$427,400	\$442,700	\$15,300
140-28	Reduce pension contr.	149,600	144,500	(5,100)
	Total Finance & Administrative Services	\$726,200	\$736,400	\$10,200

Information Technology

Account #	Description	From	To	Change
145-01	Transfer pay increase	\$207,600	\$214,800	\$7,200
145-28	Reduce pension contr.	76,400	74,200	(2,200)
	Total Information Tech.	\$446,400	\$451,400	\$5,000

Community Promotion

Account #	Description	From	To	Change
190-01	Transfer pay increase (\$2,500) and add one full-time staff person for ½ year (\$30,000)	\$82,000	\$114,500	\$32,500
190-28	Reduce pension contr.	20,200	19,300	(900)
190-34	Introduce newsletter	12,800	16,300	3,500
	Total Community Promotion	\$260,700	\$295,800	\$35,100

Total General Government \$2,328,800 \$2,392,300 \$63,500

Ms. Mach moved the following changes to **Planning, Community Development, and Total Planning and Community Development**. Mr. Herling seconded; the motion passed 3-1 (Roberts). Mr. Roberts stated he was not in favor of adding the new inspector position.

Planning

Account #	Description	From	To	Change
210-01	Transfer pay increase	\$236,500	\$244,900	\$8,400
210-28	Reduce pension contr.	82,600	79,800	(2,800)
	Total Planning	\$335,300	\$340,900	\$5,600

Community Development

Account #	Description	From	To	Change
220-01	Transfer pay increase (\$14,600) and add inspector position for nine months (\$45,000)	\$428,100	\$487,700	\$59,600
220-28	Reduce pension contr.	142,600	137,700	(4,900)
	Total Community Development	\$675,300	\$730,000	\$54,700

Total Planning & Comm. Development **\$1,010,600** **\$1,070,900** **\$60,300**

Mayor Davis moved the following changes to **Police, Traffic Control, Animal Control, Fire & Rescue, and Total Public Safety** . Mr. Herling seconded; the motion passed 4-0. Mayor Davis explained donations were being made to the West Lanham Hills Fire Department and either the Branchville Fire Department or Berwyn Heights Fire Department because these departments are first responder units in Greenbelt East and Greenbelt West. Along with the Greenbelt Volunteer Fire Department, these fire departments are experiencing reduced funding from the County for new equipment. Mr. Roberts expressed concern in making donations to these fire departments if they are charging residents for ambulance service.

Police

Account #	Description	From	To	Change
310-04	Transfer pay increase for civilian personnel	\$559,700	\$580,400	\$20,700
310-27	Restore Beltway Plaza overtime	690,000	710,000	20,000
310-28	Reduce pension contr.	2,196,100	2,189,400	(6,700)
310-33	Reduce insurance	626,100	516,100	(110,000)
310-58	CERT expenses	10,800	13,300	2,500
310-91	Reduce number of vehicles from eight (8) to seven (7) (-\$23,000) and purchase 10 Toughbooks (\$70,000)	330,000	377,000	47,000
Total Police		\$9,705,300	\$9,678,800	(\$26,500)

Traffic Control

Account #	Description	From	To	Change
320-59	Additional crosswalk markings	\$15,900	\$30,900	\$15,000
Total Traffic Control		\$107,500	\$122,500	\$15,000

Animal Control

Account #	Description	From	To	Change
330-01	Transfer pay increase (\$2,700) and add part-time shelter assistant (\$15,000)	\$76,000	\$93,700	\$17,700
330-28	Reduce pension contr.	28,800	27,900	(900)
Total Animal Control		\$139,200	\$156,000	\$16,800

Fire & Rescue

Account #	Description	From	To	Change
340-68	Donate \$5,000 each to West Lanham Hills VFD and Greenbelt West fire department responder(s)	\$0	\$10,000	\$10,000
340-94	Increase contribution to Greenbelt Volunteer Fire Department	58,000	88,000	30,000
	Total Fire & Rescue	\$58,000	\$98,000	\$40,000

Total Public Safety \$10,010,000 \$10,055,300 \$45,300

Mr. Roberts moved the following changes to **Public Works Administration, Maintenance of Multi-Purpose Equipment, Street Maintenance, Street Cleaning, Refuse Collection, Roosevelt Center, and Total Public Works**. Mr. Herling seconded; the motion passed 4-0.

Public Works Administration

Account #	Description	From	To	Change
410-01	Transfer pay increase for office staff	\$375,100	\$387,900	\$12,800
410-06	Transfer pay increase for maintenance staff	141,500	156,600	15,100
410-28	Reduce pension contr.	322,100	312,500	(9,600)
	Total Public Works Administration	\$978,100	\$996,400	\$18,300

Maintenance of Multi-Purpose Equipment

Account #	Description	From	To	Change
420-24	Transfer pay increase	\$68,900	\$75,100	\$6,200
420-28	Reduce pension contr.	80,400	78,300	(2,100)
420-33	Reduce insurance	41,100	38,100	(3,000)
	Total Maintenance of Multi-Purpose Equipment	\$302,400	\$303,500	\$1,100

Street Maintenance

Account #	Description	From	To	Change
440-08	Transfer pay increase	\$159,600	\$171,100	\$11,500
440-28	Reduce pension contr.	149,500	145,700	(3,800)
440-33	Reduce insurance	43,500	35,500	(8,000)
	Total Street Maintenance	\$797,300	\$797,000	(\$300)

Street Cleaning

Account #	Description	From	To	Change
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445-14	Transfer pay increase	\$35,000	\$36,100	\$1,100
445-28	Reduce pension contr.	15,100	14,700	(400)
	Total Street Cleaning	\$70,900	\$71,600	\$700

Refuse Collection

Account #	Description	From	To	Change
450-16	Transfer pay increase	\$338,500	\$350,700	\$12,200
450-28	Reduce pension contr.	144,900	140,800	(4,100)
450-33	Reduce insurance	37,000	31,000	(6,000)
	Total Refuse Collection	\$757,200	\$759,300	\$2,100

Roosevelt Center

Account #	Description	From	To	Change
470-01	Transfer pay increase	\$28,100	\$29,200	\$1,100
470-28	Reduce pension contr.	12,700	12,300	(400)
	Total Roosevelt Center	\$67,500	\$68,200	\$700

Total Public Works \$2,978,400 \$3,001,000 \$22,600

Ms. Mach moved the following changes to **Greenbelt CARES, Assistance in Living Program, Service Coordination Program, and Total Social Services**. Mr. Herling seconded; the motion passed 4-0.

Greenbelt CARES

Account #	Description	From	To	Change
510-01	Transfer pay increase	\$331,200	\$342,200	\$11,000
510-28	Reduce pension contr.	96,600	93,000	(3,600)
	Total Greenbelt CARES	\$473,600	\$481,000	\$7,400

Greenbelt Assistance in Living

Account #	Description	From	To	Change
520-01	Transfer pay increase		\$114,700	\$118,700 \$4,000
520-28	Reduce pension contr.		45,800	44,500 (1,300)

Total Greenbelt Assistance in Living \$171,400 \$174,100 \$2,700

Service Coordination Program

Account #	Description	From	To	Change
530-01	Transfer pay increase	\$38,800	\$40,200	\$1,400
530-28	Reduce pension contr.	14,700	14,200	(500)
Total Service Coordination Program		\$61,200	\$62,100	\$900

Total Social Services \$706,200 \$717,200 \$11,000

Mr. Herling moved the following changes to **Recreation Administration, Recreation Centers, Aquatic & Fitness Center, Community Center, Greenbelt Kids, Therapeutic Recreation, Leisure and Fitness, Arts, Parks, and Total Recreation and Parks**. Ms. Mach seconded; the motion passed 4-0.

Recreation Administration

Account #	Description	From	To	Change
610-01	Transfer pay increase	\$394,700	\$408,300	\$13,600
610-28	Reduce pension contr.	124,300	120,000	(4,300)
610-33	Reduce insurance	75,100	63,100	(12,000)
Total Recreation Administration		\$685,000	\$682,300	(\$2,700)

Recreation Centers

Account #	Description	From	To	Change
620-01	Transfer pay increase	\$137,800	\$142,600	\$4,800
620-28	Reduce pension contr.	61,600	60,000	(1,600)
Total Recreation Centers		\$507,000	\$510,200	\$3,200

Aquatic & Fitness Center

Account #	Description	From	To	Change
650-01	Transfer pay increase	\$182,500	\$188,900	\$6,400
650-28	Reduce pension contr.	90,000	87,900	(2,100)
650-33	Reduce insurance	14,600	12,600	(2,000)
Total Aquatic & Fitness Center		\$1,021,500	\$1,023,800	\$2,300

Community Center

Account #	Description	From	To	Change
660-01	Transfer pay increase	\$224,600	\$232,500	\$7,900
660-26	Close Thanksgiving & Christmas	56,100	56,000	(100)
660-28	Reduce pension contr.	99,000	96,400	(2,600)
660-33	Reduce insurance	11,100	9,100	(2,000)
	Total Community Center	\$754,100	\$757,300	\$3,200

Greenbelt Kids

Account #	Description	From	To	Change
665-01	Transfer pay increase	\$59,000	\$61,000	\$2,000
665-28	Reduce pension contr.	31,000	30,300	(700)
	Total Greenbelt Kids	\$359,400	\$360,700	\$1,300

Therapeutic Recreation

Account #	Description	From	To	Change
670-01	Transfer pay increase	\$76,200	\$78,800	\$2,600
670-28	Reduce pension contr.	27,100	26,200	(900)
	Total Therapeutic Recreation	\$164,000	\$165,700	\$1,700

Leisure & Fitness

Account #	Description	From	To	Change
675-01	Transfer pay increase	\$40,800	\$42,200	\$1,400
675-28	Reduce pension contr.	16,300	15,800	(500)
	Total Leisure & Fitness	\$110,600	\$111,500	\$900

Arts

Account #	Description	From	To	Change
685-01	Transfer pay increase	\$57,800	\$59,800	2,000
685-28	Reduce pension contr.	24,000	23,300	(700)
	Total Arts	\$182,400	\$183,700	\$1,300

Parks				
Account #	Description	From	To	Change
700-24	Transfer pay increase	\$425,600	\$445,200	\$19,600
700-28	Reduce pension contr.	239,100	232,600	(6,500)
700-33	Reduce insurance	38,300	31,300	(7,000)
700-47	Playground covering	26,000	30,000	4,000
	Total Parks	\$993,800	\$1,003,900	\$10,100

Total Recreation & Parks \$4,955,700 \$4,977,000 \$21,300

Mayor Davis moved the following changes to **Grants and Contributions, Greenbelt Connection, Greenbelt Museum, and Total Miscellaneous**. Mr. Herling seconded; the motion passed 4-0 .

Grants & Contributions				
Account #	Description	From	To	Change
910-68	Increase grants to Washington Ear and Meals on Wheels by \$400 each	\$2,000	\$2,800	\$800
	Total Grants & Contributions	\$2,000	\$2,800	\$800

Greenbelt Connection				
Account #	Description	From	To	Change
920-01	Transfer pay increase	\$57,500	\$59,100	\$1,600
920-28	Reduce pension contr.	21,000	20,500	(500)
	Total Greenbelt Connection	\$93,500	\$94,600	\$1,100

Greenbelt Museum				
Account #	Description	From	To	Change
930-01	Transfer pay increase	\$57,600	\$59,600	\$2,000
930-28	Reduce pension contr.	26,200	25,600	(600)
	Total Greenbelt Museum	\$91,900	\$93,300	\$1,400

Total Miscellaneous \$187,400 \$190,700 \$3,300

Mr. Roberts moved the following changes to **Non-Departmental and Total General Fund Expenditures**. Ms. Mach seconded; the motion passed 4-0.

Non-Departmental				
Account #	Description	From	To	Change
990-72	Transfer pay increase to all departments	\$570,000	\$350,000	(\$220,000)
	Total Non-Departmental	\$800,000	\$580,000	(\$220,000)

Total General Fund Expenditures				
Account #	Description	From	To	Change
	Total General Fund Expenditures	\$24,873,800	\$24,881,100	\$7,300

An Ordinance (1294) to Adopt the General Fund, Building Capital Reserve Fund, Cemetery

Fund, Debt Service Fund, Replacement Fund, Special Projects Fund, Green Ridge House Fund, Capital Projects Fund, 2001 Bond Fund, Community Development Block Grant Fund and Greenbelt West Infrastructure Fund Budgets for the City of Greenbelt, Maryland, to Appropriate Funds and Establish Real Estate and Personal Property Tax Rates for the Fiscal Year 2009 Beginning July 1, 2008 and Including June 30, 2009

Mayor Davis read the agenda comments. Ms. Mach introduced the ordinance for first reading and moved suspension of the rules in order to allow second reading and passage of the ordinance tonight. Mr. Herling seconded the motion.

ROLL CALL: Mr. Herling yes

Ms. Mach yes

Mr. Roberts yes

Mayor Davis yes

Ms. Mach introduced the ordinance for second reading and moved that it be adopted.

Mr. Herling seconded the motion.

ROLL CALL: Mr. Herling yes

Ms. Mach yes

Mr. Roberts yes

Mayor Davis yes

The ordinance was declared adopted (Ordinance No. 1294, Book 12).

Mayor Davis thanked the staff who worked on the budget process. Ms. Mach also thanked the staff and fellow council members and stated she was pleased some of the ideas from the visioning sessions were included in the budget. Mr. Herling said he believed the departments were sensitive to the needs of the city when preparing their budgets and was impressed they were able to enhance the quality of life of the residents without the necessity of increasing taxes. He also thanked everyone involved in the budget process. Mr. McLaughlin thanked Council for the kind words and expressed his appreciation to Council for their level of commitment throughout the process including the ten budget work sessions and two public hearings.

An Ordinance 1295 to Amend Chapter 12, Parks and Recreation of the Greenbelt City Code

in Order to Revise Section 12-17, Membership for the Purpose of Changing the Size of the Park and Recreation Advisory Board

Mayor Davis read the agenda comments. Mr. Herling introduced the Ordinance for second reading. Mr. Roberts seconded: the motion passed 4-0.

ROLL CALL: Mr. Herling yes

Ms. Mach yes

Mr. Roberts yes

Mayor Davis yes

The ordinance was declared adopted (Ordinance No. 1295, Book 12).

A Resolution to Negotiate the Purchase of a Surveillance Camera System for the Aquatic & Fitness

Center with Avrio Group Surveillance Solutions, Inc., of Easton, Maryland, at a cost of \$25,941.00

Mayor Davis read the agenda comments. Ms. Mach introduced the resolution for first reading.

A Resolution to Repeal Resolution Number 1015 and Establish Service Charges for Garbage,

Trash, and Recycling Collections in the City of Greenbelt, Maryland,

Effective July 1, 2008

Mayor Davis read the agenda comments. Mr. Herling introduced the resolution for first reading.

APPROVAL OF VOLUNTARY AGREEMENT REGARDING NEWS RACKS: Mayor Davis read the agenda comments. Mr. Roberts moved that Council approve the agreement and authorize the City Manager to sign on behalf of the city. Mr. Herling seconded; the motion passed 4-0.

Mayor Davis commented the news racks had been removed from Hanover Parkway near the overpass and should be removed from the list. Mr. Roberts indicated news racks located at Hillside and Northway were missing from the list.

Mr. Manzi stated the newspapers would carry a \$100,000 liability policy which he felt was prudent after speaking with counsel for both USA Today and the Washington Post. Mr. Manzi also advised they both apologized for not being here tonight but were required to attend other meetings this evening.

Mayor Davis thanked Mr. Manzi and Mr. McLaughlin for their efforts with this agreement.

Sheldon Goldberg, 7848 Jacobs Drive, thanked Council and Mr. Manzi for their efforts and for persevering with this issue for such a long time.

Mr. Orleans, Greenbelt, asked several questions regarding the agreement and the list of news racks. Mr. Manzi and Mr. McLaughlin answered these questions.

PROVISION OF AQUATIC & FITNESS CENTER PASSES TO GREENBELT VOLUNTEER FIRE DEPARTMENT AND RESCUE SQUAD VOLUNTEERS:

Mayor Davis read the agenda comments. Mr. Roberts moved that Council approve the 50% off Aquatic & Fitness Center (AFC) corporate pass for the Greenbelt Volunteer Fire Department and Rescue Squad which would allow up to five volunteer members to utilize the AFC at any one-time. Ms. Mach seconded; the motion passed 4-0.

Aquatic & Fitness Center Passes Special Rate for Advisory Group Members: Mayor Davis read the agenda comments. Ms. Mach moved that Council approve the 50% off Aquatic & Fitness Center passes for Advisory Group Members. Mr. Herling seconded; the motion passed 3-1 (Roberts).

Mr. Roberts stated he felt this was unnecessary and felt volunteer committee members did not expect incentives of this type. Mayor Davis stated the Advisory Group chairs had indicated their support of this idea. Ms. Mach said she had received positive feedback from committee members of this idea. Mr. Herling mentioned a lack of committed volunteers would lead to additional city staff costs.

Program Open Space 2009 Annual Program : Mayor Davis read the agenda comments. Mr. Herling moved that Council approve this program. Ms. Mach seconded; the motion passed 4-0.

Mr. Herling asked for more explanation on what specific acquisition projects these funds could be used. Mr. McLaughlin indicated the boundaries of this plan had been drawn widely so the city has some flexibility in using these funds.

appointment to advisory group : Ms. Mach moved that Council appoint Ms. Elizabeth Kibler to the Senior Citizen Advisory Committee. Mr. Herling seconded; the motion passed 4-0.

MEETINGS : Council reviewed the meeting schedule.

ADJOURNMENT : A motion to adjourn the meeting was made by Ms. Mach. Mr. Herling seconded; the motion carried 4-0. The Mayor adjourned the regular meeting of June 2, 2008, at 10:24 p.m.

Respectfully submitted,

Cindy Murray

City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held June 2, 2008.

Judith F. Davis

Mayor