

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, August 8, 2016.

Mayor Jordan called the meeting to order at 8:07 p.m.

ROLL CALL was answered by Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

ALSO PRESENT were Michael McLaughlin, City Manager; David Moran, Assistant City Manager; John Shay, City Solicitor; and Cindy Murray, City Clerk.

Mayor Jordan asked for a moment of silence in memory of former Greenbelters Frances Haker and Robert (Bob) Sommers, and former Congresswoman Helen Delich Bentley. Ms. Davis then led the pledge of allegiance to the flag.

APPROVAL OF CONSENT AGENDA: Mr. Herling requested “Appointment to Advisory Group” be removed from the consent agenda. With that change, Mr. Herling moved that the consent agenda be approved. Ms. Pope seconded. The motion passed 7-0.

Council thereby took the following actions:

Minutes:

Regular Meeting, June 20, 2016
Regular Meeting, July 11, 2016
Interview, July 18, 2016
Work Session, July 20, 2016
Work Session, July 21, 2016
Special Meeting, July 25, 2016
Approved as Presented

Committee Reports:

Advisory Planning Board Report 2016-02 (Woodspring Suites – Greenway Shopping Center):
Council accepted this report and will consider it on a future agenda.

APPROVAL OF AGENDA: Ms. Mach requested “Use of an Executive Search Firm for Recruitment of a new City Manager” be added to the agenda as Item #11. With this addition, it was moved by Mr. Putens and seconded by Mr. Herling that the agenda be approved. The motion passed 7-0.

PRESENTATIONS:

Oath of Office – New Greenbelt Police Officers: Chief James Craze introduced David Howe and Ryan Patterson, Greenbelt’s newest Police Officers who will graduate from the Maryland Police and Corrections Training Academy on September 2, 2016. Mayor Jordan administered the oath of office to Mr. Howe and Mr. Patterson.

Greenbelt Police Lifesaving Awards: Chief James Craze presented Greenbelt Police Department Lifesaving Awards to MPO Gerald Potts, MPO Mike Eppard, MPO Mike Apgar and Officer Irelisse Fernandez for their outstanding service and actions which resulted in saving the life of another.

Police Chiefs Association of Prince George's County Civilian Employee of the Year Award: Chief James Craze recognized Shaniya Lashley-Mullen for being awarded the Police Chiefs Association of Prince George's County Civilian Employee of the Year Award at the Association's Annual Awards Program on June 16, 2016.

Proclamation-Zero Waste Week: Mayor Jordan read a proclamation to recognize the week of September 1 to 7 as Zero Waste Week. The proclamation was presented to John Lippert and Jane Young, Greenbelt Advisory Committee on Environmental Sustainability, Susan Barnett, Greenbelt Green Team, and Lore Rosenthal, Tom Taylor and Halley Ahern, of the Green Team's Zero Waste Circle. Ms. Barnett spoke about the zero waste efforts already taken in the City and plans for Zero Waste Week.

PETITIONS AND REQUESTS:

Lawrence Schmid, 12 Maplewood Court, spoke about his request to construct a temporary connection to Greenbelt Lake Path. Mayor Jordan noted this request was included on the agenda of tonight's meeting. Ms. Davis moved to special order "Request to Construct Temporary Connection to Greenbelt Lake Path" as the next item of business on the agenda. Ms. Mach seconded. The motion passed 7-0.

Colin Byrd, Mathew Street, submitted a petition requesting Council sponsor an anti-discrimination ordinance providing protections based on sexual orientation, gender expression, and gender identity, including letting transgender people use public bathrooms that correspond with their gender identity, not gender at birth, and barring businesses from refusing services to same-sex couples. (Copy of petition attached to minutes.)

Bill Orleans, Greenbelt, asked and was provided answers to several questions regarding executive sessions.

Bob Snyder, 12 Hillside Road, spoke about sound problems with live video streaming/cablecasting of Council work sessions and regular meetings. Mr. McLaughlin said staff will check into the problem.

John Drago, Greenbelt, spoke about the need for affordable housing. Mayor Jordan mentioned the work session on the affordable housing study scheduled for August 15, 2016.

REQUEST TO CONSTRUCT TEMPORARY CONNECTION TO GREENBELT LAKE PATH:

Mayor Jordan read the agenda comments.

Terri Hruby, Assistant Director of Planning, explained that Lawrence Schmid, 12 Maplewood Court, has requested permission to construct a path on City property that would span from his rear property line to the Greenbelt Lake path. She said approximately 40 feet of path would be located on City property and Mr. Schmid is proposing to construct and maintain the path at his expense. Ms. Hruby added that the new path will allow Mr. Schmid to use his electric scooter to access Roosevelt Center.

Mr. Schmid said he would be willing to allow anyone to use the raised handicap ramp on his private property to access the walkway that will connect to City property. There was brief discussion regarding potential liability issues.

Mr. Roberts moved that Council approve Mr. Schmid's request to construct and maintain a temporary crushed stone path on City property at his expense with the condition that the need for the path be revisited every two years, and if it is deemed the connection path is no longer needed, the path is to be removed at his expense. Ms. Pope seconded.

Ms. Mach amended the motion to note that the path would be a "private path." The amendment was agreed to by Mr. Roberts and Ms. Pope.

The motion passed 7-0.

USE OF AN EXECUTIVE SEARCH FIRM FOR RECRUITMENT OF A NEW CITY MANAGER:

Ms. Mach said with the announcement of the City Manager retiring at the end of the year, it was very important that Council take the necessary steps to find a new City Manager.

Ms. Mach moved that Council approve the Use of an Executive Search Firm for the Recruitment of a New City Manager. Mr. Putens seconded. The motion passed 6-1. (Roberts)

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF PROFESSIONAL SERVICES FOR AN EXECUTIVE SEARCH FOR A CITY MANAGER

Mayor Jordan read the agenda comments. He advised that with the announcement of the City Manager retiring at the end of the year, the City Council sought interest from six (6) highly regarded executive search firms specializing in assisting local governments in recruiting a new City Manager. Mayor Jordan said Council interviewed four of the firms – GovHR, The Mercer Group, The Novak Group and Slavin Management Consultants.

Mayor Jordan said second interviews were conducted with GovHR and The Novak Group. Both firms showed an ability to tailor a process to the City's desires, a strong success in the recruitment of female and minority candidates, and an ability to conduct an extensive recruitment process through print and social media.

Mr. Putens said he recommended Council contract with GovHR because of their extensive experience. He added that he preferred GovHR because of their ability to concentrate only on the Greenbelt search, noting they were not involved in other searches in the Maryland or Virginia area at this time.

Mr. Herling said both firms were highly qualified but noted his support for Novak because of their experience with local communities in our area.

Ms. Davis and Ms. Mach said both firms were almost identical in ability, skills, talent and their willingness to involve the community throughout the process. They indicated their support for GovHR.

Mayor Jordan and Ms. Pope said both firms would do a fine job but noted their preference for The Novak Group who has done a good deal of work locally in Prince George's County. They said they believe the City will get more attention from The Novak Group.

Mr. Roberts said the process of interviewing all the executive search firms should have been open to the public.

Ms. Pope introduced the following resolution for first reading and moved suspension of the rules in order to allow second reading and passage of the resolution tonight:

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF PROFESSIONAL SERVICES FOR AN EXECUTIVE SEARCH FOR A CITY MANAGER FROM THE NOVAK CONSULTING GROUP OF CINCINNATI, OHIO AT A COST NOT TO EXCEED \$21,800

Mr. Herling seconded.

ROLL CALL: Ms. Davis - yes
Mr. Herling - yes
Ms. Mach - yes
Ms. Pope - yes
Mr. Putens - yes
Mr. Roberts - yes
Mayor Jordan - yes

Ms. Pope introduced the resolution for second reading and moved for adoption tonight.

Mr. Herling seconded.

Mr. Orleans, Greenbelt, asked and was provided answers to several questions regarding the search process. Mr. Orleans requested Council not proceed with second reading and adoption of the Resolution at this meeting.

Ms. Mach Called the Question. Mr. Putens seconded. The motion (Call the Question) passed 6-1. (Roberts)

ROLL CALL: Ms. Davis - no
Mr. Herling - yes
Ms. Mach - no
Ms. Pope - yes
Mr. Putens - no
Mr. Roberts - no
Mayor Jordan - yes

The resolution failed.

Ms. Davis introduced the following resolution for first reading and moved suspension of the rules in order to allow second reading and passage of the resolution tonight:

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF PROFESSIONAL SERVICES FOR AN EXECUTIVE SEARCH FOR A CITY MANAGER FROM GOVHR USA OF NORTHBROOK, ILLINOIS AT A COST NOT TO EXCEED \$21,000

Ms. Mach seconded.

ROLL CALL: Ms. Davis - yes
Mr. Herling - yes
Ms. Mach - yes
Ms. Pope - yes
Mr. Putens - yes
Mr. Roberts - yes
Mayor Jordan - yes

Ms. Davis introduced the resolution for second reading and moved for adoption tonight.

Mr. Putens seconded.

ROLL CALL: Ms. Davis - yes
Mr. Herling - no
Ms. Mach - yes
Ms. Pope - no
Mr. Putens - yes
Mr. Roberts - yes
Mayor Jordan - no

The resolution was declared adopted (Resolution No. 2043, Book 8).

Mr. Putens left the meeting at this point (9:57 p.m.) due to a family matter.

MINUTES OF COUNCIL MEETINGS:

Amendment: Statement for the Record – Executive Session of June 14, 2016: Ms. Davis moved that the Statement for the Record for the Executive Session of June 14, 2016, read into the record at the Regular Meeting on July 11, 2016, be amended to indicate that “representatives of Executive Search Firms” were in attendance at the meeting.

Mr. Herling seconded.

ROLL CALL: Ms. Davis - yes
Mr. Herling - yes
Ms. Mach - yes
Ms. Pope - yes
Mr. Putens - absent
Mr. Roberts - yes
Mayor Jordan - yes

Amendment: Statement for the Record – Executive Session of June 21, 2016: Ms. Davis moved that the Statement for the Record for the Executive Session of June 21, 2016, read into the record at the Regular Meeting on July 11, 2016, be amended to indicate that a “representatives of an Executive Search Firms” was in attendance at the meeting.

Ms. Pope seconded.

ROLL CALL: Ms. Davis - yes

Mr. Herling - yes
 Ms. Mach - yes
 Ms. Pope - yes
 Mr. Putens - absent
 Mr. Roberts - no
 Mayor Jordan - yes

Statement for the Record - Executive Session of July 20, 2016: Ms. Davis moved that in accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, the minutes of tonight’s meeting reflect that Council met in executive session on Wednesday, July 20, 2016, at 7:50 p.m. in the Council Room of the Municipal Building. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts		X		
Mayor Jordan	X			

The following staff member was in attendance: Michael McLaughlin, City Manager.

Other individuals in attendance: Representative of an Executive Search Firm.

Council took no actions during this session.

Ms. Mach seconded.

ROLL CALL: Ms. Davis - yes
 Mr. Herling - yes
 Ms. Mach - yes
 Ms. Pope - yes
 Mr. Putens - absent
 Mr. Roberts - no
 Mayor Jordan - yes

Statement for the Record – Executive Session of July 21, 2016: Ms. Davis moved that in accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, the minutes of tonight’s meeting reflect that Council met in executive session on Thursday, July 21, 2016, at 7:35 p.m. in the Council Room of the Municipal Building. Council held this closed meeting in accordance with the General

Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts		X		
Mayor Jordan	X			

The following staff member was in attendance: Michael McLaughlin, City Manager.

Other individuals in attendance: Representative of an Executive Search Firm.

Council took no actions during this session.

Ms. Pope seconded.

ROLL CALL: Ms. Davis - yes
 Mr. Herling - yes
 Ms. Mach - yes
 Ms. Pope - yes
 Mr. Putens - absent
 Mr. Roberts - no
 Mayor Jordan - yes

Statement for the Record – Executive Session of August 3, 2016: Ms. Davis moved that in accordance with the General Provisions Article, Section 3-306(c)(2) of the Annotated Code of Public General Laws of Maryland, the minutes of tonight’s meeting reflect that Council met in executive session on Wednesday, August 3, 2016, at 10:15 p.m. in Room 201 of the Greenbelt Community Center. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			
Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			

Mr. Putens	X			
Mr. Roberts		X		
Mayor Jordan	X			

The following staff member was in attendance: Michael McLaughlin, City Manager.

Other individuals in attendance: None.

Council took no actions during this session.

Ms. Mach seconded.

ROLL CALL: Ms. Davis - yes
Mr. Herling - yes
Ms. Mach - yes
Ms. Pope - yes
Mr. Putens - absent
Mr. Roberts - no
Mayor Jordan - yes

Minutes – Executive Session of July 6, 2016: Ms. Davis moved that the minutes of the executive session of the City Council held Wednesday, July 6, 2016, at 8:45 p.m., in Room 201 of the Community Center be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter.

Mr. Herling seconded.

ROLL CALL: Ms. Davis - yes
Mr. Herling - yes
Ms. Mach - yes
Ms. Pope - yes
Mr. Putens - absent
Mr. Roberts - no
Mayor Jordan - yes

Minutes – Executive Session of July 20, 2016: Ms. Davis moved that the minutes of the executive session of the City Council held Wednesday, July 20, 2016, at 7:50 p.m., in the Council Room of the Municipal Building be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter.

Ms. Mach seconded.

ROLL CALL: Ms. Davis - yes
Mr. Herling - yes
Ms. Mach - yes
Ms. Pope - yes

Mr. Putens - absent
Mr. Roberts - no
Mayor Jordan - yes

Minutes – Executive Session of July 21, 2016: Ms. Davis moved that the minutes of the executive session of the City Council held Thursday, July 21, 2016, at 7:35 p.m., in the Council Room of the Municipal Building be approved as presented. Council held this closed meeting in accordance with the General Provisions Article, §3-305(b)(1) of the Annotated Code of Public General Laws of Maryland, to discuss a personnel matter.

Mr. Herling seconded.

ROLL CALL: Ms. Davis - yes
Mr. Herling - yes
Ms. Mach - yes
Ms. Pope - yes
Mr. Putens - absent
Mr. Roberts - no
Mayor Jordan - yes

ADMINISTRATIVE REPORTS:

Mr. McLaughlin provided an update on the Forest Preserve Health Assessment project and noted the report is currently under staff review.

Ms. Davis said a decision needs to be made on the future of the basketball courts on Mandan Road and suggested the topic be added to Council’s work session schedule.

Ms. Davis announced that another session of the Greenbelt Citizens Police Academy is scheduled to begin in September.

COMMITTEE REPORTS: None

LEGISLATION:

A Resolution to Authorize the Negotiated Purchase of Certain Goods and Services from Various Vendors as Enumerated herein When Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars

Mayor Jordan read the agenda comments.

Ms. Mach introduced the resolution for second reading and moved for adoption tonight.

Ms. Davis seconded.

ROLL CALL: Ms. Davis - yes
Mr. Herling - yes
Ms. Mach - yes
Ms. Pope - yes

Mr. Putens - absent
Mr. Roberts - yes
Mayor Jordan - yes

The resolution was declared adopted (Resolution No. 2044, Book 8).

AWARD OF PURCHASE – BALLISTIC DOOR PANELS FOR POLICE VEHICLES: Mayor Jordan read the agenda comments.

Lt. Pracht advised that the Police Department had received a quotation from Hertrich Fleet Services for the inclusion of ballistic door panels for the five (5) new Ford Police SUV units at a cost of \$4,830 per vehicle.

Ms. Pope asked if any other local jurisdictions were using ballistic door panels yet. Lt. Pracht said no, but said Greenbelt was the first jurisdiction to provide vests for its officers and then other jurisdictions followed. He said he expects it will be the same with the ballistic door panels.

In response to a question from Mr. Herling and Ms. Pope, Lt. Pracht said the Department is still reviewing safer window glass for police vehicles.

Mr. Roberts asked what will happen to the ballistic door panels when the vehicle is permanently removed from service. Lt. Pracht said the door panels would be removed, along with other police equipment, prior to the vehicle being sent to auction.

Ms. Davis asked about funding this purchase which is an unbudgeted expense. Mr. McLaughlin said there will be anticipated savings in the Police Department budget for funding of this purchase.

Ms. Mach moved that Council approve the purchase of ballistic door panels from Hertrich Fleet Services for the five (5) new Ford Police SUV units at a total cost of \$24,150 (\$4,830 per unit). Ms. Davis seconded.

Mr. Orleans, Greenbelt, asked and was provided answers to several questions.

Mr. Roberts said he will vote to approve the purchase but doesn't think ballistic doors are the answer for the current police/community situation. He said the Police need to work towards improving relations with the public.

The motion passed 6-0.

GREENBELT STATION PHASE 3 – REVISION FOR PLAN CERTIFICATION: Mayor Jordan read the agenda comments.

Jessica Bellah, Community Planner, explained that Woodlawn Development Group (WDG) has submitted revised site plans for the Greenbelt Station Phase 3 project. She said staff has reviewed the revised plans and found that two units no longer have a minimum four (4) foot setback between sidewalks and privately owned homes seen in the previously approved plan.

Ms. Bellah advised that Planning staff recommends Council support the revised plans with a compromise solution that would increase the distance between the sidewalk and private dwellings by

decreasing the landscaped buffer between the sidewalk and street. She said staff recommends an increase of the setback between the sidewalk and private dwelling units to a minimum of three (3) feet and decrease of the landscape buffer between the sidewalk and street to a minimum of two (2) feet.

Ms. Davis suggested shrub type planting be used to replace a tree that was to be planted in this space prior to plan revision.

Justin Frye, Woodlawn Development Group, reported that approximately 100 residences are now occupied in Greenbelt Station and approximately 40 more units are currently under construction. He said the shuttle service is going well.

Mayor Jordan asked if the shuttle service could transport Greenbelt Station residents to the Greenbelt Labor Day Festival in September. Mr. Frye said he would discuss this idea with the shuttle service.

Ms. Pope moved that Council support the revised plans with the conditions that the setback between the sidewalk and private dwelling units is increased to a minimum of three (3) feet; the landscape buffer between the sidewalk and street is decreased to a minimum of two (2) feet; and a shrub type planting be used to replace the tree eliminated during the plan revision.

Ms. Mach seconded.

The motion passed 5-1. (Roberts)

Mr. Roberts said he did not support the revision since the area was too dense.

FY 2018 Community Parks and Playgrounds (CPP) Grant Application: Mayor Jordan read the agenda comments.

Ms. Davis moved that Council approve submission of the State of Maryland Community Parks & Playgrounds (CPP) FY 2018 grant for renovation of the Community Center playground as proposed by staff. Mr. Herling seconded. The motion passed 6-0 .

COUNCIL REPORTS: Ms. Mach reported that she had been appointed to the Maryland Municipal League (MML) Communications Committee and Ms. Davis reported that she had been appointed to the MML Legislative Committee. Ms. Pope commented on the National League of Cities Small Cities Council meeting that she hosted, as Committee Chair, July 13-16, 2016.

Prince George's County Council Town Hall on the Zoning Rewrite – Mayor Jordan, Ms. Davis and Mr. Herling

NLC Small Cities Council Welcome Dinner – Mayor Jordan, Ms. Davis, Mr. Herling, Ms. Pope and Mr. Putens

NLC Small Cities Council Presentations on CALEA and Heroin/Opioid Issues – Mayor Jordan, Ms. Davis, Ms. Pope and Mr. Putens

Camp Encore 2016 “A Midsummer Night’s Dream” Performance – Ms. Davis

Beltway Plaza Ping Pong and Game Night – Ms. Davis

Metropolitan Washington Council of Governments (COG) Annual Leadership Retreat – Mayor Jordan and Ms. Davis

Celebration and Thanksgiving Service for Barbara Simon – Mayor Jordan, Ms. Davis, Mr. Herling and Mr. Roberts

Friends of the Greenbelt Museum Lecture “Sleeping Around” – Ms. Davis
Memorial Service for Journey Butler – Ms. Davis
21st Century School Facilities Commission Meeting – Ms. Davis
Prince George’s Elected Municipal Women’s Meeting – Ms. Davis and Ms. Mach
Four Cities Meeting – Mayor Jordan, Ms. Davis, Mr. Herling, Ms. Mach and Mr. Putens
Roosevelt Center Merchants Association Meeting – Ms. Davis and Mr. Putens
Greenbelt Access Television’s Community Forum on Environmental Justice at New Deal Café
– Mayor Jordan, Ms. Davis and Mr. Herling
Senator Ben Cardin’s Police Roundtable at Reid Temple – Mayor Jordan, Ms. Davis
Greenbelt Homes Inc. Board Meeting – Mayor Jordan and Ms. Davis
Greenbelt Community Foundation Day at Greenbelt Farmers Market – Mayor Jordan and
Ms.. Davis
COG Chesapeake Bay & Water Resources Policy Committee (CBPC) Joint Meeting with COG
Climate, Energy and Environment Policy Committee (CEEPC) – Ms. Davis and
Mr. Herling

APPOINTMENTS TO ADVISORY GROUPS: Mr. Herling moved that Council appoint Patricia Walters and Elvina Tryer to the Greenbelt Advisory Committee on Environmental Sustainability (Green ACES). Ms. Pope seconded. The motion passed 6-0.

MEETINGS: Council reviewed its meeting schedule.

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Ms. Pope seconded. The motion passed 6-0.

Mayor Jordan adjourned the regular meeting of Monday, August 8, 2016, at 11:25 p.m.

Respectfully submitted,

Cindy Murray
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held August 8, 2016."

Emmett V. Jordan
Mayor