

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday, October 10, 2016.

Mayor Jordan called the meeting to order at 8:01 p.m.

ROLL CALL was answered by Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

ALSO PRESENT were Michel McLaughlin, City Manager; David Moran, Assistant City Manager; John Shay, City Solicitor; and Cindy Murray, City Clerk.

Mayor Jordan asked for a moment of silence in memory of residents Cheryl Rudd and Gregory Miller. Mr. Roberts then led the pledge of allegiance to the flag.

APPROVAL OF CONSENT AGENDA: It was moved by Ms. Davis and seconded by Mr. Herling that the consent agenda be approved. The motion passed 7-0.

Council thereby took the following actions:

Minutes:

Work Session, August 3, 2016
Work Session, August 29, 2016
Regular Meeting, September 12, 2016
Regular Meeting, September 26, 2016
Work Session, September 28, 2016
Interview, October 5, 2016
Approved as Presented

Memorandum of Understanding – City and Greenbelt Access Television: Council approved the Memorandum of Understanding between the City and Greenbelt Access Television (GATe) as proposed.

Red Light Cameras: Council approved the installation of red light camera program at the intersections of Greenbelt Road and Hanover Parkway and Greenbelt Road and Kenilworth Avenue as proposed.

Appointments to Advisory Groups: Council appointed Alejandra Benmen to the Greenbelt Advisory Committee on Environmental Sustainability and Rev. Ray Raysor to the Community Relations Advisory Board.

APPROVAL OF AGENDA: It was moved by Ms. Pope and seconded by Mr. Putens that the agenda be approved. The motion passed 7-0.

PRESENTATIONS:

Cooperative Month Proclamation: Mayor Jordan read a proclamation declaring October as National Cooperative Month. He recognized the following representatives of the City's cooperatives in attendance and provided each with a copy of the proclamation: Joe Gareri, Greenbelt Consumers Cooperative; Stefan Brodd, Greenbelt Homes, Inc.; Sylvia Lewis, *Greenbelt*

News Review; Anna Bedford-Dillow, Greenbelt Nursery School; and Ed James, Greenbelt Federal Credit Union. Mayor Jordan noted that a proclamation will be provided to the New Deal Café also.

Ms. Lewis, Greenbelt News Review, provided information on cooperative month events scheduled during October.

Nonprofit Awareness Week Proclamation: Mayor Jordan read a proclamation declaring October 10 – 15, 2016, as Nonprofit Awareness Week in Greenbelt. He recognized the following representatives of the City’s nonprofits in attendance and provided each with a copy of the proclamation: Caitlin McGrath, Friends of the Greenbelt Theater; George Kochell, Greenbelt Association for the Visual Arts; Lois Rosado, Greenbelt Community Foundation; Susan Walker, Greenbelt Community Development Corporation; Joyce Griffin, Friends of Greenbelt Library; Jen Ruffner and Steve Gilbert, Friends of the Greenbelt Museum; and Marsha Voigt, Help by Phone.

Several of the representatives provided information on nonprofit events scheduled during the month.

PETITIONS AND REQUESTS: None.

MINUTES: None

ADMINISTRATIVE REPORTS: Julie McHale, Director of Recreation, reported on upcoming Recreation events including the Health Fair, Halloween Parade and FallFest.

COMMITTEE REPORTS: None

LEGISLATION:

A Resolution to Authorize the Negotiated Purchase of a Tree Master Plan from Davey Resource Group of Kent, Ohio at A Cost of \$23,900

Mayor Jordan read the agenda comments.

Ms. Davis introduced the resolution for first reading.

REIMBURSEMENT TO GREENBELT INTERGENERATIONAL VOLUNTEER EXCHANGE SERVICES (GIVES) FOR INSURANCE COVERAGE: Mayor Jordan read the agenda comments.

Jean Cook, Chair of Greenbelt Intergenerational Volunteer Exchange Service (GIVES), explained that for many years, it was thought that GIVES was insured under the City’s policy but this was not the case. She noted GIVES had been very fortunate in its 22 years of operation that there had never been a need to file a claim. Ms. Cook said it had been very difficult to obtain insurance for GIVES due to the nature of the volunteer organization that provides in-home and transportation services to individuals in need.

Ms. Pope moved that Council approve the City’s reimbursement of \$950 to the Greenbelt Intergenerational Volunteer Exchange Service (GIVES) for the cost of general liability insurance for the organization. Mr. Putens seconded.

Ms. Davis amended the motion to indicate that the funds would be a grant to GIVES. Ms. Pope and Mr. Putens both accepted the amendment.

Ms. Davis explained that funding for the insurance reimbursement will likely be an annual need and by including it as a grant, it would be included in the annual proposed budget and would be considered when grants are reviewed.

The motion passed 7-0.

REVISED CONTRIBUTION/RECOGNITION GROUP POLICY: Mayor Jordan read the agenda comments.

Greg Varda, Assistant Director of Recreation, reviewed the proposed revisions to the Contribution/Recognition Policy.

Mr. Varda explained that a Grant Review Panel would evaluate the applications. Mr. Putens noted the need to have scoring criteria.

Mayor Jordan said he would like to see an opportunity for residents with grant experience, who may not be serving on an advisory group, to evaluate the applications. He suggested increasing the size of the review panel from five (5) to seven (7) members.

In response to a question from Mr. Roberts, Mr. Varda explained that the review panel would evaluate all community group applications and make a recommendation to Council regarding the allocation of funds. He noted this would be similar to what the Arts Advisory Board and Park and Recreation Advisory Board has done in previous years.

Ms. Davis said the staff support memorandum did an excellent job of explaining the recommendation of a five (5) member review panel. She said if the panel size doesn't work going forward, it can be reviewed and changed as needed in the future.

Mr. Herling said he was not opposed to having someone with grant experience on the review panel and suggested the panel be increased to six to include a grant person.

Ms. Mach said she thought the proposed policy was well thought out and would work very well. She suggested the City work with the policy for at least a year before make any changes.

Ms. Mach moved that Council approve the changes to the City's Recognition and Contribution Group policy as proposed. Ms. Pope seconded.

Mayor Jordan moved that Council amend the motion to increase the size of the review panel to seven (7) members. Mr. Herling seconded.

Ms. Davis suggested residents with grant experience could be encouraged to apply to serve on an advisory group, many of which are in need of members. She added that residents can attend any advisory group meeting or review panel meeting and offer their expertise.

The motion for the amendment failed 3-4. (Davis, Roberts, Mach, Pope)

The original motion passed 7-0.

RECRUITMENT BONUS – POLICE OFFICERS: Mayor Jordan read the agenda comments.

Mayor Jordan asked if the bonus could be made available to residents as well as City employees. Mr. McLaughlin said yes.

In response to a question from Ms. Davis, Mr. McLaughlin explained that recruitment bonuses and signing bonuses have started to reappear in other jurisdictions due to the intense competition for the recruitment of new police officers. He said it is not recommended that signing bonuses be instituted at this time.

Mayor Jordan moved that Council approve a \$500 recruitment bonus for one year to any City employee or resident who recruits someone who successfully (completes all appropriate academy or comparative training, as well as field training) becomes a Greenbelt Police Officer. Ms. Pope seconded.

The motion passed 7-0.

COUNCIL REPORTS: Councilmembers commented on their attendance at the following events.

Recreation Department Fashion Show – Ms. Davis

Roosevelt Center Merchants Association meeting – Mayor Jordan, Ms. Davis and Mr. Putens

Sustainable Maryland Certified Executive Committee Meeting – Ms. Davis

25th Anniversary Celebration Reception Greenbelt Aquatic and Fitness Center – Mayor Jordan, Ms. Davis, Mr. Herling, Ms. Mach, Ms. Pope and Mr. Putens

Opening Reception and Tour Anacostia Trails Heritage Area Maryland Milestones Heritage Center – Mayor Jordan, Ms. Davis, Ms. Mach and Mr. Putens

Central Maryland Transportation and Mobility Consortium Meeting – Ms. Davis

Fall Best of Coffee House, Eleanor Roosevelt High School Music Department – Ms. Davis

Senior Citizens Advisory Committee Open Forum – Mayor Jordan, Ms. Davis, Mr. Herling, Ms. Mach, Mr. Putens and Mr. Roberts

Public Safety Advisory Committee Security Camera Public Forum at Greenbriar – Mayor Jordan, Ms. Davis and Mr. Putens

2016 Wine Gala, Greenbelt Rotary Club – Mayor Jordan, Ms. Davis, Mr. Herling and Mr. Putens

International Walk to School Day – Mayor Jordan, Ms. Mach and Mr. Putens

Breast Cancer Walk at Springhill Lake Elementary – Ms. Pope

Beltway Plaza Table Tennis Tournament – Ms. Mach and Ms. Pope

Chesapeake Education, Arts & Research Society (CHEARS) Cleanup Event – Mr. Putens

Friends of New Deal Café Arts Show Reception for Barbara Simon at New Deal Café – Mayor Jordan and Mr. Herling

Electric Vehicle Infrastructure Council Subcommittee Meeting – Mr. Herling

Advisory Committee on Education Grant Writing Course for Teachers – Mayor Jordan
(Conducted Course)

Men Make a Difference Day at Greenbelt Elementary School – Mayor Jordan

Literacy Luau at Greenbelt Elementary School – Mayor Jordan

Judge Northrop's Lecture at Greenbelt Courthouse – Mayor Jordan

MEETINGS: Council reviewed its meeting schedule.

Executive Session: Ms. Davis moved that Council schedule an Executive Session on Monday, October 31, 2016, at 8:00 p.m. in the Council Room of the Municipal Building. Council will hold this closed meeting in accordance with the General Provisions Article 3-305(b)(1) of the *Annotated Code of the Public General Laws of Maryland* to discuss a personnel matter.

Mr. Herling seconded.

ROLL CALL:	Ms. Davis	-	yes
	Mr. Herling	-	yes
	Ms. Mach	-	yes
	Ms. Pope	-	yes
	Mr. Putens	-	yes
	Mr. Roberts	-	no
	Mayor Jordan	-	yes

ADJOURNMENT: Ms. Mach moved to adjourn the meeting. Mr. Putens seconded. The motion passed 7-0.

Mayor Jordan adjourned the regular meeting of Monday, October 10, 2016, at 9:40 p.m.

Respectfully submitted,

Cindy Murray
City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held October 10, 2016."

Emmett V. Jordan
Mayor