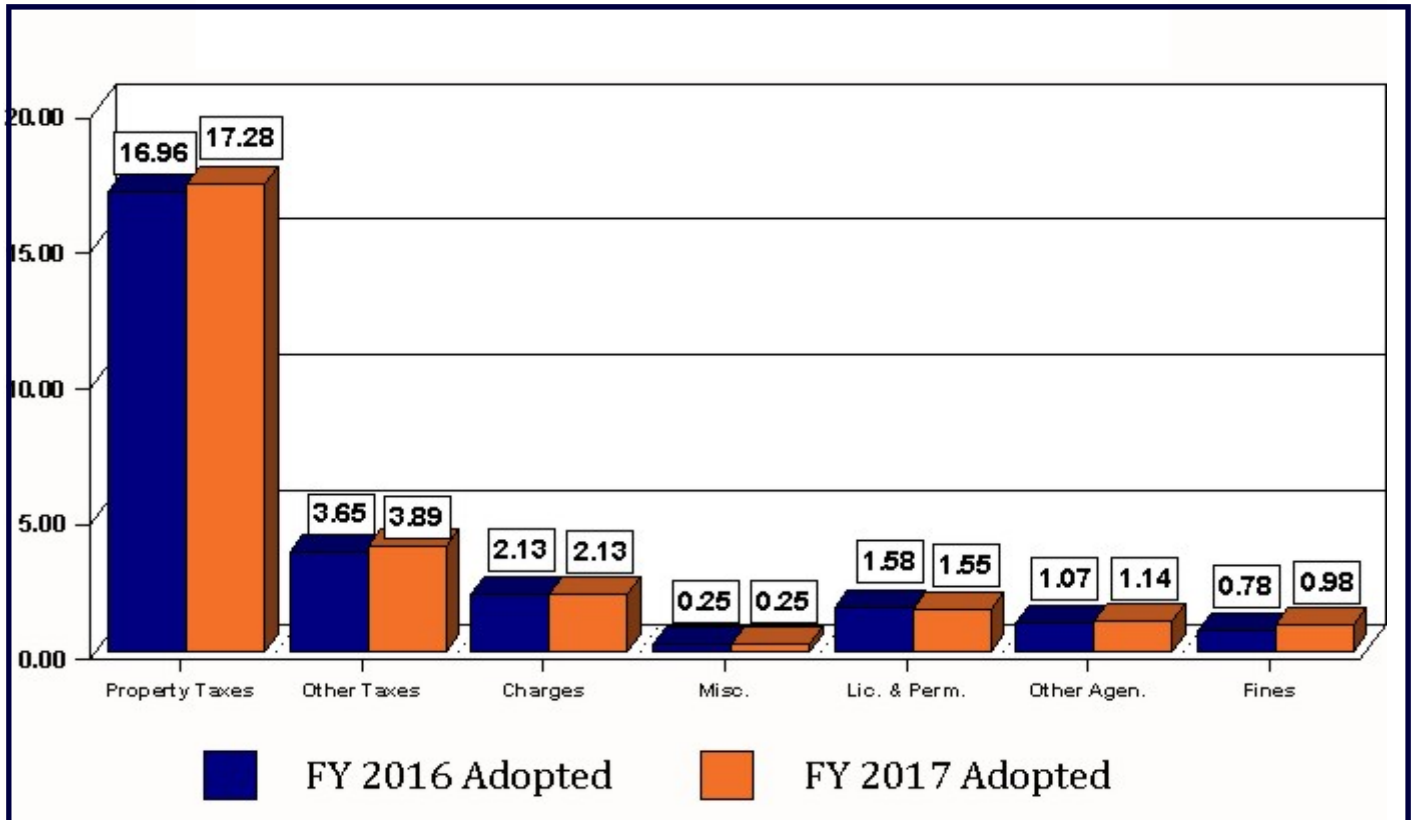


# GENERAL FUND SUMMARY

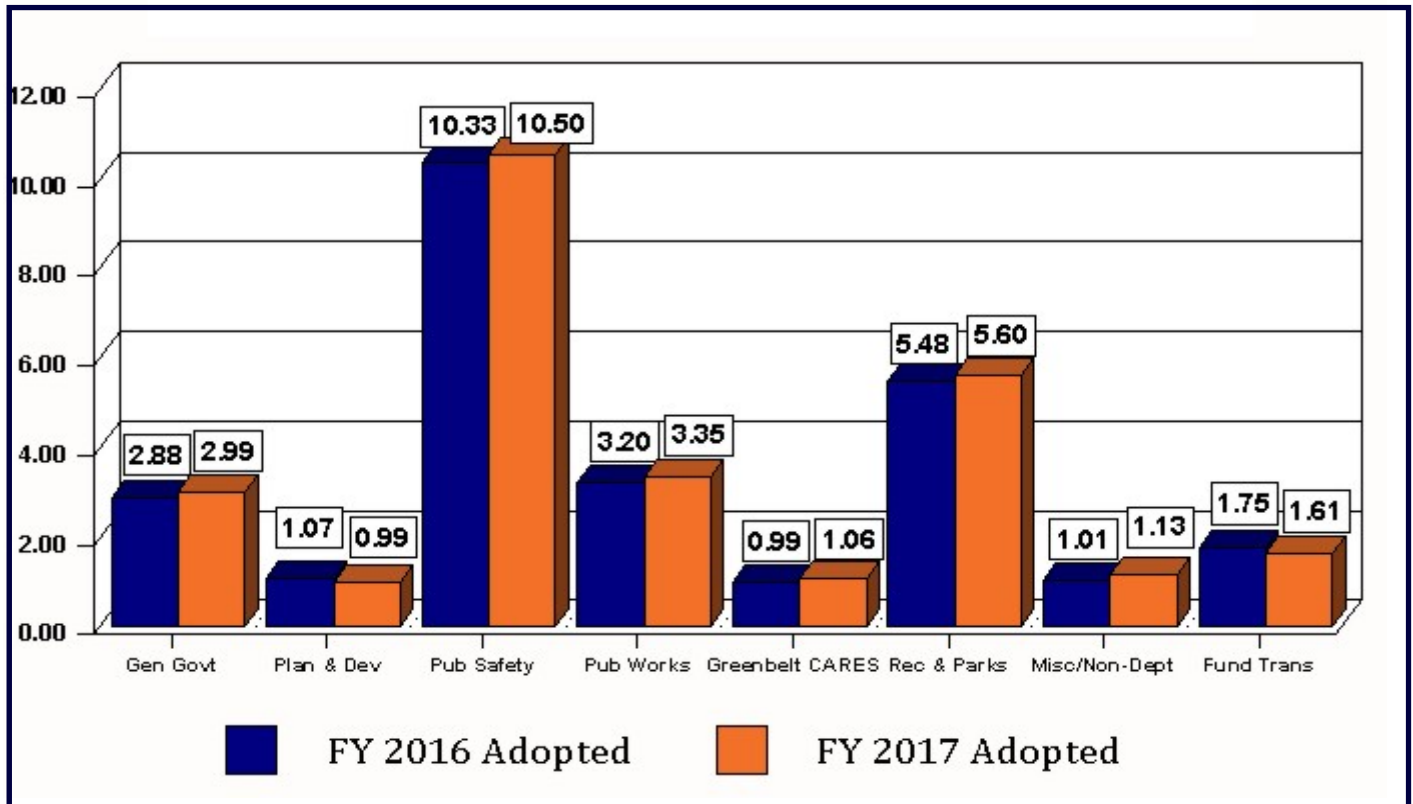
**FY  
2017**

	FY 2014 Actual Trans.	FY 2015 Actual Trans.	FY 2016 Adopted Budget	FY 2016 Estimated Trans.	FY 2017 Proposed Budget	FY 2017 Adopted Budget
<b>FUND BALANCE AS OF JULY 1</b>						
Undesignated and Unreserved	\$2,823,523	\$2,594,041	\$3,092,778	\$3,480,799	\$3,511,244	\$3,511,244
Designated and Reserved	274,207	217,117	300,000	478,145	300,000	300,000
<b>TOTAL FUND BALANCE</b>	<b>\$3,097,730</b>	<b>\$2,811,158</b>	<b>\$3,392,778</b>	<b>\$3,958,944</b>	<b>\$3,811,244</b>	<b>\$3,811,244</b>
<b>REVENUES</b>						
Taxes	\$19,082,572	\$19,954,117	\$20,614,900	\$20,681,400	\$21,191,600	\$21,166,600
Licenses and Permits	1,669,115	1,687,559	1,581,600	1,505,100	1,551,100	1,551,100
Revenue from Other Agencies	1,074,331	1,153,280	1,068,900	1,047,800	1,043,600	1,143,600
Service Charges	2,137,893	2,077,320	2,133,900	2,033,900	2,129,300	2,129,300
Fines and Forfeitures	773,566	1,075,770	785,000	1,027,000	982,000	982,000
Miscellaneous Revenue	299,605	332,488	213,300	205,900	220,000	220,000
Interfund Transfers	0	30,000	36,500	36,500	35,000	35,000
<b>TOTAL REVENUES</b>	<b>\$25,037,082</b>	<b>\$26,310,534</b>	<b>\$26,434,100</b>	<b>\$26,537,600</b>	<b>\$27,152,600</b>	<b>\$27,227,600</b>
<b>EXPENDITURES</b>						
General Government	\$2,705,333	\$2,779,243	\$2,876,800	\$2,800,500	\$2,914,400	\$2,993,400
Planning and Development	843,425	1,103,492	1,070,500	1,046,800	967,200	987,200
Public Safety	10,699,155	10,069,006	10,326,000	10,300,800	10,343,000	10,504,000
Public Works	3,008,959	3,119,424	3,197,500	3,171,000	3,274,600	3,346,600
Greenbelt CARES	887,191	906,367	993,000	960,700	1,029,600	1,063,100
Recreation and Parks	5,067,688	5,135,580	5,477,100	5,469,900	5,526,300	5,603,300
Miscellaneous	225,229	230,329	227,400	432,800	232,800	234,800
Non-Departmental	936,675	744,307	786,000	757,600	1,240,200	890,200
Fund Transfers	950,000	1,075,000	1,745,200	1,745,200	1,605,000	1,605,000
<b>TOTAL EXPENDITURES</b>	<b>\$25,323,654</b>	<b>\$25,162,747</b>	<b>\$26,699,500</b>	<b>\$26,685,300</b>	<b>\$27,133,100</b>	<b>\$27,227,600</b>
<b>Fund Balance Increase/(Decrease)</b>	<b>(\$286,572)</b>	<b>\$1,147,787</b>	<b>(\$265,400)</b>	<b>(\$147,700)</b>	<b>\$19,500</b>	<b>\$0</b>
<b>FUND BALANCE AS OF JUNE 30</b>						
Undesignated and Unreserved	\$2,594,041	\$3,480,799	\$2,827,378	\$3,511,244	\$3,530,745	\$3,511,244
Designated and Reserved	217,117	478,145	300,000	300,000	300,000	300,000
<b>TOTAL FUND BALANCE</b>	<b>\$2,811,158</b>	<b>\$3,958,944</b>	<b>\$3,127,378</b>	<b>\$3,811,244</b>	<b>\$3,830,745</b>	<b>\$3,811,244</b>
<b>% Undesignated Fund Balance to Expenditures for the Year</b>	<b>10.2%</b>	<b>13.8%</b>	<b>11.5%</b>	<b>13.2%</b>	<b>13.0%</b>	<b>12.9%</b>

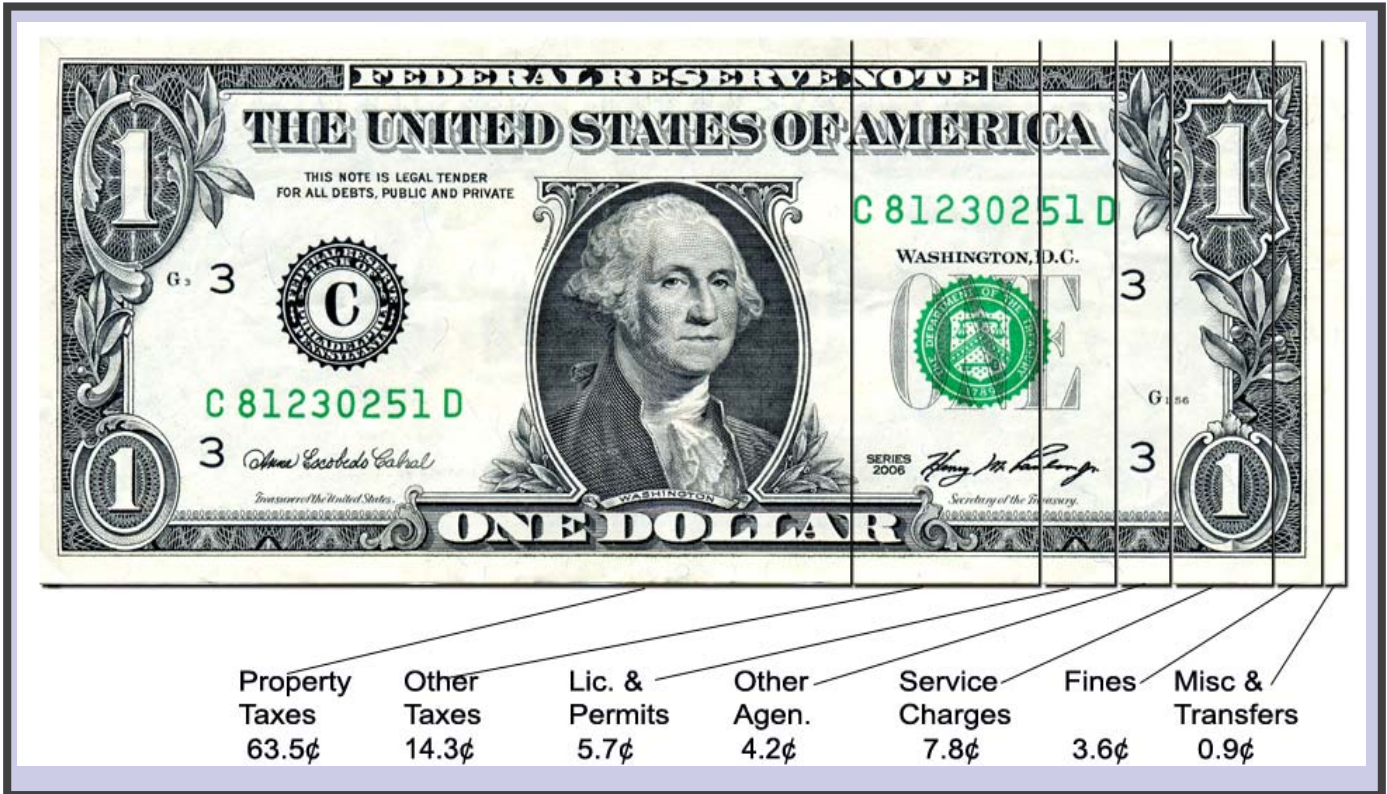
## FY 2016 & FY 2017 REVENUES



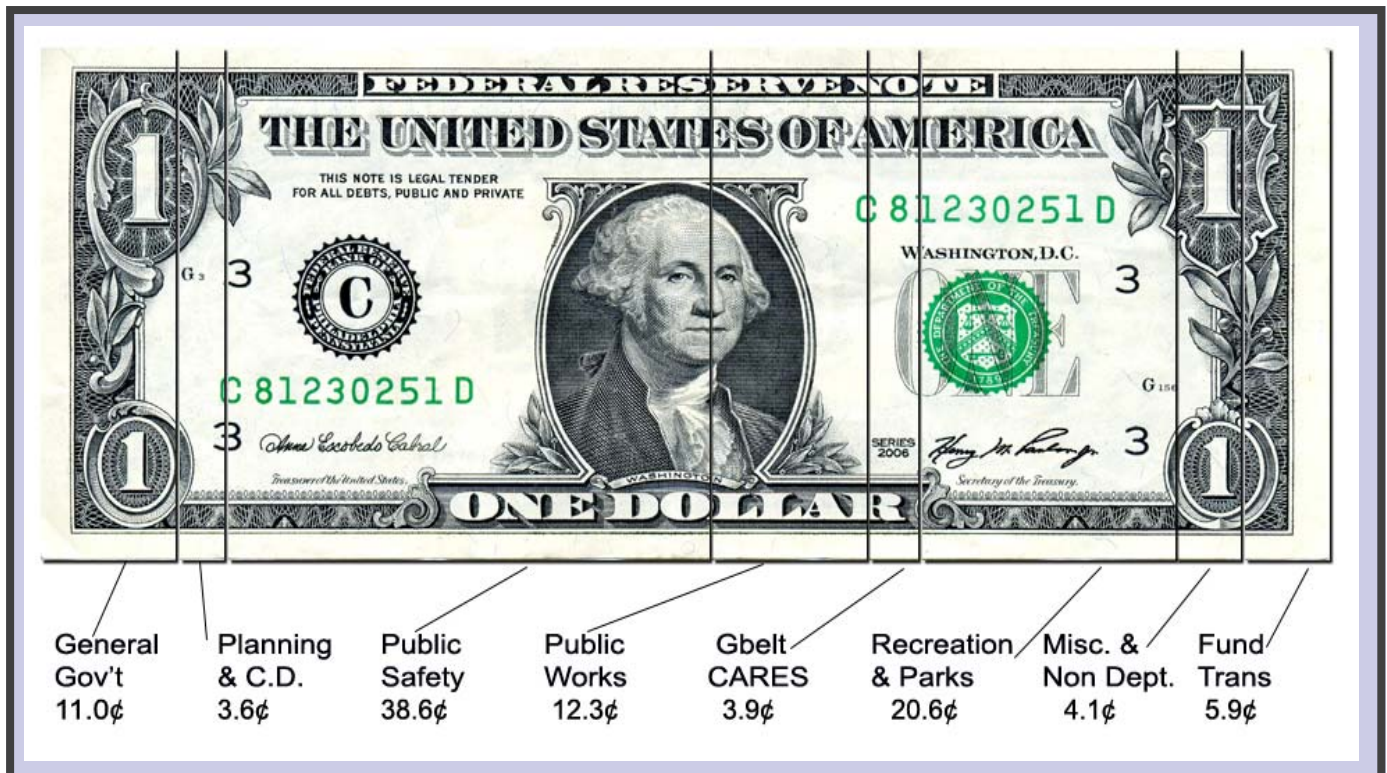
## FY 2016 & FY 2017 EXPENDITURES



# FY 2017 Revenues



# FY 2017 Expenditures



**GENERAL FUND SUMMARY - REVENUES**

<b>Account Classification</b>	<b>FY 2014 Actual Trans.</b>	<b>FY 2015 Actual Trans.</b>	<b>FY 2016 Adopted Budget</b>	<b>FY 2016 Estimated Trans.</b>	<b>FY 2017 Proposed Budget</b>	<b>FY 2017 Adopted Budget</b>
<b>TAXES</b>						
<b>411000 Real Property</b>						
411100 Real Property	\$14,246,372	\$14,883,545	\$15,578,100	\$15,460,000	\$15,901,800	\$15,901,800
Property Abatement	(78,921)	(136,031)	(175,000)	(175,000)	(130,000)	(130,000)
411200 Real Prop. Abate. Prior Yr.	(195,265)	(98,897)	(125,000)	(125,000)	(125,000)	(125,000)
411220 Homestead Tax Credit	(85,921)	(43,507)	(20,000)	(18,800)	(40,600)	(40,600)
411230 Homeowners Tax Credit	(41,333)	(39,204)	(50,000)	(40,000)	(40,000)	(40,000)
<b>412000 Personal Property</b>						
412100 Personal Property - Local	14,198	13,890	12,000	12,000	12,000	12,000
412110 Public Utilities	249,408	257,084	290,000	303,300	300,000	300,000
412120 Ordinary Business Corp.	1,503,240	1,334,557	1,400,000	1,325,000	1,325,000	1,325,000
412140 Local Prior Year Taxes	494	0	200	0	0	0
412150 Utility Prior Year Taxes	0	53,009	0	43,400	0	0
412160 Ordinary Prior Year Taxes	82,965	88,668	30,000	50,000	50,000	50,000
412200 Abatements - Current	(89,421)	(38,228)	(40,000)	(40,000)	(40,000)	(40,000)
412210 Abatements - Prior Year	(93,735)	(60,275)	(40,000)	(40,000)	(40,000)	(40,000)
413100 Penalties & Interest	1,436	16,664	10,000	10,000	10,000	10,000
414100 Payment in Lieu	90,773	93,472	93,600	93,600	94,200	94,200
<b>421000 Other Local Taxes</b>						
421100 Income Taxes	2,316,601	2,457,117	2,434,000	2,500,000	2,551,000	2,551,000
421200 Admiss & Amusements	171,766	149,475	145,000	120,000	145,000	145,000
421300 Hotel/Motel Tax	681,307	716,840	710,000	850,000	830,000	830,000
<b>422000 State Shared Taxes</b>						
422100 Highway	308,609	305,938	362,000	352,900	388,200	363,200
<b>TOTAL</b>	<b>\$19,082,572</b>	<b>\$19,954,117</b>	<b>\$20,614,900</b>	<b>\$20,681,400</b>	<b>\$21,191,600</b>	<b>\$21,166,600</b>
<b>LICENSES &amp; PERMITS</b>						
<b>431000 Street Use</b>						
431100 Street Permits	\$261,235	\$157,495	\$104,000	\$104,000	\$150,000	\$150,000
431200 Residential Prop. Fees	617,435	615,580	600,000	611,400	611,400	611,400
431300 Bldg. Construction	37,571	134,028	40,000	50,000	50,000	50,000
431400 Commercial Property	204,340	213,208	200,000	200,000	200,000	200,000
431500 Variance/Departure	0	0	0	0	0	0
431600 Dev. Review Fees	2,605	11,693	150,000	60,000	50,000	50,000
<b>432000 Business Permits</b>						
432100 Traders	31,167	29,867	32,000	30,000	30,000	30,000
432300 Liquor License	10,394	9,930	10,400	10,000	10,000	10,000
432400 Non-Residential Alarm	29,500	29,500	30,000	29,500	29,500	29,500
<b>433000 Other Licenses &amp; Permits</b>						
433100 Animal	75	50	100	100	100	100
433200 Dog Park Fees	245	170	100	100	100	100
433300 Boats	49	27	0	0	0	0
433400 Cable Television	373,717	403,086	415,000	410,000	420,000	420,000
433402 Cable TV - Other	100,783	82,925	0	0	0	0
<b>TOTAL</b>	<b>\$1,669,115</b>	<b>\$1,687,559</b>	<b>\$1,581,600</b>	<b>\$1,505,100</b>	<b>\$1,551,100</b>	<b>\$1,551,100</b>

Account Classification	FY 2014 Actual Trans.	FY 2015 Actual Trans.	FY 2016 Adopted Budget	FY 2016 Estimated Trans.	FY 2017 Proposed Budget	FY 2017 Adopted Budget
<b>REVENUE FROM OTHER AGENCIES</b>						
<b>441000 Grants from Federal Gov't</b>						
441105 HIDTA	\$10,694	\$15,657	\$10,000	\$10,000	\$10,000	\$10,000
441114 Service Coordinator	67,026	67,879	59,000	59,000	59,000	59,000
441115 FEMA Reimbursement	0	0	0	0	0	100,000
441199 One Time Grants	0	64	0	3,900	0	0
<b>442000 Grants from State Gov't</b>						
442101 Police Protection	475,841	491,791	479,400	446,600	452,000	452,000
442102 Youth Services Bureau	65,008	65,008	65,000	65,000	65,000	65,000
442118 Maryland State Arts	20,950	20,821	21,900	20,700	24,000	24,000
442199 Traffic Safety (SHA)	26,223	71,971	25,000	25,000	25,000	25,000
<b>443000 Grants from County Gov't</b>						
443102 Youth Services Bureau	30,000	30,000	30,000	30,000	30,000	30,000
443106 Landfill Disposal Rebate	57,652	57,652	57,700	57,700	57,700	57,700
443107 Code Enforcement	6,500	6,500	6,500	6,500	6,500	6,500
443110 Financial Corporation	437	437	400	400	400	400
443127 School Resource Officer	80,000	80,000	80,000	80,000	80,000	80,000
443128 M-NCPPC	234,000	234,000	234,000	234,000	234,000	234,000
443199 One Time Grants	0	11,500	0	9,000	0	0
<b>TOTAL</b>	<b>\$1,074,331</b>	<b>\$1,153,280</b>	<b>\$1,068,900</b>	<b>\$1,047,800</b>	<b>\$1,043,600</b>	<b>\$1,143,600</b>
<b>SERVICE CHARGES FOR SERVICES</b>						
<b>451000 Sanitation &amp; Waste Removal</b>						
451100 Waste Collection & Disposal	\$665,887	\$645,538	\$650,000	\$650,000	\$679,000	\$679,000
451200 Recycling Fee	7,137	7,137	7,000	7,100	8,600	8,600
<b>452000 - 457000 Recreation</b>						
452100 Recreation & Parks	7,017	14,988	6,500	6,500	6,500	6,500
452101 Therapeutic Recreation	22,905	22,577	20,000	22,000	22,000	22,000
452103 Tennis Court Lighting	3,568	4,578	3,500	4,000	4,000	4,000
452105 Recreation Concessions	3,250	2,988	4,000	3,000	3,000	3,000
452200 Recreation Centers	30,319	31,021	25,000	27,000	27,000	27,000
453000 Aquatic and Fitness Center	577,380	546,212	530,600	490,800	545,800	545,800
454000 Community Center	188,696	199,606	213,100	194,000	199,300	199,300
455000 Greenbelt's Kids	462,188	443,048	500,000	466,500	470,000	470,000
456000 Fitness & Leisure	68,248	61,077	67,500	62,600	62,600	62,600
457000 Arts	90,569	84,931	94,700	87,900	90,000	90,000
<b>458000 Other Charges/Fees</b>						
458101 GED Co-pay	846	880	1,500	1,000	1,000	1,000
458102 Green Ridge House Mgmt. Fee	700	0	0	0	0	0
458103 Bus Fares	7,334	7,459	7,500	7,500	7,500	7,500
458104 Univ. of MD Bus Pass	1,220	880	1,000	1,000	1,000	1,000
458202 Pet Adoption	630	4,400	2,000	3,000	2,000	2,000
<b>TOTAL</b>	<b>\$2,137,893</b>	<b>\$2,077,320</b>	<b>\$2,133,900</b>	<b>\$2,033,900</b>	<b>\$2,129,300</b>	<b>\$2,129,300</b>

Account Classification	FY 2014 Actual Trans.	FY 2015 Actual Trans.	FY 2016 Adopted Budget	FY 2016 Estimated Trans.	FY 2017 Proposed Budget	FY 2017 Adopted Budget
<b>FINES &amp; FORFEITURES</b>						
460101 Parking Citations	\$104,679	\$74,218	\$80,000	\$135,000	\$135,000	\$135,000
460102 Citation Late Fees	16,835	12,031	13,000	15,000	15,000	15,000
460103 Impound Fees	9,628	7,200	7,000	7,000	7,000	7,000
460121 Municipal Infractions	6,085	15,135	5,000	15,000	10,000	10,000
460122 False Alarm Fees	42,550	35,875	30,000	35,000	35,000	35,000
460201 Red Light Camera Fines	305,627	323,132	300,000	360,000	360,000	360,000
460301 Speed Camera Fines	288,163	608,179	350,000	460,000	420,000	420,000
<b>TOTAL</b>	<b><u>\$773,566</u></b>	<b><u>\$1,075,770</u></b>	<b><u>\$785,000</u></b>	<b><u>\$1,027,000</u></b>	<b><u>\$982,000</u></b>	<b><u>\$982,000</u></b>
<b>MISCELLANEOUS REVENUES</b>						
470000 Interest & Dividends	\$732	\$1,796	\$1,000	\$5,000	\$6,000	\$6,000
480101 Rents & Concessions	570	560	600	600	600	600
480200 Sale of Recyclable Material	6,335	5,599	5,000	5,000	5,000	5,000
480301 Other	25,541	18,880	13,000	13,000	13,000	13,000
480302 Rebates	6,728	5,702	6,000	4,800	5,000	5,000
480402 Animal Control Contri.	4,695	3,317	4,000	3,000	3,000	3,000
480403 Franklin Park Partnership	66,996	66,996	70,000	70,000	70,000	70,000
480404 Four Cities Street Cleaning	60,955	55,401	56,000	56,800	59,700	59,700
480405 IWIF Reimbursement	97,852	78,519	30,000	20,000	30,000	30,000
480406 Green Ridge House Service Coordinator	21,200	27,000	27,700	27,700	27,700	27,700
480499 Misc. Grants & Contri.	8,000	68,718	0	0	0	0
<b>TOTAL</b>	<b><u>\$299,605</u></b>	<b><u>\$332,488</u></b>	<b><u>\$213,300</u></b>	<b><u>\$205,900</u></b>	<b><u>\$220,000</u></b>	<b><u>\$220,000</u></b>
<b>INTERFUND TRANSFERS</b>						
490101 From Special Projects Fund	\$0	\$30,000	\$36,500	\$36,500	\$35,000	\$35,000
<b>TOTAL</b>	<b><u>\$0</u></b>	<b><u>\$30,000</u></b>	<b><u>\$36,500</u></b>	<b><u>\$36,500</u></b>	<b><u>\$35,000</u></b>	<b><u>\$35,000</u></b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$25,037,082</b>	<b>\$26,310,534</b>	<b>\$26,434,100</b>	<b>\$26,537,600</b>	<b>\$27,152,600</b>	<b>\$27,227,600</b>

# ASSESSABLE BASE—DETAIL

**FY  
2017**

REAL PROPERTY	Date of Finality	Actual and Estimated FY 2016		Adopted FY 2017	
		Assessment	Revenue Rate \$0.8125	Assessment	Adopted Rate \$0.8125
Full Year	January 1	\$1,890,621,500	\$15,361,300	\$1,945,000,000	\$15,803,100
3/4 Year Additions	April 1	9,255,400	56,400	9,255,400	56,400
1/2 Year Additions	July 1	6,941,500	28,200	6,941,500	28,200
1/4 Year Additions	October 1	6,941,500	14,100	6,941,500	14,100
Homestead Credit		(2,313,800)	(18,800)	(5,000,000)	(40,600)
Homeowners Credit		(4,923,100)	(40,000)	(4,925,000)	(40,000)
Abatements - Real Property		(21,538,500)	(175,000)	(16,000,000)	(130,000)
<b>Total</b>		<b>\$1,884,984,500</b>	<b>\$15,226,200</b>	<b>\$1,942,213,400</b>	<b>\$15,691,200</b>
PERSONAL PROPERTY	Date of Finality	Actual and Estimated FY 2016		Adopted FY 2017	
		Assessment	Revenue Rate \$1.7225	Assessment	Adopted Rate \$1.7225
Locally Assessed	January 1	\$699,700	\$12,000	\$699,700	\$12,000
Public Utilities	January 1	17,685,100	303,300	17,492,700	300,000
Business Corporations	January 1	77,259,500	1,325,000	77,259,500	1,325,000
Abatements - Personal Property	January 1	(2,332,400)	(40,000)	(2,332,400)	(40,000)
<b>Total</b>		<b>\$93,311,900</b>	<b>\$1,600,300</b>	<b>\$93,119,500</b>	<b>\$1,597,000</b>
Total Assessable Base/Property Taxes					
One cent (1¢) on the Real Property Tax Rate Yields			\$189,100		\$194,900
One cent (1¢) on the Personal Property Tax Rate Yields			\$9,300		\$9,300
Total Yield for One cent (1¢) on the Real & Personal Property Tax Rates			\$198,400		\$204,200
Note: Prior to FY 2001, real property was assessed at 40% of actual value. This accounts for the difference in tax rates between real and personal property.					



In this section, revenue sources in the General Fund are explained with comparisons between previous years' actual receipts, the original budget, an estimate for the current year and the proposed revenue for the new fiscal year. Revenues are budgeted on a modified accrual basis which means they are recorded when revenues are measurable and available to spend. The major categories of revenue are: 1) Real Property Tax; 2) Ordinary Business Corporations (Corporate Personal Property Tax); 3) State Shared Taxes; 4) Licenses and Permits; 5) Revenue from Other Agencies; 6) Service Charges; 7) Fines and Forfeitures; and 8) Miscellaneous.

Nationally, there has been job creation for 72 consecutive months which has resulted in the national unemployment rate declining to 4.9%, a decrease of 0.5% from a year ago. The unemployment rate locally and nationally shows where the economy is trending in general terms. In this respect, Greenbelt is in good standing. The unemployment rate in Prince George's County was 4.5% in December 2015<sup>(1)</sup>, unchanged from a year ago. This is better than the unemployment rate of 4.7% for the State of Maryland and 4.9% nationally.

The latest real estate assessment valuation for Greenbelt was completed in calendar year 2015 and will set the baseline for assessed values for fiscal years 2017, 2018 and 2019. Therefore, FY 2017 will be the first year of the next triennial assessment period.



## **REAL PROPERTY**

The City of Greenbelt's real property consists of three types: individual homeowners (consisting of single family homes, townhomes and condominiums), apartment rental property and commercial business property. Residential homeowner property is 45% of the total value, commercial is 32% and apartments are 23%. Therefore, residential property, including apartment buildings, account for approximately two-thirds of the total assessed value. Commercial property accounts for the remaining one-third. The City relies upon information from the State Department of Assessment and Taxation (SDAT) to estimate the market value of real estate property in Greenbelt.

Property values declined three consecutive years and more than 20% after peaking in FY 2010. After bottoming out in FY 2014, the property values increased 1.7% and 2.6% in FY 2015 and FY 2016, respectively. However, all of the growth in FY 2015 and FY 2016 was due to increased occupancy in apartment buildings. During this same timeframe, residential values were flat and commercial property values declined 8%.

For FY 2017, the overall growth rate projected by the SDAT is 2.9%. After three consecutive years of 10% growth for the apartment building sector of the real estate market, assessment for apartments will decline 4.6%. Single family, townhouses, and condominiums will be assessed 9.7%, 18.4% and 22.5% higher respectively than in FY 2016.

The growth in assessments for townhouses and condominiums is due largely to new development at the South Core of Greenbelt Station, the development adjacent to the Greenbelt Metro. In addition to the new townhome development, a 300 unit luxury apartment building broke ground in May 2015. The current estimate for completion is February 2017. Therefore, the full value of the apartment building will not be realized until FY 2019. However, because of the size of the facility, occupancy in the completed sections of the facility is expected to begin sometime in the late spring of 2016. As a result, the assessment of the property will increase incrementally as the project continues to fruition.

Looking beyond the next assessment cycle (FY 2017 to FY 2019), the North Core of Greenbelt Station remains a top contender to host the relocation of the Federal Bureau of Investigation (FBI) Headquarters and Field Offices in the Washington Metropolitan Area. The decision is currently scheduled for January 2017. However, it has been delayed several times and further delays are possible. If the FBI comes to Greenbelt, there will be additional mixed use development between the FBI campus and the Greenbelt Metro Station. This development will be privately owned.

The City has estimated abatements of \$175,000 in FY 2016. An additional \$125,000 has been estimated to cover abatements relating to prior fiscal years. Based on information provided by SDAT via the Constant Yield Tax Rate certification report, the proposed budget estimates abatements at \$130,000 and \$125,000 for FY 2017 and all prior years respectively.

Assessment increases are limited to 10% per year. This limit to a homeowner's assessment is called the "Homestead Property Tax Credit." It is estimated that these reductions will result in credits of \$40,600 in FY 2017.

The State of Maryland has a second tax credit based upon a homeowner's income that limits the amount of property taxes owed. The City has "piggybacked" on this credit to homeowners in Greenbelt who qualify for the State credit. This additional credit is limited to 25% of the amount of the State credit. It is estimated that this credit will be \$40,000 in FY 2017.

## **PERSONAL PROPERTY**

This designation contains three types of personal property: (1) Locally Assessed, (2) Public Utility and (3) Ordinary Business Corporation. The Personal Property tax (PPT) is an ad valorem tax levied annually on all stock in a business, which includes furniture, equipment and inventory. Locally Assessed personal property tax comes from unincorporated operations (e.g. sole proprietorships and partnerships). The Public Utility portion is a tax paid by public utilities on the value of stock and materials (e.g. poles and substations) owned by electric, communication and water companies located in Greenbelt. The Ordinary Business Corporation portion is paid by corporations doing business in Greenbelt. All companies owning business personal property and operating in Greenbelt are assessed on January 1st in the subsequent fiscal year.

Corporate personal property tax revenue exceeded \$1.8 million in fiscal years 2005, 2006 and 2007. As a result of the 2008 recession, this revenue declined quickly finding a bottom at \$1,281,000 in FY 2010 or \$646,000 (34%) lower than the peak. This revenue has improved slightly since then, but not to the levels in 2005-2007. It is estimated that revenue for corporate personal property taxes will be \$1,325,000 in FY 2016 and FY 2017.

The two largest utilities, Pepco and Verizon, account for approximately 70% of personal property taxes from utility companies annually. Utility personal property taxes are expected to end FY 2016 at \$303,300. The FY 2017 proposed budget for personal property tax for utilities is \$300,000.

## **STATE SHARED TAXES**

**Income Tax** – The average growth rate for income tax since 1990 has been 3.0%. The growth

rate was 6.0% for both FY 2014 and FY 2015. Income tax revenues for FY 2016 are estimated at \$2,500,000, a 1.7% increase over a year ago. Staff believes that applying a growth rate of 2.0% in FY 2017 is reasonable. The result is an estimate of \$2,551,000.

### **Other Local Taxes**

Admissions and Amusement (A&A) Taxes are levied on the gross receipts of a variety of entertainment and amusement activities. The City taxes gross receipts from these activities at the maximum rate of 10%. Approximately 75% of this revenue is derived from the admissions to theaters. Competition from other local theaters has contributed to a decline in A&A tax revenue in Greenbelt for several years. The renovation of the historic Greenbelt Theater closed the facility for approximately six months, reopening in May, 2015. As a result of the closing, FY 2016 revenues are expected to fall short of the adopted budget of \$145,000 by \$25,000. FY 2017 revenues are expected to return to a historical level of \$145,000.

Hotel/Motel taxes are levied upon the room rates charged visitors staying at Greenbelt's five hotels. Hotel/motel taxes are \$127,000 higher (38%) than a year ago after two quarters. Because this growth is unexpected and unprecedented, staff believes that its revenue estimates need to be conservative, but a fair representation of the data available. Therefore, the hotel/motel tax estimates for FY 2016 and FY 2017 are \$850,000 and \$830,000 respectively. There is one caveat for the FY 2017 proposed revenue. A new hotel on the University of Maryland campus is under construction. Upon completion, this new facility may draw patronage away from the Greenbelt hotels. Staff will monitor hotel/motel revenues closely to determine if this revenue is affected by the new hotel.

**Highway User Taxes** are collected by the State and shared with counties and municipalities. This revenue must be expended for the construction, reconstruction and/or maintenance of roads or streets. The Maryland Department of Transportation (MDOT) makes estimates based on vehicle and gasoline sales, and vehicle registrations. Because of the State's budget difficulties in recent years, the revenue sharing formula was changed in order for the State to retain a higher percentage of these revenues. Since the change, the State has allocated one-time monies to supplement the newly formatted highway user revenue to local governments. Actual receipts, including the one-time monies, for FY 2014 and FY 2015 were \$308,609 and \$305,938 respectively. The FY 2016 estimate is \$352,900. The State's FY 2017 estimate for Greenbelt's share of highway user revenue is \$388,200

### **LICENSES AND PERMITS**

Street Permit revenue represents fees paid by property owners to the City whenever improve-

ments are made to the public right-of-way. The majority of these fees are paid by property developers within the City. Receipts from street permits are based upon the value of the improvement to the property.

Residential and commercial property fees support the City's code enforcement program. The residential rental license fee was last increased in FY 2012, from \$100 to \$110.

The increase kept the City's fees in line with the fees charged by other area jurisdictions. Apartment rental licenses comprise the largest portion of these fees. Rental fees from individual owners comprise approximately 10% of these revenues

Commercial entities located in Greenbelt must have a City license. The license fee is set in three tiers determined by the space occupied by the business. This fee was last increased in FY 2012. These fees have been very stable for many years. It is estimated at \$200,000 in FY 2016 and FY 2017.

Cable Television Franchise Fees - The City receives a franchise fee from cable TV operators that provide service to Greenbelt residents and businesses. The fee is based on 5% of annual gross subscriber revenues during the period of the franchise operation. The City granted a 15 year franchise to Comcast in 1999 which expired in 2014. That agreement remains in effect until the negotiations to renew the contract are complete. The City granted a second franchise agreement to Verizon which provides competition for residents and businesses. The revenue estimates for FY 2016 and FY 2017 are \$410,000 and \$420,000, respectively.

## **REVENUE FROM OTHER AGENCIES**

State Aid for Police Protection is allocated to counties and municipalities that have annual expenditures for police protection of at least \$5,000 and employ at least one qualified full-time police officer. The State abandoned its long standing formula to allocate aid for police protection in favor of a flat dollar grant to local police agencies in FY 2011. Greenbelt's share of this grant for FY 2016 is \$446,600 or \$32,800 lower than the adopted budget. The FY 2017 Proposed Budget of \$452,000 reflects a 1.2% increase to the overall program in FY 2017.

Landfill Disposal Rebate - The County accepts solid waste from municipalities as well as private contractors. Municipalities receive a rebate of collected landfill fees. This rebate has been \$57,700 since 1996.

## **SERVICE CHARGES**

Refuse Collection and Recycling - The City charges a fee for the collection of household refuse and recycling. It should be noted that 83% of the City's cost to provide refuse service is fixed.

Salaries, benefits, equipment maintenance, insurance, etc. do not vary as a result of new or lost customers.

The two variable costs are the tipping fee for refuse and the recycling fee. The refuse tipping fee increased to \$64/ton in FY 2016. Despite the increased tipping fee, no increase was proposed for residential customers in FY 2016. The City's charge for FY 2017 will increase by \$3 per quarter or 4.5% to \$70 to cover the cost of using the County's Recycling Facility. It is the first increase since FY 2011.

Recreation Department - The City's Recreation Department charges user fees for many of its programs. These user fees can be susceptible to economic pressures because of their discretionary nature. Estimated recreation revenues for FY 2016 are \$1,364,300 which is \$78,100 lower than the adopted budget. Proposed revenues for FY 2017 are \$1,430,600.

Aquatic and Fitness Center (AFC) – The AFC opened for business in September 1991. The facility remains open 365 days a year. User fees for the City's fitness center and swimming pools are accounted for here. For many years, AFC revenues remained very close to the \$600,000 level despite increasing daily and annual pass fees. That trend ended in FY 2014 when facility revenue was \$577,380. In FY 2016, the replacement of the indoor pool roof required that the facility be closed for six weeks. As a result, revenues are expected to drop below \$500,000 and cover less than 50% of the operating cost of the facility. Staff is working toward new strategies to attract patronage including lifting the ban on non-resident daily admissions on weekends, movie nights, allowing floatation devices, etc. Proposed revenue for FY 2017 is \$545,800.

Community Center – Rental fees, tenant rent and grants support approximately 30% of the cost to operate the facility. Rental fees for the gym, dance studio, multipurpose room and meeting rooms were last increased in FY 2013. Tenant rents are tied to the Consumer Price Index (CPI). Tenant leases expire throughout the fiscal year and are adjusted accordingly.

Greenbelt's Kids - This budget accounts for all revenues generated by programming focused toward children in Greenbelt. This includes spring and summer camps, after school programs and miscellaneous classes. Camp fees account for 83% of Greenbelt's Kids revenue. Camp fees will increase for the second time in three fiscal years with a 2% increase to the 2016 summer camps that overlap fiscal years FY 2016 and FY 2017.

The Recreation Department's goal for Greenbelt Kids revenue has been to achieve a ratio of revenues to expenditures of 125%. Because the City has agreed to adhere to Prince George's County minimum wage law, this goal is no longer possible. The FY 2017 ratio of revenues to expenditures is expected to be 114%. It should be noted that FY 2016 was the first of four increases that

will affect summer part-time staff salaries. As part-time salaries increase, it will be difficult to increase program revenues in line with expenditures.

## **FINES AND FORFEITURES**

This category is comprised of the fines for parking violations, impound fees, false fire alarm fines and municipal infractions.

Parking Tickets – The fine for parking tickets was last increased from \$25 to \$40 in FY 2006. No increase is proposed for FY 2017. Full staffing of parking enforcement is expected to increase revenue to \$135,000 for FY 2016 and FY 2017.

Red Light Cameras – The City initiated its Red Light Camera Program in FY 2002. This program is designed to reduce the number of traffic signal violations and increase traffic safety within Greenbelt. Revenue trended lower for many years. However, red light camera fines increased more than five percent in FY 2015 and are continuing that trend into FY 2016 with expected revenue of \$340,000. The FY 2017 Proposed Budget has been kept level with the FY 2016 projection.

Speed Cameras – The City’s speed camera program began in November 2012. Because these cameras must be within one-half mile of a school, many of the cameras are in residential sections of the City. FY 2015 revenue, the third full year of the program, more than doubled from \$288,000 to \$608,000. FY 2016 receipts are trending lower. Revenue for FY 2016 and FY 2017 are estimated at \$460,000 and \$420,000 respectively.

## **MISCELLANEOUS**

Interest Revenue – The City invests most of its available monies in the Maryland Local Government Investment Pool (MLGIP). Rates at MLGIP rise and fall in line with the actions of the Federal Reserve Board (FRB). Interest rates set by the FRB in recent years, had dropped to near zero. In December 2015, the FRB increased the interest rate charged to banks for the first time in ten years by one-quarter of one percent (0.25%). It is proposed to set the interest revenue budget at \$6,000 for FY 2017.

Partnerships - The City has two active partnerships that provide additional services to the residents of Greenbelt. The first is a public private partnership to provide additional police support at the Franklin Park Apartments. In FY 2017, the payment from Franklin Park will be \$70,000.

The second partnership is to provide street cleaning services to residents of the “Four Cities.” An expenditure budget to account for the related expenditures is shown in the Public Works budget. It is estimated that the share of expenditures from Berwyn Heights, College Park and New Carrollton will be \$59,700 in FY 2017.

## **FUND BALANCE**

Fund Balance represents the accumulated total of revenues over expenditures. The fund balance has two parts. An undesignated balance is held without a specific purpose. These “reserves” are necessary to fund unexpected expenditures or revenue shortfalls that could occur. The second part of fund balance is designated for specific initiatives.

The General Fund Summary sheet shows the allocation of monies that have been designated for a specific use within the City’s total fund balance. This portion of fund balance complements the remaining funds which are undesignated and unreserved. Examples of designated fund balance include funds set aside for inventories and encumbrances for obligations due in subsequent fiscal years. These funds must be used for the designated purpose.

<sup>(1)</sup> Published by the MD Office of Workforce Information & Performance.

This section will explain changes that are common to many of the City's operating budgets. The information is consolidated here for your convenience.

**Line 01 through 26 - Salaries:** The proposed FY 2017 budget includes a merit pay adjustment set aside of \$200,000 in the Non-Departmental section of the General Fund for all employees. An additional \$150,000 for non-sworn employees is included for a 1.9% cost of living (COLA) pay adjustment in the Non-Departmental budget as well. A 1.9% COLA pay increase for employees covered by the Collective Bargaining Agreement is included in the Police Department budget.

**Line 28 - Benefits:** CareFirst has been the City's health insurance carrier since FY 2006. Health care costs were trending to double the amount paid just five fiscal years ago when staff, working with the City's broker, found an alternative health insurance plan. CareFirst offered the City a new product line for health insurance that includes higher deductibles and out-of-pocket costs, but reduces the premium 6% and eliminates copays. To offset the higher deductibles, it is proposed to increase the medical reimbursement from \$200 to \$300 for employees with individual coverage and \$600 for employees with family coverage.

**Line 33 - Insurance:** The City places insurance needs with the Local Government Insurance Trust (LGIT) and Chesapeake Employers Insurance Company (CEICO) formerly Injured Workers' Insurance Fund. LGIT provides the City with all lines of insurance except for workers' compensation. FY 2016 premiums were \$160,000. The FY 2017 estimate is \$170,000. CEICO provides workers' compensation insurance. FY 2016 premiums of \$614,400 were based on actual claims in fiscal years 2012, 2013 and 2014. Premiums for FY 2017 are projected to be \$635,000, a 3.4% premium increase.

**Line 39 - Utilities:** Expenditures for all utilities in FY 2015 were \$716,600. It is estimated that expenditures for utilities in FY 2016 will be \$723,200. The increase is related to water and sewer costs. Leaks in water lines at Roosevelt Center and the Aquatic & Fitness Center were difficult to find. Staff believes that the matter is resolved. Estimated costs for utilities in FY 2017 are \$712,100.



**Line 50 - Motor Equipment Maintenance:** Because of bulk purchasing of vehicle fuel, the City pays approximately 30 cents less per gallon than prices seen at local gas stations. The cost of motor vehicle fuel (gasoline and diesel) declined significantly in FY 2015 as a result of a world-wide increase in inventories.

City vehicles require almost 100,000 gallons of fuel annually. Therefore, a one cent increase or decrease in the average price of motor vehicle fuel will cost or save the City approximately \$1,000. The FY 2015 per gallon budget for motor vehicle fuel was \$3.22. It is estimated that the average per gallon cost for motor vehicle fuel in FY 2016 will be less than \$2.00 per gallon and remain at or near that amount in FY 2017.

## GENERAL FUND SUMMARY - EXPENDITURES

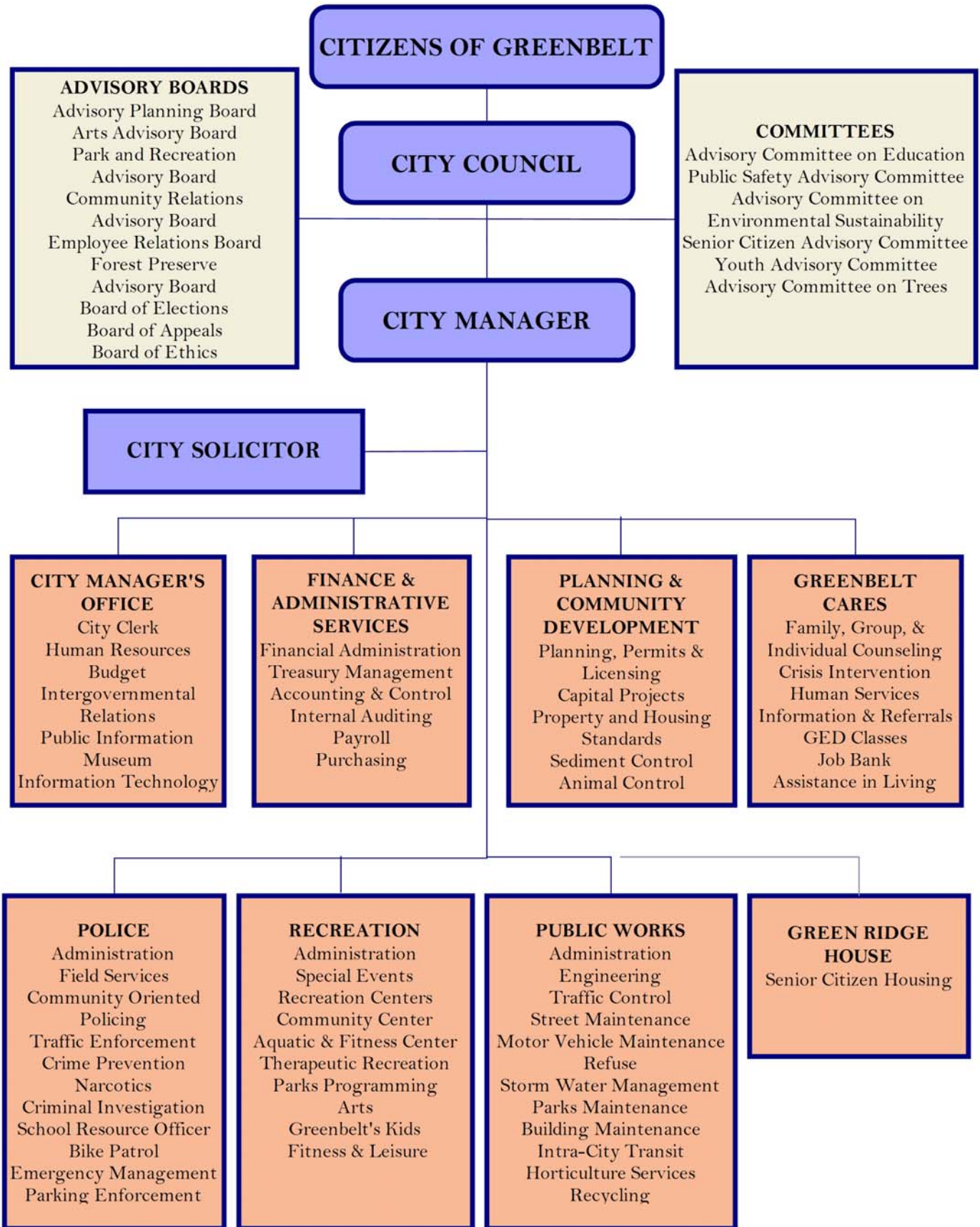
	FY 2014 Actual Trans.	FY 2015 Actual Trans.	FY 2016 Adopted Budget	FY 2016 Estimated Trans.	FY 2017 Proposed Budget	FY 2017 Adopted Budget
<b>GENERAL GOVERNMENT</b>						
110 City Council						
Personnel Expenses	\$95,697	\$96,902	\$96,700	\$96,300	\$95,800	\$95,800
Other Operating Expenses	35,157	36,507	38,800	38,500	37,900	37,900
Total	<u>\$130,854</u>	<u>\$133,409</u>	<u>\$135,500</u>	<u>\$134,800</u>	<u>\$133,700</u>	<u>\$133,700</u>
120 Administration						
Personnel Expenses	\$586,690	\$546,986	\$683,000	\$579,100	\$699,100	\$717,100
Other Operating Expenses	62,046	103,821	111,800	112,700	117,000	131,000
Total	<u>\$648,736</u>	<u>\$650,807</u>	<u>\$794,800</u>	<u>\$691,800</u>	<u>\$816,100</u>	<u>\$848,100</u>
130 Elections						
Other Operating Expenses	\$28,201	\$0	\$28,200	\$29,100	\$0	\$0
Total	<u>\$28,201</u>	<u>\$0</u>	<u>\$28,200</u>	<u>\$29,100</u>	<u>\$0</u>	<u>\$0</u>
140 Finance & Admin. Services						
Personnel Expenses	\$685,830	\$732,225	\$757,200	\$754,000	\$757,300	\$777,300
Other Operating Expenses	144,988	136,106	145,000	151,500	147,800	147,800
Total	<u>\$830,818</u>	<u>\$868,331</u>	<u>\$902,200</u>	<u>\$905,500</u>	<u>\$905,100</u>	<u>\$925,100</u>
145 Information Technology						
Personnel Expenses	\$383,599	\$427,939	\$457,900	\$475,800	\$486,300	\$498,300
Other Operating Expenses	91,443	101,400	104,500	104,500	104,600	114,600
Capital Outlay	0	7,268	7,000	7,000	7,000	12,000
Total	<u>\$475,042</u>	<u>\$536,607</u>	<u>\$569,400</u>	<u>\$587,300</u>	<u>\$597,900</u>	<u>\$624,900</u>
150 Legal Counsel						
Other Operating Expenses	\$115,930	\$86,966	\$92,000	\$90,000	\$98,000	\$98,000
Total	<u>\$115,930</u>	<u>\$86,966</u>	<u>\$92,000</u>	<u>\$90,000</u>	<u>\$98,000</u>	<u>\$98,000</u>
180 Municipal Building						
Personnel Expenses	\$28,092	\$29,871	\$29,000	\$29,500	\$30,000	\$30,000
Other Operating Expenses	48,187	38,651	46,200	46,500	46,900	46,900
Total	<u>\$76,279</u>	<u>\$68,522</u>	<u>\$75,200</u>	<u>\$76,000</u>	<u>\$76,900</u>	<u>\$76,900</u>
190 Community Promotion						
Personnel Expenses	\$135,010	\$148,197	\$138,100	\$146,200	\$147,300	\$147,300
Other Operating Expenses	213,053	236,025	90,200	88,100	88,600	88,600
Total	<u>\$348,063</u>	<u>\$384,222</u>	<u>\$228,300</u>	<u>\$234,300</u>	<u>\$235,900</u>	<u>\$235,900</u>
195 Public Officers Association						
Other Operating Expenses	\$51,410	\$50,378	\$51,200	\$51,700	\$50,800	\$50,800
Total	<u>\$51,410</u>	<u>\$50,378</u>	<u>\$51,200</u>	<u>\$51,700</u>	<u>\$50,800</u>	<u>\$50,800</u>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$2,705,333</b>	<b>\$2,779,243</b>	<b>\$2,876,800</b>	<b>\$2,800,500</b>	<b>\$2,914,400</b>	<b>\$2,993,400</b>

	<b>FY2014 Actual Trans.</b>	<b>FY2015 Actual Trans.</b>	<b>FY 2016 Adopted Budget</b>	<b>FY 2016 Estimated Trans.</b>	<b>FY 2017 Proposed Budget</b>	<b>FY 2017 Adopted Budget</b>
<b>PLANNING &amp; COMMUNITY DEVELOPMENT</b>						
210 Planning						
Personnel Expenses	\$356,648	\$375,808	\$374,400	\$383,900	\$390,100	\$400,100
Other Operating Expenses	8,685	232,835	160,500	174,600	159,800	159,800
Total	<u>\$365,333</u>	<u>\$608,643</u>	<u>\$534,900</u>	<u>\$558,500</u>	<u>\$549,900</u>	<u>\$559,900</u>
220 Community Development						
Personnel Expenses	\$383,041	\$403,295	\$443,400	\$404,900	\$332,500	\$342,500
Other Operating Expenses	76,901	91,554	92,200	83,400	84,800	84,800
Capital Outlay	18,150	0	0	0	0	0
Total	<u>\$478,092</u>	<u>\$494,849</u>	<u>\$535,600</u>	<u>\$488,300</u>	<u>\$417,300</u>	<u>\$427,300</u>
<b>TOTAL PLANNING &amp; COMMUNITY DEVELOPMENT</b>	<b><u>\$843,425</u></b>	<b><u>\$1,103,492</u></b>	<b><u>\$1,070,500</u></b>	<b><u>\$1,046,800</u></b>	<b><u>\$967,200</u></b>	<b><u>\$987,200</u></b>
<b>PUBLIC SAFETY</b>						
310 Police Department						
Personnel Expenses	\$8,400,108	\$8,058,275	\$8,405,600	\$8,256,700	\$8,268,200	\$8,428,200
Other Operating Expenses	1,354,282	1,434,255	1,366,800	1,481,700	1,469,800	1,470,800
Capital Outlay	436,465	254,823	239,000	231,500	278,500	278,500
Total	<u>\$10,190,855</u>	<u>\$9,747,353</u>	<u>\$10,011,400</u>	<u>\$9,969,900</u>	<u>\$10,016,500</u>	<u>\$10,177,500</u>
320 Traffic Control						
Personnel Expenses	\$124,457	\$0	\$0	\$0	\$0	\$0
Other Operating Expenses	29,586	0	0	0	0	0
Total	<u>\$154,043</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
330 Animal Control						
Personnel Expenses	\$207,775	\$170,311	\$162,900	\$180,000	\$175,300	\$175,300
Other Operating Expenses	48,482	53,342	53,700	52,900	53,200	53,200
Total	<u>\$256,257</u>	<u>\$223,653</u>	<u>\$216,600</u>	<u>\$232,900</u>	<u>\$228,500</u>	<u>\$228,500</u>
340 Fire and Rescue Service						
Other Operating Expenses	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Capital Outlay	88,000	88,000	88,000	88,000	88,000	88,000
Total	<u>\$98,000</u>	<u>\$98,000</u>	<u>\$98,000</u>	<u>\$98,000</u>	<u>\$98,000</u>	<u>\$98,000</u>
<b>TOTAL PUBLIC SAFETY</b>	<b><u>\$10,699,155</u></b>	<b><u>\$10,069,006</u></b>	<b><u>\$10,326,000</u></b>	<b><u>\$10,300,800</u></b>	<b><u>\$10,343,000</u></b>	<b><u>\$10,504,000</u></b>
<b>PUBLIC WORKS</b>						
410 Public Works Administration						
Personnel Expenses	\$918,998	\$948,091	\$1,021,100	\$924,500	\$1,077,600	\$1,117,600
Other Operating Expenses	162,585	153,120	160,200	166,900	149,700	149,700
Total	<u>\$1,081,583</u>	<u>\$1,101,210</u>	<u>\$1,181,300</u>	<u>\$1,091,400</u>	<u>\$1,227,300</u>	<u>\$1,267,300</u>

	<b>FY 2014 Actual Trans.</b>	<b>FY 2015 Actual Trans.</b>	<b>FY 2016 Adopted Budget</b>	<b>FY 2016 Estimated Trans.</b>	<b>FY 2017 Proposed Budget</b>	<b>FY 2017 Adopted Budget</b>
420 Equipment Maintenance						
Personnel Expenses	\$205,067	\$155,271	\$153,600	\$122,300	\$140,200	\$140,200
Other Operating Expenses	122,546	106,585	106,700	114,300	100,300	100,300
Total	<u>\$327,613</u>	<u>\$261,856</u>	<u>\$260,300</u>	<u>\$236,600</u>	<u>\$240,500</u>	<u>\$240,500</u>
440 Street Maintenance						
Personnel Expenses	\$511,013	\$582,365	\$575,300	\$625,900	\$591,100	\$610,100
Other Operating Expenses	242,575	294,582	291,800	301,000	313,700	313,700
Total	<u>\$753,588</u>	<u>\$876,947</u>	<u>\$867,100</u>	<u>\$926,900</u>	<u>\$904,800</u>	<u>\$923,800</u>
445 Four Cities Street Cleaning						
Personnel Expenses	\$44,678	\$43,519	\$50,300	\$53,100	\$54,700	\$54,700
Other Operating Expenses	26,114	32,004	24,400	25,500	25,900	25,900
Total	<u>\$70,792</u>	<u>\$75,524</u>	<u>\$74,700</u>	<u>\$78,600</u>	<u>\$80,600</u>	<u>\$80,600</u>
450 Waste Collection & Disposal						
Personnel Expenses	\$502,112	\$526,620	\$541,400	\$528,700	\$540,400	\$553,400
Other Operating Expenses	187,315	173,927	184,300	195,400	187,400	187,400
Total	<u>\$689,427</u>	<u>\$700,547</u>	<u>\$725,700</u>	<u>\$724,100</u>	<u>\$727,800</u>	<u>\$740,800</u>
460 City Cemetery						
Personnel Expenses	\$2,446	\$2,748	\$2,500	\$2,500	\$2,500	\$2,500
Other Operating Expenses	2,633	2,400	2,500	2,500	2,500	2,500
Total	<u>\$5,079</u>	<u>\$5,148</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$5,000</u>
470 Roosevelt Center						
Personnel Expenses	\$62,313	\$65,265	\$63,300	\$65,700	\$65,500	\$65,500
Other Operating Expenses	18,564	32,927	20,100	42,700	23,100	23,100
Total	<u>\$80,877</u>	<u>\$98,192</u>	<u>\$83,400</u>	<u>\$108,400</u>	<u>\$88,600</u>	<u>\$88,600</u>
<b>TOTAL PUBLIC WORKS</b>	<b><u>\$3,008,959</u></b>	<b><u>\$3,119,424</u></b>	<b><u>\$3,197,500</u></b>	<b><u>\$3,171,000</u></b>	<b><u>\$3,274,600</u></b>	<b><u>\$3,346,600</u></b>
<b>GREENBELT CARES</b>						
510 Youth Services Bureau						
Personnel Expenses	\$564,640	\$576,144	\$630,400	\$591,900	\$641,600	\$659,600
Other Operating Expenses	49,401	45,167	53,600	52,400	52,900	52,900
Total	<u>\$614,041</u>	<u>\$621,311</u>	<u>\$684,000</u>	<u>\$644,300</u>	<u>\$694,500</u>	<u>\$712,500</u>
520 Greenbelt Assistance in Living						
Personnel Expenses	\$176,820	\$187,665	\$211,600	\$221,600	\$246,500	\$262,000
Other Operating Expenses	12,439	9,032	10,700	8,800	8,300	8,300
Total	<u>\$189,259</u>	<u>\$196,697</u>	<u>\$222,300</u>	<u>\$230,400</u>	<u>\$254,800</u>	<u>\$270,300</u>
530 Service Coordination Program						
Personnel Expenses	\$74,493	\$77,307	\$79,100	\$77,800	\$72,700	\$72,700
Other Operating Expenses	9,398	11,053	7,600	8,200	7,600	7,600
Total	<u>\$83,891</u>	<u>\$88,359</u>	<u>\$86,700</u>	<u>\$86,000</u>	<u>\$80,300</u>	<u>\$80,300</u>
<b>TOTAL GREENBELT CARES</b>	<b><u>\$887,191</u></b>	<b><u>\$906,367</u></b>	<b><u>\$993,000</u></b>	<b><u>\$960,700</u></b>	<b><u>\$1,029,600</u></b>	<b><u>\$1,063,100</u></b>

	<b>FY 2014 Actual Trans.</b>	<b>FY 2015 Actual Trans.</b>	<b>FY 2016 Adopted Budget</b>	<b>FY 2016 Estimated Trans.</b>	<b>FY 2017 Proposed Budget</b>	<b>FY 2017 Adopted Budget</b>
<b>RECREATION &amp; PARKS</b>						
610 Recreation Administration						
Personnel Expenses	\$453,354	\$553,725	\$575,900	\$590,900	\$565,000	\$593,000
Other Operating Expenses	71,715	72,611	72,600	72,600	62,200	62,200
Total	<u>\$525,069</u>	<u>\$626,336</u>	<u>\$648,500</u>	<u>\$663,500</u>	<u>\$627,200</u>	<u>\$655,200</u>
620 Recreation Centers						
Personnel Expenses	\$392,321	\$451,263	\$464,000	\$474,700	\$481,000	\$481,000
Other Operating Expenses	137,296	131,326	124,800	127,900	131,300	131,300
Total	<u>\$529,617</u>	<u>\$582,589</u>	<u>\$588,800</u>	<u>\$602,600</u>	<u>\$612,300</u>	<u>\$612,300</u>
650 Aquatic and Fitness Center						
Personnel Expenses	\$660,526	\$680,934	\$723,600	\$723,400	\$749,500	\$757,500
Other Operating Expenses	397,832	370,265	371,400	386,600	374,200	378,200
Total	<u>\$1,058,358</u>	<u>\$1,051,199</u>	<u>\$1,095,000</u>	<u>\$1,110,000</u>	<u>\$1,123,700</u>	<u>\$1,135,700</u>
660 Community Center						
Personnel Expenses	\$542,730	\$564,782	\$596,200	\$596,700	\$617,200	\$627,200
Other Operating Expenses	233,846	230,335	235,000	253,500	243,700	243,700
Total	<u>\$776,576</u>	<u>\$795,117</u>	<u>\$831,200</u>	<u>\$850,200</u>	<u>\$860,900</u>	<u>\$870,900</u>
665 Greenbelt's Kids						
Personnel Expenses	\$298,546	\$227,159	\$332,600	\$304,000	\$336,600	\$336,600
Other Operating Expenses	119,868	109,933	114,800	119,300	126,600	126,600
Total	<u>\$418,414</u>	<u>\$337,092</u>	<u>\$447,400</u>	<u>\$423,300</u>	<u>\$463,200</u>	<u>\$463,200</u>
670 Therapeutic Recreation						
Personnel Expenses	\$136,552	\$141,985	\$143,800	\$153,700	\$147,500	\$147,500
Other Operating Expenses	27,849	30,893	28,500	29,600	30,100	30,100
Total	<u>\$164,401</u>	<u>\$172,878</u>	<u>\$172,300</u>	<u>\$183,300</u>	<u>\$177,600</u>	<u>\$177,600</u>
675 Fitness & Leisure						
Personnel Expenses	\$76,284	\$76,191	\$74,400	\$76,200	\$77,800	\$77,800
Other Operating Expenses	38,948	28,835	30,700	30,000	30,000	30,000
Total	<u>\$115,232</u>	<u>\$105,026</u>	<u>\$105,100</u>	<u>\$106,200</u>	<u>\$107,800</u>	<u>\$107,800</u>
685 Arts						
Personnel Expenses	\$154,863	\$162,500	\$173,500	\$168,400	\$179,900	\$179,900
Other Operating Expenses	19,411	20,893	27,000	26,500	26,500	26,500
Total	<u>\$174,274</u>	<u>\$183,393</u>	<u>\$200,500</u>	<u>\$194,900</u>	<u>\$206,400</u>	<u>\$206,400</u>
690 Special Events						
Personnel Expenses	\$57,968	\$66,827	\$61,400	\$61,400	\$62,100	\$62,100
Other Operating Expenses	103,792	109,348	110,100	113,300	114,100	114,100
Total	<u>\$161,760</u>	<u>\$176,175</u>	<u>\$171,500</u>	<u>\$174,700</u>	<u>\$176,200</u>	<u>\$176,200</u>

	FY 2014 Actual Trans.	FY 2015 Actual Trans.	FY 2016 Adopted Budget	FY 2016 Estimated Trans.	FY 2017 Proposed Budget	FY 2017 Adopted Budget
700 Parks						
Personnel Expenses	\$899,602	\$904,844	\$1,004,200	\$959,200	\$966,700	\$993,700
Other Operating Expenses	244,385	200,931	212,600	202,000	204,300	204,300
Total	<u>\$1,143,987</u>	<u>\$1,105,775</u>	<u>\$1,216,800</u>	<u>\$1,161,200</u>	<u>\$1,171,000</u>	<u>\$1,198,000</u>
<b>TOTAL RECREATION &amp; PARKS</b>	<b><u>\$5,067,688</u></b>	<b><u>\$5,135,580</u></b>	<b><u>\$5,477,100</u></b>	<b><u>\$5,469,900</u></b>	<b><u>\$5,526,300</u></b>	<b><u>\$5,603,300</u></b>
<b>MISCELLANEOUS</b>						
910 Grants and Contributions						
Other Operating Expenses	\$5,000	\$4,500	\$4,500	\$4,500	\$3,000	\$5,000
Total	<u>\$5,000</u>	<u>\$4,500</u>	<u>\$4,500</u>	<u>\$4,500</u>	<u>\$3,000</u>	<u>\$5,000</u>
920 Intra-City Transit Service						
Personnel Expenses	\$103,091	\$104,721	\$103,200	\$102,800	\$104,300	\$104,300
Other Operating Expenses	18,105	19,412	14,700	13,300	14,400	14,400
Total	<u>\$121,196</u>	<u>\$124,132</u>	<u>\$117,900</u>	<u>\$116,100</u>	<u>\$118,700</u>	<u>\$118,700</u>
930 Museum						
Personnel Expenses	\$90,396	\$95,035	\$95,000	\$97,100	\$96,600	\$96,600
Other Operating Expenses	8,637	6,661	10,000	215,100	14,500	14,500
Total	<u>\$99,033</u>	<u>\$101,697</u>	<u>\$105,000</u>	<u>\$312,200</u>	<u>\$111,100</u>	<u>\$111,100</u>
<b>TOTAL MISCELLANEOUS</b>	<b><u>\$225,229</u></b>	<b><u>\$230,329</u></b>	<b><u>\$227,400</u></b>	<b><u>\$432,800</u></b>	<b><u>\$232,800</u></b>	<b><u>\$234,800</u></b>
<b>NON-DEPARTMENTAL</b>						
Insurance	\$771,251	\$595,246	\$595,300	\$614,400	\$635,000	\$685,000
Miscellaneous	17,780	2,531	5,000	1,000	5,000	5,000
Building Maintenance	9,656	11,752	5,000	5,800	5,000	5,000
Special Programs	4,452	4,452	96,100	46,100	79,500	79,500
Reserve Appropriations	64,689	54,536	3,500	16,000	420,000	20,000
MSRA Admin Fees	25,340	25,105	25,100	18,300	19,700	19,700
Retiree Prescription Subsidy	43,507	50,684	56,000	56,000	56,000	56,000
Major Maintenance	0	0	0	0	20,000	20,000
<b>TOTAL NON-DEPARTMENTAL</b>	<b><u>\$936,675</u></b>	<b><u>\$744,307</u></b>	<b><u>\$786,000</u></b>	<b><u>\$757,600</u></b>	<b><u>\$1,240,200</u></b>	<b><u>\$890,200</u></b>
<b>FUND TRANSFERS</b>						
Building Capital Res. Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Capital Improvements	450,000	350,000	616,000	616,000	750,000	750,000
Debt Service Fund Payment	300,000	525,000	555,000	555,000	555,000	555,000
Replacement Fund Reserve	100,000	100,000	174,200	174,200	200,000	200,000
2001 Bond Fund	0	0	300,000	300,000	0	0
<b>TOTAL FUND TRANSFERS</b>	<b><u>\$950,000</u></b>	<b><u>\$1,075,000</u></b>	<b><u>\$1,745,200</u></b>	<b><u>\$1,745,200</u></b>	<b><u>\$1,605,000</u></b>	<b><u>\$1,605,000</u></b>
<b>TOTAL DEPARTMENTS</b>	<b><u>\$25,323,654</u></b>	<b><u>\$25,162,747</u></b>	<b><u>\$26,699,500</u></b>	<b><u>\$26,685,300</u></b>	<b><u>\$27,133,100</u></b>	<b><u>\$27,227,600</u></b>



**PERSONNEL STAFFING**

	<b>Auth. FY 2014</b>	<b>Auth. FY 2015</b>	<b>Auth. FY 2016</b>	<b>Prop. FY 2017</b>	<b>Auth. FY 2017</b>
120 Administration	5.0	6.0	6.0	6.0	6.0
140 Finance & Administrative Services	7.0	7.0	7.0	7.0	7.0
145 Information Technology	4.0	5.0	5.0	5.0	5.0
190 Community Promotion	1.5	1.5	1.5	1.5	1.5
200 Planning & Community Development	12.0	12.0	12.0	10.5	10.5
300 Public Safety	70.0	70.0	70.0	71.5	71.5
400 Public Works	50.5	50.5	52.9	54.3	54.3
500 Greenbelt CARES	9.0	9.2	10.0	10.1	10.2
600 Recreation	59.4	59.4	59.6	59.6	59.6
930 Museum	1.0	1.0	1.0	1.0	1.0
<b>Total FTE</b>	<b>219.4</b>	<b>221.6</b>	<b>225.0</b>	<b>226.5</b>	<b>226.6</b>

*NOTE:* The Personnel Staffing schedules express all positions, including non-classified, in terms of Full Time Equivalent (FTE) expressed to the nearest tenth of a full time position (2,080 hours). Thus, a part time employee working 600 hours a year would be reported as .3 FTE and 4 employees working 600 hours would be reported as 1.2 FTE.