



PUBLIC SAFETY

BACKGROUND

Serious, or Part I, crime in Greenbelt decreased 2% in 2015, from 882 reported incidents to 865. Serious crimes are defined as murder, rape, robbery, assault, burglary, larceny and auto theft. By comparison, the Washington Metropolitan region of Montgomery and Prince George's counties, known as UCR Region IV, experienced a 4.9% decrease in 2014 according to the latest published Maryland State Police Uniform Crime Report (November 9, 2015).

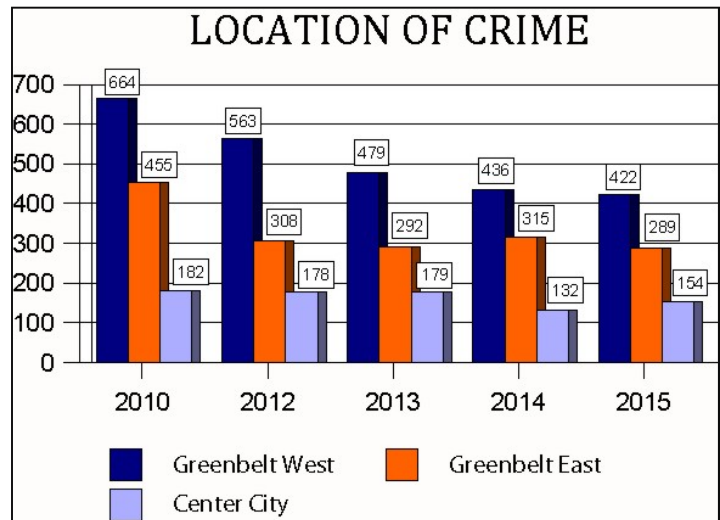
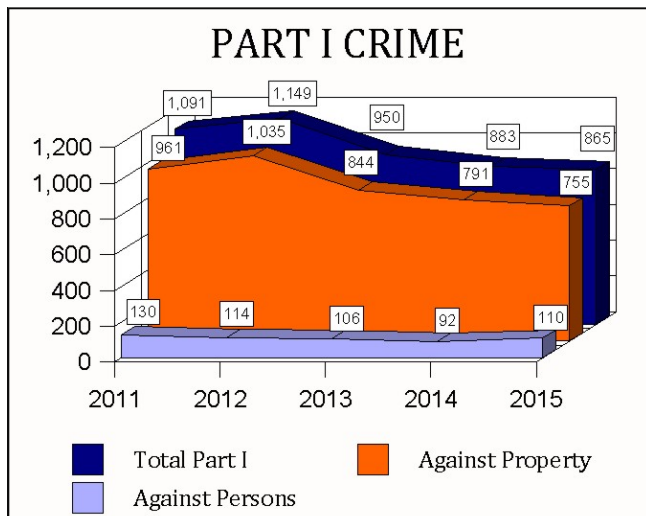
VIOLENT CRIME

Violent crimes of murder, rape, robbery and aggravated assault involve the element of personal confrontation between the perpetrator and the victim; consequently they are considered more serious than property crimes because of their very nature. These offenses accounted for 15% of all crime in Maryland. Locally, violent crime, at 110 incidents, comprised 13% of Part I crimes indicating that Greenbelt fares somewhat better than the State overall. The majority of violent crime, 49% (54 incidents) occurred in Greenbelt West; 38% (42) in Greenbelt East and 13% (14) in Historic Greenbelt.

There was one homicide, in which the suspect was arrested and charged.

PROPERTY CRIME

The number of property crimes declined 5% to 755 incidents and were almost 7 times greater than the number of violent crimes. As a group, property crime accounted for 87% of the total crime index in 2015. Forty-nine percent (49%) (368) of the offenses occurred in Greenbelt West; 33% (247) in Greenbelt East; and the remaining 18% (140) in Historic Greenbelt.



GEOGRAPHY OF CRIME

Geographically, the majority of crime, 49% (422) occurred in Greenbelt West; Greenbelt East 33% (289); Historic Greenbelt 18% (154). These ratios remain historically proportional.

PERFORMANCE MEASURES

The Department responded to 27,445 calls for service, an increase of 7% from 2014.

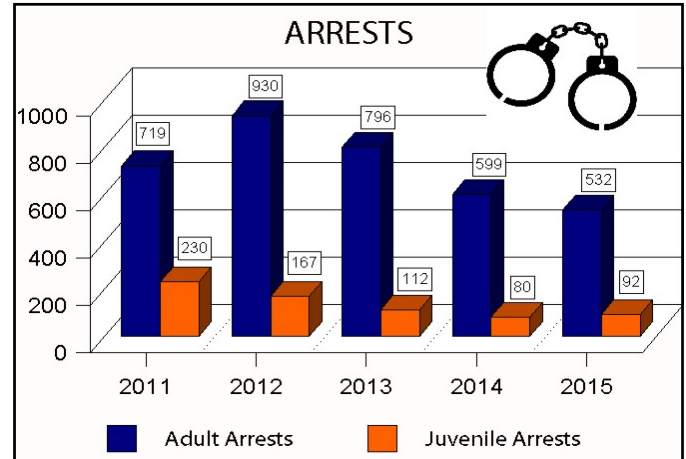
Adult arrests decreased 11% from 599 to 532, while juvenile arrests increased 15% to 92.

Officers made 6,653 traffic stops, issued 3,997 citations and wrote a combined 7,171 warnings and equipment repair orders.

Traffic stops resulted in 165 driving under the influence arrests and 477 other traffic related arrests.

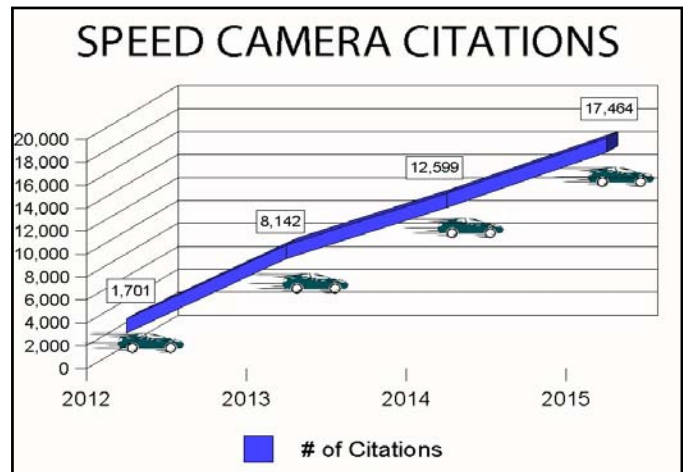
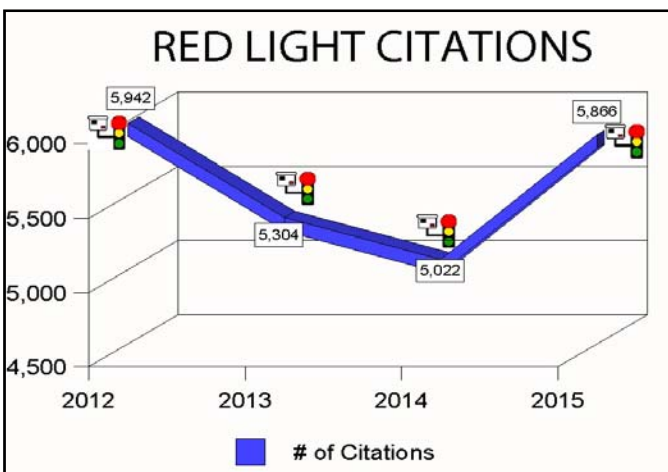
The CAD/RMS captures foot patrol time as premise checks. Officers were out of their cruisers patrolling neighborhoods and businesses on 2,337 occasions.

The number of property damage traffic crashes increased 19% from 867 to 1,035; personal injury crashes increased slightly from 104 to 108. There was one fatal crash during the year.



AUTOMATED TRAFFIC ENFORCEMENT

There were 5,866 red light camera violations, a 17% increase from 2014. There were 17,464 speed camera infractions, a 39% increase from 2014.



CRIME RATE

As reported in the Maryland State Uniform Crime Report for 2014 (November 9, 2015), the crime rate for Maryland was 29.6 victims for every 1,000 population. The rate for Prince George's County was 34. Greenbelt's rate was 37.8. The crime rate is calculated based on

Greenbelt's resident population of approximately 23,000. It should be noted that Greenbelt's daytime population is considerably higher. In 2014, 69% of Greenbelt crime reported took place between the hours of 8 a.m. and 8 p.m. This must be considered when evaluating the reported crime rate. Crime rates in other communities were: Bladensburg - 58.2; Bowie - 16.9; Hyattsville - 72.5; and Laurel - 41.5.

CLEARANCE RATE

The clearance rate for cases investigated by Greenbelt officers is 28% as compared to 17% in Maryland Region IV of the Washington metropolitan area (Montgomery and Prince George's County). The statewide closure rate of all agencies in Maryland is 26%.

A crime is cleared when the police have identified the offender, have evidence to charge and actually take the offender into custody. Solutions to crimes are also recorded in exceptional circumstances where some element beyond police control precludes formal charges against the offender, such as the victim's refusal to prosecute or local prosecution is declined because the subject is being prosecuted elsewhere for a crime committed in that jurisdiction. The arrest of one person can clear several crimes or several persons may be arrested in the process of committing one crime .

FY 2016 ACCOMPLISHMENTS

Administrative Initiatives

Recruitment and Selection - The Administrative Unit continued to improve on its efficiency. Implementation of a single Background and Training Coordinator resulted in an efficient and timely process for the needs of the department. During the year, one Police officer testing was held and 267 applicants were invited to participate. From this group sixty-nine (69) scheduled, fifty-four (54) showed and six (6) applicants were hired as Police Officer Candidates. In addition, ten (10) testing dates were held for Communication Specialists. Two hundred thirty-three applicants were invited and four (4) were hired.

Training - One member of the unit became a certified instructor to conduct all required NCIC user training in-house. Three officers have completed instructor training to assist with departmental training in-house.

Simunitions training equipment was obtained which allows for realistic and advanced training for officers in the areas of use of force and decision making.

Office of Professional Standards - During calendar year 2015, as a function of national accreditation, the Department conducted 480 random surveys of victims of crime and individuals stopped for minor traffic violations. The purpose of the surveys was two-fold. First, citizens were asked to provide their perception of how officers interacted with the public. Secondly, it provided an opportunity for citizens who live, work or travel through the City to voice concerns about the department or issues in the community. The Citizen Contact Surveys and Traffic Surveys are sent out monthly to provide “fresh” data to ensure the Chief of Police and Command Staff are kept abreast of individual concerns.

The return rate was 14% (34) for Traffic Surveys and 15% (37) for Citizen Contact Surveys. The surveys indicated very high support of over 90% in the categories of competency of the agency, timeliness of response, courtesy of officers and staff and presenting a professional appearance.



Child Safety Seat Installations - The department’s in-house car seat installer installed and checked over 1,000 car seats. He has performed outreach events with the University of Maryland, Prince George’s Department of Family Services, Maryland Kids in Safe Seats, City of Cheverly, Fitzgerald Auto Mall and Univision Hispanic Community Safety event.

Communications - The Communications Unit had a challenging year with reduced staffing. Five (5) members of the unit received Letters of Appreciation for their calm and professionalism during stressful situations.

Audits - The Records Unit underwent and successfully passed two state audits for collection, accuracy, retention and security of Criminal History Record Information (CHRI) and NCIC/METERS Systems. In addition, the Records Unit successfully passed a juvenile arrest audit.

Patrol Squads

Staffing - Patrol Squads remain the backbone of the Department. In 2015, the Patrol Division encountered continuous ongoing changes caused by retirement and the hiring of new officers to fill those positions. Shortages are still being addressed to fully staff divisions so service does not fluctuate for citizens of the city.

Policing in Today's Environment - Policing events that have captured the national spotlight have impacted policing efforts here in Greenbelt and throughout the nation. The April 2015 riot in Baltimore is an example. The men and women of the Patrol Division remain vigilant and professional about improving quality of life issues and work tirelessly around the clock to ensure the safety and security of all who live, work, visit and trade within the City.

Wearing Many Hats - The vast majority of patrol officers perform additional specialty duties throughout the organization. Examples of these duties include participating as team members on the Emergency Response Unit, Crisis Negotiation Unit, Collision Analysis Reconstruction Unit, Homeland Security Unit and the Honor Guard. Further, patrol and other officers are vital to the success of the Department's in-service and firearms range training programs.

Beyond the Traffic Stop - Adhering to the philosophy that proactively enforcing traffic laws not only keeps the roadways safer but also the surrounding neighborhoods, the Patrol Division continued to place a special emphasis on looking beyond the traffic stop. Officers are encouraged to use all of their senses to detect criminal activity while on traffic stops. In 2015, officers conducted 6,653 car stops yielding 477 traffic arrests, 30 criminal arrests and 62 warrant arrests.

DUI/DWI Enforcement - Understanding that an individual's quality of life can change in an instant after encountering an impaired driver in a motor vehicle crash, the Patrol Division initiated traffic stops which resulted in 165 impaired drivers being removed from the City's roadways. Officers Potts, Foster and Davis made twenty (20) or more arrests making each of them eligible for one of next year's MADD/MHSO Impaired Driving Performance Awards.

ETIX - The electronic ticket (Etix) program has been active for over five (5) years. Officers equipped with Etix issued 3,997 citations and wrote a combined 7,171 warnings and equipment repair orders. Upon completion of a traffic stop, data entered into Etix is immediately transmitted to LiNX, the District Court of Maryland and a Department program designed to compile and track bias-based profiling data.

License Plate Reader (LPR) - The Department currently has four (4) LPRs. During 2015, the LPR's scanned 1,134,422 license plates during routine and targeted patrol. There were 2,011 alerts as a result of those scans. Officers equipped with this technology made 37 traffic arrests, 5 warrant arrests and 1 stolen vehicle arrest.

Patrol Commander's Squad - The Patrol Commander's Squad (PCS), or "Ocean Unit," efforts and manpower were drained by manpower issues. Officers from the Unit were redeployed to

supplement patrol squads to accomplish the Department's basic goals and respond efficiently to citizen calls for assistance. The Unit anticipates returning to full strength once officer candidates who are in upcoming police academies graduate and complete their respective field training assignments.

Intoximeter - There are eight (8) technicians who conducted 158 intoximeter tests. Seventeen (17) of the tests were for allied law enforcement agencies. Aside from basic operator's training, all operators are required to attend eight (8) hours of annual retraining with the Maryland State Police. MPO Parsley attended and successfully completed the forty (40) hour Basic Intoximeter Operator School.

Traffic Campaigns - The Department participated in various traffic safety campaigns including: Click It or Ticket, Smooth Operator, Toward Zero Deaths and Street Smart Pedestrian Safety. Due to the number of accidents caused by drivers using cell phones, a new campaign, Distracted Driving Enforcement, was initiated. Enforcement regarding Motorcycle Safety and Impaired Driving Enforcement continued as well.

Drug Recognition Expert (DRE) Program - The Department's three (3) DRE's conducted twenty (20) drug evaluations. These evaluations were conducted for Greenbelt officers as well as allied agencies. The DRE's maintained their certification throughout the year and MPO Potts attended the DRE Conference in Cincinnati, Ohio.

Commercial Vehicle Enforcement - A/Sgt. Kaiser, Cpl. Kayton, MPO Yankowy and MPO Parsley conducted 136 inspections of commercial motor vehicles. These officers issued a total of 282 citations, warnings or equipment repair orders. They attended and successfully completed the required 16 hours of annual training to keep their certification and also took part in joint "announced" and "unannounced" enforcement operations with Maryland State Police, United States Park Police and other allied agencies.



Collision Analysis Reconstruction Unit (CARU) - Fortunately, the CARU was not activated during 2015 due to a lack of serious crashes. A/Sgt. Kaiser and MPO Yankowy are members of the Maryland Crash Reconstruction Committee. The Committee is responsible for determining the training needed to be a collision analyst in the State of Maryland. Officer Davis attended a basic Crash Reconstruction class and will be added as the Unit's fifth member upon completion of training. The four (4) current members of the

Unit and the Department's two (2) Evidence Technicians attended training on the Department's new Laser Mapping Device which can be used not only for the documentation of crash and crime scenes but for speed enforcement as well.

Grants - Grant funding was received from the Maryland Highway Safety Office (MHSO). These funds were used to defray the cost of the overtime for various traffic enforcement details and for one of the Department's DRE's to attend the annual DRE Conference in Cincinnati, Ohio.

The Department also received \$5,000 in grant funding from the Motor Carrier Division of the Maryland State Highway Administration. These funds are for the performance of enforcement activities by officers certified to conduct commercial vehicle inspections.

Community Policing Public/Private Partnerships

Franklin Park - PFC Carlos Torres served as the Franklin Park public/private partnership officer. PFC Torres' duties included meeting weekly with Franklin Park's management team, establishing proactive responses to crime trends and ensuring patrol officers and detectives are kept abreast of pertinent crime information.

PFC Torres, with the assistance of Franklin Park and Beltway Plaza, successfully organized a joint National Night Out event. The event was deemed a great success by both Franklin Park residents and Beltway Plaza merchants and customers.

Community Outreach - Labor Day Booth - MPO Yankowy, Traffic Officer, and George Mathews, Police PIO/Crime Prevention, staffed the Police/Traffic Safety booth at the Labor Day Festival. The booth was stocked with numerous "give away" items and safety brochures, and received several thousand visitors throughout the weekend.

Special Operations Division

Criminal Investigations - The Criminal Investigations Unit was assigned 170 cases for investigation in 2015. These cases consisted of one (1) Homicide, eight (8) Attempted Murders/First Degree Assaults, forty one (41) Robberies, three (3) Carjackings, fourteen (14) Rapes/Sex Offenses, eighteen (18) Frauds, nine (9) Thefts, twenty eight (28) Missing Persons, nineteen (19) Burglaries Residential, seven (7) Burglaries Commercial, one (1) Identity Theft, one (1) Suspicious Person, six (6) Death Investigations, two (2) 2nd Degree Assaults, five (5) Child Abuse, four (4) Vandalisms, one (1) Animal complaint, one (1) Harassment and one (1) Weapons complaint cases.

K9 Unit - The K9 Unit conducted hundreds of searches throughout the year. Notable drug finds included a 28 pound seizure of marijuana for the



Maryland State Police High Intensity Drug Trafficking Area (HIDTA) Task Force, 16 ounces of liquid Codeine and 2.2 Kilos of marijuana on the Capitol Beltway near the Greenbelt Metro. The Unit was also directly responsible for finding 21 suspects during criminal searches and recovering three (3) missing suicidal persons who were located prior to harming themselves. The K9 Unit also provides public service demonstrations throughout the community including numerous events where they are requested to return year after year. The Unit Trainer was able to be certified as a trainer through the On Target method of K9 detector dog training in addition to obtaining several thousands of dollars of equipment at no cost through grant funding. The K9 Unit is understaffed at three (3) teams due to Departmental transition.

Evidence Unit - During calendar year 2015, the Evidence Unit and other officers trained as Evidence Technicians and processed crime scenes and retrieved vital pieces of evidence such as DNA that helped to identify suspects. In addition, several hours of training were implemented for the Evidence Technicians to remain current with procedures and techniques. Evidence Technicians networked with other Law Enforcement Agencies to share knowledge, procedures and techniques. Evidence processing techniques were also presented to Greenbelt officers through training.

School Resource Officer - The School Resource Officer (SRO) program is one of the longest and most successful of the Department's ongoing Community Policing programs. The long serving Eleanor Roosevelt High School (ERHS) SRO is on extended medical leave and nearing retirement. A new officer, PFC Charles Wooten, has been chosen and is currently in place and doing very well. PFC Wooten is working closely with Eleanor Roosevelt High School staff, School Security and, of course, students. PFC Wooten has joined the National Association of School Resource Officers and is currently receiving basic SRO training. He will be receiving additional advanced training from experienced SRO's in the future. PFC Wooten will also work to interact and coordinate enforcement services in the neighboring communities adjacent to ERHS including patrolling the Spellman Overpass along with other Officers every school day.

Crime Prevention/Public Information Liaison - In December, George Mathews facilitated the training of residents in the newest version of Neighborhood Watch - the Dog Walker Crime Watch. The program has been favorably received by participants. A second training session was held in February 2016. In April, Mr. Mathews also conducted Neighborhood Watch Training for Greenbelt CERT members at the Police Department.

The department's Facebook page, which was set up by Mr. Mathews and Detective Holden over a year ago, has become very popular with citizens, becoming a regular 'check-in' site for resi-



dents wanting to keep up to date with the goings-on of the Department. Visitors to the site can get updated information on everything from police-related community meetings, press releases, weather advisories, to Weekly Crime Reports.

In June, Mr. Mathews held a Robbery Response presentation at the Greenbelt Federal Credit Union. This was followed by a Mock Armed Robbery Drill. Captain Kemp, Sergeant Pracht, and a member of the Credit Union's Security Committee also participated.

Mr. Mathews works with the School Psychologist at Springhill Lake Elementary School overseeing the school's 'Boy's Club' twice-monthly meetings of special needs 4th and 5th grade males. The club has changed its name from the Boy's Club to the Eagle All-Stars, as female 4th and 5th

graders have been added to the group. The program is designed as a mentoring program focusing on team-building, respect, community service and making healthy life decisions. The program is now in its 6th year. During the 2015 club meetings, the kids had several 'surprise' visits from many of our uniformed officers, who have assisted them with projects, explained what their jobs are, and at times, just hung out with them. Hopefully this type of interaction will help to break down barriers between young people and officers.

Narcotics Investigation - The Metropolitan Area Drug Task Force continued to provide resources and assistance to the Greenbelt Police Department for the investigation of all vice type crimes (to include drugs, gambling and prostitution). The Task Force conducted investigations



of several suspected drug dealing locations in various areas of the City. The investigations are either ongoing or resulted in search warrants being obtained. The Task Force assisted CIU with four (4) heroin overdose fatalities and assisted the United States Postal Inspector's Office with a heroin investigation in the City. Task Force investigators teamed up with patrol officers to investigate a number of prostitution businesses in

Greenbelt. Several charges related to prostitution were filed against violators. Using Task Force resources, the Task Force Officer was able to assist CIU with several burglary investigations and covert surveillance operations pertaining to these investigations, three fraud investigations and several theft investigations. The Metropolitan Area Drug Task Force provides training and valuable networking information to our agency and remains a stalwart partner in combating vice type criminal activities within the City.

Emergency Response Unit - The Emergency Response Unit (ERU) completed ten (10) operations, which included assisting the Laurel Police Department, Hyattsville Police Department and Bladensburg Police Department. In addition to these operations, the ERU assisted the Baltimore Police Department during several days of civil unrest and rioting in April 2015. Unit supervisors continued as active members on the COG SWAT Subcommittee. The Unit trains monthly in order to remain prepared to respond to and resolve any extraordinary incidents that may arise in the Greenbelt community.

Crisis Negotiation Unit - The Crisis Negotiation Unit (CNU) currently has six (6) members including three (3) Spanish speaking officers. The CNU trains on a monthly basis to remain proficient and ready for any incidents. CNU member Konetta Brown had to take a leave of absence as a team member when she resigned as a Communications Specialist to become a Greenbelt Police Officer. She is back on the Unit now. Officer Irelisse Fernandez successfully completed the CNU oral board and entry process to become the newest member in January 2016. New School Resource Officer, Charles Wooten, successfully passed the oral board for CNU and was assigned to the unit in February 2016. In December 2015, CNU partnered with the Emergency Response Unit and members of Laurel's and Hyattsville's Tactical Teams to conduct a barricaded-person exercise hosted by our agency. Five (5) current CNU members attended the Baltimore County Police Department's 36th Annual Hostage Negotiation Seminar. This event is said to be one of the finest crisis negotiator training opportunities in the country.

Homeland Security Unit - In 2015, the Homeland Security Unit attended training regarding building entry and active threat scenarios, as well as Civil Defense Instructor training regarding recent events in Ferguson, MO and Baltimore, MD. The Unit reviewed recent and notable terrorist events with Range Instructor staff to develop similar scenarios within the City for future training and response protocols.

Department-issued equipment was inspected and documented and the Unit distributed newly purchased respiratory protection equipment with plans to purchase more. The Unit continues to receive, review, and analyze public domain, private industry and law enforcement sensitive information concerning terrorist threats, health-related events such as pandemics and other

medical issues, as well as following and critiquing mass-casualty events, trends and training world-wide. The Unit also conducted bi-annual meetings (late 2014 and 2015) to discuss upcoming training events including Roll Call training and In Service training.

Honor Guard Unit - In 2015, the Honor Guard served with distinction in a number of events, including: opening ceremonies for the Labor Day Festival and leading the Labor Day Parade; joining members of the United States Park Police Honor Guard Unit in a combined colors presentation at the Greenbelt American Legion's Police Officer and Firefighter of the Year Awards Banquet; presenting colors for the Prince George's County Chiefs of Police Association Awards Breakfast; presenting and posting the colors for the Naturalization Oath Ceremony at the Community Center; the unit's first commercially-sanctioned Opening Ceremony of Mission BBQ at Beltway Plaza; and attended funeral services for fallen officers of other area agencies.

Also, 2015 saw the inclusion of the Unit's second female Honor Guard Officer, Police Officer Sharnise Hawkins-Graham, as well as the adoption of Departmentally-issued commemorative badges for tenured members.

ISSUES AND SERVICES FOR FY 2017

Trust between law enforcement agencies and the people they protect and serve is essential in a democracy. It is key to the stability of our communities, the integrity of our criminal justice system, and the safe and effective delivery of policing services.

In light of recent events that have exposed rifts in the relationships between local police and the communities they protect and serve, on December 18, 2014, President Obama signed an executive order establishing the Task Force on 21st Century Policing. The President charged the task force with identifying best practices and offering recommendations on how policing practices can promote effective crime reduction while building public trust.

The task force recommendations, each with action items, are organized around six main topic areas, or pillars: Building Trust and Legitimacy, Policy and Oversight, Technology and Social Media, Community Policing and Crime Reduction, Officer Training and Education, and Officer Safety and Wellness. The Department will use the task force recommendations as a business plan for years to come.



The agency received its initial accreditation through the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) in 2006 and has been reaccredited every three years since. In June 2015, the Department received a Gold Standard accreditation. By adhering to the standards set forth by CALEA, the Department meets the standards of the leading agencies in the nation.

As recommended by the Matrix Organizational Assessment, the Department created a CAD/RMS position a couple of years ago. This position has been filled by a Police Sergeant, but is better suited for a civilian employee. Having an Officer in this position can limit the Department's flexibility and the Officer's professional development. It is proposed to transition a vacant Administrative Assistant position into this Information Manager-type position.

The State established a Commission Regarding the Implementation and Use of Body Cameras by Law Enforcement Officers. The Commission submitted its report on the best practices to the Maryland Police and Corrections Training Commissions (MPCTC) in January 2016. The report



included a recommendation on specific issues and procedures for the use of the technology. It did not mandate the use of body cameras by police agencies. Rather, it set operational standards for any agency in Maryland that implements body cameras. The Department is fielding a pilot program which will allow a test period in order to determine the resources and commitment needed for Department wide deployment in FY 2017.

Financial resources were allocated in FY 2016 to fund the body cameras. Due to the timing of the MPTC policy, it is recommended that this funding be reallocated to the purchase of 17 Panasonic Toughbook in-car computers for the use of officers in the field. The Toughbook is an integral tool for patrol officers to receive calls for service, complete crime reports, issue traffic citations/warnings, complete accident reports, and run checks on persons, vehicles and property. The computer is the link that provides officers with critical safety information in the CAD/RMS system. The Department's fleet of computers currently consists of 17 machines operating the Windows XP operating system for which Microsoft has discontinued support. This has resulted in an operating system that is no longer updated with critical security updates to prevent threats to computer and data security.

Recruitment and selection remain a high priority and a challenge. Never before in the time of modern policing has the collective gaze on the law enforcement profession been more profound than now. As a result, some young people are questioning whether a career in law enforcement is as rewarding as it once was. While our recruitment efforts remain strong, the pool of candidates is lean.

The crime rate in Greenbelt continues to fall to historic levels. As a result, interest in traditional Crime Watch endeavors has diminished. However, one commendable new strategy for crime prevention has surfaced – the Greenbelt Dog Walker Watch. An initial meeting garnered 19 participants with another organizational meeting scheduled. The Dog Walker Watch is part of a larger group of over 1,000 such entities in the country. The idea behind the program is that there are over 75 million dog walkers in the country. Those people can be used as extra eyes and ears for local law enforcement. The Greenbelt group has a Facebook page - Greenbelt Dog Walkers Watch. The Police Department is thrilled to partner with the community in this innovative approach.

Goals for the coming year are to establish the first Police Explorers Program for young people wishing to serve in law enforcement in their adult lives and fully implement the body camera program.

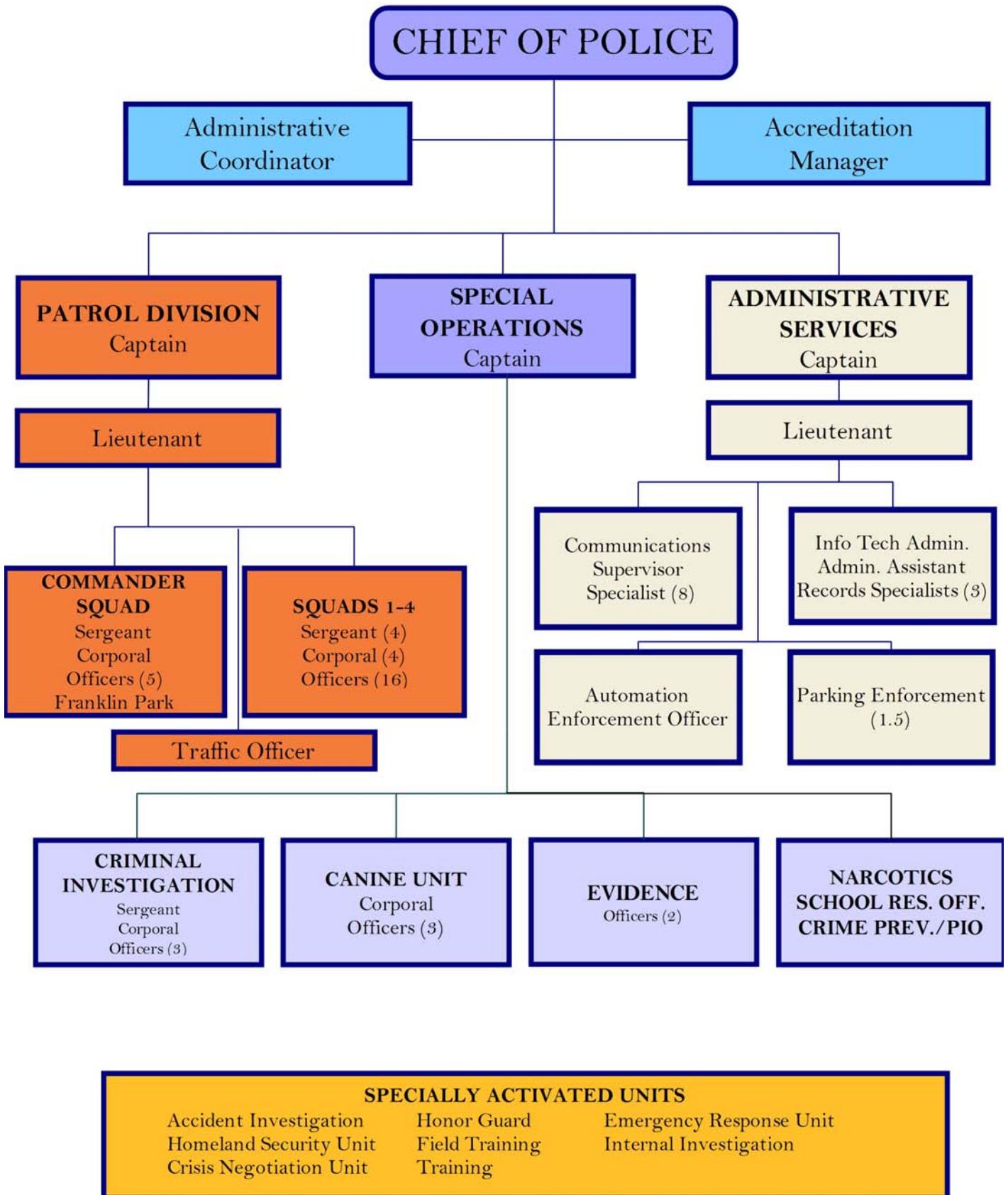


PERSONNEL STAFFING

**FY
2017**

	Grade	Auth. FY 2015	Auth. FY 2016	Prop. FY 2017	Auth. FY 2017
Police Officers					
Chief	n/a	1	1	1	1
Captain	n/a	3	3	3	3
Lieutenant	n/a	2	2	2	2
Sergeant	n/a	6	6	6	6
Corporal	n/a	10	10	10	10
Master Patrol Officer}	n/a				
Police Officer 1st Class}	n/a	31	31	31	31
Police Officer}	n/a				
Police Officer Candidate}	n/a				
Total FTE		53	53	53	53
Civilian Personnel					
Communications Supervisor	GC-18	1	1	1	1
Crime Prevention/Public Information Liaison	GC-16	1	1	1	1
Accreditation Manager	GC-16	1	1	1	1
IT Administrator	GC-14	0	0	1	1
Administrative Coordinator	GC-14	1	1	1	1
Administrative Assistant II	GC-13	2	2	1	1
Communications Specialist I & II	GC-13 & 14	8	8	8	8
Records Specialist II	GC-13	3	3	3	3
Parking Enforcement Officer I & II	GC-9 & 10	-	-	1.5	1.5
Total FTE		17	17	18.5	18.5
Total Public Safety FTE		70	70	71.5	71.5





POLICE

**FY
2017**



The city provides a full-service Police Department, unlike most municipalities in the County. Services include around-the-clock patrol, K9 patrol, communications support, criminal investigation, narcotics investigation, crime prevention, traffic enforcement and school resource officer.

Performance Measures					
Community Questionnaire Scores		<u>2009</u>	<u>2011</u>	<u>2013</u>	<u>2015</u>
Police Presence		4.00	4.07	4.21	4.18
Police Responsiveness		4.18	4.20	4.27	4.25
Dispatcher Responsiveness		4.00	4.00	4.14	4.13
Parking Enforcement		3.67	3.80	3.75	3.74
Overall Performance		4.08	4.10	4.22	4.19
<u>Class I Offenses</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Homicide	0	0	0	1	1
Rape	5	6	5	10	6
Robbery	90	69	66	55	50
Assault	35	39	35	26	53
B & E Burglary	254	247	192	130	139
Theft	593	651	545	577	550
Auto Theft	114	137	107	84	66
Total Offenses	1,091	1,149	950	883	865
Criminal Arrests - Adults	719	930	796	599	532
Criminal Arrests - Juveniles	230	165	112	80	92
Closure Rate	12%	11%	16%	21%	28%
Calls for Service	29,024	33,840	31,526	25,654	27,445
Response Rate - High Priority	n/a	3:27	3:14	3:25	3:29
Police Reports	2,962	3,131	3,345	3,165	3,281
Motor Vehicle Accidents	975	1,040	1,045	972	1,144
Traffic Summons	4,299	7,882	7,778	4,269	3,997
Parking Tickets	512	303	232	129	193
Full Time Equivalents (FTE)	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
	70	70	70	70	71.5

Management Objectives

- Implement body camera program.
- Establish Police Explorers Program for youth.

Budget Comments

- 1) A new contract was signed for the Red Light Camera program in 2016. The City will continue to participate in a group led by Howard County for this service. Howard County is seeking proposals to provide a Speed Camera Program as well.
- 2) The Personnel Expenses section has been holding steady as retiring officers are being replaced with new officers at a lower salary. For FY 2017, a 1.9% pay increase has been included in Police Officers, line 03, in accord with the Collective Bargaining Agreement.
- 3) The expense in Other Services, line 34, is for CrimeReports.com, the crime reporting software.
- 4) The increase in Membership & Training, line 45, in FY 2016 is the cost to send new hires to police academy training.
- 5) Maintain Building & Structure, line 46, is increased in FY 2016 due to the replacement of a transfer switch on the emergency generator and a new compressor for the HVAC system.
- 6) The amount budgeted for Motor Equipment Maintenance, line 50, Repairs and Maintenance (\$137,800) calculates to just under \$2,000 per Police vehicle. If the cost for radio maintenance (\$20,800) and tires (\$20,000) are deducted, the maintenance and repair cost is \$1,400 per vehicle.
- 7) In Special Programs, line 58, expenses in FY 2015 include two grants of \$46,973 and \$12,250. Also included is \$500 for the CERT (Community Emergency Response Team) in FY 2017.
- 8) In New Equipment, line 91, it is proposed to purchase seven police vehicles for replacement in FY 2017 at a total cost of \$231,500. The Police Department is recommending the purchase of four (4) Ford Interceptors with replacement laptops and three (3) Ford Fusion Hybrids. Also included is \$47,000 for a body camera program.

REVENUE SOURCES	FY 2014 Actual Trans.	FY 2015 Actual Trans.	FY 2016 Adopted Budget	FY 2016 Estimated Trans.	FY 2017 Proposed Budget	FY 2017 Adopted Budget
Grants for Police Protection						
State Police	\$475,841	\$491,791	\$479,400	\$446,600	\$452,000	\$452,000
State Highway Administration	26,223	71,971	25,000	25,000	25,000	25,000
Federal (e.g. - HIDTA)	10,694	15,657	10,000	10,000	10,000	10,000
Franklin Park Partnership	66,996	66,996	70,000	70,000	70,000	70,000
School Resource Officer	80,000	80,000	80,000	80,000	80,000	80,000
Parking Citations/Late Fees	121,512	86,249	93,000	150,000	145,000	145,000
Red Light Camera Fines	305,627	323,132	300,000	360,000	360,000	360,000
Speed Camera Fines	288,163	608,179	350,000	460,000	420,000	420,000
General City Revenues	8,882,795	8,070,374	8,674,000	8,438,300	8,524,500	8,615,500
Total	\$10,190,855	\$9,747,353	\$10,011,400	\$9,969,900	\$10,016,500	\$10,177,500

POLICE DEPARTMENT Acct. No. 310	FY 2014 Actual Trans.	FY 2015 Actual Trans.	FY 2016 Adopted Budget	FY 2016 Estimated Trans.	FY 2017 Proposed Budget	FY 2017 Adopted Budget
PERSONNEL EXPENSES						
03 Police Officers	\$4,264,828	\$4,021,384	\$4,119,700	\$4,048,900	\$3,848,100	\$3,976,100
04 Records & Communications	774,418	806,404	854,500	778,500	917,800	949,800
06 Repair/Maintain Building	66,218	69,920	70,400	70,400	70,400	70,400
25 Repair/Maintain Vehicles	92,911	93,506	96,000	85,000	86,000	86,000
27 Overtime	758,048	696,035	670,000	770,000	725,000	725,000
28 Employee Benefits	2,443,685	2,371,026	2,595,000	2,503,900	2,620,900	2,620,900
Total	\$8,400,108	\$8,058,275	\$8,405,600	\$8,256,700	\$8,268,200	\$8,428,200
OTHER OPERATING EXPENSES						
30 Professional Services	\$56,893	\$20,372	\$19,000	\$20,500	\$38,500	\$38,500
33 Insurance - LGIT	84,988	86,473	92,900	96,000	101,300	101,300
34 Other Services	(2,152)	(789)	400	7,500	7,500	7,500
38 Communications	52,536	56,787	53,100	51,900	54,900	54,900
39 Utilities						
Electrical Service	40,607	40,902	41,100	41,100	41,100	41,100
Gas Service	6,708	6,829	6,500	6,500	6,500	6,500
Water & Sewer	2,704	3,211	3,000	3,000	3,000	3,000
43 Equipment Rental	1,214	575	1,200	1,200	1,200	1,200
45 Membership & Training	47,362	54,254	55,700	67,700	56,000	56,000
46 Maintain Building & Structures	46,472	39,764	40,400	61,900	41,400	41,400
48 Uniforms	69,653	55,901	66,000	63,000	66,000	66,000
49 Tools	6,001	3,467	4,800	4,800	4,800	4,800
50 Motor Equipment						
Repairs & Maintenance	151,212	140,150	138,300	134,800	137,800	137,800
Vehicle Fuel	201,680	143,103	157,600	84,200	83,400	83,400
52 Departmental Equipment	65,609	64,870	118,000	72,000	71,000	71,000
53 Computer Expenses	104,232	99,296	107,100	105,900	100,600	100,600
55 Office Expenses	51,820	48,510	43,700	42,300	43,700	43,700
57 K-9 Expenses	23,803	11,660	13,600	13,000	21,600	21,600
58 Special Program Expenses	9,432	70,610	12,300	17,300	16,400	17,400
69 Awards	2,507	2,447	2,500	2,500	2,500	2,500
76 Red Light Camera Expenses	214,591	203,697	205,600	274,600	270,600	270,600
77 Speed Camera Expenses	116,410	282,166	184,000	310,000	300,000	300,000
Total	\$1,354,282	\$1,434,255	\$1,366,800	\$1,481,700	\$1,469,800	\$1,470,800
CAPITAL OUTLAY						
91 New Equipment	\$436,465	\$254,823	\$239,000	\$231,500	\$278,500	\$278,500
Total	\$436,465	\$254,823	\$239,000	\$231,500	\$278,500	\$278,500
TOTAL POLICE DEPARTMENT	\$10,190,855	\$9,747,353	\$10,011,400	\$9,969,900	\$10,016,500	\$10,177,500



TRAFFIC CONTROL

Beginning in FY 2015, Traffic Control costs are accounted for in the Street Maintenance budget, Public Works Account 440.

TRAFFIC CONTROL Acct. No. 320	FY 2014 Actual Trans.	FY 2015 Actual Trans.	FY 2016 Adopted Budget	FY 2016 Estimated Trans.	FY 2017 Proposed Budget	FY 2017 Adopted Budget
PERSONNEL EXPENSES						
01 Salaries	\$124,457	\$0	\$0	\$0	\$0	\$0
Total	\$124,457	\$0	\$0	\$0	\$0	\$0
OTHER OPERATING EXPENSES						
33 Insurance	\$82	\$0	\$0	\$0	\$0	\$0
34 Other Services	4,023	0	0	0	0	0
39 Utilities						
Electrical Service	3,377	0	0	0	0	0
49 Tools	170	0	0	0	0	0
59 Traffic Signs & Paints	21,934	0	0	0	0	0
Total	\$29,586	\$0	\$0	\$0	\$0	\$0
TOTAL TRAFFIC CONTROL	\$154,043	\$0	\$0	\$0	\$0	\$0



Animal Control provides regular patrol and on-call services in order to enforce city animal regulations as well as sheltering for the care of lost or abandoned, but adoptable animals.

Performance Measures	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimated	FY 2017 Estimated
Community Questionnaire Scores	<u>2009</u>	<u>2011</u>	<u>2013</u>	<u>2015</u>
Animal Control Services	3.88	3.91	3.87	3.91
Animals Running at Large	103	147	200	250
Adoptions/Placed Animals	154	183	210	220
Adoption Shows	7	8	8	9
Events Sponsored	3	7	3	3
Animals impounded and returned to owner	24	28	40	45
Cruelty reports handled and corrected	28	35	30	35
Dog Park complaints about dogs	5	4	6	7
Bite reports	42	55	50	55
Injured animals taken to Wildlife Sanctuary	60	70	80	85
Dead Animals Collected	614	570	575	575
Criminal Neglect/Animal Cruelty cases	15	14	30	35
Trap, Neuter & Release (Cats)	33	30	30	30
Noise Complaints	18	37	25	25
Wildlife calls	611	564	500	510
Volunteers	20	30	60	70
Volunteer Hours	1,280	2,000	3,000	5,000
Full Time Equivalentents (FTE)	2.5	2.5	2.5	2.5

Management Objectives

- Work on special events and outreach.
- Aggressively prosecute animal cruelty and neglect cases.
- Transition to PetPoint for record keeping.

Budget Comments

- 1) Staffing the animal shelter seven days a week throughout the year is the largest cause of the Overtime cost, line 27. Each city holiday generates overtime hours as does needing to cover the shift hours when one of the Animal Control Officers is on leave.
- 2) Special Program Expenses, line 58, are increased in FY 2016 to purchase two additional Pet Expo banners.

ANIMAL CONTROL Acct. No. 330	FY 2014 Actual Trans.	FY 2015 Actual Trans.	FY 2016 Adopted Budget	FY 2016 Estimated Trans.	FY 2017 Proposed Budget	FY 2017 Adopted Budget
PERSONNEL EXPENSES						
01 Salaries	\$148,223	\$106,541	\$98,800	\$112,400	\$106,600	\$106,600
06 Repair/Maintain Building	0	0	0	0	0	0
25 Repair/Maintain Vehicles	34	139	1,300	2,000	1,500	1,500
27 Overtime	19,661	24,262	20,000	20,000	20,000	20,000
28 Employee Benefits	39,857	39,369	42,800	45,600	47,200	47,200
Total	\$207,775	\$170,311	\$162,900	\$180,000	\$175,300	\$175,300
OTHER OPERATING EXPENSES						
30 Professional Services	\$108	\$0	\$0	\$0	\$0	\$0
33 Insurance	493	438	500	500	500	500
38 Communications	251	978	1,100	1,100	1,100	1,100
39 Utilities						
Electrical Service	3,314	4,379	3,600	3,600	3,600	3,600
Water & Sewer	374	398	400	400	400	400
45 Membership & Training	10	10	1,000	1,000	1,000	1,000
46 Maintain Building & Structures	929	2,604	1,700	1,400	1,700	1,700
48 Uniforms	411	1,209	400	500	500	500
50 Motor Equipment						
Repairs & Maintenance	1,549	654	700	700	700	700
Vehicle Fuel	2,505	2,116	1,700	1,700	1,700	1,700
57 K-9 Expenses	37,475	38,250	39,100	38,500	38,500	38,500
58 Special Program Expenses	1,063	2,306	3,500	3,500	3,500	3,500
Total	\$48,482	\$53,342	\$53,700	\$52,900	\$53,200	\$53,200
TOTAL ANIMAL CONTROL	\$256,257	\$223,653	\$216,600	\$232,900	\$228,500	\$228,500
REVENUE SOURCES						
Animal Licenses	\$75	\$50	\$100	\$100	\$100	\$100
Pet Adoption	630	880	2,000	1,000	1,000	2,000
Animal Control Contribution	4,695	3,317	4,000	3,000	3,000	3,000
Dog Park Fees	245	170	100	100	100	100
Total	\$5,645	\$4,417	\$6,200	\$4,200	\$4,200	\$5,200

Funds are included in this account to establish a reserve to assist with the replacement of fire and rescue equipment for the Greenbelt Volunteer Fire Department and Rescue Squad, Inc. These funds may be used when other funding sources are determined by the City Council to be insufficient. The funds are held by the city until approved for expenditure by the City Council.



Performance Measures				
Community Questionnaire Scores	<u>2009</u>	<u>2011</u>	<u>2013</u>	<u>2015</u>
Fire & Rescue	4.37	4.35	4.32	4.42

Budget Comments

- 1) Beginning in FY 2009, the City began contributing funds to the Berwyn Heights and West Lanham Hills Fire Departments (\$5,000 each) in recognition of their service to Greenbelt. \$5,000 for each department is budgeted in FY 2017.
- 2) The following disbursements have been made in recent years: FY 2006—\$329,500; FY 2008 & 2009—\$152, 227; FY 2014—\$205,000; and FY 2015—\$187,000.

FIRE & RESCUE SERVICE Acct. No. 340	FY 2014 Actual Trans.	FY 2015 Actual Trans.	FY 2016 Adopted Budget	FY 2016 Estimated Trans.	FY 2017 Proposed Budget	FY 2017 Adopted Budget
OTHER OPERATING EXPENSES						
68 Contributions	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
CAPITAL OUTLAY						
94 Interfund Transfer - Agency Fund	\$88,000	\$88,000	\$88,000	\$88,000	\$88,000	\$88,000
Total	\$88,000	\$88,000	\$88,000	\$88,000	\$88,000	\$88,000
TOTAL FIRE & RESCUE SERVICE	\$98,000	\$98,000	\$98,000	\$98,000	\$98,000	\$98,000