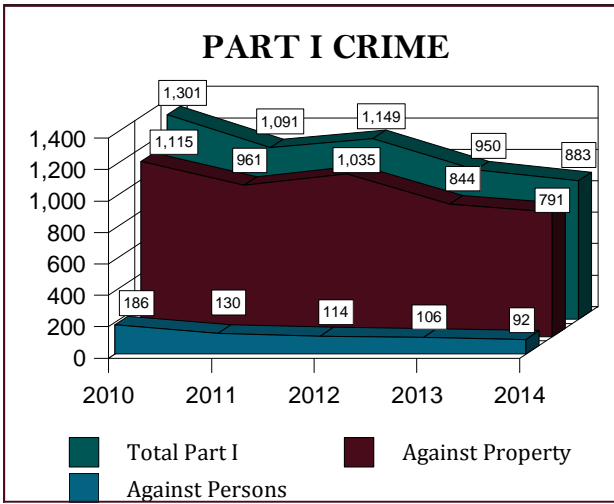


2014 In Review

BACKGROUND



Serious, or Part I, crime in Greenbelt decreased 7% in 2014, from 950 reported incidents to 883. Serious crimes are defined as murder, rape, robbery, assault, burglary, larceny, and auto theft. By comparison, the Washington Metropolitan region of Montgomery and Prince George’s counties, known as UCR Region IV, experienced a 7.7% decrease in 2013, according to the latest published Maryland State Police Uniform Crime Report (June 30, 2014).

VIOLENT CRIME

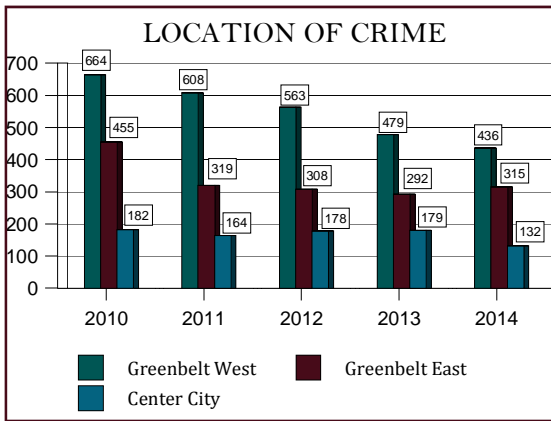
Violent crimes of murder, rape, robbery and aggravated assault involve the element of personal confrontation between the perpetrator and the victim; consequently they are considered more serious crimes than property crimes because of their very nature. These offenses accounted for 15% of all crime in Maryland. Locally, violent crime, at 92 incidents, comprised 10% of the Part I crimes indicating that Greenbelt fares somewhat better than the State. The majority of violent crime, 67%, (62 incidents) occurred in Greenbelt West; 24% (22) in Greenbelt East and 9% (8) in Historic Greenbelt.

Robbery dropped 17% from 66 to 55 incidents and remains the most prevalent violent crime in our community accounting for 6.2% of all Part I crimes. Sixty-five percent (36) of the incidents occurred in Greenbelt West, 25% (14) in Greenbelt East and 10% (5) in Historic Greenbelt.

There was one homicide, domestic related, in which the suspect has been identified but avoided apprehension by fleeing the country.

PROPERTY CRIME

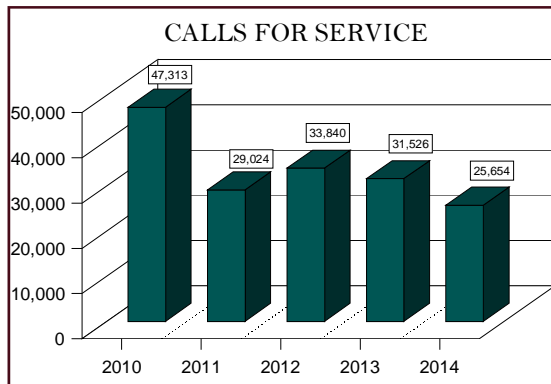
The number of property crimes declined 10% to 791 and were over 8 times greater than the number of violent crimes. As a group, property crime accounted for 90% of the total crime index in 2014. Forty-seven (47%) per cent (374) of the offenses occurred in Greenbelt West; 37% (293) in Greenbelt East, and the remaining 16% (124) in Historic Greenbelt.



Geographically, the majority of all crime, 49% (436) occurred in Greenbelt West; Greenbelt East 36% (315); Historic Greenbelt 15% (132). These ratios remain historically proportional.

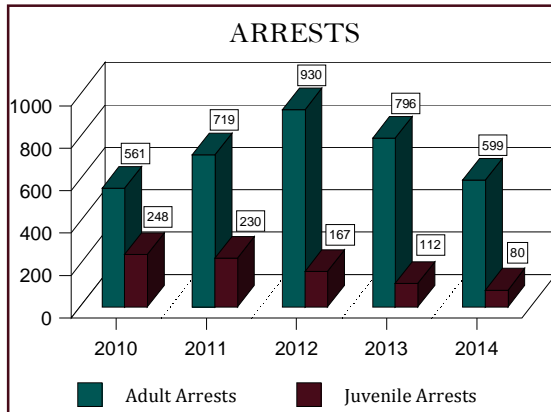
PERFORMANCE MEASURES

The Department responded to 25,654 calls for service, a decrease of 18% which is continuing a downward trend.



Adult arrests decreased 24% from 796 to 599 while juvenile arrests declined 27% to 80. These decreases are reflected statewide with adult and juvenile arrests declining from previous numbers.

Officers made 5,712 traffic stops, issued 4,269 citations, and wrote a combined 6,466 warnings and equipment repair orders.



Commensurate with the traffic stops were 167 driving under the influence (DUI) arrests and 588 other traffic related apprehensions.

The CAD/RMS captures foot patrol time as premise checks. Officers were out of their cruisers patrolling neighborhoods and businesses on 2,278 occasions, an average of more than six (6) per day.

The number of property damage traffic crashes declined 6% from 931 to 867 last year; personal injury crashes declined slightly from 114 to 104. There was one fatal crash during the year.

AUTOMATED TRAFFIC ENFORCEMENT

The Red Light Camera Program remained steady generating 5,022 violations. The Speed Camera Program recorded 12,599 infractions, a 54% increase due to the activation of the speed monitoring devices on Greenbelt Road near Eleanor Roosevelt High School which accounted for 3,425 violations, 27% of the total.

CRIME RATE

As reported in the latest published edition of the annual state Uniform Crime Report (June 30, 2014), the crime rate for Maryland was 3.1 victims for every 1,000 population. The rate for Prince George's County was 3.7 and Greenbelt's rate was 4.1. Closer inspection of all jurisdictions within the county shows generally that jurisdictions inside the Beltway have a greater crime rate than those outside such as 6.8 in Bladensburg and Hyattsville and 3.9 in Laurel. Greenbelt's rate has historically fallen in the middle reflecting the impact of regional forces.

CLEARANCE RATE

The clearance rate for cases investigated by Greenbelt officers was 21.2% compared to 16% in Maryland Region IV of the Washington metropolitan area (Montgomery and Prince George's County). The statewide closure rate of all agencies in Maryland was 26%.

A crime is cleared when the police have identified the offender, have evidence to charge and actually take the offender into custody. Solutions to crimes are also recorded in exceptional circumstances where some element beyond police control precludes formal charges against the offender, such as the victim's refusal to prosecute or local prosecution is declined because the subject is being prosecuted elsewhere for a crime committed in that jurisdiction. The arrest of one person can clear several crimes or several persons may be arrested in the process of committing one crime.

ACCOMPLISHMENTS FOR FY 2015



Administrative Initiatives

Recruiting and hiring - The Administrative Unit continues to develop and improve on its efficiency and reorganization. Implementation of a Background Coordinator and a Training Coordinator has ensured efficient and timely processing for the needs of the Department. For the first time in recent history, we have been able to simultaneously hire five (5) Police Officer Candidates. The Administrative Unit coordinated 104 police officer

applicants and 23 dispatcher applicants, resulting in 37 backgrounds being conducted.

Speed and Red Light Programs - The Red Light and Speed camera programs are consolidated under one Automated Enforcement Coordinator. New speed cameras have been added to the east and

west bounds of Greenbelt Road near Eleanor Roosevelt High School and south bound Cherrywood Lane. The automated speed enforcement website has been updated and is more informative for the public. Our automated enforcement cameras have shown a decrease of 4% from red light cameras and an increase of 70% from speed cameras from last year. This large increase is due to the recently placed speed cameras on Greenbelt Road and Cherrywood Lane.

ETIX and Automated Crash Reporting Programs - The Information Technology (IT) Specialist has completed the State Electronic Traffic Information Exchange (ETIX) program. Every patrol vehicle has the ability to issue electronic citations, as well as utilize the Automated Crash Reporting System. This program allows the State to track and monitor racial profiling data. The IT Specialist worked with the city's IT department to provide a full upgrade of our CAD/RMS system.



Grants - A \$49,000 Maryland Vehicle Theft Prevention Council grant was awarded to initiate a program designed to target and reduce the number of auto related crimes in the city. This grant enabled us to purchase Crime Analysis Software, a pole License Plate Reader (LPR) system, and six (6) Panasonic Toughbook computers.

As a result from the Edward Byrne Memorial Justice Assistance Grant Program (JAG), the department obtained the remaining ten (10) ETIX printers/scanners to equip every patrol officer with the means to issue electronic citations.

Training - The Records Unit has a member who is a Certified Car Seat Installer who coordinates installments of child safety seats throughout the State of Maryland. Our agency was selected to sit on the Maryland Child Passenger Safety Advisory Board. During the year, a total of 130 car safety seats were installed.



Office of Professional Standards

Reaccreditation Preparation - In 2014, the Department continued its preparation for a CALEA on-site assessment scheduled for March 2015. Since the Department has historically demonstrated success with the traditional CALEA Accreditation assessment, the Department has been approved for a Gold Standard Assessment (GSA). The GSA focuses on processes and outcomes through interviews and observations, as opposed to the traditional intensive and comprehensive file review. This assessment is not automatically conducted for all agencies. Rather, the Department's Chief Executive Officer must submit a request in writing.

Patrol Squads

Staffing - Patrol Squads are the backbone of the Department. In 2014, the Patrol Division encountered continuous ongoing changes caused by retirement, promotions and lateral movement of officers to other specialties. Squads have been filled by reallocation from other assignments.



Policing Considerations in Today's Environment - Recent policing events that have garnered the national spotlight have hindered policing efforts here in Greenbelt and throughout the nation. The men and women of the Patrol Division remain vigilant and professional about improving quality of life issues and work tirelessly around the clock to ensure the safety and security of all who live, work, visit and trade within the City.

Wearing Many Hats - The majority of patrol officers perform additional specialty duties throughout the organization. Examples of these duties include participating as team members on the Emergency Response Unit, Crisis Negotiation Unit, Collision Analysis Reconstruction Unit, Homeland Security Unit and the Honor Guard. Further, patrol and other officers are vital to the success of the Department's in-service and pistol-range training programs.

Beyond the Traffic Stop - Adhering to the philosophy that proactively enforcing traffic laws not only keeps the roadways safer but also the surrounding neighborhoods, the Patrol Division places a special emphasis on looking beyond the traffic stop. Officers are encouraged to use all of their senses to detect criminal activity while on traffic stops. In 2014, officers conducted 5,835 car stops. These stops yielded 546 traffic arrests, 47 criminal arrests and 62 warrant arrests.

DUI/DWI Enforcement - Understanding that an individual's quality of life can change in an instance after encountering an impaired driver in a motor vehicle crash, the Patrol Division initiated traffic stops which resulted in 167 impaired drivers being removed from the City's roadways. By year's end, Officers Potts, Foster and Davis made twenty or more arrests each.



ETIX - The Department's electronic ticket (Etx) program generated 11,100 violations. Upon completion of a traffic stop, data entered into Etx is immediately transmitted to LiNX, the District Court of Maryland and a Department program designed to compile and track bias-based profiling data.

License Plate Reader (LPR) - The Department currently has three LPRs. During 2014, officers equipped with this technology located four stolen motor vehicles, four stolen tags, a wanted felon from New York and four individuals wanted on misdemeanor warrants. Additionally, LPRs led to the arrests of 36 individuals for major traffic violations. In 2014, the LPRs scanned 79,864 license plates during routine and targeted patrols.

Patrol Commander's Squad (PCS) - Formed in 2009, the PCS continued its efforts in fighting violent crime and intervening in quality of life issues throughout the City. The Squad's efforts and manpower were drained during 2014 by manpower issues. Officers from the unit were pulled and redeployed to supplement patrol squads to accomplish the department's basic goals and respond efficiently to citizen calls for assistance. The Unit anticipates returning to full strength once the five (5) police officer candidates who are in police academies graduate and complete their respective field training assignments.

Intoximeter - The Department has nine (9) breath technicians who conducted 185 intoximeter tests in 2014. Thirty-six (36) of the tests were for allied law enforcement agencies. Aside from basic operator's training, all operators are required to attend 8 hours of annual retraining with the Maryland State Police.

Traffic Campaigns - Throughout 2014, the Department participated in various traffic safety campaigns to include: Click It or Ticket, Smooth Operator, Toward Zero Deaths, and Street Smart Pedestrian Safety. The Department also continued to conduct enforcement regarding Motorcycle Safety and Impaired Driving Enforcement.



Labor Day Booth - MPO Yankowy, our Traffic Officer, and George Mathews, the Department PIO, staffed the Police/Traffic Safety booth at the Labor Day Festival. The booth was stocked with numerous "give away" items and safety brochures and received several thousand visitors throughout the weekend.

Drug Recognition Expert (DRE) Program - Trained DREs conducted 13 drug evaluations in 2014. These evaluations were conducted for Greenbelt officers as well as allied agencies. Officer Potts became a certified DRE in 2014 and the other 2 DRE's maintained their certification throughout the year.

Commercial Vehicle Enforcement - CPL Kaiser, CPL Kayton and MPO Yankowy conducted 131 inspections of commercial motor vehicles in 2014. These officers issued a total of 394 citations, warnings and equipment repair orders and made three (3) arrests. They attended and successfully completed the required 16 hours of annual training to keep their certification and also took part in joint “announced” and “unannounced” enforcement operations with Maryland State Police and other allied agencies. A fourth officer, PFC. Parsley, achieved his certification as a commercial vehicle inspector in 2014.

Collision Analysis Reconstruction Unit (CARU) - The CARU was called out to investigate/assist with the investigation of five (5) crashes in 2014. Two were deemed medical related crashes, one was a serious injury crash with multiple injured victims, one was a pedestrian injury crash and one was a fatality which was handled by the Prince George’s County Police. CPL Kaiser is a member of the Maryland Crash Reconstruction Committee. The Committee is responsible for determining the training needed to be a collision analyst in the State of Maryland. CPL Kaiser and MPO Yankowy, our Traffic Officer, attended monthly meetings of the committee. Two members of the unit attended motorcycle reconstruction school in September and PFC Parsley attended basic Crash Reconstruction classes and was added as a member of the unit in 2014.

Grants - In 2014, the Department received \$46,500 in MHSO grant funding. These funds were used to defray the cost of overtime for various traffic enforcement details, and for one of the Department’s DRE’s to attend the annual DRE Conference in Arizona. Also included in this amount was a \$5,000 equipment grant which was the Department’s reward for a First Place finish in the 2012 Law Enforcement Challenge. This money was used towards the purchase of a new radar speed camera, accessories and software. This camera can be used for speed enforcement, crash and crime scene mapping and data collection.

The Department received \$5,000 in grant funding from the Motor Carrier Division of the Maryland State Highway Administration. These funds were for the performance of enforcement activities by officers certified to conduct commercial vehicle inspections.



Community Policing Public/Private Partnerships

Franklin Park - PFC Carlos Torres served as the Department's Franklin Park public/private partnership officer. Torres’ duties include meeting weekly with Franklin Park's management team, establishing proactive responses to fluid crime trends and ensuring patrol officers and detectives are kept abreast of pertinent crime information.

PFC Torres, with the assistance of Franklin Park's and Beltway Plaza's management, successfully organized a joint National Night Out event. The event was deemed a great success by both Franklin Park residents and Beltway Plaza merchants and customers.

Special Operations Division

Criminal Investigations - The Criminal Investigations Unit (CIU) conducts all UCR Part I crime investigations in the City. The Unit's personnel continuously train to remain abreast of the newest investigative techniques, methods and related legal procedures. In 2014, CIU was assigned 215 cases. These included one (1) Homicide, two (2) Attempted Murders, Forty six (46) Robberies, two (2) Carjackings, twelve (12) Rapes/Sex Offenses, one (1) Kidnapping, three (3) 1st Degree Assaults, seventy nine (79) Frauds, twenty (20) Thefts, twenty two (22) Missing Persons, seven (7) Residential Burglaries, six (6) Commercial Burglaries, four (4) Identity Thefts, one (1) Suspicious Person, one (1) suspicious package, one (1) Telephone misuse, two (2) Prowlers, one (1) CDS Complaint, four (4) Death Investigations, one (1) Threat, one (1) Counterfeit and two (2) 2nd Degree Assaults.

Jermaine Gullede was promoted to Corporal and transferred to Patrol. While a member of CIU, Detective Gullede was nominated for Prince George's County Investigator of the Year and won Officer of the Year for the Greenbelt Police Department. Transfers were made to fill all vacancies and by the end of 2014 the Unit, (consisting of a Sergeant, Corporal, three Sector Detectives, two Evidence Technicians and a School Resource Officer) was fully staffed.

Evidence Unit - During 2014, the Evidence Unit processed crime scenes and retrieved vital pieces of evidence such as DNA that helped to identify suspects. Evidence processing techniques were also presented to GPD officers through training. Work continues in the project of updating and reorganizing the Evidence Lab to make it more fully functional.

School Resource Officer (SRO) - Forty students (mostly Juniors and Seniors) completed the Introduction to Criminal Justice Class at Eleanor Roosevelt High School (ERHS). The class was renamed 'Public Policy Issues' by Prince George's County Public Schools. The SRO and Traffic units conducted a 'mock car crash' to graphically illustrate the dangers of drinking and driving to the senior class. The Traffic Unit, in conjunction with MADD (Mothers Against Drunk Driving) and SADD (Students Against Destructive Decisions-ERHS Chapter), held two assemblies for Seniors discussing the importance of making 'correct' decisions relating to "life choices." The SRO conducted more than 135 hours of foot patrol at the Spellman Overpass and the adjacent residential community.

K9 Unit - The K9 Unit recently trained two (2) of our patrol K9s to detect illegal narcotics, restarting our drug detection program after a brief period of having no cross-trained drug dogs. Part of the course work was implementing a different approach to detector training which focuses more on self-

discovery by the K9 for the learning process. Greenbelt K9 teams were responsible for the recovery of lost property, dropped evidence and the apprehension and detention of numerous criminal suspects.

The K9 unit supervisor, Corporal Mike Dewey, was recently appointed as the head of the Metropolitan Washington Council of Governments K9 Subcommittee which focuses on regional training and equipment procurements.

A new K9 specific computerized database was implemented to better quantify and capture K9 specific work. The K9 Unit has continued its public demonstration outreach program over the year to include a number of Greenbelt organizations, area schools and multiple sites associated with this summer's National Night Out. Our senior handler, MPO Barry Byers retired after 11 years with the K9 Unit and 25 years of service to the citizens of Greenbelt. During his tenure, MPO Byers worked two (2) dogs and served a majority of his career in the Special Operations Division (K9 Handler and Narcotics Investigator).



HIDTA Metropolitan Area Drug Task Force - The Metropolitan Area Drug Task Force continues to provide resources and assistance to the Greenbelt Police Department for the investigation of all vice type crimes (to include drugs, gambling and prostitution). The Task Force conducted investigations of several suspected drug dealing locations in various areas of the City.

The Task Force intercepted four narcotics parcels heading to target locations in the City resulting in a combined seizure amount of 30.05 lbs. of marijuana and one firearm. The Task Force investigated two reports of indoor marijuana grows in the City and was able to confirm one report and shut the grow down.

Again in 2014, Task Force investigators teamed up with patrol officers to investigate a number of prostitution businesses in Greenbelt, some of which remain active cases into 2015. Information received was used for probable cause to obtain search warrants for each location. Several charges related to prostitution were filed against violators.

Task Force personnel assisted the Criminal Investigation Unit with (1) Home Invasion Investigation, (1) Armed Car Jacking Investigation, (1) Cold Case Homicide Investigation, (1) Burglary Investigation and (1) Kidnapping. The Metropolitan Area Drug Task Force provides training and valuable networking information to our agency and remains a stalwart partner in combating vice type criminal activities within the City.



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Office of Public Information and Crime Prevention - 2014 marked the first full year of George Mathews' return to this position. Among his accomplishments: Mr. Mathews facilitated a neighborhood meeting in the Greenspring II community in response to a series of burglaries. This led to the formation of the Greenspring II Neighborhood Watch Group.



Among other accomplishments: partnered with MPO Yan-kowy to provide an informational booth at the Labor Day Festival; held a town hall meeting at the Community Center to speak about internet safety and data breach; discussed fraud and con games with several citizen groups; coordinated the annual Walk to School child safety program; Worked in conjunction with Crisis Intervention Counselors and the Springhill Lake Elementary School psychologist in leading the School's Boy's Club and Girl's Club for special needs children, a program initiated by Mr. Mathews and now in its fifth year of success; strengthened ties with Prince George's County Crime Solvers; and along with City planners addressing pedestrian safety issues at Springhill Lake Elementary.

Emergency Response Unit - The Emergency Response Unit (ERU) assisted both the Laurel Police Department and the Hyattsville Police Department in the resolution of two separate barricaded subject incidents. Unit supervisors continued as active members on the COG SWAT Subcommittee. The unit added 3 new members, while 2 members stepped down in good standing. The Unit continues to train monthly in order to remain prepared to respond to and resolve any extraordinary incidents that may arise in the Greenbelt community.

Crisis Negotiation Unit - The Crisis Negotiation Unit (CNU) currently has six (6) members including two Spanish speaking officers. The CNU trains on a monthly basis in order to stay proficient and ready for any incidents. Konetta Brown, a Communications Specialist, joined the team in 2014. C/S Konetta Brown, PFC Carlos Torres and Detective Daniel Aguilar attended and success-

fully completed the Federal Bureau of Investigation's Basic Crisis Negotiation Course at the Washington Field Office. MPO Lowndes, PFC Torres and Detective Aguilar also successfully completed an eight hour Active Listening Skills course at the Northern Virginia Criminal Justice training Academy. All CNU members attended the Baltimore County Police Department's 35th Annual Hostage Negotiation Seminar. The Crisis Negotiation Unit was activated twice in 2014 to assist Laurel and Hyattsville Police Departments with critical incidents.

Homeland Security Unit - In 2014, the Homeland Security Unit attended up-to-date training regarding building entry and Active Threat Scenarios and reviewed recent and notable terrorist events with the Range Instructor Staff regarding similar scenarios within the City and made recommendations for future training and response protocols.

Department-issued equipment was inspected and documented. The Unit continues to receive, review, and analyze public domain, private industry and law enforcement sensitive information concerning terrorist threats, health-related events such as pandemics and other medical issues, as well as following and critiquing mass-casualty events, trends and training world-wide. The Unit reviews



and tests specialized protective equipment and makes recommendations to the Department for the protection of its work force.

Honor Guard - In 2014, the Honor Guard provided ceremonial services for the City, allied departments and other groups. The Honor Guard Unit served with distinction in a number of events, including the opening ceremonies for the Greenbelt Labor Day Festival and leading the Labor Day Parade;

joining members of the United States Park Police Honor Guard Unit in a combined colors presentation at the Greenbelt American Legion's Police Officer and Firefighter of the Year Awards Banquet; presenting colors for the Prince George's County Chiefs of Police Association Awards Breakfast; presenting and posting the colors for the Naturalization Oath ceremony at the Greenbelt Community Center; attending funeral services for Past Chief Lane, other fallen officers of area agencies plus one Unit member attended the nationally-broadcasted and devastating funerals of NYPD Officers Liu and Ramos.

Also, 2014 saw the inclusion of the Unit's first female Honor Guard Officer, Police Officer Christina Foster, as well as the departure of two of its founding members: MPO Barry Byers and Cpl. Derrick Washington. Detective PFC Daniel Aguilar was also inducted into the Unit.

ISSUES AND SERVICES FOR FY 2016



Over the past year, a number of veteran officers retired after long, distinguished careers. A considerable amount of time has been spent recruiting, hiring, and training the next generation of officers to serve the community. While the talent and experience of those who separated from the Department will be a loss, a new crop of bright and enthusiastic officers are eager to carry on.

The Matrix Organizational Assessment resulted in the following highlighted recommendations related to the Police Department:

- Reassign supervision of the Police Mechanic to Public Works

Two of the City's three mechanics retired unexpectedly in 2014 due to personal medical issues. The remaining mechanic's primary responsibility is the Police fleet. No change in supervision will be made at this time. How the City provides fleet maintenance will be examined in the coming year.

- Consolidate the Department into two divisions and create a Deputy Chief Position

This recommendation, defined as medium priority, has been deferred. The Department has operated efficiently under the current organizational structure for many years. While there is merit to creating a Deputy Chief position and consolidating Divisions, with the personnel transition that has occurred and is yet to come, this proposal is better suited to be addressed in FY 2017 when the workforce is stabilized.

- Reassign the K9 Unit to the Patrol Division

The recommendation, defined as medium priority, is receiving consideration. The K9 Unit is not fully staffed due to a retirement of one of its members. The scheduling of K9 teams currently provides sufficient coverage to augment the Patrol function. Until the Unit is fully staffed, the current assignment will remain.

- Reduce records staffing by one position and create a CAD/RMS position in the agency

This recommendation has been accomplished by designating an officer as an Information Technology Specialist within the Administrative Services Division. This position is suitable for civilianization. While it is commendable that there is talent within the agency from which to draw, a professional IT person is needed to manage the vast network of equipment upon which the officers and those we serve depend.

While not a specific recommendation, the Lieutenant position within Administrative Services Division has been reassigned to Patrol to assist the Patrol Commander in the daily operation of the largest work unit within the Department.



There were other low priority recommendations that addressed routine administrative tasks such as maintaining staffing levels, reviewing proactive patrol times, and providing emergency communications services that receive continuing review and adjustment.

The Maryland General Assembly, in response to several police use of force allegations in Missouri, New York, and Ohio, is contemplating the mandatory use of body cameras for all law enforcement officers in the State. This legislation, while

well-intended, has legal privacy issues and will likely become an unfunded mandate should a law be promulgated. The Department has researched vendors and has a proposal ready when the time comes for movement.

Residential development in Greenbelt West is well underway. Homes are selling quickly resulting in an expanding service area. Coupled with the development in the North Core, consideration should be given to increasing sworn personnel by four officers to cover these new additions to the City.

Reflecting national and regional trends, the crime rate in Greenbelt continues to fall to historic levels. The reasons for the decline are varied, from better policing strategies, to communities more invested in public safety, to a brighter economic situation for many people. There is no single factor that signifies the catalyst for the decline. While a declining crime rate is certainly good news, any crime is traumatic to the victim(s) and neighbors. The Department stands ready to support victims of crimes and their Greenbelt neighbors.

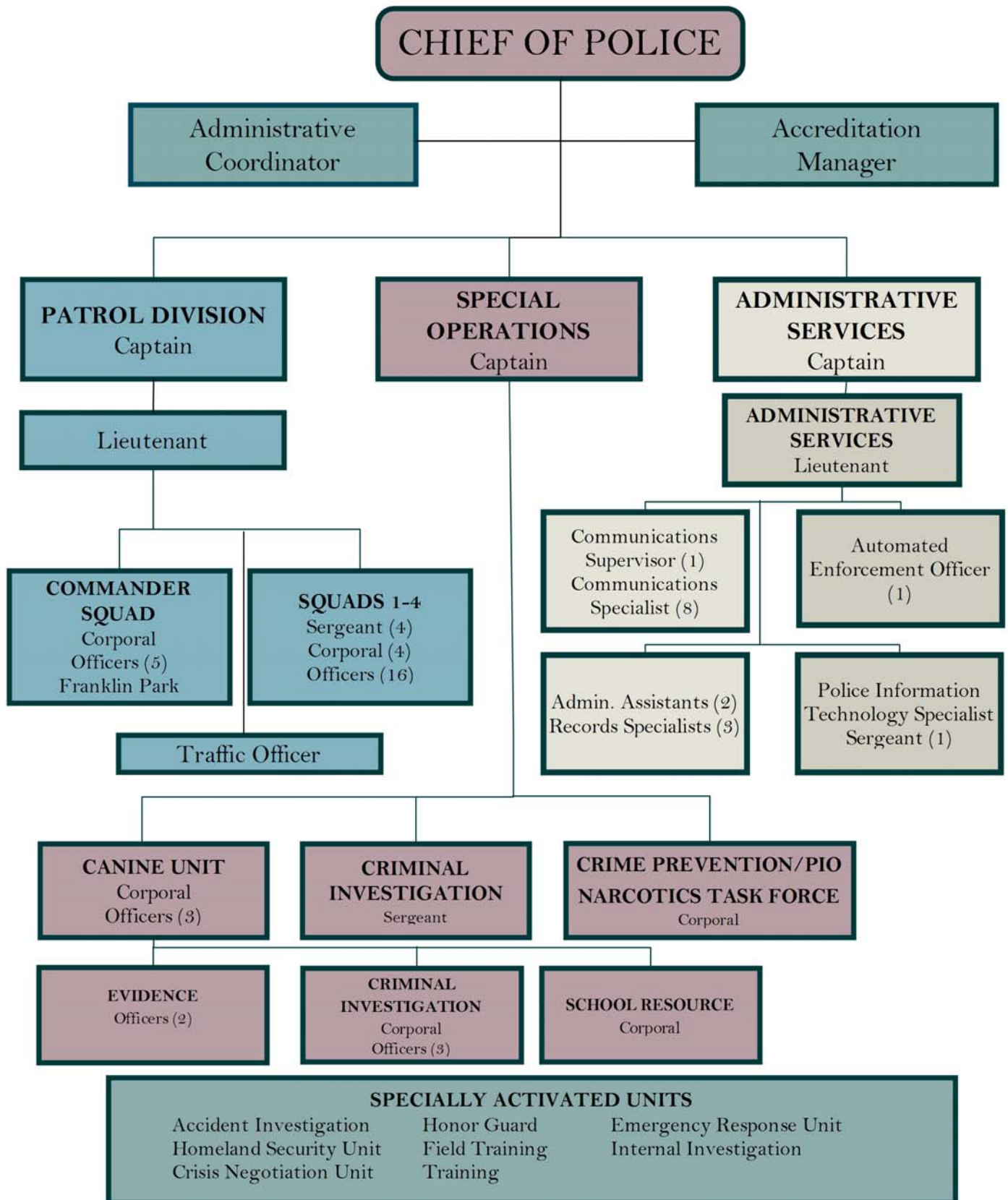
Overall, the nature of crime in Greenbelt is property related. Ninety percent (90%) of all crime is connected to theft and burglary, predominantly occurring in our shopping centers and from unattended parked vehicles. Burglary to residential property is a particular concern. The Department maintains a strong tie with homeowners associations and business owners to communicate strategies to safeguard their property.

Our officers are highly visible, proactive, connected to the community, and invested in the services they provide. In partnership with the community, a formidable team is in place to face challenges that come our way.





	Grade	Auth. FY 2014	Auth. FY 2015	Prop. FY 2016	Auth. FY 2016
Police Officers					
Chief	n/a	1	1	1	1
Captains	n/a	3	3	3	3
Lieutenants	n/a	2	2	2	2
Sergeants	n/a	6	6	6	6
Corporals	n/a	9	10	10	10
Master Patrol Officers }	n/a				
Police Officer 1st Class }	n/a				
Police Officer }	n/a	33	31	31	31
Police Officer Candidate }	n/a				
Total FTE		54	53	53	53
Civilian Personnel					
Communications Supervisor	GC-18	1	1	1	1
Crime Prevention/Public Information Officer	GC-16	1	1	1	1
Accreditation Manager	GC-16	0	1	1	1
Administrative Coordinator	GC-14	1	1	1	1
Administrative Assistant II	GC-13	2	2	2	2
Communications Specialist I & II	GC-13 & 14	8	8	8	8
Records Specialist II	GC-13	3	3	3	3
Total FTE		16	17	17	17
Total Public Safety FTE		70	70	70	70





The city provides a full-service Police Department, unlike most municipalities in the County. Services include around-the-clock patrol, K9 patrol, communications support, criminal investigation, narcotics investigation, crime prevention, traffic enforcement and school resource officer.

Performance Measures					
Election Survey Scores (Last 4 Elections)		<u>2007</u>	<u>2009</u>	<u>2011</u>	<u>2013</u>
Police Presence		3.80	4.00	4.07	4.21
Police Responsiveness		4.04	4.18	4.20	4.27
Dispatcher Responsiveness		3.81	4.00	4.00	4.14
Parking Enforcement		3.63	3.67	3.80	3.75
Overall Performance		4.00	4.08	4.10	4.22
<u>Class I Offenses</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Homicide	3	0	0	0	1
Rape	11	5	6	5	10
Robbery	106	90	69	66	55
Assault	66	35	39	35	26
B & E Burglary	221	254	247	192	130
Theft	761	593	651	545	577
Auto Theft	133	114	137	107	84
Total Offenses	1,301	1,091	1,149	950	883
Criminal Arrests - Adults	561	719	930	796	599
Criminal Arrests - Juveniles	248	230	165	112	80
Closure Rate	14%	12%	11%	16%	21%
Calls for Service	47,313	29,024	33,840	31,526	25,654
Response Rate - High Priority	n/a	n/a	3:27	3:14	3:25
Police Reports	12,063	2,962	3,131	3,345	3,165
Motor Vehicle Accidents	1,079	975	1,040	1,045	972
Traffic Summons	3,417	4,299	7,882	7,778	4,269
Parking Tickets	705	512	303	232	129
Full Time Equivalent (FTE)	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
	69	70	70	70	70

Management Objectives

- Implement body camera program.
- Review Red Light and Speed Camera programs.
- In conjunction with the Information Technology Department, research impact of Next Gen 911 on the Police Department.

Budget Comments

- 1) It is proposed to implement a body camera program in FY 2016. The cost is \$42,300 which is unfunded. A request will be made at COG for Urban Areas Security Initiative (UASI) funding. The Maryland General Assembly is considering requiring Police Departments have body cameras.
- 2) Both the Red Light Camera and the Speed Camera contracts end in 2015. Howard County is soliciting proposals for both programs. Consideration will be given to joining with Howard County.
- 3) The Personnel Expenses section has been holding steady as retiring officers are being replaced with new officers at a lower salary. For FY 2016, a 1.8% pay increase has been included in Police Officers, line 03, in accord with the Collective Bargaining Agreement.
- 4) The amount budgeted for Motor Equipment Maintenance, line 50, Repairs and Maintenance (\$138,000) calculates to just over \$2,000 per Police vehicle. If the cost for radio maintenance (\$20,800) and tires (\$20,000) are deducted, the maintenance and repair cost is \$1,400 per vehicle.
- 5) Computer Expenses, line 53, includes the annual software maintenance expense (\$95,000) for the computer aided dispatch and records management system.
- 6) In Special Programs, line 58, expenses in FY 2015 include two grants of \$46,973 and \$12,250. Also included is \$500 for the CERT (Community Emergency Response Team) in FY 2016.
- 7) In New Equipment, line 91, it is proposed to purchase seven police vehicles for replacement in FY 2016 at a total cost of \$239,000. The Police Department is recommending the purchase of five (5) Ford Explorers with replacement laptops and two (2) Ford Tauruses.

REVENUE SOURCES	FY 2013 Actual Trans.	FY 2014 Actual Trans.	FY 2015 Adopted Budget	FY 2015 Estimated Trans.	FY 2016 Proposed Budget	FY 2016 Adopted Budget
Grants for Police Protection						
State Police	\$402,430	\$475,841	\$511,000	\$479,400	\$479,400	\$479,400
State Highway Administration	34,553	26,223	20,000	45,000	25,000	25,000
Federal (e.g. - HIDTA)	7,721	10,694	10,000	10,000	10,000	10,000
School Resource Officer	80,000	80,000	80,000	80,000	80,000	80,000
Parking Citations/Late Fees	130,314	121,514	123,000	78,000	93,000	93,000
Red Light Camera Fines	351,799	305,627	240,000	320,000	300,000	300,000
Speed Camera Fines	217,266	288,163	240,000	450,000	350,000	350,000
General City Revenues	8,348,585	8,882,793	8,674,300	8,203,700	8,558,500	8,674,000
Total	\$9,572,668	\$10,190,855	\$9,898,300	\$9,666,100	\$9,895,900	\$10,011,400

POLICE DEPARTMENT Acct. No. 310	FY 2013 Actual Trans.	FY 2014 Actual Trans.	FY 2015 Adopted Budget	FY 2015 Estimated Trans.	FY 2016 Proposed Budget	FY 2016 Adopted Budget
PERSONNEL EXPENSES						
03 Police Officers	\$4,219,318	\$4,264,828	\$4,281,400	\$4,044,000	\$4,041,700	\$4,119,700
04 Records & Communications	752,570	774,418	781,000	825,500	854,500	854,500
06 Repair/Maintain Building	59,969	66,218	60,000	65,000	70,400	70,400
25 Repair/Maintain Vehicles	91,360	92,911	93,000	98,000	96,000	96,000
27 Overtime	792,918	758,048	720,000	630,000	670,000	670,000
28 Employee Benefits	2,255,225	2,443,685	2,481,000	2,412,900	2,607,000	2,595,000
Total	\$8,171,360	\$8,400,108	\$8,416,400	\$8,075,400	\$8,339,600	\$8,405,600
OTHER OPERATING EXPENSES						
30 Professional Services	\$14,357	\$56,893	\$17,000	\$19,000	\$19,000	\$19,000
33 Insurance - LGIT	70,409	84,988	99,200	87,500	92,900	92,900
34 Other Services	(1,271)	(2,152)	400	400	400	400
38 Communications	60,893	52,536	50,000	53,100	53,100	53,100
39 Utilities						
Electrical Service	40,586	40,607	43,000	41,000	45,100	41,100
Gas Service	6,632	6,708	5,600	7,000	6,500	6,500
Water & Sewer	2,951	2,704	3,500	3,000	3,000	3,000
43 Equipment Rental	1,367	1,214	1,200	1,200	1,200	1,200
45 Membership & Training	61,422	47,362	55,700	58,300	55,700	55,700
46 Maintain Building & Structures	36,192	46,472	40,700	40,900	40,400	40,400
48 Uniforms	58,381	69,653	66,000	65,000	66,000	66,000
49 Tools	4,291	6,001	4,800	4,800	4,800	4,800
50 Motor Equipment						
Repairs & Maintenance	154,099	151,212	146,000	142,800	138,300	138,300
Vehicle Fuel	179,386	201,680	196,600	153,700	157,600	157,600
52 Departmental Equipment	48,360	65,609	70,500	68,500	71,000	118,000
53 Computer Expenses	98,130	104,232	100,300	99,500	100,600	107,100
55 Office Expenses	48,246	51,820	41,700	41,200	43,700	43,700
57 K-9 Expenses	20,648	23,803	13,600	13,600	13,600	13,600
58 Special Program Expenses	11,062	9,432	11,800	67,600	12,300	12,300
69 Awards	298	2,507	1,200	2,500	2,500	2,500
76 Red Light Camera Expenses	234,856	214,591	204,600	205,600	205,600	205,600
77 Speed Camera Expenses	93,202	116,410	120,000	230,000	184,000	184,000
Total	\$1,244,497	\$1,354,282	\$1,293,400	\$1,406,200	\$1,317,300	\$1,366,800
CAPITAL OUTLAY						
91 New Equipment	\$156,811	\$436,465	\$188,500	\$184,500	\$239,000	\$239,000
Total	\$156,811	\$436,465	\$188,500	\$184,500	\$239,000	\$239,000
TOTAL POLICE	\$9,572,668	\$10,190,855	\$9,898,300	\$9,666,100	\$9,895,900	\$10,011,400



Beginning in FY2015, Traffic Control costs are accounted for in the Street Maintenance budget, Account 440.

TRAFFIC CONTROL Acct. No. 320	FY 2013 Actual Trans.	FY 2014 Actual Trans.	FY 2015 Adopted Budget	FY 2015 Estimated Trans.	FY 2016 Proposed Budget	FY 2016 Adopted Budget
PERSONNEL EXPENSES						
01 Salaries	\$103,877	\$124,457	\$0	\$0	\$0	\$0
Total	\$103,877	\$124,457	\$0	\$0	\$0	\$0
OTHER OPERATING EXPENSES						
33 Insurance	\$81	\$82	\$0	\$0	\$0	\$0
34 Other Services	9,000	4,023	0	0	0	0
39 Utilities						
Electrical Service	2,837	3,377	0	0	0	0
49 Tools	1,158	170	0	0	0	0
59 Traffic Signs & Paints	21,551	21,934	0	0	0	0
Total	\$34,627	\$29,586	\$0	\$0	\$0	\$0
TOTAL TRAFFIC CONTROL	\$138,504	\$154,044	\$0	\$0	\$0	\$0



Animal Control provides regular patrol and on-call services in order to enforce city animal regulations as well as sheltering for the care of lost or abandoned, but adoptable animals.

Performance Measures	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimated	FY 2016 Estimated
Election Survey Scores (Last 4 Elections)	<u>2007</u>	<u>2009</u>	<u>2011</u>	<u>2013</u>
Animal Control Services	4.07	3.88	3.91	3.87
Animals Running at Large	120	103	130	145
Adoptions/Placed Animals	336	154	175	190
Adoption Shows	32	7	8	8
Events Sponsored	8	3	7	3
Animals impounded and returned to owner	17	24	30	40
Cruelty reports handled and corrected	29	28	35	25
Dog Park complaints about dogs	4	5	4	4
Bite reports	38	42	55	50
Injured animals taken to Wildlife Sanctuary	43	60	70	80
Dead Animals Collected	600	614	570	575
Criminal Neglect/ Animal Cruelty cases	18	15	14	15
Trap, Neuter & Release (Cats)	39	33	30	30
Noise Complaints	42	18	37	25
Wildlife calls	512	611	564	590
Volunteers	n/a	20	30	38
Volunteer Hours	n/a	1,280	2,000	3,000
Full Time Equivalents (FTE)	2.5	2.5	2.5	2.5

Management Objectives

- Aggressively prosecute animal cruelty and neglect cases.
- Publish comprehensive “what to do” information regarding wildlife in the community.
- Work with CERT to develop a Community Animal Rescue Team (CART) program.

Budget Comments

- 1) Staffing the animal shelter seven days a week throughout the year is the largest cause of the Overtime cost, line 27. Each city holiday generates overtime hours as does needing to cover the shift hours when one of the Animal Control Officers is on leave.
- 2) Special Program Expenses, line 58, are increased in FY 2016 to purchase two additional Pet Expo banners.

ANIMAL CONTROL Acct. No. 330	FY 2013 Actual Trans.	FY 2014 Actual Trans.	FY 2015 Adopted Budget	FY 2015 Estimated Trans.	FY 2016 Proposed Budget	FY 2016 Adopted Budget
PERSONNEL EXPENSES						
01 Salaries	\$134,158	\$148,223	\$117,000	\$106,400	\$98,800	\$98,800
06 Repair/Maintain Building	167	0	0	0	0	0
25 Repair/Maintain Vehicles	2,489	34	500	100	1,300	1,300
27 Overtime	8,286	19,661	2,000	26,000	20,000	20,000
28 Employee Benefits	33,560	39,857	40,800	42,300	42,800	42,800
Total	\$178,660	\$207,775	\$160,300	\$174,800	\$162,900	\$162,900
OTHER OPERATING EXPENSES						
30 Professional Services	\$1,510	\$108	\$0	\$0	\$0	\$0
33 Insurance	522	493	500	500	500	500
38 Communications	157	251	0	800	1,100	1,100
39 Utilities						
Electrical Service	3,776	3,314	3,900	3,300	3,600	3,600
Water & Sewer	378	374	400	400	400	400
45 Membership & Training	1,163	10	500	200	1,000	1,000
46 Maintain Building & Structures	2,664	929	2,000	3,000	1,700	1,700
48 Uniforms	1,080	411	400	500	400	400
50 Motor Equipment						
Repairs & Maintenance	401	1,549	300	1,000	700	700
Vehicle Fuel	3,759	2,505	3,600	1,700	1,700	1,700
57 K-9 Expenses	38,981	37,475	40,100	39,100	39,100	39,100
58 Special Program Expenses	145	1,063	1,000	2,000	3,500	3,500
Total	\$54,536	\$48,482	\$52,700	\$52,500	\$53,700	\$53,700
TOTAL ANIMAL CONTROL	\$233,196	\$256,257	\$213,000	\$227,300	\$216,600	\$216,600
REVENUE SOURCES						
Animal Licenses	\$825	\$75	\$100	\$100	\$100	\$100
Pet Adoption	4,033	630	1,000	3,000	2,000	2,000
Animal Control Contribution	13,045	4,695	5,000	3,500	4,000	4,000
Dog Park Fees	100	245	100	100	100	100
Total	\$18,003	\$5,645	\$6,200	\$6,700	\$6,200	\$6,200



Funds are included in this account to establish a reserve to assist with the replacement of fire and rescue equipment for the Greenbelt Volunteer Fire Department and Rescue Squad, Inc. These funds may be used when other funding sources are determined by the City Council to be insufficient. The funds are held by the city until approved for expenditure by the City Council.

Performance Measures				
Election Survey Scores (Last 4 Elections)	<u>2007</u>	<u>2009</u>	<u>2011</u>	<u>2013</u>
Fire & Rescue	4.46	4.37	4.35	4.32

Budget Comments

- 1) Beginning in FY 2009, the City began contributing funds to the Berwyn Heights and West Lanham Hills Fire Departments (\$5,000 each) in recognition of their service to Greenbelt. \$5,000 for each department is budgeted in FY 2016.
- 2) The funds budgeted in line item 94 are for the purchase of equipment by the Greenbelt Volunteer Fire Department and Rescue Squad. Once approved, these funds are transferred to the City's Agency Funds. In FY 2006, the City paid out \$329,500, the entire balance, towards the purchase of a new vehicle. In FY 2008 and 2009, \$152,227 was paid out for the purchase of an ambulance. In FY 2014, \$205,000 was paid out to aid with the purchase of a new pumper. In FY 2015, \$187,000 was disbursed for the purchase of an ambulance.

FIRE & RESCUE SERVICE Acct. No. 340	FY 2013 Actual Trans.	FY 2014 Actual Trans.	FY 2015 Adopted Budget	FY 2015 Estimated Trans.	FY 2016 Proposed Budget	FY 2016 Adopted Budget
OTHER OPERATING EXPENSES						
68 Contributions	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
CAPITAL OUTLAY						
94 Interfund Transfer - Agency Fund	\$88,000	\$88,000	\$88,000	\$88,000	\$88,000	\$88,000
Total	\$88,000	\$88,000	\$88,000	\$88,000	\$88,000	\$88,000
TOTAL FIRE & RESCUE SERVICE	\$98,000	\$98,000	\$98,000	\$98,000	\$98,000	\$98,000