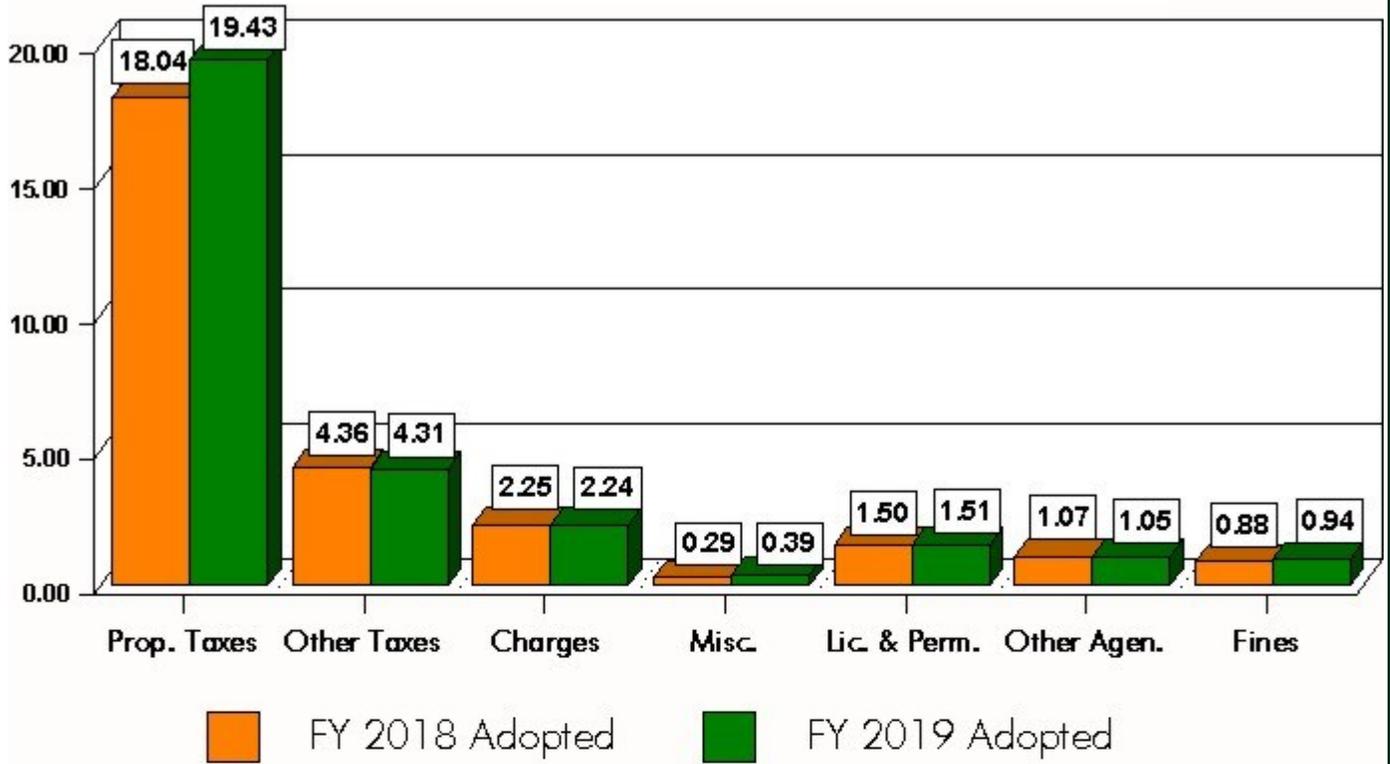


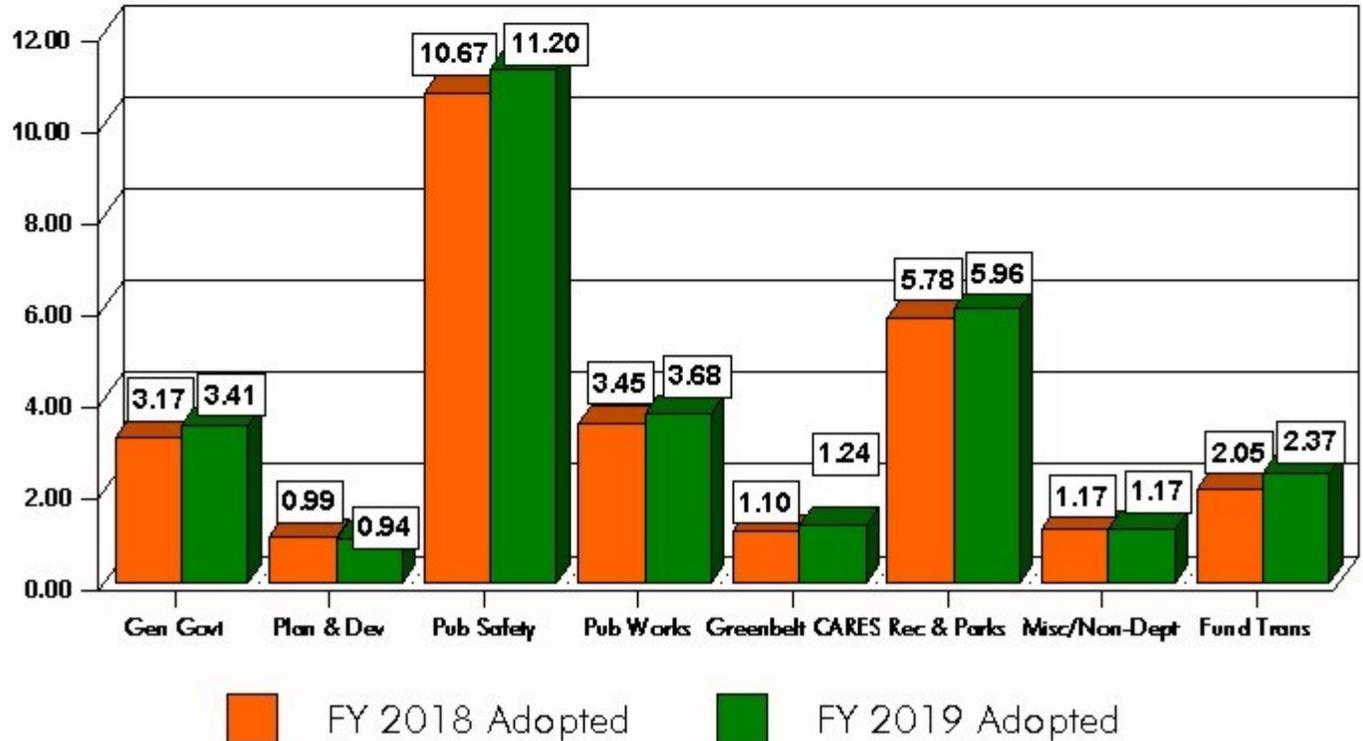
GENERAL FUND SUMMARY

	FY2016 Actual Trans.	FY2017 Actual Trans.	FY 2018 Adopted Budget	FY 2018 Estimated Trans.	FY 2019 Proposed Budget	FY 2019 Adopted Budget
FUND BALANCE AS OF JULY 1						
Unassigned	\$3,851,015	\$3,678,547	\$3,092,778	\$4,104,369	\$4,127,711	\$4,127,711
Nonspendable & Assigned	763,042	231,724	300,000	711,742	750,000	750,000
TOTAL FUND BALANCE	\$4,614,057	\$3,910,271	\$3,392,778	\$4,816,111	\$4,877,711	\$4,877,711
REVENUES						
Real Estate Taxes	\$14,002,303	\$15,507,549	\$16,262,900	\$16,502,200	\$17,464,900	\$17,464,900
Personal Property Taxes	1,649,258	1,893,977	1,776,700	1,970,100	1,967,000	1,967,000
Other Taxes	4,211,839	4,361,996	4,364,500	4,122,000	4,278,900	4,313,400
Licenses and Permits	1,488,187	1,523,664	1,502,700	1,504,700	1,513,700	1,513,700
Intergovernmental	1,072,405	1,198,601	1,068,600	1,067,900	1,068,600	1,053,600
Charges for Services	2,092,012	2,293,509	2,252,800	2,253,700	2,239,800	2,239,800
Fines and Forfeitures	1,082,071	903,004	880,000	772,500	940,000	940,000
Miscellaneous Revenue	221,316	217,179	255,000	285,300	342,700	342,700
Interfund Transfers	36,500	35,000	35,000	32,800	46,600	46,600
TOTAL REVENUES	\$25,855,891	\$27,934,479	\$28,398,200	\$28,511,200	\$29,862,200	\$29,881,700
EXPENDITURES						
General Government	\$2,712,776	\$3,227,280	\$3,167,800	\$3,035,600	\$3,308,000	\$3,413,200
Planning and Development	1,026,005	1,113,276	998,000	756,900	432,100	939,800
Public Safety	10,208,369	10,156,807	10,672,300	10,177,000	10,934,300	11,203,200
Public Works	3,193,499	3,093,033	3,449,900	3,367,000	3,661,000	3,682,500
Greenbelt CARES	967,187	1,079,133	1,105,400	1,073,800	1,975,000	1,243,200
Recreation and Parks	5,526,104	5,768,335	5,781,700	5,780,500	5,952,500	5,959,500
Miscellaneous	426,791	238,727	326,800	330,400	342,300	344,300
Non-Departmental	753,746	747,049	846,300	848,400	902,000	827,500
Fund Transfers	1,745,200	1,605,000	2,050,000	3,080,000	2,355,000	2,370,000
TOTAL EXPENDITURES	\$26,559,677	\$27,028,639	\$28,398,200	\$28,449,600	\$29,862,200	\$29,983,200
Fund Balance Increase/(Decrease)	(\$703,786)	\$905,840	\$0	\$61,600	\$0	(\$101,500)
FUND BALANCE AS OF JUNE 30						
Unassigned	\$3,678,547	\$4,104,369	\$3,092,778	\$4,127,711	\$4,127,711	\$4,026,211
Nonspendable & Assigned	231,724	711,742	300,000	750,000	750,000	750,000
TOTAL FUND BALANCE	\$3,910,271	\$4,816,111	\$3,392,778	\$4,877,711	\$4,877,711	\$4,776,211
% Unassigned Fund Balance to Expenditures for the Year	13.9%	15.2%	11.5%	14.5%	13.8%	13.4%

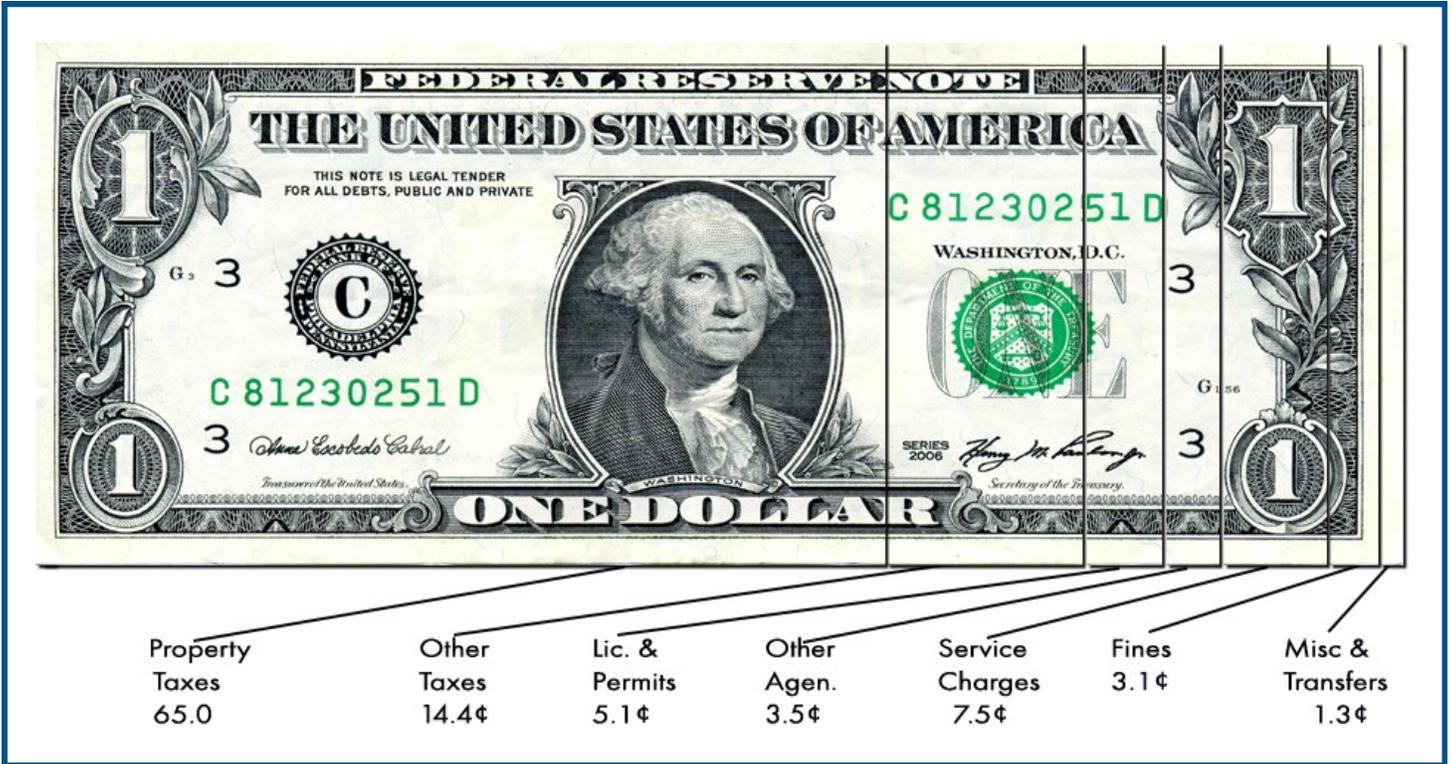
FY 2018 & FY 2019 REVENUES



FY 2018 & FY 2019 EXPENDITURES



FY 2019 Revenues



FY 2019 Expenditures



GENERAL FUND SUMMARY - REVENUES						
Account Classification	FY 2016 Actual Trans.	FY 2017 Actual Trans.	FY 2018 Adopted Budget	FY 2018 Estimated Trans.	FY 2019 Proposed Budget	FY 2019 Adopted Budget
TAXES						
411000 Real Property						
411100 Real Property	\$15,460,775	\$16,024,054	\$16,647,900	\$17,153,700	\$18,104,200	\$18,104,200
411200 Property Abatement	(707,089)	(293,997)	(195,000)	(300,000)	(292,500)	(292,500)
411210 Real Prop. Abate. Prior Yr.	(693,789)	(83,737)	(70,000)	(150,000)	(100,000)	(100,000)
411220 Homestead Tax Credit	(18,836)	(96,062)	(80,000)	(161,500)	(206,800)	(206,800)
411230 Homeowners Tax Credit	(38,758)	(42,709)	(40,000)	(40,000)	(40,000)	(40,000)
Total Real Property Taxes	\$14,002,303	\$15,507,549	\$16,262,900	\$16,502,200	\$17,464,900	\$17,464,900
412000 Personal Property						
412100 Personal Property - Local	11,688	14,231	12,000	16,000	16,000	16,000
412110 Public Utilities	307,879	297,838	300,000	300,000	300,000	300,000
412120 Ordinary Business Corp.	1,266,036	1,525,529	1,400,000	1,575,000	1,575,000	1,575,000
412140 Local Prior Year Taxes	0	0	0	400	0	0
412150 Utility Prior Year Taxes	43,384	19	0	4,000	0	0
412160 Ordinary Prior Year Taxes	27,144	42,202	50,000	40,000	40,000	40,000
412200 Abatements - Current	(62,317)	(92,805)	(40,000)	(40,000)	(40,000)	(40,000)
412210 Abatements - Prior Year	(11,450)	(14,035)	(40,000)	(40,000)	(40,000)	(40,000)
413100 Penalties & Interest	(26,692)	26,848	0	20,000	20,000	20,000
414100 Payment in Lieu	93,586	94,150	94,700	94,700	96,000	96,000
Total Personal Property Taxes	\$1,649,258	\$1,893,977	\$1,776,700	\$1,970,100	\$1,967,000	\$1,967,000
421000 Other Taxes						
421100 Income Taxes	2,674,505	2,896,261	2,832,500	2,650,000	2,730,000	2,730,000
421200 Admiss & Amusements	172,587	93,980	140,000	80,000	100,000	100,000
421300 Hotel/Motel Tax	975,032	1,001,334	1,000,000	1,000,000	1,050,000	1,050,000
422100 Highway	389,715	370,421	392,000	392,000	398,900	433,400
Total Other Taxes	\$4,211,839	\$4,361,996	\$4,364,500	\$4,122,000	\$4,278,900	\$4,313,400
TOTAL TAXES	\$19,863,400	\$21,763,522	\$22,404,100	\$22,594,300	\$23,710,800	\$23,745,300
LICENSES & PERMITS						
431000 Street Use						
431100 Street Permits	\$92,914	\$100,250	\$100,000	\$100,000	\$100,000	\$100,000
431200 Residential Prop. Fees	621,505	656,470	649,600	654,600	659,600	659,600
431300 Bldg. Construction	62,213	57,545	50,000	50,000	50,000	50,000
431400 Commercial Property	220,468	210,755	200,000	200,000	200,000	200,000
431500 Variance/Departure	2,700	0	0	0	0	0
431600 Dev. Review Fees	749	3,275	5,000	4,000	4,000	4,000
432000 Business Permits						
432100 Traders	31,219	33,723	30,000	32,000	32,000	32,000
432300 Liquor License	9,930	10,535	9,900	9,900	9,900	9,900
432400 Non-Residential Alarm	33,850	30,550	30,000	30,000	30,000	30,000
433000 Other Licenses & Permits						
433100 Animal	0	0	100	100	100	100
433200 Dog Park Fees	155	90	100	100	100	100
433300 Boats	31	18	0	0	0	0
433400 Cable Television	412,453	420,453	428,000	424,000	428,000	428,000
433402 Cable TV - Other	0	0	0	0	0	0
TOTAL	\$1,488,187	\$1,523,664	\$1,502,700	\$1,504,700	\$1,513,700	\$1,513,700

Account Classification	FY 2016 Actual Trans.	FY 2017 Actual Trans.	FY 2018 Adopted Budget	FY 2018 Estimated Trans.	FY 2019 Proposed Budget	FY 2019 Adopted Budget
REVENUE FROM OTHER AGENCIES						
441000 Grants from Federal Gov't						
441105 HIDTA	\$6,965	\$10,904	\$8,000	\$8,000	\$8,000	\$8,000
441114 Service Coordinator	58,456	74,538	59,000	59,000	59,000	59,000
441115 FEMA Reimbursement	0	106,414	0	0	0	0
441199 One Time Grants	15,924	0	0	0	0	0
442000 Grants from State Gov't						
442101 Police Protection	459,309	481,125	470,000	465,000	465,000	450,000
442102 Youth Services Bureau	65,008	65,008	65,000	65,000	65,000	65,000
442118 Maryland State Arts	20,675	33,947	33,000	37,300	38,000	38,000
442199 Traffic Safety (SHA)	28,479	47,426	25,000	25,000	25,000	25,000
443000 Grants from County Gov't						
443102 Youth Services Bureau	30,000	30,000	30,000	30,000	30,000	30,000
443106 Landfill Disposal Rebate	57,652	57,652	57,700	57,700	57,700	57,700
443107 Code Enforcement	6,500	6,500	6,500	6,500	6,500	6,500
443110 Financial Corporation	437	437	400	400	400	400
443127 School Resource Officer	80,000	40,000	80,000	80,000	80,000	80,000
443128 M-NCPPC	234,000	234,000	234,000	234,000	234,000	234,000
443199 One Time Grants	9,000	10,650	0	0	0	0
TOTAL	\$1,072,405	\$1,198,601	\$1,068,600	\$1,067,900	\$1,068,600	\$1,053,600
SERVICE CHARGES FOR SERVICES						
451000 Sanitation & Waste Removal						
451100 Waste Collection & Disposal	\$645,725	\$673,628	\$679,000	\$679,000	\$679,000	\$679,000
451200 Recycling Fee	7,137	7,137	8,600	7,800	7,800	7,800
452000 - 457000 Recreation						
452101 Therapeutic Recreation	26,973	37,360	27,000	27,000	27,000	27,000
452102 Park Permits	2,000	1,685	2,000	2,000	2,000	2,000
452103 Tennis Courts Lighting	5,161	5,177	4,500	5,200	5,200	5,200
452105 Recreation Concessions	3,262	2,909	3,000	3,000	3,000	3,000
452199 Miscellaneous	6,027	3,504	4,000	4,000	4,000	4,000
452200 Recreation Centers	31,193	20,865	25,000	26,000	26,000	26,000
453000 Aquatic and Fitness Center	493,945	616,345	583,200	598,000	603,000	603,000
454000 Community Center	180,202	194,157	210,300	188,900	172,200	172,200
455000 Greenbelt's Kids	526,216	554,720	531,000	534,000	523,000	523,000
456000 Fitness & Leisure	63,869	69,552	68,500	69,000	72,000	72,000
457000 Arts	87,897	94,617	95,200	96,400	103,200	103,200
458000 Other Charges/Fees						
458101 GED Co-pay	1,135	600	1,000	1,000	1,000	1,000
458103 Bus Fares	6,897	7,903	7,500	7,500	7,500	7,500
458104 Univ. of MD Bus Pass	960	800	1,000	900	900	900
458202 Pet Adoption	3,413	2,550	2,000	4,000	3,000	3,000
TOTAL	\$2,092,012	\$2,293,509	\$2,252,800	\$2,253,700	\$2,239,800	\$2,239,800

Account Classification	FY 2016 Actual Trans.	FY 2017 Actual Trans.	FY 2018 Adopted Budget	FY 2018 Estimated Trans.	FY 2019 Proposed Budget	FY 2019 Adopted Budget
FINES & FORFEITURES						
460101 Parking Citations	\$145,018	\$110,523	\$125,000	\$105,000	\$112,000	\$112,000
460102 Citation Late Fees	15,483	13,475	13,000	12,500	13,000	13,000
460103 Impound Fees	7,450	5,175	7,000	5,000	5,000	5,000
460121 Municipal Infractions	14,660	12,665	10,000	10,000	10,000	10,000
460122 False Alarm Fees	39,750	25,405	15,000	20,000	20,000	20,000
460201 Red Light Camera Fines	376,091	351,894	350,000	220,000	360,000	360,000
460301 Speed Camera Fines	483,619	383,867	360,000	400,000	420,000	420,000
TOTAL	<u>\$1,082,071</u>	<u>\$903,004</u>	<u>\$880,000</u>	<u>\$772,500</u>	<u>\$940,000</u>	<u>\$940,000</u>
MISCELLANEOUS REVENUES						
470000 Interest & Dividends	\$9,100	\$24,400	\$32,000	\$70,000	\$120,000	\$120,000
480101 Rents & Concessions	510	530	500	500	500	500
480200 Sale of Recyclable Material	3,892	4,115	5,000	4,500	5,000	5,000
480301 Other	15,659	17,669	15,000	12,000	15,000	15,000
480302 Purchase Card Rebates	4,836	4,536	4,500	4,600	4,600	4,600
480402 Animal Control Contri.	2,265	325	500	200	200	200
480403 Franklin Park Partnership	68,496	40,831	70,000	70,000	70,000	70,000
480404 Four Cities Street Cleaning	53,962	59,014	79,800	75,800	79,700	79,700
480405 IWIF Reimbursement	34,896	16,350	20,000	20,000	20,000	20,000
480406 Green Ridge House Service Coordinator	27,700	27,700	27,700	27,700	27,700	27,700
480499 Misc. Grants & Contributions	0	21,709	0	0	0	0
TOTAL	<u>\$221,316</u>	<u>\$217,179</u>	<u>\$255,000</u>	<u>\$285,300</u>	<u>\$342,700</u>	<u>\$342,700</u>
INTERFUND TRANSFERS						
490101 From Special Projects Fund	\$36,500	\$35,000	\$35,000	\$32,800	\$46,600	\$46,600
TOTAL	<u>\$36,500</u>	<u>\$35,000</u>	<u>\$35,000</u>	<u>\$32,800</u>	<u>\$46,600</u>	<u>\$46,600</u>
TOTAL GENERAL FUND REVENUES	\$25,855,891	\$27,934,479	\$28,398,200	\$28,511,200	\$29,862,200	\$29,881,700

ASSESSABLE BASE — DETAIL

REAL PROPERTY	Date of Finality	Actual and Estimated FY 2018		Adopted FY 2019	
		Assessment	Revenue Rate \$0.8125	Assessment	Adopted Rate \$0.8125
Full Year	January 1	\$2,085,563,100	\$16,945,200	\$2,212,954,000	\$17,980,300
3/4 Year Additions	April 1	23,384,600	142,500	16,000,000	97,500
1/2 Year Additions	July 1	10,830,800	44,000	6,000,000	24,400
1/4 Year Additions	October 1	10,830,800	22,000	1,000,000	2,000
Homestead Credit		(19,876,900)	(161,500)	(25,450,000)	(206,800)
Homeowners Credit		(4,923,100)	(40,000)	(4,925,000)	(40,000)
Abatements - Real Property		(36,923,100)	(300,000)	(36,000,000)	(292,500)
Total		\$2,068,886,200	\$16,652,200	\$2,169,579,000	\$17,564,900

PERSONAL PROPERTY	Date of Finality	Actual and Estimated FY 2018		Adopted FY 2019	
		Assessment	Revenue Rate \$1.7225	Assessment	Adopted Rate \$1.7225
Locally Assessed	January 1	\$927,500	\$16,000	\$927,500	\$16,000
Public Utilities	January 1	17,391,300	300,000	17,391,300	300,000
Business Corporations	January 1	91,304,300	1,575,000	91,304,300	1,575,000
Abatements - Personal Property	January 1	(2,318,800)	(40,000)	(2,318,800)	(40,000)
Total		\$107,304,300	\$1,851,000	\$107,304,300	\$1,851,000

Total Assessable Base/Property Taxes					
One cent (1¢) on the Real Property Tax Rate Yields			\$206,900		\$218,200
One cent (1¢) on the Personal Property Tax Rate Yields			\$10,800		\$10,800
Total Yield for One cent (1¢) on the Real & Personal Property Tax Rates			\$217,700		\$229,000

Note: Prior to FY 2001, real property was assessed at 40% of actual value. This accounts for the difference in tax rates between real and personal property.

SOURCES OF REVENUE



In this section, revenue sources in the General Fund are explained with comparisons between previous years' actual receipts, the original budget, an estimate for the current year, and the proposed revenue for the new fiscal year. Revenues are budgeted on a modified accrual basis which means they are recorded when revenues are measurable and available to spend. The major categories of revenue are: 1) Real Property Tax, 2) Ordinary Business Corporations (Corporate Personal Property Tax), 3) State Shared Taxes, 4) Licenses and Permits, 5) Revenue from Other Agencies, 6) Service Charges, 7) Fines and Forfeitures and 8) Miscellaneous.

During periods of healthy revenue growth, governments must prepare for the next economic downturn. This is especially true for municipal governments as many of their revenue sources are dictated, controlled, and/or influenced by the larger governmental entities in which they are located. Fiscal year 2019 will be the third consecutive year in which revenues are projected to increase over the previous fiscal year. As a result, the City must increase its reserves in the funds that pay for its infrastructure obligations. The objective in taking this "long view" is to be prepared for the inevitable economic downturn whenever it may occur since infrastructure is one of the first areas to be cut during periods of declining revenue. Therefore, all efforts to increase

capital project funding during good times is money well saved for the lean fiscal years surely to come.

In November 2017, Greenbelt residents approved a referendum to borrow up to \$2.5 million to implement federally mandated improvements to the Greenbelt Lake Dam. In the referendum literature, residents were informed that a tax rate increase of \$0.0075 may be required to support the new borrowing. This increase is not included in the \$0.8125 per \$100 of assessed value in which real property tax revenues are based in the FY 2019 Proposed Budget. However, a tax increase to support the Greenbelt Lake Dam borrowing and/or other initiatives may be necessary in FY 2020.

It is important to note that FY 2019 is the final year of the current triennial assessment period. The property values set during the next assessment in calendar year 2018 will be applied to the three-year period FY 2020 to FY 2022. The better than average growth for the current triennial assessment period is due to the new development in Greenbelt Station. This trend is not likely to continue into the next three-year assessment period. Therefore, caution in regard to growing this government's footprint should be implemented carefully.

REAL PROPERTY

The latest real estate assessment valuation for Greenbelt was completed in calendar year 2015 and set the baseline for assessed values for fiscal years (FY) 2017, 2018 and 2019. Therefore, FY 2019 will be the third and final year of the current triennial assessment period. All real property will be reassessed in calendar year 2018 for the assessment period of FY 2020 to FY 2022.

The City relies upon information from the State Department of Assessment and Taxation (SDAT) local office in Upper Marlboro to estimate the market value of real estate property in Greenbelt. The City of Greenbelt's real property consists of three types: individual homeowners (consisting of single family homes, townhomes and condominiums), apartment rental property and commercial business property. Residential homeowner property (48%) combined with apartments (29%) account for 71% of total assessed value in Greenbelt. Commercial property accounts for the remaining 29% of assessed value currently, down from 36% of total value in FY 2012. It is important to note that FY 2019 assessments for office buildings are 23.1% lower than their peak in 2012. Assessments for office buildings have been a constant headwind for real property values in Greenbelt. FY 2019 will be the seventh consecutive year that assessments for commercial office space have declined.

Total assessed real property values peaked in FY 2011 at \$2.24 billion. In FY 2014, the value of real property in Greenbelt declined to \$1.78 billion, a decrease of 20.5%. Assessed value in FY 2019 is projected to be \$2.21 billion, or 98.5% of peak valuation in FY 2011. Total FY 2019 real estate property values are estimated to increase 8.1% over the previous fiscal year. Most of the growth is due to new residential construction in the Greenbelt Station neighborhood. Town-

homes and condominiums are projected to be 33.7% and 13.3% higher, respectively. Single family homes (8.0%) and apartment dwellings (2.5%) realized increases as well.

Looking beyond the current assessment cycle (FY 2017 to FY 2019), the North Core of Greenbelt Station remains the largest tract of undeveloped land in the City. This property was one of three contenders to host the relocation of the Federal Bureau of Investigation (FBI) Headquarters and Field Offices in the Washington Metropolitan Area. However, the search for a new FBI headquarters has been placed on an indefinite hold. The City must develop its FY 2019 management plan without regard to the development of the North Core of Greenbelt Station.

The City estimated real property abatements of \$300,000 in FY 2018. An additional \$150,000 has been estimated to cover abatements relating to prior fiscal years. Using information provided by SDAT via the Constant Yield Tax Rate Certification Report as a point of reference, staff estimates current year abatements at \$295,200 in FY 2019 and \$100,000 for all prior years (FY 2018 and earlier).

Assessment increases are limited to 10% per year. This limit to a homeowner's assessment is called the "Homestead Property Tax Credit." It is estimated that these reductions will result in credits of \$206,800 in FY 2019. The State of Maryland has a second tax credit based upon a homeowner's income that limits the amount of property taxes owed. The City has "piggybacked" on this credit for homeowners in Greenbelt who qualify for the state credit. This additional credit is limited to 25% of the amount of the state credit. It is estimated that this credit will be \$40,400 in FY 2019.

PERSONAL PROPERTY

This designation contains three types of personal property: (1) Locally Assessed, (2) Public Utility and (3) Ordinary Business Corporation. The Personal Property Tax (PPT) is an ad valorem tax levied annually on all stock in a business, which includes furniture, equipment and inventory. Locally Assessed Personal Property Tax comes from unincorporated operations (e.g. sole proprietorships and partnerships). The Public Utility portion is a tax paid by public utilities on the value of stock and materials (e.g. poles and substations) owned by electric, communication and water companies located in Greenbelt. The Ordinary Business Corporation portion is paid by corporations doing business in Greenbelt. All companies owning business personal property and operating in Greenbelt are assessed as of January 1st in the subsequent fiscal year.

Corporate personal property tax revenue exceeded \$1.8 million in fiscal years 2005, 2006 and 2007. The recession and better inventory controls are cited as the primary reasons for the decline of this revenue source. Revenue was \$1.53 million in FY 2017. It is estimated that revenue for corporate personal property taxes will be \$1.575 million in both FY 2018 and in FY 2019.

The two largest utilities, Pepco and Verizon, account for approximately 70% of personal property taxes from utility companies annually. Utility Personal Property Taxes are expected to end FY 2018 at \$300,000. The FY 2019 proposed budget for personal property tax for utilities remains unchanged at \$300,000.

STATE SHARED TAXES

Income Tax – The average growth rate for income tax since 1990 has been 3.46%. The most recent five-year growth rate average is 7.27%, more than double the historical average. The City receives four estimated income tax payments from the state each fiscal year. These payments represent the state’s best estimate of the income tax monies due to the City. In addition, the City receives five residual payments. These payments are the result of income tax payers receiving additional time to file their returns after the April 15th deadline. Residual payments do not follow a pattern. Therefore, even during periods of rising wages, income tax revenue does increase every year because there is a lag between when income is earned, when income taxes are paid, and lastly when these monies are forwarded to local governments. FY 2018 income tax revenue will likely fall short of the adopted budget of \$2,832,500 by as much as \$180,000 as a result of lower residual income tax payments.

It should be noted that since 1989, there were six fiscal years in which income tax revenue declined compared to the previous year. Therefore, given the more than double the average annual increase in recent fiscal years, it is not unusual for income tax revenue to “pause” or decline. Staff believes that applying a growth rate of 3.0% in FY 2019 is reasonable. The result is an estimate of \$2,730,000.

Other Local Taxes

Admissions and Amusement (A&A) Taxes are levied on the gross receipts of a variety of entertainment and amusement activities. The City taxes gross receipts from these activities at the maximum rate of 10%. Approximately 75% of this revenue is derived from the admissions to theaters. FY 2017 revenues are trending lower due to renovations at the theaters in Beltway Plaza. Revenue estimates of \$80,000 and \$100,000 are proposed for FY 2018 and FY 2019, respectively.

Hotel/Motel Taxes are levied upon the room rates charged visitors staying at Greenbelt’s five hotels. A sixth hotel, WoodSpring Suites, is expected to open during FY 2019. It is estimated that the FY 2018 adopted budget of \$1,000,000 will be met. An increase of \$50,000 is proposed in FY 2019 as a result of the opening of the new hotel.

Highway User Taxes are collected by the state and shared with counties and municipalities. This revenue must be expended for the construction, reconstruction and/or maintenance of roads or streets. The State Highway Administration (SHA) makes estimates based on vehicle

and gasoline sales, and vehicle registrations. Because of the state's budget difficulties in recent years, the revenue sharing formula was changed in order for the state to retain a higher percentage of these revenues. Since the change, the state has allocated one-time monies to supplement the newly formatted highway user revenue to local governments. Actual receipts, including the one-time monies for FY 2016 and FY 2017, were \$389,715 and \$370,421 respectively. The FY 2018 estimate is level with the adopted budget of \$392,000. The State Highway Administration projects FY 2019 revenue at \$398,900.

LICENSES AND PERMITS

Street Permit revenue represents fees paid by property owners to the City whenever improvements are made to the public right-of-way. The majority of these fees are paid by property developers within the City. Receipts from street permits are based upon the value of the improvement to the property.

Residential and commercial property fees support the City's code enforcement program. The residential rental license fee was last increased in FY 2012, from \$100 to \$110. The increase kept the City's fees in line with the fees charged by other area jurisdictions. Apartment rental licenses comprise the largest portion of these fees. Rental fees from individual owners comprise approximately 15% of these revenues. Commercial entities located in Greenbelt must have a City license. The license fee is set in three tiers determined by the space occupied by the business. This fee was last increased in FY 2012. These fees have been very stable for many years. It is estimated at \$200,000 in FY 2018 and FY 2019.

The City receives **Cable Television Franchise Fees** from cable TV operators that provide service to Greenbelt residents and businesses. The fee is based on 5% of annual gross subscriber revenues during the period of the franchise operation. The City granted a 15 year franchise to Comcast in 1999 which expired in 2014. That agreement continues to be in effect until the negotiations to renew the contract are complete. The City granted a second franchise agreement to Verizon which provides competition for residents and businesses. The revenue estimates for FY 2018 and FY 2019 are \$424,000 and \$428,000, respectively.

REVENUE FROM OTHER AGENCIES

State Aid for Police Protection (SAPP) is allocated to counties and municipalities that have annual expenditures for police protection of at least \$5,000 and employ at least one qualified full-time police officer. In FY 2011, the state abandoned its long standing formula to allocate aid for police protection in favor of a flat dollar grant to local police agencies. Greenbelt's share of this grant for FY 2018 is \$465,000. This grant is based on proportional expenditures state-wide. The City's FY 2019 SAPP revenue has been kept level with the previous fiscal year at \$465,000.

Landfill Disposal Rebate - The county accepts solid waste from municipalities as well as private contractors. Municipalities receive a rebate of collected landfill fees. This rebate has been \$57,700 since 1996.

SERVICE CHARGES

The City charges a **Refuse Collection and Recycling** fee to all participating neighborhoods in Greenbelt. It should be noted that approximately 83% of the City's cost to provide refuse and recycling service is fixed. Salaries, benefits, equipment maintenance, insurance, etc. do not vary as a result of new or lost customers.

The two variable costs are the tipping fee for refuse and the recycling fee. The City increased its refuse collection fee by \$3 per quarter, or 4.5%, to \$70 in FY 2017 to cover the cost of using the county's recycling facility. It was the first increase since FY 2011. There was no increase in FY 2018, and no increase is proposed for FY 2019.

The City's **Recreation Department** charges user fees for many of its programs. These user fees can be susceptible to economic pressures because of their discretionary nature. Estimated fee based recreation revenues for FY 2018 are \$1,553,500, a 2.8% decline over FY 2017. Proposed revenues for FY 2019 are \$1,540,600. Recreation revenues including operating grants are expected to cover 31.6% and 30.5% of recreation expenditures in FY 2018 and FY 2019, respectively.

Two new developments will increase the difficulty of matching recreation revenues and expenditures in FY 2019. First, the highly successful and popular circus camp will not be available to the City in FY 2019. The owner-operator has opened a stand-alone facility and will no longer bring his expertise to Greenbelt. Second, the Maryland National Capital Park and Planning Commission has announced that they are increasing their minimum wage for lifeguards to \$15 per hour, or \$3.50 higher than the starting pay for lifeguards at the Aquatic and Fitness Center. Recreation program fees cannot be increased enough to offset the accelerating increases of minimum wages in nearby jurisdictions. Therefore, other City revenues will be required to balance recreation programming.

The **Aquatic and Fitness Center** (AFC) opened for business in September 1991. The facility remains open 365 days a year. User fees for the City's fitness center and swimming pools are accounted for here. Revenues declined to \$493,945 in FY 2016 for the first time covering less than 50% of AFC operating costs as a result of closing the indoor pool to replace the roof. AFC revenue rebounded a year later to surpass the \$600,000 mark in more than 10 years. AFC revenue in FY 2018 and FY 2019 are estimated at \$598,000 and \$603,000 respectively. There is a 3% fee increase for all passes and a 25 cent across the board increase for daily admissions.

Community Center rental fees, tenant rent and grants support approximately 30% of the cost to operate the facility. Rental fees for the gym, dance studio, multipurpose room and meeting rooms were last increased in FY 2013. Tenant rents are tied to the Consumer Price Index (CPI). Tenant leases expire throughout the fiscal year and are adjusted accordingly.

The **Greenbelt's Kids** budget accounts for all revenues generated by programming focused toward children in Greenbelt. This includes spring and summer camps, after school programs and miscellaneous classes. Camp fees account for approximately four-fifths of Greenbelt's Kids revenue.

The Recreation Department's long-standing goal for Greenbelt's Kids revenue to achieve a ratio of revenues to expenditures of 125% is no longer possible. The reliance on part-time staff to run youth programming (e.g. summer camps) and the effect of minimum wage increases over the past four fiscal years has created the fiscal reality that revenues will at best cover operating expenditures on a one for one basis.

The good news is that families are signing up for classes and camps at historic rates. Staff believes that this is due to the high quality of the programming provided by the Greenbelt Recreation Department.

FINES AND FORFEITURES

This category is comprised of the fines for parking violations, impound fees, false fire alarm fines and municipal infractions. The fine for **Parking Tickets** was last increased from \$25 to \$40 in FY 2006. No increase is proposed for FY 2019. Parking enforcement expected revenue is estimated at \$105,000 and \$112,000 for FY 2018 and FY 2019, respectively.

The City initiated its **Red Light Camera Program** in FY 2002. This program was designed to reduce the number of traffic signal violations and increase traffic safety within Greenbelt. The City requested two new locations for red light cameras from the State Highway Administration. However, these additional locations have been delayed until the existing locations are renovated to current standards. As a result, red light camera revenue is projected to decline 37% to \$220,000. A similar decline in expenditures is projected as well. It is believed that the renovation process will be completed in FY 2018. Therefore, FY 2019 revenue is projected at \$360,000.

The City's **Speed Camera Program** began in November 2012. Because these cameras must be within one-half mile of a school, many of the cameras are in residential sections of the City. Revenue from speed cameras has leveled off but is trending slightly higher. Revenue for FY 2018 and FY 2019 are estimated at \$400,000 and \$420,000, respectively.

MISCELLANEOUS

The City invests most of its available monies in the Maryland Local Government Investment Pool (MLGIP). Rates at MLGIP rise and fall in line with the actions of the Federal Reserve Board (FRB). Prior to FY 2017, the interest rate was near zero. The FRB made its first quarter percent interest rate increase since the “Great Recession” in 2015. Since then, there was one rate increase in 2016 and two more in 2017. It appears that the FRB may be poised to raise the rate at least two times in calendar year 2018. As a result, it is proposed to set the interest revenue budget at \$120,000 for FY 2018, more than \$110,000 higher than in FY 2017.

Partnerships - The City has two active partnerships that provide additional services to the residents of Greenbelt. The first is a public private partnership to provide additional police support at the **Franklin Park Apartments**. In FY 2019, it is proposed to maintain this agreement at \$70,000.

The second partnership provides street cleaning services to residents of Greenbelt, Berwyn Heights, College Park and New Carrollton (a.k.a. Four Cities). Expenditures account for the related expenditures are shown in the Public Works budget. It is estimated that the share of expenditures from Greenbelt’s partners in the Four Cities will be \$79,700 in FY 2019.

FUND BALANCE

Fund Balance represents the accumulated total of revenues over expenditures. The fund balance has three parts. An unassigned balance is held without a specific purpose. These “reserves” are necessary to fund unexpected expenditures or revenue shortfalls that could occur. The other two designations for fund balance (non-spendable and assigned) are designated for specific initiatives.

The fund balance of the General Fund is projected to be 14.5% at the close of FY 2018. It is very important to note that despite a projected balanced budget (revenues equaling expenditures) in FY 2019, the fund balance will decline 0.7%. As the level of revenues and expenditures increase, the fund balance must increase as well or it will decline as a percent of fund balance. Therefore, fund balance “in dollars” must increase over time or the result will be a decline in the financial health of the City.

The General Fund Summary sheet shows the allocation of monies that have been designated for a specific use within the City’s total fund balance. This portion of fund balance complements the remaining funds which are undesignated and unreserved. Examples of designated fund balance include funds set aside for inventories and encumbrances for obligations due in subsequent fiscal years. These funds must be used for the designated purpose.

SUMMARY OF CHANGES TO GENERAL FUND EXPENDITURE LINE ITEMS

This section will explain changes that are common to many of the City's operating budgets. The information is consolidated here for your convenience.

Line 01 through 26 - Salaries: Cost of living adjustments (COLA) of 2% for all classified employees are integrated into salary line items beginning on July 1st. Merit pay is calculated at 3% on each individual employee's anniversary date which occurs throughout the fiscal year. The cost of COLA's and merit pay is \$240,000 and \$215,000, respectively.

Line 28 - Benefits: In FY 2018, the monthly premiums paid for health insurance increased 4% over a year earlier. Health insurance premiums have not yet been set for FY 2019. However, a 13% increase is projected at this time for FY 2019.

Line 33 - Insurance: The City places its insurance needs with the Local Government Insurance Trust (LGIT) and Chesapeake Employers Insurance Company (CEICO). LGIT provides the City with all lines of insurance except for workers' compensation.

FY 2018 LGIT premiums were \$167,900. A \$13,900, or 8.3%, increase is projected for FY 2019. CEICO provides workers' compensation insurance. Premiums are based on a three-year average of actual claims preceding the current fiscal year. FY 2018 premiums were \$697,400, 10.8% over a year earlier. It is proposed that the FY 2019 budget increase 3.7%, consistent with the overall wage growth among City employees.

Line 39 - Utilities: Estimated expenditures for all utilities in FY 2018 are \$706,600. It is estimated that expenditures for utilities in FY 2019 will be \$711,100, less than a 1% increase. All of the FY 2019 increase for utilities is related to electricity. An additional \$7,000 is budgeted for electricity which is partially offset by a \$2,500 reduction for natural gas.

Further reductions for natural gas are expected in the next few years as well. Lower rates have been locked in for FY 2020, FY 2021 and FY 2022. A 10% reduction for these fiscal years has been secured through a program that allows customers via a "Firm Gas Confirmation" agreement to lock in natural gas prices years in advance. When the City entered this program 10 years ago, the cost of natural gas was almost 80 cents per therm. The contract ending September 30, 2022 guarantees natural gas at 32 cents per therm.

Line 50 - Motor Equipment Maintenance: The cost of motor vehicle fuel (gasoline and diesel) is the most difficult commodity to project a year or more into the future. That said, a good faith effort to estimate this commodity must be attempted. City vehicles require approximately 100,000 gallons of fuel annually. Therefore, a one cent increase or decrease in the average price of motor vehicle fuel will cost or save the City approximately \$1,000.

It should be noted that because of bulk purchasing, the City pays approximately 30 cents per gallon less than the prices at local Greenbelt gas stations. Greenbelt's cost for motor vehicle fuel was \$3.27 per gallon in FY 2014. The per gallon cost declined to \$2.62 in FY 2015; and declined again to \$1.92 in FY 2016 and was essentially the same at \$1.98 in FY 2017. Staff's best cost estimate for FY 2018 is \$2.24 per gallon. For FY 2019, the motor vehicle fuel budget is based upon a 25 cent increase, or \$2.49 per gallon.



GENERAL FUND SUMMARY - EXPENDITURES

	FY2016 Actual Trans.	FY2017 Actual Trans.	FY 2018 Adopted Budget	FY 2018 Estimated Trans.	FY 2019 Proposed Budget	FY 2019 Adopted Budget
GENERAL GOVERNMENT						
110 City Council						
Personnel Expenses	\$96,914	\$96,261	\$95,800	\$96,500	\$97,300	\$97,300
Other Operating Expenses	38,749	71,834	37,900	42,900	43,500	43,500
Total	<u>\$135,663</u>	<u>\$168,095</u>	<u>\$133,700</u>	<u>\$139,400</u>	<u>\$140,800</u>	<u>\$140,800</u>
120 Administration						
Personnel Expenses	\$566,672	\$923,529	\$777,700	\$655,700	\$824,100	\$821,100
Other Operating Expenses	77,769	75,224	123,800	127,100	101,700	101,700
Total	<u>\$644,441</u>	<u>\$998,753</u>	<u>\$901,500</u>	<u>\$782,800</u>	<u>\$925,800</u>	<u>\$922,800</u>
130 Elections						
Other Operating Expenses	\$30,296	\$0	\$32,000	\$31,400	\$0	\$0
Total	<u>\$30,296</u>	<u>\$0</u>	<u>\$32,000</u>	<u>\$31,400</u>	<u>\$0</u>	<u>\$0</u>
140 Finance & Admin. Services						
Personnel Expenses	\$750,065	\$766,636	\$794,000	\$777,200	\$828,400	\$896,600
Other Operating Expenses	149,860	153,743	151,000	159,100	163,100	163,100
Total	<u>\$899,925</u>	<u>\$920,380</u>	<u>\$945,000</u>	<u>\$936,300</u>	<u>\$991,500</u>	<u>\$1,059,700</u>
145 Information Technology						
Personnel Expenses	\$482,293	\$500,412	\$530,800	\$526,400	\$551,500	\$548,500
Other Operating Expenses	82,495	85,590	108,300	110,400	151,500	151,500
Capital Outlay	5,589	10,124	12,000	10,000	10,000	10,000
Total	<u>\$570,377</u>	<u>\$596,127</u>	<u>\$651,100</u>	<u>\$646,800</u>	<u>\$713,000</u>	<u>\$710,000</u>
150 Legal Counsel						
Other Operating Expenses	\$88,952	\$172,457	\$92,000	\$124,000	\$124,000	\$124,000
Total	<u>\$88,952</u>	<u>\$172,457</u>	<u>\$92,000</u>	<u>\$124,000</u>	<u>\$124,000</u>	<u>\$124,000</u>
180 Municipal Building						
Personnel Expenses	\$25,096	\$28,530	\$26,900	\$27,000	\$27,200	\$27,200
Other Operating Expenses	40,344	52,758	46,200	47,600	48,000	48,000
Total	<u>\$65,440</u>	<u>\$81,288</u>	<u>\$73,100</u>	<u>\$74,600</u>	<u>\$75,200</u>	<u>\$75,200</u>
190 Community Promotion						
Personnel Expenses	\$148,371	\$152,018	\$183,800	\$156,700	\$186,900	\$229,900
Other Operating Expenses	79,614	86,701	105,100	90,300	94,300	94,300
Total	<u>\$227,985</u>	<u>\$238,719</u>	<u>\$288,900</u>	<u>\$247,000</u>	<u>\$281,200</u>	<u>\$324,200</u>
195 Public Officers Association						
Other Operating Expenses	\$49,697	\$51,462	\$50,500	\$53,300	\$56,500	\$56,500
Total	<u>\$49,697</u>	<u>\$51,462</u>	<u>\$50,500</u>	<u>\$53,300</u>	<u>\$56,500</u>	<u>\$56,500</u>
TOTAL GENERAL GOVERNMENT	\$2,712,776	\$3,227,280	\$3,167,800	\$3,035,600	\$3,308,000	\$3,413,200

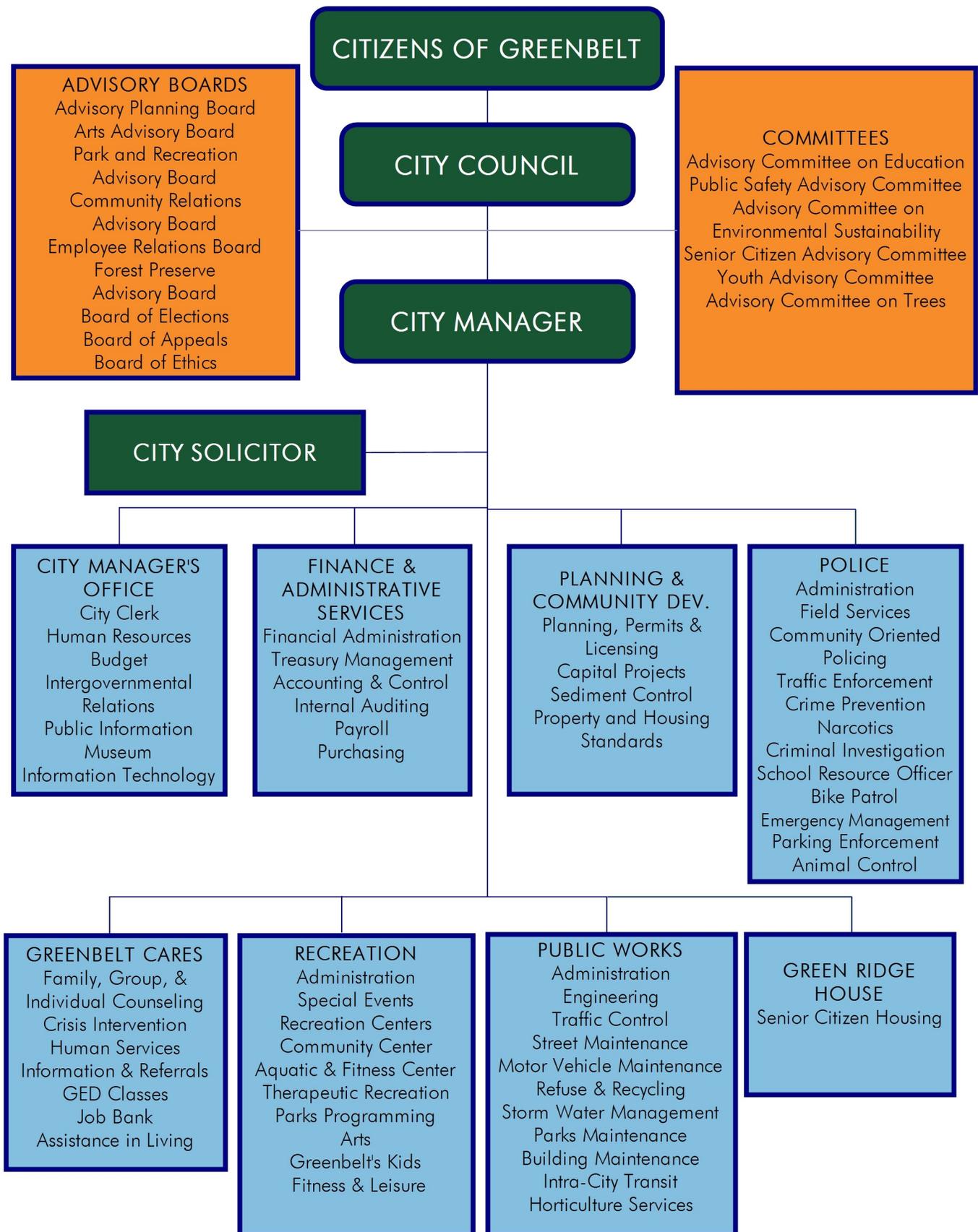
	FY2016 Actual Trans.	FY2017 Actual Trans.	FY 2018 Adopted Budget	FY 2018 Estimated Trans.	FY 2019 Proposed Budget	FY 2019 Adopted Budget
PLANNING & COMMUNITY DEVELOPMENT						
210 Planning						
Personnel Expenses	\$391,330	\$542,204	\$414,300	\$254,400	\$323,200	\$448,200
Other Operating Expenses	141,837	170,480	148,600	136,700	108,900	8,900
Total	<u>\$533,167</u>	<u>\$712,684</u>	<u>\$562,900</u>	<u>\$391,100</u>	<u>\$432,100</u>	<u>\$457,100</u>
220 Community Development						
Personnel Expenses	\$406,407	\$301,492	\$344,700	\$284,000	\$0	\$393,000
Other Operating Expenses	86,431	99,100	90,400	81,800	0	89,700
Capital Outlay	0	0	0	0	0	0
Total	<u>\$492,838</u>	<u>\$400,592</u>	<u>\$435,100</u>	<u>\$365,800</u>	<u>\$0</u>	<u>\$482,700</u>
TOTAL PLANNING & COMMUNITY DEVELOPMENT	<u>\$1,026,005</u>	<u>\$1,113,276</u>	<u>\$998,000</u>	<u>\$756,900</u>	<u>\$432,100</u>	<u>\$939,800</u>
PUBLIC SAFETY						
310 Police Department						
Personnel Expenses	\$8,083,808	\$8,018,133	\$8,511,500	\$7,987,100	\$8,944,200	\$8,904,200
Other Operating Expenses	1,540,551	1,531,034	1,565,500	1,456,500	1,577,100	1,583,100
Capital Outlay	236,741	265,594	262,300	391,000	283,000	283,000
Total	<u>\$9,861,100</u>	<u>\$9,814,760</u>	<u>\$10,339,300</u>	<u>\$9,834,600</u>	<u>\$10,804,300</u>	<u>\$10,770,300</u>
330 Animal Control						
Personnel Expenses	\$191,732	\$195,592	\$183,100	\$194,100	\$0	\$252,300
Other Operating Expenses	57,537	48,454	51,900	50,300	0	50,600
Total	<u>\$249,269</u>	<u>\$244,047</u>	<u>\$235,000</u>	<u>\$244,400</u>	<u>\$0</u>	<u>\$302,900</u>
340 Fire and Rescue Service						
Other Operating Expenses	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Capital Outlay	88,000	88,000	88,000	88,000	120,000	120,000
Total	<u>\$98,000</u>	<u>\$98,000</u>	<u>\$98,000</u>	<u>\$98,000</u>	<u>\$130,000</u>	<u>\$130,000</u>
TOTAL PUBLIC SAFETY	<u>\$10,208,369</u>	<u>\$10,156,807</u>	<u>\$10,672,300</u>	<u>\$10,177,000</u>	<u>\$10,934,300</u>	<u>\$11,203,200</u>
PUBLIC WORKS						
410 Public Works Administration						
Personnel Expenses	\$934,775	\$1,020,925	\$1,176,000	\$1,124,900	\$1,272,200	\$1,263,200
Other Operating Expenses	171,568	139,261	147,600	154,700	156,500	156,500
Total	<u>\$1,106,343</u>	<u>\$1,160,186</u>	<u>\$1,323,600</u>	<u>\$1,279,600</u>	<u>\$1,428,700</u>	<u>\$1,419,700</u>
420 Equipment Maintenance						
Personnel Expenses	\$113,955	\$126,540	\$128,100	\$127,800	\$151,500	\$151,500
Other Operating Expenses	127,520	103,763	98,000	100,000	106,000	106,000
Total	<u>\$241,475</u>	<u>\$230,304</u>	<u>\$226,100</u>	<u>\$227,800</u>	<u>\$257,500</u>	<u>\$257,500</u>

	FY2016 Actual Trans.	FY2017 Actual Trans.	FY 2018 Adopted Budget	FY 2018 Estimated Trans.	FY 2019 Proposed Budget	FY 2019 Adopted Budget
440 Street Maintenance						
Personnel Expenses	\$628,614	\$533,169	\$583,100	\$617,900	\$652,200	\$650,200
Other Operating Expenses	304,763	295,728	316,600	316,600	329,400	329,400
Total	<u>\$933,377</u>	<u>\$828,897</u>	<u>\$899,700</u>	<u>\$934,500</u>	<u>\$981,600</u>	<u>\$979,600</u>
445 Four Cities Street Cleaning						
Personnel Expenses	\$48,719	\$69,365	\$77,200	\$76,500	\$79,600	\$79,600
Other Operating Expenses	22,835	23,776	29,200	24,500	26,600	26,600
Total	<u>\$71,554</u>	<u>\$93,141</u>	<u>\$106,400</u>	<u>\$101,000</u>	<u>\$106,200</u>	<u>\$106,200</u>
450 Waste Collection & Disposal						
Personnel Expenses	\$533,726	\$484,799	\$605,100	\$535,500	\$586,000	\$584,000
Other Operating Expenses	187,385	202,183	188,400	188,100	193,800	193,800
Total	<u>\$721,111</u>	<u>\$686,982</u>	<u>\$793,500</u>	<u>\$723,600</u>	<u>\$779,800</u>	<u>\$777,800</u>
460 City Cemetery						
Personnel Expenses	\$276	\$3,453	\$2,500	\$2,500	\$2,500	\$2,500
Other Operating Expenses	3,460	3,448	2,800	2,800	2,800	\$2,800
Capital Outlay	0	427	0	0	0	0
Total	<u>\$3,736</u>	<u>\$7,328</u>	<u>\$5,300</u>	<u>\$5,300</u>	<u>\$5,300</u>	<u>\$5,300</u>
470 Roosevelt Center						
Personnel Expenses	\$70,339	\$63,445	\$69,700	\$68,500	\$72,200	\$106,700
Other Operating Expenses	45,564	22,749	25,600	26,700	29,700	29,700
Total	<u>\$115,903</u>	<u>\$86,194</u>	<u>\$95,300</u>	<u>\$95,200</u>	<u>\$101,900</u>	<u>\$136,400</u>
TOTAL PUBLIC WORKS	<u>\$3,193,499</u>	<u>\$3,093,033</u>	<u>\$3,449,900</u>	<u>\$3,367,000</u>	<u>\$3,661,000</u>	<u>\$3,682,500</u>
GREENBELT CARES						
510 Youth Services Bureau						
Personnel Expenses	\$606,010	\$648,094	\$708,300	\$673,000	\$785,100	\$775,100
Other Operating Expenses	47,936	45,170	50,500	51,200	54,200	54,200
Total	<u>\$653,946</u>	<u>\$693,264</u>	<u>\$758,800</u>	<u>\$724,200</u>	<u>\$839,300</u>	<u>\$829,300</u>
520 Greenbelt Assistance in Living						
Personnel Expenses	\$223,884	\$269,085	\$263,700	\$266,800	\$328,100	\$328,100
Other Operating Expenses	8,160	8,673	9,300	7,300	7,300	7,300
Total	<u>\$232,044</u>	<u>\$277,758</u>	<u>\$273,000</u>	<u>\$274,100</u>	<u>\$335,400</u>	<u>\$335,400</u>
530 Service Coordination Program						
Personnel Expenses	\$72,265	\$62,629	\$65,600	\$66,400	\$69,400	\$69,400
Other Operating Expenses	8,932	15,543	8,000	9,100	9,100	9,100
Capital Outlay	0	29,939	0	0	0	0
Total	<u>\$81,197</u>	<u>\$108,111</u>	<u>\$73,600</u>	<u>\$75,500</u>	<u>\$78,500</u>	<u>\$78,500</u>
540 Community Development						
Personnel Expenses	\$0	\$0	\$0	\$0	\$393,000	\$0
Other Operating Expenses	0	0	0	0	89,700	0
Capital Outlay	0	0	0	0	0	0
Total	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$482,700</u>	<u>\$0</u>
550 Animal Control						
Personnel Expenses	\$0	\$0	\$0	\$0	\$188,500	\$0
Other Operating Expenses	0	0	0	0	50,600	0
Total	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$239,100</u>	<u>\$0</u>
TOTAL GREENBELT CARES	<u>\$967,187</u>	<u>\$1,079,133</u>	<u>\$1,105,400</u>	<u>\$1,073,800</u>	<u>\$1,975,000</u>	<u>\$1,243,200</u>

	FY2016 Actual Trans.	FY2017 Actual Trans.	FY 2018 Adopted Budget	FY 2018 Estimated Trans.	FY 2019 Proposed Budget	FY 2019 Adopted Budget
RECREATION & PARKS						
610 Recreation Administration						
Personnel Expenses	\$583,721	\$578,642	\$631,100	\$645,600	\$650,100	\$646,100
Other Operating Expenses	62,574	83,684	76,100	77,300	75,200	75,200
Total	<u>\$646,295</u>	<u>\$662,326</u>	<u>\$707,200</u>	<u>\$722,900</u>	<u>\$725,300</u>	<u>\$721,300</u>
620 Recreation Centers						
Personnel Expenses	\$477,711	\$503,015	\$516,300	\$511,900	\$550,600	\$550,600
Other Operating Expenses	130,608	130,033	121,700	140,500	133,100	133,100
Total	<u>\$608,319</u>	<u>\$633,048</u>	<u>\$638,000</u>	<u>\$652,400</u>	<u>\$683,700</u>	<u>\$683,700</u>
650 Aquatic and Fitness Center						
Personnel Expenses	\$732,648	\$780,830	\$818,400	\$805,800	\$865,300	\$863,300
Other Operating Expenses	367,261	393,937	360,700	372,000	371,700	371,700
Total	<u>\$1,099,909</u>	<u>\$1,174,766</u>	<u>\$1,179,100</u>	<u>\$1,177,800</u>	<u>\$1,237,000</u>	<u>\$1,235,000</u>
660 Community Center						
Personnel Expenses	\$607,101	\$682,699	\$676,000	\$638,200	\$685,500	\$683,500
Other Operating Expenses	247,661	241,543	223,400	239,000	239,800	239,800
Total	<u>\$854,762</u>	<u>\$924,243</u>	<u>\$899,400</u>	<u>\$877,200</u>	<u>\$925,300</u>	<u>\$923,300</u>
665 Greenbelt's Kids						
Personnel Expenses	\$326,936	\$369,080	\$395,600	\$403,600	\$426,800	\$426,800
Other Operating Expenses	136,033	144,514	134,900	124,900	100,500	100,500
Total	<u>\$462,969</u>	<u>\$513,594</u>	<u>\$530,500</u>	<u>\$528,500</u>	<u>\$527,300</u>	<u>\$527,300</u>
670 Therapeutic Recreation						
Personnel Expenses	\$153,187	\$151,514	\$152,500	\$192,800	\$133,200	\$133,200
Other Operating Expenses	27,896	29,588	30,200	30,700	30,400	30,400
Total	<u>\$181,083</u>	<u>\$181,102</u>	<u>\$182,700</u>	<u>\$223,500</u>	<u>\$163,600</u>	<u>\$163,600</u>
675 Fitness & Leisure						
Personnel Expenses	\$82,802	\$81,080	\$83,400	\$94,000	\$98,300	\$98,300
Other Operating Expenses	30,361	31,185	29,700	33,000	33,100	33,100
Total	<u>\$113,163</u>	<u>\$112,265</u>	<u>\$113,100</u>	<u>\$127,000</u>	<u>\$131,400</u>	<u>\$131,400</u>
685 Arts						
Personnel Expenses	\$163,638	\$170,584	\$171,800	\$178,800	\$187,600	\$187,600
Other Operating Expenses	27,167	31,658	26,100	25,900	25,700	25,700
Capital Outlay	0	0	0	30,000	5,000	5,000
Total	<u>\$190,805</u>	<u>\$202,243</u>	<u>\$197,900</u>	<u>\$234,700</u>	<u>\$218,300</u>	<u>\$218,300</u>
690 Special Events						
Personnel Expenses	\$64,348	\$77,867	\$59,400	\$62,400	\$64,000	\$64,000
Other Operating Expenses	112,833	124,488	39,500	46,600	41,700	41,700
Total	<u>\$177,181</u>	<u>\$202,355</u>	<u>\$98,900</u>	<u>\$109,000</u>	<u>\$105,700</u>	<u>\$105,700</u>

	FY2016 Actual Trans.	FY2017 Actual Trans.	FY 2018 Adopted Budget	FY 2018 Estimated Trans.	FY 2019 Proposed Budget	FY 2019 Adopted Budget
700 Parks						
Personnel Expenses	\$983,552	\$923,600	\$1,040,500	\$922,100	\$1,030,000	\$1,030,000
Other Operating Expenses	208,066	238,793	194,400	205,400	204,900	219,900
Total	<u>\$1,191,618</u>	<u>\$1,162,393</u>	<u>\$1,234,900</u>	<u>\$1,127,500</u>	<u>\$1,234,900</u>	<u>\$1,249,900</u>
TOTAL RECREATION & PARKS	<u>\$5,526,104</u>	<u>\$5,768,335</u>	<u>\$5,781,700</u>	<u>\$5,780,500</u>	<u>\$5,952,500</u>	<u>\$5,959,500</u>
MISCELLANEOUS						
910 Grants and Contributions						
Personnel Expenses	\$0	\$0	\$8,000	\$8,000	\$8,000	\$8,000
Other Operating Expenses	0	0	86,300	86,300	86,300	\$88,300
Total	<u>\$0</u>	<u>\$0</u>	<u>\$94,300</u>	<u>\$94,300</u>	<u>\$94,300</u>	<u>\$96,300</u>
920 Intra-City Transit Service						
Personnel Expenses	\$105,911	\$94,249	\$95,400	\$95,700	\$96,200	\$96,200
Other Operating Expenses	9,714	13,387	13,500	13,900	14,500	14,500
Total	<u>\$115,625</u>	<u>\$107,636</u>	<u>\$108,900</u>	<u>\$109,600</u>	<u>\$110,700</u>	<u>\$110,700</u>
930 Museum						
Personnel Expenses	\$97,733	\$106,561	\$102,700	\$105,500	\$111,000	\$111,000
Other Operating Expenses	213,433	24,530	20,900	21,000	26,300	26,300
Total	<u>\$311,166</u>	<u>\$131,091</u>	<u>\$123,600</u>	<u>\$126,500</u>	<u>\$137,300</u>	<u>\$137,300</u>
TOTAL MISCELLANEOUS	<u>\$426,791</u>	<u>\$238,727</u>	<u>\$326,800</u>	<u>\$330,400</u>	<u>\$342,300</u>	<u>\$344,300</u>
NON-DEPARTMENTAL						
Insurance	\$615,699	\$629,499	\$680,400	\$697,400	\$723,000	\$653,000
Other Services	636	(183)	5,000	3,000	3,000	3,000
Building Maint. - Painting	7,862	4,083	6,000	6,000	6,000	6,000
Special Programs	46,119	39,452	59,000	84,000	72,000	67,500
Unallocated Appropriations	17,992	19,866	30,900	10,000	50,000	50,000
MSRA Admin Fees	24,083	26,679	27,000	28,000	28,000	28,000
Retiree Prescription Subsidy	41,355	27,653	38,000	20,000	20,000	20,000
TOTAL NON-DEPARTMENTAL	<u>\$753,746</u>	<u>\$747,049</u>	<u>\$846,300</u>	<u>\$848,400</u>	<u>\$902,000</u>	<u>\$827,500</u>
FUND TRANSFERS						
Building Capital Res. Fund	\$100,000	\$100,000	\$325,000	\$325,000	\$400,000	\$400,000
Capital Improvements	616,000	750,000	700,000	700,000	800,000	815,000
Debt Service Fund Payment	555,000	555,000	705,000	705,000	805,000	805,000
Replacement Fund Reserve	174,200	200,000	320,000	320,000	350,000	350,000
2001 Bond Fund	300,000	0	0	1,030,000	0	0
TOTAL FUND TRANSFERS	<u>\$1,745,200</u>	<u>\$1,605,000</u>	<u>\$2,050,000</u>	<u>\$3,080,000</u>	<u>\$2,355,000</u>	<u>\$2,370,000</u>
TOTAL DEPARTMENTS	<u>\$26,559,677</u>	<u>\$27,028,639</u>	<u>\$28,398,200</u>	<u>\$28,449,600</u>	<u>\$29,862,200</u>	<u>\$29,983,200</u>

CITY OF GREENBELT ORGANIZATIONAL CHART



PERSONNEL STAFFING

	Auth. FY 2016	Auth. FY 2017	Auth. FY 2018	Prop. FY 2019	Auth. FY 2019
120 Administration	6.0	6.0	6.0	6.0	6.0
140 Finance & Administrative Services	7.0	7.0	7.0	7.0	8.0
145 Information Technology	5.0	5.0	5.0	5.0	5.0
190 Community Promotion	1.5	1.5	2.0	2.0	2.5
200 Planning & Community Development	12.0	10.5	10.5	8.0	9.0
300 Public Safety	70.0	71.5	71.5	74.0	75.0
400 Public Works	52.9	54.3	55.6	55.6	56.6
500 Greenbelt CARES	10.0	10.3	10.3	11.6	11.6
600 Recreation	59.6	59.6	59.6	59.6	59.6
930 Museum	1.0	1.0	1.0	1.0	1.0
Total FTE	225.0	226.7	228.5	229.8	234.3

NOTE: The Personnel Staffing schedules express all positions, including non-classified, in terms of Full Time Equivalent (FTE) expressed to the nearest tenth of a full time position (2,080 hours). Thus, a part time employee working 600 hours a year would be reported as .3 FTE and 4 employees working 600 hours would be reported as 1.2 FTE.