

Introduced: Mr. Putens
1st Reading: June 18, 2007
Passed: July 9, 2007
Posted: July 10, 2007
Effective: July 19, 2007

RESOLUTION NUMBER 1016

A RESOLUTION TO AUTHORIZE DEIRDRE ALLEN TO SIGN CHECKS, VOUCHERS,
AND PURCHASE ORDERS FROM JULY 19 TO AUGUST 6, 2007

WHEREAS, Section 2-22, "Signature on checks, vouchers and purchase orders," of Article II, "Financial Affairs" of Chapter 2, Title "Administration," of the Greenbelt City Code (1984 as amended) provides that the City Council, by resolution, shall designate a substitute person to sign checks, vouchers, and purchase orders if either the City Manager or the City Treasurer will be absent; and

WHEREAS, Resolution 851 authorizes David Moran, Assistant City Manager, to sign these items in the absence of either the City Manager or the City Treasurer; and

WHEREAS, the City Manager and the City Treasurer both expect to be on leave from July 23 to August 6, 2007. NOW THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that Deirdre Allen, Finance Manager, be authorized to sign such checks, vouchers, purchase orders, and such other documents as may be normally signed by the City Treasurer or the City Manager during the period of July 19 to August 6, 2007.

PASSED by the Council of the City of Greenbelt, Maryland at its regular meeting of July 9, 2007.

Judith F. Davis, Mayor

ATTEST:

Kathleen Gallagher, City Clerk