

CALENDAR

< PREVIOUS MONTH

JANUARY 2019

NEXT MONTH >

| SUNDAY  | MONDAY   | TUESDAY   | WEDNESDAY  | THURSDAY  | FRIDAY   | SATURDAY   |
|---|--|---|--|---|--|--|
| 30  | 31   | 1   | 2<br>7:30 PM<br><a href="#">Advisory Planning Board Meeting</a><br>8:00 PM<br><a href="#">Work Session - Open Session / Closed Session - (Personnel/Legal Matters), (Library, MB)</a>                    | 3   | 4  | 5  |
| 6<br>1:00 PM<br><a href="#">Community Art Drop-In</a>   | 7<br>10:00 AM<br><a href="#">Winter GED Course</a><br>6:30 PM<br><a href="#">Clean Water Partnership Community Meeting</a><br>7:30 PM<br><a href="#">Work Session - Economic Development Coordinator, (MB)</a> | 8<br>7:00 PM<br><a href="#">Arts Advisory Board</a><br>7:00 PM<br><a href="#">Public Safety Advisory Committee Meeting</a>  | 9<br>6:00 PM<br><a href="#">MML Legislative Reception (Annapolis)</a><br>8:30 PM<br><a href="#">Work Session - Budget Update, (CC)</a>   | 10<br>7:00 PM<br><a href="#">Pedestrian and Bicycle Task Force</a><br>7:30 PM<br><a href="#">Community Relations Advisory Board</a> | 11   | 12   |
| 13<br>3:00 PM<br><a href="#">GAFC: Russett Swim Team Practice</a>   | 14<br>7:00 PM<br><a href="#">Closed Session - City Manager Evaluation (Library, MB)</a><br>7:40 PM<br><a href="#">Interview Advisory Board, (MB)</a><br>8:00 PM<br><a href="#">Regular Meeting, (MB)</a>       | 15<br>7:30 PM<br><a href="#">Arts Advisory Board Meeting</a>  | 16<br>7:30 PM<br><a href="#">Work Session - County Council At-Large Representatives, (CC)</a><br>7:30 PM<br><a href="#">Park and Recreation Advisory Board</a>   | 17  | 18   | 19<br>8:00 AM<br><a href="#">Sound the Alarm Volunteer Event</a><br>9:00 AM<br><a href="#">FREE Pop Up Grocery Distributions</a> |
| 20  | 21<br><a href="#">No Meeting - Martin Luther King Jr. Day</a><br>11:00 AM<br><a href="#">MLK Day Free Dinner</a>   | 22<br>6:00 PM<br><a href="#">Advisory Committee on Education Annual Principals Meeting</a><br>7:00 PM<br><a href="#">Advisory Committee on Trees</a>  | 23<br>6:00 AM<br><a href="#">Prince George's County Point in Time Survey</a><br>8:00 PM<br><a href="#">Work Session - ULI-TAP Report</a>   | 24<br>7:00 PM<br><a href="#">Forest Preserve Advisory Board</a>   | 25<br>5:30 PM<br><a href="#">GAFC: Youth Advisory Committee</a><br>6:30 PM<br><a href="#">Employee Relations Board</a> | 26<br>9:00 AM<br><a href="#">Electronics, Styrofoam and Paint Recycling</a>  |
| 27<br>3:00 PM<br><a href="#">GAFC: Russett Swim Team Practice</a><br>4:00 PM<br><a href="#">Furlough Potluck &amp; Fellowship</a> | 28<br>9:30 AM<br><a href="#">NOFA Accreditation Course in Organic Land Care</a><br>7:20 PM<br><a href="#">Interview Advisory Board</a><br>8:00 PM<br><a href="#">Regular Meeting</a>                           | 29<br>9:30 AM<br><a href="#">NOFA Accreditation Course in Organic Land Care</a><br>8:00 AM<br><a href="#">Annual General Assembly Blood Drive</a><br>3:30 PM<br><a href="#">Senior Citizens Advisory Committee</a><br>7:30 PM<br><a href="#">Green ACES Meeting</a> | 30<br>9:30 AM<br><a href="#">NOFA Accreditation Course in Organic Land Care</a><br>7:30 PM<br><a href="#">Four Cities (College Park)</a><br>7:30 PM<br><a href="#">Greenbelt Advisory Planning Board</a> | 31<br>9:30 AM<br><a href="#">NOFA Accreditation Course in Organic Land Care</a><br>6:00 PM<br><a href="#">WMATA Public Hearing</a>  | 1  | 2  |

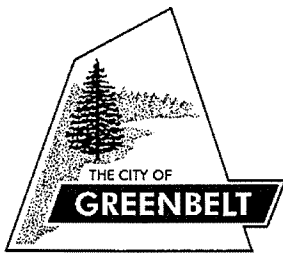
**CALENDAR**

< PREVIOUS MONTH

**FEBRUARY 2019**

NEXT MONTH >

| SUNDAY  | MONDAY   | TUESDAY   | WEDNESDAY   | THURSDAY   | FRIDAY | SATURDAY   |
|---|--|---|---|--|--------|--|
| 27  | 28   | 29  | 30  | 31   | 1      | 2<br>10:00 AM<br><u>Martin Luther King Jr. National Day of Service Volunteer Event</u> |
| 3<br>1:00 PM<br><u>Community Art Drop-In</u>  | 4<br>8:00 PM<br><u>Work Session - Beltway Plaza Redevelopment Proposal, (MB)</u> | 5<br>4:00 PM<br><u>Springhill Lake Elementary Fundraiser</u><br><br>7:00 PM<br><u>Public Safety Advisory Committee Meeting</u><br><br>7:00 PM<br><u>Arts Advisory Board</u> | 6<br>8:00 PM<br><u>Work Session - Combined Properties/Greenway Center (stakeholder), (CC)</u>   | 7  | 8      | 9  |
| 10<br>3:00 PM<br><u>GAFC: Russett Swim Team Practice</u>  | 11<br>8:00 PM<br><u>Regular Meeting</u>  | 12  | 13<br>8:00 PM<br><u>Work Session - TBD, (CC)</u>  | 14   | 15     | 16   |
| 17  | 18<br><u>No Meeting - President's Day</u>  | 19  | 20<br>7:30 PM<br><u>Advisory Planning Board Meeting</u><br><br>8:00 PM<br><u>Work Session - Development Proposal for Senior Housing Development at Holy Cross Lutheran Church on Greenbelt Road, (CC)</u> | 21   | 22     | 23   |
| 24<br>1:00 PM<br><u>Celebrate Black History Month</u><br><br>3:00 PM<br><u>GAFC: Russett Swim Team Practice</u> | 25<br>8:00 PM<br><u>Regular Meeting, (MB)</u>                                    | 26<br>3:30 PM<br><u>Senior Citizens Advisory Committee</u><br><br>7:00 PM<br><u>Advisory Committee on Education Meeting</u><br><br>7:30 PM<br><u>Green ACES Meeting</u>     | 27<br>7:30 AM<br><u>Mid-Winter Business Coffee</u><br><br>6:00 PM<br><u>Mid-Session Legislative Dinner, (Annapolis)</u>   | 28<br>7:00 PM<br><u>Forest Preserve Advisory Board Meeting</u> | 1      | 2  |



## City Manager's Report Week Ending January 25, 2019

1. Attached please find Equal Opportunity Reports prepared by the Human Resources Department. The annual reports outline workforce demographics by department and citywide. Thank you to Ms. Mary Johnson, Human Resources Director for preparing the reports.
2. In follow-up to Council request, a letter stating the City's commitment letter to Green Ridge House Apartment residents during the Federal Government shutdown was delivered this week. The letter addressed not only continued subsidized housing and the placement of a caseworker at the facility. The City will continue to monitor the finalization of the City's housing affordable housing designation for senior citizens. The current designation agreement will expire in March 2020 and according to City Treasurer Jeff Williams is under Federal review.
3. Attached please find a copy of the PowerPoint presented by the Urban Land Institute Technical Assistance Panel on recommendations to improve MD 193 (Greenbelt Road). Thank you to the volunteers from throughout the region who took time to study and make recommendations to the governments of Greenbelt, College Park, Berwyn Heights. Attached is a draft agenda for consideration by the municipalities at the Four Cities meeting.
4. Please advise on the potential appointments to the Census Complete Count Committee.
5. Please let Ms. Shaniya Lashley-Mullen or Clerk Bonita Anderson know if you want to attend the County Chamber of Commerce's State of the Chamber event on February 20<sup>th</sup> from 8:30am to 10am. A flyer is attached.
6. In follow-up to a question from the Mayor regarding a voluntary census survey on boundaries and annexation, Ms. Hruby's advises that the City participates in the survey annually. As material has been updated and posted to the Census site.
7. Attached is information about a residents request to install an electric vehicle charging station on Ridge Road.
8. Also attached is information on County Executive Alsobrooks' Municipal Liaison, Ola Hill.
9. Staff has confirmed that the State Comptroller will speak at the February Business Coffee. The Business Coffee is now posted on Eventbrite for online registration. Eventbrite may expand the pool of individuals reached by connecting to individuals searching the internet for similar networking activities and allowing them to register to attend.
10. Participated in a conference call with Assistant City Manager Moran and City Treasurer Williams regarding the Tax Increment Financing Project. Primarily for confirmation of mechanics and process. Bond Counsel and the City's Financial Advisor on the project will present on Monday evening to brief Council

11. Affirmed the impounded of an animal due to alleged neglect. The matter is under continued investigation.
12. In follow-up to Council discussion following Wednesday's work session, effort will be made to address Council's request to advertise opportunity to donate to the emergency relief fund. According to the city's volunteer intake worker with the emergency relief fund, to date no furloughed federal employees or federal contractors have requested assistance from the emergency relief fund. The calls for assistance have been mostly from Uber drivers (no fed employees to pick up) and retail workers (federal employees are not shopping). Please help remind residents of the availability of limited free dog and cat food at the animal shelter for pet owners needing support.
13. Attended City Council Work Sessions on Urban Land Institute's Technical Assistance Panel presentation on MD193 (Greenbelt Road) improvements (bicycle, pedestrian, redevelopment and open space planning).
14. Assistant City Manager
  - a. Reviewed State Legislation.
  - b. Worked on finalizing CDBG Agreement documents.
15. City Treasurer
  - a. Completed FY 2109 & FY 2020 budget review with Recreation Assistant Directors.
  - b. Completed FY 2109 & FY 2020 budget review with Public Works on Monday.
  - c. Received "Assessments by Use Code" report from the County. Revenue projections for FY 2020 are underway.
  - d. Attended the winter meeting of the Maryland Government Finance Officers Association in Baltimore.
16. Information Technology
  - a. Continued working with vendors on Finance printing issues
  - b. Worked on FY 2020 budget.
  - c. Attended I-Net Executive Committee Meeting in College Park.

cc: Department Heads  
David Moran, Assistant City Manager  
Mary Johnson, Human Resources Officer  
Bonita Anderson, City Clerk

# MEMO

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To: Nicole Ard, City Manager

From: Mary Johnson, Human Resources

Date: January 10, 2019

Re: Ten Year – Turnover Rates

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The turnover rates for the last ten years are as follows. These figures include resignations, terminations and dismissals. They do not include retirements.

|      |      |               |                |
|------|------|---------------|----------------|
| 2008 | 7.2% | 181 employees | 13 Separations |
| 2009 | 4.4% | 182 employees | 8 Separations  |
| 2010 | 3.3% | 179 employees | 6 Separations  |
| 2011 | 5.1% | 174 employees | 9 Separations  |
| 2012 | 3.4% | 175 employees | 6 Separations  |
| 2013 | 6.4% | 170 employees | 11 Separations |
| 2014 | 4.6% | 173 employees | 8 Separations  |
| 2015 | 4.1% | 170 employees | 7 Separations  |
| 2016 | 6%   | 170 employees | 11 Separations |
| 2017 | 10%  | 167 employees | 17 Separations |
| 2018 | 5%   | 178 employees | 9 Separations  |

EEO DATA AS OF  
DECEMBER 31, 2018

**Officials and Administrators**

|              |   |
|--------------|---|
| White Male   | 7 |
| White Female | 3 |
| Black Female | 2 |
| Asian Male   | 1 |

**Professionals**

|                 |    |
|-----------------|----|
| White Male      | 2  |
| White Female    | 11 |
| Black Male      | 3  |
| Black Female    | 8  |
| Hispanic Male   | 1  |
| Hispanic Female | 3  |

**Paraprofessional**

|              |   |
|--------------|---|
| White Male   | 5 |
| White Female | 5 |
| Black Male   | 2 |
| Black Female | 3 |

**Protective Service**

|                 |    |
|-----------------|----|
| White Male      | 28 |
| White Female    | 4  |
| Black Male      | 10 |
| Black Female    | 2  |
| Hispanic Male   | 2  |
| Hispanic Female | 3  |
| Asian Male      | 1  |
| Other Male      | 1  |

**Administrative Support**

|                 |    |
|-----------------|----|
| White Male      | 1  |
| White Female    | 14 |
| Black Female    | 5  |
| Hispanic Female | 3  |
| Asian Female    | 2  |

**Skilled Craftsmen**

|            |   |
|------------|---|
| White Male | 5 |
| Black Male | 4 |
| Asian Male | 1 |

**Service - Maintenance**

|               |    |
|---------------|----|
| White Male    | 18 |
| White Female  | 1  |
| Black Male    | 9  |
| Black Female  | 2  |
| Hispanic Male | 6  |

Officials and Administrators – Occupations in which employees set broad policies, exercise overall responsibility for execution of these policies, or direct individual departments or special phases of the agency's operations, or provides specialized consultation. Includes: directors, assistant directors and city clerk.

Professionals – Occupations which require specialized and theoretical knowledge which is usually acquired through college training or through work experience and other training which provides comparable knowledge. Includes but not limited to: social workers, systems analyst, network engineers, recreation supervisors, public information professionals, planners and accountants.

Paraprofessional – Occupations in which workers perform some of the duties of a professional or technician in a supportive role, which usually require less formal training and/or experience normally required for professional status. Includes but not limited to: child support workers, recreation assistants and kindred workers.

Protective Service – Occupations in which workers are entrusted with public safety. Includes police and kindred workers.

Administrative Support – Occupations in which workers are responsible for internal and external communication, recording and retrieval of data and/or information and other paperwork required in an office. Includes: dispatchers, administrative assistants, administrative coordinators and kindred workers.

Skilled Craft Workers – Occupations in which workers perform jobs which require special manual skill and a thorough and comprehensive knowledge of the process involved in the work which is acquired through on-the-job training and experience or through apprenticeship or other formal training programs. Includes: mechanics, electricians, carpenters and kindred workers.

Service Maintenance – Occupations in which workers perform duties which result in or contribute to the comfort, convenience, hygiene or safety of the general public or which contribute to the upkeep and care of buildings, facilities or grounds of public property. Workers in this group may operate machinery. Includes: truck drivers, bus drivers, laborers, custodial employees, gardeners and grounds keepers, refuse collectors, park rangers and kindred workers.

**New Hires (2018) (18 Total)**

**City Manager's Office**

Black Female 1

**CARES**

Black Female 1

White Female 1

Hispanic Female 1

**Public Works**

Black Male 1

White Male 3

Hispanic Male 1

**Recreation**

White Female 1

Black Female 1

**Planning**

White Female 1

Black Female 1

Hispanic Male 1

**Police**

White Male 2

White Female 1

Black Male 1

**Breakdown by Race and Sex**

White Males (5) 28%

White Females (4) 22%

Black Males (2) 11%

Black Females (4) 22%

Hispanic Female (1) 6%

Hispanic Male (2) 11%



**Separated Employees 2018 (11 Total)**

|                                  |   |              |
|----------------------------------|---|--------------|
| Public Works                     | 1 | White Male   |
| Cares                            | 1 | Black Female |
|                                  | 1 | White Male   |
| Planning & Community Development | 1 | White Female |
| Recreation                       | 1 | White Male   |
|                                  | 1 | White Female |
| Police                           | 3 | White Males  |
|                                  | 1 | Black Male   |
|                                  | 1 | Asian Male   |

**Total Number of Separated Employees for 2018**

|   |               |           |
|---|---------------|-----------|
| 6 | White Males   | 55%       |
| 2 | White Females | 18%       |
| 1 | Black Males   | 9%        |
| 1 | Black Females | 9%        |
| 1 | Asian Male    | <u>9%</u> |
|   |               | 100%      |

**Reasons for Separations:**

|   |          |
|---|----------|
| 2 | Retired  |
| 9 | Resigned |



**2018 EEO/Affirmative Action Report (178 Employees)**

|                 | Public Works | Police Dept. | Recreation | Planning & Comm. Develop. | Cares | Admin. | Finance Human Resources/IT | TOTAL | Percentage |
|-----------------|--------------|--------------|------------|---------------------------|-------|--------|----------------------------|-------|------------|
| WM              | 25           | 32           | 4          | 0                         | 0     | 1      | 4                          | 66    | 34%        |
| WF              | 4            | 7            | 13         | 2                         | 6     | 2      | 4                          | 38    | 19%        |
| BM              | 13           | 10           | 3          | 1                         | 0     | 0      | 1                          | 28    | 14%        |
| BF              | 2            | 6            | 1          | 3                         | 5     | 4      | 1                          | 22    | 11%        |
| HM              | 6            | 2            | 0          | 1                         | 0     | 0      | 0                          | 9     | 5%         |
| HF              | 1            | 4            | 0          | 1                         | 1     | 1      | 1                          | 9     | 5%         |
| AM              | 2            | 1            | 0          | 0                         | 0     | 0      | 0                          | 3     | 2%         |
| AF              | 0            | 1            | 0          | 0                         | 0     | 0      | 1                          | 2     | 1%         |
| OM              |              | 1            |            |                           |       |        |                            | 1     | .005%      |
| VACANCIES       | 1            | 12           | 0          | 0                         | 2     | 1      | 1                          | 17    | 9%         |
| TOTAL EMPLOYEES | 53           | 64           | 21         | 8                         | 12    | 8      | 12                         | 195   | 100%       |
| TERMINATIONS    | 1            | 4            | 1          | 1                         | 2     | 0      | 0                          | 9     | 5%         |
| RETIRED         | 0            | 1            | 1          | 0                         | 0     | 0      | 0                          | 2     | 1%         |

## Anne Marie Belton

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**From:** Nicole Ard  
**Sent:** Friday, January 25, 2019 12:28 PM  
**To:** 'ssomers@collegeparkmd.gov'; Maria Broadbent; Terri Hruby; tschum@collegeparkmd.gov; Charise Liggins; Anne Marie Belton; Bonita Anderson; Peter Campanides; Christopher Bishop (CBishop@sha.state.md.us)  
**Cc:** Anne Marie Belton; David Moran; Jim Sterling; Bonita Anderson  
**Subject:** FW: Requested Studies  
**Attachments:** Scotts Run Presentation.pdf; Draft Agenda January 30 Four Cities meeting in College Park; Re: Requested Studies

All,

Attached please find material referenced during the ULI-TAP's Wednesday evening presentation for MD193. This includes material referenced during the January 23<sup>rd</sup> work session regarding the land use portion of the presentation. Also attached is a transmittal from ULI DC with links to ULI sustainability reports that were also referenced.

I have not yet received Josh Olsen's presentation slides. I will forward them if I receive them.

The draft Four Cities meeting agenda for Wednesday evening in College Park is also attached. The draft agenda includes the ULI-TAP MD193 discussion as well as a SHA presentation on another project in College Park. Please note that College Park is hosting the Four Cities Meeting in College Park.

Thank you,  
Nicole

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**From:** Merrill St Leger Demian [<mailto:Merrill.StLegerDemian@smithgroup.com>]  
**Sent:** Thursday, January 24, 2019 4:41 PM  
**To:** Nicole Ard  
**Cc:** Lisa Rother; Josh Olsen ([jolsen@monumentrealty.com](mailto:jolsen@monumentrealty.com)); nKosi Yearwood ([nkosiy@hotmail.com](mailto:nkosiy@hotmail.com))  
**Subject:** Requested Studies

Hi Nicole,

Thank you again for the opportunity to present the recommendations of the ULI Technical Assistance Panel on Greenbelt Road. In response to the request of the gentleman from the Town of Berwyn Heights at last night's presentation, the links below and the attached PDF represent three examples of urban design and planning projects/studies my firm has done that focus on sustainable design:

- [Eisenhower West Small Area Plan](#) - This plan for an underutilized area in the City of Alexandria included urban design and planning, architectural density and massing studies, mobility and connectivity planning, market economics and feasibility analyses, a community engagement process including interactive public meetings and online engagement, and strategies for site and building sustainability including stormwater, energy, and water conservation, and a roadmap/action plan for phased implementation with specific steps, estimated costs, and responsible parties.
- [Scotts Run Master Plan](#) (attached) - This Master Plan guides the redevelopment of an aging 40-acre office park in Tyson's Virginia adjacent to the McLean Metro station into a sustainable community with walkable streets and mixed-use blocks connected to a revitalized stream valley park. The PDF describes some of the sustainability elements, including orienting buildings to maximize energy efficiency and daylight. It also describes site and landscape sustainability strategies in response to the County's requirements to capture the first 1" of rainfall on site. The master plan was designed for maximum development flexibility.

- NRN Dearborn West Downtown Activation Strategy - A plan and development strategy to create a more vibrant, successful, and sustainable downtown with improved mobility and connections, a welcoming and comfortable pedestrian experience, and new mixed-use including housing options for a diverse population of young professionals and empty nesters. The plan also provides strategies for activation of key development sites.

Please let me know if you have any questions about these projects.

Best regards,

Merrill

**MERRILL ST. LEGER**

AICP CUD, LEED AP  
Principal, Urban Design + Planning

---

**SMITHGROUP**

1700 New York Avenue, NW, Suite 100  
Washington, DC 20006

T 202.974.0835  
[merrill.stleger@smithgroup.com](mailto:merrill.stleger@smithgroup.com)

[smithgroup.com](http://smithgroup.com)

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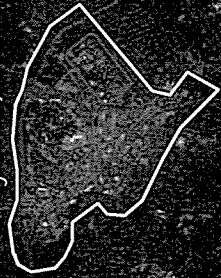
An architectural rendering of a city street scene. The scene is viewed from a low angle, looking down a wide street. On the left, there is a building with a ground-floor cafe or restaurant. Several large, light-colored patio umbrellas are open over outdoor seating areas. People are seen sitting at tables and walking on the sidewalk. In the center, a tall, modern building with a grid-like facade rises above the trees. The street is paved with cobblestones or similar material. On the right, a car is parked on the street, and more people are walking. The overall atmosphere is bright and urban.

# Scotts Run Master Plan

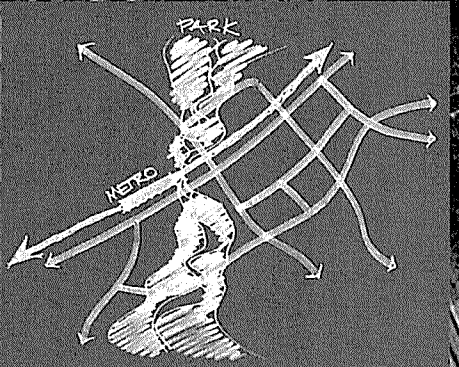
**SMITHGROUP**

# Location

Scott Run  
Master Plan  
Tysons, VA



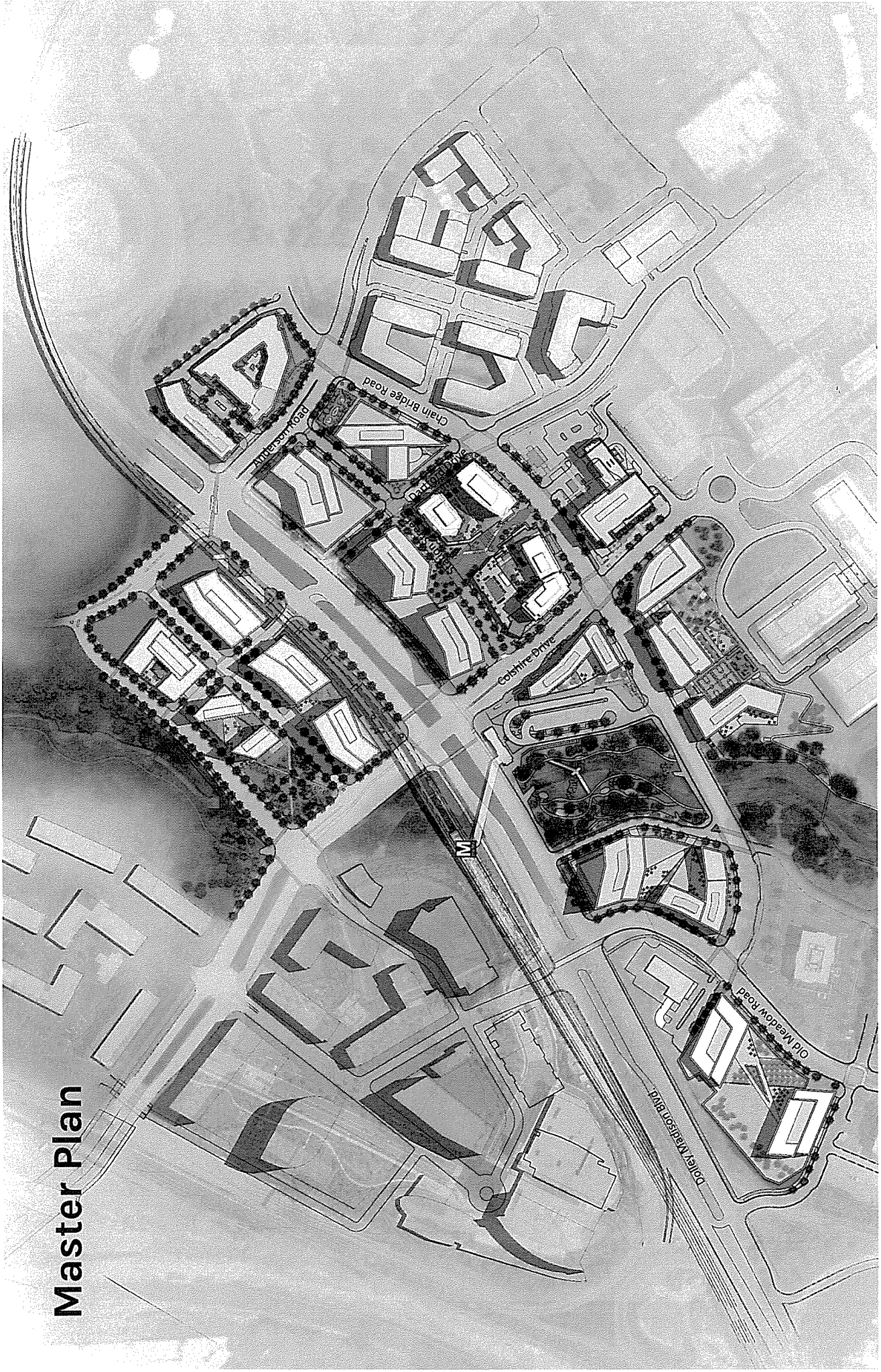
# Existing Conditions



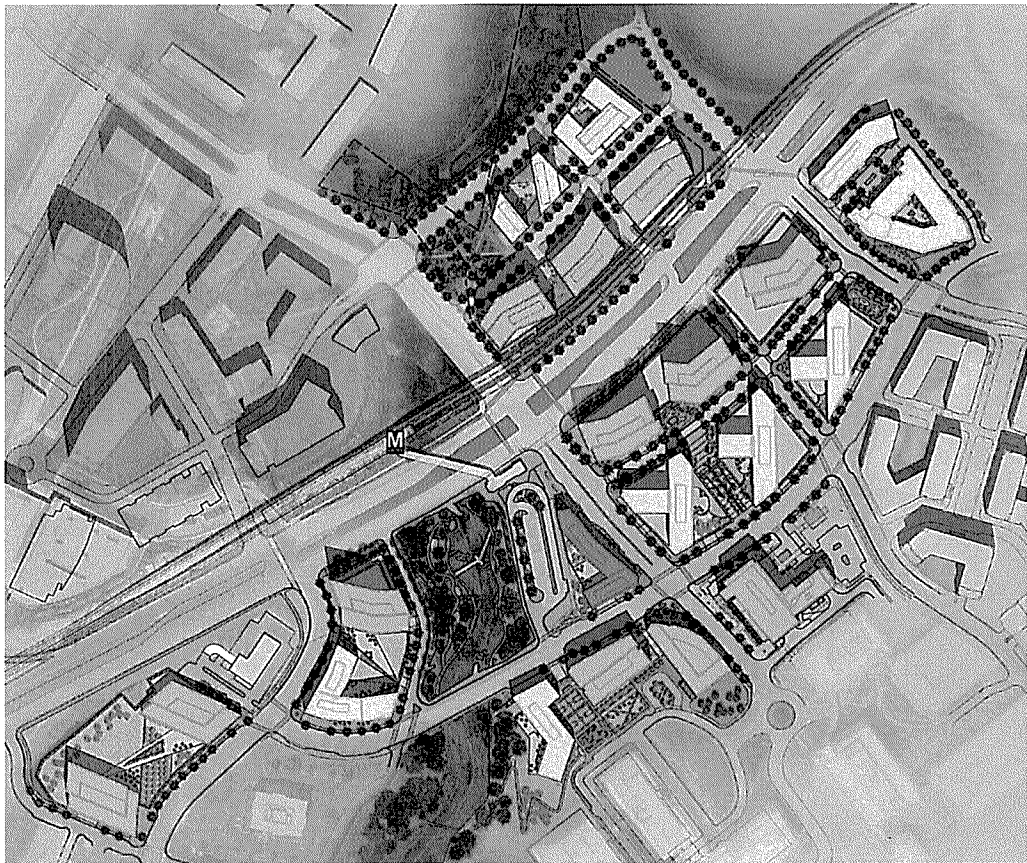
VISION: Transit-oriented, walkable, sustainable, mixed-use development with Scotts Run as the focus and significant amenity



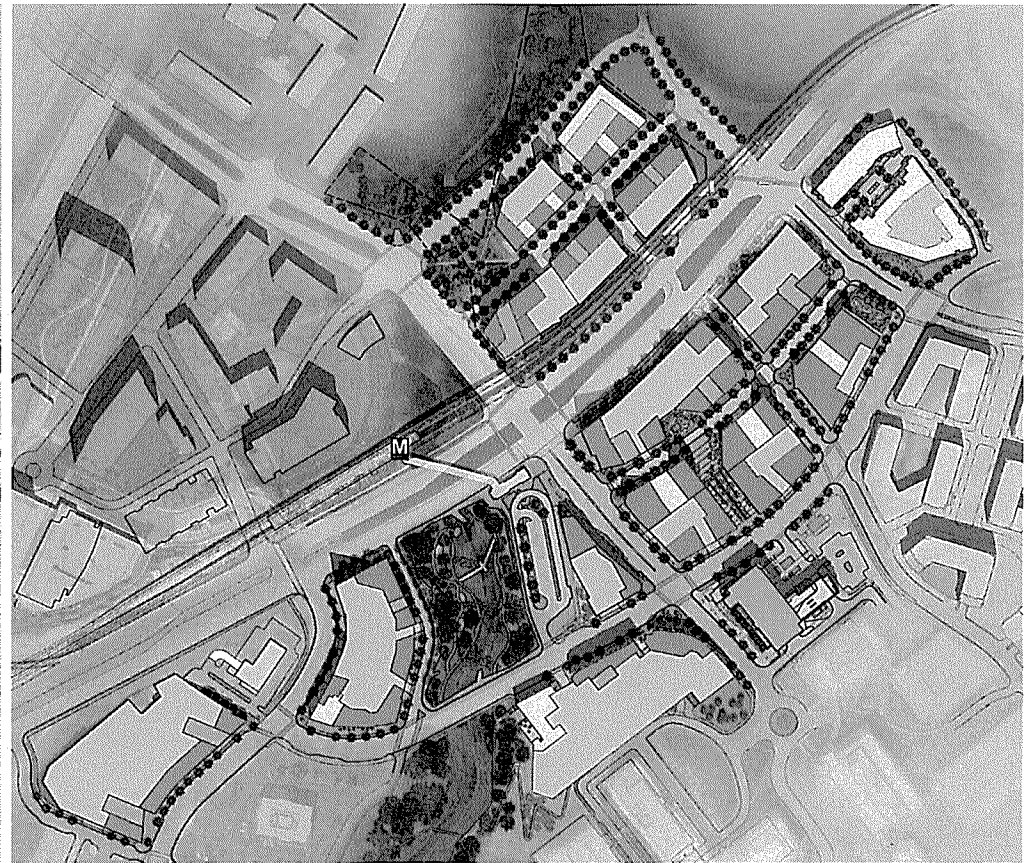
# Master Plan



# Mix of uses for a 24/7 environment



Typical upper floor mix of uses

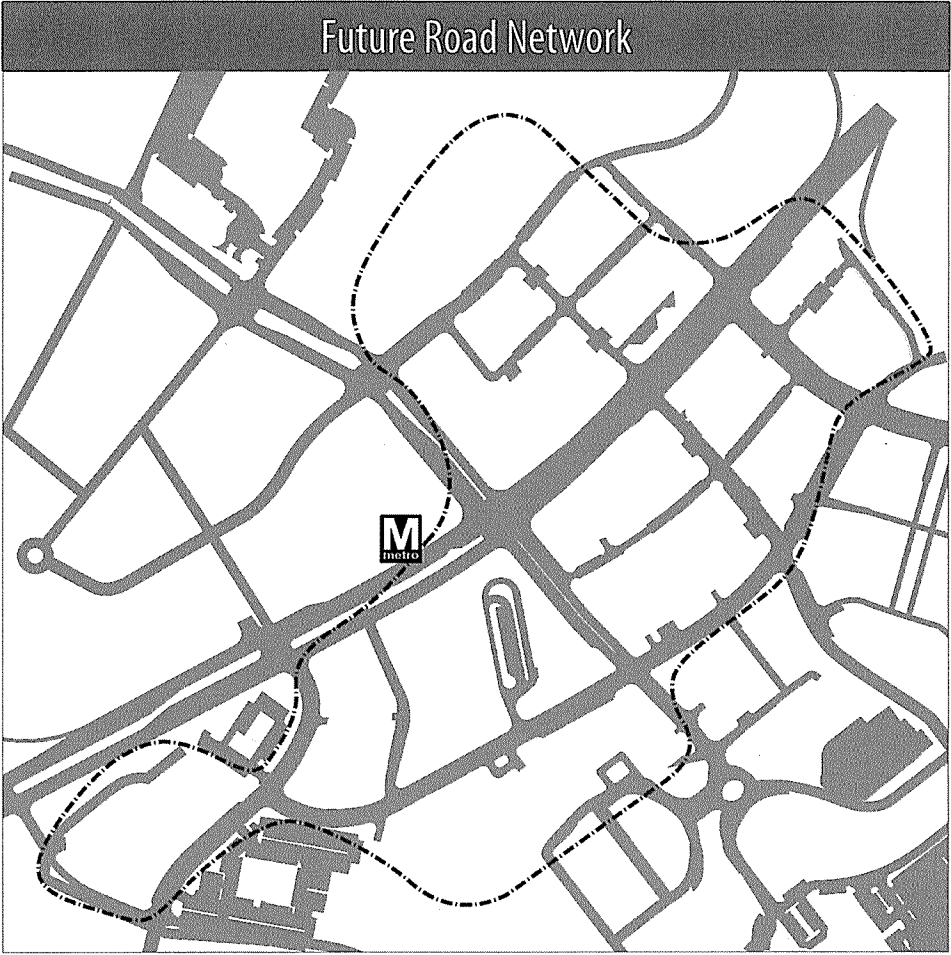
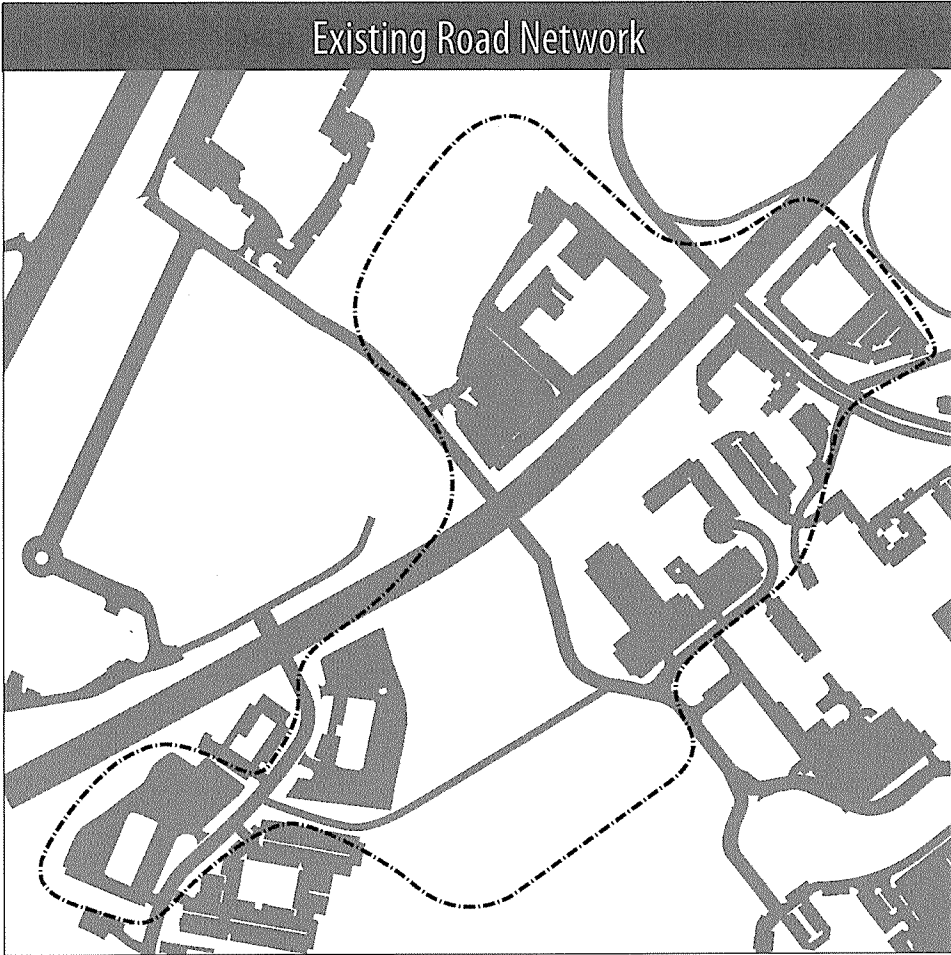


Street level plan with activated uses

-  Residential
-  Office
-  Retail
-  Hotel
-  Parking

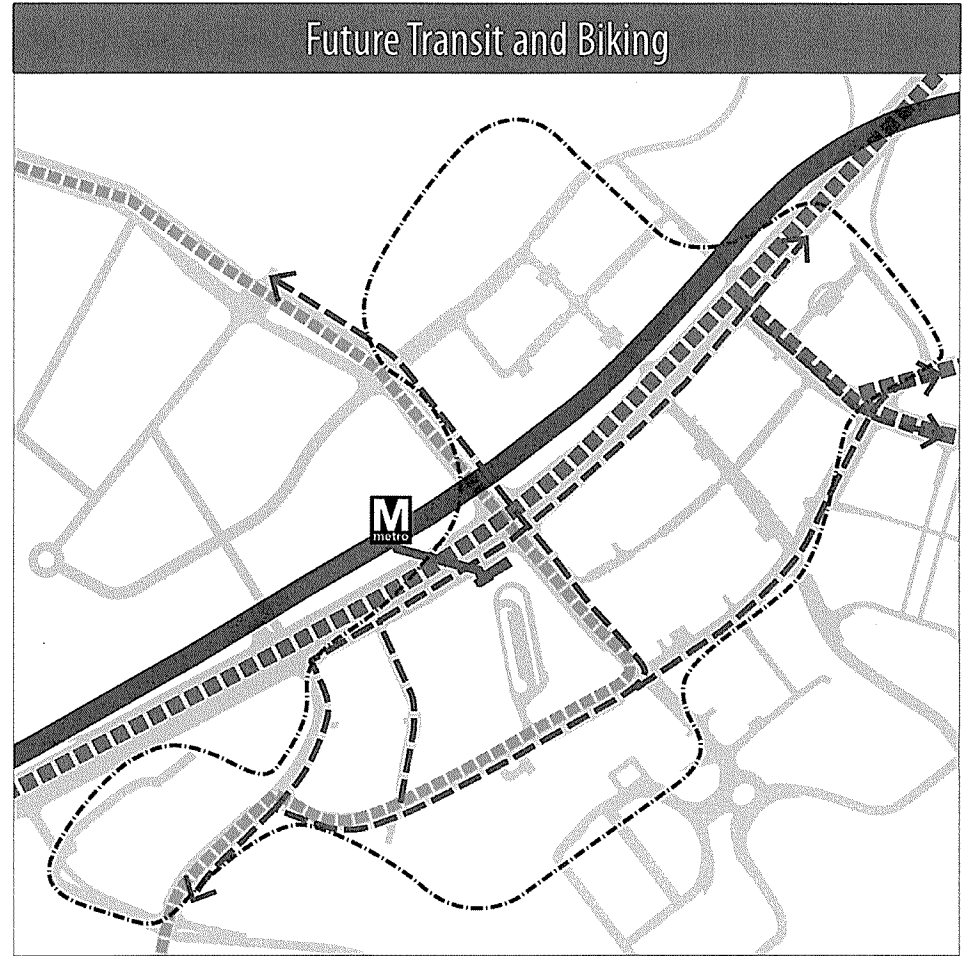
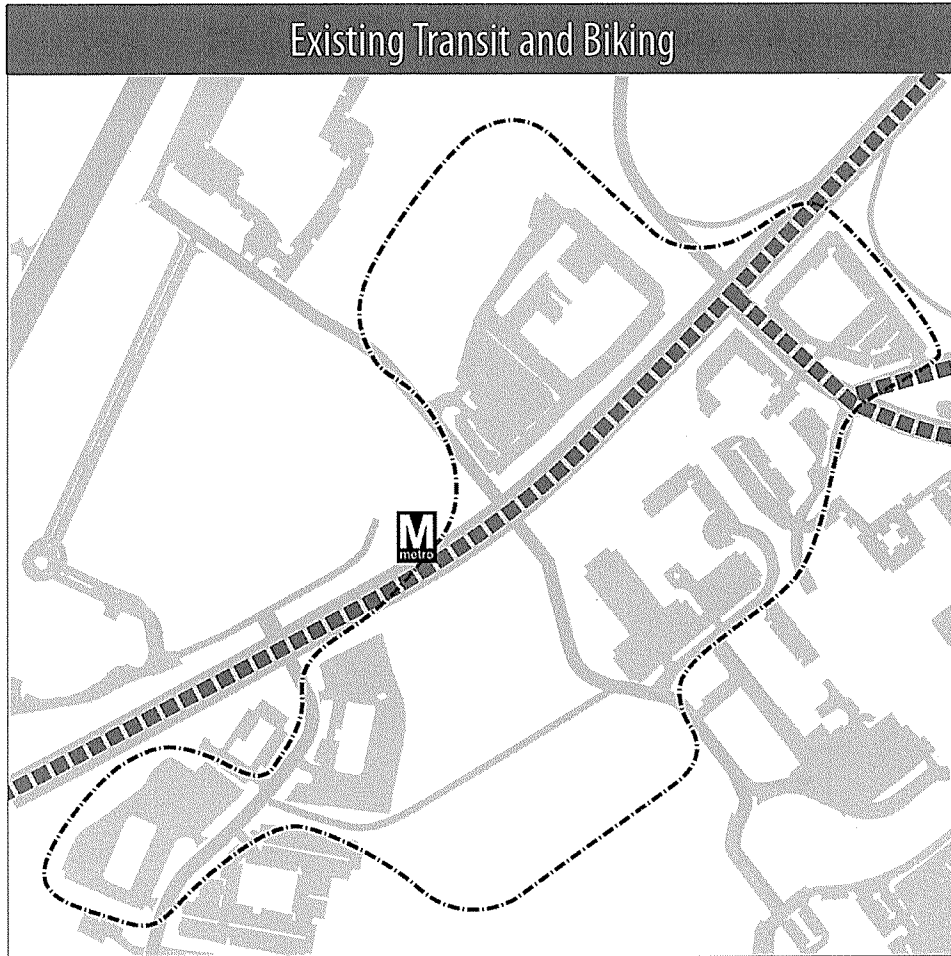
# Road Network

ROADWAYS 



# Transit and Biking

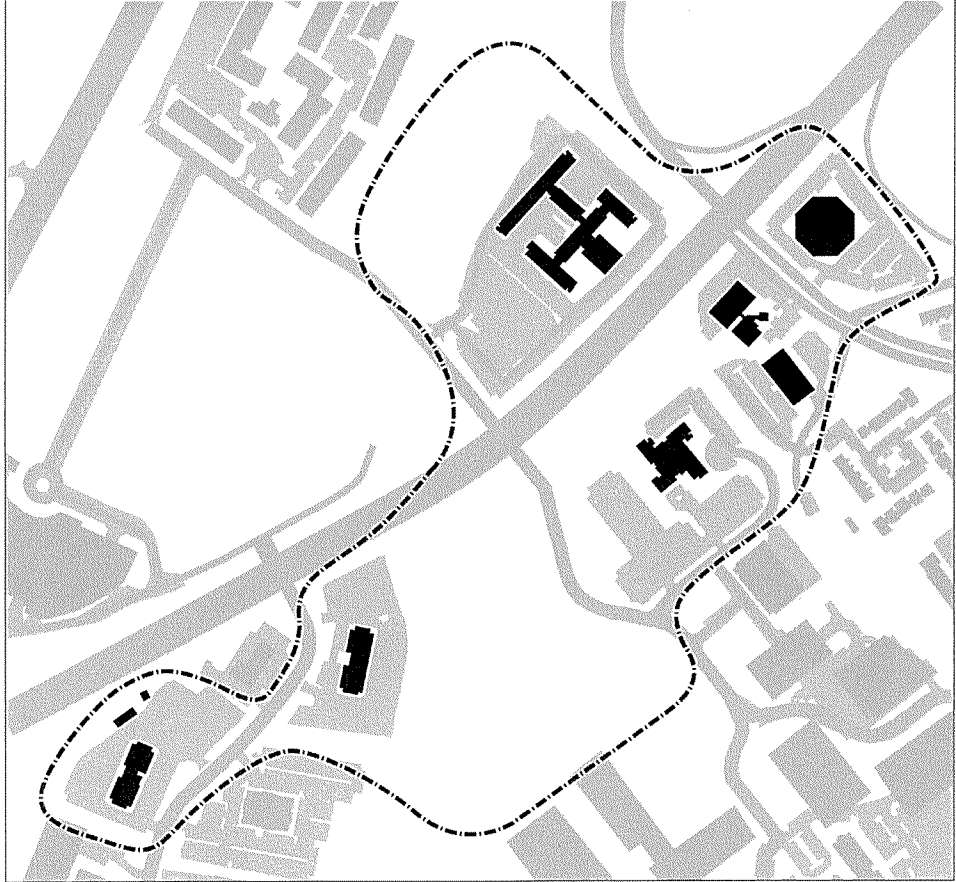
- SILVER LINE METRO
- BUS ROUTES
- CIRCULATOR ROUTES
- BICYCLE LANES



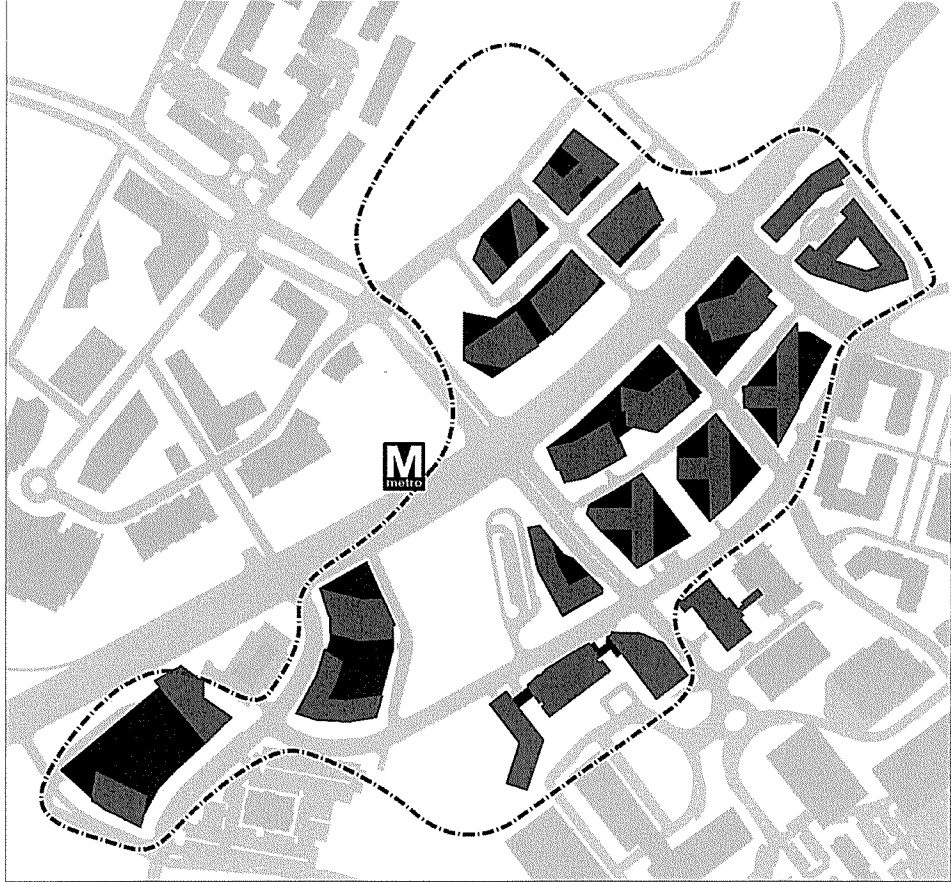
# Built Form

BUILDINGS   
ROADWAYS 

Existing Building Density



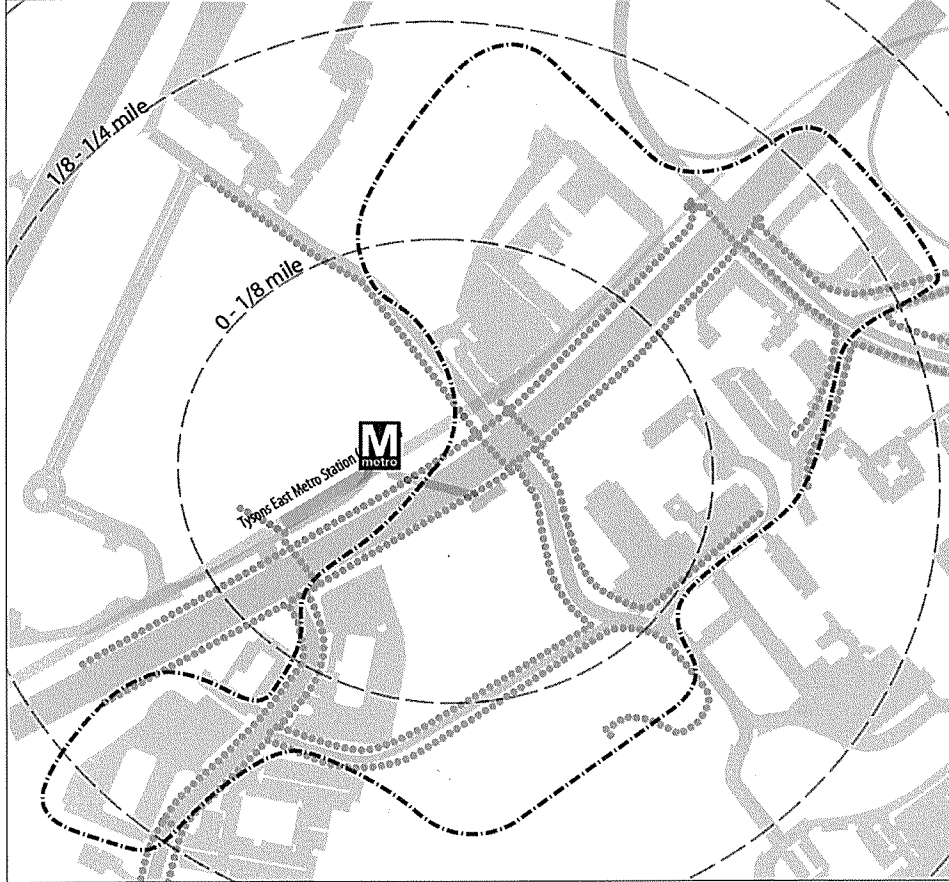
Future Building Density



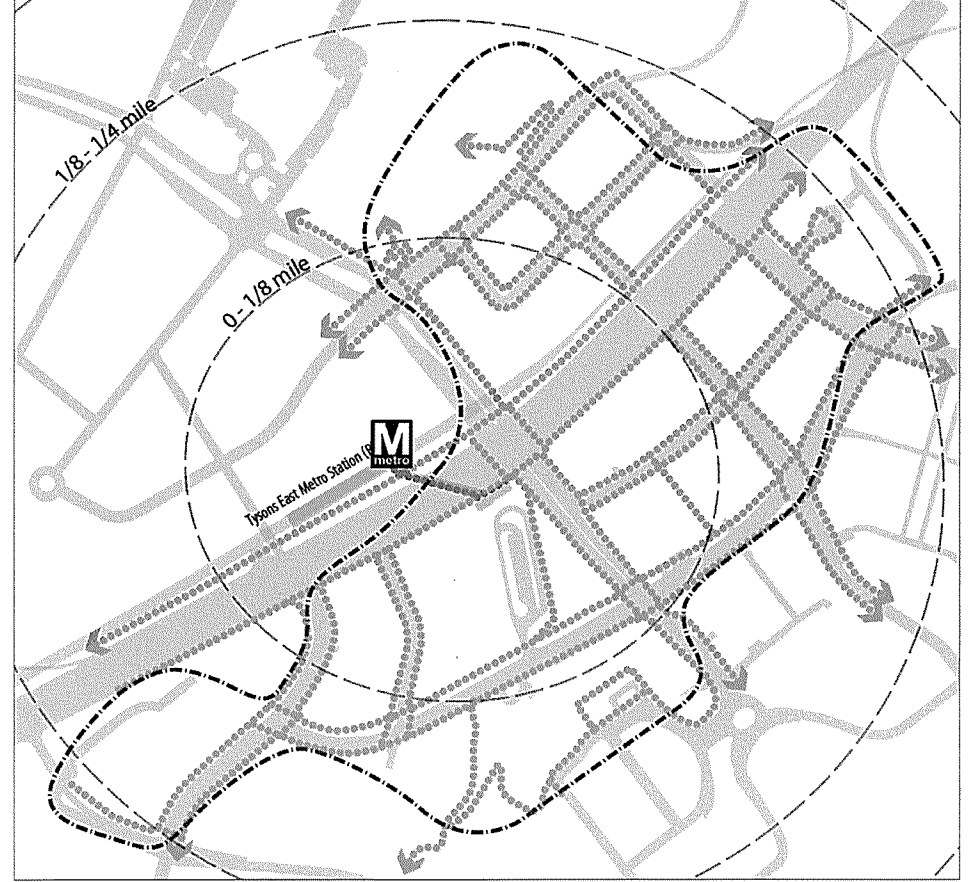
# Pedestrian Circulation

PEDESTRIAN FLOW ●●●●●  
EXISTING ROADWAYS ■■■■■

## Existing Pedestrian Network



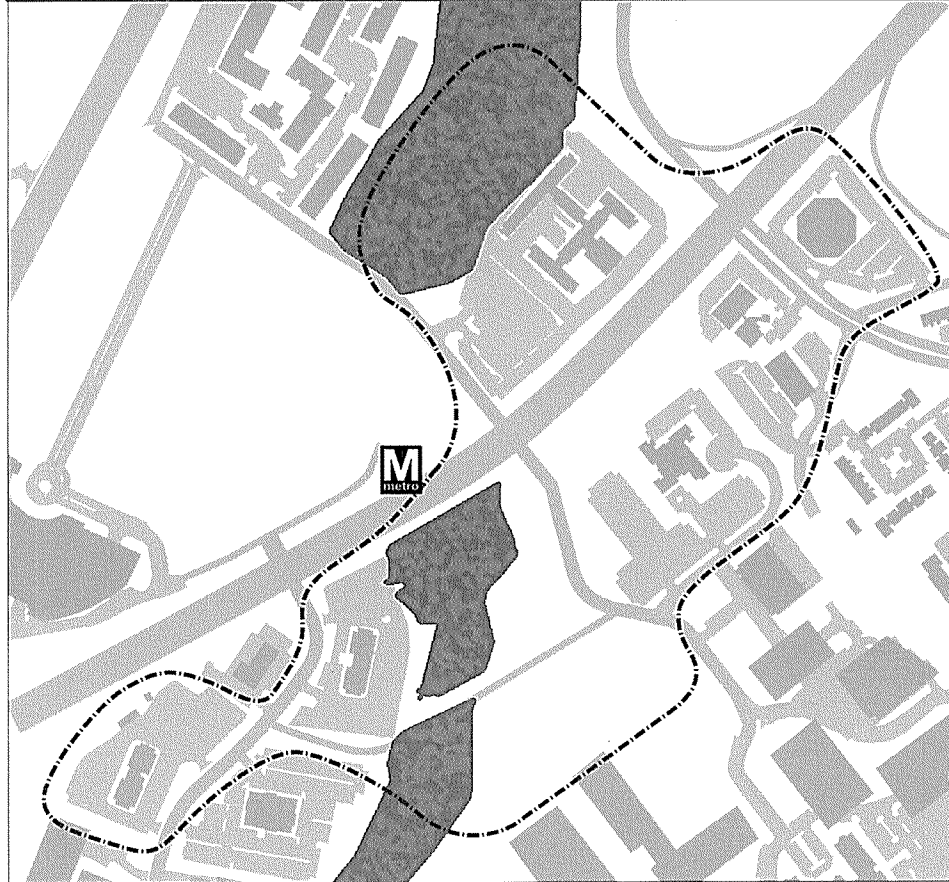
## Future Pedestrian Network



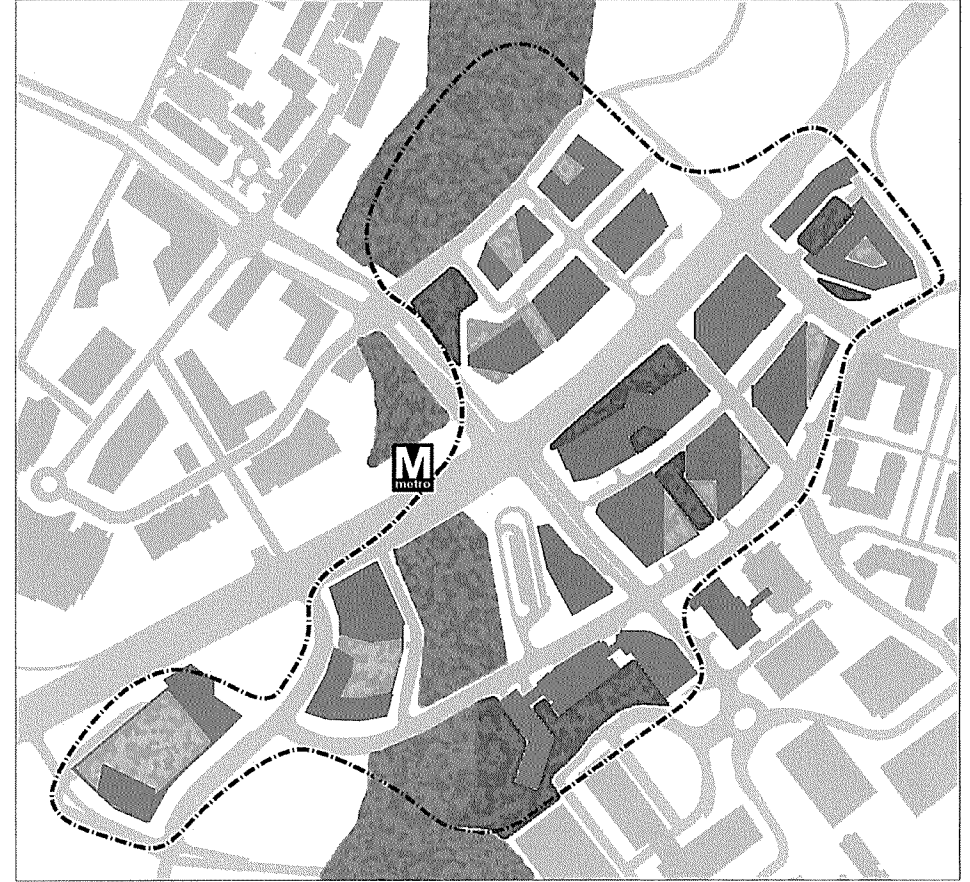
# Parks and Green Space

- RESTORED STREAM VALLEY
- ENHANCED GREEN SPACES
- ACCESSIBLE GREEN ROOFS
- BUILDING FOOTPRINTS
- ROADWAYS

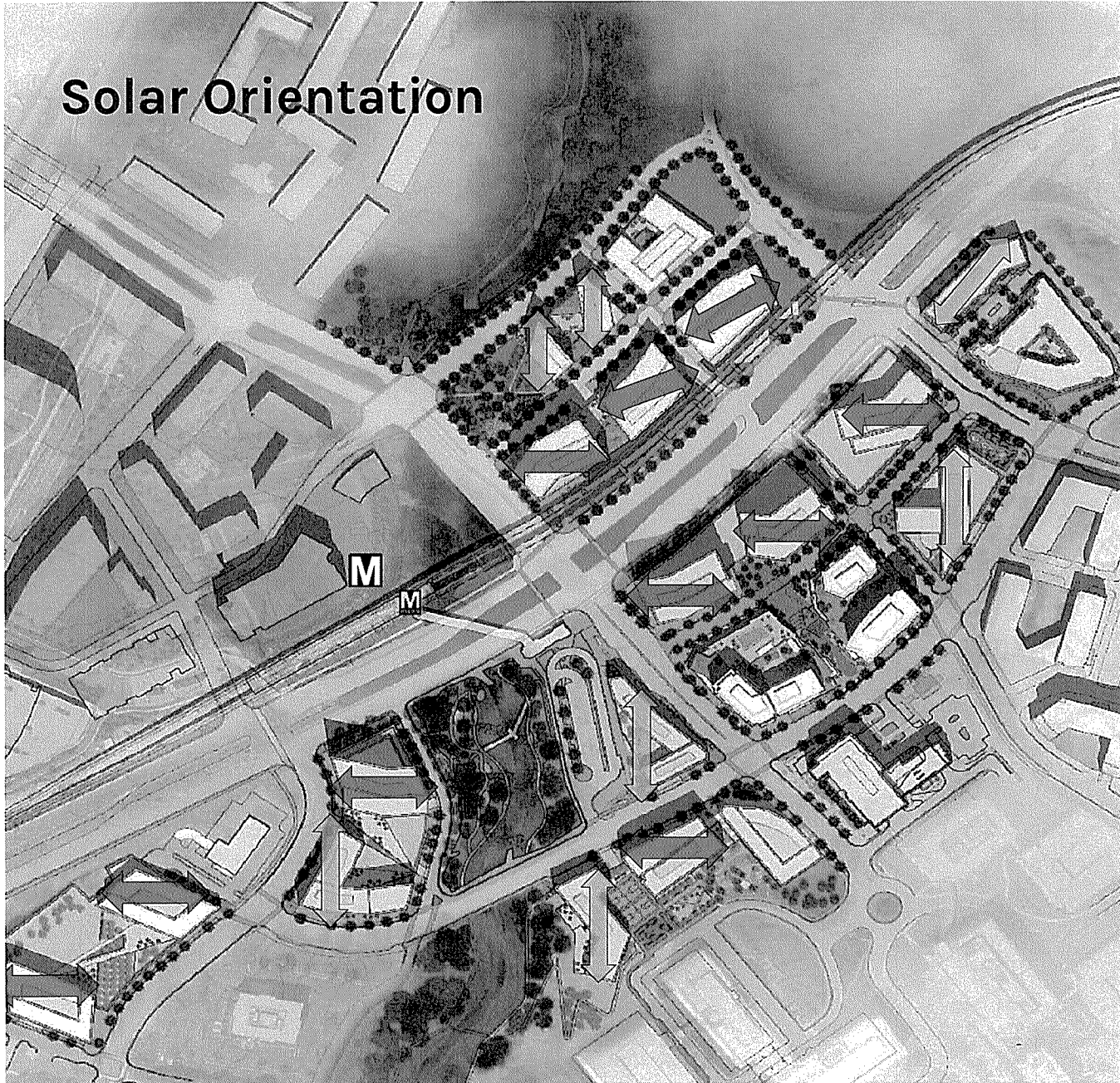
## Existing Parks and Green Space



## Future Parks and Green Space



## Solar Orientation

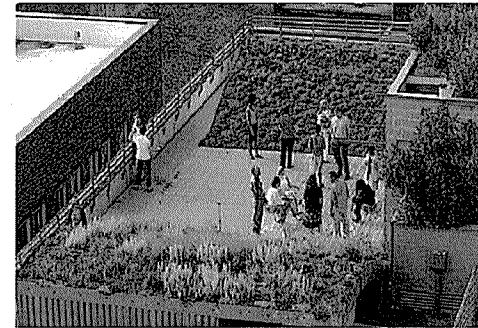
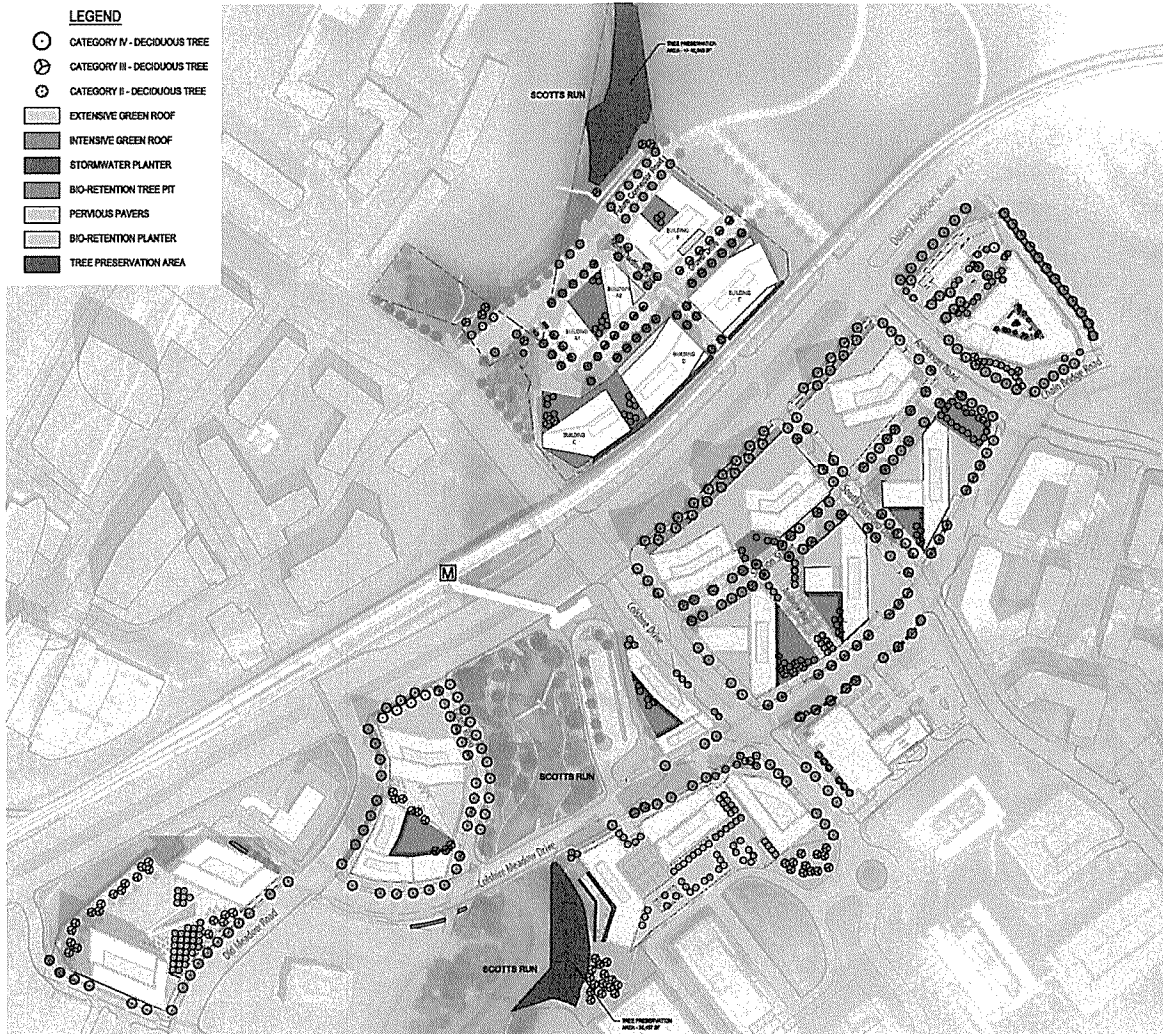


- ↑ • Residential units axis oriented north-south to maximize sunlight
- ← • Office building axes oriented east-west for energy efficiency

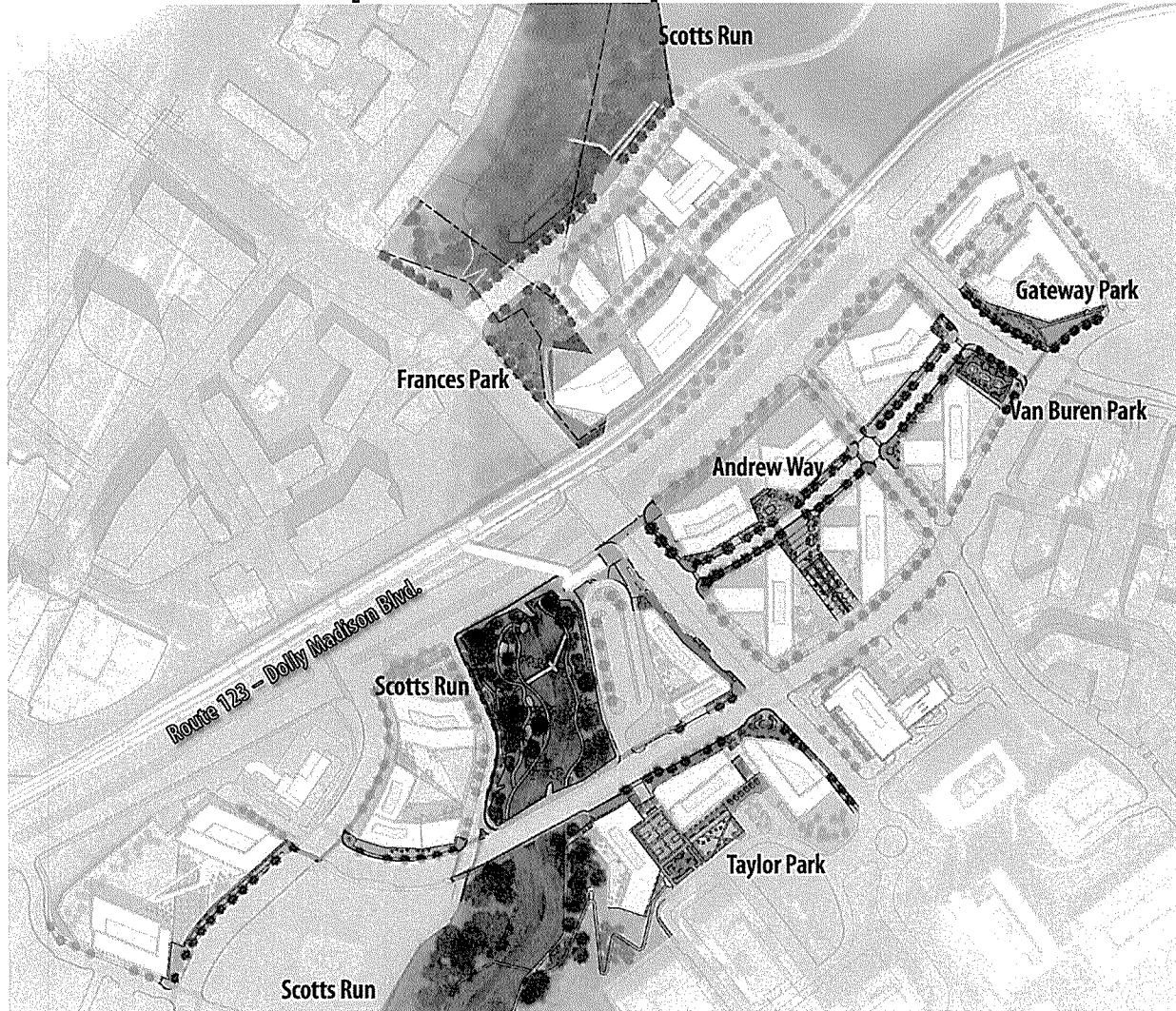


# Integrated Stormwater Management

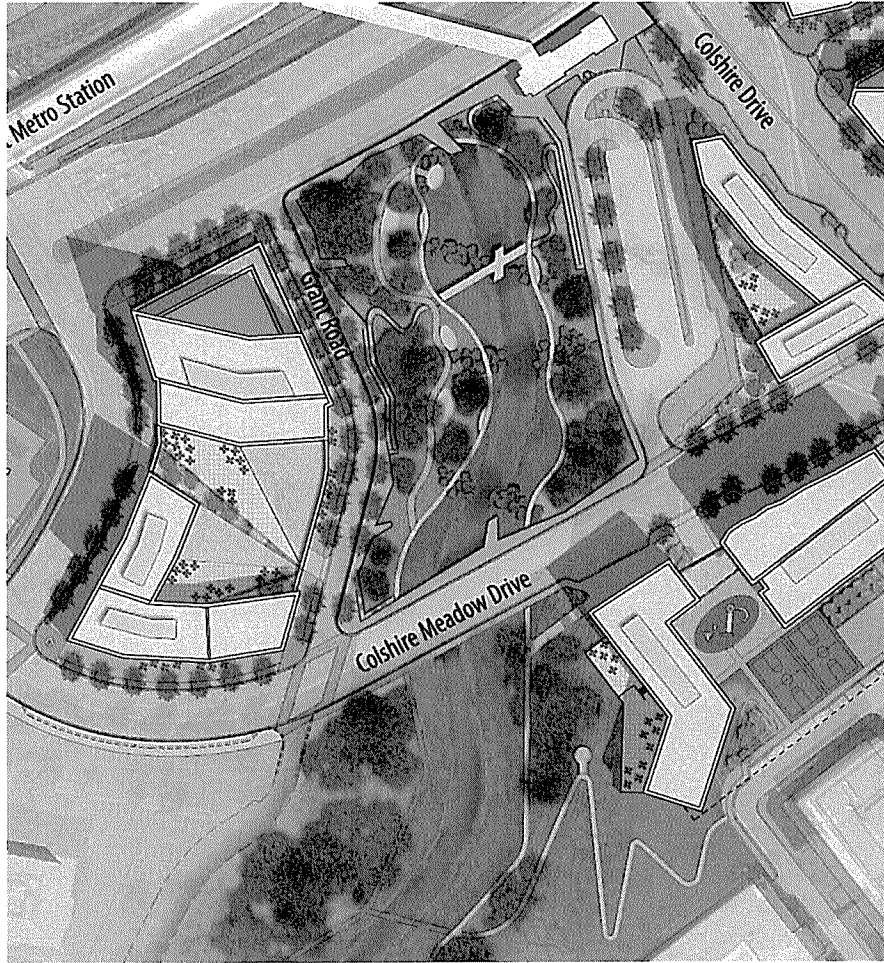
- Capture 1<sup>st</sup> inch of rainfall on site
- Intensive green roofs
- Extensive green roofs
- Stormwater tree pits
- Enhanced tree cover



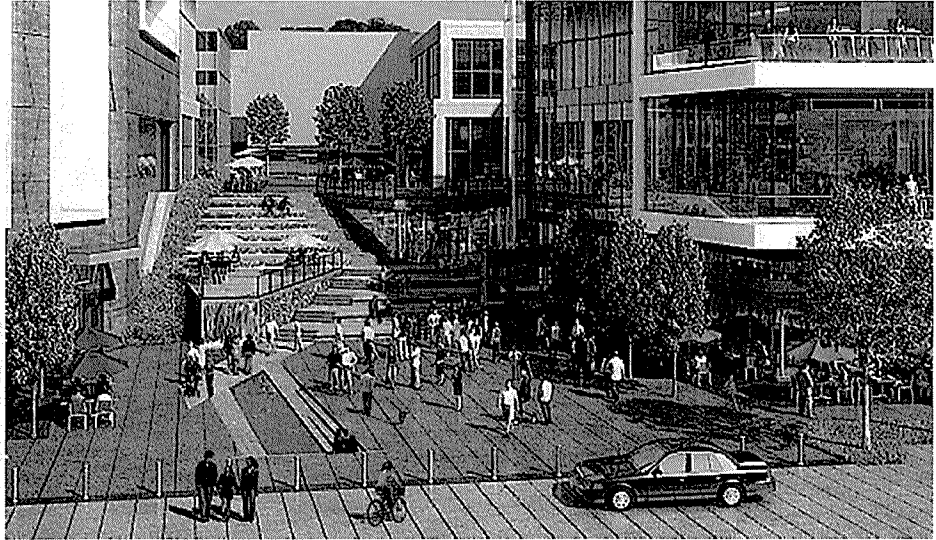
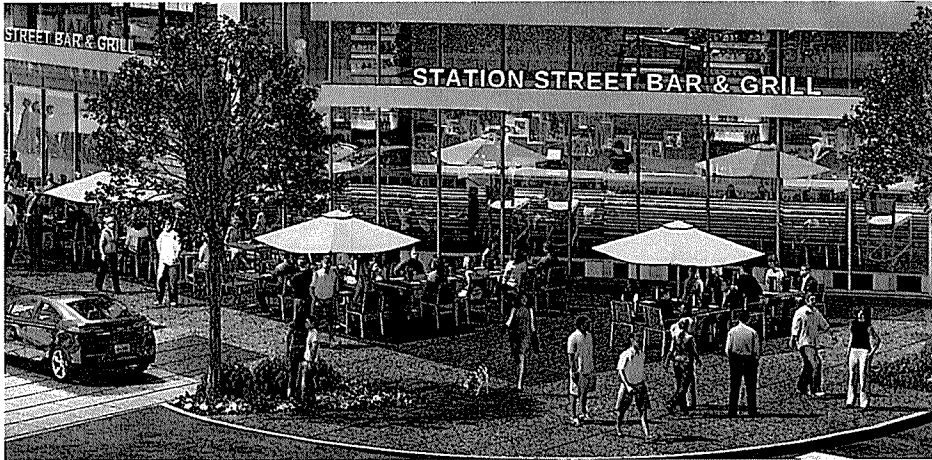
# Network of connected parks and plazas



# Stream Valley Revitalization



# Plaza and Streetscape



# View Along Station Street



# Four Cities Coalition

Wednesday, January 30, 2019

College Park City Hall – 2<sup>nd</sup> Floor Council Chambers  
4500 Knox Road, College Park

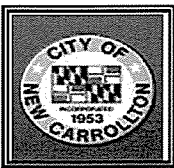
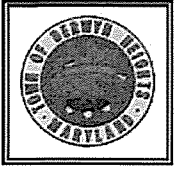
7:30 p.m.

## AGENDA

1. Presentation from SHA on the Traffic Relief Plan (TRP) and the I-495 & I-270 P3 Program – Lisa Choplin, Director, I-495 & I 270 P3 Office
2. Presentation by Rob Landau, on behalf of Compassion & Choices, a nonprofit organization, on a bill that will be introduced in the current MGA session, to “afford competent adults with only 6 months to live an option to end their lives with dignity.”
3. **Berwyn Heights:**
  - Beltway Plaza redevelopment proposal
  - Re-applying for Dept. of Agriculture spay/neuter grant
  - General discussion on how to help federal employees affected by the shut-down
4. **College Park:** (No items)
5. **New Carrollton:** (No items)
6. **Greenbelt:**
  - Greenbelt Bikeshare
  - Follow Up to the ULI TAP report on Greenbelt Road

## Upcoming Four Cities Meetings:

- Greenbelt – April 24, 2019
- Berwyn Heights – July 24, 2019
- New Carrollton – October 23, 2019



## Anne Marie Belton

---

**From:** Nicole Ard  
**Sent:** Friday, January 25, 2019 2:02 AM  
**To:** Anne Marie Belton  
**Cc:** Charise Liggins; Bonita Anderson; Shaniya Lashley-Mullen; David Moran  
**Subject:** Fwd: 2019 State of the Chamber Breakfast!

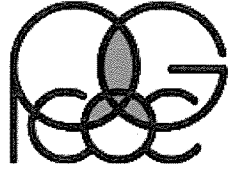
Anne Marie,  
Please attach to the Manager's Report.

Bonita,  
Please sign up any council members who want to attend. Emmett sent a message saying he will attend.

Thank you,  
Nicole  
Sent from my iPhone

Begin forwarded message:

**From:** Prince George's Chamber Of Commerce <[chamber@pgcoc.org](mailto:chamber@pgcoc.org)>  
**Date:** January 24, 2019 at 11:35:34 AM EST  
**To:** [nard@greenbeltmd.gov](mailto:nard@greenbeltmd.gov)  
**Subject:** 2019 State of the Chamber Breakfast!  
**Reply-To:** [creid@pgcoc.org](mailto:creid@pgcoc.org)



**PRINCE GEORGE'S**  
CHAMBER OF COMMERCE  
EST. 1924

# State of the Chamber 2019

**Wednesday, February 20th**  
**8:30AM-10:30AM**

## Join US!

A quick review of 2018 and a reveal of the  
Chamber's direction for 2019\*

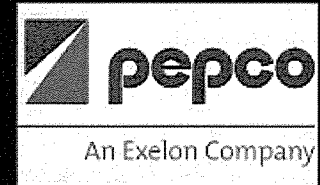
Meet & Network with our Special Guest,  
Board of Directors & Committee Chairs\*

Visit our website for tickets\*

Contact Chauka Reid to become a partner:  
creid@pgcoc.org | 301-731-5000 | www.pgcoc.org

Thank You  
Partners!

Presenting Partner



Silver Partners



[Click Here for Tickets](#)



## Anne Marie Belton

---

**From:** Nicole Ard  
**Sent:** Friday, January 25, 2019 1:54 AM  
**To:** Anne Marie Belton  
**Subject:** Fwd: 2019 Boundary and Annexation Survey – CBAS 12400034775

Anne Marie,  
Please include this in the Manager's Report.

Thank you,  
Nicole

Sent from my iPhone

Begin forwarded message:

**From:** Terri Hruby <[thruby@greenbeltmd.gov](mailto:thruby@greenbeltmd.gov)>  
**Date:** January 24, 2019 at 1:49:49 PM EST  
**To:** Nicole Ard <[nard@greenbeltmd.gov](mailto:nard@greenbeltmd.gov)>  
**Cc:** Bonita Anderson <[banderson@greenbeltmd.gov](mailto:banderson@greenbeltmd.gov)>, David Moran <[dmoran@greenbeltmd.gov](mailto:dmoran@greenbeltmd.gov)>  
**Subject:** Re: 2019 Boundary and Annexation Survey – CBAS 12400034775

Nicole,  
This is an annual thing. I responded to the 2018 request last year. I will handle. It's pretty straightforward from our end, but does require coordination with the County which I will do.

FYI, our boundary is correct except for the minor correction which we just did which would not impact census data. Regardless I will report the correction to our County rep.

Terri

Sent from my iPhone

On Jan 24, 2019, at 1:44 PM, Nicole Ard <[nard@greenbeltmd.gov](mailto:nard@greenbeltmd.gov)> wrote:

Terri,  
It seems that this survey is separate from the Census preparation activities that the City did last year (there was survey work and the address updates). It seems that this is not an annual task as it notes that the call is going out for participation? Perhaps that is what is referred to as having not been updated for years?

Is there a timeframe for when staff can complete the task below?

Thank you,  
Nicole

Sent from my iPhone

Begin forwarded message:

**From:** Emmett Jordan <[ejordan@greenbeltmd.gov](mailto:ejordan@greenbeltmd.gov)>  
**Date:** January 24, 2019 at 9:12:29 AM EST  
**To:** Nicole Ard <[nard@greenbeltmd.gov](mailto:nard@greenbeltmd.gov)>, Terri Hruby  
<[thruby@greenbeltmd.gov](mailto:thruby@greenbeltmd.gov)>  
**Cc:** Council <[Council@greenbeltmd.gov](mailto:Council@greenbeltmd.gov)>  
**Subject:** 2019 Boundary and Annexation Survey –  
CBAS 12400034775  
**Reply-To:** Emmett Jordan <[ejordan@greenbeltmd.gov](mailto:ejordan@greenbeltmd.gov)>

Nicole:

Please follow up on this email message.

If you follow the link in the email, the Census Bureau website indicates that it is not being updated.

I would suggest that you download the form, fill in the requested information, and send a copy both to the Census as well as Mr. Taylor from the MNCPP.

---

Emmett V. Jordan  
Mayor - City of Greenbelt  
25 Crescent Road - Greenbelt, MD 20770

---

01/23/2019

BAS ID: 12400034775 Greenbelt city

The Honorable Emmett Jordan  
Mayor  
City Council  
25 Crescent Rd  
Greenbelt, MD 20770

The U.S. Census Bureau is now conducting the Boundary and Annexation Survey (BAS). The Census Bureau and your state or county BAS representative are collaborating to consolidate responses to the BAS. The representative has agreed to report all boundary updates, legal name changes, and governmental status updates to the Census Bureau. Please confirm your entity's BAS and Highest Elected Official (HEO) contact information is correct using the website link below, and work with your state or county BAS contact to ensure all boundary changes for your government are reported by your representative.

The BAS is a voluntary survey. We strongly encourage your participation in the BAS for the following reasons:

- Boundary updates complete the Census Bureau’s geographic framework for data collection, tabulation, and dissemination, and are vital to the success of the 2020 Census, the American Community Survey (ACS), Population Estimates Program (PEP), and many other censuses and surveys.
- The federal government allocates more than \$675 billion in federal funds annually for health, welfare, infrastructure, education, and other federal programs and services.
- Responding to the BAS ensures your local government receives the funds for which it is entitled and has the best data available for its decision-making processes.

**Action Step:**

- Use the website link below to confirm and update your contact information and the contact information for your government’s HEO by filling out the contact update form online or through email.

**Click here to go to the Contact Update Form**

*NOTE: Because your government participates in a consolidated BAS agreement, the Census Bureau will not provide you with additional BAS materials.*

**CONTACT INFORMATION**

Questions for your consolidated BAS representative can be directed to:

Name: Mr. Philip Taylor  
Position: Senior Planner  
Department: Park And Planning Commission  
Mailing Address: 14741 Governor Oden Bowie Dr  
City, State, Zip, Zip+4: Upper Marlboro, MD 20772  
Phone: 301-952-3080  
Fax: 301-952-5887  
Email: [philip.taylor@ppd.mncppc.org](mailto:philip.taylor@ppd.mncppc.org)

General BAS questions can be directed to:

Email: [geo.bas@census.gov](mailto:geo.bas@census.gov)  
Phone: 1-800-972-5651  
Website: <https://www.census.gov/programs-surveys/bas.html>

Thank you for your participation in the BAS.

## Anne Marie Belton

---

**From:** Nicole Ard  
**Sent:** Friday, January 25, 2019 1:57 AM  
**To:** Anne Marie Belton  
**Subject:** Fwd: GHI draft MOU 62 E Ridge Road

Anne Marie,

Please include this in the Manager's Report.

Thank you,  
Nicole

Sent from my iPhone

Begin forwarded message:

**From:** Terri Hruby <[thruby@greenbeltmd.gov](mailto:thruby@greenbeltmd.gov)>  
**Date:** January 23, 2019 at 6:05:57 PM EST  
**To:** Nicole Ard <[nard@greenbeltmd.gov](mailto:nard@greenbeltmd.gov)>, Todd Pounds <[tpounds@alexander-cleaver.com](mailto:tpounds@alexander-cleaver.com)>  
**Cc:** David Moran <[dmoran@greenbeltmd.gov](mailto:dmoran@greenbeltmd.gov)>  
**Subject:** RE: GHI draft MOU 62 E Ridge Road

Nicole,

I shared with Public Works and they did not raise any concerns. The member will have to get an electrical permit from the County and as part of our permit requirement we require Miss Utility be called before any work begins. The charging station will only be used by the owner.

GHI has not formally acted on the proposal to date, so we would not issue a permit until GHI issues a permit and is prepared to execute the MOU with us. They were fully supportive of the last application.

Terri Hruby, AICP  
Director of Planning and Community Development  
City of Greenbelt  
(301)474-0569

---

**From:** Nicole Ard  
**Sent:** Wednesday, January 23, 2019 6:01 PM  
**To:** Terri Hruby; Todd Pounds  
**Cc:** David Moran  
**Subject:** RE: GHI draft MOU 62 E Ridge Road

Terri,

If the 2004 was supposed to be the template, I am fine with confirming that was the case during tonight's information section and then reporting on the finalized MOU later.

I also assume that GHI, Public Works, and any utilities do not have issues with the placement and installation.

Also, will other people be able to use the charger or just the one owner? I'm sorry if this is in the agreement, I have not read it yet.

1/25/19  
cc: Council

Thanks,  
Nicole

---

**From:** Terri Hruby  
**Sent:** Wednesday, January 23, 2019 3:43 PM  
**To:** Todd Pounds; Nicole Ard  
**Cc:** David Moran  
**Subject:** GHI draft MOU 62 E Ridge Road

Todd/Nicole,

The Ralbovosky's, GHI members at 62 Ridge Road, Unit E, have submitted a construction in the right-of-way permit application to install an electric vehicle charging station at their assigned space on Ridge Road at 62 Court. In this area of Ridge Road GHI assigned parking spaces are located in city right-of-way. In 2014, the City issued a right-of-way permit to a GHI member for an EVC station also located in the 62 Court Ridge parking area. The station continues to be in use today. Attached is a draft MOU that would be required to be executed between the City, GHI Member and GHI prior to a City permit being issued. I have reached out to GHI to obtain the status of their approval. I do understand from the Member that they have been supportive.

Todd – Can you review the attached MOU and make sure it meets with your approval?

Nicole – Can we place on Council's consent agenda for February 11th to direct the City Manager to execute the MOU? OR in 2014, we did discuss that once we had a process and MOU template in place that such requests could be handled like other Construction in the right-of-way permits which do not require City Council approval.

Thank You,  
Terri

## Anne Marie Belton

---

**From:** Nicole Ard  
**Sent:** Wednesday, January 23, 2019 5:55 PM  
**To:** Anne Marie Belton  
**Subject:** FW: County Executive Municipal Liaison

Anne Marie,

Please add this to the Manager's report. Please redact the aol email addresses ([REDACTED]). I assume that is the person's public email but just in case. All the others look like public emails.

Thank you,  
Nicole

---

**From:** Hill, Ola M. [mailto:OMHill@co.pg.md.us]  
**Sent:** Tuesday, January 22, 2019 4:05 PM  
**To:** [lwhite@berwynheightsmd.gov](mailto:lwhite@berwynheightsmd.gov); [tjames@bladensburg.net](mailto:tjames@bladensburg.net); [mayor@cityofbowie.org](mailto:mayor@cityofbowie.org); [rocio.treminio-lopez@brentwoodmd.gov](mailto:rocio.treminio-lopez@brentwoodmd.gov); [mayor@capitolheightsmd.com](mailto:mayor@capitolheightsmd.com); [mayor@cheverly-md.gov](mailto:mayor@cheverly-md.gov); [pwojahn@collegeprkmd.gov](mailto:pwojahn@collegeprkmd.gov); [sbarrow@colmarmanor.org](mailto:sbarrow@colmarmanor.org); [ward4commissioner@cottagecitymd.gov](mailto:ward4commissioner@cottagecitymd.gov); [martine@districtheights.org](mailto:martine@districtheights.org); [REDACTED]; [mayorfarrish@edmonstonmd.gov](mailto:mayorfarrish@edmonstonmd.gov); [mayor@fairmountheightsmd.gov](mailto:mayor@fairmountheightsmd.gov); [hmuhammad@forestheightsmd.gov](mailto:hmuhammad@forestheightsmd.gov); [eestes@cityofglenarden.org](mailto:eestes@cityofglenarden.org); Emmett Jordan; [chollingsworth@hyattsville.org](mailto:chollingsworth@hyattsville.org); [l.walker@landoverhills.us](mailto:l.walker@landoverhills.us); [laurelmayor@laurel.md.us](mailto:laurelmayor@laurel.md.us); [generalmailbox@morningsidemd.gov](mailto:generalmailbox@morningsidemd.gov); [mayormiles@gmail.com](mailto:mayormiles@gmail.com); [drosenburg@newcarrolltonmd.gov](mailto:drosenburg@newcarrolltonmd.gov); [probinson@northbrentwood.com](mailto:probinson@northbrentwood.com); [akthompson@riverdaleparkmd.gov](mailto:akthompson@riverdaleparkmd.gov); [eugene.grant@seatpleasantmd.gov](mailto:eugene.grant@seatpleasantmd.gov); [mayor@upmd.org](mailto:mayor@upmd.org); [president@uppermarlboromd.gov](mailto:president@uppermarlboromd.gov)  
**Cc:** [mmclaughlin@berwynheightsmd.gov](mailto:mmclaughlin@berwynheightsmd.gov); [dsandlin@bladensburg.net](mailto:dsandlin@bladensburg.net); [alott@cityofbowie.org](mailto:alott@cityofbowie.org); [reginald.bagley@brentwoodmd.gov](mailto:reginald.bagley@brentwoodmd.gov); [townadministrator@capitolheightsmd.com](mailto:townadministrator@capitolheightsmd.com); [townadministrator@cheverly-md.gov](mailto:townadministrator@cheverly-md.gov); [ssomers@collegeparkmd.gov](mailto:ssomers@collegeparkmd.gov); [REDACTED]; [townmanager@cottagecitymd.gov](mailto:townmanager@cottagecitymd.gov); [crutchfields@districtheights.org](mailto:crutchfields@districtheights.org); [REDACTED]; [rbarnes@edmonston.md.gov](mailto:rbarnes@edmonston.md.gov); [townmanager@fairmountheightsmd.gov](mailto:townmanager@fairmountheightsmd.gov); [shawkins@forestheightsmd.gov](mailto:shawkins@forestheightsmd.gov); [etobias@cityofglenarden.org](mailto:etobias@cityofglenarden.org); Nicole Ard; [tnicholson@hyattsville.org](mailto:tnicholson@hyattsville.org); [k.tavel@landoverhills.us](mailto:k.tavel@landoverhills.us); [m.flemion@laurel.md.us](mailto:m.flemion@laurel.md.us); [clerkmorningside@aol.com](mailto:clerkmorningside@aol.com); [mbraatz@mountrainiermd.org](mailto:mbraatz@mountrainiermd.org); [jnagro@newcarrolltonmd.gov](mailto:jnagro@newcarrolltonmd.gov); [townmanager@northbrentwood.com](mailto:townmanager@northbrentwood.com); [JNLestitian@riverdaleparkmd.gov](mailto:JNLestitian@riverdaleparkmd.gov); [jenelle.wallace@seatpleasantmd.gov](mailto:jenelle.wallace@seatpleasantmd.gov); [townhall@upmd.org](mailto:townhall@upmd.org); [clerk@uppermarlboromd.gov](mailto:clerk@uppermarlboromd.gov); [administrator@uppermarlboro.gov](mailto:administrator@uppermarlboro.gov)  
**Subject:** County Executive Municipal Liaison

Hello Everyone!

My name is Ola Hill, and I just recently joined the Alsobrooks Administration as the new Municipal Liaison. I am very excited to join County Executive Alsobrooks as we all work together to "Fulfill the Promise" in Prince George's County.

I am currently updating information on the municipalities and reaching out to you for help. Please provide me with the monthly meeting date and time of your Mayor/Town Council meetings.

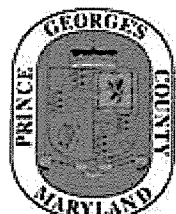
Below you will find my contact information.

I look forward to meeting many of you in person in the near future.

1/25/19  
cc: Council

Regards

**Ola M. Hill**  
**Municipal Liaison**  
**Office of the County Executive**  
**omhill@co.pg.md.us**  
**Office: 301-952-3781**  
**Cell: 240-528-9183**



Angela D. Alsobrooks  
County Executive  
*"Fulfilling the Promise"*

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**WEEKLY REPORT**  
**Planning and Community Development**  
**Week Ending: Friday, January 25, 2019**



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

**CODE ENFORCEMENT**

---

**Commercial Properties:** Five suites at Greenway East Professional and 7343 #A&B Hanover Parkway were re-inspected;

---

**Apartments:** Greenbelt Park, LLC and Lerner University Square Apartments were re-inspected.

---

**Rental Properties:** Four rentals were inspected; and  
Two rentals were re-inspected.

---

**Complaints:** Three complaints were logged regarding hoarding (unsanitary conditions) at a unit in GHI, damaged dry wall & refrigerator leaking/not cooling at a unit in Franklin Park, and ceiling tiles with possible mold and an active water leak in various places at 107 Centerway; and  
Three prior complaints were re-inspected.

---

**Windshield Inspections:** Hillside Road, Springhill Lane, and Springhill Terrace were observed, and violation notices were issued for missing fascia board, soffit separated from building, and sediment run off; and  
Brett Place, Greenbrook Drive, Mandan Road, and Maplewood Court were re-inspected.

---

**Permits:** Twenty-four permits were approved and issued.

---

**Burglar Alarms:** Nine false alarm invoices were mailed to businesses; and  
Thirty eight false alarm warning letters were mailed-fourteen to businesses and twenty four to residents.

---

**Noise Complaints:** Ten warning letters were mailed regarding excessive loud noises.

---

**Meetings:** **Staff Attended:**  
City Council Work Session;  
Department head meeting;  
Urban Land Institute-Technical Assistance Panel Work Session; and  
Meeting to discuss MHAA grants.

---



***Staff Met With:***

*Economic Development Coordinator and recreation staff to discuss grant opportunities;*

*Community Planners to discuss various projects; and*

*City Attorney to discuss some issues in regards to court.*

---

***Planning Projects:*** *Completed bid documents for Greenbelt Lake Dam project and submitted to MDE for review and approval;*

*Reviewed construction in the right-of-way permit for an electric vehicle charging station at 62 Court Ridge Road;*

*Worked on FY 2020 budget;*

*Prepared spreadsheet on open street permits for Greenbelt Station South Core;*

*Continued reviewing Cherrywood Lane project/documents;*

*Continued reviewing Buddy Attick Park Parking Lot Facility project;*

*Continued reviewing the Dog Park project;*

*Prepared materials for the 1/30 Advisory Planning Board meeting;*

*Continued drafting a staff report and conditions regarding the Beltway Plaza redevelopment proposal;*

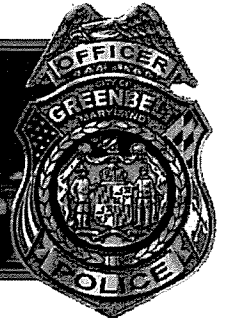
*Drafted the minutes of the 1/15 Advisory Planning Board meeting;*

*Completed staff recommendation regarding the Hanover Parkway Bikeway Facilities; and*

*Prepared for 1/29 GreenACES meeting.*

---

# GREENBELT POLICE DEPARTMENT



## CRIME REPORT

JANUARY 23, 2019

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

### CENTER CITY

|                    |  |
|--------------------|--|
| 01/17<br>3:15 P.M. | 101 Centerway. Theft. Unknown person(s) entered a secured locker (the lock code was on the lock) and removed a wallet. |
|--------------------|--|

|                    |   |
|--------------------|---|
| 01/17<br>4:00 P.M. | 8 court Laurel Hill Road. Theft. Multiple parcel packages were taken from the front stoop of a residence. |
|--------------------|---|

### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

|                    |  |
|--------------------|--|
| 01/20<br>2:30 P.M. | 6100 block Greenbelt Road. An unattended wedding ring was taken from the men's room at the Target store. |
|--------------------|--|

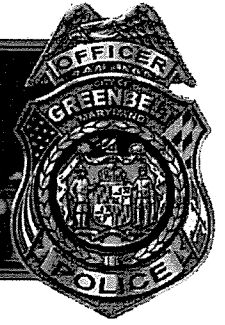
|                    |   |
|--------------------|---|
| 01/22<br>5:45 P.M. | 9100 block Springhill Lane. Burglary arrest. Antoine Collins, 32, of District Heights, MD was arrested and charged with Burglary and Trespass after he was located hiding in the closet of a vacant apartment. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner. |
|--------------------|---|

|                    |   |
|--------------------|---|
| 01/23<br>3:18 P.M. | 8200 block Miner Street. Theft. Building materials were taken from a construction site. |
|--------------------|---|



*A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY*

# GREENBELT POLICE DEPARTMENT



## GREENBELT EAST/GREENWAY SHOPPING CENTER

See Automotive Section

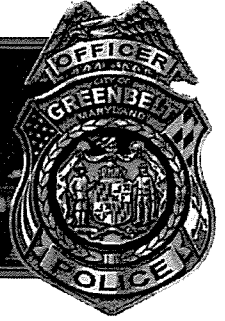
### Automotive Crime - City Wide

|       |  |
|-------|--|
| 01/17 | 7700 block Hanover Parkway. Theft from vehicle. Four tires and rims were taken from a vehicle.   |
| 01/17 | 7800 block Somerset Court. Theft from auto. Unknown person(s) broke out the front passenger window and removed a flashlight and a cell phone charging cord.  |
| 01/17 | 100 block Westway. Theft from vehicle. Unknown person(s) broke out the front passenger window and removed a Lyft sign.   |
| 01/19 | 7800 block Mandan Road. Vandalism to auto. Unknown person(s) broke out the rear passenger window of a vehicle.   |
| 01/17 | 7900 block Mandan Road. Theft from auto. Four tires and rims were taken from a vehicle.  |
| 01/19 | 7800 block Mandan Road. Theft from auto. Unknown person(s) broke out the front passenger window and removed a wallet, a hairbrush and clothing.  |
| 01/19 | Area of Mandan Road and Hanover Parkway. Theft from auto. Unknown person(s) broke out the front passenger window and removed toys.   |
| 01/20 | 8100 block Bird Lane. Vandalism to auto. Unknown person(s) broke out the driver's side window of a vehicle.  |
| 01/21 | 6000 block Springhill Drive. Theft from vehicle. A front tag was taken from a vehicle.   |
| 01/22 | 7800 block Mandan Road. Theft from auto. A tire and rim were taken from a vehicle.   |
| 01/22 | 9100 block Edmonston Road. Recovered stolen vehicle. A 2018 Audi Q5 SUV, reported stolen to the Loudoun County Sheriff's Department. No arrests were made.   |
| 01/23 | 9100 block Springhill Lane. Recovered stolen vehicle. A 2018 Kia Sorrento SUV, reported stolen to the Piedmont International Airport Police Department in Greensboro, NC. No arrests.                            |
| 01/23 | 6400 block Ivy Lane. Theft from auto. Unknown person(s) broke out the front passenger window of a vehicle and removed a camera and camera accessories.   |
| 01/23 | 6400 block Capitol Drive. Theft from auto. Unknown person(s) used unknown means to enter the trunk of a vehicle and remove three laptop computers, a notebook type computer, two hard drives and other property. |



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



## CRIME REPORT TALLY SHEET

WEEK OF JANUARY 23, 2019

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

| <u>GENERAL CRIMES</u>                   |   | <u>GENERAL CRIMES (CON'T)</u>         |    |
|---|---|---------------------------------------|----|
| Carjacking                              |   | Animal Bite                           |    |
| Rape                                    |   | Disruption of School Activities       |    |
| Armed Robbery                           |   | Transporting a Handgun in a Vehicle   |    |
| Attempt Armed Robbery                   |   | Reckless Endangerment                 |    |
| Strong Armed Robbery                    |   | Emergency Commitment Petition         |    |
| Attempt Strong Armed Robbery            |   | Missing Person                        |    |
| Burglary                                |   | Fraud                                 | 1  |
| Attempt Burglary                        |   | Unattended Death                      |    |
| Assault (Three domestic related)        | 6 | Alcohol Violation                     |    |
| Domestic                                | 7 | False Report                          |    |
| Drugs                                   |   | Harassment                            |    |
| DUI/DWI                                 |   | Field op (suspicious person)          | 2  |
| Theft                                   | 6 | Notification for other agency         |    |
| Vandalism (Suspect known to victim)     | 1 | Threats (One Social Media, One Email) | 2  |
| Child Abuse                             |   | <u>VEHICLE RELATED CRIMES</u>         |    |
| Unattended Child                        |   | Stolen Vehicles                       |    |
| Trespass                                |   | Recovered Stolen Vehicles             | 2  |
| Disorderly Conduct                      |   | Recovered Stolen Tags                 |    |
| Failure to Obey Lawful Order            |   | Theft From Vehicles                   | 10 |
| Suspicious Person                       | 1 | Attempt Theft From Vehicles           |    |
| Child In Need Of Supervision            | 1 | Attempt Theft of Vehicle              |    |
| Counterfeit Money                       |   | Vandalism to Vehicles                 | 2  |
| Overdose (Transported to P.G. Hospital) | 1 | Accidents                             | 5  |



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

# *Department of Public Works*

## *Week Ending January 25, 2019*



DR. MARTIN LUTHER KING, JR.  
1929 - 1968

### **ADMINISTRATION**

- Participated in meetings to finalize the new landscaping contractor.
- Met with WSSC regarding sewer repair on Lakeside Drive.
- Held a pre-proposal meeting for the theater HVAC replacement project.
- Met with the Theater Operator and Cardinal Sound regarding projection equipment.
- Met with the City Treasurer regarding the budget.
- Participated in a pre-bid meeting for the new HVAC project for the Greenbelt Theater.
- Continued working on the budget.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Removed unwanted signs throughout the city.
- Pushed debris at the Northway Fields compost site.
- Repaired potholes throughout the city.
- Made repairs to snow plows.
- Cleaned storm drains in Historic Greenbelt.
- Repaired a drain at the Northway Fields compost site.
- Made repairs to Northway Road heading to the compost site.
- Repaired two crosswalk signs that had been damaged from the snowstorm, one handicap sign and a stop sign at Shrom Hills Park.

### **HORTICULTURE/PARKS**

- Removed Christmas trees from designated areas.
- Pruned low limbs at intersections to increase visibility.
- Filled sinkholes around the Buddy Attick Park lake path.
- Addressed concerns from residents regarding muddy areas in the dog park by adding mulch.
- Removed a downed tree on Crescent Road due to the wind.

### **FACILITIES MAINTENANCE**

- Retro-fitted the lights in the Youth Center meeting room.
- Repaired a door sensor for the fire alarm at the theater.
- Installed a new water heater at the Springhill Lake Recreation Center.
- Replaced the door closure in the ladies locker room at the Aquatic & Fitness Center.
- Replaced ceiling tile in the Community Center.

## **REFUSE/RECYCLIG/SUSTAINABILITY/ENVIRONMENTAL**

- Collected 33.13 tons of refuse and 16.99 tons of recycling material.
- Participated in the quarterly SWPPP inspection by the county.
- Completed the quarterly water quality monitoring of outfall #2.
- Assisted GIS volunteers with projects.
- Acted as liaison for the Forest Preserve Advisory Board.
- Put yard signs out for Electronics Recycling and Donation Drop off.
- Sent Green ACES/Team agenda for publication.
- Attended the Electronics Recycling event on Saturday.

## **FLEET MAINTENANCE**

- Replaced the fuel pump, fuel pump injector, fuel sensors and the front brake shoes and drums on refuse truck #263.
- In the process of replacing the front brake chambers, diagnosing and repairing the rear marker lights and looking into the windshield washer pump not working on the bucket truck.
- Replaced the front and rear brakes and rotors, and completed preventative maintenance on police vehicle #899. Also, replaced the front headlamp lenses and the right rear tire.
- Repaired and installed a new emergency siren and flushed and bled the brake system on police vehicle #828.
- Replaced belts, pulleys and the fan clutch on police vehicle #921.
- Replaced the left front head lamp and completed preventative maintenance. Also replaced the rear brake pads and rotors on police vehicle #115.

# **Greenbelt Recreation Department**

## **Weekly Report**

### **Week Ending January 25, 2019**

#### **ADMINISTRATION:**

- Met with City Treasurer to review FY 2019 expenditures and develop proposed budget expenditures for FY 2020.
- Finalized bid documents to solicit bids to install new white coat on the outdoor pool.
- Met with Aquatic and Fitness Center staff to review various items related to facility operations, programs and staffing.
- Met with CHEARS representatives to coordinate use of space at the Youth Center for the 4 day workshop being offered next week through the Northeastern Organic Farmers Association (NOFA). The original location was not available due to the Federal Government shutdown.
- Attended the Department Head meeting.
- Participated in a webinar hosted by the Opioid Operational Command Center. The title of the webinar was, Regrounding our Opioid Response - Part 2: Adverse Childhood Experiences.
- Participated in a webinar hosted by HEAL Cities & Towns Campaign. The title of the webinar was, Healthy Procurement - Practices and Policies for Healthier Food Options.
- Met with the Economic Development Coordinator and the Planning Department to discuss possible grant ideas for the Maryland Heritage Areas Authority grant.
- Reviewed Recognition Group applications for FY 2020.

#### **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:**

- Winter 2019 Activity Guide is available on-line and printed guides are available in city buildings. Winter class registration continued on a space available basis.
- Winter classes continued.
- Springhill Lake Recreation Center and Youth Center opened at noon on Monday in commemoration of Martin Luther King, Jr. Day.
- Furloughed federal employees and their families enjoyed a complimentary preschool art program on Thursday and a preschool Tumble Bugs & Gymborama program on Friday at the Youth Center.
- FY 2020 budget preparation continued.
- Spring 2019 Activity Guide production continued and will continue through January. Target date for print and on-line guide is February 15, 2019.
- 2019 Camp Guide is available online and in city facilities. Camp registration begins on February 4 for residents and February 19 for non-residents.
- Springhill Lake Recreation Center staff met to plan Spring & Summer programs.
- Continued planning and promotion for upcoming Black History Month event scheduled for Sunday, February 24.
- Mom's Morning Out students learned about Martin Luther King, Jr. and his contribution to our nation. They also learned about penguins, practiced identifying winter themed sight words, mixed primary colors to create secondary colors, and played parachute games in the gym.
- Coordinated the Youth Advisory Committee's Winter Indoor Pool Social on Friday, January 25 from 5:30pm-7:30pm.

#### **AQUATIC AND FITNESS CENTER:**

- GMST met for practice on Sunday, Tuesday and Thursday.
- Russett Swim Team practice will be held on Sunday, January 27, from 3 pm to 4 pm.
- Elizabeth Seton High School Swim Team met for practice on Wednesday. Their next practice is schedule on Friday.

- GAFC Classroom is reserved for the Youth Advisory Committee Winter Indoor Pool Social and meeting on Friday from 5:30 pm to 7:30 pm.
- A fitness video was filmed in the matted area of the Fitness Wing starring members of the Greenbelt Police Department on Wednesday from 12 pm to 12:45 pm.
- Swim Instructor(s) provided 11 private swim lessons and personal training sessions (Friday-Thursday).
- GAFC closed at 8 pm on Sunday, January 20 for the monthly in service staff training.
- The hot tub was closed for regular bi-weekly cleaning on Wednesday from 12 pm to 8 pm.
- A total of 34 UM Shuttle Membership Passes were sold as of January 23.
- GAFC is offering a complimentary daily admission to the furloughed federal employees and contractors along with two guests during their time off. A total of 182 affected employees took advantage of the offer (Friday-Tuesday).
- GAFC will be collecting warm and fuzzy hats, gloves, scarves and socks for men, women and children in need. New and hand-knit items are appreciated. Items are being collected in the main lobby of GAFC now throughout January 31.

## **ARTS:**

- 316 participants are currently enrolled in 32 winter visual arts classes and workshops. Registration is ongoing for some activities.
- Developing the FY 2020 budget and preparing an interim FY 2019 grant report for the Maryland State Arts Council.
- Rehearsals and production work are ongoing for Homeward Bound, the 2019 Greenbelt Youth Musical. Props will include 15+ reproduction late bronze age Greek drinking vessels created by ceramics program staff.
- Work sessions will be held this coming Saturday and Sunday in the ceramic studios for those wishing to make bowls for the next "Empty Bowls" charitable fundraiser. Co-hosted by Greenbelt Pottery Group and the Greenbelt Community Church with support from Greenbelt Recreation, this event benefitting Help By Phone will take place in the fall.
- Promotions are underway for the next Community Art Drop-In on Sunday, February 3 at the Greenbelt Community Center.
- Currently on view at the Greenbelt Community Center Art Gallery: "Upside Down House: Unconventional Family Portraiture by Robert Cantor, Maura Doern Danko, and Amanda Demos Larsen." A reception will be held on Friday, February 15, 6:30 - 8pm, and the show will continue through March 22.

## **COMMUNITY CENTER:**

- The facility was open from 2-10 pm on Martin Luther King, Jr. Day.
- Congratulations to LaToya Fisher on passing her Certified Park and Recreation Professional exam. She reached her goal of completing the professional certification within one year of her employment with the city.
- Supervisor met with the Maryland Recreation and Parks Association staff to update forms for continuing education credits.
- Supervisor conducted two Kitchen tours for potential food operation renters.
- Supervisor continued to field inquires in regard to food operation rentals for the Commercial Kitchen. There have been 376 inquiries since April 2015. There are currently four food operations who received all permits and may rent the Kitchen.
- There were 6 facility reservations processed.
- There were 6 private rentals and 20 pattern rentals.
- The following free space groups were provided space: Golden Age Club, Greenbelt Concert Band, Greenbelt Arts Center, Greenbelt Pottery, Friends of the Greenbelt Theatre, GREA, Greenbelt Station Master Association, Greenbelt Youth Baseball, Greenbelt Community Foundation and Girl Scout Troop #23007.
- The following City groups were provided space: Be Happy, Be Healthy Yoga & Volleyball and CARES.



## **THERAPEUTIC RECREATION:**

- Edits continue for the spring activity guide.
- Supervisor met with Golden Age Club.
- Supervisor met with Greenbelt Volunteer Fire Department board secretary; requesting site for a summer senior class.
- Supervisor submitted nomination for MRPA TR Branch chair elect.
- Held a drop-in Ageless Grace class with retired TR Supervisor, Karen Haseley.
- Senior Nutrition served 29 hot meals the week of 1/21 – 1/25 [sites closed on 1/21 (Holiday), and 1/22 (inclement weather)].