

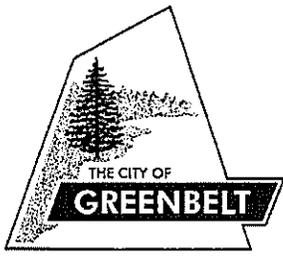
CALENDAR

< PREVIOUS MONTH

MARCH 2019

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
24	25	26	27	28	1	2 7:00 PM 2019 Greenbelt Youth Musical: Homeward Bound
3 7:00 PM 2019 Greenbelt Youth Musical: Homeward Bound 1:00 PM Community Art Drop-In 3:00 PM GAFC: Russett Swim Team Practice	4 7:00 PM 2019 Greenbelt Youth Musical: Homeward Bound 8:00 PM Work Session - Prince George's County School Board Member Thomas, (MB)	5 7:00 PM 2019 Greenbelt Youth Musical: Homeward Bound 7:00 PM Public Safety Advisory Committee Meeting	6 7:00 PM 2019 Greenbelt Youth Musical: Homeward Bound 7:30 PM Advisory Planning Board Meeting	7 7:00 PM 2019 Greenbelt Youth Musical: Homeward Bound 7:30 PM Work Session - Greenbelt East Advisory Coalition (GEAC) (stakeholder)	8 7:00 PM 2019 Greenbelt Youth Musical: Homeward Bound	9 7:00 PM 2019 Greenbelt Youth Musical: Homeward Bound
10 NLC Conference (D.C) 3:00 PM GAFC: Russett Swim Team Practice	11 NLC Conference (D.C) 8:00 PM ACE Educator Awards 8:00 PM Regular Meeting, (MB)	12 NLC Conference (D.C)	13 NLC Conference (D.C) 8:00 PM Work Session - TBD, (CC)	14	15 7:00 PM Art Shares	16
17 3:00 PM GAFC: Russett Swim Team Practice	18 8:00 PM Work Session - TBD, (MMB)	19	20 7:30 PM Advisory Planning Board Meeting 8:00 PM Work Session - TBD, (CC)	21 10:00 AM Estate Planning Clinic	22	23
24 3:00 PM GAFC: Russett Swim Team Practice	25 8:00 PM Regular Meeting, (MB)	26 3:30 PM Senior Citizens Advisory Committee 7:00 PM Advisory Committee on Education Meeting 7:30 PM Green ACES Meeting	27 8:00 PM Work Session - TBD, (CC)	28 7:00 PM Forest Preserve Advisory Board Meeting	29	30
31 3:00 PM GAFC: Russett Swim Team Practice	1	2	3	4	5	6



City Manager's Report Week Ending February 1, 2019

1. Attached please find a confidential packet on real estate and personnel matters.
2. Thank you to staff from multiple departments that continue to work through the unusual mix of weather. I appreciate Public Works, Police, Recreation, and other staff who have worked through various challenges in addition to regular service delivery.
3. Staff discussed this past weekend's challenges due to the County INET outage. A City after action report is being prepared with opportunity to review City continuity of operations plans. Thank you to impacted staff who worked to ensure continuity of operations using the City's systems.
4. Attached please find information on the new hotel, Woodspring Suites. Ms. Terri Hruby reports that the hotel is anticipated to open by March 2019.
5. Attached is the Friends of the Greenbelt Theatre's fourth quarter 2018 report.
6. Attached please find maps that reflect property lines for properties owned by Combined Properties (Greenway Center). This delineates Greenway Center from Maryland Trade Center area.
7. Staff is contacting apartments and home owners associations to confirm what if anything is being done for individuals impacted by the Federal Government shutdown. Staff confirmed from the GILA volunteers that as of January 25, while emergency funds have not been requested to known Federal employees or contactors, individuals such as Uber drivers and retail workers had received payments.
8. Mr. Brian Townsend, Assistant Public Works Director, reports that staff installed engineered wood mulch at the Dog Park. Mr. Townsend also corresponded with a resident who had previously shared concern regarding the Park. As noted previously, weather permitting staff will investigate the additional Lake area sink holes reported by Ms. Pope. Staff aims for next week when the weather subsides.
9. Please see correspondence sent under prior cover regarding the robbery that took place this week, the message included planned police activities.
10. Drafted correspondence regarding ULI-TAP and MD193 Corridor.
11. Met and/or teleconferenced with staff and bond counsel regarding personnel, budget, operational and legal matters.
12. Participated in regional inclement weather conference calls. Coordinated with Volunteer Fire Company Chief Ray.
13. Met with local business representative and Ms. Charise Liggins, Economic Development Coordinator.
14. On leave.
15. Assistant City Manager

- a. Attended the Regular City Council and Four Cities Coalition meetings.
- b. Helped coordinate early closing and delayed opening of City offices and facilities due to weather.
- c. Reviewed and monitored State Legislation.

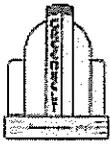
16. City Treasurer

- a. Completed initial review of General Fund revenues.
- b. Completed Debt Service Fund FY 2020 estimate including the fund transfer necessary to pay for the TIF.
- c. FY 2020 budget prep is on schedule.

17. Information Technology

- a. Facilitate I-Net Outage AAR with affected staff
- b. Continued working with vendors on Finance printing issues
- c. Attend I-Net Full Committee meeting – Bowie
- d. Work on 311 issues with Sprint

cc: Department Heads
David Moran, Assistant City Manager
Mary Johnson, Human Resources Officer
Bonita Anderson, City Clerk



Friends of the Greenbelt Theatre

To: City Council

Cc: Nicole Ard

From: Caitlin McGrath

Date: 1/20/2019

Re: Old Greenbelt Theatre Fourth Quarter 2018 Report

Dear City Council,

Attached please find our quarterly financial report for October, November and December. You can see from the P&L that our End-of-Year fundraising went quite well. In addition to over \$16,200.23 in donations, we sold \$15,489.50 in memberships. Much like last year, we saw a bump in membership sales at End-of-Year, but this year we saw more members adding additional donations to their memberships. We see this signalling greater awareness of the importance of supporting us through not only memberships, but donations as well. We sold 249 memberships during this period, bringing our current membership total to 1,468.

We had a total of 35 community events for the quarter. A few of note:

In October, we had Utopia Film Festival, a field trip of Eleanor Roosevelt High School art students to see *Loving Vincent* and the post-Halloween screening of *Toy Story of Terror* – a huge success with over 250 in attendance. For November we had Barry Polisar perform live and a completely packed house for *The Grinch* for the annual tree lighting. In December we had two guest speakers, a sponsored screening of *Lion in Winter*, and the ever-strong *Storytime* and *Monday Matinees* all quarter finished out the year. We showed a total of 39 films and 5 film series.

In addition to increased memberships and donations, we introduced new merchandise for End-of-Year to broaden our sources of non-taxed revenue. We saw good results from this investment, with \$1,852.20 in merchandise sales and the potential to continue these sales throughout 2019.

If you have any questions about any of this information, or any data that isn't provided here, please let me know. (Caitlin@greenbelttheatre.org, or 301-456-5076.)

Best wishes,

Caitlin



Friends of Greenbelt Theatre

PROFIT AND LOSS October - December, 2018

	TOTAL
Income	
5100 Contribution Income	
5110 Donations	
5111 Individual Donations	16,200.23
5112 Corporate Donations	
5113 In-Kind Contributions	
5114 Film/Series Sponsorship	2,335.00
Total 5110 Donations	18,535.23
5120 Grants	
5121 Federal	
5122 State	
5123 City Of Greenbelt	17,000.00
5124 Foundations	
Total 5120 Grants	17,000.00
5130 Fundraiser/Event	
5131 Save Me A Seat Campaign	
5132 Fundraiser Sponsorships	
Total 5130 Fundraiser/Event	
Total 5100 Contribution Income	35,535.23
5200 Earned Income	
5210 Box Office	48,889.55
5211 Non-Movie Event Tickets	
5220 Sales - Concessions	19,788.27
5230 Merchandise	1,852.20
5240 Sales - Advertisement	6,880.17
5250 Sales - Membership	15,489.50
5251 Membership Renewals	
Total 5250 Sales - Membership	15,489.50
5260 Rental	4,150.00
5270 Creative Revenue	
5280 Interest Earned	26.23
Total 5200 Earned Income	97,075.92
Billable Expense Income	
Billable Expense Income (deleted)	
Discounts (deleted)	
DO NOT USE INCOME	0.00
Membership (deleted)	
Non-Profit Income (deleted)	
Refunds-Allowances	
Sales - Concessions	
Sales of Product Income	
Unapplied Cash Payment Income	
Total Income	\$192,611.15

	TOTAL
Cost of Goods Sold	
6000 Cost of Goods Sold	
6100 Concessions	9,587.79
6200 Film COGS	750.00
6210 Film Rental	
6220 Freight & delivery - COS	1,851.10
6230 Licensing/Distribution	20,928.57
Total 6200 Film COGS	23,529.67
6300 Taxes	
6310 Sales & Use Tax	
6320 Amusement	3,934.80
Total 6300 Taxes	3,934.80
6400 Merchant/Credit Card Fees	1,991.81
6500 Subcontractors - COS	295.50
6600 POS Fees	243.03
6700 Merchandise Cost of Goods	2,782.56
Total 6000 Cost of Goods Sold	42,365.16
Cost of labor - COS (deleted)	
Total Cost of Goods Sold	\$42,365.16
GROSS PROFIT	\$90,245.99
Expenses	
7000 Expenses	
7100 Administrative Expenses	
7110 Advertising	1,834.94
7111 Marketing of Theatre	30.02
Total 7110 Advertising	1,864.96
7120 Bad Debts	
7130 Bank Charges	20.00
7140 Dues & Subscriptions	425.00
7150 Freight & Delivery	
7160 Insurance	
7161 Insurance - Disability	837.24
7162 Insurance - Liability	1,024.35
Total 7160 Insurance	1,861.59
7170 Legal & Professional Fees	
7171 Accounting	750.00
7172 Legal Fees	
7173 Non Film Booking	
7174 Charitable Donations	
Total 7170 Legal & Professional Fees	750.00
7180 General and Admin Expenses	
7181 Office Expenses	877.75
7182 Supplies	
Total 7180 General and Admin Expenses	877.75
7190 Repair & Maintenance	
7200 Taxes & Licenses	262.50
7210 Telecommunication	1,527.74
7220 Depreciation Expense	4,279.38

	TOTAL
7230 Professional Development	912.16
7240 Fundraising	2,053.63
7241 Fundraiser	
7242 Refreshments	
Total 7241 Fundraiser	
Total 7240 Fundraising	2,053.63
Total 7100 Administrative Expenses	14,834.71
7300 Payroll Expenses	
7310 Wages	57,572.32
7320 Taxes	4,467.67
7330 Benefits & Insurance	1,749.95
7340 Payroll Service & Scheduling Fees	297.60
7350 Bonus	
7360 Sub Contractors	368.50
Total 7300 Payroll Expenses	64,456.04
7400 Meals and Entertainment	27.34
7500 Travel	
7510 Travel Meals	
7520 Travel Lodging	
7530 Travel Transport & Mileage	9.00
7540 Travel Other	
Total 7500 Travel	9.00
7600 Building	
7610 Rent or Lease	
7620 Utilities	4,846.82
7630 Cleaning	
Total 7600 Building	4,846.82
Total 7000 Expenses	84,173.91
Cleaning	
Disposal Fees (deleted)	
DO NOT USE EXPENSE	
Dues & Subscriptions	
Interest Expense (deleted)	
Job Materials (deleted)	
Payroll Expenses	
Promotional (deleted)	
Purchases	
Purchases (deleted)	
Stationery & Printing (deleted)	
Subcontractors (deleted)	
Tools (deleted)	
Unapplied Cash Bill Payment Expense	
Total Expenses	\$84,173.91
NET OPERATING INCOME	\$6,072.08
Other Income	
Other Ordinary Income	
Other Portfolio Income	
Total Other income	\$0.00

	TOTAL
Other Expenses	
Miscellaneous	
Penalties & Settlements (deleted)	
Reconciliation Discrepancies	
Total Other Expenses	\$0.00
NET OTHER INCOME	\$0.00
NET INCOME	\$6,072.08

FGT Community Events, October 2018

Date	Film Title	Category/Collaboration	Attendance
10/1/2018	The Trouble with Harry	Monday Matinee - Free!	105
10/4/2018	RBG	sponsored by the Women's Bar Association of MD - Free!	98
10/7/2018	Hit & Stay: Catonsville 9 documentary	with Maryland Historical Society	25
10/8/2018	Storytime on Screen	with New Carrollton and Greenbelt Friends of the Library - Free!	73 (26 adults and 47 children)
10/11/2018	The Assassin	Taiwanese Classic Film Series - FREE	43
10/13/2018	Utopia Film Festival	11am-7:15pm	111
10/13/2018	First Man	Guest Speaker after 8:00 pm show	202
10/14/2018	Utopia Film Festival	11am-6pm	182
10/21/2018	Hokusai - British Museum	Stage on Screen	32
10/20/2018	Tales of the Night	Fall Family Series	28
10/22/2018	Storytime on Screen	with New Carrollton and Greenbelt Friends of the Library - Free!	107 (68 children and 39 adults)
10/22/2018	Hokusai - British Museum	Stage on Screen	22
10/25/2018	Goodbye, Dragon Inn	Taiwanese Classic Film Series - FREE	38
10/27/2018	First Man	Guest Speaker after 1:00pm show	47
10/30/2018	Loving Vincent	ERHS art class field trip	
10/30/2018	Toy Story of Terror	Community programming - after Halloween Parade - Free!	250
10/31/2018	Halloween	Community Programming	25

FGT Community Events, November 2018

Date	Film Title	Category/Collaboration	Attendance
11/3/2018	Lu Over the Wall	Fall Family Series	9
11/5/2018	Petrified Forest	Monday Matinee - Free!	105
11/12/2018	Storytime on Screen	with New Carrollton and Greenbelt Friends of the Library - Free!	116 (68 children and 48 adults)
11/17/2018	Barry Louis Polisar - Live!	Fall Family Series	128
11/17/2018	Can You Ever Forgive Me?	Guest speaker after 7:30pm show	107
11/18/2018	Lady Windermere's Fan	Stage on Screen	19
11/19/2018	Lady Windermere's Fan	Stage on Screen	16
11/26/2018	Storytime on Screen	with New Carrollton and Greenbelt Friends of the Library - Free!	63 (30 children and 33 adults)
11/30/2018	Grinch	Community Programming - Free! after the tree lighting	505

FGT Community Events, December 2018

Date	Film Title	Category/Collaboration	Attendance
12/1/2018	It's a Wonderful Life	Fall Family Series	67
12/3/2018	Woman of the Year	Monday Matinee - Free!	90
12/7/2018	Maria by Callas	Guest Speaker after 7:30 pm show	63
12/9/2018	Lion in Winter	Sponsored by Kevin Parker	40
12/10/2018	Storytime on Screen	with New Carrollton and Greenbelt Friends of the Library - Free!	125 (77 children and 48 adults)
12/15/2018	Christmas Story	Fall Family Series	66
12/16/2018	In Search of Hayden	Stage on Screen - with guest speaker	28
12/17/2018	In Search of Hayden	Stage on Screen	26
12/24/2018	Storytime on Screen	with New Carrollton and Greenbelt Friends of the Library - Free!	25 (15 children and 10 adults)

Greenbelt Theatre
129 Centerway
Greenbelt, MD 20770

ACTIVE MEMBERSHIP SUMMARY for Monday, January 21, 2019

Membership	Quantity
Actor - Family	1
Adult	118
Adult Comp	5
Director	8
Family	596
Family - Veteran	3
Family comp	22
Leading Actor	18
Producer	6
Senior	328
Senior Comp	5
Senior Couple	327
Senior Couple Comp	6
Senior Couples	2
Star	3
Student	14
Supporting Actor	3
Veteran	2
Veteran Comp	1
Total	1,468

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MEMBERSHIP SALES SUMMARY from Monday, October 01, 2018 to Monday, December 31, 2018

Membership Type	Price	Quantity	Total Gross
		1	\$0.00
Adult	\$50.00	36	\$1,800.00
Adult Comp	\$0.00	3	\$0.00
Director	\$500.00	1	\$500.00
Family	\$85.00	65	\$5,525.00
Family - Veteran	\$70.00	1	\$70.00
Family comp	\$0.00	5	\$0.00
Leading Actor	\$125.00	4	\$500.00
Producer	\$1,000.00	1	\$1,000.00
Senior	\$35.00	71	\$2,485.00
Senior Comp	\$0.00	2	\$0.00
Senior Couple	\$70.00	42	\$2,940.00
Senior Couple Comp	\$0.00	3	\$0.00
Student	\$35.00	1	\$35.00
Supporting Actor	\$50.00	12	\$600.00
Veteran Comp	\$0.00	1	\$0.00
Totals		249	\$15,455.00

Greenbelt Theatre
 129 Centerway
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SALES BY TICKET TYPE from Monday, October 01, 2018 to Monday, December 31, 2018

Type	Price	Sold	Void	Total	Gross	% Admits	% Gross
Adult	\$0.00	87	0	87	\$0.00	1.27%	0.00%
Adult	\$7.00	1656	0	1656	\$11,592.00	24.22%	24.18%
Adult	\$9.00	1089	0	1089	\$9,801.00	15.93%	20.44%
Comp	\$0.00	189	0	189	\$0.00	2.76%	0.00%
Kid (12 and Under)	\$6.00	17	0	17	\$102.00	0.25%	0.21%
Kid (12 and Under)	\$5.00	84	0	84	\$420.00	1.23%	0.88%
Member	\$6.50	2278	0	2278	\$14,807.00	33.32%	30.89%
Member - Kid	\$5.00	20	0	20	\$100.00	0.29%	0.21%
Member - Kid Comp	\$0.00	26	0	26	\$0.00	0.38%	0.00%
Military	\$8.00	11	0	11	\$88.00	0.16%	0.18%
Senior	\$8.00	891	0	891	\$7,128.00	13.03%	14.87%
SeniorStudentMilitar	\$8.00	443	0	443	\$3,544.00	6.48%	7.39%
Student	\$8.00	45	0	45	\$360.00	0.66%	0.75%
Totals		6,836	0	6,836	\$47,942.00		

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BOX OFFICE SUMMARY for 10/1/2018 to 12/31/2018

BOX OFFICE SALES

Film	Running Dates	Screenings	Days	Sold	Void	Total	Gross	% Admits	% Gross	Rk
Mary Queen of Scots	12/21/2018 to 1/10/2019	31	11	1227	0	1227	\$8,924.00	17.95%	18.61%	1
First Man	10/12/2018 to 11/1/2018	45	21	1145	0	1145	\$8,325.50	16.75%	17.37%	2
Can You Ever Forgive	11/9/2018 to 11/22/2018	36	14	856	0	856	\$6,098.50	12.52%	12.72%	3
A Star Is Born	11/23/2018 to 12/6/2018	12	11	521	0	521	\$3,661.00	7.62%	7.64%	4
Roma	12/14/2018 to 12/20/2018	17	7	474	0	474	\$3,460.00	6.93%	7.22%	5
Old Man and the Gun	11/2/2018 to 11/8/2018	10	7	382	0	382	\$2,645.00	5.59%	5.52%	6
Free Solo	11/2/2018 to 11/8/2018	11	7	238	0	238	\$1,730.00	3.48%	3.61%	7
Tea with the Dames	11/23/2018 to 11/29/2018	9	7	215	0	215	\$1,458.50	3.15%	3.04%	8
Maria by Callas	12/7/2018 to 12/13/2018	7	7	186	0	186	\$1,329.00	2.72%	2.77%	9
Boy Erased	12/7/2018 to 12/12/2018	5	5	152	0	152	\$1,105.00	2.22%	2.30%	10
Pick of the Litter	10/5/2018 to 10/11/2018	10	7	142	0	142	\$1,026.50	2.08%	2.14%	11
Science Fair	10/5/2018 to 10/11/2018	9	7	139	0	139	\$966.50	2.03%	2.02%	12
Barry Louis Polisar	11/17/2018 to 11/17/2018	1	1	128	0	128	\$674.00	1.87%	1.41%	13
The Happy Prince	11/23/2018 to 11/29/2018	7	7	127	0	127	\$900.50	1.86%	1.88%	14
The Bookshop	9/28/2018 to 10/4/2018	5	4	110	0	110	\$792.50	1.61%	1.65%	15
Beautiful Boy	11/30/2018 to 12/6/2018	7	7	99	0	99	\$704.00	1.45%	1.47%	16
Becoming Astrid	12/7/2018 to 12/13/2018	7	7	90	0	90	\$616.50	1.32%	1.29%	17
Love, Gilda	9/28/2018 to 10/4/2018	4	4	89	0	89	\$627.50	1.30%	1.31%	18
It's a Wonderful Lif	12/1/2018 to 12/1/2018	1	1	67	0	67	\$451.00	0.98%	0.94%	19
A Christmas Story	12/15/2018 to 12/15/2018	1	1	66	0	66	\$401.50	0.97%	0.84%	20
RBG	10/4/2018 to 10/4/2018	1	1	56	0	56	\$0.00	0.82%	0.00%	21
Hokusai:	10/21/2018 to 10/22/2018	2	2	54	0	54	\$388.00	0.79%	0.81%	22
Chef Flynn	11/30/2018 to 12/6/2018	7	7	47	0	47	\$342.00	0.69%	0.71%	23
Lion in Winter	12/9/2018 to 12/9/2018	1	1	40	0	40	\$268.50	0.59%	0.56%	24
Lady Windermere's Fa	11/18/2018 to 11/19/2018	2	2	35	0	35	\$220.50	0.51%	0.46%	25
In Search of Haydn	12/16/2018 to 12/16/2018	1	1	28	0	28	\$208.50	0.41%	0.43%	26
Tales of the Night	10/20/2018 to 10/20/2018	1	1	28	0	28	\$157.50	0.41%	0.33%	27
In Search of Haydn	12/17/2018 to 12/17/2018	1	1	26	0	26	\$175.50	0.38%	0.37%	28
The Assassin	10/11/2018 to 10/11/2018	1	1	26	0	26	\$0.00	0.38%	0.00%	29
Halloween	10/31/2018 to 10/31/2018	1	1	25	0	25	\$204.50	0.37%	0.43%	30
Lu Over the Wall	11/3/2018 to 11/3/2018	1	1	10	0	10	\$60.00	0.15%	0.13%	31
Goodbye, Dragon Inn	10/25/2018 to 10/25/2018	1	1	5	0	5	\$0.00	0.07%	0.00%	32
NY Kids Fest 2	10/6/2018 to 10/6/2018	1	1	3	0	3	\$20.00	0.04%	0.04%	33
Hit and Stay	10/7/2018 to 10/7/2018	1	1	0	0	0	\$0.00	0.00%	0.00%	34
Storytime	8/22/2016 to 1/14/2019	6	6	0	0	0	\$0.00	0.00%	0.00%	35
The Petrified Forest	11/5/2018 to 11/5/2018	1	1	0	0	0	\$0.00	0.00%	0.00%	36
Toy Story of Terror	10/30/2018 to 10/30/2018	1	1	0	0	0	\$0.00	0.00%	0.00%	37

Greenbelt Theatre
 129 Centerway
 Greenbelt, MD 20770

BOX OFFICE SUMMARY for 10/1/2018 to 12/31/2018

BREAKDOWN BY TICKET TYPE							
Type	Price	Sold	Void	Total	Gross	% Admits	% Gross
Adult	\$0.00	87	0	87	\$0.00	1.27%	0.00%
Adult	\$7.00	1656	0	1656	\$11,592.00	24.22%	24.18%
Adult	\$9.00	1089	0	1089	\$9,801.00	15.93%	20.44%
Comp	\$0.00	189	0	189	\$0.00	2.76%	0.00%
Kid (12 and Under)	\$6.00	17	0	17	\$102.00	0.25%	0.21%
Kid (12 and Under)	\$5.00	84	0	84	\$420.00	1.23%	0.88%
Member	\$6.50	2278	0	2278	\$14,807.00	33.32%	30.89%
Member - Kid	\$5.00	20	0	20	\$100.00	0.29%	0.21%
Member - Kid Comp	\$0.00	26	0	26	\$0.00	0.38%	0.00%
Military	\$8.00	11	0	11	\$88.00	0.16%	0.18%
Senior	\$8.00	891	0	891	\$7,128.00	13.03%	14.87%
SeniorStudentMilitary	\$8.00	443	0	443	\$3,544.00	6.48%	7.39%
Student	\$8.00	45	0	45	\$360.00	0.66%	0.75%

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CONSOLIDATED MISCELLANEOUS SALES for Monday, October 01, 2018 to Monday, December 31, 2018

Item	Sold	Gross	Tax	Net	% Total Sales
Rental (0.00%)	7	\$4,175.00	\$0.00	\$4,175.00	31.51%
Family (0.00%)	29	\$2,465.00	\$0.00	\$2,465.00	18.61%
Senior (0.00%)	38	\$1,330.00	\$0.00	\$1,330.00	10.04%
Senior Couple (0.00%)	19	\$1,330.00	\$0.00	\$1,330.00	10.04%
Adult (0.00%)	18	\$900.00	\$0.00	\$900.00	6.79%
Gift Card (0.00%)	31	\$775.00	\$0.00	\$775.00	5.85%
Mug (6.00%)	31	\$584.90	\$33.11	\$551.79	4.42%
Gift Card (0.00%)	9	\$450.00	\$0.00	\$450.00	3.40%
Donation (0.00%)	22	\$343.50	\$0.00	\$343.50	2.59%
Tumbler (6.00%)	14	\$198.11	\$11.21	\$186.90	1.50%
Grey T-Shirt (6.00%)	10	\$174.53	\$9.88	\$164.65	1.32%
Gift Card (0.00%)	1	\$100.00	\$0.00	\$100.00	0.75%
Movie Posters (6.00%)	10	\$94.34	\$5.34	\$89.00	0.71%
Zipperpull- 3 (6.00%)	9	\$67.92	\$3.84	\$64.08	0.51%
Gift Card (0.00%)	34	\$60.00	\$0.00	\$60.00	0.45%
Supporting Actor (0.00%)	1	\$50.00	\$0.00	\$50.00	0.38%
Student (0.00%)	1	\$35.00	\$0.00	\$35.00	0.26%
Snack Pack (6.00%)	2	\$28.30	\$1.60	\$26.70	0.21%
OGT Sticker (6.00%)	12	\$22.64	\$1.28	\$21.36	0.17%
Individual Card (6.00%)	8	\$15.43	\$0.87	\$14.56	0.12%
Zipperpull-Single (6.00%)	5	\$14.15	\$0.80	\$13.35	0.11%
Note card pack (6.00%)	1	\$12.26	\$0.69	\$11.57	0.09%
Kid's T-Shirt (6.00%)	1	\$9.43	\$0.53	\$8.90	0.07%
Tea towel (6.00%)	1	\$7.55	\$0.43	\$7.12	0.06%
Refrigerator Magnet (6.00%)	1	\$4.72	\$0.27	\$4.45	0.04%
Total	315	\$13,247.79	\$69.87	\$13,177.93	

Greenbelt Theatre
 129 Centerway
 Greenbelt, MD 20770

OPERATING SUMMARY BY MONTH from Monday, October 01, 2018 to Monday, December 31, 2018

Month	Total Attendance	Total Revenue	Concessions Revenue	Misc Revenue	Movie Revenue	Total Showings	Average Ticket Price	Per Capita Concession
October	1,796	\$23,213.70	\$6,319.14	\$4,596.06	\$12,298.50	84	\$6.85	\$3.52
November	2,415	\$31,532.80	\$7,266.75	\$7,384.55	\$16,881.50	92	\$6.99	\$3.01
December	2,625	\$55,516.92	\$7,143.23	\$29,611.69	\$18,762.00	91	\$7.15	\$2.72
Totals	6,836	\$110,263.42	\$20,729.13	\$41,592.29	\$47,942.00	267	\$7.01	\$3.03
Weekday	2,463	\$45,257.95	\$7,735.67	\$20,543.77	\$16,978.50	142	\$6.89	\$3.14
Weekend	4,373	\$65,005.47	\$12,993.45	\$21,048.52	\$30,963.50	125	\$7.08	\$2.97

Nicole Ard

From: Terri Hruby
Sent: Thursday, January 31, 2019 2:26 PM
To: Nicole Ard
Subject: Re: CB-1-2018 - Municipal Authority - Fences

Nicole,
I reviewed this legislation when referred. I have no concerns with the legislation. I believe Bowie and College Park regulate fences. We have always followed the County with no issues.

Thank You,
Terri

Sent from my iPhone

On Jan 31, 2019, at 1:23 PM, Nicole Ard <nard@greenbeltmd.gov> wrote:

Terri,
Please see below and advise if we have comments.

Thank you,
Nicole

Sent from my iPhone

Begin forwarded message:

From: "Turner, Todd M." <TMTurner@co.pg.md.us>
Date: January 31, 2019 at 12:26:09 PM EST
To: Nicole Ard <nard@greenbeltmd.gov>
Cc: "Bumbry, Tomeka C." <TCBumbry@co.pg.md.us>
Subject: CB-1-2018 - Municipal Authority - Fences

Nicole –

Hope you are well. I wanted to bring to your and the City's attention the attached bill I'm sponsoring that may impact municipal authority. As indicated, the bill implements State legislation approved last year (Chapter 129, 2018 Laws of Maryland – HB 410-18) that authorizes a municipal body to enact certain local ordinances regulating fence heights within their jurisdiction. The bill will be scheduled for Thurs. Feb. 7th at 10:00 am in the PHED Committee. Staff is working on a proposed Dr-2 based on some of the feedback so please let me know if you have any additional comments. Thank you for your review and consideration.

Hon. Todd M. Turner
Council Chair
County Council Member – 4th District
Prince George's County Council
O 301-952-3094
F 301-952-4910

District4@co.pg.md.us

"Service. Community. Progress"

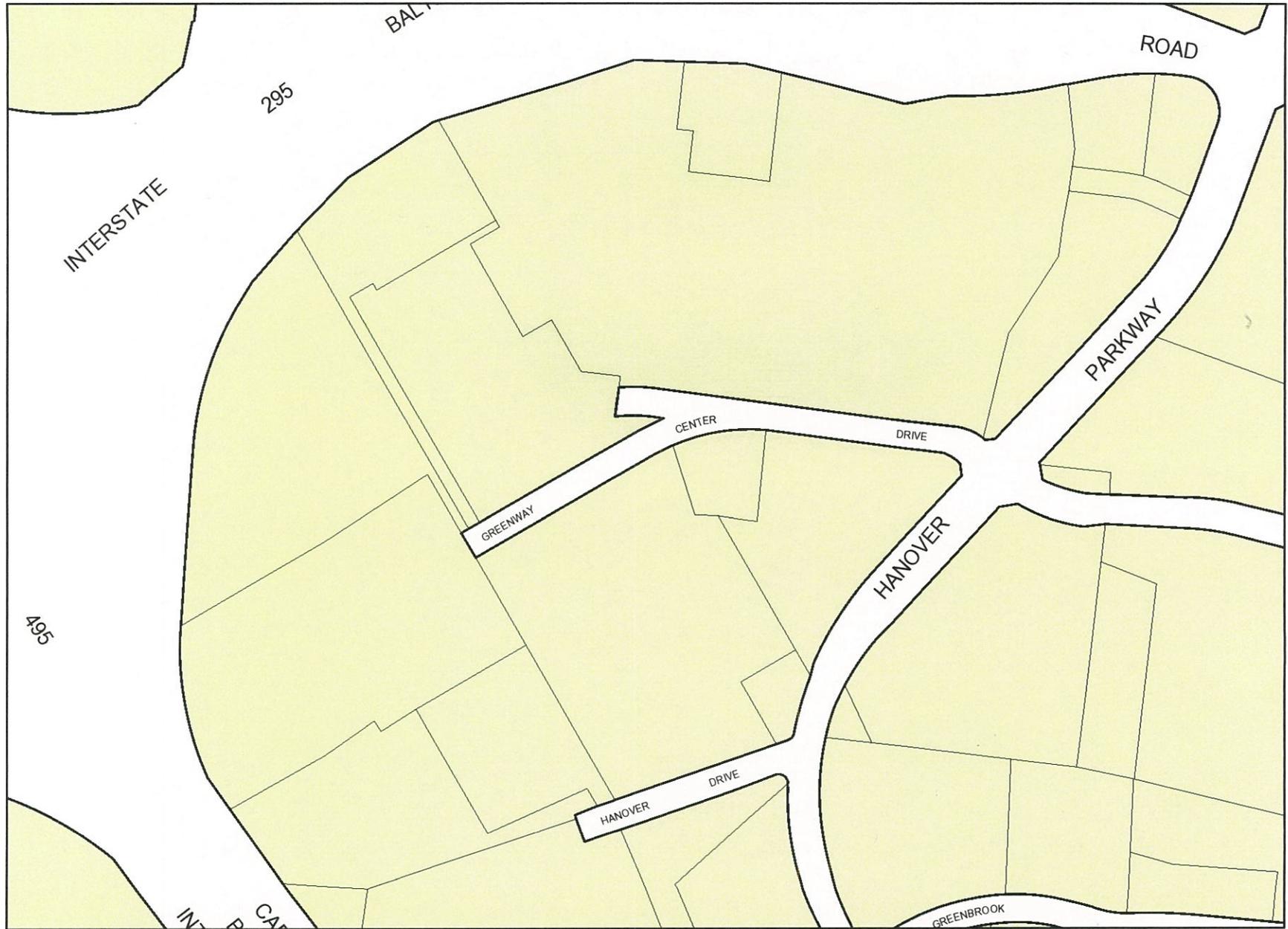
Serving Bowie, Glenn Dale, Greenbelt, Westchester Park, and parts of Lanham-Seabrook, Mitchellville & Upper Marlboro.

This E-mail and any of its attachments may contain Prince George's County Government or Prince George's County 7th Judicial Circuit Court proprietary information or Protected Health Information, which is privileged and confidential. This E-mail is intended solely for the use of the individual or entity to which it is addressed. If you are not the intended recipient of this E-mail, you are hereby notified that any dissemination, distribution, copying, or action taken in relation to the contents of and attachments to this E-mail is strictly prohibited by federal law and may expose you to civil and/or criminal penalties. If you have received this E-mail in error, please notify the sender immediately and permanently delete the original and any copy of this E-mail and any printout.

<CB-1-2019 AIS (Municipal Fence Authority).pdf>

<CB-1-2019 (Municipal Fence Authority).pdf>

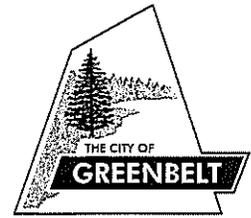
Greenway & MD Trade Center



Greenway & MD Trade Center



WEEKLY REPORT
Planning and Community Development
Week Ending: Friday, February 1, 2019



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: Hanover Office Park, American Legion, PM Pediatrics and 7401 Greenbelt Road were annually inspected; and Belle Point Office Park and Greenway East Professional were re-inspected.

Apartments: Parkway Gardens Apartments were annually inspected.

Rental Property: Five rentals were annually inspected; and Six rentals were re-inspected.

Complaints: Three new complaints were logged regarding mold on ceiling in bathroom, mice infestation, roach infestation, no heat, water drip into unit below, holes in closet which allow bats to enter; and One prior complaint was re-inspected.

Windshield Inspections: Greenbury Drive was observed.

Permits: Thirty one permits were approved and issued.

Burglar Alarms: Eighteen renewal notices were mailed to businesses; and Two renewal notices were mailed to alarm companies.

Meetings: Staff Attended:

Advisory Planning Board meeting;

Department head meeting;

Toured mixed use developments in preparation of upcoming tour;

City Council meeting;

WMATA Public Hearing; and

Urban Land Institute – Technical Assistance Panel (ULI-TAP) Work Session.

Staff Met With:

Woodlawn Development representatives to discuss various issues on Greenbelt Station South Core Development;

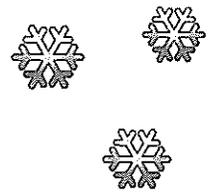
Beltway Plaza representatives to discuss Conceptual Site Plan;

*Community Planner to discuss conditions for Beltway Plaza Conceptual Site Plan; and
Economic Development Coordinator.*

*Planning Projects: Worked on FY 2020 budget materials;
Reviewed engineer agreement for Cherrywood Lane Complete Green Street project;
Worked with Community Planner on drafting conditions for Beltway Plaza Conceptual Site Plan;
Worked on preparing extension letters for right-of-way permits for Greenbelt Station South Core;
Worked on finalizing bid package for Greenbelt Lake Dam project;
Reviewing Cherrywood Lane Project documents;
Reviewing Buddy Attick Park Project;
Reviewing Dog Park Project;
Completed the staff report regarding the Beltway Plaza redevelopment proposal for the February 4 work session;
Continued drafting staff conditions regarding the Beltway Plaza redevelopment proposal; and
Prepared for the tour of mixed-use developments.*

Department of Public Works

Week Ending February 2, 2019



ADMINISTRATION

- Staff met to discuss trash and recycling at Buddy Attick Park.
- Jim Sterling and the Director of Planning met with the Greenbelt Station Developers regarding bond release and development issues.
- Continued work on the budget.

STREET MAINTENANCE/SPECIAL DETAILS

- Removed unwanted signs throughout the city.
- Pushed debris at the Northway Fields compost site.
- Repaired potholes throughout the city.
- Treated streets throughout the city on Tuesday, Wednesday and Friday.
- Repaired potholes throughout the city.
- Measured streets, curbs and sidewalks on Ivy Lane, Frankford Drive and Parkway.

HORTICULTURE/PARKS

- Removed Christmas trees from designated areas.
- Cleared brush on Northway.
- Assisted with treating streets during snow storms.
- Cleared and treated sidewalks during snow storms.

FACILITIES MAINTENANCE

- Started monthly preventative maintenance on HVAC systems in all City buildings.
- Changed fluorescent bulbs to U-tube LED lights on the second floor of the Municipal Building.
- Repaired the door alarm at the Aquatic & Fitness Center.
- Repaired the compressor at the Police Station.
- Replaced a photo cell in the parking lot lights in the Roosevelt Center parking lot.

REFUSE/RECYCLIG/SUSTAINABILITY/ENVIRONMENTAL

- Collected 36.85 tons of refuse and 12.34 tons of recycling material.
- Attended the MWCOG "Recycling" meeting.
- Attended MWCOG "Materials accepted by MRFs in the region" meeting.
- Participated in the quarterly SWPPP inspection by the County.
- Met with Ashley Edwards, the new GIS intern, for her first day briefing by outlining projects and tasks that she will help with.
- Attended the Annual Federal GIS Conference in Washington D.C.
- Made preparations for beaver caging and led a volunteer event on Saturday.

FLEET MAINTENANCE

- Completed preventative maintenance on the Connection bus.
- Replaced the air filter on sweeper #197.
- Replaced the water pump tensioner and pulley on Police vehicle #834 and completed preventative maintenance.
- Removed dead-lined equipment from Police vehicle # 821 and #898.
- Replaced the evaporative emissions purge valve on refuse truck #263.
- Replaced both front brake chambers and the marker lights in the rear of bucket truck #146.
- Diagnosed and replaced two failing switches that alert the driver from the helper's step at the outside rear of refuse truck #264.
- Added brake anti-freeze in the air braking system of refuse trucks #262, #263 & #264.

Greenbelt Recreation Department

Weekly Report

Week Ending February 1, 2019

ADMINISTRATION:

- Youth Center hosted the Northeast Organic Farming Association's Organic Land Care Course.
- FY 20 Budget preparations continue.
- Staff attended the weekly Department Head meeting.
- Staff attended Monday's City Council Meeting for adoption of the Recreation and Parks Master Plan.
- Staff began preparing for PRAB's monthly meeting.
- Staff dealt with a lot of weather related issues this week – opening late, closing early, delays and cancellations.
- An invitation to bid on the outdoor pool plastering was released.
- Review of Recognition Group applications continue.
- Senior Citizen Advisory Board Meeting was rescheduled due to weather conditions.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Winter 2019 Activity Guide is available on-line and printed guides are available in city buildings. Winter class registration continues on a space available basis.
- Winter classes continue this week.
- Spring 2019 Activity Guide production continued this week. Target date for print & on-line guide is February 15, 2019.
- 2019 Camp Guide is available online and in city facilities. Camp registration begins on February 4 for residents and February 19 for non-residents.
- Staff met to prepare for opening day of Camp registration.
-
- Staff continued planning and promotion for upcoming Black History Month event, scheduled for Sunday, February 24.
- Mom's Morning Out students visited the Old Greenbelt Theatre for Storytime on Screen on Monday. Students kicked off Black History Month with directed drawings of Martin Luther King, Jr. A new display featuring the student's art is in the Youth Center multipurpose room hallway.

AQUATIC AND FITNESS CENTER:

- GMST met for practice on Sunday and Thursday.
- Elizabeth Seton High School Swim Team met for practice on Wednesday, January 30th.
- GAFC Swim Instructor(s) provided 10 private swim lessons and personal training sessions (Friday-Thursday).
- February 2019 membership renewal notification was emailed to 69 primary household members on Friday, January 25th.
- February 2019 Newsletter email was delivered to 1894 subscribers via GovDelivery System on Monday, January 28.
- GAFC closed at 8:00pm on Sunday, January 20th for the monthly in service staff training.
- A total of 35 UM Shuttle Membership Passes were sold as of January 30th.
- GAFC is offering a complimentary daily admission to the Furloughed Federal Employees and Contractors along with two guests during their time off. A total of 151 affected employees took advantage of the offer as of (1/23-1/27/19). A total of 390 participated from January 16th throughout January 27th.
- GAFC will be collecting warm and fuzzy hats, gloves, scarves and socks for men, women and children in need. New and hand-knit items are appreciated. Items are being collected in the main lobby of GAFC now throughout January 31st.

ARTS:

- Winter classes are in session. Program schedules are being evaluated and adjusted daily to account for inclement weather and school and government closures.
- Staff submitted an interim report to the Maryland State Arts Council and we are continuing to work on the FY20 budget.
- Production work is underway for the Greenbelt Youth Musical. Staff are recruiting and mentoring teen and adult volunteers and organizing weekly studio work sessions.
- A Girl Scout painting workshop was held on Sunday, January 27, along with an Empty Bowls work day organized by Greenbelt Pottery Group in partnership with Greenbelt Recreation.
- A Community Art Drop-In will be held on Sunday, February 3. Artist in Residence Karen Arrington will lead a drum-making workshop in the Community Center's multi-purpose room from 1-3pm. In addition to ongoing art and history exhibits at the Community Center, the Greenbelt Museum house will also be resuming Sunday tours that day from 1-5pm.

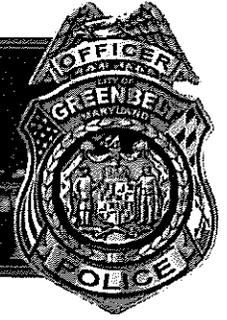
Community Center:

- Office staff and supervisor were trained on specific inquiry options for efinancePLUS.
- Office staff and supervisor attended a camp registration meeting.
- Greenbelt Nursery School created an exhibit in the front lobby display case for February. Check it out!
- Supervisor attended the Maryland Recreation and Parks Association Winter General Membership meeting in Annapolis. The workshop topic The Changing Climate of Recreation and Parks was very informative.
- Supervisor continues to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 379 inquiries since April 2015. There are currently four food operations who received all permits and may rent the Kitchen.
- There were 5 facility reservations processed.
- There were 5 private rentals and 15 pattern rentals.
- The following free space groups were provided space: Golden Age Club, Greenbelt Concert Band, Greenbelt Pottery, Girl Scout Troop #27, Greenbelt Astronomy
- The following City groups were provided space: Be Happy, Be Healthy Yoga & Volleyball, CARES, Advisory Planning Board

Therapeutic Recreation:

- Edits continue for the spring activity guide.
- Supervisor attended MRPA Workshop (The Changing Climate of Recreation & Parks)
- Supervisor attended MRPA Winter General Membership Meeting
- Supervisor was elected as the MRPA TR Branch chair elect for 2019-2020.
- Senior Nutrition served 36 hot meals the week of 1/28 – 2/1 [sites closed on 1/30 & 1/31 (inclement weather)].

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

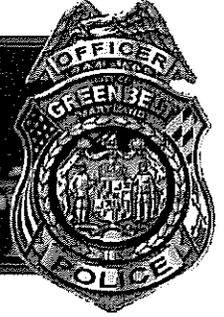
WEEK OF JANUARY 30, 2019

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite (Dog, owner known)	1
Rape		Disruption of School Activities	
Armed Robbery	2	Transporting a Handgun in a Vehicle	1
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	4
Attempt Strong Armed Robbery		Missing Person	
Burglary	1	Fraud	1
Attempt Burglary		Unattended Death	
Assault (One domestic related)	1	Alcohol Violation	
Domestic	1	False Report	
Drugs		Harassment	
DUI/DWI		Field Op (suspicious person)	
Theft	5	Notification for other agency	
Vandalism	2	Overdose (PCP, transported to Doctors Hosp.)	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	3
Trespass		Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	6
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	1
Counterfeit Money		Vandalism to Vehicles	2
Identity Theft	1	Accidents	5



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CRIME REPORT

JANUARY 30, 2019

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

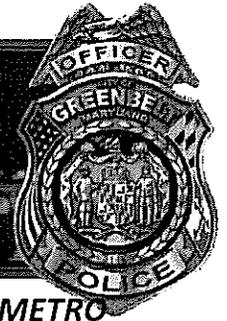
CENTER CITY

01/26 8:10 P.M.	100 block Centerway. Robbery arrests. Darion Nicholas Washington, 21, of Brandywine, MD and Taylor Anthony Gilbert, 24, of Greenbelt were arrested and charged with Armed Robbery, Strong Arm Robbery, Second Degree Assault and Theft. The victim, a cashier at the Sunoco Service Station, advised that the suspects, one armed with a handgun, entered the station and announced a robbery. One of the suspects threw the victim to the floor and demanded money. After obtaining money from the victim the suspects fled the scene on foot. A short time later an officer observed two subjects matching the clothing description on foot in the area of Kenilworth Avenue and Crescent Road. One of the suspects was found to be in possession of a bb-type handgun. Both suspects were arrested and transported to the Department of Corrections for a hearing before a District Court Commissioner.
01/28 10:00 P.M.	48 court Crescent Road. Vandalism. Unknown person(s) broke the glass front entrance doors of both 48 and 50 Crescent Road.
01/30 7:50 P.M.	100 block Centerway. Robbery. The victim, a cashier, advised that the suspect entered the Sunoco Service Station armed with a knife and demanded money. After getting cash the suspect fled the area. The suspect is described as a black male wearing a ski mask, a hooded black, red and grey jacket, gloves and carrying a blue book bag. No injuries.



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GREENBELT POLICE DEPARTMENT



FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

See Automotive Section.

GREENBELT EAST/GREENWAY SHOPPING CENTER

01/24 11:41 P.M.	7900 block Mandan Road. Burglary arrests. Cameron Emmanuel Garr, 18, of Greenbelt was arrested and charged with Burglary, Malicious Destruction and Trespass. A 17 year old Lanham, MD youth was arrested for Burglary, Malicious Destruction and Trespass. Officers responded to a report of a burglary of a vacant apartment, with witnesses stating that the suspects fled the area. The suspects were observed walking nearby, with one subject being stopped on the scene and juvenile apprehended after a foot chase. The Garr subject was transported to the Department of Corrections for a hearing before a District Court Commissioner. The youth was released to a guardian pending action by the Juvenile Justice System.
01/25 4:19 P.M.	7700 block Hanover Parkway. Possession of a handgun arrest. A 17 year old Lanham, MD youth was arrested for Possession of a Handgun in Motor Vehicle, Possession of a Handgun, Obstruction and Hindering and other charges after the youth ran from a vehicle during a traffic stop carrying a gym bag. The youth was apprehended nearby after a short foot chase. The gym bag contained a semiautomatic handgun and a bb-type gun. The youth was released to a parent pending action by the Juvenile Justice System.

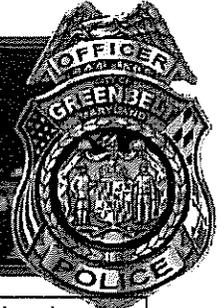
Automotive Crime - City Wide

01/24	5800 block Cherrywood Lane. Theft from auto. Unknown person(s) broke out the front passenger window of a vehicle and removed a cell phone.
01/25	Area of Ora Glen Drive and Ora Court. Theft from vehicle. Unknown person(s) removed four tires and rims, the driver and passenger seats and air bags from a vehicle.
01/25	6100 block Breezewood Drive. Vandalism to auto. Unknown person(s) dented the roof of a vehicle.
01/26	7400 block Greenbelt Road. Recovered stolen auto. A 2015 Chevrolet Malibu 4-door, reported stolen to the Prince George's County Police Department. No arrests.
01/27	7300 block Frankfort Court. Vandalism to auto. Unknown person(s) scratched obscenities onto a vehicle and cracked the windshield.
01/27	6000 block Greenbelt Road. Stolen vehicle. A blue 2002 Jeep Liberty, Maryland tags PC197214.



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GREENBELT POLICE DEPARTMENT

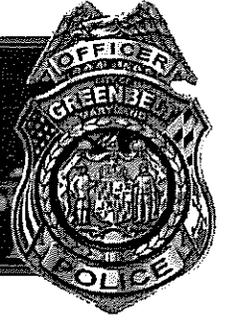


01/27	6000 block Greenbelt Road. Attempt theft of vehicle. Unknown person(s) used unknown means to enter a vehicle and tampered with the ignition in an apparent attempt to steal it. Two laptop computers were also taken from the vehicle.
01/28	7 court Southway. Theft from vehicle. A safety hammer was taken from a possibly unlocked vehicle.
01/28	7800 block Emily's Way. Theft from vehicle. A parking pass was taken from an unlocked vehicle.
01/28	7800 block Jacob's Drive. Theft from auto. A book bag and money were taken from an unlocked vehicle.
01/29	6200 block Springhill Court. Theft from auto. Unknown person(s) broke out the passenger window of a vehicle and removed a wallet.
01/29	6400 block Ivy Lane. Stolen vehicle. A blue 2005 Jeep Grand Cherokee, Maryland tags EV5371.
01/29	6100 block Springhill Terrace. Stolen vehicle. A silver 2015 Dodge Journey SUV, Maryland tags T744390.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

*GREENBELT
POLICE DEPARTMENT*



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY