



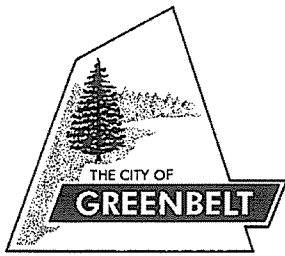
February 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01 Work Session - Greenbelt Lake, 8PM, MB Anger Management Class	02 Senior Citizen Advisory Committee, 3:30pm Community Center	03 Executive Session, 7PM, CC (Relocation of Business) Work Session - Transit, 8PM, CC	04 Free Produce Distribution Public Hearing on the Proposed Prince George's County Budget	05 Discounted Compost Bins For Sale	06 Beltway Plaza 2nd Annual Charity Ping Pong tournament Electronics Recycling, 9am, PW Contra Dance, 6:30pm, CC
07 An Artful Afternoon, 1-4pm, Community Center	08 Youth Advisory Committee, 5:30pm GAFC Regular Meeting, 8PM, MB	09 Public Hearing on the Proposed Prince George's County Budget	10 Advisory Planning Board, 7:30pm, CC Work Session - City Manager Update, 8PM, CC	11	12	13
14	15 City Holiday - Presidents' Day - Offices Closed POSTPONED! Presidents' Day of Service	16	17 Parks and Recreation Advisory Board, 7:30pm, CC Work Session - PGCPS CEO Dr. Maxwell and School Board Member Grady, 8PM, CC	18 PGCMA (Greenbelt), 6PM	19	20 Four Cities Video Premiere
21	22 Regular Meeting, 8PM, MB	23 Advisory Committee on Education, 7pm, MB Green ACES and Green Team, 7:30pm, CC	24 Advisory Planning Board, CANCELLED Work Session - Beltsville Agricultural Research Center, CANCELLED Work Session - Review of Theater Operations, CANCELLED	25 Forest Preserve Advisory Board, 7pm, CC	26 Four Cities Meeting - Dr. Loh, University of Maryland, 7:30PM (College Park)	27 Rain Garden Workshop
28 Children & Animals Safety Workshop, 2pm, Schrom Hills Park	29 Work Session - Prince George's County Zoning Rewrite, 8PM, MB	01	02	03	04	05



March 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	01 Public Safety Advisory Committee; 7pm; CC	02 Legislative Dinner (Annapolis), 6PM	03 Work Session - Greenbelt East Advisory Coalition, 7:30PM, Hunting Ridge Free Produce Distribution	04	05 Greenbelt Youth Musical 2016- The School for Super-Heroes presents Orlando Furioso, the Musical
06 Community Art Drop-In Greenbelt Youth Musical 2016- The School for Super-Heroes presents Orlando Furioso, the Musical	07 Work Session - Advisory Group Chairs, 8PM, MB	08	09 Executive Session/Personnel & Proposal for a Business to Relocate to the State, 8PM (CC)	10 District 4 Listening Session with Council Member Todd M. Turner, 7pm, MB	11	12 Greenbelt Youth Musical - The School for Super-Heroes presents Orlando Furioso, the Musical, 2pm Greenbelt Youth Musical - The School for Super-Heroes presents Orlando Furioso, the Musical, 7pm
13	14 Youth Advisory Committee; 5:30pm; CC Regular Meeting, 8PM, MB	15	16 Work Session - Council Goals, 8PM, CC	17	18 Spring Skate Series	19 Rain Garden Clinic
20	21 Work Session - Gateway Signage and Attick Park Parking Lot, 8PM, MB	22 Advisory Committee on Education; 7pm; cc	23 Work Session - MOU with GATE, 8PM, CC Women of Wellness (W.O.W) Health Fair	24 Forest Preserve Advisory Board, 7pm, CC	25 Underwater Egg Hunt	26 Annual Egg Hunt
27	28	29 Regular Meeting/Budget Presentation, 8PM, MB	30 Budget Work Session - Overview, Revenues & General Government, 8PM, CC	31	01	02



City Manager's Report Week Ending February 26, 2016

1. Settlement on the purchase of 10-A Crescent has been scheduled for Monday, February 29.
2. A few Council members expressed interest in submitting the theatre renovation project for consideration for a MML Achievement Award "Rise to the Challenge." Attached is a draft write-up. It must be submitted by noon on Tuesday. Pictures and other background materials will be included.
3. Along with Mayor Jordan, I met with David Hillman of Southern Management who owns and manages Lakeside North apartments and attorney Arthur Horne. A write-up of the meeting is in your envelope.
4. Participated in a conference call with County representatives and city's financial advisor and bond counsel related to TIF for Greenbelt Metro Station/FBI. County is exploring ideas to lower costs for all parties.
5. Met with the Recreation Department on a number of their budgets. Also met with IT on its budget.
6. Assistant City Manager
 - a. Included in your packet is the booklet for the mid-term legislative dinner on Wednesday. A legislative update is included in the booklet.
 - b. Installation of the Schrom Hills Fitness Area is expected to begin late next week, weather permitting.
 - c. Worked on Capital Projects budgets and Grants Spreadsheet.
7. Finance Department
 - a. Met with Recreation Department for 3 days discussing AFC, CC and YC FY17 budgets.
 - b. Met with City Manager and Human Resources Director on anticipated health insurance costs. Working on alternative pricing options for health insurance.
 - c. Completed the January Financial Report – attached.
8. Information Technology
 - a. Attended Comcast Negotiations meeting along with Public Information Coordinator
 - b. FY 2017 budget review with City Manager and Treasurer
 - c. Upgraded ESRI (GIS) software
9. Prepared for Regular Meeting on February 22, Four Cities meeting on 2/25 and work sessions on February 24, 29 and March 2 and 3.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

COUNCIL ACTION REQUESTS (CAR) REPORT

as of February 26, 2016

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
2016						
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	
3	Work Session	2/10	Complete location study on dog park.	4/30/16	Celia	
2	Work Session	2/10	Raise with County – Allow sandwich boards – Roosevelt Center.	12/30/16	Mike	
1	M & C Meeting	1/11	Refer American Chestnut Tree grant opportunity to Advisory Committee on Trees.	3/30/16	Jim S.	
2015						
43	Work Session	12/16	Research County Rental Tax Credit program – Establish one for City?	3/30/16	David	
42	Work Session	12/2	Draft language for Standing Rules to allow voting remotely.	2/29/16	John	
41	M & C Meeting	11/23	Language defining difference and use of Ordinance vs. Resolution vs. letter.	1/30/16	John	
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
38	Work Session	10/21	Pull together info about Greenbelt Station development and city for Greenbelt Station residents.	12/30/15	Mike	Being drafted @ 1/15/16.
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and 12/1.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
33	M & C Meeting	10/19	Study need for speed humps on Ridge Road between Southway and Westway.	12/30/15	Celia	Data has been gathered. Report being drafted @ 11/6/15.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
2014						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

City of Greenbelt, Maryland

Memorandum

To: Michael P. McLaughlin, City Manager
From: Jeffrey L. Williams, City Treasurer
Date: February 25, 2016
Subject: January 2016 Financial Report

Revenues

General Fund revenues are 77.4% of the adopted budget compared to 74.0% a year ago and 77.4% historically. Corporate personal property taxes (CPPT) are tracking toward the FY 2015 final result. The 85 largest personal property tax payers so far this year are 2.7% lower than a year ago. The current projection for corporate property tax is \$75,000 lower than the adopted budget.

Current projections for parking, red light camera, and speed camera tickets show that these revenues should end the fiscal year approximately \$200,000 higher than the adopted budget. Parking tickets are tracking \$40,000 higher. Red light camera fines are currently \$29,000 higher than a year ago and are expected to exceed its budget by \$40,000. Speed camera fines are estimated to end the fiscal year approximately \$120,000 higher than its adopted budget. All of these revenues will be reviewed again prior to the final estimate that will be shown in the FY 2017 Proposed Budget.

Recreation revenues are currently projected to end FY 2016 approximately \$100,000 below the adopted budget. The most notable shortfalls are Aquatic & Fitness Center (\$40,000) due to the closure and the Community Center (\$20,000). Greenbelt Kids revenue may be \$30,000 lower, but this shortfall is expected to be offset by lower expenditures.

The overall revenue picture is becoming clearer. FY 2016 revenues appear to be tracking toward ending the fiscal year slightly lower than the adopted budget.

Expenditures

Operating expenditures are 61.9% of the adopted budget compared to 63.4% a year ago and 62.1% historically. The largest subset of expenditures, salaries and benefits, is in line with the historical average as well, 63.0% compared to 63.1%. Salary costs resulting from the snow storm that hit Greenbelt in late January have not been fully recognized as the work on Sunday and Monday January 21 and 22 will be included in the payroll ended February 5, 2016. The current projection of snow removal salary costs for FY 2016 is \$120,000 or \$85,000 over the adopted budget. It is expected that some of these expenses will be reimbursed by the Federal Government.

Expenditures for motor vehicle fuel are \$46,000 lower than a year ago. The most recent purchase of gasoline cost the City \$1.46 per gallon. It is possible that motor vehicle fuel savings could reach

\$100,000 by the end of the fiscal year.

Building maintenance is \$76,000 higher than a year ago. A few of the larger expenditures include: an unexpected replacement of a transfer switch for the generator at the Police Department (\$15,000), a roof repair at the theater (\$10,000), and the replacement of a water heater and storage tank (\$20,000) at the Aquatic & Fitness Center

A complete expenditure estimate will be presented in the proposed FY 2016 budget at the end of March.

City of Greenbelt
Revenues - Historical vs. FY2016
January

Account Number	Description	FY2016 Budget	January-16	% of FY 2016 Budget	% of FY 2015	Historical %
Taxes						
411100	Real Estate	\$15,578,100	\$15,418,700	98.98%	99.91%	99.90%
411220	Real Estate Abatements	(300,000)	(186,935)	62.31%	50.84%	99.88%
411230	Homestead Credit	(20,000)	(18,836)	94.18%	100.00%	72.78%
	Homeowners' Credit	(50,000)	(24,942)	49.88%	62.82%	72.78%
Personal Property						
412100	Local	12,000	4,993	41.61%	53.38%	85.46%
412110	Utility	290,000	303,619	104.70%	92.39%	67.77%
412120	Corporate	1,400,000	983,693	70.26%	48.48%	72.88%
412140	Local	200	0	0.00%	0.00%	58.30%
412160	Corporate	30,000	61,579	205.26%	43.23%	44.24%
412200	Abatements	(80,000)	(37,043)	46.30%	39.78%	93.57%
Other Taxes						
421100	Income	2,434,000	733,172	30.12%	29.08%	29.60%
421200	Admissions	145,000	56,685	39.09%	50.81%	53.65%
421300	Hotel/Motel	710,000	244,459	34.43%	25.35%	24.13%
422100	Highway	362,000	316,313	87.38%	81.51%	57.25%
Licenses						
431200	Rental & Constr.	1,094,000	309,285	28.27%	28.32%	28.23%
433400	Cable	415,000	153,977	37.10%	27.55%	28.19%
Grants - State						
442101	Police	479,400	223,324	46.58%	48.74%	51.84%
442102	Youth Service	65,000	0	0.00%	0.00%	27.43%
Grants - County						
443106	Landfill	57,700	28,826	49.96%	50.00%	37.50%
443102	Youth Service	30,000	0	0.00%	0.00%	4.73%
443108	MNCPPC	234,000	0	0.00%	0.00%	0.00%
443127	School Resource	80,000	0	0.00%	0.00%	0.00%
Other						
451000	Waste	657,000	327,624	49.87%	50.04%	49.54%
452000	Recreation	721,200	379,642	52.64%	52.54%	50.10%
453000	Aquatic & Fitness Center	530,600	247,254	46.60%	57.41%	58.00%
454000	Community Center	213,100	116,520	54.68%	66.40%	63.07%
460101	Fines & Forfeitures	135,000	124,659	92.34%	51.37%	55.96%
460201	Red Light Cameras	300,000	222,369	74.12%	59.84%	58.86%
460300	Speed Cameras	350,000	294,617	84.18%	51.99%	43.41%
470000	Interest	1,000	2,547	254.70%	41.76%	64.83%
480000	Partnerships	126,000	22,332	17.72%	13.68%	41.27%
	Miscellaneous	433,800	155,238	35.79%	33.81%	41.36%
	Total	\$26,434,100	\$20,463,671	77.41%	74.03%	77.40%

City of Greenbelt, Maryland
Expenditures - FY 2016 vs. Historical
January

	Department	FY 2016 Budget	Jan-16	% of FY 2016 Budget	% of FY 2015 Budget	Historical %
100	General Government					
	Salary/Benefits	\$2,161,900	\$1,308,623	60.53%	63.76%	61.11%
	Operating Expense	707,900	381,419	53.88%	61.97%	62.60%
	Capital Outlay	7,000	5,589	79.84%	94.68%	0.00%
	Total General Gov't	2,876,800	1,695,631	58.94%	63.33%	61.57%
200	Planning & Comm Dev					
	Salary/Benefits	817,800	501,696	61.35%	65.09%	62.12%
	Operating Expense	252,700	88,643	35.08%	30.67%	47.07%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total Plan. & Comm. Dev.	1,070,500	590,339	55.15%	54.97%	59.93%
300	Public Safety					
	Salary/Benefits	8,568,500	5,472,373	63.87%	67.01%	64.53%
	Operating Expense	1,430,500	917,276	64.12%	58.92%	60.82%
	Capital Outlay	327,000	135,788	41.53%	71.95%	68.26%
	Total Public Safety	10,326,000	6,525,437	63.19%	65.98%	64.15%
400	Public Works					
	Salary/Benefits	1,866,100	1,115,427	59.77%	66.12%	61.09%
	Operating Expense	605,700	394,628	65.15%	53.03%	53.46%
	Capital Outlay	0	0	0.00%	0.00%	100.00%
	Total	2,471,800	1,510,055	61.09%	62.75%	59.12%
450	Waste Collection					
	Salary/Benefits	541,400	332,099	61.34%	64.39%	60.60%
	Operating Expense	184,300	116,903	63.43%	49.06%	53.25%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	725,700	449,002	61.87%	60.59%	58.60%
	Total Public Works	3,197,500	1,959,057	61.27%	62.27%	59.00%
500	Greenbelt Cares					
	Salary/Benefits	921,100	554,769	60.23%	63.97%	61.14%
	Operating Expense	71,900	33,169	46.13%	52.08%	52.93%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total Cares	993,000	\$587,938	59.21%	63.12%	60.46%
600	Recreation					
	Salary/Benefits	2,421,800	\$1,617,167	66.78%	65.73%	63.53%
	Operating Expense	743,500	455,558	61.27%	57.15%	58.59%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	\$3,165,300	2,072,725	65.48%	63.61%	62.41%

City of Greenbelt, Maryland
Expenditures - FY 2016 vs. Historical
January

	Department	FY 2016 Budget	Jan-16	% of FY 2016 Budget	% of FY 2015 Budget	Historical %
650	Aquatic & Fitness Center					
	Salary/Benefits	\$723,600	464,668	64.22%	63.35%	61.62%
	Operating Expense	371,400	196,746	52.97%	50.67%	53.43%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	1,095,000	661,414	60.40%	58.88%	58.48%
	Total Recreation	4,260,300	2,734,139	64.18%	62.38%	61.38%
700	Parks					
	Salary/Benefits	1,004,200	615,007	61.24%	63.01%	63.02%
	Operating Expense	212,600	103,080	48.49%	49.63%	56.70%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total Parks	1,216,800	718,087	59.01%	60.58%	61.64%
900	Miscellaneous					
	Salary/Benefits	198,200	128,563	64.87%	62.87%	60.98%
	Operating Expense	29,200	13,512	46.27%	15.01%	24.66%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total Miscellaneous	227,400	142,075	62.48%	44.44%	52.31%
Operating Expenditures						
	Salary/Benefits	\$19,224,600	\$12,110,392	62.99%	65.73%	63.14%
	Operating Expense	4,609,700	2,700,934	58.59%	53.97%	57.63%
	Capital Outlay	334,000	141,377	42.33%	72.42%	68.99%
	Total Operating	\$24,168,300	\$14,952,703	61.87%	63.37%	62.13%
Reserves						
	Non-Departmental	191,000	75,695	39.63%	130.07%	89.64%
	Workers' Compensation	595,000	654,390	109.98%	100.00%	101.26%
	Interfund Transfers	1,745,200	1,745,200	100.00%	100.00%	97.08%
	Total Reserves	2,531,200	2,475,285	97.79%	100.95%	97.65%
	Total General Fund	\$26,699,500	\$17,427,988	65.27%	65.95%	65.32%

Rise to the Challenge – Restoring a Landmark

On Friday, May 29, 2015, the Old Greenbelt Theatre held its grand reopening, the culmination of years of planning and working to restore a vital piece of Greenbelt history and economic development. The Old Greenbelt Theatre was built as part of the planned garden town of Greenbelt built as a federal project during the Great Depression. The theatre opened in 1938 showing “Little Miss Broadway” starring Shirley Temple. Over the next almost 80 years, it has served nearly continuously as a movie theatre.

Around 2002, the theatre was faced with closure. The then operator could not operate it profitably and the landlord was looking to raise the rent. The Greenbelt City Council made arrangements for the City to buy the theatre. The Council and community recognized the importance of the theatre to the social fabric of the community and the economic vitality of Roosevelt Center, the historic shopping center where the theatre was located. The City contracted with the theatre operator to continue to operate at a reduced rent and got voter approval to incur debt to renovate the theatre.

The City contracted with GTM Architects to develop renovation plans. At the time, GTM had been involved in designing the renovation of the historic Avalon Theater on Connecticut Avenue in Washington, D.C. Unfortunately due to other capital projects, higher than anticipated renovation costs, and then the 2007-08 recession, the project was shelved, but not forgotten.

City Council and staff worked to raise funds for the project. A Maryland Heritage Areas grant of \$80,000 was obtained along with a \$300,000 State capital grant. The in 2013, the Greenbelt community took part in Partners in Preservation (PIP) program. Through social

media, public events and other activities, the Greenbelt community was able to communicate how important restoring the theatre was to them. As a result, the theatre renovation project was awarded \$75,000 taking fourth place behind such landmarks as Mount Vernon and the National Cathedral. With this funding, plans were finalized and renovation work began in late 2014.

The City then undertook a search for an operator. Three responses were received including one from the prior operator and one from a new community non-profit, the Friends of the Greenbelt Theatre. After numerous work sessions and a public hearing, the Friends group was selected to operate the theatre. The Friends group promised to bring a broad range of community influenced programming to the theatre and to expand its hours of operations. They have delivered!

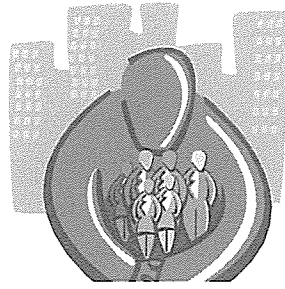
In just the first eight months (through December 2015), the theatre is operating in a profit after being breakeven for years. It has shown 37 first-run films and over 60 other films including a family series, a cult series and archival films. It has partnered with over 25 community groups and has over 700 members.

The Greenbelt community, City Council and staff have Risen to the Challenge of maintaining, restoring and rejuvenating an original piece of Greenbelt history, a key part of our social fabric and an economic driver in our City.

CITY NOTES

Greenbelt CARES

Week Ending February 26

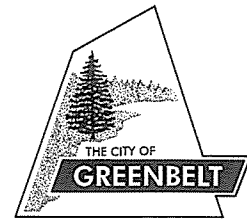


Rosalind Ceasar, ACE Staff Liaison, attended the Annual Advisory Committee on Education (ACE) Principals' Meeting on Tuesday. Turning Point Academy, Greenbelt Elementary School, Eleanor Roosevelt High School and Magnolia Elementary School were represented.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, February 26, 2016



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: 7200 Hanover Parkway Office Park and 7525 Greenway Center Drive were inspected.

Apartments: Greenbelt Park, LLC were inspected.

Rental Property: Eleven rental properties were inspected; and Six rentals were re-inspected.

Complaints: Three complaints were logged regarding broken utility box and a possible rental on Springshire Way, over-sized commercial truck parked on City street and the removal of newspapers from the Greenbelt East Recycle Center.

Permits: Twenty-seven (27) permits were approved and issued.

Animal Control: Checked on a possibly stuck animal;
Removed carcass of a skunk;
One dog found running at large and later returned to owner; and
Two cats were adopted.

Noise Complaints: Ten warning notices were mailed.

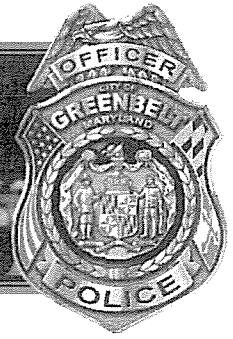
Meetings: Staff Attended:

County Council committee meeting on PG/MC 110-16;
Forest Preserve Advisory Board meeting;
Council meeting on ATHA bike memorandum of understanding and Greenbelt Station DSP Phase 3; and
WMATA public transit facilities public hearing meeting.

Staff Met With:

Public Works staff and Clean Water Partnership program consultant to discuss revised sediment and erosion control plans; and
Woodlawn Development Group to discuss Council's conditional approval as relates to open space and lot placement.

Planning Projects: Conference call with Franklin Park representatives;
Completed review and prepared staff memo on the County's zoning re-write, Module 1 for the upcoming City Council work session;
Reviewed WSSC permits, economic development documents and County legislation;
Prepared comment and recommendation letter submission to the Maryland-National Capital Park and Planning Commission and Prince George's County Planning Board for the Greenbelt Station Phase 3 detailed site plan;
Reviewed application for placement of a temporary leasing trailer in the right-of-way for Verde apartment complex;
Prepared permit renewals for several ongoing construction in the right-of-way permits for Greenbelt Station South Core;
Reviewed transit facilities development proposal for WMATA public meeting; and
Conference call and application for submission to the TLC grant program in coordination with the National Center for Smart Growth.



CRIME REPORT

FEBRUARY 24, 2016

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CENTER CITY

02/22	100 block Centerway. Burglary. Unknown person(s) forced entry into Generous Joe's Restaurant. Nothing appears to have been taken.
7:25 A.M.	

FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

02/17	5500 block Cherrywood Lane. Theft. The victim advised that his wallet was taken while at Chipotles Restaurant. A credit card from the wallet was later used to make an unauthorized purchase.
8:00 A.M.	

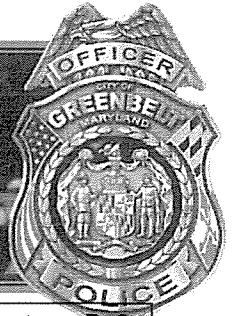
02/17	6000 block Greenbelt Road. Theft. A wallet was taken from an unattended coat at H & R Block. A credit card from the wallet was later used to make unauthorized purchases at several locations.
8:30 P.M.	

02/18	6000 block Greenbelt Road. Trespass arrest. A 16 year old Greenbelt youth was arrested for Trespass and Theft after she was located on the grounds of Beltway Plaza after having been banned from the mall by agents of the property. The youth was also found to be in possession of stolen property. The youth was released to a parent pending action by the Juvenile Justice System.
4:52 P.M.	



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



02/21 6:46 P.M.	5500 block Cherrywood Lane. Theft arrest. Erica Vernice Leonard, 28, of Washington, D.C. was arrested and charged with Theft by an officer responding to a report of a customer dispute at Aurora Braiding. The suspect was released on citation pending trial.
02/23 2:30 P.M.	6000 block Greenbelt Road. The victim advised that he placed an online ad to sell a cell phone. A subject advised she wanted to purchase the phone and agreed to meet the victim at Beltway Plaza to complete the sale. A second suspect arrived with the alleged buyer. After the transaction was made the buyer handed the phone to the second suspect. The victim determined that the suspect paid for the phone with counterfeit currency. The suspect with the victim's phone then fled the scene on foot and the buyer then also left the area. The suspects are described as a black female and a black male, no further.
02/24 1:44 A.M.	6100 block Breezewood Drive. DWI/DUI arrest. Mauricio Amilcar Rojas Mineros, 39, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.

GREENBELT EAST/GREENWAY SHOPPING CENTER

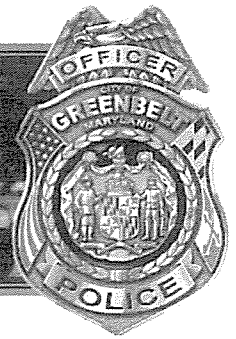
02/18 8:00 A.M.	A cell phone reported stolen February 17 th from an unsecured locker at Eleanor Roosevelt Senior High School was turned in this date and returned to the owner.
02/20 6:30 P.M.	9200 block Edmonston Road. Assault arrest. A 12 year old Greenbelt youth was arrested for 2 nd Degree Assault after she allegedly kicked and pulled the hair of another juvenile. The youth was released to a parent pending action by the Juvenile Justice System.

Automotive Crime - City Wide

02/22	9100 block Edmonston Court. Attempt theft from auto. Unknown person(s) used unknown means to enter a vehicle. The vehicle was ransacked, but nothing appeared to have been taken.
02/22	9000 block Breezewood Terrace. Stolen auto. A black Honda Accord 4-door, Maryland tags 6CC9185.
02/24	200 block Lakeside Drive. Theft from auto. Tires and rims were taken from a vehicle.
02/24	5800 block Cherrywood Lane. Theft from auto. Two tags, Maryland 1BX2794, were taken from a vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

WEEK OF FEBRUARY 24, 2016

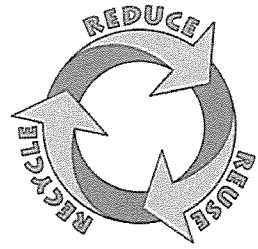
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	3
Attempt Strong Armed Robbery		Missing Person	
Burglary	1	Fraud	3
Attempt Burglary		Death (59 year old female suffering from heart problems)	1
Assault	1	Alcohol Violation	
Domestic	3	False Report	
Drugs		Harassment	
DUI/DWI	1	Field op (suspicious person)	5
Theft	4	Notification for other agency	
Vandalism	1	Identity Theft	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass	1	Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	2
Credit Card Offense		Attempt Theft From Vehicles	1
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	
Suspicious Person		Accidents	6



Department of Public Works

Week Ending February 26, 2016



ADMINISTRATION

- Jim Sterling and Richard Fink met with CVI regarding improving street lights in the community.
- Met with the Community Center's engineer and two different contractors regarding HVAC bids at the Community Center.
- Met with the contractor and the manufacturer's inspector regarding the new flat roof at the Aquatic and Fitness Center.
- Jim Sterling and the Assistant Director of Planning met with the engineer regarding the Greenbelt Lake Forebay dredging plans.
- Richard Fink wrote an article on diversity for submission into the APWA Mid-Atlantic Chapter Diversity Committee Newsletter.

STREET MAINTENANCE/SPECIAL DETAILS

- Took down unwanted signs and checked for graffiti.
- Cleaned storm drains throughout the city.
- Pushed debris at the Northway Fields compost site.
- Repaired two lights on Ora Glen Drive and on Hanover Parkway.
- Cleaned out pipes around the lake at Buddy Attick Park.
- Started repairing pot holes throughout the city.
- Cleared gravel and dirt that had been washed onto Ridge Road past the Police Station after the rain storm.

HORTICULTURE/PARKS

- Installed a new display case at the Greenbelt Dog Park.
- Installed a plaque and a wall-mounted video monitor at the Greenbelt Theater.
- Performed preventative maintenance on three snow plows and two tractors.
- Built storage boxes to increase storage capacity for Public Works.
- Replaced a tire on a Kubota mower.
- Continued repairing damaged grassy areas throughout the City due to the storm.
- Cleaned up playgrounds around the city after the rain and wind storm.
- Attended a pre-construction meeting with the contractor to discuss the new Schrom Hills Park fitness course. Construction will start next week.
- Attended the Storm Water Management training class.

FACILITIES MAINTENANCE

- Painted the women's restroom in the Public Works office.
- Installed a plug, replaced exit signs and worked on miscellaneous electrical work at the Animal Shelter.
- Cleaned and repaired lights throughout the Community Center.
- Met with the boiler inspector and finished all boiler inspections in all City buildings.
- Replaced two basketball rims in the Youth Center gymnasium.

VEHICLE MAINTENANCE

- Replaced the power steering pump and performed preventative maintenance on a Parks Crew pick-up.
- Started installing a PTO pump and a hydraulic unit onto a dump truck.
- Replaced the ignition coils and the spark plugs on a pick-up.
- Mentored high school students who are in a vocational internship program with Public Works.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 23.55 tons of refuse and 13.01 tons of recyclable material.
- Conducted Storm Water Management training for all of Public Works employees.
- Attended a Green ACES/Team meeting on Tuesday.
- Worked on the MEA 2016 grant.
- Coordinated with the Greenbelt Community Church's Green Team about presenting on recycling and sustainability to their congregation.
- Helped organize and attended a Rain Garden workshop on Saturday.
- Helped coordinate a composting workshop to be held next week.

Greenbelt Recreation Department

Weekly Report

Week Ending February 26, 2016

ADMINISTRATION:

- Met with City Manager and City Treasurer to review various department budgets. Additional meetings are scheduled for next week.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- 2016 Spring and Summer Camp registration continues into week #4. Camp registration is progressing nicely with a total of 439 camper registrations at this time. Circus Camps, both Spring & Summer are full and wait lists have been implemented. Camp brochures are available on-line and in printed form at both the Community Center and Youth Center. Staff is busy with camp promotion and planning, with a focus on our Spring Camp programs.
- With assistance from Human Resources, coordinated implementation of a new improved Criminal Background Check procedure.
- Spring program planning continued with a focus on preparation for the Greenbelt Youth Musical, Annual Egg Hunt and Spring classes.
- The 2016 Spring Brochure is now available both on-line and in print at City facilities. Resident class registration began on February 19; non-resident registration begins on February 29.

AQUATIC AND FITNESS CENTER:

- The monthly in-service training was held on February 21.
- The hot tub received its bi-weekly cleaning.
- Passed the Prince George's County Health Department inspection with "no violations observed."
- Attended budget meeting with the City Manager and City Treasurer.
- Held meeting with full-time staff to go over items that were discussed during the budget meeting.

COMMUNITY CENTER:

- Winter Youth Musical tickets are on sale! Tickets for Orlando Furioso are \$5; buy your tickets today. Shows: Sat, 03/05 7pm; Sun, 03/06 3pm; Sat, 03/12 2pm & 7pm.
- Supervisor attended a budget meeting with the City Manager and City Treasurer.
- Supervisor met with two prospective caterers for Kitchen rentals.
- Supervisor continued to field inquiries in regard to caterer rentals for the Commercial Kitchen. There have been 94 inquiries since April. There are currently three caterers who received all permits and may rent the Kitchen.
- There were 4 facility reservations processed.
- There were 8 private rentals and 19 pattern rentals.
- The following groups received free space: Greenbelt Writers Group, Greenbelt Concert Band, Golden Age Club, Girl Scout Troop #3251, Girl Scout Troop #2799, Greenbelt Astronomy, Green ACES and Friends of the Greenbelt Museum.
- The following City groups received space: Be Happy Be Healthy Volleyball & Yoga, Forest Preserve Advisory Board, Advisory Planning Board, Senior Citizen's Advisory Committee and CARES.

ARTS:

- University of Maryland student volunteers are being recruited to support a program at SHLES. Registration for spring classes and summer camps is underway.
- The Winter Youth Musical is in rehearsal/production, with the show opening next week. Staff are coordinating the efforts of 23 artists and volunteers who are contributing over 100 costumes, elaborate masks, 86 custom made wooden shields swords and assorted props for the show.
- Preparing for an Arts Advisory Board meeting next week at which the Board will review Recognition Group applications and a Council referral concerning the proposed repurposing of a newspaper box.
- Preparing supplementary materials for Maryland State Arts Council panelists in support of our application for operating support in FY17. Staff will be meeting with panelists to discuss our application in March.
- Preparations are underway for the next Community Art Drop-In which will take place on March 6 with activities including an egg-decorating workshop inspired by the Ukrainian pysanky tradition (1-3pm).
- Currently on view at the Greenbelt Community Center Art Gallery – Worlds of Wonder: Production Design with the Greenbelt Recreation Department. This show features select costumes, masks, puppets and set pieces from Creative Kids Camp, Camp Encore, the Winter Youth Musical and Dance Performance Club productions.
- Preparations are being made for a special weekend workshop with nationally recognized ceramic artist Suze Lindsay. The program will start with a free artist's talk and potluck on Friday, March 4, 6-8pm in room 201 at the Community Center.