



GOVERNMENT

CITY SERVICES

COMMUNITY

VISITING

I WANT TO...

April 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01	02 Arbor Day Contra Dance
03 Artful Afternoon- Skyview Gymnastics	04 Work Session - Lakeside North Apartment Development, 7:30 PM, MB	05 Arts Advisory Board; 7pm; cc Public Safety Advisory Committee; 7pm; CC Community Relations Advisory Board Grief Counseling Support Group, 7pm, MB	06 Budget Work Session - Misc.-Museum/Grants & Contributions, 7:30PM, CC Budget Work Session - Public Safety, 8:30PM, CC	07 Free Produce Distribution	08	09
10	11 Youth Advisory Committee; 5:30pm; CC Regular Meeting, 8PM, MB	12 Grief Counseling Support Group, 7pm, MB	13 Work Session - Theatre Operations Review, 8PM, CC	14	15 Spring Skate Series	16
17	18 Budget Work Session - Recreation, 7:30PM, MB	19	20 Work Session - TBD, 8PM, CC	21	22	23
24	25 Regular Meeting/1st Public Hearing - Budget, 8PM, MB	26 Advisory Committee on Education; 7pm; cc	27 Budget Work Session - Public Works/Capital Projects, 8PM, CC	28 Forest Preserve Advisory Board, 7pm, CC 4 Cities Meeting, 7:30pm, New Carrollton	29	30



THE CITY OF

GREENBELT

MARYLAND

GOVERNMENT

CITY SERVICES

COMMUNITY

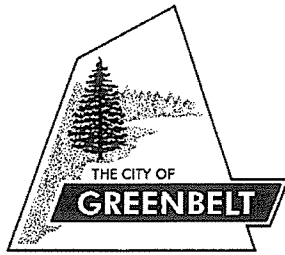
VISITING

I WANT TO...

May 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01 Community Art Drop-In	02 Budget Work Session - Social Services, MB, 7:30PM Budget Work Session - Planning, 8:30PM, MB	03 Arts Advisory Board; 7pm; CC Public Safety Advisory Committee; 7pm; CC	04 Budget Work Session - Contribution Groups, 7:30PM, CC	05 Free Produce Distribution	06	07 Contra Dance
08	09 Youth Advisory Committee; 5:30pm; CC Regular Meeting, 8PM, MB	10	11 Budget Work Session - Green Ridge House, 7:30PM, @ Green Ridge House	12	13 Spring Skate Series	14
15	16 Budget Work Session - Final Budget Review, 8PM, MB	17	18 Work Session - TBD, 8PM, CC	19	20	21
22	23 Regular Meeting - 2nd Public Hearing/Constant Yield Tax Rate/ACE Student Awards, 8PM, MB	24 Advisory Committee on Education; 7pm; cc	25 Work Session - TBD, 8PM, CC	26 Forest Preserve Advisory Board, 7pm, CC	27	28
29	30 City Holiday - Memorial Day	31	01	02	03	04





City Manager's Report Week April 1, 2016

1. David Moran, Assistant City Manager, is Acting City Manager while I am on leave through April 5.
2. Prepared budget presentation (with great help from Beverly and Anne Marie!).
3. As requested on March 30, attached is a copy of the MOU with University of Maryland which allows City residents not affiliated with UMCP to ride the UM Shuttle. Included separately is a copy of the Welcome to Greenbelt booklet.
4. The new Schrom Fitness Area is now open and was being used during the nice weather on Friday.
5. Assistant City Manager
 - a. Attached is the Legislative Update.
 - b. Prepared for a CRAB meeting.
6. Finance Department
 - a. Made final preparation on FY17 Proposed Budget
 - b. Attended General Government Budget Review with City Council
7. Information Technology
 - a. Worked with Capital Office Solutions on Xerox printing issues in Admin
 - b. Met with Verizon Wireless re: Police aircard connection issues
 - c. Attended Council work session re: General Government budget
 - d. Researched and resolved external printing vulnerability
8. Prepared for Regular Meeting on March 29, work sessions on March 30, April 4 and 6.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

COUNCIL ACTION REQUESTS (CAR) REPORT

as of April 1, 2016

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2016						
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	Referred.
3	Work Session	2/10	Complete location study on dog park.	4/30/16	Celia	
2	Work Session	2/10	Raise with County – Allow sandwich boards – Roosevelt Center.	12/30/16	Mike	
1	M & C Meeting	1/11	Refer American Chestnut Tree grant opportunity to Advisory Committee on Trees.	3/30/16	Jim S.	Referred.
2015						
43	Work Session	12/16	Research County Rental Tax Credit program – Establish one for City?	3/30/16	David	
42	Work Session	12/2	Draft language for Standing Rules to allow voting remotely.	2/29/16	John	
41	M & C Meeting	11/23	Language defining difference and use of Ordinance vs. Resolution vs. letter.	1/30/16	John	
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
38	Work Session	10/21	Pull together info about Greenbelt Station development and city for Greenbelt Station residents.	12/30/15	Mike	Being drafted @ 1/15/16.
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and 12/1.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
33	M & C Meeting	10/19	Study need for speed humps on Ridge Road between Southway and Westway.	12/30/15	Celia	Data has been gathered. Report being drafted @ 11/6/15.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	On agenda with BARC – to be rescheduled.
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
2014						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.



DEPARTMENT OF
TRANSPORTATION SERVICES

**MEMORANDUM OF UNDERSTANDING
BETWEEN
UNIVERSITY OF MARYLAND, DEPT OF TRANSPORTATION SERVICES
AND
THE CITY OF GREENBELT, MARYLAND**

This Memorandum of Understanding is entered into by and between the Department of Transportation Services (DOTS), University of Maryland College Park and The City of Greenbelt, Maryland (GB) effective the 31st day of August, 2015. This is a Memorandum of Understanding, which is not a legal document. It expresses an interest in performing services for a fee, but does not legally obligate either party.

In consideration of the mutual promises and undertakings herein, the parties hereto agree as follows:

1. Beginning August 31, 2015 through August 30, 2016, residents and employees of GB in possession of a prescribed identification card issued by GB will be allowed access to all publicly scheduled shuttle routes operated by DOTS.
2. For the above shuttle bus services, GB agrees to pay DOTS \$4,452, which is due by December 31, 2015. This fee allows transit access to residents of Greenbelt excluding up to 500 University of Maryland students residing in the Franklin Park apartment complex who already have bus access. The annual rate covers up to 1,000 passes. DOTS will provide ridership data in quarterly increments. Based on these periodic ridership reports and/or feedback from GB, if trends project annual ridership to exceed 1,000 annual passes, negotiated rates for excess usage will need to be agreed upon in writing within 45 days of notice.
3. Either party may terminate this agreement by providing written notice of termination 60 days prior to the stated termination date. All notices shall be in writing and shall be delivered by messenger or recognized overnight courier, or shall be sent by registered or certified mail return-receipt requested, in each instance to the respective addresses set forth below, or to such other address or addresses as respective party may designate by written notice duly sent to the other. Any other changes to this agreement, by either party, must be in writing and agreed upon by both parties.

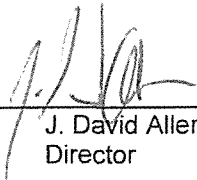
GB: Michael P. McLaughlin
City Manager
City of Greenbelt
25 Crescent Road
Greenbelt, Maryland 20770


DOTS: J. David Allen
Director
University of Maryland
Department of Transportation Services
Regents Drive Garage, Building 202
College Park, MD 20742

4. Although the Department of Transportation Services will make every effort to meet the terms of this agreement, there may be instances that service may not be provided without notice due to safety concerns associated with severe weather or other emergencies.
5. In compliance with Section 2 of House Bill 1005, § 2-1246 of the State Government Article, approved by Governor Martin O'Malley on 5/10/11, DOTS shall report on the implementation of the above program with the City to the Senate Finance Committee and the House Economic Matters Committee by 12/31/15.
6. DOTS and the University of Maryland shall indemnify and hold the City harmless from and against all actions, liability, claims, suits, damages, risk of loss, costs or expenses of any kind which may be brought or made against the City or which the City must pay and incur by reason of or in any manner resulting from the negligence of DOTS / the University of Maryland or its agents or employees, or its negligent performance of or failure to perform any of the obligations under the terms of this agreement, including reasonable attorney's fees, howsoever arising or incurred, for damage to property or injury to or death of any person. Indemnification shall be contingent upon an appropriation by the Maryland General Assembly to the University specifically for the purposes contemplated in this paragraph at the time an event which may give rise to the University's obligation to indemnify or save harmless occurs, and to the extent that a tortious claim is involved, the University's obligations shall not be greater than the liability that might be determined under the Maryland Tort Claims Act, Section 12-101 et seq. of the State Government Article, Maryland Annotated Code (the "Act"), if the claim had been asserted against the University directly pursuant to the Act.

UNIVERSITY OF MARYLAND

CITY OF GREENBELT

By:  7/29/15
Date
J. David Allen
Director

 7/14/15
Date
Michael P. McLaughlin
City Manager

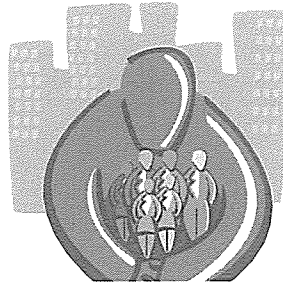
2016 Legislative Update
April 1, 2016

Bill #	Description	Sup/Opp	Status
PG/MC 110 HB 1027	Permit Review - Consolidation	OPP	
PG 404 HB 1130	Prince George's Plastic Bag Fee	SUP	
SB 57 HB 31	Community Cleanup & Greening Act	SUP w/amend	SB hearing held 2/2. HB hearing held 2/10.
PG/MC 117 HB 1123	M-NCCPC Metropolitan District Boundaries	SUP	Delegation Public Hearing held 2/8. Bi-County Committee voted 5-0 favorable. Delegation voted favorable. HB hearing held 3/17. Passed House 136-0. Senate hearing held 3/31.
PG/MC 111 HB 1025	Land Use – Zoning Power and Review	NO Position	
HB 435	Vegetation Management	SUP w/amend	Hearing held 2/11. House Committee voted 21-1 unfavorable.
SB 367 HB 862	Redeemable Container Deposit program	SUP w/amend	SB hearing held 2/18. HB hearing held 3/4.
PG 418 HB 1137	Prince George's Bag Prohibition	SUP	
PG/MC 109 HB 1198	Extraordinary Development District	SUP w/amend	BiCounty voted favorable on amended bill on 2/11. Delegation voted favorable on 2/12. HB hearing held 3/11. House Committee voted favorable with amendments. Passed House 136-0. Senate hearing on 3/31.
SB 323 HB 610	Greenhouse Gas Reduction Act	SUP	SB Passed Senate 38-8. HB hearing held 2/26. HB passed House 101-37.
HB 211 SB 198	Pollinator Protection Act	SUP	HB hearing held 2/10. House Committee voted favorable w/amendments. Passed House 96-39. SB hearing held 2/18. Senate Committee voted favorable with amendments. Passed Senate 32-14.
HB 1106 SB 921	Clean Energy Jobs – RPS Revisions	SUP	HB hearing held 3/3. House Committee voted favorable w/amendments. Passed House 92-43. SB hearing held 3/8. Senate Committee voted favorable.
HB 1287 SB 867	Renewable Energy Portfolio Standard – Eligible Sources	SUP	HB hearing held 3/3. House Committee voted unfavorable. SB hearing held 3/8. Senate Committee voted unfavorable.

Bill #	Description	Sup/Opp	Status
HB 436 SB 468	Speed Camera Repeal	OPP	HB hearing held 2/18. House Committee voted unfavorable. SB hearing held 2/23. Senate Committee voted unfavorable.
SB 776 HB 1361	Hotel Tax – Limited Residential Lodging	SUP	SB hearing held 3/14. HB hearing held 3/9.
SB 607 HB 829	Cattle, Swine & Poultry – Use of Antimicrobial Drugs	SUP	SB hearing held 3/1. HB hearing held 3/2.

CITY NOTES

Greenbelt CARES



Week Ending April 1

On Tuesday, March 23, the Advisory Committee on Education (ACE) held its regular monthly meeting. The Reading Club and Science Club leaders were invited to attend.

Judye Hering began publicizing the spring session for the GED program. There will be two locations for students to choose: the Municipal Building on Monday and Wednesday, and the Springhill Lake Recreation Center Clubhouse on Tuesday and Thursday. Registration will be held for the Municipal Building class on Monday, April 4. Registration will be held for the Springhill Lake Recreation Center Clubhouse class on Tuesday, April 5.

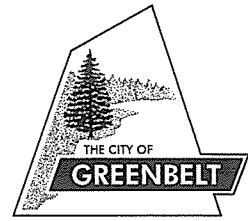
During the month of March, 12 families on average were seen for counseling at CARES. Sixty individuals on average came on a weekly basis among whom fourteen were 18 years of age and younger. The CICs (Crisis Intervention Counselors) saw eight clients.

The GAIL Program held the first Women of Wellness Health Fair on Wednesday, March 23 at the Springhill Lake Recreation Center. Over 30 vendors filled the gymnasium, offering screenings and information to all in attendance. Attendees received reusable shopping bags and children received goodie bags for attending.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, April 1, 2016



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: Hanover Office Park was inspected; and 7257 Hanover Parkway #C and Greenway Shopping Center were re-inspected.

Rental Property: Eighteen rental properties were inspected; and Three rental properties were re-inspected.

Apartments: Franklin Park Apartments were re-inspected.

Windshield Inspections: Ora Glen Court observed - trash not in receptacles.

Complaints: One prior complaint was re-inspected.

Permits: Two permits were issued.

Animal Control: One parakeet, one cat and two dogs were adopted;
One cruelty case was investigated;
One parrot was caught flying at large;
One dog was surrendered;
Removed carcass of a squirrel from the road way;
One cat gave birth to 4 kittens at the shelter; and
Five kittens were brought in as strays and over the weekend families came in and applied to adopt all of them once they become available for adoption.

Meetings: **Staff Attended:**

The National American Planning Association conference; and City Council Meeting on TLC Senior Mobility and Accessibility Grant.

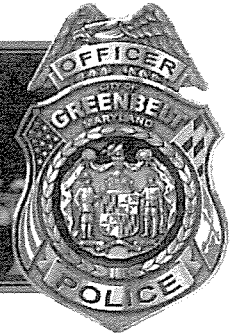
Staff Met With:

State Highway Administration staff to review files on Springhill Drive Safe Routes to School project;

Henry Zang from M-NCPPC and Justin Frye from Woodlawn Development to discuss the Greenbelt Station Detailed Site plan Phase 3 resolution;

Isabelle Gournay to discuss Greenbelt Station South Core; and State Highway Administration on I-495 interchange.

Planning Projects: *Reviewed WSSC permit for sewer rehabilitation work;*
Submitted additional documentation to WMATA in an effort to receive reimbursement for the bus shelters installed at Roosevelt Center;
Reviewed County legislation;
Completed required paperwork to close out the Springhill Drive Safe Routes to School project with the State Highway Administration;
Responded to questions regarding sign regulations;
Edited and prepared final submission for the TLC Grant program application on senior mobility and accessibility;
Continued drafting letters of support for the Greenbelt Station trails projects;
Reviewed and prepared comments on the draft resolution for the Greenbelt Station Phase 3 Detailed Site Plan Prior to final certification of plans by park and planning;
Responded to citizen inquires on planning projects; and
Continued review of preliminary submissions of the Buddy Attick Park Green redesign concept plans.



CRIME REPORT

March 30, 2016 ~~DECEMBER 16, 2015~~

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

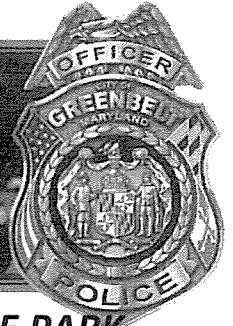
CENTER CITY

03/26 12:20 A.M.	Area of Kenilworth Avenue and #495. DWI/DUI arrest. Walker Daniel Avila Euceda, 22, of Houston, TX was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.
03/27 8:00 P.M.	99 Centerway. Theft. The victim advised that he must dropped his wallet in the area of the Greenbelt Youth Center. The wallet was later recovered with two credit cards missing.
03/27 3:55 A.M.	Area of Kenilworth Avenue and Greenbelt Road. DWI/DUI arrest. Yoryin Perez Pitis, 27, of Adelphi, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.
03/31 1:15 A.M.	Area of Kenilworth Avenue and Greenbelt Road. DWI/DUI arrest. Guillermo Edin Licera Espinoza, 28, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

03/17 2:01 P.M.	6200 block Breezewood Drive. DWI/DUI arrest. Catherine Ann Rowe, 51, of College Park, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of officers investigating a traffic accident. The suspect was released on citations pending trial.
03/26 2:50 A.M.	5700 block Cherrywood Lane. Cutting. The victim advised that was driving in an unknown area of Franklin Park Apartments when he exited his vehicle on the side of the road. He advised that he was approached from behind by the suspect, who proceeded to stab him in the neck for unknown reasons. The victim was transported by ambulance to Prince George's General Hospital for treatment of non-threatening injuries. The suspect is described as a Latino male, 27 to 31 years of age, 170 to 200 pounds, wearing a blue shirt and dark pants.
03/28 8:43 P.M.	9000 block Breezewood Terrace. Vandalism. Unknown person(s) used unknown means to break out the bedroom window of a residence.

GREENBELT EAST/GREENWAY SHOPPING CENTER

03/29 8:00 A.M.	7500 block Greenway Center Drive. Attempt burglary. Unknown person(s) attempted to force entry into a medical office by prying on the door frame. Entry was not gained.
03/29 4:20 P.M.	8000 block Mandan Road. Vandalism. Unknown person(s) used unknown means to break out the glass patio door of a residence.

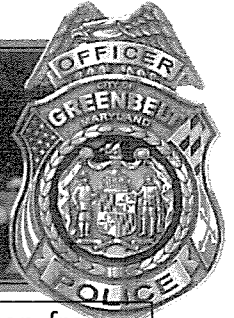
Automotive Crime - City Wide

03/20	7500 block Mandan Road. Theft from auto. A tire and rim were taken from a vehicle.
03/26	9100 block Edmonston Court. Theft from auto. Two tags, Maryland 96387CF, were taken from a vehicle.
03/29	Recovered stolen auto. A 1997 Volvo 850 4-door, reported stolen January 3 rd from the 6100 block of Breezewood Court, was recovered this date by the Metropolitan Police Department in the 2500 block of Pomeroy Road S.E., Washington, D.C. No arrests.
03/29	5200 block Stream Bank Lane. Vandalism to auto. Unknown person(s) broke out the rear window of a vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

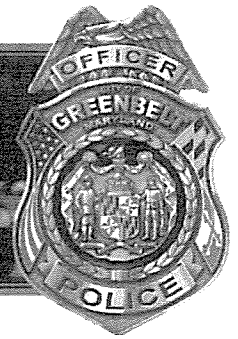
GREENBELT POLICE DEPARTMENT



03/30	100 block Centerway. Theft from auto. A rear tag, Maryland 5FH66, was taken from a vehicle.
03/30	7500 block Greenbelt Road. Theft from auto. Unknown person(s) entered an unlocked vehicle and removed prescription medicine and a money order.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

WEEK OF MARCH 30, 2016

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite (?)	1
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	3
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	1
Attempt Burglary		Unattended Death	1
Assault	2	Alcohol Violation	
Domestic	1	False Report	
Drugs		Harassment	
DUI/DWI	4	Field op (suspicious person)	2
Theft	6	Notification for other agency	
Vandalism	2	Threats (Domestic-related)	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	
Trespass		Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	1
Failure to Obey Lawful Order		Theft From Vehicles	5
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person		Accidents	15



Department of Public Works

Week Ending April 1, 2016



ADMINISTRATION

- Jim Sterling and Tim Houchens attended the Lutron Energy Efficiency training in Washington, D.C. on Thursday.
- Jim Sterling met with the water fountain representative about water fountains for Greenbelt Station.
- Jim Sterling met with the HVAC manufacturer regarding a replacement unit at the Aquatic & Fitness Center.
- Richard Fink met with a resident to review maintenance and landscape requests near the Roosevelt Center underpass.
- Richard Fink participated in a conference call with the Takoma Park Arborist regarding the Takoma Park Tree Ordinance.
- Received a \$5,000 grant from the Chesapeake Bay Trust to develop interpretive signage at the Springhill Lake Recreation Center.

STREET MAINTENANCE/SPECIAL DETAILS

- Repaired erosion at the swale on Northway.
- Took down unwanted signs and checked for graffiti.
- Cleared storm drains and underpasses throughout the city.
- Pushed debris at the Northway Fields compost site.
- Installed an "Authorized Vehicles Only" sign at the Spellman Overpass.
- Poured concrete for a headstone.
- Removed salt spreaders from trucks and put them in storage.

FACILITIES MAINTENANCE

- Pruned trees around City buildings.
- Repaired a pole light on the path behind the Youth Center.
- Replaced a ballast and lamps at the Youth Center.
- Came in after hours to work on an electrical issue in the fitness wing of the Aquatic & Fitness Center.
- Worked on wall repair in the theater.
- Painted four pieces of furniture in the Youth Center's pre-school classroom.

VEHICLE MAINTENANCE

- Worked on replacing the belt for the back engine on the sweeper; also repaired the door panel.
- Replaced mud flaps and a plow frame on a dump truck.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 31.37 tons of refuse and 12.7 tons of recyclable material.
- Cleaned up at the Northway Fields area where trash had been dumped.
- Cleaned up the recycling center at Buddy Attick Park.

HORTICULTURE/PARKS

- Finished dressing up the area around the Belle Point playground adding top soil, mulch and grass seed.
- Started sanding a wooden railing on the bridge near the peninsula at Buddy Attick Park – also replaced some of the wood.
- Met with the contractor who had made repairs to the Schrom Hills Park fitness path.
- Started edging at City buildings and along sidewalks.
- Attended a Council meeting and accepted the Earth Day Arbor Day proclamation. Gave a presentation on these events along with the ACT Committee.
- Planted four (4) large Sweet Gum “Wild Fire” trees, 30 Loblolly Pine trees, and four Persimmons along with volunteers on Saturday, April 2 for Arbor Day at Schrom Hills Park.
- Held a tour of Greenbelt Significant Trees with the ACT Committee narrating it along the way.
- Pruned the large oak on the Community Center lawn.
- Held a presentation for Greenbelt seniors at the Community Center on Arbor Culture and Horticulture, titled “Greenbelt Passion for the Environment.”
- Removed invasive weeds and pruned shrubs at the Greenbelt Lake shore line.

Greenbelt Recreation Department

Weekly Report

Week Ending April 1, 2016

ADMINISTRATION:

- Prepared and submitted marketing materials promoting the Aquatic and Fitness Center in HOA newsletters.
- Met with Aquatic and Fitness Center staff to review various items related to programs and operations of the facility.
- Worked on finalizing request for proposals for Recreation facilities master plan.
- Evaluating possible uses of the Museum Curators office.
- Preparing information in advance of budget work session with City Council.
- Finalizing meetings with PRAB for new FY 17 Recognition and Contribution Groups.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Staff were focused on our three Spring Camps. Campers at Spring Circus Camp, offered at the Greenbelt Community Center, culminated their week of learning circus skills with a performance on Friday. At Springhill Lake Recreation Center, Fast Break Basketball Camp focused on skill development and teamwork. Campers were introduced to volleyball and celebrated the end of a fun week with awards and pizza on Friday. Spring Camp, headquartered at the Youth Center, enjoyed an action packed week with outings to Old Greenbelt Theatre, Pump it Up, Udvar-Hazy Air & Space Museum, Skate Zone and Buddy Attick Park. Fast Break Basketball Camp and Spring Camp experienced increased attendance this year. Circus Camp programs always fill to capacity quickly.
- 2016 Spring classes and Summer Camp registration continued. Class and camp brochures are available on-line and in printed form at both the Community Center and Youth Center. Staff is busy with camp promotion and planning.
- Spring program planning continued with a focus on preparation for the promotion and programming of the new Schrom Hills Park Outdoor Fitness Area, along with our upcoming Leave No Trace Awareness workshop on April 7 and the Bicycling Traffic Skills 101 program on April 22-23.
- In the midst of a busy week of Spring Camp programs, staff are hard at work preparing the 2016 Summer Activity Guide.
- SHLRC & YC staff held their joint quarterly staff meeting. Staff were treated to homemade baked ziti, courtesy of Frank Jones.

AQUATIC AND FITNESS CENTER:

- The 5th annual Underwater Egg Hunt was another rousing success! Pictures have been posted on GAFC's Facebook page.
- Children's Saturday lessons will start on April 2. Many classes are already full.
- Contractors made repairs to the outdoor pool in preparation for preopening inspection.

ARTS:

- A Community Art Drop-In Day will take place on Sunday, April 3. Activities will include a fairy door workshop with artist Gina Denn from 1-3pm along with Greenbelt Museum tours and self-guided activities.
- Staff are editing the summer brochure and planning activities for the Green Man Festival and Greenbelt Day Weekend.
- Currently on view at the Greenbelt Community Center Art Gallery – Worlds of Wonder: Production Design with the Greenbelt Recreation Department. This show features select costumes, masks, puppets and set pieces from Creative Kids Camp, Camp Encore, the Winter Youth Musical and Dance Performance Club productions. This show will close on Sunday. Preparations are underway for two new exhibits which will open in April: a show in the gallery featuring digital photography and fiber arts by Howard University professors Ronald Beverly and Elka Stevens, and a display in the hall of artwork by Greenbelt Middle School and Greenbelt Elementary School students.
- Staff are reorganizing rooms 116 and 300 in order to absorb the Winter Youth Musical costumes and props and the furnishings from the gallery show which will come down next week.
- Applications are currently being accepted for the Artist in Residence Program, summer youth internships and the Festival of Lights Juried Art and Craft Fair. Provided a tour to a prospective studio applicant.

- Working with Public Works to update the city's memorandum of understanding with CHEARS regarding the demonstration gardens, sculptures and food forest.
- Met with the second of two peer review panelists concerning the city's application for Maryland State Arts Council operating support in FY17. Staff also attended the panel meeting at which our application was discussed; comments were entirely positive.
- Reviewed Recognition and Contribution Group applications from arts groups and prepared for the Arts Advisory Board meeting on April 5 at which the Board will meet with several group representatives. The Board's review process will continue at the May 3 meeting.

COMMUNITY CENTER

- There are currently seven Center Leader shifts available.
- The Egg Hunt on March 26 was very successful with over 300 people at the event. Thanks to the Greenbelt American Legion Auxiliary for the monetary donation to support the event.
- Coordinator completed training to be certified as an Ageless Grace Educator.
- Save the date! Bike to Work Day May 20th. Join the 62 bicyclists registered for the Greenbelt Pit Stop at: www.biketoworkmetrodc.org. There are commitments from past years sponsors: ATHA, Proteus Bicycles, Arrow Bicycle, DrinkMoreWater and Greenbelt COOP. The Committee has secured two new sponsors: Bee Yoga Fusion who will be providing raffle prizes and lead a stretching session prior to the convoy departure and the American Diabetes Association, National Capital Area who will be providing swag bags.
- Budget preparation continued.
- Staff is working with PW and GNS to prepare for annual floor maintenance.
- Supervisor continued to field inquiries in regard to food operations rentals for the Commercial Kitchen. There have been 102 inquiries since April 2015. There are currently four caterers who received all permits and may rent the Kitchen.
- There were 5 facility reservations processed.
- There were 3 private rentals and 15 pattern rentals.
- The following groups received free space: Greenbelt Writers Group, Greenbelt Concert Band, Golden Age Club, Girl Scout Troop #2799, Greenbelt Soccer Alliance, GIVES, Greenbelt Climate Action Network, PG Peace & Justice Caucus, Greenbrook Village HOA, Greenbelt Community Development Corp. and Greenbelt Astronomy.
- The following City groups received space: City Council, CARES and Senior Citizen's Advisory Committee.

THERAPEUTIC RECREATION

- The Senior Citizen Advisory Committee met on Tuesday afternoon. They were focused on reports and the Not For Seniors Only event scheduled for June 4.
- The summer brochure generators were run and staff is working hard to get everything ready for the summer brochure.
- Two TR staff have been working with Spring Camp and all is going well. A new camper with a special need is having a great time.
- Explorations Unlimited on Friday featured Brian Townsend, the City's Horticulture Supervisor. He spoke on Greenbelt's horticulture and trees.
- A Contra Dance is being held at the Greenbelt Community Center Gym on Saturday, April 2. Beginning lessons are at 6:30 and the dance is from 7:00pm-9:45pm. Greenbelt's own Lindsey Dodson is calling to the music of Callithump. \$10 cash at the door is the entry fee. Come on out and enjoy this fun, social and community dance.