

THE CITY OF

GREENBELT

MARYLAND

GOVERNMENT

CITY SERVICES

COMMUNITY

VISITING

I WANT TO...

April 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01	02 Arbor Day Contra Dance
03 Artful Afternoon- Skyview Gymnastics	04 Work Session - Lakeside North Apartment Development, 7:30 PM, MB	05 Arts Advisory Board; 7pm; cc Public Safety Advisory Committee; 7pm; CC Community Relations Advisory Board Grief Counseling Support Group, 7pm, MB	06 Budget Work Session - Misc.-Museum/Grants & Contributions, 7:30PM, CC Budget Work Session - Public Safety, 8:30PM, CC	07 Free Produce Distribution	08	09 Forest Preserve Clean Up, 10am-12noon, Belle Point Forest Preserve Clean Up, 10am-12noon, Boxwood Preserve
10	11 Youth Advisory Committee; 5:30pm; CC Interview for Advisory Group, 7:40pm, MB Library Regular Meeting, 8PM, MB	12 Grief Counseling Support Group, 7pm, MB	13 Work Session - Theatre Operations Review, 8PM, CC	14	15 Spring Skate Series	16
17	18 Budget Work Session - Recreation, 7:30PM, MB	19	20 Work Session - Buddy Attick Park Parking Lot - Green Redesign, 8PM, CC	21	22	23
24	25 Regular Meeting/1st Public Hearing - Budget, 8PM, MB	26 Advisory Committee on Education; 7pm; cc	27 Budget Work Session - Public Works/Capital Projects/Other Funds/Non- Departmental and Fund Transfers, 8PM, CC	28 Forest Preserve Advisory Board, 7pm, CC 4 Cities Meeting, 7:30pm, New Carrollton	29	30



THE CITY OF

GREENBELT

MARYLAND

GOVERNMENT

CITY SERVICES

COMMUNITY

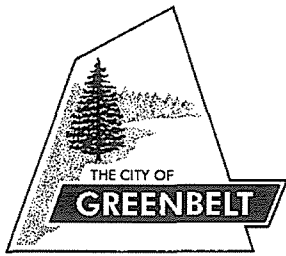
VISITING

I WANT TO...

May 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01 Community Art Drop-In	02 Budget Work Session - Social Services, MB, 7:30PM Budget Work Session - Planning, 8:30PM, MB	03 Arts Advisory Board; 7pm; CC Public Safety Advisory Committee; 7pm; CC	04 Budget Work Session - Contribution Groups, 7:30PM, CC	05 Free Produce Distribution	06	07 Contra Dance
08	09 Youth Advisory Committee; 5:30pm; CC Regular Meeting, 8PM, MB	10	11 Budget Work Session - Green Ridge House, 7:30PM, @ Green Ridge House	12	13 Spring Skate Series	14
15	16 Budget Work Session - Final Budget Review, 8PM, MB	17	18 Work Session - TBD, 8PM, CC	19	20	21
22	23 Regular Meeting - 2nd Public Hearing/Constant Yield Tax Rate/ACE Student Awards, 8PM, MB	24 Advisory Committee on Education; 7pm; cc	25 Work Session - TBD, 8PM, CC	26 Forest Preserve Advisory Board, 7pm, CC	27	28
29	30 City Holiday - Memorial Day	31	01	02	03	04





City Manager's Report Week April 8, 2016

1. Along with Public Works, met with Pepco representatives on proposed vegetation management work. Pepco is proposing work primarily in Franklin Park neighborhood. Most of the work is to remove street trees along Edmonston Road, Springhill Drive and Breezewood Drive which have been severely pruned in the past. The work will be reviewed by ACT and brought to Council, probably in May.
2. Attached is the report on City Council membership & training expenses for FY 2016 to date.
3. Worked with Garth Beall on letter related to parking requirement for FBI.
4. Assistant City Manager
 - a. Attached is the Legislative Update.
 - b. Staffed a CRAB meeting on April 5.
 - c. Along with Public Works, held a CDBG Pre-Construction meeting with County DHCD staff on Springhill Lane resurfacing project.
 - d. Sent out Peace Month participation letter.
 - e. Attended COG CAO meeting.
5. Finance Department
 - a. Attended FY17 LGIT Insurance Renewal Workshop.
 - b. Wrote a memo regarding audit services.
 - c. Reviewed credit card revenue in the Police Department.
 - d. Reviewed municipal building's natural gas billings.
 - e. ACE FY16 transfer to Agency Funds.
 - f. Contacted Community Realty staff regarding budget issue.
6. Information Technology
 - a. Attended Maryland Municipal League IT group meeting – Hagerstown
 - b. Attended Comcast Negotiations meeting – CAB
 - c. Installed PW time clock and software on the network
7. City Clerk attended an initial meeting of a number of municipal Board of Elections. The purpose of the meeting is to work with the County Board of Elections to advocate for increased voter turnout and the modernization of municipal election practices.
8. Prepared for Regular Meeting on April 11, work sessions on April 4, 6 and 13.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

COUNCIL ACTION REQUESTS (CAR) REPORT

as of April 8, 2016

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2016						
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	Referred.
3	Work Session	2/10	Complete location study on dog park.	4/30/16	Celia	
2	Work Session	2/10	Raise with County – Allow sandwich boards – Roosevelt Center.	12/30/16	Mike	
1	M & C Meeting	1/11	Refer American Chestnut Tree grant opportunity to Advisory Committee on Trees.	3/30/16	Jim S.	Referred. No opportunity this Spring (2016).*
2015						
43	Work Session	12/16	Research County Rental Tax Credit program – Establish one for City?	3/30/16	David	
42	Work Session	12/2	Draft language for Standing Rules to allow voting remotely.	2/29/16	John	
41	M & C Meeting	11/23	Language defining difference and use of Ordinance vs. Resolution vs. letter.	1/30/16	John	
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
38	Work Session	10/21	Pull together info about Greenbelt Station development and city for Greenbelt Station residents.	12/30/15	Mike	Being drafted @ 1/15/16.
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and 12/1.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
33	M & C Meeting	10/19	Study need for speed humps on Ridge Road between Southway and Westway.	12/30/15	Celia	Data has been gathered. Report being drafted @ 11/6/15.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	On agenda with BARC – to be rescheduled.
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
2014						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

FY 2016 City Council Membership + Training

		Jordan	Davis	Roberts	Herling	Putens	Mach	Pope	NA/All	Total
Local Conferences	PGCMA Dinner								\$420	\$420
	Fall Legislative Dinner								\$1,867	\$1,867
	Mid-Term Legislative Dinner								\$1,185	\$1,185
	CBCF Conference	\$100								\$100
	State of the Chamber	\$38								\$38
Subtotal										\$3,610
Budget										\$3,300
State Conferences	MML Fall Registration	\$410	\$410		\$410	\$75	\$484	\$75		\$1,864
	MML Fall Expenses	\$371	\$398		\$410		\$304			\$1,482
	MML Summer Registration									\$0
	MML Summer Expenses *	\$719					\$786			\$1,505
	Maryland Mayors	\$200								\$200
	MML Board Retreat	\$354								\$354
	PGCMA Breakfast @ MML									\$0
	Other	\$96								\$96
Subtotal										\$5,501
Budget										\$13,000
National Conferences	NLC Fall - Registration						\$150	\$488		\$638
	NLC Fall - Expenditures	\$1,568	\$1,648		\$1,554	\$834	\$1,576	\$1,330		\$8,510
	NLC Committee							\$659		\$659
	NLC Spring - Registration	\$465			\$465	\$465	\$465	\$465		\$2,325
	NLC Spring - Expenses									\$0
	NLC MD Breakfast								\$258	\$258
	Other									\$0
Subtotal										\$12,389
Budget										\$12,000
Miscellaneous										\$0
Maryland Mayor's Conf		\$85								\$85
										\$0
Subtotal										\$85
Budget										\$200
Total FY 16 Expenditures		\$4,406	\$2,456	\$0	\$2,839	\$1,374	\$3,765	\$3,017	\$3,730	\$21,585
Total FY 16 Budget										\$28,500

* MML Summer Expenses for Davis (\$768) and Pope (\$1,121) were charged to FY 2015

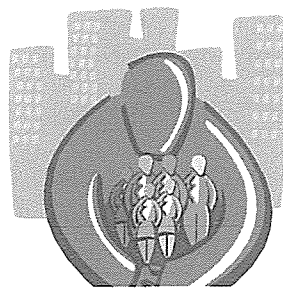
2016 Legislative Update
April 8, 2016

Bill #	Description	Sup/Opp	Status
PG/MC 110 HB 1027	Permit Review - Consolidation	OPP	
PG 404 HB 1130	Prince George's Plastic Bag Fee	SUP	
SB 57 HB 31	Community Cleanup & Greening Act	SUP w/amend	SB hearing held 2/2. HB hearing held 2/10.
PG/MC 117 HB 1123	M-NCCPC Metropolitan District Boundaries	SUP	Delegation Public Hearing held 2/8. Bi-County Committee voted 5-0 favorable. Delegation voted favorable. HB hearing held 3/17. Passed House 136-0. Senate hearing held 3/31. Senate Finance Committee voted favorable. Bill will likely pass Senate today.
PG/MC 111 HB 1025	Land Use – Zoning Power and Review	NO Position	
HB 435	Vegetation Management	SUP w/amend	Hearing held 2/11. House Committee voted 21-1 unfavorable.
SB 367 HB 862	Redeemable Container Deposit program	SUP w/amend	SB hearing held 2/18. HB hearing held 3/4.
PG 418 HB 1137	Prince George's Bag Prohibition	SUP	
PG/MC 109 HB 1198	Extraordinary Development District	SUP w/amend	BiCounty voted favorable on amended bill on 2/11. Delegation voted favorable on 2/12. HB hearing held 3/11. House Committee voted favorable with amendments. Passed House 136-0. Senate hearing on 3/31. Passed Senate 46-0.
SB 323 HB 610	Greenhouse Gas Reduction Act	SUP	SB Passed Senate 38-8. HB hearing held 2/26. HB passed House 101-37. SB approved by Governor Hogan.
HB 211 SB 198	Pollinator Protection Act	SUP	HB hearing held 2/10. House Committee voted favorable w/amendments. Passed House 96-39. SB hearing held 2/18. Senate Committee voted favorable with amendments. Passed Senate 32-14.
HB 1106 SB 921	Clean Energy Jobs – RPS Revisions	SUP	HB hearing held 3/3. House Committee voted favorable w/amendments. Passed House 92-43. SB hearing held 3/8. Senate Committee voted favorable with amendments. Passed Senate 31-14.

Bill #	Description	Sup/Opp	Status
HB 1287 SB 867	Renewable Energy Portfolio Standard – Eligible Sources	SUP	HB hearing held 3/3. House Committee voted unfavorable. SB hearing held 3/8. Senate Committee voted unfavorable.
HB 436 SB 468	Speed Camera Repeal	OPP	HB hearing held 2/18. House Committee voted unfavorable. SB hearing held 2/23. Senate Committee voted unfavorable.
SB 776 HB 1361	Hotel Tax – Limited Residential Lodging	SUP	SB hearing held 3/14. HB hearing held 3/9.
SB 607 HB 829	Cattle, Swine & Poultry – Use of Antimicrobial Drugs	SUP	SB hearing held 3/1. HB hearing held 3/2.

CITY NOTES

Greenbelt CARES



Week Ending April 8

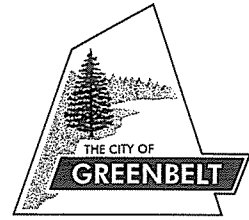
Judye Hering held registration for the spring semester of the GED class on Monday in the Municipal Building and Tuesday at the Springhill Lake Recreation Center Clubhouse. Students have a choice of attending class at either location. The classes are held twice a week, two hours per class, for 12 weeks. Students will review math, English, social studies and science skills in preparation to take the GED test. Ten students registered for GED class.

The Memory Support Group / Memory Café concluded its 10 week series. The groups will resume May 4th.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, April 8, 2016



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: Hanover Office Park was inspected; and American Legion, Greenway Shopping Center and Lutheran Church were re-inspected.

Apartments: Re-inspection of Franklin Park at Greenbelt Station continued.

Rental Property: Eleven rental properties were inspected.

Permits: Nineteen permits were approved and issued.

Animal Control: A dog and guinea were impounded from an abandoned apartment; One dog and four kittens were surrendered; An injured squirrel was picked up; Removed carcass of a raccoon from a yard; An attempt was made to reunite a baby raccoon with its mother – but later the raccoon had to be transported to a wildlife rehab center; and A parrot and four kittens were adopted.

Meetings: Staff Attended:

First HOA meeting for Greenbelt Station South Core residents to welcome new residents and answer questions.

Staff Met With:

Sharon Bradley to discuss Gateway Sign project and Buddy Attick Park Green Redesign Concept Plan;

Hyattsville Community Development Corporation to discuss website integration;

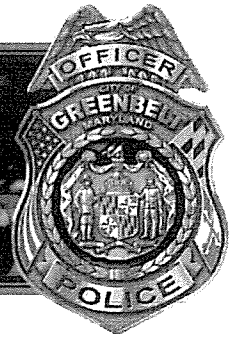
Public Works to discuss the concept plan for Buddy Attick Park Parking Lot;

Will Yakel of Woodlawn Development Group on Bond release and road dedication process; and

Peter Schoettle on his request/proposal to sign the American Discovery Trail.

04/08/2016
P&CD WEEKLY REPORT CONT...

Planning Projects: Reviewed WSSC permit for sewer rehabilitation work;
Reviewed County Legislation;
Reviewed WSSC Sewer Rehabilitation permit drawings;
Responded to zoning inquiry;
Reviewed concept plans and provided comments on Buddy Attick Park concept plans;
Complete drafting letters of support for the Greenbelt Station trails Projects;
Reviewed and prepared comments on the draft resolution for the Greenbelt Station Phase 3 Detailed Site Plan prior to final certification of plans by park and planning; and
Inspected installation of the Verde Leasing trailer.



CRIME REPORT

APRIL 6, 2016

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous. You can also contact the Department at 301-474-7200.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CENTER CITY

04/04 2:09 P.M.	100 block Centerway. Sex offense. The victim, a juvenile, advised that sometime in January he was touched inappropriately while inside the men's locker room at the Greenbelt Aquatics/Fitness Center. The suspect is described as a male, 11 to 14 years of age, 5'4" to 5'6", with freckles. The investigation is ongoing.
--------------------	--

FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

04/01 4:51 P.M.	5500 block Cherrywood Lane. DWI/DUI. Hines Leroy Jennings, 46, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
--------------------	--

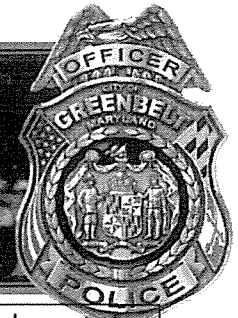
04/01 8:00 A.M.	9100 block Springhill Lane. Vandalism. Unknown person(s) broke out the living room window of a residence.
--------------------	---

04/01 3:34 P.M.	9100 block Springhill Lane. Trespass arrest. Elmer Alexander Montiel-Reyes, 47, of Greenbelt was arrested and charged with Trespass after he was found on the grounds of Franklin Park Apartments after having been banned from the complex by agents of the property. The suspect was released on citation pending trial.
--------------------	--



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



04/03 4:56 P.M.	6100 block Cherrywood Lane. Theft. Unknown person(s) took a cell from a gym bag at the Springhill Lake Recreation Center.
--------------------	---

04/05 1:17 P.M.	6200 block Greenbelt Road. Fraud. The victim, a teller at Capital One Bank, advised that two suspects entered the bank and attempted to withdrawal money from an account using a fake Maryland license as identification. Both suspects fled the scene when the teller became suspicious. The suspects are described as a black female with short black hair, wearing a brown shirt and a black male, no further.
--------------------	---

GREENBELT EAST/GREENWAY SHOPPING CENTER

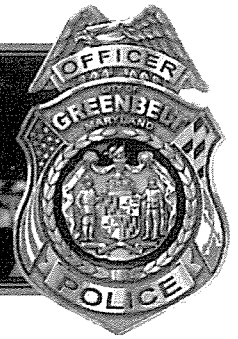
04/01 9:00 P.M.	7800 block Hanover Parkway. Theft. Unknown person(s) removed power tools from the basement storage area of condominium building.
--------------------	--

Automotive Crime - City Wide

04/01	7200 block Hanover Drive. Stolen vehicle. A blue 2003 Dodge Caravan, North Carolina tags TXP7593.
04/02	9100 block Springhill Lane. Stolen auto. A 2008 Honda Civic Del Sol 4-door. The vehicle was recovered later the same day by the Montgomery County Police Department in the Silver Spring area. The vehicle had been burned. No arrests.
04/03	Area of Mandan Road and Mandan Court. Vandalism to auto. Unknown person(s) broke out the rear passenger window of a vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

APRIL 6, 2016

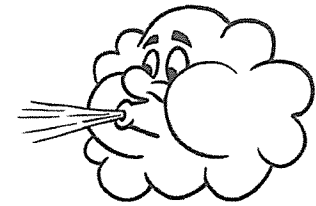
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Sexual Assault	1	Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	5
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	3
Attempt Burglary		Unattended Death	
Assault	2	Alcohol Violation	
Domestic	2	False Report	
Drugs		Harassment	
DUI/DWI	1	Field op (suspicious person)	4
Theft	9	Notification for other agency	
Vandalism	1	Injured Child (fell from 3 rd floor window. Was conscious. Transported to Children's Hospital.	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	2
Trespass	1	Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse	1	Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Threats (domestic-related)	1	Accidents	5



Department of Public Works

Week Ending April 8, 2016



ADMINISTRATION

- Jim Sterling and Brian Townsend met with the City Manager and Pepco regarding proposed tree vegetation work.
- Richard Fink spoke at the American Public Works Association Institute on Parks & Grounds Management in Virginia Beach on Tuesday, Wednesday and Thursday.
- Jim Sterling attended a pre-construction meeting for the Springhill Lake Community Development Block Grant street resurfacing project.
- Jim Sterling met with Jessica Bellah of the Planning & Development Department regarding the proposed redesign for Buddy Attick Park.
- Reviewed construction in the right-of-way permit.
- Worked on a resolution for a negotiated purchase for the Community Center HVAC project.

STREET MAINTENANCE/SPECIAL DETAILS

- Took down unwanted signs and checked for graffiti.
- Jack hammered parts of the outdoor pool deck.
- Cleared storm drains and underpasses throughout the city.
- Pushed debris at the Northway Fields compost site getting it ready for the tub grinder.

FACILITIES MAINTENANCE

- Performed preventative maintenance on the HVAC systems in all City buildings.
- Assisted the contractors with installing a new garage door on the Police Station garage.
- Assisted the contractor with replacing snow damaged gutters with new gutters at Public Works.

HORTICULTURE/PARKS

- Continued replacing wood on the bridge at Buddy Attick Park.
- Cut grass at the Aquatic & Fitness Center.
- Removed old exercise equipment from Schrom Hills Park.
- Assisted with chipper pick-up and the removal of a downed tree at Buddy Attick Park.
- Replaced rear axle seals and bushings on a Kubota mower.
- Repaired a pitching mound, fence and backstop at Braden Field #2 and McDonald Field.
- Replaced broken bench boards and repaired fences at Schrom Hills Park.
- Installed concrete pavers at the Municipal Building.
- Lined a youth soccer field at Schrom Hills Park.
- Completed mortar repairs to a retaining wall at Schrom Hills Park.
- Continued weeding, cleaning and mulching the landscaping throughout the city.
- Celebrated Arbor Day at Schrom Hills Park with City Council along with 30 volunteers on Saturday, April 2. Twenty (20) Loblolly pine trees, four (4) large Black Gum 'Wildfire' trees and four (4) fruit-producing Persimmon trees were planted.
- Responded to an emergency tree call for a large pine tree that fell across Northway.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 28.19 tons of refuse and 12.34 tons of recyclable material.
- Filled out COG's Multi-Sector Working Group Survey.
- Responded to the AFF survey on the recent Transforming Communities Summit (Trash Summit).

VEHICLE MAINTENANCE

- Performed preventative maintenance and replaced belts and tensioners on a pick-up truck.
- Replaced the batteries and the starter on a pick-up truck.
- Replaced the glow plug on a pick-up truck.
- Repaired leaking tires on a cargo van, and two pick-up trucks.

Greenbelt Recreation Department

Weekly Report

Week Ending April 8, 2016

ADMINISTRATION:

- Prepared and sent out materials for the April 20 PRAB meeting. Parks Superintendent, Richard Fink, will be in attendance at this meeting to review the Sustainable Land Care Policy.
- Provided Recreation Department Camp and Celebration of Spring fliers as well as the Spring brochures at the Greenbelt Station HOA meeting held on Wednesday, April 6.
- Prepared reports and background material in advance of department budget work session.
- Met with Director of Human Resources to review non-classified staff requirements.
- Consulted with architect on a proposal to assess the feasibility of installing a splash pad at the outdoor pool.
- Met with Aquatic and Fitness Center staff to review various items related to outdoor pool opening, swim classes and budget matters.
- Met with Springhill Lake Recreation staff to review staffing levels, facility operations and upcoming events.
- Consulted with new point of contact at the Prince George's County Public Schools to renew discussions on possible City use of the ball fields at Greenbelt Middle School.
- Finalized draft Request For Proposals related to Recreation facilities master plan.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Spring Camps filled the Community Center, Youth Center and Springhill Lake Recreation Center last week. Our Kids to Camp fund provided scholarships to 11 campers in the Fast Break Basketball Camp.
- 2016 Summer Camp registration continued. Camp brochures are available on-line and in printed form at both the Community Center and Youth Center. Staff is busy with camp promotion and planning.
- The 2016 Spring Brochure is available both on-line and in print at City facilities. Registration continues on a space available basis. Most Spring classes are underway.
- Celebration of Spring planning continued. This annual event, held at the Springhill Lake Recreation Center, is scheduled for Saturday, May 21, 2-6pm.
- Continued preparation of the 2016 Summer Activity Guide.
- Summer program planning continued as staff met with new potential class instructors and consider additional programming options.
- Attended DHMH Youth Camp Safety Advisory Council meeting.
- Provided a Leave No Trace Awareness workshop on Thursday at the Youth Center.

AQUATIC AND FITNESS CENTER:

- Children's Saturday lessons started April 2; home school lessons will start on April 8.
- Held spring break Lifeguarding class – all 5 participants passed.
- Offered Lifeguarding Review class – 4 participants passed and were re-certified.
- Repairs made to outdoor pool tile work on the main pool and baby pool.
- Contractor made repairs to main drain boxes.
- Outdoor pool has been filled, working on balancing the chemicals.
- Electrician made repairs to hot tub electrical box.
- Facility offered training on the Cybex Bravo cable machine; approximately 20 people attended.
- The hot tub received its bi-weekly cleaning.
- Public Works and a contractor installed the final grab bar in the vestibule area leading from the locker rooms to the pools.

ARTS:

- A Community Art Drop-In Day was held on Sunday, April 3.
- Edited the summer brochure and planning activities for the Green Man Festival and Greenbelt Day Weekend.
- Two exhibits were installed: a show in the gallery featuring digital photography and fiber arts by Howard University professors Ronald Beverly and Elka Stevens, and a display in the hall of artwork by Greenbelt Middle School and Greenbelt Elementary School students.
- Facilitated a meeting of the Arts Advisory Board on Tuesday at which the Board reviewed Recognition and Contribution Group applications from CHEARS, Greenbelt Arts Center, Friends of New Deal Café Arts and Greenbelt Concert Band. The Board's review process will conclude on May 3 when the group meets with the Greenbelt Community Foundation.
- Applications are currently being accepted for the Artist in Residence Program, summer youth internships and the Festival of Lights Juried Art and Craft Fair.