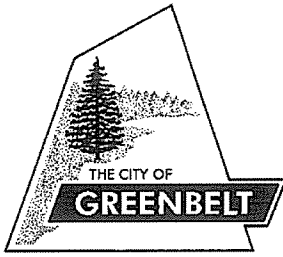


**April 2016**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01	02 Contra Dance
03 Artful Afternoon-Skyview Gymnastics	04 Work Session - Lakeside North Apartment Development, 7:30 PM, MB	05	06 Budget Work Session - Misc.-Museum/Grants & Contributions, 7:30PM, CC  Budget Work Session - Public Safety, 8:30PM, CC	07	08	09
10	11 Interview for Advisory Group, 7:40pm, MB Library  Regular Meeting, 8PM, MB	12	13 Work Session - Theatre Operations Review, 8PM, CC	14	15 Spring Skate Series	16
17	18 Budget Work Session - Recreation, 7:30PM, MB	19 Community Relations Advisory Board	20 Work Session - Buddy Attick Park Parking Lot - Green Redesign/Gateway Signage, 8PM, CC	21 Community Support Group at SHL, 6:30pm	22 Bicycle Traffic Skills 101, 5pm, YC	23 Children and Animals Safety Workshop, 2pm, SHL  Electronics Recycling. 9am, PW  Bicycle Traffic Skills 101, 9am, YC
24	25 Regular Meeting/1st Public Hearing - Budget, 8PM, MB	26 Advisory Committee on Education; 7pm; cc	27 Budget Work Session - Public Works/Capital Projects/Other Funds/Non-Departmental and Fund Transfers, 7:30PM, CC	28 Forest Preserve Advisory Board, 7pm, CC  4 Cities Meeting, 7:30pm, New Carrollton	29	30 Drug Take Back Day, 10am, Police Station  Shredding Day, 9am-12pm, RC Parking Lot

## May 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>01</b> Community Art Drop-In	<b>02</b> Budget Work Session - Greenbelt CARES, 7:30PM, MB  Budget Work Session - Planning, 8:30PM, MB	<b>03</b> Arts Advisory Board; 7pm; CC  Public Safety Advisory Committee; 7pm; CC	<b>04</b> Budget Work Session - Contribution Groups, 7:30PM, CC	<b>05</b> Free Produce Distribution	<b>06</b>	<b>07</b> Contra Dance
<b>08</b>	<b>09</b> Youth Advisory Committee; 5:30pm; CC  Regular Meeting, 8PM, MB	<b>10</b>	<b>11</b> Budget Work Session - Green Ridge House, 7:30PM, @ Green Ridge House	<b>12</b> Welcome Packet Stuffing Party, 6pm, MB	<b>13</b> Spring Skate Series	<b>14</b>
<b>15</b>	<b>16</b> Budget Work Session - Final Budget Review, 8PM, MB	<b>17</b>	<b>18</b> Work Session - Beltsville Agricultural Research Center (tentative), 8PM, CC	<b>19</b>	<b>20</b> Bike to Work Day 2016 Pit Stop, 6:30-8:30 AM, GAFC	<b>21</b> Public Works Open House, 10:30am, PW  Celebration of Spring, 2pm, SHL
<b>22</b>	<b>23</b> Regular Meeting - 2nd Public Hearing/Constant Yield Tax Rate/ACE Student Awards, 8PM, MB	<b>24</b> Advisory Committee on Education; 7pm; cc	<b>25</b> Work Session - TBD, 8PM, CC	<b>26</b> Forest Preserve Advisory Board, 7pm, CC	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b> City Holiday - Memorial Day	<b>31</b>	<b>01</b>	<b>02</b>	<b>03</b>	<b>04</b>



## City Manager's Report Week April 22, 2016

1. Attached is a brief explanation on status of speed camera vendor considerations. Due to the lateness of Howard County selecting a vendor relative to our current contract expiring at end of this month, we are going to remain with Brekford for another year.
2. The body camera pilot program began this week. Four officers are wearing cameras to test them out.
3. Attached is the monthly report from the Friends of the Greenbelt Theatre.
4. Separately included in your envelope are some budget related background memos related to the General Government section.
5. Assistant City Manager
  - a. Prepared for and Staffed a CRAB Meeting.
6. Finance Department
  - a. Met with Department of Housing and Community Development staff to discuss reserve balance.
  - b. Contacted Worker's compensation insurance agent to get status of appeal to FY15 salary audit.
  - c. Invoiced Green Ridge House (GRH) for "Fees in Lieu of" real estate tax.
7. Information Technology
  - a. Ongoing discussions with camera vendor re: Center Cameras
  - b. Attended Infragard Cyber Incident Discover & Response seminar – DC
  - c. Prepared new server for Planning and Public Works applications
8. Along with a number of Council members attended the annual Golden Age Club luncheon.
9. Followed up with Captain Kemp on shooting incident at Franklin Park which occurred past Monday.
10. Assistant City Manager and City Manager attended quarterly meeting of Maryland City and County Management Association.
11. Prepared for Regular Meeting and Public Hearing on Proposed Budget on April 25, work sessions on April 18, 20 and 27.

cc: Department Heads  
David Moran, Assistant City Manager  
Cindy Murray, City Clerk  
Mary Johnson, Human Resources Officer  
John Shay, City Solicitor

# COUNCIL ACTION REQUESTS (CAR) REPORT

## as of April 22, 2016

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
<b>2016</b>						
6	M & C Meeting	4/11	Refer to PSAC – comprehensive review of security cameras in the City.	4/30/17	Mary/Jim C.	
5	M & C Meeting	4/11	Traffic/Speed studies of Lastner and Greenhill.	7/30/16	Celia	
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	Referred.
3	Work Session	2/10	Complete location study on dog park.	4/30/16	Celia	
2	Work Session	2/10	Raise with County – Allow sandwich boards – Roosevelt Center.	12/30/16	Mike	
<b>2015</b>						
43	Work Session	12/16	Research County Rental Tax Credit program – Establish one for City?	3/30/16	David	
42	Work Session	12/2	Draft language for Standing Rules to allow voting remotely.	2/29/16	John	
41	M & C Meeting	11/23	Language defining difference and use of Ordinance vs. Resolution vs. letter.	1/30/16	John	
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
38	Work Session	10/21	Pull together info about Greenbelt Station development and city for Greenbelt Station residents.	12/30/15	Mike	Being drafted @ 1/15/16.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and 12/1.
33	M & C Meeting	10/19	Study need for speed humps on Ridge Road between Southway and Westway.	12/30/15	Celia	Data has been gathered. Report being drafted @ 11/6/15.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	On agenda with BARC – to be rescheduled.
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
<b>2014</b>						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
<b>2013</b>						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
<b>2011</b>						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
<b>2010</b>						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

## City of Greenbelt, Maryland Memorandum

**To:** City Council  
**From:** Michael McLaughlin, City Manager *MM*  
**Date:** April 19, 2016  
**Re:** Speed Camera Review

The City has partnered with Howard County for the operation and management of its Red Light Enforcement Program for a number of years. The Police Department has as a current fiscal year Management Objective to “review the Red Light Enforcement and Speed Camera programs.” As was noted at the department’s budget work session, we want to continue to partner with Howard County on the Red Light Enforcement Program and were waiting for Howard County to select a Speed Camera vendor, so it could be determined if the City should partner on that program.

We just learned that Howard County has selected Xerox to continue to operate its Speed Camera program. Some preliminary discussions with Xerox indicate that additional review and consideration of Xerox’s program is necessary before a recommendation can be made whether switching to Xerox is best for the City. However, the City’s contract with its vendor, Brekford, expires at the end of this month.

As such, the City will remain with Brekford for the next year while further review and analysis is done by Howard County.

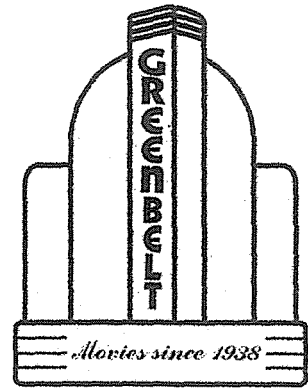
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# Friends of the Greenbelt Theatre

## Memo

To: City Council  
Cc: Mike McLaughlin  
From: Caitlin McGrath  
Date: 4/15/16  
Re: Old Greenbelt Theatre  
March 2016 Monthly Report



Dear City Council,

Attached please find our March financial report.

March was a much better month than February, as you can see. We have continued to add the guest speaker events in the Community Events chart, so you can see how popular and well attended these are. We continue to receive very positive feedback from the community on these events.

The total of community events was 18 this month – almost double our previous average of 10 – due to the Film Noir Series. We will be spacing out the scheduling of the next series, Musicals, to once a month to lighten the load on our staff and give patrons more time to schedule time to see them all.

We added 30 new members to bring our total to 877.

It was a pleasure to be able to share our achievements over the past year and goals for the next year in our meeting on the 13<sup>th</sup>. Thank you for all your comments, questions, suggestions and feedback. It was valuable for us and I appreciated having the time to speak with you all.

If you have any questions about any of this information, or any data that isn't provided here, please let me know. ([Caitlin@greenbelttheatre.org](mailto:Caitlin@greenbelttheatre.org), or 301-456-5076.)

Best wishes,  
Caitlin

**Friends of Greenbelt Theatre**  
**Profit and Loss**  
**March 2016**

	<b>Total</b>
<b>Income</b>	
<b>5100 Contribution Income</b>	
<b>5110 Donations</b>	
5111 Individual Donations	10,271.75
5114 Sponsorship Income	750.00
<b>Total 5110 Donations</b>	\$ 11,021.75
<b>5120 Grants</b>	
5122 State	2,500.00
5123 City Of Greenbelt	12,500.00
<b>Total 5120 Grants</b>	\$ 15,000.00
<b>Total 5100 Contribution Income</b>	\$ 26,021.75
<b>5200 Earned Income</b>	
5210 Box Office	22,875.50
5220 Sales - Concessions	7,825.25
5230 Merchandise	91.75
5240 Sales - Advertisement	1,314.00
5250 Sales - Membership	880.00
<b>Total 5200 Earned Income</b>	\$ 32,986.50
<b>Total Income</b>	\$ 59,008.25
<b>Cost of Goods Sold</b>	
<b>6000 Cost of Goods Sold</b>	
6100 Concessions	2,525.00
6200 Film COGS	500.00
6220 Freight & delivery - COS	516.90
6230 Licensing/Distribution	19,179.70
<b>Total 6200 Film COGS</b>	\$ 20,196.60
<b>6300 Taxes</b>	
6320 Amusement	2,369.70
<b>Total 6300 Taxes</b>	\$ 2,369.70
<b>6400 Merchant/Credit Card Fees</b>	443.52
<b>6600 POS Fees</b>	32.56
<b>Total 6000 Cost of Goods Sold</b>	\$ 25,567.38
<b>Total Cost of Goods Sold</b>	\$ 25,567.38
<b>Gross Profit</b>	\$ 33,440.87
<b>Expenses</b>	
<b>7000 Expenses</b>	
<b>7100 Administrative Expenses</b>	
7110 Advertising	335.33
7130 Bank Charges	92.25
7140 Dues & Subscriptions	49.00
7160 Insurance	597.00

<b>7170 Legal &amp; Professional Fees</b>		
7171 Accounting		700.00
7172 Legal Fees		730.00
7173 Non Film Booking		200.00
<b>Total 7170 Legal &amp; Professional Fees</b>	<b>\$</b>	<b>1,630.00</b>
<b>7180 General and Admin Expenses</b>		
7181 Office Expenses		29.00
<b>Total 7180 General and Admin Expenses</b>	<b>\$</b>	<b>29.00</b>
<b>7200 Taxes &amp; Licenses</b>		40.00
<b>7240 Fundraising</b>		36.00
<b>Total 7100 Administrative Expenses</b>	<b>\$</b>	<b>2,808.58</b>
<b>7300 Payroll Expenses</b>		
7310 Wages		11,496.69
7320 Taxes		1,058.42
7330 Benefits & Insurance		250.00
7340 Payroll Service & Scheduling Fees		67.99
<b>Total 7300 Payroll Expenses</b>	<b>\$</b>	<b>12,873.10</b>
<b>7600 Building</b>		
7620 Utilities		743.83
7630 Cleaning		1,730.24
<b>Total 7600 Building</b>	<b>\$</b>	<b>2,474.07</b>
<b>Total 7000 Expenses</b>	<b>\$</b>	<b>18,155.75</b>
<b>Total Expenses</b>	<b>\$</b>	<b>18,155.75</b>
<b>Net Operating Income</b>	<b>\$</b>	<b>15,285.12</b>
<b>Net Income</b>	<b>\$</b>	<b>15,285.12</b>

Tuesday, Apr 12, 2016 12:48:14 PM PDT GMT-4 - Accrual Basis

Greenbelt Theatre  
129 Centerway  
Greenbelt, MD 20770

**BOX OFFICE SUMMARY for 3/1/2016 to 3/31/2016**

**BOX OFFICE SALES**

Film	Running Dates	Screenings	Days	Sold	Void	Total	Gross	% Admits	% Gross	Rk
Hello, My Name Is Do	3/25/2016 to 4/7/2016	19	7	622	0	622	\$4,804.00	21.12%	21.41%	1
Hail, Caesar!	3/4/2016 to 3/10/2016	11	7	491	0	491	\$3,809.00	16.67%	16.98%	2
45 Years	3/11/2016 to 3/24/2016	16	14	458	0	458	\$3,545.00	15.55%	15.80%	3
The Lady in the Van	2/19/2016 to 3/10/2016	18	10	348	0	348	\$2,653.00	11.82%	11.82%	4
Where to Invade Next	3/11/2016 to 3/17/2016	7	7	281	0	281	\$2,227.00	9.54%	9.93%	5
Embrace of the Serpe	3/18/2016 to 3/24/2016	10	7	232	0	232	\$1,815.00	7.88%	8.09%	6
The Revenant	3/11/2016 to 3/17/2016	7	7	121	0	121	\$838.00	4.11%	3.74%	7
Double Indemnity	3/27/2016 to 3/27/2016	1	1	64	0	64	\$448.00	2.17%	2.00%	8
The Killers	3/20/2016 to 3/20/2016	1	1	47	0	47	\$329.00	1.60%	1.47%	9
The Good Dinosaur	3/19/2016 to 3/23/2016	3	3	51	0	51	\$284.00	1.73%	1.27%	10
Riffi	3/13/2016 to 3/13/2016	1	1	37	0	37	\$259.00	1.26%	1.15%	11
Singin` in the Rain	3/26/2016 to 3/26/2016	1	1	37	0	37	\$239.00	1.26%	1.07%	12
Border Incident	3/6/2016 to 3/6/2016	1	1	34	0	34	\$238.00	1.15%	1.06%	13
Mad Max 2: The Road	3/11/2016 to 3/11/2016	1	1	28	0	28	\$234.00	0.95%	1.04%	14
Back to the Future	3/12/2016 to 3/12/2016	1	1	35	0	35	\$225.00	1.19%	1.00%	15
Importance of Being	3/20/2016 to 3/22/2016	2	2	18	0	18	\$222.00	0.61%	0.99%	16
Heidi	3/5/2016 to 3/5/2016	1	1	30	0	30	\$191.00	1.02%	0.85%	17
Wayne`s World	3/25/2016 to 3/25/2016	1	1	11	0	11	\$76.00	0.37%	0.34%	18

**Box Office Totals** 2945      0      2945      \$22,436.00

	Total	Gross
Sales for Show Times Before 5:00 PM	1036	\$7,093.00
Sales for Show Times Starting 5:00 PM	1909	\$15,343.00

Greenbelt Theatre  
129 Centerway  
Greenbelt, MD 20770

**BOX OFFICE SUMMARY for 3/1/2016 to 3/31/2016**

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BREAKDOWN BY TICKET TYPE							
Type	Price	Sold	Void	Total	Gross	% Admits	% Gross
Adult	\$7.00	973	0	973	\$6,811.00	33.04%	30.36%
Adult	\$9.00	650	0	650	\$5,850.00	22.07%	26.07%
Adult	\$12.00	6	0	6	\$72.00	0.20%	0.32%
Adult	\$15.00	5	0	5	\$75.00	0.17%	0.33%
Comp	\$0.00	39	0	39	\$0.00	1.32%	0.00%
Kid (12 and Under)	\$6.00	1	0	1	\$6.00	0.03%	0.03%
Kid (12 and Under)	\$5.00	39	0	39	\$195.00	1.32%	0.87%
Member - Adult	\$8.00	155	0	155	\$1,240.00	5.26%	5.53%
Member - Adult	\$12.00	5	0	5	\$60.00	0.17%	0.27%
Member - Kid Comp	\$0.00	15	0	15	\$0.00	0.51%	0.00%
Member - Senior Or	\$7.00	252	0	252	\$1,764.00	8.56%	7.86%
Member Tuesday	\$7.00	21	0	21	\$147.00	0.71%	0.66%
Member Tuesday - S	\$6.00	28	0	28	\$168.00	0.95%	0.75%
Senior Or Student Or	\$8.00	756	0	756	\$6,048.00	25.67%	26.96%

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Greenbelt Theatre  
 129 Centerway  
 Greenbelt, MD 20770

**OPERATING SUMMARY BY MONTH from Tuesday, March 01, 2016 to Thursday, March 31, 2016**

<b>Month</b>	<b>Total Attendance</b>	<b>Total Revenue</b>	<b>Concessions Revenue</b>	<b>Misc Revenue</b>	<b>Movie Revenue</b>	<b>Total Showings</b>	<b>Average Ticket Price</b>	<b>Per Capita Concession</b>
March	2,945	\$30,754.00	\$7,839.50	\$478.50	\$22,436.00	102	\$7.62	\$2.66
<b>Totals</b>	2,945	\$30,754.00	\$7,839.50	\$478.50	\$22,436.00	102	\$7.62	\$2.66
Weekday	925	\$9,844.50	\$2,494.50	\$290.00	\$7,060.00	52	\$7.63	\$2.70
Weekend	2,020	\$20,909.50	\$5,345.00	\$188.50	\$15,376.00	50	\$7.61	\$2.65

## FGT Community Events, March 2016

Date	Film Title	Category/Collaboration	Attendance
3/4/2016	guest speaker at Hail Caesar	Community Programming	116
3/5/2016	Heidi (Shirley Temple) in 35mm	Family Programming	30
3/6/2016	Border Incident	Film Noir Series	34
3/11/2016	Mad Max2: Road Warrior	Cult Classic	28
3/12/2016	Back to the Future	Family Programming	35
3/13/2016	Rififi (Night and the City)	Film Noir Series	37
3/18/2016	guest speaker at Embrace of the Serpent	Community Programming	71
3/19/2016	The Good Dinosaur	Family Programming	46
3/20/2016	The Killers (1946)	Film Noir Series	47
3/20/2016	Importance of Being Earnest	Stage on Screen	10
3/21/2016	The Good Dinosaur	Family Programming	2
3/22/2016	Importance of Being Earnest	Stage on Screen	8
3/23/2016	The Good Dinosaur	Family Programming	3
3/25/2016	Wayne's World	Cult Classic	11
3/26/2016	Singin' in the Rain	Family Programming	37
3/26/2016	Skype with Director, Producer & Star of Hello My Name is Doris	Community Programming	100
3/27/2016	Double Indemnity	Film Noir Series	64
3/28/2015	Peanuts Movie	Community Prog. -- Free -- with Rec. Dept.	120

Greenbelt Theatre  
129 Centerway  
Greenbelt, MD 20770

**NEW MEMBERS BY MONTH from Tuesday, March 01, 2016 to Thursday, March 31, 2016**

<b>Month</b>	<b>New Members</b>
March	30
<b>Total New Members :</b>	<b>30</b>



Greenbelt Theatre  
129 Centerway  
Greenbelt, MD 20770

**GIFT CARD SALES SUMMARY from Tuesday, March 01, 2016 to Thursday, March 31, 2016**

<b>Product</b>	<b>Quantity</b>	<b>Total Gross</b>
\$20.00 Gift Card	1	\$20.00
\$50.00 Gift Card	1	\$50.00
<b>Totals</b>	<b>2</b>	<b>\$70.00</b>

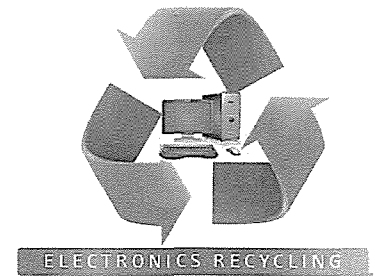
Greenbelt Theatre  
129 Centerway  
Greenbelt, MD 20770

**ACTIVE MEMBERSHIP SUMMARY for Tuesday, April 12, 2016**

<b>Membership</b>	<b>Quantity</b>
Actor	17
Actor - Family	8
Adult	90
Couples	287
Director	3
Director - Family	1
Family	224
Founder's Circle	8
Senior	228
Star	4
Student	1
Student Gratis	6
	<hr/>
<b>Total</b>	<b>877</b>

# Department of Public Works

## April 22, 2016



### ADMINISTRATION

- Richard Fink attended the PRAB meeting to discuss the *Sustainable Land Care Policy*.
- Richard Fink completed the revised draft of *Memorial Dedication Program*.
- Richard Fink conducted a Supervisor walk-thru and inspection of Public Works facility.
- Jim Sterling reviewed the construction in the right of way permit.
- Jim Sterling re-inspected the roof at the Aquatic and Fitness Center.
- Jim Sterling worked on the Winter Storm Jonas reimbursement for FEMA.

### STREET MAINTENANCE/SPECIAL DETAILS

- Transported 9 risers to the Roosevelt Center for the Mini-Maker Faire on Saturday.
- Replaced the blacktop path by the tennis courts to St. Hugh's.
- Finished caulking and patching holes in the concrete on the outdoor pool deck.
- Pushed up debris at Northway Fields.
- Took down unwanted signs and checked for graffiti.

### HORTICULTURE/PARKS

- Transported picnic tables to the Community Center lawn for the Nursery School yard sale and to the Roosevelt Center for the Mini-Maker Faire on Saturday.
- Met with contractor about blowing in wood chips at the 8 Court of Southway playground.
- Emptied the trash containers in the Parks and playgrounds.
- Mowed athletic fields and parks areas. Bleachers were moved to allow for grass trimming and the batting cage area at McDonald Field was mowed.
- Finished installing the rubber pads on the additional bleachers at the Springhill Lake Recreation Center to protect the wooden gym floors.
- Began the installation of additional wooden railings near the peninsula at Buddy Attick Lake Park.
- Installed clear tempered glass panels in the bus stop near the entrance of Hunting Ridge.
- Fabricated an interior door handle for the street sweeper.
- Transplanted trees in the Public Works nursery.
- Weeded and cleaned out landscape beds throughout the city.
- Serviced Citizens' chipper requests.

## **FACILITIES MAINTENANCE**

- Repaired a faucet in the ladies room at the Police Station.
- Re-installed the bathroom partitions in the Springhill Lake Recreation Center.
- Began air conditioner inspections in all City buildings.
- Fixed the lights in the Community Center gym.
- Repaired some screens in the Municipal Building

## **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 31.19 tons of refuse and 12.45 tons of recyclable material.
- Prepared for the Electronics Recycling event on Saturday.
- Performed weekly Public Works yard inspection.
- Submitted Multi-Sector Working Group Survey to COG.
- Distributed fliers for Shredding and Electronics Recycling.
- Luisa Robles attended MD/DC Compost Council monthly call.
- Attended via phone BEEAC COG meeting – Built Environment and Energy Advisory Committee.
- Composed Green ACES/Team minutes and agenda.

## **VEHICLE MAINTENANCE**

- Attended the Dossier vehicle maintenance software program training.
- Repaired the exhaust on a Planning vehicle.
- Replaced a hydraulic line on the Street Sweeper.
- Replaced a belt on the Animal Control van.

# Greenbelt Recreation Department

## Weekly Report

Week Ending April 22, 2016

### **ADMINISTRATION:**

- Department budget work-session was held on Monday night. Meeting went well and staff is looking forward to FY17 and the new items proposed which will offer even more 'fun' and quality to what we do!
- PRAB meeting was held and two new Recognition Groups will be recommended to Council. Richard Fink also attended PRAB to review and answer questions about the Sustainable Land Care Policy and it was unanimously approved w/minor edits; thank you Public Works!
- PRAB has also asked for Public Works assistance in revising and updating the Buddy Attick Park master plan; more to follow.
- Council will be receiving 2-3 reports from PRAB on all of the above-mentioned recommendations.
- Management Team is working together to fill out the new application for Greenbelt to receive HEAL recognition at the MML Conference in June.
- Met with Aquatic and Fitness Center staff to review various items.
- Scheduled meeting with local business to discuss donation to support department offerings.
- Held Department Staff meeting to discuss and review various items.

### **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:**

- 2016 Summer Camp registration continues this week. Summer Circus Camp and Camp Encore are full. Spaces are still available in our other camp programs.
- Staff met to coordinate plans for the 2016 Summer Camp season.
- A Bike Traffic Skills 101 workshop, scheduled this Friday and Saturday, provides instruction on the basic principles of vehicular bicycling as developed by the League of American Bicyclists. Classroom and hands on instruction, by certified instructors, will provide information including on-road skills, crash avoidance, confident riding, bike fit, as well as basic bicycle maintenance and bike operation.
- Staff continues planning the Tandem Cycling event planned for Saturday, May 14, 1-4pm.
- Staff met to coordinate promotion of the Schrom Hills Park outdoor fitness area and move forward with plans for classes on-site beginning this summer.
- Staff met with artist Loraine DiPietro to finalize plans for art projects during Celebration of Spring.
- Greenbelt Day Weekend planning and preparation continues.
- Staff continue preparation of the 2016 Summer Activity Guide.
- Summer program planning continues as staff met with new potential class instructors and considered additional programming options.
- The Springhill Lake Recreation Center hosted CARES Community Support Group this week.

### **AQUATIC AND FITNESS CENTER:**

- Sent out monthly GAFC News blast to members and class participants. Topics included hot tub cleaning dates, Bike to Work Day, Traffic Skills 101 class, Lifeguarding Review class, and class and registration dates for the summer children's swim lessons.
- The hot tub received its bi-weekly cleaning.
- Staff attended Aquatics Council meeting.
- Attended meeting with the Assistant Director.

### **ARTS:**

- Spring classes currently underway include: Pre-School Art (oversubscribed); Homeschool Ceramic Hand-building (full); Afterschool and Saturday youth Hand-building; Afterschool Art Adventures at SHLES and GES; Watercolor painting; Visual Arts Open Studio; Sew for Charity; Figurative Ceramic Hand-building (full); Ceramics Open Studio (oversubscribed); and four pottery classes on the wheel (2 of them full).

- Six out of 8 sections of Clay at the End of the Day being offered in conjunction with summer camps are full with a waitlist.
- Art exhibits currently on view include: a show in the gallery featuring digital photography and fiber arts by Howard University professors Ronald Beverly and Elka Stevens, and a display in the hall of artwork by Greenbelt Middle School and Greenbelt Elementary School students.
- Preparations are underway for activities including: a weaving workshop at the May 1 Community Art Drop-In; a yarn bomb installation in partnership with the Green Man Festival (May 7); a community bottle cap mural workshop at the Public Works Open House (May 21); children's crafts at the Celebration of Spring (May 21); and an Artful Afternoon on Greenbelt Day Weekend.
- Applications are currently being accepted and processed for the Artist in Residence Program, summer youth internships and the Festival of Lights Juried Art and Craft Fair.

### **COMMUNITY CENTER:**

- There are currently seven Center Leader shifts available. Staff is reviewing applications and scheduling interviews.
- The facility Coordinator and Supervisor attended the Maryland Recreation and Parks Association conference last week. Becky Sutfin presented during a Let's Move session discussing Greenbelt's involvement with the program. Di Quynn-Reno presented the Leadership Institute graduate's certificates formalizing the end of the program for 2015-2016. Session on ethics, programming, body language, succession planning, facility security, therapy vs service dogs, job motivation and strategic planning were attended. A total of 1.5 CEU's were earned.
- Staff is working on logistics for the Primary Election next Tuesday.
- Save the date! Bike to Work Day May 20th. Join the 76 bicyclists registered for the Greenbelt Pit Stop at: [www.biketoworkmetrodc.org](http://www.biketoworkmetrodc.org)
- The facility hosted an American Red Cross Blood Drive.
- Supervisor met with a tea packaging food operation and the Health Department for a permit inspection. Upon approval, it would be the sixth approved food operation for the Kitchen.
- Supervisor continues to field inquiries in regard to food operations rentals for the Commercial Kitchen. There have been 107 inquiries since April 2015. There are currently five caterers who received all permits and may rent the Kitchen.
- There were 3 facility reservations processed.
- There were 3 private rentals and 15 pattern rentals.
- The following groups received free space: Greenbelt Concert Band, Girl Scout Troop #3251, Girl Scout Troop #2799, Greenwood Village, Greenbelt Volksmarchers, Belle Point Home Owners Association, Greenspring II Homeowners, Friends of the Greenbelt Museum, Greenbelt Pottery,
- The following City groups received space: Be Happy Be Healthy Volleyball & Yoga, City Council, PRAB

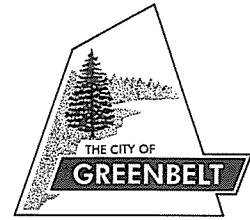
### **THERAPUTIC RECREATION:**

- Staff met with a representative from Collington to discuss cooperative programs and marketing between our sites. The meeting went extremely well and we are looking forward to this new working relationship.
- Staff travelled to Mt. Airy Bikes on Tuesday to meet with the owner and to get some initial training on tandem bikes for the upcoming Tandem Cycling Experience on May 14. Staff also met with a blind resident and her tandem captain on Wednesday to go over logistics for the tandem event.
- Staff attended the Greenbelt Golden Age Club Anniversary luncheon on Wednesday. The event was well attended and members of City Council, along with the City Manager were also in attendance.
- The Dine and Dance trip scheduled for Thursday evening was cancelled due to low enrollment.
- Staff had a conference call with interpreters who will be interpreting the Traffic Skills 101 class on Friday night and Saturday. All is in place and ready to go.
- Explorations Unlimited dental students presented on Periodontal Disease on Friday. This is the fourth set of dental students who have presented at Explorations since February.

# WEEKLY REPORT

## Planning and Community Development

The Week Ending: Friday, April 22, 2016



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### CODE ENFORCEMENT

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<i>Commercial Properties:</i>	<i>121 Centerway and Hanover Office park were inspected; and Greenway Shopping Center was re-inspected;</i>
<i>Apartments:</i>	<i>Franklin Park at Greenbelt Station, Crescent Square 2, and Parkway Gardens were re-inspected;</i>
<i>Rental Property:</i>	<i>One rental was inspected; and Three rentals were re-inspected;</i>
<i>Complaints:</i>	<i>One complaint was logged this week regarding flyers left at resident door advertising pizza delivery – warning notice sent; and One prior complaint was re-inspected;</i>
<i>Permits:</i>	<i>Twenty four permits were approved and issued;</i>
<i>Animal Control:</i>	<i>Five stray kittens were picked up; Baby ducklings were removed from the roadway and transported to the city wildlife; One cat was trapped in the parking lot at the shelter; One domestic stray python snake was impounded; One rat snake removed from a resident home; One bird trapped in dryer vent – GHI was notified; and One kitten and three dogs were adopted;</i>
<i>Meetings:</i>	<b>Staff Attended:</b> <i>Council work session on Buddy Attick park Green Redesign and Gateway Signage Project; and Chesapeake Bay Trust Grantee award presentation to funders on the Buddy Attick Park Green Redesign;</i> <b>Staff Met With:</b> <i>Woodlawn Development Group regarding status update on Greenbelt South Core;</i> <b>Phone Conference:</b> <i>Participated in a conference call with M-NCPPC to discuss bike</i>

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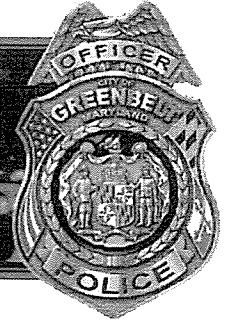
*sharing project;*

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*Planning Projects:* *Processed invoices for payment;*  
*Reviewed right-of-way permit for utility work;*  
*Reviewed bike share feasibility study materials;*  
*Reviewed materials for Buddy Attick Park parking lot project;*  
*Worked on presentation for bus stop safety and accessibility study;*  
*Worked on GIS mapping;*  
*Worked on drafting memorandum of understanding for GHI right-of-way encroachments;*  
*Prepared memo and reference material for the Greenbelt Station Phase 1 revision to the permit trigger for construction of the Stream Valley Trail;*  
*Responded to citizen concerns regarding trash and construction at Greenbelt Station South Core;*  
*Review of final Central park plans for the Greenbelt Station project; and*  
*Assorted administrative tasks;*

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## CRIME REPORT

APRIL 20, 2016

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

### GREENBELT POLICE DEPARTMENT TO CONDUCT SOBRIETY CHECKPOINT THURSDAY, MAY 5TH

On Thursday, May 5<sup>th</sup> the Greenbelt Police Department will be conducting a sobriety checkpoint in Greenbelt in the area of Kenilworth Avenue and Greenbelt Road from 9:00 P.M. to 2:00 A.M. The objective of this checkpoint is to both deter motorists from driving under the influence of drugs and alcohol and to arrest those who ignore the dangers of getting behind the wheel while impaired. For further information, please contact MPO Scott Yankowy at 240-542-2114 or [syankowy@greenbeltmd.gov](mailto:syankowy@greenbeltmd.gov).

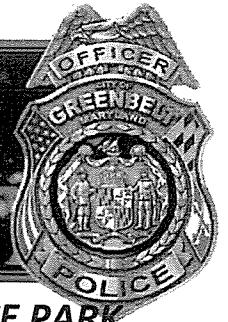
#### CENTER CITY

04/12	7200 block Kenilworth Avenue. DWI/DUI arrest. Nyla Gloria Edwards, 18, of Hyattsville, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of officers investigating a traffic accident. The suspect was released on citations pending trial.
5:04 P.M.	



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# GREENBELT POLICE DEPARTMENT



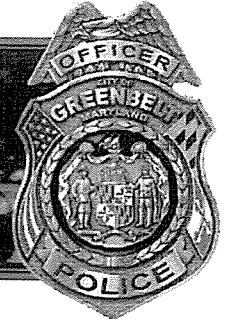
## **FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK**

04/14 7:04 A.M.	9100 block Edmonston Terrace. Burglary. Unknown person(s) entered the residence possibly by way of an unsecured window. Cell phones, a laptop computer and a purse containing debit cards were among the items taken.
04/14 7:00 P.M.	6300 block Ivy Lane. Theft. Unknown person(s) removed a suitcase from an office suite.
04/14 10:24 P.M.	5800 block Cherrywood lane. Burglary arrest. Jose Arturo Granados, 50, of no fixed address was arrested and charged with Burglary and Trespass after he was found in a vacant apartment. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
04/17 5:24 A.M.	9100 block Edmonston Terrace. Attempt carjacking. The victim advised that she was seated in a car in the parking lot when two subjects approached her vehicle wearing ski masks. One of the suspects told the victim to get out of the vehicle. The victim refused and the suspects fled the scene on foot. The suspects are described as a two black males, each 6' with thin builds, no further.
04/18 9:17 A.M.	5900 block Cherrywood lane. Burglary arrest. Sidikat-Idowu Badmus, 21, of Brentwood, MD was arrested and charged with Burglary after she was located inside a vacant apartment. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
04/18 9:01 P.M.	6000 block Springhill Drive. Theft. The victim advised that he agreed to purchase a cell phone over the internet from the suspect. Both parties agreed to meet in the 6000 block of Springhill Drive to complete the transaction. After the victim gave the suspect the money, the suspect fled the scene with both the money and the cell phone. The suspect is described as a black male, 18 to 22 years of age, 5'5" to 5'7", with black hair in short twists and a dark complexion, wearing a white shirt, black jeans and a white hat.
04/20 3:00 P.M.	6200 block Greenbelt Road. Theft. The victim advised that her wallet was stolen from her shopping cart inside Joann's Fabrics.



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# GREENBELT POLICE DEPARTMENT



## GREENBELT EAST/GREENWAY SHOPPING CENTER

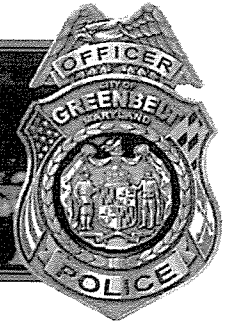
04/14	7400 block Frankfort Drive. Assault. The victim advised that she was challenged to a fight by another juvenile she knew from school. During the fight a second a second suspect joined in. The first suspect displayed a knife and threatened the victim, who then ran from the scene. Investigation is continuing.
6:15 P.M.	

### Automotive Crime - City Wide

04/14	5700 block Greenbelt Metro Drive. Theft from auto. Two tags, Maryland 8BF0012, were taken from a vehicle.
04/15	5900 block Cherrywood Terrace. Vandalism to auto. Unknown person(s) used unknown means to break out the rear windshield of a vehicle.
04/16	9100 block Edmonston Road. Theft from auto. Unknown person(s) used unknown means enter a locked to enter the vehicle. Bottles of drinking alcohol were taken.
04/16	7700 block Hanover Parkway. Vandalism to auto. Unknown person(s) punctured a vehicle tire.
04/17	9100 block Edmonston Road. Theft from auto. Unknown person(s) entered the vehicle by breaking out the passenger window. A cell phone was taken.
04/17	13 court Hillside. Theft from auto. The front tag was taken from a vehicle.
04/18	9100 block Edmonston Court. Theft from auto. Unknown person(s) used unknown means to enter a vehicle and remove a gym bag.
04/18	Area of Kenilworth Avenue and Greenbelt Road. Stolen auto. A silver 2012 Hyundai Sonata 4-door, Maryland tags 3BP0584.
04/18	11 Parkway. Theft from auto. A purse was taken from an unlocked vehicle.
04/18	9100 block Edmonston Road. Theft from auto. Unknown person(s) used unknown means to enter the trunk of a vehicle and take a suitcase and other items.
04/18	9100 block Edmonston Road. Theft from auto. Unknown person(s) used unknown means to enter the trunk of a vehicle and take clothing.
04/20	9100 block Springhill Court. Theft from auto. Unknown person(s) unknown means to enter a locked vehicle and remove the stereo system.
04/20	9100 block Springhill Court. Vandalism to auto. Unknown person(s) used a rock to break out the rear windshield of a vehicle.



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## CRIME REPORT TALLY SHEET

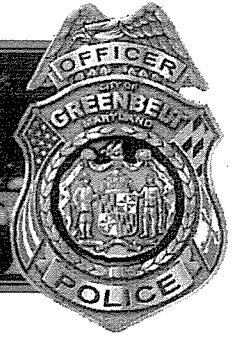
WEEK OF APRIL 20, 2016

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Attempt Carjacking	1	Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary	3	Fraud	4
Attempt Burglary		Unattended Death	
Assault	1	Alcohol Violation	
Domestic	1	False Report	
Drugs		Harassment	
DUI/DWI	1	Field op (suspicious person)	1
Theft	6	Notification for other agency	
Vandalism		Barricade Situation	1
Child Abuse	1	<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass		Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	7
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Threats	1	Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	2
Suspicious Person		Accidents	6



# **GREENBELT POLICE DEPARTMENT**



## **MEDIA RELEASE**

**APRIL 20, 2016**

**8:30 P.M.**

### **GREENBELT POLICE TAKING BACK UNWANTED PRESCRIPTION DRUGS APRIL 30 AT POLICE DEPARTMENT**

On April 30 from 10 a.m. to 2 p.m., the Greenbelt Police Department and the Drug Enforcement Administration (DEA) will give the public an opportunity to prevent pill abuse and theft by ridding their homes of potentially dangerous expired, unused, and unwanted prescription drugs. Bring your pills for disposal to the Greenbelt Police Department at 550 Crescent Road, Greenbelt, MD. (The DEA cannot accept liquids or needles or sharps, only pills or patches.) The service is free and anonymous, no questions asked.

Last September, Americans turned in 350 tons (over 702,000 pounds) of prescription drugs at more than 5,000 sites operated by the DEA and more than 3,800 of its state and local law enforcement partners. Overall, in its 10 previous Take Back events, DEA and its partners have taken in over 5.5 million pounds—more than 2,750 tons—of pills.

This initiative addresses a vital public safety and public health issue. Medicines that languish in home cabinets are highly susceptible to diversion, misuse, and abuse. Rates of prescription drug abuse in the U.S. are alarmingly high, as are the number of accidental poisonings and overdoses due to these drugs. Studies show that a majority of abused prescription drugs are obtained from family and friends, including from the home medicine cabinet. In addition, Americans are now advised that their usual methods for disposing of unused medicines—flushing them down the toilet or throwing them in the trash—both pose potential safety and health hazards.

For more information about the disposal of prescription drugs or about the April 30 Take Back Day event, go to the [DEA Diversion website](#) [or add your own information here].

PREPARED BY:  
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GPD #16-09



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