



[GOVERNMENT](#)
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August 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01 Interviews for Advisory Group 7:20 PM MB Work Session - Buddy Attick Park Parking Lot Green Redesign Plans, 8PM, MB	02 National Night Out	03 Work Session - PGCPs Pupil Accounting & School Boundaries, 8PM, CC Executive Session - Personnel (CC), Following PGCPs WS	04 Buddy Attick Summer Fun Runs, Thursdays July 7th, 2016- August 25th, 2016 at 7PM Ladies Night Basketball Ages 18+	05	06 Contra Dances Community Center Gym
07 Greenbelt Farmers Market Community Art Drop-In at Greenbelt Community Center 1PM	08 Youth Advisory Committee; 5:30pm Interviews for Advisory Group 7:20 PM MB Regular Meeting, 8PM, MB	09 Public Safety Advisory Committee, 7pm, Police Station	10 Advisory Planning Board, CANCELLED Work Session - County Executive, RESCHEDULED	11 Pong and Pizza Night Buddy Attick Summer Fun Runs, Thursdays July 7th, 2016- August 25th, 2016 at 7PM Ladies Night Basketball Ages 18+	12 Creative Kids Camp (ages 6-12) presents SUMMER CIRCUS Summer Circus Camp presents SHOWCASE 2016 1PM Summer Skate Series Springhill Lake Rec at 5PM	13
14 Greenbelt Farmers Market	15 Work Session - Housing Affordability Study, 8PM, MB	16	17 Advisory Planning Board, 7:30 PM, CC Work Session - M-NCPPC Zoning Rewrite Module 2, 8PM, CC	18 Buddy Attick Summer Fun Runs, Thursdays July 7th, 2016- August 25th, 2016 at 7PM	19 Summer Circus Camp presents SHOWCASE 2016 2PM Family Fun Night at the Greenbelt Aquatic and Fitness Center	20
21 Greenbelt Farmers Market	22 Work Session - SHA I-495/Greenbelt Station Interchange Project, 8PM, MB	23 Greenbelt Advisory Committee on Environmental Sustainability and Green Team, 7:30pm, CC	24 Business Breakfast, 8:30 AM, MB Work Session - Franklin Park, 8PM, CC	25 Forest Preserve Advisory Board, 7pm, CC Buddy Attick Summer Fun Runs, Thursdays July 7th, 2016- August 25th, 2016 at 7PM	26	27 Forest Preserve Stream Cleanup
28 Greenbelt Farmers Market	29 Work Session - WSSC, 8PM, MB	30	31 Work Session - Proposed Revision to Recognition/Contribution Group, 8PM, CC	01	02	03



THE CITY OF



GOVERNMENT

COMMUNITY

BUSINESS

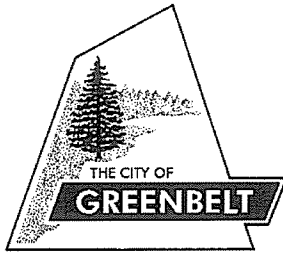
VISITING

I WANT TO...

September 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	01	02	03
04 Greenbelt Farmers Market	05 City Holiday - Labor Day	06	07 Executive Session - Business Relocation Proposal, 8PM, CC	08	09	10
11 Greenbelt Farmers Market	12 Regular Meeting, 8PM, MB	13	14 Advisory Planning Board, 7:30 PM, CC Work Session - City Manager Update/Capital Projects, 8PM, CC	15	16	17
18 Greenbelt Farmers Market	19 Work Session - County Executive, 7:30 PM, MB	20	21 Park and Recreation Advisory Board, 7:30 CC Work Session - Bikeshare Feasibility, 8PM, CC	22 Forest Preserve Advisory Board, 7pm, CC	23	24
25	26 Regular Meeting, 8PM, MB	27	28 Advisory Planning Board, 7:30 PM, CC Work Session - TBD, 8PM, CC	29	30	01





City Manager's Report Week Ending August 12, 2016

1. I will be on leave next week – August 13 thru 20. David Moran will be Acting City Manager.
2. Attached is a notice from the U. S. Department of Housing and Urban Development (HUD) related to the eviction of Teresa (Terrie) Long at Green Ridge House. At this time, HUD is turning over the complaint to the Maryland Commission on Civil Rights for investigation. Ms. Long remains a resident at Green Ridge and will continue to be while this matter is processed. It was as a result of a HUD inspection which cited the problems with Ms. Long's apartment which caused the eviction process to begin. You will be kept advised of this matter.
3. Attached is a draft response to Arlene Lee, Executive Director of the Governor's Office for Children, in response to her July 20 letter. Please review by Tuesday (8/16). Forward any questions or edits to Liz Park at lpark@greenbeltmd.gov or Anne Marie Belton at abelton@greenbeltmd.gov. I am suggesting it go under my signature since the Governor has delegated it to Ms. Lee and if it gets "uglier" you have a buffer. FYI – funding was restored this week for College Park, Bowie, District Heights and Laurel. Now there are only 4 YSBs not getting State funding, 3 of which, including Greenbelt, are led by the executive board of the Maryland Association of Youth Service Bureaus (MAYSB).
4. Attached is a response to Brian Almquist's reply to the City's response to his Open Meetings complaint related to the April work session on the high-rise apartment idea behind Lakeside North apartments.
5. Met with Recreation staff to review notes from work session on proposed new recognition/contribution group process in preparation for August 31 work session.
6. Contacted GovHR and Novak Group about decision on executive search firm. Spoke with GovHR about preparing outline of suggested process for Council review.
7. Worked with Assistant City Manager in preparation for CRAB meeting.
8. Worked with MML Intern on presentation for work session on housing affordability.
9. Drafted agenda for August 29 work session with WSSC.

10. Assistant City Manager
 - a. Updated and submitted the Community Parks & Playgrounds Grant application package for FY 2018.
 - b. Prepared for and staffed a CRAB meeting.
 - c. Met with Museum Director to discuss current projects.

11. Finance Department
 - a. Preparing for FY 2016 audit.
 - b. City Treasurer on leave.

12. Information Technology
 - a. Planning and preparation for changing external IP addressing for the City (I-Net requirement).
 - b. IT Director on leave

13. Prepared for Regular Meeting on August 8 and Work Sessions on August 15 and 17.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

COUNCIL ACTION REQUESTS (CAR) REPORT

as of August 12, 2016

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
2016						
11	M & C Meeting	8/8	Request by Colin Byrd for anti-discrimination ordinance for LGBT community – prepare summary of current federal and state law.	10/30/16	John	
10	M & C Meeting	7/11	Referral to CRAB on convening a community dialogue related to recent incidents across the nation including police actions and attacks on police.	12/30/16	David	Planning meeting set for 8/11/16.
9	M & C Meeting	7/11	Referral to CRAB on proposal for Freedom Day holiday.	12/30/16	David	Referred @ 7/22/16.
6	M & C Meeting	4/11	Refer to PSAC – comprehensive review of security cameras in the City.	4/30/17	Mary/Jim C.	Referred.
5	M & C Meeting	4/11	Traffic/Speed studies of Lastner and Greenhill.	7/30/16	Celia	
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	Referred.
2	Work Session	2/10	Raise with County – Allow sandwich boards – Roosevelt Center.	12/30/16	Mike	
2015						
42	Work Session	12/2	Draft language for Standing Rules to allow voting remotely.	2/29/16	John	
41	M & C Meeting	11/23	Language defining difference and use of Ordinance vs. Resolution vs. letter.	1/30/16	John	
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and 12/1.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	Reviewed with BARC on 7/18/16.
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	Drafted @ 8/8/16.
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
2014						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	Parking Enforcement moved to Police 7/1/16.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	Situation will be examined during dam repair project (8/5/16).
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.



U. S. Department of Housing and Urban Development
Office of Fair Housing and Equal Opportunity
The Wanamaker Building
100 Penn Square East
Philadelphia, PA 19107

AUG 04 2016

RECEIVED
AUG 09 2016

Mayor Emmett Jordan
City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770

Dear Respondent:

Subject: Housing Discrimination Complaint
Long, Teresa v. City of Greenbelt
HUD Case No. 03-16-4372-8

On August 02, 2016, the U.S. Department of Housing and Urban Development (HUD) accepted the subject complaint of housing discrimination under the Fair Housing Act (the Act) [42 U.S.C. 3601, et seq.]. You have been named as a respondent in this complaint. Please retain the attached copy of the complaint for your records. This letter refers only to the complaint listed above. HUD will send separate notice(s) regarding any other complaints, in which you are named as a party.

HUD has referred this complaint to the Maryland Commission on Civil Rights for investigation as required by the Act [42 U.S.C. 3610(f)]. HUD has determined that the fair housing law that the Maryland Commission on Civil Rights enforces is substantially equivalent to the Act, and it has the authority to address housing discrimination complaints within the area where this complaint arose. The Maryland Commission on Civil Rights, therefore, will take all further action on this complaint. Please direct any questions you may have about the processing of this complaint, or any additional information that may refute it, to that agency. If the Maryland Commission on Civil Rights fails to begin processing this complaint within 30 days, HUD may take up the complaint again. Otherwise, HUD will not send you any further correspondence regarding this complaint.

During its investigation of the complaint, the Maryland Commission on Civil Rights will attempt to informally resolve the complaint through conciliation. If the parties cannot reach an agreement, the Maryland Commission on Civil Rights will complete its investigation and issue a decision on whether there was a violation of the law.

In addition to filing this complaint, the complainant may file a civil lawsuit in Federal district court [42 U.S.C. 3613]. The complainant must file any civil lawsuit no later than two (2) years after the alleged discriminatory housing practice occurred or ended. The time during which the Maryland Commission on Civil Rights handles this complaint does not count towards this two-year limit.

Be aware that it is unlawful to coerce, intimidate, threaten, or interfere with a person in the exercise of their rights under the Act [42 U.S.C. 3617].

Please keep the Maryland Commission on Civil Rights informed of your current address and contact information.

You may contact that agency at the following address.

Maryland Commission on Civil Rights
6 St. Paul Street
Suite 900
Baltimore, MD 21202

Sincerely,

A handwritten signature in black ink that reads "Melody Taylor Blamher". The signature is written in a cursive style with a large initial "M".

Melody Taylor
Director, Region III
Office of Fair Housing and Equal Opportunity

Enclosures

Housing Discrimination Complaint

Case Number: 03-16-4372-8

1. Complainant:

Teresa Long
22 Ridge Road
Unit 101
Greenbelt, MD 20770

2. Complainant Representative:

David A. Prater
Maryland Law Disability Center
1500 Union Ave.
Suite 2000
Baltimore, MD 21211

3. The following is alleged to have occurred or is about to occur:

- Failure to make reasonable accommodation

4. The alleged violation occurred because of:

- Disability
- Discriminatory terms, conditions, privileges, or services and facilities

5. Address and location of the property in question (or if no property is involved, the city and state where the discrimination occurred):

Green Ridge House Apartments
22 Ridge Rd.
Greenbelt, MD 20770

6. Respondents:

City of Greenbelt
c/o Mayor Emmett Jordan

25 Crescent Road
Greenbelt, MD 20770

7. The following is a brief and concise statement of the facts regarding the alleged violation:

Complainant alleges that Respondent discriminated against her on the basis of disability. Specifically, Complainant alleges that Respondent denied her request for a reasonable accommodation to rescind its notice to vacate and provide her an opportunity to receive in-home supports to assist her in performing activities of daily living.

Complainant resides at Green Ridge House Apartments in Greenbelt, Maryland, which is owned, operated, and managed by the City of Greenbelt. Complainant is legally blind and is diagnosed with severe spinal spondylosis and arthritis affecting her peripheral nervous system.

On or around April 21, 2016, Complainant received a notice to vacate alleging that she failed to maintain her unit in a satisfactory condition. Complainant, through her attorney, submitted a request for a reasonable accommodation stating that Complainant was blind and required the use of a wheelchair for mobility. Her reasonable accommodation request further stated that she be “permitted to continue her tenancy with the assistance of an attendant to assist her with certain activities of daily living, specifically, cleaning.” The request included photographs of Complainant’s unit that allegedly showed the unit in a more than satisfactory condition.

On or around April 29, 2016, Complainant alleges that electricity to her unit was briefly shut off. During the period between when Complainant’s electricity was shut off to when it was turned back on, employees from the City and two police officers knocked on Complainant’s door and advised her that it was not safe for her to reside there. Following this advice, Complainant exited her unit and spent the day trying to find an alternative place to stay, to no avail. When Complainant returned to her unit later that day she discovered that her locks had been changed and consequently she was unable to enter her apartment. It was only after she requested assistance from on-site maintenance that she was able to regain access to her unit. Complainant alleges that Respondent’s treatment of her in this instance would not have been given to someone outside of her protected class.

On May 31, 2016, Respondent denied Complainant’s Reasonable Accommodation request and in its denial stated that Complainant was “unable to live independently” and that her choice of home support aide was unacceptable. The parties met on June 6, 2016 to discuss the causes of Complainant’s termination as well as possible accommodations to her disability. Respondent allegedly did not comment further as to her reasonable accommodation requests.

On or around June 27, 2016, Complainant received an Amended Notice to Vacate which included new allegations against her. The amended notice states that Complainant's lease will terminate on August 1, 2016.

8. The most recent date on which the alleged discrimination occurred:

June 27, 2016

9. Types of Federal Funding Identified:

- HUD Assisted Housing (Project Based Section 8)

10. The acts alleged in this complaint, if proven, may constitute a violation of the following sections:

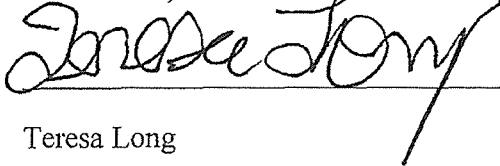
804(f)(2)(A) and 804(f)(3)(B) of Title VIII of the Civil Rights Act of 1968 as amended by the Fair Housing Amendments Act of 1988.

Section 504 of the Rehabilitation Act of 1973, as amended

Title II of the Americans with Disabilities Act of 1990

Please sign and date this form:

I declare under penalty of perjury that I have read this complaint (including any attachments) and that it is true and correct.



Teresa Long

7-28-2016

Date

NOTE: HUD WILL FURNISH A COPY OF THIS COMPLAINT TO THE PERSON OR ORGANIZATION AGAINST WHOM IT IS FILED.

August 11, 2016

Ms. Arlene F. Lee, Executive Director
Governor's Office for Children
100 Community Place
Crownsville, MD 21032

Dear Ms. Lee:

The City of Greenbelt has received your letter of July 20, 2016, claiming that Greenbelt CARES is ineffective. We respectfully disagree with this assessment.

Greenbelt CARES has partnered with the State Department of Juvenile Services and Governor's Office for Children for over 40 years. At no time during that period was there any indication that our service or programs were ineffective, until we learned on June 24, 2016 that we would not be funded. Further, there was no prior notice or communication from your office or any other State agency that improvements were needed or that our funding was in jeopardy. There also has been no indication of a problem from our Local Management Board (LMB). In fact, our LMB and County Department of Family Services look to Greenbelt CARES and the other County Youth Service Bureaus to provide service to supplement what the County can provide.

Greenbelt CARES serves between 350 and 400 youth a year through its Formal Counseling, Informal Counseling, Alcohol and Drug Assessments and Crisis Intervention and GED/Tutoring programs well more than the eight (8) youth you reference in your letter. As one indicator of our service effectiveness, none of the youth who received formal counseling in 2012 and 2013 from Greenbelt CARES have been re-adjudicated two years later.

Greenbelt CARES understands the value of the Child and Adolescent Functional Assessment Scale (CAFAS). It is a nationally recognized tool for program evaluation. Each year since 2013, Greenbelt CARES has submitted CAFAS data and 23 other data points to the LMB for review and consideration. In your decision, you have chosen to focus on one data point, Change in CAFAS Total Score, to not fund our agency. This is a flawed approach. It gives no merit to the other data which shows the value and effectiveness of CARES' programs.

Further as related to CAFAS, the _____ manual provides guidance for interpreting CAFAS data. In research cited in the manual, the norm for the data point you cite, Change in CAFAS Total Score, is that 51% to 58% of those who have completed treatment should show improvement. Greenbelt's percentages of 60% in FY 2014, 53% in FY 2015, and 81% in FY 2016, meet or exceed this norm.

Your July 20 letter states that Local Management Boards (LMB) are "required...to demonstrate that proposed programs met a critical need, filled gaps, were prioritized, and were shown to be

effective.” It also indicates that your office looked to the LMBs to propose “funding based on their assessments of need in their jurisdictions and program performance.” The Prince George’s County LMB acknowledged and recommended the City of Greenbelt for funding in its _____ dated _____.

You state that the Department of Juvenile Services (DJS) does not assess or monitor the quality of services provided. However, COMAR 16.17.01.04 clearly states that DJS is to “determine the (Youth Service) bureau’s compliance or noncompliance with the bureau requirements; and evaluate annually the bureau’s effectiveness.” In accordance with this, DJS analyzes youth who have ended treatment to determine their involvement in juvenile services two (2) years after ending treatment at a youth service bureau. As noted previously, 100% of the youth evaluated in 2012 and 2013 by Greenbelt CARES were found to NOT have been re-adjudicated. DJS’ monitoring also ensures that bureaus follow all COMAR requirements. As you know, part of determining a program’s quality is ensuring that it follows and complies with State standards regarding client files, confidentiality and fiscal responsibility. If your agency had a concern about a bureau’s performance, it could have followed COMAR regulations and contacted DJS and worked with them to notify the bureau and develop a corrective action plan.

Greenbelt CARES strongly believes in evaluating its programs and services and would welcome the development of an open and transparent evaluation process. One of the most alarming factors in the defunding of Greenbelt CARES was that the process was secretive and did not include input from vested partners such as the Local Management Board.

Based on the information presented above, it is clear that Greenbelt CARES is an effective agency and it is requested that the FY 2017 funds be provided.

Sincerely,

Michael P. McLaughlin
City Manager

/amb

cc: City Council
Governor Lawrence Hogan
Senator Paul Pinsky
Senator Edward Kasemeyer
Delegate Tawanna Gaines
Delegate Anne Healey
Delegate Alonzo Washington
Delegate Maggie McIntosh
County Executive Rushern Baker
County Council Member Todd Turner
Theresa Grant, Acting Director, Prince George’s Department of Family Services
Dr. Liz Park, Director of Greenbelt CARES

BRENNAN MCKENNA
MANZI SHAY, CHARTERED



ATTORNEYS AT LAW

6305 IVY LANE, SUITE 700
GREENBELT, MARYLAND 20770
TELEPHONE (301) 474-0044
FAX (301) 474-5730

JOHN F. SHAY, JR., ESQ., PARTNER
JSHAY@BRENNANMCKENNA.COM

August 8, 2016

Ann MacNeille, Assistant Attorney General
State of Maryland Open Meetings Compliance Board
200 Saint Paul Place
Baltimore, Maryland 21202-2021

RE: Greenbelt City Council – Open Meetings Act Complaint
Brian Almquist, Complainant

Dear Ms. MacNeille:

The City of Greenbelt (the “City”) is in receipt of Mr. Almquist’s July 28, 2016 reply to our letter dated July 21, 2016 responding to his June 24, 2016 complaint that the City violated the Maryland Open Meetings Act, Md. Ann. Code, General Provisions Art., Title 3, in two regards. Mr. Almquist alleges that the City gave notice of an April 4, 2016 Council work session using a misleading title to conceal from the public the true purpose of the work session and that it provided unreasonably short (4 days) notice of the work session. For the reasons set forth in full in the City’s July 21 letter to you, the City vehemently denies these allegations.

In our July 21 letter, we explained the City’s standard business practices with regards to Council work sessions, which is the type of meeting involved in this Complaint, and how the notice given of the April 4, 2016 Council work session conformed to those practices. We then explained how the City’s practices are more than adequate under Open Meetings Act, §3-302 “Notice,” which requires reasonable advance notice of a meeting. We then concluded by explaining that the City did not have any nefarious intent with respect to the closed meeting, and that the City did not deliberately mislead or conceal anything from the public.

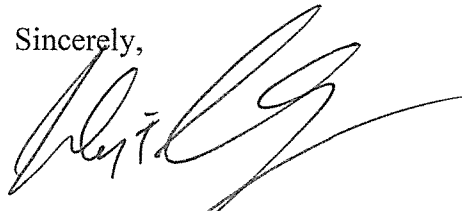
Respectfully, the City would like to point out that the subject matter of the April 4 meeting is irrelevant to the Board’s review of Mr. Almquist’s complaint. However, the City would like to bring to your attention that Mr. Almquist’s concerns relate to very preliminary discussions by the City Council about a development that *may or may not* be proposed in the future. There have been *no* applications submitted to the City or Prince George’s County (who is the entity with subdivision and zoning authority given the City’s location within the Maryland Washington Regional District).

Ms. MacNeille
August 8, 2016
Page 2

Whether Mr. Almquist likes the various ways in which the City provides notice of its meetings is not germane to this discussion. The fact of the matter is that the Council, at the end of each regular meeting, reviews its upcoming meetings. The public should know this as it has been the standard practice of the Council for many many years. If one does not want to “stay up” and watch it on TV, or stay at a meeting until the bitter end, they can watch the video of the meeting the next day or any time thereafter, or they can go to the City’s webpage and look at the Council’s meeting package, as all of the meetings announced at the end of the meeting are set forth therein as well. Contrary to what Mr. Almquist believes, this is one form of notice to the public of upcoming meetings *and* the topics to be discussed thereat. Additionally, notice of the meeting appeared in the Greenbelt News Review, a publication widely disseminated throughout the City. Further, the City posted notice of the meeting on its calendar. The public was fully apprised of the meeting.

I trust that we have responded adequately to Mr. Almquist’s complaint. In the event that you have any additional questions, please do not hesitate to contact me.

Sincerely,

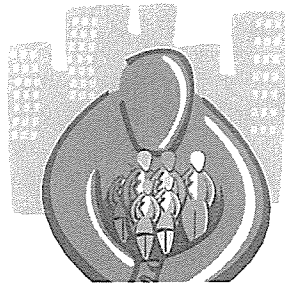
A handwritten signature in black ink, appearing to read 'John F. Shay', with a long, sweeping underline that extends to the right.

John F. Shay
City Solicitor

cc: City Council of the City of Greenbelt
Michael McLaughlin, City Manager
Cindy Murray, City Clerk
Mr. Brian Almquist

CITY NOTES

Greenbelt CARES



Week Ending August 12

Darren Stephenson concluded the last session of the Prince George's County Public Schools Summer Food Service Program on August 4. Three hundred seventy-one (371) lunches were served and 34 students participated. The children and teens seemed to have really enjoyed receiving these meals. They all expressed a desire to participate next summer.

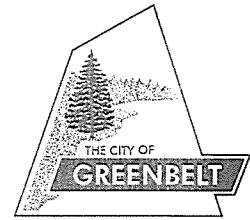
August 4, Darren Stephenson attended the Job Corps Orientation at the Laurel Regional Workforce Center. Ms. Patrice King, Admissions Counselor, gave a Power Point presentation and overview of the many programs, application process and admission criteria for the Job Corps program. There were also other presentations given by the Career Transition Services and Advance Training programs. Program material was given to all participants. Ms. King expressed a desire to come out to speak to our clients about the many benefits of the Job Corps. This was an excellent presentation.

Judye Hering met with Nate Honeycutt on Wednesday. Nate is a graduating senior studying family science at the University of Maryland. Nate will begin his internship with the vocational/educational program in September.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, August 12, 2016



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: 8951 Edmonston Road and Belle Point Office Park were annually inspected.

Rental Property: Ten rentals were annually inspected; and Eighteen rentals were re-inspected for completion of issued violations.

Complaints: Four complaints were logged regarding no AC, mice infestation, roach infestation, and water stock behind apartment building; and Thirteen prior complaints were re-inspected.

Permits: One permit was approved and issued.

Animal Control: Three dogs and seven kittens were adopted; One injured baby squirrel was rescued; One cat and one dog were surrendered by owner; and Nine stray kittens were impounded.

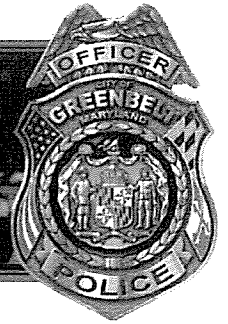
Noise Complaints: Three warning notices were mailed regarding excess loud noise; and One citation was issued.

Alarms: One invoice to a resident and eight invoices to businesses were mailed; and Fourteen warning notices to residents and one warning notice to a business were mailed.

Meetings: **Staff Attended:**
Council meeting on Greenbelt Station South Core Phase 3 Detailed Site Plan final approved;
Staff Met With:
Public Works Director and contractors about forebay dredging project; and
Citizens to discuss zoning re-write project and the proposed elimination of the R-P-C Zone.

Planning Projects: Worked on Program Open Space reimbursement for pool roof project;
Reviewed the County's draft bikeshare feasibility study;
Drafted three Petition for Vacation of Plat applications for GHI right-of-way vacations;
Prepared credit card reconciliation report;
Responded to zoning inquiries;
Greenbelt Station South Core – 1. Acceptance and processing of final certified plan sets, application for paving and storm drain in Phase 3 and updated sediment and erosion control permit plans, and 2. Coordination with developers on miscellaneous items of ongoing development;
Continued technical review of Woodspring Suites hotel project;
Continued to work with consultant on development of Buddy Attick Park Green Redesign detailed design plans;
Continued preparation of all documents and notifications for the Greenbelt Lake Dam Phase 1 project; and
Responded to citizen inquires.

GREENBELT POLICE DEPARTMENT



CRIME REPORT

AUGUST 10, 2016

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

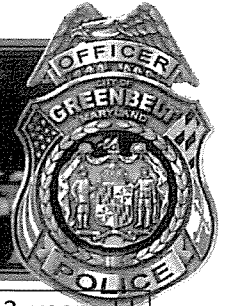
CENTER CITY

08/05 12:01 P.M.	10 block Empire Place. Assault arrest. Rone Shahani Nibblins, 20, of Greenbelt was arrested and charged with First Degree Assault and Second Degree Assault after allegedly stabbing the victim during a verbal altercation. The victim was treated on the scene for lacerations to both hands. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
08/06 8:20 P.M.	14 court Ridge Road. Vandalism. Unknown person(s) vandalized a sidewalk lamp and a light pole.
08/07 9:45 A.M.	13 court Ridge Road. Vandalism. Unknown person(s) broke the window pane of a bedroom window.
08/08 8:30 P.M.	44 court Ridge Road. Theft. An orange Cortina brand mountain bike was taken from the front yard of a residence.
08/08 2:15 P.M.	Unit block Woodland Way. Theft. Unknown person(s) took an unsecured dark purple bicycle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



08/09 3:49 P.M.	Area of the Spellman Overpass. Misuse of an Emergency Call Box arrest. A 12 year old Lanham, MD youth was arrested for Misuse of an Emergency Call Box after he allegedly activated the Call Box at the Spellman Overpass. The youth was released to a parent pending action by the Juvenile Justice System.
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FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

08/04 2:24 P.M.	6000 block Greenbelt Road. Attempt robbery. The victim, a cashier at Fallas Department Store, advised that she was approached by the suspect, who came up to the victim in an aggressive manner while grabbing at something in his waistband. A second suspect, who appeared to be a lookout, called out to the suspect, at which time both suspects fled the scene on foot. The suspects are described as a black male, 18 to 20 years of age, 5'6", with a thin build, wearing a light blue shirt and blue jeans and a black male, 18 to 20 years of age, 5'6", with a thin build, wearing a light blue shirt and blue jeans.
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08/06 12:04 A.M.	6100 block Springhill Terrace. Trespass arrest. Kevin Maclin Benitez, 22, of New Carrollton, MD was arrested and charged with Trespass by officers responding to the report of a suspicious occupied vehicle. The suspect was found to have been banned from Franklin Park Apartments by agents of the property. The suspect was released on citation pending trial.
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08/07 5:04 P.M.	6300 block Cherrywood lane. DWI/DUI arrest. Amilcar Capistran Lopez, 47, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
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08/09 2:12 P.M.	5500 block Cherrywood lane. Burglary. Unknown person(s) entered Demmy's Pharmacy by forcing open the front door. Nothing appears to have been taken.
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08/10 12:08 P.M.	5400 block Stream Bank Lane. Theft. Countertops were taken from three homes under construction.
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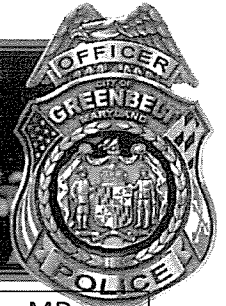
GREENBELT EAST/GREENWAY SHOPPING CENTER

08/04 3:30 P.M.	7700 block Hanover Parkway. Vandalism. Unknown person(s) vandalized the window screen of a residence.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



08/08 2:10 P.M.	7500 block Greenbelt Road. Trespass arrest. Wilbur Sibert, 51, of Hyattsville, MD was arrested and charged with Trespass after he entered the Safeway Store after having been banned from the establishment by agents of the property. The suspect was released on citation pending trial.
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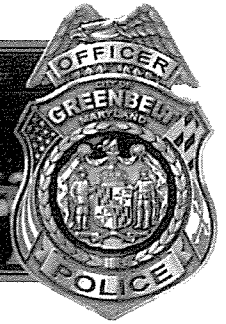
Automotive Crime - City Wide

08/03	7 court Southway. Vandalism to auto. Unknown person(s) shattered the windshield of a vehicle.
08/04	9100 block Edmonston Road. Theft from auto. Unknown person(s) broke out the rear passenger window of a vehicle and removed a credit card, a social security card and a driver's license.
08/04	5900 block Cherrywood Terrace. Vandalism to auto. Unknown person(s) vandalized the rear bumper of a vehicle.
08/04	200 block Lakeside Drive. Vandalism to auto. Unknown person(s) punctured the gas tanks of two vehicles.
08/05	6100 block Breezewood Court. Vandalism to auto. Unknown person(s) scratched the paint on a vehicle.
08/05	9300 block Edmonston Road. Theft from auto. Unknown person(s) used unknown means to enter the trunk of a vehicle and remove a laptop computer.
08/06	13 court Ridge Road. Vandalism to auto. Unknown person(s) broke out the rear window of a vehicle.
08/06	7 court Ridge Road. Vandalism to auto. Unknown person(s) broke out the rear window of a vehicle.
08/06	9100 block Edmonston Road. Theft from auto. Unknown person(s) removed sections of the front grill from a vehicle.
08/07	7500 block Mandan Road. Vandalism to auto. A vehicle tire was slashed on a vehicle.
08/08	200 block Lakeside Drive. Vandalism to vehicle. Unknown person(s) scratched the paint on a vehicle.
08/10	100 block Westway. Theft from auto. Four tires and rims were taken from a vehicle.
08/10	7800 block Hanover Parkway. Vandalism to auto. The victim advised that the engine compartment had been tampered with and the vehicle's interior had been vandalized.
08/10	Recovered stolen auto. A 2013 Cadillac CTS 2-door, reported stolen August 2 nd from the 9300 block Edmonston Road, was recovered this date in the 5700 block Greenbelt Metro Drive. No arrests.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

WEEK OF AUGUST 10, 2016

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Attempt Homicide	1	Animal Bite	
Rape		Misuse of an Emergency Call Box	1
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery	1	Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	3
Attempt Strong Armed Robbery		Missing Person	
Burglary	1	Fraud	1
Attempt Burglary		Unattended Death	
Assault	2	Alcohol Violation	
Domestic	1	False Report	
Drugs		Harassment	
DUI/DWI	1	Field op (suspicious person)	
Theft	6	Notification for other agency	
Vandalism	3	Suspicious package (checked okay)	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	
Trespass	2	Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	4
Credit Card Offense		Attempt Theft From Vehicles	
Identity Theft	2	Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	10
Suspicious Person		Accidents	6



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Week Ending August 12, 2016

ADMINISTRATION

- Reviewed conditions at the Turner Cemetery to plan for National Public Lands Day volunteer event.
- Interviews were conducted for a Maintenance Worker II position in custodial.
- Met with WSSC about restoration work for the sewer rehabilitation project.
- Continued inspections of the fore bay dredging project.
- Met with the Engineer and Contractor regarding grading issues on fore bay project.
- Reviewed tree RFP submissions.
- Hosted a Public Works employee safety presentation on Safe Driving techniques.
- Coordinated a signage request and development for Greenbelt Rotary Butterfly Garden signage.

STREET MAINTENANCE/SPECIAL DETAILS

- Took down unwanted signs and checked for graffiti.
- Changed the batteries in the speed sensor.
- Pushed debris at the Northway Fields compost site.
- Started cleaning and re-painting yellow curbs on Cherrywood Lane and on Springhill Drive and Breezewood Drive.
- Put out barrels for the Farmer's Market.

HORTICULTURE/PARKS

- Weeded, cleaned and watered the landscape beds throughout the city.
- Continued work on the Stream Valley pedestrian bridge project.
- Replaced broken rails around several playgrounds (split rail fence).
- Repaired a latch on a gate at the Braden Field tennis courts.
- Started creating a new wooden sign for the Greenbelt Rotary Butterfly Garden.
- Mowed athletic fields and park areas.
- Completed new lattice and signage for the Turner Cemetery.
- Prepared kickball fields for league use.
- Pruned trees for the contractor in the Buddy Attick Park fore bays.

FACILITIES MAINTENANCE

- Came in after hours to repair two showers in the ladies room at the Aquatic & Fitness Center.
- Transported a spa pump motor to Gaithersburg to be repaired.
- Repairing two lights at Stream Valley Park with the bucket truck.
- Rebuilt a faucet in the Community Center.
- Painted an exterior door at the Youth Center.
- Worked on monthly PMs in all City buildings.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 32.09 tons of refuse and 11.37 tons of recyclable material.
- Packed up and delivered 61 bags of broken up block Styrofoam to a recycling plant.
- Attended the City Council meeting on Monday to support the first Proclamation for Zero Waste Week.
- Created stencils for Landfill, Recycling and Compostables to label the containers at the Roosevelt Center and beyond.
- Made daily facility inspections.
- Discussed volunteer events with the Green Ridge House liaison.
- Assigned the GIS intern to verify the recycling/landfill inventories at Buddy Attick Park and Roosevelt Center.

Greenbelt Recreation Department

Weekly Report

Week Ending August 12, 2016

ADMINISTRATION:

- Staff prepared for tour of the Springhill Lake Recreation Center next week by County staff associated with the Community Development Block Grant program.
- Followed up with the Maryland National Capital Park and Planning Commission on the FY 17 Leadership Contracts. We expect new contracts next week.
- Attended a meeting with the City Manager to discuss the second City Council Work Session on the Recognition Group recommendation.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Met with Greenbelt National Park officials to coordinate the Moonlit Movie being held in the GNP Sweetgum area on Saturday, September 24.
- Met with Springhill Lake Recreation Center staff to review various items.
- Session IV of summer camp ended on Friday with trips to Hershey Park, Port Discovery, Great Waves Water Park and Bowie Baysox game.
- Creative Kids Camp and Circus Camp held their end of session shows.
- Prepared for Session V of summer camp. Next week the Recreation Department will offer Soccer Camp, Circus Camp and Camp Explorer. Camps are full for Session V with a total of 135 registrations.
- The Fall Activity Guide has been posted online and is available in City of Greenbelt facilities.
- Mom's Morning Out registrations are now being accepted.

AQUATIC AND FITNESS CENTER:

- Attended weekly meeting with Assistant Director.
- Sent e-mail blast about lifeguarding class, which will be held August 16-20.
- The hot tub received its bi-weekly cleaning.
- Sent monthly e-mail blast to members reminding them about shutdown and annual cleaning of the fitness wing, family fun night, the 25th anniversary and the pooch plunge.
- The Prince George's County Health Department came to inspect both the indoor and outdoor pools. GAFC passed both inspections.
- Met with vendor for items for 25th anniversary celebration.
- Scheduled with Public Works the re-hanging of the ventilation tube over the hot tub to be completed during shut down.
- Working with contractor to demo new chemical controller for the indoor pool.

COMMUNITY CENTER:

- Thanks to Public Works for an immediate response to filling holes on the camp lunch hill. It was a safety concern for the campers.
- Creative Kids Camp presented two performances of Summer Circus at the Arts Center, the story of a group of cousins who are invited to spend the summer on the farm with their eccentric Aunt Beverly, only to discover that she is trying to rescue a failing circus. The cast included 90+ campers and camp staffers.
- Circus Camp presented the Session IV Summer Circus Show. The show was a showcase of circus acts and skills, performed by 25 campers, under the direction of former Ringling Bros. performer Gregory May.
- Autobill for Camp Session V resulted in 80 transactions with 7 being declined. Staff has contacted the declined credit card patrons to rectify their accounts.
- Camp letters were emailed for Circus Session V.
- September invoices were emailed to renters/tenants.
- Late fees were applied to three renters/tenants for August fees.

- Supervisor continued to field inquiries in regard to food operations rentals for the Commercial Kitchen. There have been 151 inquiries since April 2015. There are currently six caterers who received all permits and may rent the Kitchen.
- There were 4 facility reservations processed.
- There were 2 private rentals and 10 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Concert Band, Greenbelt Labor Day Committee, Miss Greenbelt Scholarship Organization, Greenbelt Baseball, Greenbrook Estates and Greenbelt Computer Club.
- The following City groups received space: GAIL

ARTS:

- Creative Kids Camp, Clay at the End of the Day, and the summer stagecraft teen internship program are underway. The crew is supporting a Session IV photo call, dress rehearsal and performances. An exhibit and reception will be held on Friday afternoon for all 2016 Clay at the End of the Day participants.
- A Community Art Drop-In was held on Sunday, August 7 featuring a printmaking workshop with Artist in Residence Kathy Karlson.
- Ongoing tasks include: work on the Contribution Group process updates; scouting artists for the Festival of Lights and for exhibition programming; processing Art and Craft Fair applications; and developing FY17 programs.

THERAPUTIC RECREATION:

- Staff has been working on the Active Aging Week activity schedule. This year's Active Aging Week Theme is "Explore the Possibilities" and is set for September 25 through October 1. Many drop-in fees are waived during this week to encourage individuals to come give a new activity a try. And some special events, including the Tylor Marie Fashion Show are also on the schedule.
- Staff called and/or emailed parents of campers with special needs who will be attending the fifth session of camp next week to get updated information on their children.
- The TR staff had their last weekly camp meeting Thursday morning. Reports on campers, as well as staff schedules for the last week of camp were discussed.
- Eight individuals traveled to Columbia Mall for their monthly shopping trip on Thursday.