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May 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	01 Greenbelt Theatre Opens! Free Senior Legal Clinic	02 Shredding Day, 9am-12noon, Center Parking Lot Memorial Trees and Memorial Benches GIS Workday Bostwick-A historic Bladensburg home, 10am Contra Dances
03 River to Rockets Bike Rally, 10am Artful Afternoons	04 Budget Work Session - Recreation, 7:30PM, MB	05 Arts Advisory Board, 7PM, CC Public Safety Advisory Committee, 7pm, CC Nutrition & Education Program: Optimal Digestion Free Carotid & Peripheral Artery Screening	06 Budget Work Session - Contribution Groups, 7:30PM, CC	07 Free Produce Distribution Free Produce Distribution	08 Spring Skate Series	09 Green Man Festival Volunteers 11th Annual Green Man Festival Kitten Shower Nutrition & Education Program: Nutrition & Food Basics 101 Nutrition & Education Program: Mindful Eating
10 Green Man Festival Volunteers Greenbelt Farmers Market-Opening Day 11th Annual Green Man Festival	11 Youth Advisory Committee, 4:45pm, ERHS Reception for ACE Students, 7:30PM, MB Regular Meeting/ACE Student Awards, 8PM, MB	12	13 Advisory Planning Board; 7:30pm-9pm; CC Room 114 Budget Work Session - Final Budget Review, CC, 8:00PM	14	15 Bike to Work Day 2015	16 Fostering Kittens Workshop Public Works Open House Celebration of Spring
17 Greenbelt Farmers Market Nutrition & Education Program: To Be or Not to Be Vegetarian, Gluten Free, Raw and Everything in Between Nutrition & Education Program: Food as Medicine	18 Budget Work Session - Green Ridge House, 7:30PM (Green Ridge House)	19 Advisory Committee on Trees, 7pm, PW Nutrition & Education Program: Optimal Digestion	20 Parks and Recreation Advisory Board, 7:30pm, CC Creating your Aging in Place Plan Workshop	21 Nutrition & Education Program: Participants Pick a Topic	22 World Biodiversity Day - BioBlitz Workday	23
24 Greenbelt Farmers Market	25 City Holiday - Memorial Day	26 Advisory Committee on Education, 7:00pm, MB Advisory Committee on Environmental Sustainability, 7:30pm, CC Interview for Advisory Group, 7:40 PM, MB Regular Meeting/2nd Public Budget Hearing, 8PM, MB	27 Senior Citizens Advisory Committee-- 7:00 PM, CC Advisory Planning Board, 7:30pm, CC Work Session - Transit, 8PM (CC)	28 Forest Preserve Advisory Board 7pm, CC	29 Old Greenbelt Theatre Grand Re-Opening, 6pm	30
31 Greenbelt Farmers Market	01	02	03	04	05	06



GOVERNMENT CITY SERVICES COMMUNITY VISITING I WANT TO...

June 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01 Executive Session, 8PM, MB	02 Public Safety Advisory Committee, 7pm, CC Greenbelt Time Bank Orientation, 9am, SHL	03 Work Session - Clergy, 8PM, CC	04	05	06 Not For Seniors Only, 1pm, CC National Trails Day: Trail Cleanup Pet Expo Block Party 2015 Rabies and Microchip Clinic at Pet Expo Shredding Day, 9am, Roosevelt Center Community Woods Clean-Up-10am Annual Not For Seniors Only, 1pm, CC Mayor's Address and Greenbelt Concert Band, 3pm CC
07 Bikes for the World, 10am-2pm, MB Parking Lot Greenbelt Farmers Market Roosevelt Ride-11am-CC Naturalization Ceremony, 12pm, CC About Peace and Addiction, 12:30pm Art Reception, 3pm, New Deal Cafe Artful Afternoons-3pm-CC	08 Regular Meeting/Budget Adoption, 8PM, MB	09	10 Advisory Planning Board; 7:30pm-9pm; CC Room 114 Work Session - TBA	11	12 Spring Skate Series	13
14 Greenbelt Farmers Market	15 Work Session - Greenbelt Homes, Inc., 8PM, GHI Reel & Meal at the New Deal, 7pm	16	17 Parks and Recreation Advisory Board, 7:30pm, CC Work Session - Franklin Park, 8PM, CC	18	19 Poetry and Other Readings on Peace, 7:30pm, CC	20 Dedication of Peace Pole, 11am, Community Church
21 Greenbelt Farmers Market	22 Regular Meeting, 8PM, MB	23 Advisory Committee on Education, 7:00pm, MB Advisory Committee on Environmental Sustainability, 7:30pm, CC	24 Advisory Planning Board; 7:30pm-9pm; CC Room 114 Work Session - TBD, 8PM, CC	25 Forest Preserve Advisory Board 7pm, CC "Color & Class" A Discussion of Race, Politics & Society, 7pm, CC	26	27
28 Maryland Municipal League, Annual Ocean City Convention Center Greenbelt Farmers Market Dedication of Memorial Trees, 3pm, YC	29 Maryland Municipal League, Annual Ocean City Convention Center No Meeting	30 Maryland Municipal League, Annual Ocean City Convention Center	01	02	03	04

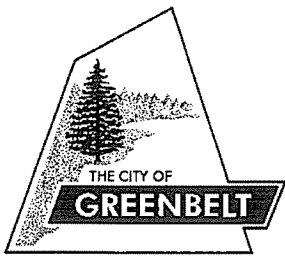


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July 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	01 Maryland Municipal League, Annual Ocean City Convention Center Forest Stewardship Project Weed Warriors Workday	02	03	04
05 Greenbelt Farmers Market	06	07 Arts Advisory Board, 7PM, CC Public Safety Advisory Committee, 7pm, CC	08 Advisory Planning Board; 7:30pm-9pm; CC Room 114 Forest Stewardship Project Weed Warriors Workday	09	10	11 Moonlit Movies featuring Big Hero 6, 9pm-SHL
12 Greenbelt Farmers Market	13	14	15 Forest Stewardship Project Weed Warriors Workday	16	17	18
19 Greenbelt Farmers Market	20	21	22 Advisory Planning Board; 7:30pm-9pm; CC Room 114 Forest Stewardship Project Weed Warriors Workday	23 Forest Preserve Advisory Board 7pm, CC	24	25
26 Greenbelt Farmers Market	27	28 Advisory Committee on Environmental Sustainability, 7:30pm, CC	29 Forest Stewardship Project Weed Warriors Workday	30 Four Cities Meeting -- 7:30 PM, Berwyn Heights	31 Moonlit Movies featuring E.T., 9pm-Buddy Attick Park	01





City Manager's Report Week Ending May 29, 2015

1. Prepared for theatre grand re-opening!
2. Getting the Darkness to Light training scheduled has proven difficult. Attached is part of an email with an explanation. We will proceed with the community training but delay the staff training until the fall, so as not to conflict with their camp preparations and operations.
3. Attached are communications from the Hyattsville Community Development Corporation about working with the City on next steps in economic development. I think their letter describes the necessary next steps and am working on confirming a work session date with them. If you don't think they have identified the appropriate next steps, please let me know.
4. Included in Council's packet is a copy of the Bus Stop Safety and Accessibility Study.
5. Met with Community Resource Advocate to discuss reimbursement from HUD and work with other communities interested in aging in place program.
6. Drafted letter to Federal Aviation Administration on helicopter noise.
7. Advised Mount Rainier Council member on Greenbelt's Organizational Assessment.
8. Public Information Coordinator and IT Director attended I-Net meeting.
9. Assistant City Manager
 - a. On leave
10. Finance Department
 - a. Reviewed expenditures and revenues to determine if transfer of funds for all the funds will be necessary for FY 2015.
 - b. Provided employee data to health insurance carriers to comply with Affordable Care Act regulations.
11. Information Technology
 - a. Setup new printer for CARES use in SHL Clubhouse.
 - b. Assisted CARES with training webinar.
 - c. Worked with Public Works and Comcast on Museum fiber installation.
 - d. Attend I-Net Executive Committee meeting in New Carrollton.
12. Prepared for regular meeting of May 26 and work sessions on May 27 and June 3.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

COUNCIL ACTION REQUESTS (CAR) REPORT

as of May 29, 2015

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2015						
12	Work Session	4/29	Evaluate signage and markings between Community Center and Municipal Building, and by old Post Office – cars going wrong direction on one-way roadways.	9/30/15	Jim S.	
11	Work Session	4/29	Report on completed pedestrian/bicycle master plan projects.	10/30/15	Jim S./Celia	
10	Work Session	5/13	Develop job description for Police CAD/Data Administrator.	7/30/15	Jim C.	Police have draft @ 5/14/15.*
9	M & C Meeting	4/13	Consider lowering voting age to 16.	7/30/15	Cindy	
8	Work Session	3/18	Has ACT finalized a preferred tree list? If so, share with HOA's.	6/30/15	Jim S.	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
4	M & C Meeting	1/26	Join and publicize energy efficiency collaboration program.	4/30/15	David	In newsletter and on website @ 5/15/15.*
1	M & C Meeting	1/12	Replace bus stop benches at Cherrywood Lane stops, ask County to remove its benches but not until ours can go in, consider shelter at Courthouse stop, ask County to fund our benches.	5/30/15	Jim S./Terri	Public Works replaced benches @ 5/27/15.*
2014						
47	M & C Meeting	11/24	Arrange for two series of trainings by Darkness to Light organization – 1) employees and 2) public – evaluate future steps.	4/30/15	Liz	Update in 5/29/15 City Manager report. Community training to proceed. Staff training to occur in the Fall.
46	M & C Meeting	11/24	Incorporate suggested policy language into COPAR on Child Pornography on Sexual Abuse violations.	1/30/15	Mary	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
44	M & C Meeting	11/10	Work with CHEARS, alight and artists on install of signage/artwork at Three Sisters Gardens.	6/30/15	Jim S./Julie	Delayed. Update sent in 4/14/15 email.
37	Work Session	8/20	Refer to ACE – Boyce petition to establish a Science and Technology Advisory Committee.	1/31/15	Liz	ACE reviewed 3/24/15. Report in draft.
36	Ms. Davis	10/18	Research interpretive sign on history of old Greenbelt Middle School.	12/30/14	David	Cost is around \$1,800. Will contact school system.
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/ or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	Met 4/1/15.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
27	Work Session	8/18	Revise outdoor event permit proposal following comments at 8/18 work session.	10/15/14	Joe	Draft received 12/1/14. Returned to Recreation Dept. 4/28/15.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Jim S.	Response in 10/24/14 City Manager Report.
10	Work Session	4/23	Research whether city can/ should enforce recycling for multi-family housing.	6/30/14	John	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Jim S.	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14 and 8/14/14. A few of them have been removed from Northway.
2	M & C Meeting	1/13	Refer to PSAC request to review and update city's emergency plan – include Ms. Mach's NLC handout.	5/30/14	Jim C./Mary	Staff briefed PSAC on 9/3/14.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
41	M & C Meeting	10/14	Prepare report on conditions and recent history of Greenbriar Park.	1/30/14	Kenny	Plan to rebuild stream has been withdrawn @ 5/18/15.*
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	John/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
2012						
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload.
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
2011						
34	M & C Meeting	12/12	Begin work on Southway sign – Replace scratched glass ASAP.	6/30/12	Terri	Scratched glass replaced @ 1/6/12. Briefing work session to be in July 2015.
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor's authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

Michael McLaughlin

From: Michael McLaughlin
Sent: Tuesday, May 26, 2015 1:56 PM
To: Liz Park
Subject: RE: Darkness to Light

Liz

Let's go ahead with the community based training. And staff training in fall.

Mike

Michael McLaughlin
City Manager
City of Greenbelt
301-474-8000

From: Liz Park
Sent: Tuesday, May 26, 2015 10:40 AM
To: Michael McLaughlin
Subject: FW: Darkness to Light

Mike, I have had trouble confirming some June dates with the Darkness to Light trainer. I had wanted to have the trainings before summer camps started as I anticipate that the recreation staff will be less available for the trainings once camps start. I am thinking about pushing the training off until the Fall for staff. What are your thoughts? Should I go ahead with the community training now or push them both off until the Fall?

Thanks
Liz

From: John DeGout [<mailto:John.DeGout@ymcadc.org>]
Sent: Tuesday, May 12, 2015 8:55 PM
To: Liz Park
Cc: Lamar Braithwaite
Subject: RE: Darkness to Light

Hi Ms. Park!

The 19th is great. We just received a request from our leadership to attend budget hearing meetings that will be scheduled on the 17th and 18th, and they have asked us to keep both days clear. They have not given us time slots. I oversee two branches. So, they may be on the 17th or the 18th. So, the 17th may be fine, but I will not know until it gets closer. I am in a meeting with the coordinator of the hearings on Friday so I will try to see if I can pin down a date. So, if you can wait a few days, then I can check. If you want to get some marketing out immediately, then we may want to pick another day, i.e. the 16th is still clear. I will check on Friday, and let you know what I find out.

I am copying one of my colleagues who will be helping me with the training so he is in the loop. Thank you so much for your patience. Ordinarily my schedule is packed, but since I am managing the dual roles, it is even more complicated. I will touch base with you as soon as I can. Thank you very much!

HAVE A GREAT DAY!!!



John DeGout
VP of Leadership Development/Interim Executive Director
YMCA National Capital
1711 Rhode Island Avenue, N.W.
Washington, DC 20036

(202) 862-9622 **Telephone**
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From: Liz Park [<mailto:lpark@greenbeltmd.gov>]
Sent: Tuesday, May 12, 2015 4:26 PM
To: John DeGout
Subject: RE: Darkness to Light

John, Let's plan on the 19th for the Community training. This would be an evening training so community members could attend.

For the staff training I was trying to do it before school got out so that recreation staff could attend. Once school is out they run camps during the day. Is Wednesday the 17th during the day a possibility?

From: John DeGout [<mailto:John.DeGout@ymcadc.org>]
Sent: Thursday, May 07, 2015 7:03 PM
To: Liz Park
Subject: RE: Darkness to Light

Hi Ms. Park!

Thank you for the follow-up message. I have been trying to clear a few things, and there are a few things I am having challenges moving. The 16th is great but the 9th and 3rd are a bit more complicated, so I am hoping we can run both classes to the week of June 15th or later. Please let me know if that works for you. So, the 16th is great, and I am hoping we can move the other one a little later. Thank you very much!



HAVE A GREAT DAY!!!

John DeGout
VP of Leadership Development/Interim Executive Director
YMCA National Capital



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Executive Director: Stuart W. Eisenberg

May 27th, 2015

The Honorable Emmett V. Jordan, Mayor
City of Greenbelt
25 Crescent Road
Greenbelt, Maryland 20770

Re: Letter of Inquiry / Next steps

Dear Mayor Jordan,

I would like to thank the Greenbelt City Administrator, Mike McLaughlin, and Terry Hruby for reaching out to our organization to discuss the current status of your economic development planning deliberations. We have also read the preceding Sage Group study and reviewed its recommendations. Mr. McLaughlin's visit stimulated much interesting discussion that leads us to write to seek an opportunity to meet with the Mayor and City Council or a team of your designation to discuss further economic development implementation steps.

We would like to hear the Council's ideas and concerns, to understand the priorities for this next phase in the economic development plan and to help delineate a final scope of work and a set of deliverables the City of Greenbelt might wish to have developed, which Hyattsville CDC could possibly provide.

Based on our initial conversation with Mr. McLaughlin and Ms. Hruby, we have some tentative suggestions and examples to provide here. To address the need for better communication between the City and its business community: a review of the City's current business outreach practices and communications tools, followed by recommendations for protocols and improvements, and the development and training for any tools the CDC can provide. For example, from an initial view of the City's website, we would suggest the development of an online business directory, an expansion or tailoring of the existing Code Brochure for commercial tenants, and a restructuring of certain web pages to provide business owners with easy access to resources. The Hyattsville CDC has a suite of existing business engagement solutions in our portfolio that can be adapted and converted to serve the City's needs.

To address both immediate and longer term economic development goals and develop a pathway for implementation, a dialogue with City Council and City staff about Greenbelt's vision for the future would need to take place before we could effectively move forward. We would seek to understand the vision, as

you define it, so we can evaluate the feasibility of certain goals – i.e. compare what people want with what could be supported and sustainable.

If the Council is receptive to meeting to discuss these issues, then we would then subsequently be able to rapidly prepare:

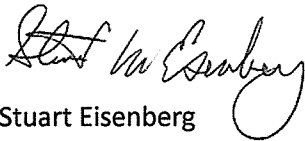
- A scope of work, performance schedule, and budget for the project for review and approval

A work plan would consist of:

- A set of recommendations/ideas/tools
- An implementation plan
- Assistance with any staff training and appropriate launching and integration of online or website tools developed for the program
- Delivery of an operations manual

Thank you again for reaching out to us, we look forward to speaking with you.

Sincerely,



Stuart Eisenberg
Executive Director

CC:

Mayor Pro Tem Judith F. Davis
Councilmember Konrad Herling
Councilmember Leta Mach
Councilmember Silke Pope
Councilmember Edward VJ Putens
Councilmember Rodney M. Roberts
Michael McLaughlin, City Administrator
Teri Hruby, Assistant Director of Planning

Michael McLaughlin

From: Stuart Eisenberg <eisenberg@hyattsvillecdc.org>
Sent: Friday, May 08, 2015 4:39 PM
To: Michael McLaughlin
Cc: Celia Craze; Terri Hruby; David Moran; Cindy Murray
Subject: RE: Market analysis

Michael,

Thanks for the insights. Your recommendation for approaching a proposal makes eminent sense.

I will proceed to assemble a letter of interest for your initial review.

It would include:

an inquiry or invitation, addressed to the Council, to discuss economic development implementation steps further, with a goal of providing:

a set of recommendations / ideas, and tools

an outline of how that set of ideas could be implemented

a schedule and budget.

We will have that proposal to you within the time frame indicated: 5/22 - 5/29

Have a great weekend everyone.

Stuart Eisenberg, Executive Director
Hyattsville Community Development Corporation
301 683-8267 – Office, 301 693-0073 – mobile
www.hycdc.org

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From: Michael McLaughlin [<mailto:mmclaughlin@greenbeltmd.gov>]

Sent: Friday, May 08, 2015 3:03 PM

To: eisenberg@hyattsvillecdc.org

Cc: Celia Craze; Terri Hruby; David Moran; Cindy Murray

Subject: FW: Market analysis

Stuart,

Thanks very much.

If I am reading your email correctly, you have some ideas of what you would propose to do based on our meeting. The City is not there yet. The Council is interested in taking a next step following the Sage study, but is not clear what the next step(s) should be and is looking for recommendations and then probably implementation assistance.

I think the proposal should 1) indicate interest in assisting city with next step in econ dev, 2) include meeting with Council to hear ideas and concerns, 3) offer examples of what you think might be needed, 4) define work process to develop recommendations, and 5) describe what would be next steps including assistance with implementation.

\$30,000 is available for this work and any implementables. As for a time table, I would like to get a proposal by 5/22 or no later than 5/29. OK?

Thanks
Mike

Michael McLaughlin
City Manager
City of Greenbelt
301-474-8000

From: Stuart Eisenberg [<mailto:eisenberg@hyattsvillecdc.org>]
Sent: Wednesday, May 06, 2015 12:47 PM
To: Michael McLaughlin
Cc: Terri Hruby; 'Molly O'Connell'
Subject: RE: Market analysis

Dear Michael,

We very much enjoyed your visit last week. My team was very jazzed by the prospect of working with the City on such a strategically pivotal project.

We have been batting around ideas, and feel that we are in a very good position to proffer a proposal for the development and delivery of many of the business-oriented, economic development support resources that we discussed. Please let me know the time frame you would like to see both the proposal presented and the completed delivery of the project. Roughly speaking, we would address both resource creation, operation, and maintenance; and a training dimension for both the use of the tools and how and when to provide guidance to external stakeholders and end users.

Please advise me of your preferences.

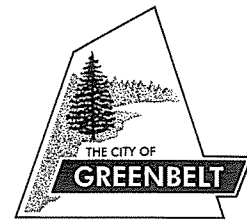
I look forward to hearing from you to discuss this exciting prospect further.

Best regards,
Stuart Eisenberg, Executive Director
Hyattsville Community Development Corporation
301 683-8267 – Office, 301 693-0073 – mobile
www.hycdc.org

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From: Michael McLaughlin [<mailto:mmclaughlin@greenbeltmd.gov>] ow and wen
Sent: Thursday, April 23, 2015 9:48 PM
To: Stuart Eisenberg
Cc: Terri Hruby; David Moran; Cindy Murray
Subject: Re: Market analysis

WEEKLY REPORT
Planning and Community Development
Week Ending: Friday, May 29, 2015



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

**CODE
ENFORCEMENT**

Commercial Properties: Hanover Office Park and Roosevelt Center were re-inspected.

Rental Property: Two rentals were annually inspected.

Apartments: Annual inspection of Franklin Park at Greenbelt Station continued.

Complaints: Six complaints were logged regarding mold, flaking paint, crack in wall, smoke detectors, infestation, light fixture, refrigerator temperature, windows fall from frame and no AC; and Notice sent for two possible unlicensed rentals.

Permits: Twenty-seven permits were approved and issued.

Windshield Inspections: Mandan Road was observed.

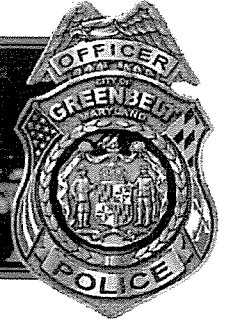
Animal Control: Two snakes removed from resident home on Ridge Road; Baby bird rescued and taken to wildlife sanctuary; Two cats and two dogs were adopted; Three cats were surrendered by their owners; Three guinea pigs were adopted; and Two cruelty to animal cases being investigated.

Meetings: Staff Attended:
Forest Preserve Advisory Board meeting;
M-NCPPC Parks and Recreation meeting on FY 2016 Program Open Space;
City Council work session on transit; and
Advisory Planning Board meeting.
Staff Met With:
Woodlawn Developers to discuss ongoing issues at Greenbelt Station South Core.

Planning Projects: *Interviewed for part-time Parking Enforcement Officer;*
Responded to zoning inquiries;
Worked on County historic area work permit application for the Community Center HVAC project;
Reviewed transit data in preparation of City Council work session on transit;
Worked on reimbursement requests for the theatre construction project;
Worked on database for recording bus ridership by bus stop;
Prepared draft Memorandum of Understanding for Franklin Park at Greenbelt Station to maintain lights installed along path at Springhill Lake Recreation Center;
Greenbelt Station South Core - worked on labor and material bond release;
Greenbelt Lake Dam - continued to coordinate bid and contract release;
Worked on RFP for the Buddy Attick Park parking lot redesign project; and
Neighborhood Traffic Issues - evaluated intersection of Hanover Parkway and Green Crescent Court in preparation for speed sentry data collection and response to citizen request; and began evaluation of Youth Advisory Board report and request for a crosswalk and sidewalk to be constructed across Crescent Road to access the Greenbelt Museum.

Training: *Staff attended two day training in Annapolis with the national Storm-Water Center for Certified Storm-Water Inspector.*

GREENBELT POLICE DEPARTMENT



CRIME REPORT

MAY 27, 2015

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CENTER CITY

05/23 2:45 A.M.	Area of Greenbelt Road and Walker Drive. DWI/DUI arrest. Davon Jamal Middleton, 27, of Hyattsville, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.
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FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

05/21 1:07 A.M.	9100 block Edmonston Court. Theft. A parcel package was taken from in front of a residence.
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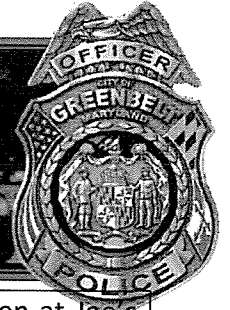
05/22 7:42 P.M.	6000 block Greenbelt Road. Theft. An unattended tablet computer and a purse were taken at the Big Lots Store. Possible suspects seen in the area are described as a white female in her 30's, 5'5" with dark blonde hair, wearing all black; a light-skinned female, 18 to 25 years of age, wearing blue leggings and a white shirt and a black or Latino male in his mid 20's, 5'7", wearing a white t shirt with writing on the front.
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05/24 11:44 P.M.	6100 block Springhill Terrace. Vandalism. Unknown person(s) threw a rock through the bedroom window of a residence, shattering it.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



05/25 3:50 P.M.	6000 block Greenbelt Road. Theft. An unattended pair of sunglasses was taken at Joe's Crab Shack.
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05/25 8:03 P.M.	6000 block Greenbelt Road. Tampering. An ATM machine was tampered with at the Bank of America.
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GREENBELT EAST/GREENWAY SHOPPING CENTER

05/23 6:30 A.M.	6700 block Lake Park Drive. Burglary. Unknown person(s) entered the residence by way of a possibly unsecured window. A purse was taken.
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05/24 7:00 P.M.	8100 block Bird Lane. Burglary. Entry was gained by breaking out a sliding glass door. A television, a game console and a laptop computer were taken.
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05/26 3:27 P.M.	Area of Canning Terrace and Mandan Road. Assault arrest. The victim advised that there was a large group of juveniles acting disorderly watching a fight between two other juveniles. The victim used his phone in an attempt to record the incident. The suspect approached the victim and knocked the phone from his hand. The suspect, 16 year old Greenbelt youth, was released pending action by the Juvenile Justice System.
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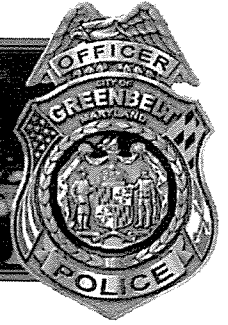
Automotive Crime - City Wide

05/20	9000 block Breezewood Terrace. Stolen vehicle. A blue 2010 Jeep Commander 4-door. Maryland tags 8BZ6110.
05/21	6400 block Capitol Drive. Theft from vehicle. Unknown person(s) removed the front wheel, speakers and amplifiers from his motorcycle.
05/21	6400 block Capitol Drive. Theft from vehicle. Unknown person(s) removed speakers, amplifiers, an iPod and a motorcycle jacket from his motorcycle.
05/22	7700 block Hanover Parkway. Theft from auto. Tires and rims were taken from a vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

WEEK OF MAY 27, 2015

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Tampering (An ATM machine)	1
Burglary	2	Fraud	1
Attempt Burglary		Unattended Death	
Assault	2	Alcohol Violation	
Domestic	1	False Report	
Drugs		Harassment	
DUI/DWI	1	Field op (suspicious person)	
Theft	5	Notification for other agency	
Vandalism	2	Harassment	1
Child Abuse (Sexual; occurred 9 years ago)	1	<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass		Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	3
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	
Suspicious Person		Accidents	9



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Week Ending May 29, 2015



ADMINISTRATION

- Jim Sterling met with the lighting contractor regarding the Energy Improvement Project at the Police Station.
- Continued project management and oversight at the Theatre for punch list work and project close-out.
- Richard Fink revised the Memorial Guide for Deceased Residents application package.
- Jim Sterling provided inspection oversight of the Springhill Lake Recreation Center roof replacement project.
- Jim Sterling met with city staff and the Theatre operator about the Theatre Grand Re-Opening.
- Richard Fink developed Park Master Plan and Needs Assessment outlines to be reviewed by PRAB.
- Richard Fink reviewed candidate resumes for Conservation Corps positions and reached out via email to prospective candidates.
- Jim Sterling and Richard Sorzano met with the Recreation Department regarding scheduling and cleaning issues at the pool.

STREET MAINTENANCE/SPECIAL DETAILS

- Took down unwanted signs and checked for graffiti.
- Finished painting yellow curbs on Cherrywood Lane.
- Poured some concrete for a damaged sidewalk.
- Put down new asphalt in damaged areas in the parking lot at Buddy Attick Park.
- Put out barrels for the Farmer's Market.

REFUSE/RECYCLING/SUSTAINABILITY

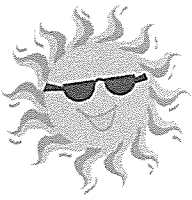
- Collected 25.44 tons of refuse and 11.66 tons of recyclable material.
- Managed volunteers for a clean-up around the lake at Buddy Attick Park on Tuesday.
- Met with Richard Fink and Brian Townsend about Magnolia Elementary School and their tree planting program.
- Generated agenda and materials and attended the Green ACES/Green Team meeting on Tuesday.
- Delivered recycling bins and compost bins for a zero waste event for the re-opening of the Greenbelt Theatre. Coordinated with Green Team Zero Waste Circle about this effort.
- Collected compostable materials and took to MOM's in College Park after the re-opening of the Theatre.

FACILITIES MAINTENANCE

- Installed LED lights at the Police Station.
- Came in after hours to clean the drain and air conditioning vents in the restrooms at the Aquatic & Fitness Center.
- Inspected street lights to report any outages to Pepco.
- Worked on the punch list for the Theatre.
- Re-anchored the information sign behind the desk at the Aquatic & Fitness Center.
- Replaced lamps in the halls of the Community Center.

HORTICULTURE/PARKS

- Cut grass throughout the city.
- Prepared soccer and baseball fields for league games.
- Mowed park areas and athletic fields.
- Provided chairs, risers, a podium and a P.A. system for the Memorial Day service in Roosevelt Center.
- Installed stairs and a landing for the Theatre stage; also installed wood trim.
- Planted summer annuals at the Police Station, Youth Center and at the Lakeside Drive entrance.
- Repaired irrigation in the landscaping at the Municipal Building.
- Watered trees and landscape beds.
- Responded with the bucket truck to a large, hanging tree branch dangling over the road at 9 Ridge Road.
- Installed gravel in a sidewalk gap at 6801 Landon Court.
- Installed bus stop benches on Cherrywood Lane.
- Cut an eight-foot buffer zone around Greenbelt Gardens.
- Installed an additional bench at Belle Point playground.



Greenbelt Recreation Department

Weekly Report

Week Ending May 29, 2015

ADMINISTRATION:

- In advance of the busy summer season, met with Aquatic & Fitness Center staff and Public Works staff to review schedules for cleaning of spaces at the facility and different approaches to maximize cleaning efforts and minimize impacts on users.
- Reviewing draft RFP for solicitation of services to conduct an assessment and analysis of recreation and park facilities in Greenbelt.
- Working on logistics and coordination of work scheduled in the fall to replace the roof on the indoor swimming pool.
- Continued to review drawings and design plans for planned improvements to the Community Center HVAC system.
- Preparing invoices for Leadership Contracts held with the Maryland National Capital Park and Planning Commission.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS:

- Staff and volunteers from the Eleanor Roosevelt High School Grad Night Committee have been busy making preparations and installing decorations for the annual ERHS Grad Night program at the Youth Center.
- Park Permits continued to be processed and issued for Schrom Hills Park and Buddy Attick Park.
- Registrations for Summer Camps are coming in steadily.
- Continued planning and preparation for Summer Camps, Bike Rodeo for Kids and the Greenbelt Bike Connection.

COMMUNITY CENTER:

- There are currently three Center Leader shifts open.
- The facility was open 2-10pm on Memorial Day.
- Thanks to PW for arranging to have the flag lowered on Memorial Day.
- Supervisor attended meeting with the MRPA Executive Director in regard to the Leadership Institute.
- Several budget related reports were submitted.
- There were 4 facility permits processed.
- There were 2 private rentals and 11 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Concert Band, Greenbelt Writers Group, Girl Scout Daisy Troop #1161, Girl Scout Troop #2799, Maryland 4-H Youth Development, Green ACES, CCRIC and Greenbelt Astronomy.
- The following City groups received space: Be Happy, Be Healthy Yoga & Volleyball, Advisory Planning Board, City Council, Senior Citizen's Advisory Committee and Forest Preserve Advisory Board.

AQUATIC AND FITNESS CENTER:

- Continued to interview, hire and train lifeguards and swim instructors.
- Working with Public Works and a contractor on issues with the HVAC in the offices and classroom.
- Attended weekly meeting with the Assistant Director.
- Registration continued for Saturday children's swim lessons.
- Working with Public Works and a contractor on leak in the ceiling of the offices.
- Friends School had a field trip to GAFC; contacted by Mt. Ranier for their end of school party.
- Making final preparations for Grad Night, which will be held May 29-30.
- Held lifeguard recertification class May 23-24 with 5 participants recertifying. Another review class will be held May 30-31.
- Conducted CPR/AED training for Camp Counselors May 23 and 24. Additional training sessions will be held May 30, 31, June 1 and 14.

ARTS:

- Registration is underway for summer classes and fall classes are in development.
- Staff are preparing contracts for the Artists in Residence for their 2015/2016 residency year and working with them to identify opportunities for community engagement activities.
- Continued to receive and process applications for the 2015 Festival of Lights Juried Art and Craft Fair. A rolling recruitment and selection process will be ongoing through October.
- Currently on view at the Greenbelt Community Center Art Gallery: *a condition of the soul: iPhoneography by Karen Klinedinst*. This show will be open through Greenbelt Day Weekend.
- Working with Planning and Community Development to apply for State approval for the proposed sculpture for the Three Sisters Demonstration Garden at the Community Center.
- Preparations are underway for Greenbelt Day Weekend activities, including an Artful Afternoon on Sunday, June 7 with a 3pm performance by Happenstance Theater.
- Preparations are ongoing for Creative Kids Camp, a camp staff scholarship benefit performance and after-camp classes.