



I'm looking for...



GOVERNMENT CITY SERVICES COMMUNITY VISITING I WANT TO...

August 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	01 Contra Dance
02 Greenbelt Farmers Market	03 Executive Session, Following Work Session, MB Library Work Session - Greenbelt Station Bridge, 8PM, MB	04 National Night Out: August 4th	05 Work Session - Gateway Signage, 8PM, CC	06 Summer Fun Runs	07	08
09 Greenbelt Farmers Market	10 Youth Advisory Committee, 5:30pm, YC Regular Meeting, 8PM, MB	11	12 Advisory Planning Board Meeting, 7:30pm, CC Work Session - Green Team Solar Briefing, 8PM, CC Forest Stewardship Project Weed Warriors Workday	13 Summer Fun Runs	14 Greenbelt Youth Circus presents Time Warp, 7pm	15 Greenbelt Youth Circus presents Time Warp, 3pm Greenbelt Youth Circus presents Time Warp, 7pm
16 Greenbelt Farmers Market Greenbelt Youth Circus presents Time Warp, 3pm	17 No Meeting	18	19 Work Session - Greenbelt Station Park Site, 8PM, CC Forest Stewardship Project Weed Warriors Workday	20 Zero Waste Event Volunteer Training (I) Summer Fun Runs	21 Family Night at GAFC, 8pm Moonlit Movies featuring Disney's Robin Hood at 9pm-Schrom Hills Park	22
23 Greenbelt Farmers Market	24 Work Session - Cherrywood Lane Design, 8PM, MB	25	26 Economic Development Proposal, 8PM, CC Forest Stewardship Project Weed Warriors Workday	27 Summer Fun Runs	28	29
30 Greenbelt Farmers Market	31 Work Session - Forest Preserve Health Assessment, 8PM, MB	01	02	03	04	05





I'm looking for...

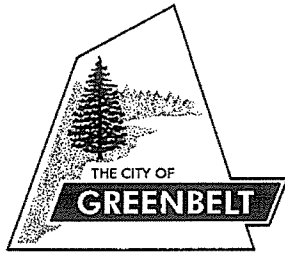


GOVERNMENT CITY SERVICES COMMUNITY VISITING I WANT TO...

September 2015

Calendar grid for September 2015 with days of the week as columns and dates as rows. Includes event details such as 'Zero Waste Event Volunteer Training (II)', 'Labor Day Festival', and 'Greenbelt Farmers Market'.





## City Manager's Report Week Ending August 14, 2015

1. There is no work session on August 17.
2. Attached is a press release from the City of College Park announcing the appointment of their new City Manager.
3. Assistant City Manager
  - a. Served as Acting City Manager.
  - b. Staffed a CRAB meeting held at Springhill Lake Recreation Center.
  - c. Worked on CDBG paperwork for PY 40 and PY 41.
4. Finance Department
  - a. Assisted auditors with audit.
5. Information Technology
  - a. Resolved Web Trac outage in Rec Trac
  - b. Pentamation upgrade preparation
6. Prepared for August 10 Regular meeting and work sessions of August 12 and 19.

cc: Department Heads  
David Moran, Assistant City Manager  
Cindy Murray, City Clerk  
Mary Johnson, Human Resources Officer  
John Shay, City Solicitor

# COUNCIL ACTION REQUESTS (CAR) REPORT

## as of August 14, 2015

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
<b>2015</b>						
21	Work Session	8/05	Gateway Signage – Contact Sharon Bradley re: interest in updating design; review proposed locations.	10/30/15	Celia	
20	4 Cities	7/29	Draft letter for Four Cities on County fees for Farmers' Market.	8/30/15	Mike	
19	M & C Meeting	7/13	Petition from Donna Hoffmeister – Research installation of peace pole near Peacemakers memorial benches.	10/30/15	David	Obtained pole on 7/31. Staff is evaluating.
18	M & C Meeting	7/13	Petition from Donna Almquist – Cancel/Delay Contract #2015-01 Forest Preserve Health Assessment.	10/30/15	Mike/Celia	
17	Work Session	6/24	Geothermal drilling in Greenbrook Estates – proper permit? Should there be City permit/notification?	8/30/15	Celia/Terri	Have obtained proper permits. Got City permit (update 8/4/15).*
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
12	Work Session	4/29	Evaluate signage and markings between Community Center and Municipal Building, and by old Post Office – cars going wrong direction on one-way roadways.	9/30/15	Jim S.	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
<b>2014</b>						
47	M & C Meeting	11/24	Arrange for two series of trainings by Darkness to Light organization – 1) employees and 2) public – evaluate future steps.	4/30/15	Liz	Update in 5/29/15 City Manager report. Community training to proceed. Staff training to occur in the Fall.
44	M & C Meeting	11/10	Work with CHEARS, alight and artists on installation of signage/artwork at Three Sisters Gardens.	6/30/15	Jim S./Julie	Delayed. Update sent in 4/14/15 email.
36	Ms. Davis	10/18	Research interpretive sign on history of old Greenbelt Middle School.	12/30/14	David	Cost is around \$1,800. Made request of PGCPs on 6/15/15. Followed up 8/4/15.
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	Met 4/1/15. Proposal received 6/10/15. Returned for more consideration.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Jim S.	Response in 10/24/14 City Manager Report. Resent 8/7/15.
10	Work Session	4/23	Research whether city can/ should enforce recycling for multi-family housing.	6/30/14	John	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
8	Work Session	3/26	Status of removing double poles.	4/30/14	Jim S.	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14 and 8/14/14. At least 22 (25%) corrected since April 2015.
2	M & C Meeting	1/13	Refer to PSAC request to review and update city's emergency plan – include Ms. Mach's NLC handout.	5/30/14	Jim C./Mary	Staff briefed PSAC on 9/3/14.
<b>2013</b>						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	John/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
<b>2012</b>						
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload. Funds provided in FY 16 Budget.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.
<b>2011</b>						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
<b>2010</b>						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor's authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

**PRESS RELEASE**



City of College Park, MD  
For Immediate Release  
Thursday, August 13, 2015  
Contact: Janeen S. Miller, City Clerk  
jsmiller@collegetparkmd.gov

**College Park (MD) Announces New City Manager**

August 13, 2015 – College Park Mayor Andrew M. Fellows announced Tuesday night that the City Council has selected Scott Somers as the next City Manager of College Park. Somers will replace Joseph L. Nagro who is retiring in September after 25 years with the City. Fellows said the City Council worked closely with residents and other stakeholders on developing the criteria for the type of person the City needs to replace Nagro, whom he described as “someone who is impossible to replace.”

In accepting the position, Somers said, “It’s a real honor and privilege to be selected as College Park’s next City Manager. I have big shoes to fill. I’m looking forward to continuing the good work of Mr. Nagro in terms of building relationships and collaborating with the University on sustainable redevelopment and economic development efforts.” Somers said one of his priorities will be working with the Mayor and Council to move forward on the 2015-2020 Strategic Plan, particularly the One College Park goal.

Somers is currently the County Manager of Clatsop County, Oregon. He previously served as City Manager of Reedsport, Oregon, as well as with municipalities in Minnesota. Originally from Tucson, Somers received his Bachelor of Social Work from Arizona State University and his Master of Public Administration from the University of Arizona.

In making the motion to approve Somers’ contract, Councilmember P. J. Brennan thanked the stakeholder groups that were involved in the interview process and said the City Council reviewed many highly qualified candidates. He expressed satisfaction with the selection of Mr. Somers, stating that “Mr. Somers is someone who the Council looks forward to working with and we see a bright future under his leadership.”

Councilmember Stephanie Stulich added that the participation of the stakeholder groups, including City staff, provided valuable input during the selection process, saying, “The outcome is that we have found an outstanding City Manager.”

Somers is expected to start at the end of September. Nagro’s last day in the office will be September 11, 2015.

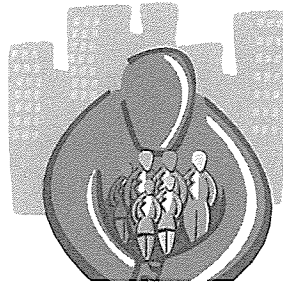
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The City of College Park  
4500 Knox Road  
College Park, MD 20740  
240-487-3501  
www.collegetparkmd.gov



## CITY NOTES

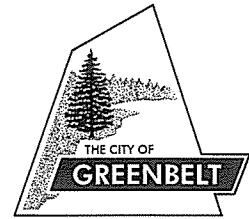
### Greenbelt CARES



#### Week Ending August 14

Judye Hering began publicizing the fall GED course. The course will be held in two locations: the Municipal Building (Monday and Wednesday class) and the Springhill Lake Recreation Center Clubhouse (Tuesday and Thursday class). Registration will be held at the Clubhouse on Tuesday, September 8, at 10 am. Registration will be held at the Municipal Building on Wednesday, September 9 at 10 am.

**WEEKLY REPORT**  
**Planning and Community Development**  
**Week Ending: Friday, August 14, 2015**



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

**CODE  
ENFORCEMENT**

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**Commercial Property:** Belle Point Office Park, 7701 Greenbelt Road, 9111 Edmonston Road, 7601 Ora Glen Drive, BB&T Bank and 7399 Hanover Parkway were inspected.

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**Apartments:** Glen Oaks apartments were re-inspected.

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**Rental Property:** Twenty-two rental properties were annually inspected; and One rental was re-inspected.

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**Complaints:** Five complaints were logged regarding mold, rodent infestation, AC leaking water, no AC, soaked carpet, exhaust fan not working properly and water leaking from ceiling.

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**Windshield Inspections:** Hedgewood Drive and Periwinkle Court were observed.

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**Permits:** Thirty one permits were approved and issued.

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**Animal Control:** Removed a trapped mother cat and kitten;  
Three cats and one dog were adopted;  
A dog was surrendered after being impounded for neglect;  
A dog was impounded after being taken out of a hot parked vehicle;  
One guinea pig was adopted; and  
A possible cruelty case was investigated.

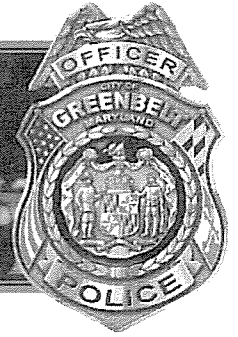
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**Meetings:** Staff Attended:  
City Council meeting to brief council on Greenbelt Station South Core Bridge; and  
APB meeting on recreational park facilities at Greenbelt Station South Core and bike sharing study.  
Staff Met With:  
Jim Sterling and WSSC staff to review proposed sewer line work;  
Sharon Bradly to review gateway sign project; and  
Richard Fink to discuss recreational park facilities at Greenbelt Station South Core.

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*Planning Projects:* Prepared and submitted final reimbursement request for the Safe Routes to School project;  
Prepared for City Council meeting on GHI right-of-way vacation;  
Responded to zoning inquiries;  
Prepared agenda materials for the GHI right-of-way vacation project;  
Reviewed plans submitted by WSSC for work planned within city right-of-way;  
Worked on converting sections of the City Code into a spreadsheet format for use with the community development software program;  
Greenbelt Station South Core – (1) Began review of engineered plans for WMATA hiker/biker trail, (2) Continued staff review of Greenbelt Station Phase 3 DSP and provided feedback to the developer, and (3) Prepared presentation for Council on city park design;  
Prepared staff briefing on status for Greenbelt Lake Dam repairs;  
Developed staff notes and recommendation for selection of proposals for Buddy Attick Park RFP; and  
Responded to citizen inquiries on traffic safety studies.

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## CRIME REPORT

AUGUST 12, 2015

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

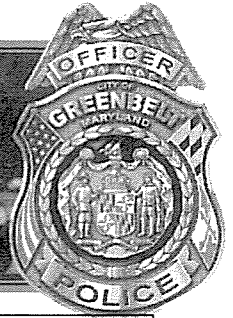
### CENTER CITY

08/04 2:12 A.M.	Area of Kenilworth Avenue and Crescent Road. DWI/DUI arrest. Henry Geovann Izaquirre, 38, of Silver Spring, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
08/06 7:30 A.M.	100 block Centerway. Vandalism. A door was spray painted with graffiti at the Aquatics Fitness Center.
08/06 4:40 P.M.	99 Centerway. Vandalism. A storage building was painted with graffiti at the Youth Center.
08/08 11:34 P.M.	Area of Greenbelt Road and Lakecrest Drive. DWI/DUI arrest. Ana Claribal Orantes, 28, of Hyattsville, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



08/10 12:19 A.M.	Area of Greenbelt Road and Kenilworth Avenue. DWI/DUI arrest. Franklin Ike Chukwu, 31, of Yeadon, PA was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
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## **FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK**

08/08 2:37 A.M.	6200 block Greenbelt Rad. DWI/DUI arrest. Steven Daniel Quayle, 26, of Glen Burnie, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
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08/08 11:40 P.M.	Area of Cherrywood lane and #495. DWI/DUI arrest. Erwin Alexander Vasquez Gomez, 29, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
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08/09 5:30 A.M.	6100 block Breezewood Court. Attempt strong arm robbery. The victim advised that he was walking in the parking lot when he was approached by the three suspects, who demanded the victim's wallet. When the victim stated that he had no wallet, the suspects began assaulting the victim, punching him several times. The suspects then fled the scene on foot. The victim was treated at Doctor's Community for facial injuries. The suspect are described as a black male, 5'7", with hair in shoulder-length dreadlocks, wearing a white shirt and blue jeans; a black male, 6'2", with hair in shoulder-length dreadlocks, wearing a white shirt and blue jeans and a black male, 6', with closed-cropped hair, wearing a black shirt and black pants.
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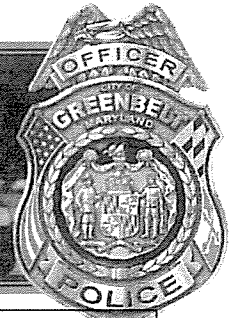
08/11 9:40 P.M.	Area of Edmonton Road and Breezewood Drive. DWI/DUI arrest. Renee Andrea Jones, 37, of Lanham, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a registration violation. The suspect was released on citations pending trial.
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08/12 1:06 P.M.	5900 block Cherrywood Lane. Vandalism. A witness advised that several juveniles discharged a fire extinguisher in the hallway of an apartment building. The youths were described as a five black males wearing no shirts, no further.
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***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***

# GREENBELT POLICE DEPARTMENT



08/12 3:00 P.M.	6200 block Springhill Drive. Vandalism. Holes were punched in a wall at the Franklin Park Fitness Center. A 17 year old Greenbelt youth was later arrested for Malicious Destruction and released to a parent pending action by the Juvenile Justice System.
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## GREENBELT EAST/GREENWAY SHOPPING CENTER

08/05 10:45 A.M.	7400 block Greenbelt Road. Counterfeit money. The victim Advised that the suspect entered the Advanced Auto Parts and purchased merchandise with what was later discovered to be several counterfeit bills. The suspect is described as a black male, 5'11", 190 pounds, wearing a yellow shirt, black shorts, a black baseball cap and sunglasses.
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08/06 11:17 A.M.	8200 block Canning Terrace. Vandalism. Unknown person(s) spray painted a fence with graffiti.
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08/07 12:30 A.M.	7200 Hanover Drive. Vandalism. A glass door was broken at Willy K's Restaurant. A possible suspect is described as a black male, 5'10", 160 pounds, no further.
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08/07 9:47 P.M.	7500 block Hanover Parkway. DWI/DUI arrest. Lonnie Ralph Holmes, 31, of Washington, D.C. was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
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08/11 10:14 P.M.	7800 block Mandan Road. Robbery. The victim, a pizza delivery person, stated that he was attempting to deliver an order and entered the stairwell of the apartment building when he observed the suspect in the stairwell, armed with a handgun. The suspect announced a robbery and ordered the victim to the ground. After taking money, a cell phone and keys from the victim the suspect fled the scene on foot along with a second suspect, who took the ordered food. It was later discovered that additional food that was to be delivered was taken from the victim's vehicle. The suspect is described as a black male, 24 to 27 years of age, 5'11", 180 pounds, with a bald head. The second suspect was described as possibly a male, no further.
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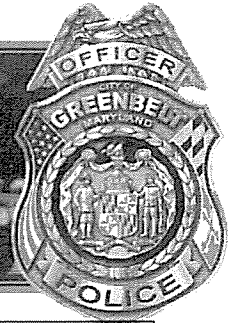
### Automotive Crime - City Wide

08/06	Forest Way. Vandalism to auto. Unknown person(s) broke out the rear windshield of a vehicle.
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**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT

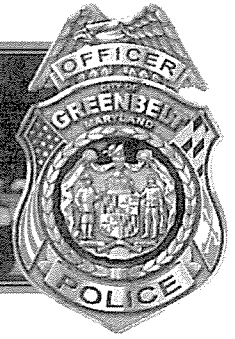


08/07	9100 block Springhill Lane. Vandalism to auto. Unknown person(s) used a rock to break out the side window of a vehicle.
08/08	7800 block Goodluck Road. Vandalism to auto. Unknown person(s) broke out a rear window of a vehicle.
08/08	5800 block Cherrywood Terrace. Stolen vehicle. A 2015 Chevrolet Silverado SUV. The vehicle was recovered August 12 <sup>th</sup> by the Prince George's County Police Department in the 8600 block of Baltimore Avenue, College Park, MD. No arrests were made.
08/09	100 block Westway. Theft from auto. A rear tag, Maryland 4BR6521, was taken from a vehicle.
08/09	Recovered stolen vehicle. A 2007 Lexus ES350 4-door, reported stolen August 3 <sup>rd</sup> from the 7900 block of Mandan Road, was recovered this date by the Anne Arundel County Police Department in the 7000 block of Arundel Mills Circle, Hanover, MD. One arrest was made.
08/10	7400 block Greenbelt Road. Theft from auto. Unknown person(s) used unknown means to break out the driver's side window of a vehicle and removed a purse.
08/10	9200 block Edmonston Road. Theft from auto. Unknown person(s) forced open the door of the vehicle by tampering with the handle. A Maryland driver's license was taken. The rear tag, Maryland 7CA6410, was also taken.
08/11	5700 block Greenbelt Metro Drive. Theft from auto. A spare key was taken from an unsecured vehicle.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**





## CRIME REPORT TALLY SHEET

WEEK OF AUGUST 12, 2015

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery	1	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery	1	Missing Person	
Burglary		Fraud	
Attempt Burglary		Unattended Death	1
Assault		Alcohol Violation	
Domestic		False Report	
Drugs		Harassment	
DUI/DWI	7	Field op (suspicious person)	1
Theft	3	Notification for other agency	
Vandalism	6		
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass		Recovered Stolen Vehicles	2
Disorderly Conduct		Recovered Stolen Tags	1
Failure to Obey Lawful Order		Theft From Vehicles	4
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money	1	Vandalism to Vehicles	3
Suspicious Person	1	Accidents	2





# *Department of Public Works*

## *Week Ending August 14, 2015*



### **ADMINISTRATION**

- Jim Sterling and Luisa Robles attended the Green Team Solar Briefing work session with City Council.
- Provided inspection oversight of the Springhill Lake roof replacement project.
- Attended the City Council meeting for roof replacement project at the Aquatic and Fitness Center.
- Held a pre-construction meeting at Aquatic and Fitness Center with the roofing contractor.
- The Assistant Director of Planning and Jim Sterling met with WSSC about possible sewer improvement projects in Greenbelt.
- Richard Fink and Luisa met with the Neighborhood Design Center to discuss Public Works and Parks signage.
- Richard Fink met with the Planning Department to review the proposal for the Greenbelt Station Park.
- Richard Fink met with the Planning Department to review the Pepco tree work in GHI.
- Installed new “No-Smoking” signs at Roosevelt Center in Coordination with IT Department cameras.

### **HORTICULTURE/PARKS**

- Prepared fields for the adult kickball league.
- Mulched along Crescent Road to the Lakewood entrance.
- Serviced citizens’ chipper requests.
- Lined the soccer field at Schrom Hills for the upcoming soccer camp.
- Weeded at the Aquatic and Fitness Center.
- Mowed park areas and athletic fields.
- Continued cleaning the bio-retention area near the Youth Center parking lot.
- Worked on the irrigation system and watered plants and trees.
- Picked up trash in parks and playgrounds.
- Removed downed tree from the storm on Hanover Parkway.
- Pruned branches and bushes along Hanover Parkway.
- Removed graffiti from the back of the Youth Center sidewalk.
- Removed a bees nest at the Community Center playground.
- Started working on a new wood sign for Hamilton Place cemetery.
- Cut back the overgrowth at the Lastner Lane playground, on the top of Ridge Road near the 73 Court playground and down to Research Road sidewalk between Research Road and Laurel Hill Road.
- Built a storage enclosure to divert rainwater and snow from the refuse/recycling toters at the recycling center.

## **FACILITIES MAINTENANCE**

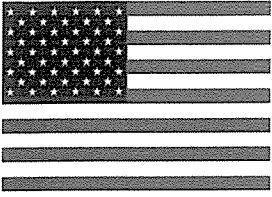
- Continued working with the contractor installing the new roof on the Springhill Lake club house.
- Repaired a water leak in the Planning Department.
- Replaced a toilet in the men's bathroom in the Youth Center.
- Tim Houchens and Richard Sorzano met with a contractor about the upgrade of all of the cleaning supplies for City buildings.
- Repaired the lights in the auto shop pit at Public Works.
- Replaced lamps in the hallway in the Police Station.
- Continued painting outside areas at Public Works.
- Replaced lamps and ballast in an upstairs closet in the Community Center.
- Repaired a faucet in the second floor women's bathroom in the Municipal Building.
- Replaced lamps in the Community Center hallway.

## **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 29.33 tons of refuse and 12.06 tons of recyclable material.
- Packed and shipped the electronics from the Electronics Recycling event.
- Cleaned up the recycling center at Buddy Attick Lake Park.
- Turned in to Volunteer Maryland the last of Erin Josephitis time sheets and attended her graduation as a Corps volunteer.
- Coordinated the Green Team with the Time Bank orientation and posting of fliers, etc.
- Continued coordinating with the Green Team – Zero Waste Circle, how we are going to green the Labor Day Festival and the Schrom Hills Fall Fest.
- Supervised a volunteer to help him fulfill his high school community service hours.
- Provided information to our Staples representatives as they set up account for green cleaning supplies.

## **STREET MAINTENANCE/SPECIAL DETAILS**

- Started preparations for the upcoming Labor Day Festival.
- Fixed two signs on Breezewood Drive and on Walker Drive.
- Replaced the batteries in the speed sensors.
- Assisted with the Greenbelt Connection bus and refuse/recycling.
- Started trimming trees and bushes around STOP & Speed Limit signs.
- Took down unwanted signs and checked for graffiti.
- Set up risers in the Community Center for the Youth Circus.
- Pushed debris at the Northway Fields compost site.
- Put out barrels for the Farmers' Market.
- Repaired a hole in the concrete by the back door of the Community Center.
- Fixed several holes by the Roosevelt Center underpass.



# Greenbelt Recreation Department Weekly Report

## Week Ending August 14, 2015

### **ADMINISTRATION:**

- The Recreation Department is sad to say Celeste McCloskey's last day was this week. Celeste spent 14 years with the Recreation Department and will be sorely missed. We wish Celeste all the very best in her new position with the City of Annapolis, Department of Recreation and Parks.
- The Fall 2015 brochure is now on the city website.
- Staff met to review a variety of summer camp issues.
- Making final preparations for replacement of the Aquatic and Fitness Center roof. This work is scheduled to begin on Tuesday, September 8<sup>th</sup>.
- We expect to take delivery on a demonstration fan coil unit next week and install it at the Community Center the following week. This will allow staff and engineers to confirm suitability of the equipment in advance of purchase of the remainder of the equipment.

### **COMMUNITY CENTER:**

- The Greenbelt Youth Circus shows are this weekend! TIME WARP: A time-traveling adventure through history, told through circus acts. Tickets are still available for the extremely reasonable price of \$5!
- Camp letters for Circus V were emailed.
- Session V autobill was administered.
- Kinder Camp will make a final visit to the library and each camper will receive an award for completing the summer reading game board. Our Kinder campers love the library!
- Creative Kids Camp presented two performances of Hidden Lands at the Arts Center. Hidden Lands is the story of three school children who are transported by a magic ring to an enchanted island, where they meet the powerful Phoenix and help a downhearted prince. The cast included 100 campers and camp staff.
- Thanks to the Greenbelt Labor Day Committee for moving into the front lobby display case. Check it out!
- Preparations continued to recruit volunteers for the Greenbelt Youth Circus shows. Box office preparation also continued.
- Supervisor and Coordinators met to discuss preparations/logistics for Labor Day weekend.
- Supervisor participated in the vetting process for the Maryland Recreation and Parks Association Leadership Institute class beginning in September.
- Supervisor continued to field inquiries in regard to caterer rentals for the Commercial Kitchen.
- There were 2 private rentals and 11 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Writers Group, Greenbelt Labor Day Committee, Friends of the Greenbelt Museum, Greenbelt Nursery School, Greenbelt Baseball, Greenbelt Community Foundation and Greenbelt Computer Club.
- The following City groups received space: City Council and Advisory Planning Board.

### **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:**

- Camp YOGO finished up a very successful and fun filled season. Camp YOGO's final week highlights included bowling at College Park AMF, a trip to Hershey Park and a visit to Greenbrier State Park.
- Camp Pine Tree and Soccer Source 360 offer camp programs for one final week, August 17-21.
- Planning continued for our next Moonlit Movie, Disney's "Robin Hood," to be shown at Schrom Hills Park on Friday, August 21 at 8:30pm.
- Continued planning and preparation for Labor Day Weekend events.
- New volleyball equipment for the Springhill Lake Recreation Center was received. Let the games begin!
- The Springhill Lake Recreation Center hosted the Community Relations Advisory Board meeting Thursday evening.

**AQUATIC AND FITNESS CENTER:**

- Contractors came out to take a look at tile work to submit proposal for work during shutdown.
- Passed Health Department inspection for indoor and outdoor pools.
- Hot tub drained and cleaned.
- Sent out email blast about UM Shuttle passes.
- Last session of water exercises classes started.
- Contractors and Public Works inspected flat roof for upcoming replacement project.

**ARTS:**

- The summer stagecraft program supporting Creative Kids Camp continued, engaging teen interns and adult volunteers in the creation of costumes and props for *Hidden Lands*.
- An all-session ceramic art show and reception for participants in this summer's Clay at the End of the Day classes will take place in the Community Center Art Gallery on Friday, August 14 from 4:45pm until 5:15pm.
- Preparing for Labor Day weekend and planning fall programs.
- Continued to receive and process applications for the 2015 Festival of Lights Juried Art and Craft Fair. A rolling recruitment and selection process will be ongoing through October.