

THE CITY OF

GREENBELT

MARYLAND

GOVERNMENT

CITY SERVICES

COMMUNITY

VISITING

I WANT TO...

September 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	01 Arts Advisory Board, 7pm, CC Zero Waste Event Volunteer Training (II)	02 Work Session - Pepco, 8PM, CC	03	04 Labor Day Festival Zero Waste Event Labor Day Festival	05 Labor Day Festival Zero Waste Event Labor Day Festival Pixar Shorts-FREE-11am, Theatre Miss Greenbelt Scholarship Pageant-Theme Night, 3:30pm, Library
06 Labor Day Festival Zero Waste Event Labor Day Festival Greenbelt Farmers Market Pixar Shorts-FREE-11am, Theatre Retro Town Fair, 2-4pm, Center Miss Greenbelt Scholarship Pageant 2015, Crowning, 4:30pm, Legion	07 City Holiday - Labor Day (No Meetings) Labor Day Festival Zero Waste Event Labor Day Festival Luncheon on the Lawn, 12pm, Community Church Family Picnic, 2-6pm, Legion	08 GED Class Registration	09 Advisory Planning Board, 7:30pm, CC Work Session - Capital Projects, 8PM, CC GED Class Registration Raiders Basketball Clinic, SHL	10	11 National Day of Service & Remembrance Volunteer Opportunity	12 Aqua Zumba Pool Party, 12 noon GAFC Moonlit Movies featuring Ghostbusters at 8pm-GAFC
13 Greenbelt Farmers Market PG County Hist. Society Fund Raiser, 1pm, Theatre	14 No Meeting - Rosh Hashanah	15 Regular Meeting, 8PM, MB	16 Work Session - Technology Issues, 8PM, CC	17	18	19
20 Greenbelt Farmers Market	21 Work Session - SHA Briefing on Beltway Ramps (tentative), 8PM, MB	22	23 Work Session - City Manager Update, 8PM, CC	24 Free Produce Distribution	25	26 National Public Lands Day Volunteer Event
27 Greenbelt Farmers Market Pooch Plunge 2015, 11am, GAFC	28 Regular Meeting, 8PM, MB Anger Management Group	29	30 Senior Citizen Advisory Committee, 7pm Community Center Work Session - TBD, 8PM, CC Taylor Marie's Fashion Show and Boutique	01	02	03



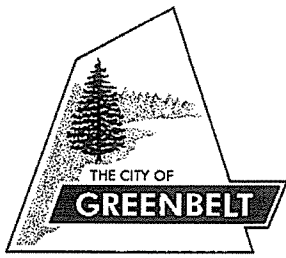


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October 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	01 GEAC Candidates' Night	02	03 Contra Dance
04 Artful Afternoon & DIY Costume Workshop	05 Regular Meeting, 8PM, MB	06	07 Work Session - TBD, 8PM, CC	08	09	10
11	12 Youth Advisory Committee, 5:30pm SHL Work Session - TBD, 8PM, MB	13	14 Work Session - TBD, 8PM, CC	15	16	17
18	19 Regular Meeting, 8PM, MB	20 Greenbelt Health and Wellness Fair	21 Work Session - TBD, 8PM, CC	22 Four Cities Meeting -- 7:30 PM; Greenbelt	23	24 Schrom Fest Zero Waste Event
25 Maryland Municipal League, Fall Conference; Cambridge	26 Maryland Municipal League, Fall Conference; Cambridge	27 Maryland Municipal League, Fall Conference; Cambridge	28 Senior Citizen Advisory Committee, 7pm Community Center Maryland Municipal League, Fall Conference; Cambridge Free Flu Clinic	29	30	31





City Manager's Report Week Ending September 4, 2015

1. Preparations for Labor Day! Have a great weekend!
2. Attached is a letter from WSSC regarding the proposal to replace the waterline serving the water tower at the top of Lastner Lane. Staff is reviewing the letter and considering appropriate next steps and possible response recommendation.
3. Attached is a draft of a 4 Cities letter on the Farmer's Market fee issue which was raised at the July 4 Cities meeting. It was drafted by Lynn White of the Greenbelt Farmer's Market and Berwyn Heights Council.
4. Enclosed is a suggested draft letter to the General Assembly urging that cities and towns be given some legal authority for input into the vegetation management decisions of utility companies. This same letter will also be sent to the House Economic Matters Committee. Please forward any edits to David or me.
5. The Police Department's Statistical Report for July is also attached.
6. Assistant City Manager
 - a. Worked on Capital Budget updates and prepared materials for the July 9 work session.
 - b. Drafted a letter to General Assembly Committees regarding Pepco's Vegetation Management program.
7. Finance Department
 - a. Completed delinquent speed camera collection contract.
 - b. Prepared Federal grant worksheet for August.
8. Information Technology
 - a. Built and prepared replacement camera server.
 - b. Ordered replacement file server.
 - c. Replaced UPS batteries in Dispatch and Community Center.
9. Met with Recreation Director and Recreation Programming Supervisor on background and preparations for Mayor attending White House event on "Let's Move Cities and Towns."
10. Attended COG CAO meeting.
11. Prepared for work sessions of August 31 and September 2 and 9.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

COUNCIL ACTION REQUESTS (CAR) REPORT

as of September 4, 2015

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
2015						
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
30	Work Session	8/19	Refer Greenbelt Station park plans to PRAB	9/30/15	Julie	On September agenda.
29	Work Session	8/19	Post Greenbelt Station Park design plans on City website and allow for public comment	8/31/15	Beverly	Done @ 8/21/15.*
28	M & C Meeting	8/10	Research Federal rules on helicopter hovering.	9/30/15	David	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	
25	M & C Meeting	8/10	Install Belle Point Playground path.		Jim S.	
23	M & C Meeting	8/10	Letters to State delegation re: Pepco tree work.			Drafted @ 9/4/15.
22	M & C Meeting	8/10	Inquiry to County Board of Elections – voter list.	8/31/15	Cindy	Done @ 8/14/15.*
21	Work Session	8/05	Gateway Signage – Contact Sharon Bradley re: interest in updating design; review proposed locations.	10/30/15	Celia	
20	4 Cities	7/29	Draft letter for Four Cities on County fees for Farmers' Market.	8/30/15	Mike	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
19	M & C Meeting	7/13	Petition from Donna Hoffmeister – Research installation of peace pole near Peacemakers memorial benches.	10/30/15	David	Obtained pole on 7/31. Staff is evaluating.
18	M & C Meeting	7/13	Petition from Donna Almquist – Cancel/Delay Contract #2015-01 Forest Preserve Health Assessment.	10/30/15	Mike/Celia	Health assessment RFP discussed at 8/31/15 work session. On 9/15/15 agenda for action.
16	M & C Meeting	6/22	Review Joe Murray’s Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
12	Work Session	4/29	Evaluate signage and markings between Community Center and Municipal Building, and by old Post Office – cars going wrong direction on one-way roadways.	9/30/15	Jim S.	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city’s referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
2014						
47	M & C Meeting	11/24	Arrange for two series of trainings by Darkness to Light organization – 1) employees and 2) public – evaluate future steps.	4/30/15	Liz	Update in 5/29/15 City Manager report. Community training to proceed. Staff training to occur in the Fall.
44	M & C Meeting	11/10	Work with CHEARS, alight and artists on installation of signage/artwork at Three Sisters Gardens.	6/30/15	Jim S./Julie	Delayed. Update sent in 4/14/15 email.
36	Ms. Davis	10/18	Research interpretive sign on history of old Greenbelt Middle School.	12/30/14	David	Cost is around \$1,800. School system has approved @ 8/24/15. Work underway.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	Met 4/1/15. Proposal received 6/10/15. Returned for more consideration.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Jim S.	Response in 10/24/14 City Manager Report. Resent 8/7/15.
10	Work Session	4/23	Research whether city can/ should enforce recycling for multi-family housing.	6/30/14	John	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Jim S.	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14 and 8/14/14. At least 22 (25%) corrected since April 2015.
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	John/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
2012						
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload. Funds provided in FY 2016 budget.
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*= COMPLETED)
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.



14501 Sweitzer Lane • Laurel, Maryland 20707-5901

COMMISSIONERS
Hon. Adrienne A. Mandel, Chair
Chris Lawson, Vice Chair
Omar M. Boulware
Mary Hopkins-Navies
Dr. Roscoe M. Moore, Jr.

GENERAL MANAGER
Jerry N. Johnson

August 18, 2015

Ms. Terri Hruby
Assistant Planning Director
City of Greenbelt
Department of Planning and Community Development
15 Crescent Road, Suite 200
Greenbelt, MD 20770

Re: Greenbelt Standpipe Waterline Replacement
WSSC Project # BT5849A15

RECEIVED
AUG 28 2015

BY:

Dear Ms. Hruby:

This office has received your email of April 15, 2015 in which you've suggested that WSSC should proceed with design of our water pipeline replacement along the City's Ridge Road public dedication without cost-sharing participation by the City of Greenbelt. The City's apparent decision to consider participation in offsetting project design and construction costs at a future time is a disappointing development; it leaves WSSC in the untenable position of shouldering all the costs going forward until such time as the City will reconsider their participation. As stated in our earlier correspondence, WSSC is concerned about significant additional costs associated with stabilizing the steep slopes along the City's Ridge Road public dedication. My staff has determined that there is clear evidence of existing and persistent drainage and erosion problems in the vicinity of the proposed waterline relocation.

WSSC made numerous attempts to work with the City to develop a waterline replacement alignment that would reduce impacts to the existing adjacent properties while enhancing our ability to maintain a safe, reliable water supply to the City and surrounding areas. Following the City of Greenbelt's Work Session of December 17, 2014, our staff felt confident that we had the support of not only the adjacent residents but the City Council and staff as well. Unfortunately, WSSC cannot accept sole responsibility for costs associated with correction of existing conditions beyond the scope of our waterline replacement.

As the City of Greenbelt is currently unwilling to participate in a cost-sharing agreement based upon the preferred pipe alignment and WSSC has exhausted attempts to acquire an easement for an alternative alignment across the Jones' property, there remains no option but to design the 20-inch waterline utilizing the existing WSSC easement. Replacement of the 20-inch waterline in the original location will result in impacts to the

Washington Suburban Sanitary Commission

Ms. Terri Hruby
August 18, 2015
Page 2

adjacent property owners as any existing trees, shrubs, fences, sheds, play equipment and other items located within our easement will require removal. At this time, it is believed that acquisition of additional WSSC easements (adjacent to the original 15 foot easement) will not be necessary. However, final easement needs will be verified during preparation of detailed design plans.

WSSC's Technical Services Group will soon begin contacting the impacted property owners to notify them of pending survey / flagging work and arranging for access to the backyards of the various properties. This will allow WSSC to document specific construction impacts across each of the impacted residential properties and ascertain that no additional easement will be required.

If you have any immediate questions regarding our planned redesign, please do not hesitate to contact me at (301) 206-8803.

Sincerely,



Gary J. Gumm, P.E.
Acting Chief Operations Officer

cc: Emmett V. Jordan, Mayor, City of Greenbelt
Michael P. McLaughlin, City Manager
Celia Craze, Director, Planning and Community Development

September 3, 2015

Honorable Mel Franklin
Prince George's County Council
14741 Governor Oden Bowie Drive
Upper Marlboro, MD 20772

Dear Chair Franklin:

We would like to take this opportunity to thank the Prince George's County Council for modifying the proposed fee increase as was proposed in CB-41-2015 for farmer's market vendors licensed by the Department of Permitting, Inspections and Enforcement (DPIE). We feel the revisions to this fee structure evidence how Prince George's County farmer's markets, municipalities, the Food Equity Council and the County can work together to develop reasonable solutions to the shared goal of supporting local businesses and the agricultural industry, and ensuring residents have access to fresh, healthy food choices.

We look forward to working with DPIE to address any technical issues that may remain unresolved in the permitting fee structure for farmer's market vendors. We hope the County will continue to use our coalition as a resource to address the pressing food access issues facing our County.

Again, thank you for your support on this very important matter.

Sincerely,

Jodie Kulpa-Eddy
Town of Berwyn Heights

Andrew M. Fellows
City of College Park

Emmett V. Jordan
City of Greenbelt

Andrew C. Hanko
City of New Carrollton

/amb

cc: City Council
Sydney Daigle, Food Equity Council
Terry Kucera, Greenbelt Farmers Market
Honorable Todd M. Turner
Honorable Danniella M. Glaros
Honorable Mary A. Lehman

September 4, 2015

The Honorable Thomas E. Middleton, Chair
Senate Finance Committee
Miller Senate Building, 3 East
Annapolis, Maryland 21401

Dear Chair Middleton & Members of the Committee:

Pepco, the City's electric utility, has proposed significant "vegetation management" work in the City of Greenbelt as part of its Reliability Enhancement Program. This proposed work could result in the removal of approximately 375 trees along City streets and on City open space and parkland. In addition, Pepco plans to remove at least 150 other trees on private property and conduct a large amount of pruning work. Past pruning activities by Pepco and their contractors has resulted in disfigured trees.

It takes decades for a tree to mature. Pepco will replace large mature street trees with small (2 to 2.5 inch caliper) specimens. Pepco has refused reasonable requests from the City to: grind stumps after tree removal, water newly planted replacement trees, give a longer notice period (currently 7 days) to homeowners who are affected and provide comprehensive maps of the project illustrating the impact City-wide.

Since this project was first proposed, Pepco has been contacting individual homeowners to secure permission to remove trees on their property. Some of these homeowners report "intimidation" tactics including warnings that homeowners will be liable if the tree falls on a power line. Homeowners have not been advised they can deny permission for tree removal and only allow Pepco to trim trees. In fact, Pepco's door hanger (attached) notice makes no mention of this denial option.

Electric reliability is important, but it must be balanced against the value and benefit of our urban tree canopies which are an essential element to the health and livability of our communities. Trees provide aesthetic and environmental benefits. Greenbelt is a historic planned community and part of the original plan was the preservation of trees and forests. In fact, the name Greenbelt refers to the belt of "green, undeveloped, forested land" that surrounded the original Town.

In 2013, the General Assembly passed legislation (HB 587) prohibiting local governments from adopting or enforcing a law, rule or regulation that interferes with an electric company's Vegetation Management program. The City urges the General Assembly to repeal this legislation. Local governments deserve a voice regarding the appearance and maintenance of the trees in our communities.

Sincerely,

Emmett V. Jordan
Mayor

cc: City Council
22nd District Delegation
Delegate James J. Tarlau
Maryland Public Service Commission
Prince George's County Government
Montgomery County Government
Maryland Municipal League
Prince George's County Municipal Association
Town of Berwyn Heights
City of Bowie
City of College Park
City of Hyattsville
City of Takoma Park
City of New Carrollton

How Does Pepco Decide What Needs to be Done?

Pepco's Vegetation Management program is an ongoing endeavor that occurs in your neighborhood approximately every 2-4 years. It is important proactive work that reduces the likelihood to experience a power outage when a storm does occur. We organize our workload by feeder or circuit, which are the wires that bring the power to your neighborhood and home. Certified Arborists perform a pole span by pole span evaluation of trees and vegetation in order to create a work plan for tree crews. They look for trees and vines that will eventually develop a conflict with the electric facilities. They also look for dead, dying, hazardous trees and tree conditions prone to causing power outages.

What Standards Does Pepco and their Contractors Adhere to?

Pepco contractors are required to adhere to tree care standards established by American National Standards Institute (ANSI) A-300. Our prescriptions are based on Best Management Practices (BMP's) established by the International Society of Arboriculture (ISA). State or District laws requiring minimum clearances from electrical conductors, may also impact how trees are pruned or if they should be removed. Utility vegetation management Arborists are required to abide by Safety Standards set in ANSI Z133 and are regulated by OSHA.

Who Oversees the Work?

Pepco has a large staff of trained Foresters and Certified Arborists who oversee the work of our contractors. Our contractors are Licensed Tree Experts; their work is subject to inspections by Maryland Department of Natural Resources (DNR) and the District of Columbia's Urban Forestry Administration (UFA). Maryland and District of Columbia's Public Service Commission (PSC) set regulations to ensure that Pepco properly maintains vegetation away from electric wires.

How Will My Tree Look After it is Pruned?

Tree species, its position in relation to our electric facilities, and the line voltage are all factors in determining how much limb removal is required and the shape the tree takes. If a tree is going to be maintained in the vicinity of electric wires, Arborists use a method called directional pruning to steer tree growth away from wires. Figures 1 and 2 demonstrate typical shapes a tree may assume after directional pruning.

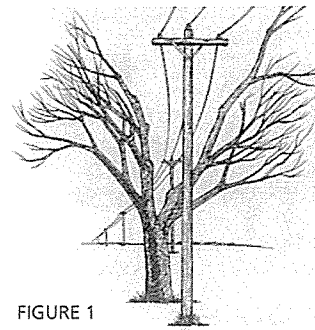


FIGURE 1

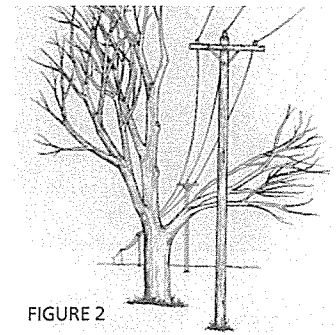


FIGURE 2

What About Tree Removal?

Our work planners may suggest the entire cut down of a tree if a large percentage of a crown needs to be pruned, if the tree has no space to grow, or if the tree has no acceptable branches to directionally prune back to. These are trees that would be left unhealthy and unsightly if we were to "just prune" them.

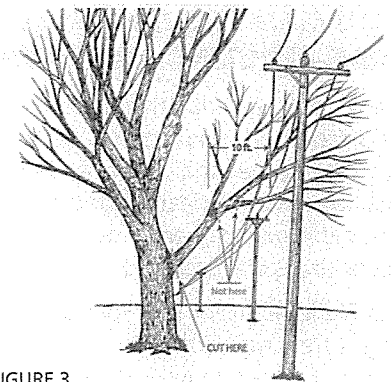


FIGURE 3

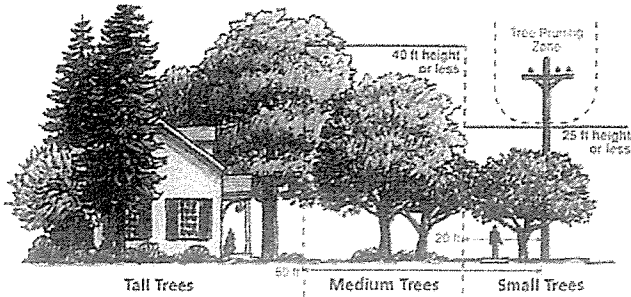
Figures courtesy of the International Society of Arboriculture.

Removal might also be required where a tree is near our primary wires and it is dying or leaning toward them, or if it is a fast-growing/weak-wooded tree such as a Sycamore, Silver Maple, Willow, Poplar, or Pine. If a tree needs to be removed, we encourage replacement trees to be low-growing species if planted back in the same place (see Right Tree, Right Place section).

What is Tree Line USA?



Tree Line USA® is a program of the National Arbor Day Foundation and the National Association of State Foresters that recognizes utilities that demonstrate best practices in utility arboriculture. Utilities that are recognized with this honor must have a program that ensures proper tree pruning, employee training, tree planting, public education, and a tree based energy conservation program. Pepco has received this designation every year since 2001.



Right Tree, Right Place

YOU CAN PREVENT FUTURE TREE-ELECTRIC LINE PROBLEMS

Trees help make our environment beautiful. They brighten our neighborhoods and lend shade to our sidewalks and homes. But when a tree that will grow either too large or too tall, is planted under or near electrical power lines, that beautiful tree can cause power outages, property damage, or even injury to people or animals.

The National Arbor Day Foundation advocates a policy of "right tree, right place," under which all trees are planted where they can thrive and will not interfere with essential public infrastructure such as electric power lines. Pepco advocates this policy as well and has been certified as a Tree Line USA Utility since 2001. Please see the National Arbor Day Foundation for more information on the Tree Line USA program. Here's a helpful guide to the right tree, right place approach.

Tall Trees Tall trees such as Maple, Sycamore, Oak, Spruce, Pine and Birch should be planted well away from wires – more than 50 feet to the side.

Medium Trees Medium trees that grow to a height of 40 feet or less, such as Honey locust, Serviceberry or Hornbeam, should be planted at least 20 feet from power lines.

Small Trees Small trees that grow slowly and to no more than 25 feet in height, such as Dogwood, flowering Cherry, Crabapple, purple leaf Plum and Japanese Maple are recommended for areas close to power lines.

QUESTIONS?

For answers to your questions about tree maintenance or to get a copy of Pepco's brochure, "Trees and Electrical Service," call 202-833-7500 or visit pepco.com and click on "brochures." Our Web site also includes informative videos that demonstrate actual tree maintenance operations.

Tree Maintenance Crews Are Coming to Your Neighborhood

WHY? Pepco is committed to providing our customers with safe and reliable electricity. Keeping branches and trees away from wires helps to keep your lights on and your family safe. An effective tree maintenance program is critical to Pepco's successful delivery of your electric service. Pepco prunes and removes trees that will grow into or interfere with electric wires and other equipment. There is no charge for these services, and Pepco removes all the debris up to 6 inches in diameter from routine scheduled tree maintenance.

WHAT? Type(s) of Work Required:

- Routine scheduled pruning
- Clear tree for customer's tree removal
- Complete tree removal
- Prune service drop
- Pruning for Wire improvements or upgrades
- No work required – Reported problem does not involve Pepco equipment
- No Work required- Reported problem involves cable/phone facilities
- Reported problem can wait for future routine maintenance
- Herbicide application
- This visit was in response to your inspection request
- An URGENT condition exists! Please call the person below as soon as possible!

Additional Notes: _____

CALL: _____

WHEN? Routine tree maintenance is scheduled to begin in your neighborhood starting:

DATE: _____

ATTENTION, CUSTOMERS!

This brochure serves as notice of pending utility vegetation management services on your property and in your area. If you have questions about the scheduled work, please call the person noted above within seven days. Unless we hear from you, we will proceed with our planned tree work so we can complete our utility vegetation management services in an efficient, cost-effective manner.

**GREENBELT POLICE DEPARTMENT
STATISTICAL REPORT**

July, 2015

Type of Offense (Includes attempts with exception of Murder)	Sector 1 Greenbelt Center			Sector 2 Franklin Park Area			Sector 3 Greenbelt East			Sector 4 Beltway Plaza			Sector 5 Metro Site			Sector 6 Branchville Area			Total Offenses Minus Unfounded Cases	
	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month Minus Unfounded Cases	YTD Total
Murder	0		0	0		1	0		0	0		0	0		0	0		0	0	1
Rape	0		0	0		3	0		1	0		0	0		0	0		0	0	4
Robbery	3		5	1		10	1		9	0		1	0		0	0		0	5	25
Aggravated Assaults	0		3	2		12	1		9	0		2	0		1	0		0	3	27
Breaking or Entering	1		10	1		29	2		29	0		3	0		0	0		0	4	71
Larceny	7		40	12		73	10		98	7		68	2		5	0		0	38	284
Motor Vehicle Theft	0		7	1		13	1		5	1		2	0		0	0		0	3	27
Totals by Sector	11		65	17		141	15		151	8		76	2		6	0		0	53	439

(*) Indicates that the unfounded incident was reported in a previous month, and therefore is subtracted from the 'YTD Total' incidents.

(-) Note that per Uniform Crime Reporting guidelines, offenses can be cleared either by arrest, administrative closure or incident unfounded.

Sector 1 – Kenilworth Avenue north from Greenbelt Road to Cherrywood Lane and Greenbelt Road east from Kenilworth Avenue to Southway Road.

Effective 1/1/97 Ivy Lane and Cherrywood Lane changed to Sector 2. Kenilworth Avenue addresses are in Sector 1.

Sector 2 – Kenilworth Avenue south from Greenbelt Road to Old Calvert Road and Greenbelt Road west from Kenilworth Avenue to Branchville Road.

Sector 3 – Greenbelt Road east from Southway Road to Mandan Road, Hanover Parkway north from Greenbelt Road to the Baltimore-Washington Parkway south from Greenbelt Road to Good Luck Road.

Sector 4 – Beltway Plaza Shopping Center and businesses on Greenbelt Road from Cherrywood Lane to the City line at Branchville Road.

Sector 6 – South of the WMATA/Metro Station Property, north of Branchville Rd./Greenbelt Rd., west of Cherrywood Lane, east of the B&O RR tracks

II. Total Offenses Year to Date – Five Year Comparison – All Sectors

January 1 to July 31 of each year

Type of Offense (includes attempts with Exception of Murder)	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Murder	0	0	0	1	1
Rape	3	5	2	6	4
Robbery	49	36	33	33	25
Aggravated Assaults	23	19	26	14	27
Breaking or Entering	136	147	125	71	71
Larceny	376	353	327	314	284
Motor Vehicle Theft	58	53	68	49	27
TOTALS -----	645	613	581	488	439

III. Police Service Summary

	<u>2015 MONTHLY TOTAL</u>		<u>2014 MONTHLY TOTAL</u>		<u>2015 YEAR-TO-DATE TOTAL</u>		<u>2014 YEAR-TO-DATE TOTAL</u>	
Calls for Service	2,624		2,184		16,173		15,215	
Off-Duty Responses	417		402		3,067		2,902	
Premise Checks	225		169		1,536		1,212	
Traffic Stops	743		490		3,816		3,467	
Case Reports	216		209		1,495		1,686	
Field Ob. Reports	15		11		104		81	
ACRS Reports	26		22		171		193	
	<u>Adult</u>	<u>Juvenile</u>	<u>Adult</u>	<u>Juvenile</u>	<u>YTD Adult</u>	<u>YTD Juvenile</u>	<u>YTD Adult</u>	<u>YTD Juvenile</u>
Arrests	36	10	48	4	321	49	403	57

<u>Speed Camera Location</u>	<u>July 2015 Violations</u>	<u>July 2014 Violations</u>	<u>YTD Violations 2015</u>	<u>Red Light Camera Locations</u>	<u>July 2015 Citations</u>	<u>July 2014 Citations</u>	<u>YTD Citations Issued 2015</u>
300 Crescent Road	66	68	379	EB Greenbelt Road@ Mandan Road	58	32	365
5900 Cherrywood Lane N/B	591	433	2,996	WB Greenbelt Road @Mandan Road	62	63	363
5900 Cherrywood Lane S/B	470	0	2,712	WB Greenbelt Road@Cherrywood	75	103	662
7700 Hanover Parkway E/B	47	19	205	NB Kenilworth Avenue@Cherrywood	152	79	848
7700 Mandan Road N/B	172	133	968	NB Kenilworth Avenue@NB I95- Off Ramp	45	64	290
7700 Blk MD193E/B	34	63	307	NB Kenilworth Avenue@SB I-95 Off Ramp	135	110	715
7700 Blk MD193W/B	735	679	3,218				
Totals -----	2,115	1,395	10,785	Totals -----	527	451	3,243

	<u>2015 MONTHLY TOTAL</u>	<u>2014 MONTHLY TOTAL</u>	<u>2015 YEAR-TO-DATE TOTAL</u>	<u>2014 YEAR-TO-DATE TOTAL</u>
Traffic Tickets	422	345	2,169	2,784
Parking Tickets	18	21	122	84
ERO's	104	47	417	374
Warnings	708	559	3,772	3,355

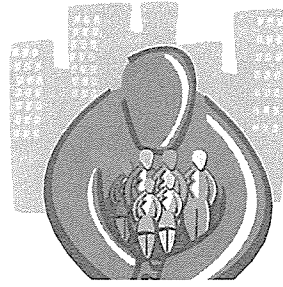
IV. Traffic Statistics – Year-to-Date Totals

<u>Accidents</u>	<u>YTD – 2015</u>	<u>YTD – 2014</u>		<u>YTD – 2015</u>	<u>YTD – 2014</u>
Property Damage	606	513	DUI Arrests	84	105
Personal Injury	50	65	Other Traffic Arrests	286	333
Fatal	1*	0			
TOTALS	657	578			

*Fatal accident occurred on Capital Beltway within City limits, investigated by Maryland State Police.

CITY NOTES

Greenbelt CARES



Week Ending September 4

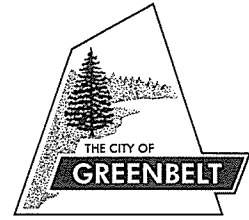
Judye Hering gave a presentation to Dr. Carolyn Malden Fink's EdSP220 (Education-Special Populations) class at the University of Maryland on Wednesday. The purpose of the presentation was to provide students with information regarding Greenbelt CARES' tutoring programs. Dr. Fink requires her students to earn service-learning hours through experiential learning and CARES' student population matches the curriculum.

During the month of August, 12 families on average were seen for counseling at CARES. Fifty-six individuals on average came on a weekly basis among whom twenty-three were 18 years of age and younger. The CICs (Crisis Intervention Counselors) saw six clients.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, September 4, 2015



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Property: Hana Damite Senior Day Care; and 7500 Greenway Center Drive and 5510 Cherrywood Lane were re-inspected.

Rental Property: Five properties were annually inspected; and Two rentals were re-inspected.

Apartment: Franklin Park apartments were annually re-inspected.

Complaints: Three complaints were logged regarding-flooding at the entrance of a building, no AC and dumping at City tennis courts adjacent to Youth Center; and Seven prior complaints were re-inspected.

Windshield Inspections: Eleven violations were issued for failure to dispose of trash for collection in trash containers per city code; and Six violations were issued for tall grass.

Permits: Eight permits were approved and issued.

Animal Control: One cat was pulled from a car engine;
One kitten was found in a trash can;
One dead squirrel was removed from a yard;
One dog, and two cats were surrendered; and
One kitten and one cat were adopted.

Alarms: Twenty four business alarm and two company alarm renewals were mailed.

Noise: Ten warning notices were sent.

Meetings: Staff Attended:

*City Council work session on Greenbelt Forest Preserve requests for proposal for forest health assessment; and
Conference Call with representatives of Berwyn Heights, Anacostia Trails Heritage Area and East Coast Greenway to discuss current and future trail route through Berwyn Heights and connection points into Greenbelt.*

Staff Met With:

Greenbelt Station South Core Status update with Woodlawn Development Team.

Planning Projects: Worked on converting sections of the City Code into a spreadsheet format for use with the community development software program;

Responded to requests for information;

Worked on final report for ATHA theater renovation grant;

Reviewed updates to trails map;

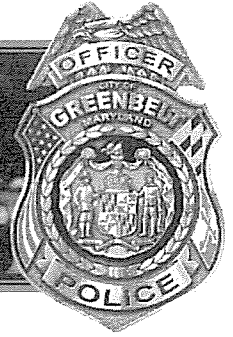
Reviewed WMATA's proposed changes to Metro bus service;

Greenbelt Station South Core - (1) Prepared updated comments for developers regarding Metro Access Trail plans, (2) Addressed citizen inquiries on park design as well as ADA accessibility of the development amenities and infrastructure, and (3) Reviewed electric car charging station proposal for Verde Apartment complex (minimum of two to be installed);

Continued preparation for staff recommendations on Buddy Attick Park Consultant Selection;

Closed out projects, archived documents, and administrative organization; and

Prepared Advisory Planning Board agenda and minutes as well as schedule updates.



CRIME REPORT

SEPTEMBER 2, 2015

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

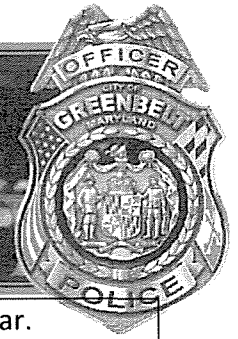
CENTER CITY

08/21 10:32 P.M.	7800 block Kenilworth Avenue. DWI/DUI arrest. Marcos Antonio Cruz, 51, of Hyattsville, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
08/28 1:13 A.M.	Area of Greenbelt Road and Walker Drive. DWI/DUI arrest. Daniela Marie Giancoli, 26, of Berwyn Heights, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
08/30 2:00 A.M.	Area of Greenbelt Road and Lakecrest Drive. DWI/DUI arrest. Garfield Anthony Lampkin, 25, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
08/30 3:10 A.M.	Area of Kenilworth Avenue and Greenbelt Road. DWI/DUI arrest. Hundel Ganthier, 36, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a registration violation. The suspect was released on citations pending trial.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



08/30	9 court Southway. Theft. An unattended wallet was taken from atop a parked car.
8:30 A.M.	
08/31	Area of Greenbelt Road and Kenilworth Avenue. DWI/DUI arrest. Miguel Angel Mendez-Juarez, 25, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
1:33 A.M.	

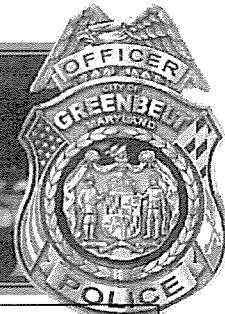
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

08/27	Area of Cherrywood Lane and Cherrywood Court. Possession of paraphernalia arrest. Syed Zaidi, 22, of Bowie, MD was arrested and charged with Possession of Paraphernalia after he was found to be in possession of a pipe commonly used to smoke marijuana during a traffic stop. The suspect was released on citation pending trial.
6:34 P.M.	
08/28	5800 block Cherrywood Lane. Robbery. The victim advised that he was walking to a residence when he was approached by three suspects. One of the suspects displayed a handgun and announced a robbery. After taking credit cards and a backpack the suspects fled the scene on foot. The suspects are described as a black male," 6'1 to 6'2", 170 pounds, with black hair in ear-length dreadlocks, wearing a black knit cap and all black clothing; a black male, 5'10", 190 pounds, wearing a black ski mask and dark clothing. The third suspect was described as a male, no further.
11:09 P.M.	
08/28	9200 block Edmonston Road. Assault. The victim advised that he came home and observed several subjects around his parked vehicle. He then observed one of the subjects urinating on his vehicle. When he confronted the subjects two of them assaulted him, punching him several times and knocking him to the ground. Both suspects then fled the area in a vehicle described as a white van. The suspects are described as a Latino male, 5'5", 130 pounds, with black hair and brown eyes and a Latino male, 5'8", 155 pounds, with black hair and brown eyes. The victim refused treatment for minor injuries.
11:15 P.M.	
08/29	6100 block Breezewood Court. Assault arrest. Jay Tee Howland, 36, of Greenbelt was arrested and charged with First Degree Assault, Second Degree Assault and Possession of a Dangerous Weapon with Intent to Injure after the suspect was allegedly involved in a physical altercation with another subject and cut him with a knife. The suspect was arrested on the scene and was released to the Department of Corrections for a hearing before a District Court Commissioner. The victim was treated on the scene for a cut to his arm.
7:20 A.M.	



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



08/29 5:05 A.M.	6200 block Springhill Court. Attempt burglary. Unknown person(s) attempted to enter the victim's residence by the pulling the screen off the partially opened bedroom window. Entry was not gained.
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08/29 3:00 P.M.	6100 block Greenbelt Road. Theft. The victim believes that unknown person(s) may have taken his wallet from his pocket at the Subway sub shop. One of his credit cards was later used to make an unauthorized purchase.
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08/30 3:17 P.M.	5800 block Breezewood Drive. Attempt murder. Officers responded to a report of a shooting. The victim advised that he was standing outside when he heard someone call out to him. He turned and observed someone described only as a black male, wearing a grey hooded sweatshirt and dark pants, pointing a gun at him. The suspect fired several shots at him, with one round striking the victim in the leg. The victim then ran to his residence and called police. The victim was transported to Prince George's Community Hospital for treatment.
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08/31 2:48 A.M.	6000 block Springhill Drive. Peeping tom. The victim Advised that she was in bed asleep when she awoke to find a subject leaning in her bedroom window using a stick to pull the blankets off of her. The victim screamed and the suspect fled the area on foot. The suspect is described as a black male with a dark complexion, no further.
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GREENBELT EAST/GREENWAY SHOPPING CENTER

08/22 1:08 A.M.	Area of Greenbelt Road And the Baltimore Washington Parkway. DWI/DUI arrest. Wambui Mungai, 36, of Lanham, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
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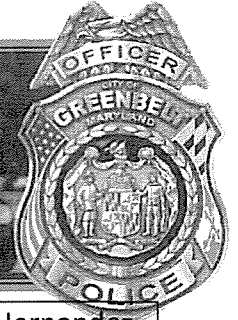
08/28 9:00 P.M.	7300 block Frankfort Drive. Burglary. Officers responded to a report of a burglar alarm. Entry was made by forcing open a rear window. Nothing appears to have been taken.
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08/28 9:30 P.M.	6500 block Lake Park Drive. Burglary. The victim advised that she came home and discovered that a rear window was open. Two tablet computers, a laptop computer and a handgun were among were the items taken.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



08/29 2:21 A.M.	Area of Greenbelt Road and Frankfort Drive. DWI/DUI arrest. Oscar Josue Hernandez-Ramirez, 24, of Lanham, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
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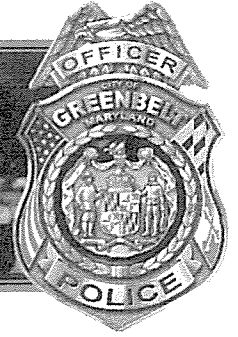
08/31 12:58 A.M.	7500block Greenbelt Road. DWI/DUI arrest. Michael-Alan Vazquez Dominguez, 22, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
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Automotive Crime - City Wide

08/27	9100 block Edmonston Terrace. Vandalism to auto. Unknown person(s) scratched the paint on a vehicle.
08/27	7800 block Emily's Way. Theft from auto. Money was taken from an unlocked vehicle.
08/27	7100 block Greenbelt Road. Recovered stolen auto. A 2000 Honda Civic 4-door, reported stolen to the Prince George's County Police Department. No arrests.
08/27	100 block Westway. Stolen vehicle. A 2009 Mini Cooper 2-door. The vehicle was recovered August 31 st by the Metropolitan Police Department in the 2300 block of 13 th Place N.E. Washington, D.C. No arrests.
08/28	6300 block Golden Triangle Drive. Theft from auto. Four tires and rims were taken from a vehicle.
08/28	7800 block Emily's Way. Theft from auto. A wallet and keys were taken from a vehicle. A window was left partially open.
08/28	7800 block Emily's Way. Theft from auto. Money was taken from an unlocked vehicle.
08/28	6000 block Springhill Drive. Vandalism to auto. Unknown person(s) used a rock to break out the front windshield of a vehicle.
08/30	7600 block Greenbelt Road. Recovered stolen vehicle. A 2011 Buick Regal 4-door, reported stolen to the Prince George's County Police Department. No arrests.
08/31	6900 block Hanover Parkway. Theft from auto. Jewelry and money were taken from an unlocked vehicle.
08/31	9300 block Edmonston Road. Recovered stolen auto. A 2015 Nissan Altima 4-door, reported stolen to the Fairfax County Police Department. The tags on the vehicle had also been reported stolen to the same agency. No arrests.
08/31	9300 block Edmonston Road. Recovered stolen auto. A 2015 Nissan Altima 4-door, also reported stolen to the Fairfax County Police Department. No arrests.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



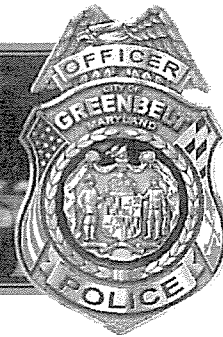
CRIME REPORT TALLY SHEET

WEEK OF SEPTEMBER 2, 2015

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Attempt Murder	1	Disruption of School Activities	
Armed Robbery	1	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary	2	Fraud	1
Attempt Burglary	1	Unattended Death	
Assault	2	Alcohol Violation	
Domestic	1	False Report	
Drugs	1	Harassment	
DUI/DWI	8	Field op (suspicious person)	4
Theft	2	Notification for other agency	
Vandalism			
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass		Recovered Stolen Vehicles	5
Disorderly Conduct		Recovered Stolen Tags	1
Peeping Tom	1	Theft From Vehicles	4
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	2
Suspicious Person		Accidents	5





MEDIA RELEASE

SEPTEMBER 3, 2015

1:30 P.M.

Greenbelt to participate in first ever multi-Municipality evening mass casualty drill

Cooperation is a major factor in any disaster scenario. The Community Emergency Response Teams (C.E.R.T.) of Berwyn Heights along with the cities of Greenbelt and Laurel will jointly respond to a disaster scenario at the Berwyn Heights Elementary School on the evening of September 12th, 2015 to practice procedures in disaster response including search and rescue, mass casualty care and a full deployment of emergency assets. Deploying these assets, locating and treating casualties is to be the focus of the night's exercise.

The three municipalities have a long history of cooperation and training together. It is understood that in any real life disaster they may be called upon to help their neighboring municipality. An important feature of this exercise is that the drill is not encumbering major municipal government resources or management. Rather, the operation is being staffed and managed by organized and trained citizen volunteer C.E.R.T groups dedicated to first response capabilities including search and rescue procedures, triage, first-aid and other disaster related disciplines.

Persons wishing to participate in this exercise either as a rescuer or a victim/survivor are urged to go to <http://www.eventbrite.com/e/mass-casualty-certex-berwyn-heights-2015-tickets-18039171648?aff=es2> to register. Or for more information write to: Berwyn.heights.certs@hotmail.com

PREPARED BY:

George Mathews, Media Liaison

240-508-0238/GMATHEWS@GREENBELTMD.GOV



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Week Ending September 4, 2015



HIGHLIGHT

- Crews worked to prepare for this weekend's Labor Day festival. Activities included: constructing booths, providing electrical power and water, installing lights, setting up tables and chairs, delivering picnic tables, helium tanks, bales of straw and art board displays; putting out several trash and recycling containers around the carnival site and training volunteers; modifying parking arrangements and performing maintenance on flower beds.

ADMINISTRATION

- Jim Sterling and Richard Fink attended the American Public Works Association Conference in Phoenix, Arizona from Saturday, August 29 through Wednesday, September 2.
- Coordinated clean-up of the Labor Day festival grounds and parade.

STREET MAINTENANCE/SPECIAL DETAILS

- Attended a Labor Day meeting.
- Checked for graffiti and took down unwanted signs.
- Constructed and assembled booths for the Labor Day festival.
- Worked the festival throughout the weekend.

HORTICULTURE/PARKS

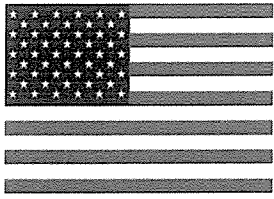
- Repaired the rollback bed on Truck 112. Extensive welding was done to the aluminum platform. This vehicle will be used by Miss Greenbelt for the Labor Day parade.
- Modified two tree grates in Roosevelt Center to eliminate existing tripping hazards.
- Performed concrete repairs in Roosevelt Center.
- Repaired fascia boards on the original entrance to the pool.
- Assisted with Labor Day preparations.
- Cut grass throughout the city.
- Installed yellow jacket traps to reduce the population for the Labor Day Festival.
- Watered drought stressed trees and perennial landscaping.
- Finished reviewing street trees on the Pepco Vegetation Management Plan with the Advisory Committee on Trees.
- Pruned trees for the Labor Day parade.
- Hired contractor to prune the dead wood out of a large Willow Oak adjacent the library and museum playground.

FACILITIES MAINTENANCE

- Hooked up electrical power and lights in the Labor Day booths and assisted other crews.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 27.84 tons of refuse and 13.42 tons of recyclable material.
- Modified the recycling yard signs and recycling bins with the large decals for the Labor Day festival to reflect the new recycling guidelines.
- Set up the Public Works booth.



Greenbelt Recreation Department **Weekly Report**

Week Ending September 4, 2015

ADMINISTRATION:

- PRAB materials were prepared and sent to members. The next scheduled meeting is on September 16, in the Community Center at 7:30pm.
- Director and Recreation Supervisor met with City Manager to brief him on the activities/schedule for the visit to the White House on September 16 in recognition of the LMCTC All-Star application. Recreation Supervisor is honored to be selected and will be attending along with Mayor Jordan.
- The management team is preparing a memo to send out to staff regarding FY 2017 budget due dates.
- Over 250 applications were reviewed for the Recreation Department Administrative Assistant I position. Twenty-five applicant names were given to Human Resource to begin the interview process.
- Attended the MML Legislative Committee Meeting.
- Met with the Deputy Director of the Laurel Department of Parks and Recreation to share programming ideas.
- Met with the Matt Carroll, Superintendent of the Greenbelt National Park and the Baltimore-Washington Parkway, to discuss ideas in developing a partnership.
- Assisted MRPA Executive Director with a training program targeted to recently hired Parks and Recreation professionals.
- Held weekly meeting with Aquatic and Fitness Center staff to review various items.
- Staff has been busy preparing for Labor Day Festival.
- Preparing for roof replacement work at the Aquatic and Fitness Center scheduled to begin next week.
- The gym at the Youth Center will be closed from Tuesday, September 8 to Monday, September 14, for gym floor re-finishing. The gym will re-open on Tuesday, September 15.
- Assistant Director of Facilities and Operations began serving on Frostburg State University's Parks and Recreation Management curriculum review committee.

COMMUNITY CENTER:

- Preparations/logistics for Labor Day weekend continued.
- Supervisor met with an inspector from the Prince George's County Health Department and a potential Kitchen caterer.
- Supervisor continued to field inquiries in regard to caterer rentals for the Commercial Kitchen.
- Supervisor met with the Maryland Recreation & Parks Association Leadership Institute committee members to complete planning for the Institute next week.
- There were 2 private rentals and 9 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Writers Group, Greenbelt Labor Day Committee, Greenbelt Climate Action Network, Greenbelt Soccer Alliance, PG Peace & Justice Caucus, Belle Point Homeowners Association and Greenbelt Labor Day Committee.
- The following City groups received space: City Council, Be Happy Be Healthy Volleyball, Public Safety Advisory Committee and Arts Advisory Board.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Continued planning and preparation for Labor Day Weekend Events. Enjoy Labor Day Weekend!
- Submitted the Annual Camp Report to the Maryland Department of Health & Mental Hygiene.
- Continued planning and promotion of the final Moonlit Movie of the season, Ghostbusters, scheduled for Saturday, September 12 at 8pm in front of the Greenbelt Aquatic & Fitness Center.
- Fall program registration continued, along with planning, preparation and promotion of special events and programs.

AQUATIC AND FITNESS CENTER:

- Signs posted in facility about Labor Day holiday hours.
- Held staff meeting with GAFC full-time staff.
- Attended weekly meeting with the Assistant Director.
- Sent out email blast about drop-in water exercise classes in the outdoor pool September 8-25.
- Worked with Public Works and WSSC on water leak.