



[GOVERNMENT](#)
[CITY SERVICES](#)
[COMMUNITY](#)
[VISITING](#)
[I WANT TO...](#)

December 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	01 Arts Advisory Board, 7pm, CC	02 Work Session - Council Goals/Standing Rules, 8PM, CC	03 Free Produce Distribution	04 Zero Waste Tree Lighting Ceremony Community Tree Lighting, 7pm Roosevelt Center	05 Festival of Lights: Juried Art and Craft Fair
06 Special Holiday Greenbelt Farmer's Market, 10am-2pm, Roosevelt Center Festival of Lights: Juried Art and Craft Fair Artful Afternoon- DIY Wrapping Paper	07 Interview for Advisory Group 7:40pm (Library) Work Session - Greenbelt Station Phase III DSP (#2) 8pm, MB	08 Advisory Committee on Education, 7pm, MB	09 Advisory Planning Board, 7:30pm, CC SHA Meeting Beltway/495 Interchange at Greenbelt Station, 7pm (Eleanor Roosevelt High School) Work Session - Draft Environmental Impact Statement (EIS) for FBI, 8pm, CC	10	11	12 Santa's Visit Elves' Workshop New Deal Nut: A Greenbelt Nutcracker
13 Greenbelt Concert Band Holiday Lights Concert	14 Youth Advisory Committee, 5:30pm Greenbelt Library Regular Meeting, 8PM, MB	15 Legislative Dinner North Pole Calling	16 Park and Recreation Advisory Board, 7:30pm, CC Work Session - Council Goals/Post Election, 8pm, CC North Pole Calling	17 Forest Preserve Advisory Board, 7pm, CC North Pole Calling	18 American Red Cross-BLOOD DRIVE	19
20	21 Work Session - TBA, 8PM, MB	22	23 No Meeting	24	25 City Holiday-Offices Closed	26
27	28 No Meeting	29	30 No Meeting	31	01	02





I'm looking for...

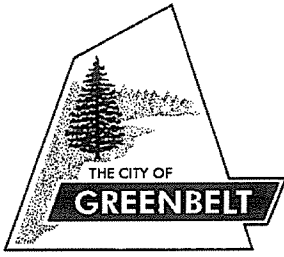


GOVERNMENT CITY SERVICES COMMUNITY VISITING I WANT TO...

January 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01 City Holiday-Office Closed	02
03	04 Work Session TBA, 8pm, MB	05 Arts Advisory Board, 7pm, CC	06 Work Session TBA, 8pm, MB	07 Free Produce Distribution	08	09
10	11 Youth Advisory Committee, 5:30pm Greenbriar Meeting Room Regular City Council Meeting, 8pm, MB	12	13 Advisory Planning Board, 7:30pm, CC	14	15	16
17	18 City Holiday-Offices Closed	19	20 Park and Recreation Advisory Board, 7:30pm, CC	21	22	23
24	25	26 Advisory Committee on Education, Principals' Meeting 6:30pm, MB Green ACES and Green Team, 7:30pm, CC	27 Senior Citizen Advisory Committee, 7pm Community Center Advisory Planning Board, 7:30pm, CC	28 Forest Preserve Advisory Board, 7pm, CC	29	30
31	01	02	03	04	05	06





City Manager's Report Week Ending December 4, 2015

1. Pepco tree work has begun and per email on Thursday, it looks like Pepco will be doing the removal work proposed in the last two feeder lines authorized by Council – 15741 and 15742.
2. Included in Council's envelope is a draft letter on the Syrian refugee petition. Please forward any edits to Cindy Murray or me.
3. John Shay, City Solicitor, and I met with Eldon Ralph, GHI General Manager, and Joe Perry, GHI Finance Director, to discuss next steps for the possible acquisition of 10-A Crescent Road. Also met with Assistant City Manager and Museum Curator to prepare for scheduled public hearing.
4. Following up on the discussion on broadband access, Comcast offers an Internet Essentials program for \$9.95 per month. A flyer describing the program is attached. In addition, free access is available at schools, the Greenbelt Library and the Springhill Lake Recreation Center.
5. Attended monthly COG CAO meeting. This one was the annual retreat. It was held at National Harbor. The focus was regional economic development. It included presenters from George Mason University, Urban Land Institute, and the Brookings Institution. David Moran and Terri Hruby accompanied me. Summary memo will be done next week.
6. Attached is the October 2015 Police Department Statistical Report.
7. Finalizing contract details with Zipcar.
8. Assistant City Manager
 - a. Began drafting background materials for the upcoming Legislative Dinner.
9. Finance Department
 - a. Completed first draft of transmittal for FY2015 CAFR.
 - b. Covered daily duties for Finance Manager on leave.
 - c. Issued timesheet reporting guidance for employees who have non-confirming work schedules, e.g. Sunday through Thursday, when there is a Friday holiday.
 - d. Submitted Highway User Revenue report to the State Highway Administration.

10. Information Technology
 - a. Setup WiFi in Community Center Gym for Craft Fair.
 - b. Facilitated replacement copier lease discussions with Youth Center and Public Works.
 - c. Vendor training for new camera software in IT.

11. Prepared for work sessions on Appointments to Boards, Standing Rules (12/2), Greenbelt Station Phase III Site Plan (12/7) and FBI EIS (12/9).

cc: Department Heads
Mary Johnson, Human Resources Officer
David Moran, Assistant City Manager
John Shay, City Solicitor
Cindy Murray, City Clerk

COUNCIL ACTION REQUESTS (CAR) REPORT

as of December 4, 2015

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
2015						
40	M & C Meeting	11/23	Can lights be installed in bus shelters on Cherrywood at the Giant? Other shelters throughout the City?	1/30/16	Jim S.	
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
38	Work Session	10/21	Pull together info about Greenbelt Station development and city for Greenbelt Station residents.	12/30/15	Mike	
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and will discuss again 12/1.
36	M & C Meeting	10/19	Install Peace Pole.	12/30/15	Jim S./David	
33	M & C Meeting	10/19	Study need for speed bumps on Ridge Road between Southway and Westway.	12/30/15	Celia	Data has been gathered. Report being drafted @ 11/6/15.
32	M & C Meeting	9/15	Check into Step Club request on bench and table request.	12/30/15	Planning	Update in 10/30 City Manager report.
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
21	Work Session	8/05	Gateway Signage – Contact Sharon Bradley re: interest in updating design; review proposed locations.	10/30/15	Celia	Revised proposal under review.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
2014						
47	M & C Meeting	11/24	Arrange for two series of trainings by Darkness to Light organization – 1) employees and 2) public – evaluate future steps.	4/30/15	Liz	Update in 5/29/15 City Manager report. The group is not responding to City inquiries. Looking for other providers (11/5/15).
36	Ms. Davis	10/18	Research interpretive sign on history of old Greenbelt Middle School.	12/30/14	David	School system approved @ 8/24/15. Draft done. 30 th anniversary set for November 6, 2015, but no notice received.
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	Met 4/1/15. Proposal received 6/10/15. Returned for more consideration. Revision received 10/7/15.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Jim S.	Response in 10/24/14 City Manager Report. Resent 8/7/15.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Jim S.	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14 and 8/14/14. At least 22 (25%) corrected since April 2015.

2013

45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	John/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
2012						
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload. Funds provided in FY 2016 budget.
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

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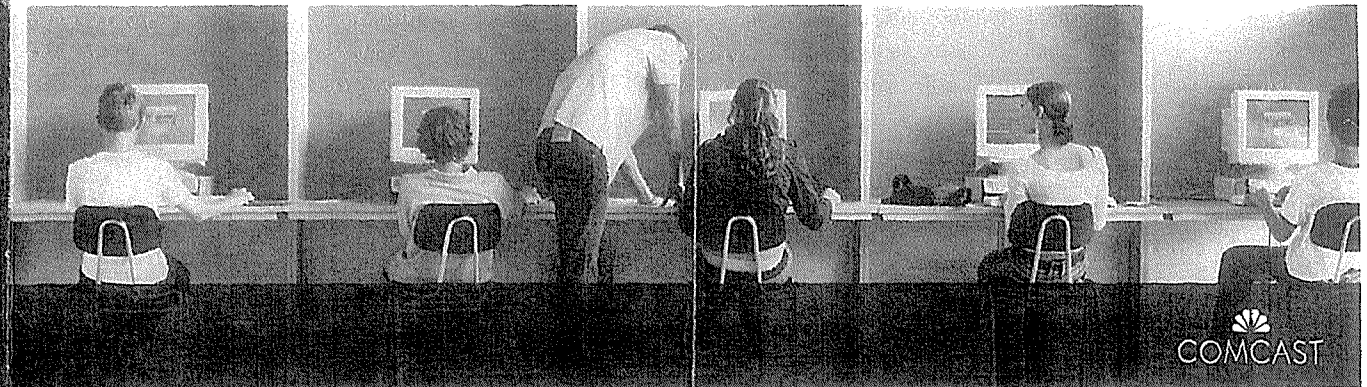
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**GREENBELT POLICE DEPARTMENT
STATISTICAL REPORT
October, 2015**

Type of Offense (Includes attempts with exception of Murder)	Sector 1 Greenbelt Center			Sector 2 Franklin Park Area			Sector 3 Greenbelt East			Sector 4 Beltway Plaza			Sector 5 Metro Site			Sector 6 Branchville Area			Total Offenses Minus Unfounded Cases	
	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month Minus Unfounded Cases	YTD Total
Murder	0		0	0		1	0		0	0		0	0		0	0		0	0	1
Rape	0		1	0		2	0		1	0		0	0		0	0		0	0	4
Robbery	0		5	0		13	2		15	0		1	0		0	0		0	2	34
Aggravated Assaults	0		4	3		20	1		16	2		4	0		1	0		0	6	45
Breaking or Entering	5		17	6		39	3		47	0		5	0		0	0		0	14	108
Larceny	8		74	12		108	17		150	9		104	1		8	0		0	47	444
Motor Vehicle Theft	1		13	2		24	2		9	0		2	0		1	0		0	5	48
Totals by Sector	16		116	32		215	30		243	18		123	1		9	0		0	97	707

(*) Indicates that the unfounded incident was reported in a previous month, and therefore is subtracted from the 'YTD Total' incidents.

(-) Note that per Uniform Crime Reporting guidelines, offenses can be cleared either by arrest, administrative closure or incident unfounded.

Sector 1 – Kenilworth Avenue north from Greenbelt Road to Cherrywood Lane and Greenbelt Road east from Kenilworth Avenue to Southway Road.

Effective 1/1/97 Ivy Lane and Cherrywood Lane changed to Sector 2. Kenilworth Avenue addresses are in Sector 1.

Sector 2 – Kenilworth Avenue south from Greenbelt Road to Old Calvert Road and Greenbelt Road west from Kenilworth Avenue to Branchville Road.

Sector 3 – Greenbelt Road east from Southway Road to Mandan Road, Hanover Parkway north from Greenbelt Road to the Baltimore-Washington Parkway south from Greenbelt Road to Good Luck Road.

Sector 4 – Beltway Plaza Shopping Center and businesses on Greenbelt Road from Cherrywood Lane to the City line at Branchville Road.

Sector 6 – South of the WMATA/Metro Station Property, north of Branchville Rd./Greenbelt Rd., west of Cherrywood Lane, east of the B&O RR tracks

II. Total Offenses Year to Date – Five Year Comparison – All Sectors

January 1 to October 31 of each year

Type of Offense (includes attempts with Exception of Murder)	2011	2012	2013	2014	2015
Murder	0	0	0	1	1
Rape	4	6	4	9	4
Robbery	72	54	55	43	34
Aggravated Assaults	33	32	31	19	45
Breaking or Entering	203	201	162	110	108
Larceny	499	498	454	465	444
Motor Vehicle Theft	93	95	93	75	48
TOTALS -----	904	886	799	722	707

III. Police Service Summary

	2015 MONTHLY TOTAL		2014 MONTHLY TOTAL		2015 YEAR-TO-DATE TOTAL		2014 YEAR-TO-DATE TOTAL	
Calls for Service	2,221		2,184		23,250		21,818	
Off-Duty Responses	439		441		4,338		4,175	
Premise Checks	137		182		1,973		1,823	
Traffic Stops	453		424		5,767		4,952	
Case Reports	235		199		2,263		2,327	
Field Ob. Reports	11		17		137		121	
ACRS Reports	31		21		261		248	
	Adult	Juvenile	Adult	Juvenile	YTD Adult	YTD Juvenile	YTD Adult	YTD Juvenile
Arrests	47	8	32	4	454	66	534	74

NOTE: November, 2012 was the first full month of speed camera operation.

Speed Camera Location	October 2015 Violations	October 2014 Violations	YTD Violations 2015	Red Light Camera Locations	October 2015 Citations	October 2014 Citations	YTD Citations Issued 2015
300 Crescent Road	61	71	571	EB Greenbelt Road@ Mandan Road	61	62	581
5900 Cherrywood Lane N/B	449	369	4,430	WB Greenbelt Road @Mandan Road	60	39	539
5900 Cherrywood Land S/B	381	305	3,850	WB Greenbelt Road@Cherrywood	129	141	1,025
7700 Hanover Parkway E/B	34	18	321	NB Kenilworth Avenue@Cherrywood	129	88	1,268
7700 Mandan Road N/B	139	145	1,436	NB Kenilworth Avenue@NB I95- Off Ramp	32	35	382
7700 blk MD 193 E/B	24	33	376	NB Kenilworth Avenue@SB I-95 Off Ramp	111	86	1,079
7700 blk MD 193 W/B	243	359	4,291				
Totals -----	1331	1300	15,275	Totals -----	522	451	4,874

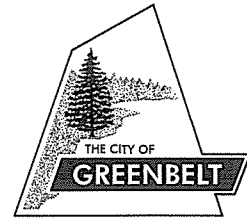
	2015 MONTHLY TOTAL	2014 MONTHLY TOTAL	2015 YEAR-TO-DATE TOTAL	2014 YEAR-TO-DATE TOTAL
Traffic Tickets	277	247	3,491	3,846
Parking Tickets	10	8	163	113
ERO's	56	50	640	555
Warnings	386	511	5,606	5,003

IV. Traffic Statistics – Year-to-Date Totals

Accidents	YTD – 2015	YTD – 2014		YTD – 2015	YTD – 2014
Property Damage	873	732	DUI Arrests	135	148
Personal Injury	88	89	Other Traffic Arrests	421	443
Fatal	1*	0			
TOTALS	962	821			

*Fatal accident occurred on Capital Beltway within City limits, investigated by Maryland State Police.

WEEKLY REPORT
Planning and Community Development
Week Ending: Friday, December 4, 2015



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

**CODE
ENFORCEMENT**

Commercial Properties: 6401 Golden Triangle Drive, 8957 Edmonston Road #N, P and R, and 7300 Hanover Parkway #104, 301, 302 and 303 were inspected; and
Beltway Plaza, 101 Greenhill Road, 7833 and 7855 Walker Drive were re-inspected.

Rental Properties: Seven rental properties were annually inspected.

Apartments: Franklin Park was re-inspected.

Complaints: Two complaints were logged regarding mold and building code violation; and
One prior complaint was re-inspected.

Permits: Six permits were approved and issued.

Animal Control: Three dogs were found running at large and returned to their owners;
One sick raccoon was picked up;
Two stray cats were impounded;
One bite case was investigated;
Two dogs and five cats were adopted;
Four cats were surrendered; and
One dead squirrel was removed.

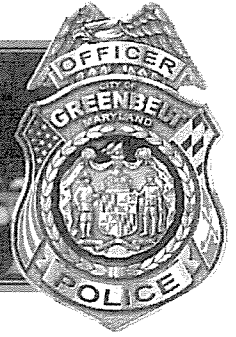
Alarms: Twelve business and three company alarm renewals were mailed.

Meetings: Staff Attended:
Mapping webinar;
Metropolitan Washington Council of Governments Economic Development Directors Retreat;
City of College Park Planning Department, M-NCPPC, and Greenbelt Station site developers to discuss new concept sketches for the Phase III Detailed Site Plan and pedestrian overpass alignment; and
Maryland Department of the Environment to close out delegation renewal inspections.

12/04/2015

P&CD WEEKLY REPORT CONT...

Planning Projects: Reviewed Departure from Parking and Loading Standards application and prepared staff report;
Researched sign regulations;
Continue review of County Zoning rewrite Module 1;
Review of FBI Draft Environmental Impact Statement;
Greenbelt Station-Pedestrian Overpass – prepared staff memo on College Park’s feasibility study;
Greenbelt Station South Core – (1) Review of concept sketch plans for Phase III detailed plan, (2) Prepared staff memo outlining changes, (3) Prepared draft Council response letter for the Planning Board hearing; and
Greenbelt Station - preparing approval letter with conditions for City Park Design.



CRIME REPORT

DECEMBER 2, 2015

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

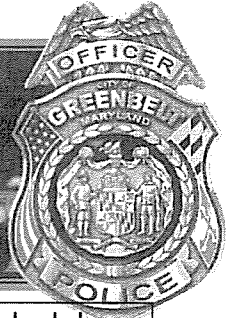
CENTER CITY

11/25 4:15 P.M.	500 block Crescent Road. Indecent exposure. The victim advised that she was reading in her vehicle in the parking lot of Buddy Attick Park when she observed a subject exposing himself. The suspect then fled the area on foot. The suspect is described as a black male, 50 to 60 years of age, 5'7", 150 pounds, with black hair and brown eyes, wearing black pants and a red jacket with the letter 'H' printed on a sleeve and white patches on the elbows of the jacket.
11/25 6:00 P.M.	200 block Lakeside Drive. Theft. A parcel package was taken from the front stoop of a residence.
11/26 8:30 P.M.	16 court Ridge Road. Burglary. Unknown person(s) entered the residence possibly by way of an unsecured sliding glass door. A back pack, a wallet and credits cards, jewelry and keys were among the items taken.
11/26 10:36 P.M.	7800 block Kenilworth Avenue. DWI/DUI arrest. Jose Quintanilla, 32, of Germantown, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges during the investigation of a traffic accident. The suspect was released on citations pending trial.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



11/29	7 court Ridge Road. Burglary. The victim possibly gained entry through an unlocked door.
9:30 P.M.	Two laptop computers were taken.

11/30	200 block Lakeside Drive. Theft. Parcel packages were taken from the front stoop of a residence.
5:00 P.M.	

12/02	100 block Westway. Attempt burglary. The victim advised that he was in his residence when he heard the sound of breaking glass. The victim discovered that unknown person(s) broke out a bedroom window in an attempt to enter the residence. Entry was not gained and the unknown suspect fled the scene.
10:12 A.M.	

12/02	100 block Westway. Theft. A parcel package was taken from the front stoop of a residence.
11:00 A.M.	

FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

11/27	6000 block Springhill Drive. DWI/DUI arrest. Jose Luis Trujillo, 41, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges during the investigation of a suspicious person. The suspect was released on citations pending trial.
11:34 A.M.	

12/02	6100 block Breezewood Drive. Counterfeit money. The victim, a pizza delivery person, advised that he delivered a pizza to the suspect, who met the victim in an apartment hallway and paid for the food with what later turned out to be a counterfeit bill. The suspect is described as a black male, 5'4", 120 pounds, with black hair and brown eyes.
5:31 P.M.	

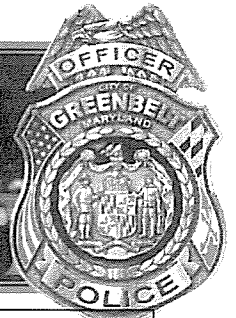
GREENBELT EAST/GREENWAY SHOPPING CENTER

11/27	6900 block Hanover Parkway. Attempt armed robbery. The victim advised that he was at Schrom Hills Park when he was approached by the two suspects. As the victim attempted to walk away he was struck from behind, causing him to fall to the ground. The suspects then attempted to take the victim's backpack. The victim was then threatened with a knife, at which time the victim took out his own knife and the suspects then fled the area on foot. The victim refused treatment for a minor injury. The suspects are described as a black male wearing a black hooded sweatshirt and a black male wearing dark or black clothing and some type of face covering.
4:30 P.M.	



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



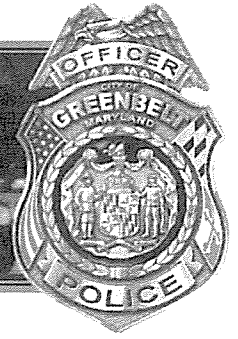
11/30 3:30 P.M.	8100 block Mandan Road. Reckless endangerment. The victim advised that he came home and observed what he believed to be a bullet hole in his living room wall. Investigation revealed that a neighbor accidentally discharged his gun while cleaning it and was afraid to contact police.
12/02 3:00 P.M.	6900 block Hanover Parkway. Burglary. Unknown person(s) entered a vacant residence by breaking the lock assembly.

Automotive Crime - City Wide

11/28	6000 block Springhill Drive. Attempt theft from auto. Unknown person(s) entered an unlocked vehicle, rummaging through it but taking nothing.
11/28	5900 block Cherrywood Terrace. Vandalism to auto. Unknown person(s) used spray paint to vandalize the hood of a vehicle.
11/30	6100 block Breezewood Court. Vandalism to auto. Unknown person(s) used spray paint to vandalize the rear hatchback area of a vehicle.
12/01	7800 block Hanover Parkway. Theft from auto. Four tires and rims were taken from a vehicle.
12/01	6200 block Breezewood Drive. Theft from auto. The front tag was taken from a vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

WEEK OF DECEMBER 2, 2015

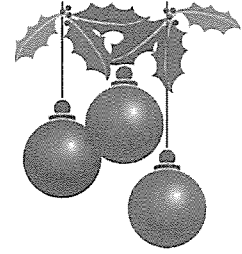
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape (Domestic related, victim declined further action)	1	Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery	1	Reckless Endangerment	1
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary	3	Fraud	2
Attempt Burglary	1	Unattended Death	1
Assault		Alcohol Violation	
Domestic	2	False Report	
Drugs		Harassment	
DUI/DWI	2	Field op (suspicious person)	1
Theft	6	Notification for other agency	
Vandalism			
Attempt Theft	1	<u>VEHICLE RELATED CRIMES</u>	
Incident Exposure	1	Stolen Vehicles	
Trespass		Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	2
Failure to Obey Lawful Order		Theft From Vehicles	1
Credit Card Offense		Attempt Theft From Vehicles	1
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money	1	Vandalism to Vehicles	2
Suspicious Person		Accidents	7



Department of Public Works

Week Ending December 4, 2015



ADMINISTRATION

- Richard Fink developed a park user survey for review by PRAB.

STREET MAINTENANCE/SPECIAL DETAILS

- Pushed up debris at the Northway Fields compost site.
- Cleaned and cleared underpasses of debris and leaves.
- Cleaned storm drains around the city.
- Took down unwanted signs and checked for graffiti.
- Installed lights on the Roosevelt Center tree.
- Installed the red nose light on the deer sculpture on Hanover Parkway.
- Performed preventative maintenance on all salt spreader trucks.
- Took out a boat at Buddy Attick Park to remove trash and fishing line from the lake shore.
- Put out the Farmer's Market barrels for the last time this season.
- Lowered all flags at the Municipal Building.
- Put up a holiday banner in front of the Municipal Building.

HORTICULTURE/PARKS

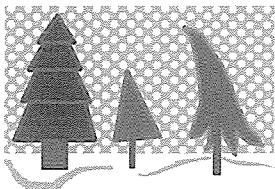
- Removed leaves in Roosevelt Center.
- Converted a Kubota turf mower to use in snow removal operations. The mower deck was removed, a snow plow installed with an enclosed cab, heater and snow chains.
- Started servicing two drop-in salt spreaders. Once parts have arrived the spreaders will be ready for winter use.
- Attached a brass plaque to a wooden board and installed it on a bench at Court #3 at the Braden Field tennis courts.
- Built a wooden Christmas tree container for use in Roosevelt Center. The container utilizes a stainless steel chain with turnbuckles to hold the tree in place without causing any stress to the root ball.
- Set up the Holiday tree, installed lights and put out signage for the tree lighting ceremony being held on Friday evening in Roosevelt Center.
- Oversaw the beginning of Pepco's vegetation management plan involving tree pruning along Crescent Road and on Southway.
- Decorated the Public Works lobby and break room.

FACILITIES MAINTENANCE

- Continued retrofitting LED lights at the Police Station.
- Took down a wall at the Police Station to expand a room.
- Painted at the Community Center and the Police Station.
- Worked on the tree light installation at Roosevelt Center.
- Repaired the spa jet pump at the Aquatic & Fitness Center.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 37.88 tons of refuse and 16.34 tons of recyclable material.
- Luisa Robles and Erin Josephitis attended the Informal Climate Change Educators Community meeting in Oxford, Maryland on Tuesday and Wednesday. They learned about behavioral change models that can be used to further the City's sustainability goals.
- Helped coordinate Zero Waste efforts for the tree lighting ceremony on Friday.
- Attended the regional Zero Waste group meeting.



Greenbelt Recreation Department **Weekly Report**

Week Ending December 4, 2015

ADMINISTRATION:

- Met with architect to discuss budget costs to make improvements to the outdoor pool, including installation of fun amenities, such as a splash pad.
- Met with Assistant City Manager to discuss bid documents for the Community Center HVAC improvement project.
- Met with IT Director and a representative from Capital Office Solutions to discuss new copier lease and fees for equipment maintenance and copies.
- Held meeting with Aquatic and Fitness Center staff to review various items.
- Staff is placing order for new strength training fitness equipment at the Aquatic and Fitness Center.
- Spoke with PRAB members regarding a new Recognition Group application that was submitted in September 2015. Following their normal protocol, members are requesting the Chairperson come to the December meeting to answer questions.
- Budget preparation continued.
- Registered for a MRPA workshop scheduled for Friday, December 11. The topic is "Ten Easy Steps to Motivating Your Workforce."
- Holiday hours have been posted in all facilities, are listed online and in the Festival of Lights flier.
- Spoke with Springhill Lake Elementary physical education teacher regarding continued partnership in programming for Let's Move Cities, Towns and Counties. Springhill Lake Elementary is a Let's Move school and is participating in numerous programs to 'get Greenbelt active'!!

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Updated Facebook page.
- Initiated North Pole Calling event, Santa's mailbox is currently stationed at the Community Center.
- Attended League Certified Instructor seminar for cycling certification.
- Busy planning and preparing for the Festival of Lights series of special events. The Annual Tree Lighting will take place in Roosevelt Center this year. Join us Friday, December 4, at 7pm! A musical performance by the Greenbelt Concert Band Brass Choir will herald Santa's grand entrance to help light the tree. Complimentary cookies and hot chocolate will be provided by the Roosevelt Merchants Association. The Greenbelt Theatre is offering a free showing of *How the Grinch Stole Christmas* at 8pm. Tours of the Greenbelt Museum, decorated for the holidays in vintage style, are available from 7-9pm.
- Registration for holiday events and winter programs is ongoing and will open to non-residents on December 7.
- Staff is coordinating preparations for 2016 camp programs.
- Budget preparation and Spring program planning are ongoing.

AQUATIC AND FITNESS CENTER:

- GAFC's annual survey runs November 23 – December 11. Hard copies are available at the front desk and an e-mail blast was sent with the electronic link, which is also posted on the webpage and Facebook page.
- Contractors finishing up work on the flat roof.
- Continued to work with Public Works and the contractor on issues with the heater for the indoor pool.
- Continued to collect Toys for Tots which will be done through December 18.
- Working with Public Works and a contractor on repairs to the hot tub motor, which had a mechanical short. The hot tub was closed starting at noon on November 30, but re-opened at 6am on December 2.

- The hot tub received its bi-weekly cleaning while it was down for repairs.
- Session 2 of water exercise classes started November 30 and will run through December 23.
- Attended meeting to plan the City's employee holiday party.
- Worked with Public Works and a contractor on roof leak.
- Working with Public Works, IT and a contractor on issues with the phone line to the public phone.
- Attended Prince George's County Health Department meeting to discuss inspection statistics from the summer, requirements for pre-opening inspections, COMAR updates, online permit renewal applications and other items.

ARTS:

- The 44th annual Festival of Lights Juried Art and Craft Fair will take place on Saturday, December 5 and Sunday, December 6. On Saturday, the Eleanor Roosevelt High School Dixieland Band will perform on the gym stage, 2:30 – 4:30pm. Special activities on Sunday will include a free craft workshop (1-3pm) and an Artist in Residence Studio Open House and GATE animation studio open house, both 1-4pm. Staff have been attending several 2015 holiday art and craft fairs at other venues to recruit artists for our 2016 event.
- Attended Arts Advisory Board meeting.
- Contributed to the preparation of the FY2017 budget and a departmental collaboration to update the Contribution Group process.
- Currently on view at the Greenbelt Community Center Art Gallery – Oriented Strands: paintings by Chris Zickefoose. This show continues through January 22. Preparations are underway for the following exhibit which will feature production design highlights from Greenbelt Recreation Department performing arts programs.

COMMUNITY CENTER:

- TOY DRIVE! The Greenbelt Lions Club and the CC are once again teaming up to collect new, unwrapped toys to distribute to local families during the holidays. Donations accepted in the Main Lobby of the CC until December 22nd.
- Holiday decorations were hung in the hallways with care...
- Assisted with logistics for the Festival of Lights events this weekend.
- Auto-bill was administered for renters and tenants.
- Thanks to Betty Timer for updating the small display case in the East hallway with a Winter theme.
- Supervisor continued to field inquiries in regard to caterer rentals for the Commercial Kitchen. There have been 62 inquiries since April. There are currently two caterers who received all permits and may rent the Kitchen.
- There were 5 facility reservations processed.
- There were 2 private rentals and 12 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Writers Group, Greenbelt Concert Band, Girl Scout Troop #3251, Greenbrook Village HOA, Chelsea Woods Courts Condo Association, Greenbelt Climate Action Network, Greenbelt Baseball, PG Peace & Justice Caucus and Belle Point Home Owners Association.
- The following City groups received space: Be Happy Be Healthy Yoga & Volleyball, Public Safety Advisory Committee, Arts Advisory Board and City Council.
- As a mark of respect for the San Bernardino, California victims, the US flag was lowered to half-staff.

THERAPEUTIC RECREATION:

- Emails were sent to those on the website list serve for senior activities regarding available seats to see *It's A Wonderful Life* at Toby's in Columbia on December 16. The emails also mentioned the Festival of Lights activities and the toy drop off box in the Community Center.
- The TR Supervisor attended a TR Branch workshop on Building Positive and Safe Recreation Environments, held on Walker Drive in Greenbelt on Friday, Dec. 4.
- The lottery for the winter 2016 trips will be spun on Friday, December 4 at 4:30 pm. Once the lottery is spun, the remaining seats will be available on a first-come, first-serve basis.
- Staff has been working on budget information as well as Spring 2016 program planning.