



I'm looking for...

THE CITY OF

GREENBELT

MARYLAND

GOVERNMENT

CITY SERVICES

COMMUNITY

VISITING

I WANT TO...

December 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	01 Arts Advisory Board, 7pm, CC	02 Work Session - Council Goals/Standing Rules, 8PM, CC	03 Free Produce Distribution	04 Zero Waste Tree Lighting Ceremony Community Tree Lighting, 7pm Roosevelt Center	05 Festival of Lights: Juried Art and Craft Fair
06 Special Holiday Greenbelt Farmer's Market, 10am-2pm, Roosevelt Center Festival of Lights: Juried Art and Craft Fair Artful Afternoon- DIY Wrapping Paper	07 Interview for Advisory Group 7:40pm (Library) Work Session - Greenbelt Station Phase III DSP (#2) 8pm, MB	08 Advisory Committee on Education, 7pm, MB	09 Advisory Planning Board, 7:30pm, CC SHA Meeting Beltway/495 Interchange at Greenbelt Station, 7pm (Eleanor Roosevelt High School) Work Session - Draft Environmental Impact Statement (EIS) for FBI, 8pm, CC	10	11	12 Santa's Visit Elves' Workshop New Deal Nut: A Greenbelt Nutcracker
13 Greenbelt Concert Band Holiday Lights Concert	14 Youth Advisory Committee, 5:30pm Greenbelt Library Regular Meeting, 8PM, MB	15 Legislative Dinner North Pole Calling	16 Park and Recreation Advisory Board, 7:30pm, CC Work Session - Council Goals/Priorities for Next Two Years/Post Election Discussion, 8pm, CC North Pole Calling	17 Forest Preserve Advisory Board, 7pm, CC North Pole Calling	18 American Red Cross-BLOOD DRIVE	19
20	21 Work Session - TBA, 8PM, MB	22	23 No Meeting	24	25 City Holiday-Offices Closed	26
27	28 No Meeting	29	30 No Meeting	31	01	02





I'm looking for...

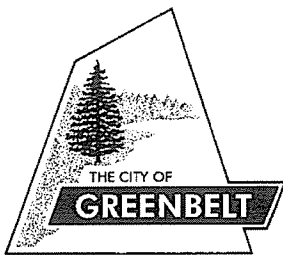


GOVERNMENT CITY SERVICES COMMUNITY VISITING I WANT TO...

January 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01 City Holiday-Offices Closed	02
03	04 Work Session - Cablecast Upgrades/Review of Digital Integration Proposal, 8pm, MB	05 Arts Advisory Board, 7pm, CC	06 Work Session - Briefing on Volunteerism Report, 8pm, CC	07 Free Produce Distribution	08	09
10	11 Youth Advisory Committee, 5:30pm Greenbriar Meeting Room Regular City Council Meeting, 8pm, MB	12	13 Advisory Planning Board, 7:30pm, CC Work Session - County Executive (tentative), 8PM, CC	14	15	16
17	18 City Holiday-Martin Luther King Jr. Day - Offices Closed	19	20 Park and Recreation Advisory Board, 7:30pm, CC Work Session - M-NCPPC Zoning Rewrite (tentative), 8PM, CC	21 PGCMA Meeting (Greenbelt)	22	23
24	25 Regular City Council Meeting, 8pm, MB	26 Advisory Committee on Education, Principals' Meeting 6:30pm, MB Green ACES and Green Team, 7:30pm, CC	27 Senior Citizen Advisory Committee, 7pm Community Center Advisory Planning Board, 7:30pm, CC Four Cities Meeting (College Park) 7:30PM	28 Forest Preserve Advisory Board, 7pm, CC	29	30
31	01	02	03	04	05	06





City Manager's Report Week Ending December 11, 2015

1. Attached is the result of the County staff review of Greenbelt's FY 2017 Tax Differential submittal. If the numbers hold up, we estimate this would result in an increase of about 1/2 cent on the differential. In other words, Greenbelt residents would pay a lower County tax rate than this year.
2. Attached is a summary of the COG CAO retreat which David, Terri and I attended last week on regional economic development.
3. Terri Hruby, Assistant Planning Director, has worked out a solution with the Step Club for one or more benches near their new location (CAR 2015-32). It is described in the attached email which was forwarded to you on 12/8/15.
4. Met with Garth Beall of Renard Development along with Planning Director and Community Planner to review the Draft Environmental Impact Statement in advance of Council's work session.
5. Assistant City Manager
 - a. Finalized arrangements for next Tuesday's Legislative Dinner and prepared background booklet.
 - b. Attended COG Annual Meeting and PGCMA Legislative Dinner.
 - c. Along with Public Works, met to finalize location for Peace Pole.
6. Finance Department
 - a. Submitted November Financial Report to City Manager.
 - b. Completed the FY2017 Personnel Worksheet.
 - c. Analyzed FY2016 retirement billing.
 - d. Input FY16 estimated and FY17 proposed benefits into budget system (except for FICA and Deferred Compensation)
7. Information Technology
 - a. Attended iNet budget meeting – College Park
 - b. Tested new file server
8. Attended COG Annual Meeting, FBI DEIS public hearing and SHA public hearing on Beltway interchange at Greenbelt Metro Station.

9. City Clerk attended quarterly meeting of Maryland Municipal Clerks Association.
10. Along with Assistant City Manager attended quarterly meeting of Maryland City County Management Association.
11. Held senior staff meeting.
12. Prepared for Regular Meeting on December 14, legislative dinner meeting on December 15 and work sessions on December 7, 9 and 16.

cc: Department Heads
Mary Johnson, Human Resources Officer
David Moran, Assistant City Manager
John Shay, City Solicitor
Cindy Murray, City Clerk

COUNCIL ACTION REQUESTS (CAR) REPORT

as of December 11, 2015

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
2015						
40	M & C Meeting	11/23	Can lights be installed in bus shelters on Cherrywood at the Giant? Other shelters throughout the City?	1/30/16	Jim S.	
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
38	Work Session	10/21	Pull together info about Greenbelt Station development and city for Greenbelt Station residents.	12/30/15	Mike	
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and will discuss again 12/1.
36	M & C Meeting	10/19	Install Peace Pole.	12/30/15	Jim S./David	Meeting 12/10/15 to finalize location.
33	M & C Meeting	10/19	Study need for speed bumps on Ridge Road between Southway and Westway.	12/30/15	Celia	Data has been gathered. Report being drafted @ 11/6/15.
32	M & C Meeting	9/15	Check into Step Club request on bench and table request.	12/30/15	Planning	Request has been handled – City Manager report 12/11/15.*
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
21	Work Session	8/05	Gateway Signage – Contact Sharon Bradley re: interest in updating design; review proposed locations.	10/30/15	Celia	Revised proposal under review.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
2014						
47	M & C Meeting	11/24	Arrange for two series of trainings by Darkness to Light organization – 1) employees and 2) public – evaluate future steps.	4/30/15	Liz	Update in 5/29/15 City Manager report. The group is not responding to City inquiries. Looking for other providers (11/5/15).
36	Ms. Davis	10/18	Research interpretive sign on history of old Greenbelt Middle School.	12/30/14	David	School system approved @ 8/24/15. Draft done. 30 th anniversary set for November 6, 2015, but no notice received.
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	Met 4/1/15. Proposal received 6/10/15. Returned for more consideration. Revision received 10/7/15. Finalizing response @ 12/9/15.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Jim S.	Response in 10/24/14 City Manager Report. Resent 8/7/15.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Jim S.	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14 and 8/14/14. At least 22 (25%) corrected since April 2015.
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation.	12/30/13	John/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
2012						
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload. Funds provided in FY 2016 budget.
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.



PRINCE GEORGE'S COUNTY GOVERNMENT
OFFICE OF MANAGEMENT AND BUDGET

Rushern L. Baker, III
County Executive

December 7, 2015

The Honorable Emmett Jordan
Mayor, City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770

Dear Mayor Jordan:

Thank you for submitting your FY 2017 Municipal Tax Differential Request. The Office of Management and Budget has reviewed your submission. As a result, your application is accepted as submitted.

A spreadsheet is enclosed which summarizes the City of Greenbelt's original tax differential submission and the County's decision. We appreciate your cooperation throughout this process. Please feel free to contact my office for additional information.

Sincerely,

A handwritten signature in cursive script that reads "Terri Bacote-Charles" with a stylized initial "JB" at the end.

Terri Bacote-Charles
Director



Municipal Tax Differential Request: Greenbelt

Service Area		FY 2017	FY 2017	FY 2016	FY 2015	FY 2014	County Real Property Tax Rate Equivalent (Cents)	County Personal Property Tax Rate Equivalent (Cents)	Municipal Tax Differential (Real)	Municipal Tax Differential (Personal)
		REQUEST	DECISION	DECISION	DECISION	DECISION				
Public Works										
	Engineering	100%	100%	100%	100%	100%	0.04	0.09	0.04	0.09
	Debt	100%	100%	100%	100%	100%	2.33	5.51	2.33	5.51
Human Services										
	Aging	50%	50%	50%	50%	50%	0.04	0.09	0.02	0.05
	Housing and Community Development	20%	20%	20%	20%	20%	0.19	0.45	0.04	0.09
Homeland Security - Public Safety Communications										
	Police Dispatch	100%	100%	100%	100%	100%	0.62	1.47	0.62	1.47
	Fire Dispatch	0%	0%	0%	0%	0%	0.32	0.77	0.00	0.00
Community Safety - Police										
	Patrol Services	100%	100%	100%	100%	100%	6.78	16.02	6.78	16.02
	Support Services	100%	100%	100%	100%	100%	2.70	6.39	2.70	6.39
	Strategic Management	100%	100%	100%	100%	100%	1.03	2.45	1.03	2.45
	Debt	100%	100%	100%	100%	100%	0.09	0.22	0.09	0.22
Fire Department										
	Administrative Services	20%	20%	20%	20%	20%	0.80	1.89	0.16	0.38
	Emergency Operations	0%	0%	0%	0%	0%	6.55	15.49	0.00	0.00
	Debt	100%	100%	100%	100%	100%	0.26	0.63	0.26	0.63
Volunteer Fire										
		20%	20%	20%	20%	20%	1.07	2.54	0.21	0.51
Environmental Services										
	Animal Management	100%	100%	50%	50%	50%	0.28	0.68	0.28	0.68
Education/Library										
	Library	0%	0%	0%	0%	0%	0.98	2.31	0.00	0.00
	Debt	0%	0%	0%	0%	0%	0.25	0.60	0.00	0.00
Non-Departmental										
	Street Lighting/Traffic Control	100%	100%	100%	100%	100%	0.46	1.09	0.46	1.09
Total							24.79	58.69	15.02	35.58


City of Greenbelt, Maryland

Memorandum

To: Michael P. McLaughlin, City Manager *JPM*
From: Jeffrey L. Williams, City Treasurer *JW*
Date: December 8, 2015
Subject: Tax Differential - Annual & Rolling Averages

Fiscal Year	Tax Differential (\$) Real Estate Property	Tax Differential (\$) Personal Property
2017	\$0.1502	\$0.3558
2016	\$0.1414	\$0.3351
2015	0.1369	0.3178
2014	0.1334	0.3082
2013	0.1516	0.3455
2012	0.1693	0.3446
2011	0.1803	0.3841
2010	0.1652	0.3850
2009	0.1849	0.4438
2008	0.1770	0.4248
2007	0.1656	0.3974
2006	0.1595	0.3817
* FY 2017 Three Year Rolling Average	\$0.1428	\$0.3362
FY 2016 Three Year Rolling Average	\$0.1372	\$0.3204
FY 2015 Three Year Rolling Average	0.1406	0.3238
FY 2014 Three Year Rolling Average	0.1514	0.3328
FY 2013 Three Year Rolling Average	0.1671	0.3581
FY 2012 Three Year Rolling Average	0.1716	0.3712
FY 2011 Three Year Rolling Average	0.1766	0.4043
FY 2010 Three Year Rolling Average	0.1757	0.4178
FY 2009 Three Year Rolling Average	0.1758	0.4220
FY 2008 Three Year Rolling Average	0.1674	0.4013

ESTIMATED Tax Differential Amount

To: City Council
From: Michael McLaughlin, City Manager 
Date: December 4, 2015
Re: Regional Economic Development

On Wednesday, December 2, 2015, Terri Hruby, Assistant Planning Director, David Moran, Assistant City Manager, and I attended the annual retreat of the COG Chief Administrative Officers committee. It was held at National Harbor. The subject was regional economic development. In attendance were CAOs, deputy CAOs, and economic development leaders from COG jurisdictions.

Many of you have probably received the following information at a COG meeting. We had presenters from George Mason University, the Maryland Department of Commerce, Urban Land Institute (ULI), the 2030 Group and the Brookings Institution.

In summary, we heard –

1. The Washington region is an attractive place to live and work, but is not growing as fast as it once did or as fast as other regions. According to Brookings, our GDP growth rate ranks 93 out of the 100 largest metro areas since 2010.
2. The region was regularly near the top in GDP growth rate until 2010, then started showing signs of weakness due to federal government retrenchment (e.g. – sequestration, defense cutbacks, etc.).
3. There are a number of regional initiatives underway such as COG Region Forward Initiative and the 2030 Group (see attached flyer). ULI has worked with other regions to identify needed improvements or changes and would be willing to work with DC region.
4. There are areas where there seems to be consensus that need to be improved for the region to grow/improve. These include:
 - a. Improve transportation – WMATA as well as additional ways to cross the Potomac
 - b. Need to get GSA as an involved partner in future of region
 - c. Housing affordability – there is a belief that our housing market will soon price itself out of attracting young knowledge workers
5. Suggestion to re-institute the Potomac Conference – an annual bringing together of the Governors of Maryland and Virginia, Mayor of DC, top local elected officials to talk regional issues and solutions.
6. There was a presentation on the Global Cities Initiative by Brookings. Similar to ULI, this would be a study of the Washington area and how to position it to successfully compete in the global marketplace. Brookings point is that the majority of economic growth in the future will be international or export related, not domestic. Services and knowledge work (areas where the region is strong) can be exports. COG is working on an application to Brookings for them to study the Washington region which may occur in 2016.

7. The retreat closed with a “round-table” discussion of the participants on next steps. Interestingly a somewhat heated discussion occurred about whether as a region we can really collaborate or if, by our nature as jurisdictions looking to maximize the quality of life in our respective communities, we must compete with one another. I believe the answer is both – there are issues on which we can and must collaborate such as transportation, while at the same time putting forth our best assets to attract investment.

Cc: Department Heads
David Moran, Assistant City Manager
Terri Hruby, Assistant Planning Director
Jessica Bellah, Community Planner



CAO + ECONOMIC DEVELOPMENT DIRECTORS RETREAT

ECONOMIC COMPETITIVENESS, ECONOMIC COLLABORATION

AGENDA (DRAFT 11-24-15)

December 2, 2015
9:15 A.M. - 2:00 P.M.
Sunset Room, 137 National Plaza, National Harbor, MD

9:15 A.M. ARRIVAL, REGISTRATION, BREAKFAST, NETWORKING

AGENDA

10:00 A.M. 1. WELCOME, PRESENTATION ABOUT NATIONAL HARBOR
General Manager, National Harbor

10:20 A.M. 2. INTRODUCTIONS, OBJECTIVES OF RETREAT
*Nick Majett, Chief Administrative Officer, Prince George's County
Chairman, CAOs Committee*

10:35 A.M. 3. THE REGIONAL ECONOMIC LANDSCAPE
*Presentation by Dr. Terry Clower, GMU Center for Regional Analysis
Introduced by Rashad Young, City Administrator, District of Columbia
Response by Benjamin Wu, Deputy Secretary, Maryland Department of
Commerce*

The objective of this presentation is to gain a shared understanding of the impact of the changing economic landscape in the region due to Federal cuts in regional procurement and other factors as well as an analysis of regional industry clusters that could be promoted to diversify and grow the region's economy.

11:05 A.M. 4. BREAK

11:15 A.M. 5. DIALOGUE WITH PRIVATE SECTOR LEADERS ON REGIONAL COLLABORATION
Facilitated by Mark Jinks, City Manager, City of Alexandria

- *Jim Dinegar, Greater Washington Board of Trade*
- *Bob Buchanan, 2030 Group*
- *David Winstead, representing ULI-DC*

Leaders from the private sector have been invited to share their perspectives and ideas about regional collaboration for economic development and their suggestions for enhancing business-government synergy. Each panelist will be invited to share a few ideas to be followed by a dialogue with the retreat participants.

12:00 P.M. 6. GET LUNCH

12:20 P.M. 7. THE GLOBAL CITIES INITIATIVE

Facilitated by Victor Hoskins, Director, Arlington Economic Development

- *Brian Finch, Executive Director, Global Cities Initiative, JPMorgan Chase*
- *Marek Gootman, Director of Strategic Partnerships and Global Initiatives, Brookings Institution*

The COG Board of Directors recently voted (November 12, 2015) to work with business and civic leaders to apply to join the Global Cities Initiative (GCI), which has been rolled out in 28 cities/regions. The purpose of this initiative is to grow regional exports and the concrete outcome expected in 2016 is the development of a regional export promotions plan. Finch and Gootman will provide a high-level overview of GCI. This will be followed by a discussion about how local jurisdictions can participate in, and benefit from, this plan.

1:00 P.M. GUESTS ARE THANKED FOR THEIR PARTICIPATION

1:05 P.M. 8. ROUNDTABLE DISCUSSION ABOUT NEW INITIATIVES IN JURISDICTIONS AND IDEAS FOR POTENTIAL COLLABORATION

Facilitated by Tim Firestine, Chief Administrative Officer, Montgomery County

1:45 P.M. 9. DEBRIEF ON RETREAT, NEXT STEPS, CLOSE

Facilitated by Melissa Peacor, County Executive, Prince William County

2:00 P.M. 10. ADJOURN

Regional Strategies | Success

The 2030 Group is an association of Washington metropolitan area business leaders focused on regional long-term decision-making and solutions. The mission of the 2030 Group is to advance a strong regional economy that provides continued new employment opportunities and sustainable prosperity for current and future residents of the Washington metropolitan area.

We have sponsored independent, academic research and analysis to better understand the impact of significant federal cutbacks affecting our regional economy, and the findings reveal that trends for our future growth are not good. While the National Capital Region weathered the recession better than most, we are lagging behind other metropolitan regions that have gotten their act together to compete in the global economy.

According to a recent [report](#) done by the Global Cities Initiative, 86 percent of global economic growth is projected to occur outside the United States over the next five years. This finding is indicative of why regional leaders across a variety of sectors—business, philanthropic, health, tech, government contractors, and academic—have come together to support the *Roadmap for the Washington Region's Economic Future*, which is being led by Dr. Steve Fuller of GMU's Center for Regional Analysis.

The Roadmap and the work done by the Global Cities Initiative have provided us with clear action items that we must tackle if we are to maximize the region's potential, such as:

- Diversifying our regional economy in a way that reduces its dependence on ebbing federal funding and sets us up to compete well in the global economy
- Addressing our transportation issues, including the tough questions like, "Is it time to form a regional transportation authority?"
- Examining the impact a regional compact for housing affordability could have on our efforts to retain our highly-educated workforce and provide a high-quality of life for current and future residents
- Strengthening the collaboration between the academic and business communities in a way that spurs workforce development and an entrepreneurial culture; and
- Rebranding and developing the appropriate marketing strategy for the region

In order to move these action items forward the 2030 group and Roadmap participants have come together to establish working groups that will take a deeper dive into each initiative. For example, the Fairfax Chamber, Greater Washington Board of Trade, and Council of Metropolitan Governments will examine transportation issues. The Greater Washington Housing Leaders Group will look at compacts in other regions that addressed housing affordability to ascertain what might work in our region. The Consortium of Universities of the Washington Metropolitan Area and George Mason University will identify collaboration opportunities between the academic sector and the business sector. And, the Urban Land Institute will be leading the rebranding effort.

The National Capital Region is a special place to live, work, and play, and it's important that we take the necessary steps to position our regional economy for success in the future.



Roadmap Participants include: The 2030 Group, George Mason University, Adventist HealthCare, Fairfax County Chamber of Commerce, Montgomery County Chamber of Commerce, Federal City Council, Metropolitan Council of Governments, Urban Land Institute– Washington, DC chapter, MITRE, Tech Council of Maryland, Greater Washington Board of Trade, Washington Regional Association of Grantmakers, and Washington Airports Task Force.



Regionalism in the News

Regionalism has been on the rise over the past couple months. Have you caught up on the latest news?

"The District has a higher share of millennials than any other major U.S. city. But the area's desirability is in jeopardy, the report says, because of the high cost of housing, the troubled transit system and crowded roads, and fading job openings owing to federal budget cuts." - [Washington Post](#), 10/17/15

"The debate over regionalism has raged for years—decades, in fact—but some local leaders say the time for debate is over, given the economic conditions facing Greater Washington." - [Washington Business Journal](#), 10/23/15

"Greater Washington is embarking on a season of regionalism." - [Washington Business Journal](#), 11/4/15

"Elected leaders in the Washington area should spend less time poaching jobs from one another and focus on collaborating around international trade and research-based industries, researchers warned this week after releasing new regional economic data." - [Washington Post](#), 11/6/15

"New research shows that exports make up a relatively small portion of Greater Washington's economy. But the region has the strengths, including robust innovation, highly skilled workers and sound infrastructure, to increase exports and attract foreign direct investment." - [Washington Business Journal](#), 11/13/15

Upcoming Regional Events

Dec. 8, 2015

Capital Region Business Forum
Register [here](#).

Jan. 14, 2016

Roadmap to Our Region's Economic Future
Register [here](#)

Members

Ron Abramson

Buchanan Ingersoll & Rooney, PC

Brian Abt

Clark Construction

Kirk Beckhorn

Squire Patton Boggs

Josh Bernstein

Bernstein Management Group

James R. Bognet

Bognet Construction

Tom Bozzuto

The Bozzuto Group

Bob Buchanan

Buchanan Partners, LLC

Bill Dean

M.C. Dean, Inc.

Barry Dewberry

Dewberry

Cherrie Doggett

Doggett Enterprises, Inc.

Dave Flanagan

Elm Street Development

Jeff Detwiler

Long & Foster Real Estate, Inc.

Bryant Foulger

Foulger-Pratt

Mark Friis

Rodgers Consulting, Inc.

Gary Garczynski

National Capital Land & Development

Jonathan M. Genn

Percontee Inc.

Donald E. Graham

Graham Holdings

Alfred Grasso

The MITRE Corporation

Jimmy Hazel

Angler Environmental

Rusty Lindner

Colonial Parking

Barbara Schaefer McDuffie

Baker Tilly

Brett McMahon

Miller & Long

Thomas Natelli

Natelli Communities

Charlie Nulsen

Washington Property Company

Ron Paul

Eagle Bank

Jon Peterson

The Peterson Companies

Jack Potter

MWAA

Bob Pinkard

The Pinkard Group, LLC

Craig Ruppert

Ruppert Companies

Deborah Ratner-Salzberg

Forest City Washington

Dwight Schar

NVR, Inc.

Dan Schrider

Sandy Spring Bank

James A. Soltesz

Soltesz

John Toups

Learn more about the 2030 Group's Initiatives and research on our website and stay informed about our activities by following us on Twitter.

9841 Washingtonian Blvd., Ste. 300, Gaithersburg, MD 20878 | www.The2030Group.com | [@The2030Group](https://twitter.com/The2030Group)

Michael McLaughlin

City Mgr. Rot.

From: Terri Hruby
Sent: Tuesday, December 08, 2015 10:00 AM
To: Michael McLaughlin
Subject: FW: Step Club request for table and/or benches

Mike,
FYI.

Terri

From: tdorvitt [<mailto:tonid@his.com>]
Sent: Monday, December 07, 2015 4:47 PM
To: Terri Hruby
Subject: Re: Step Club request for table and/or benches

Ms. Hruby:

Many thanks to you and the City Counsel for your consideration of our request. We are grateful that we could find a solution that would meet our needs and your aesthetic requirements. We will be presenting our Board and the membership the option for adopting the benches. If you could send me further information about that program, I would appreciate it.

Sincerely,

Toni Dorvitt

Sent from my iPhone

On Dec 7, 2015, at 2:24 PM, Terri Hruby <thruby@greenbeltmd.gov> wrote:

Good Afternoon Ms. Dorvitt,

City staff has reviewed the Step Club's request to install a table and/or benches in front of its space. The City has a façade easement on the building the Step Club is located in that gives the City the authority to review and approve any changes to the exterior of the building, including the addition of outdoor furniture. The City strives for consistency in materials and works hard to minimize exterior changes to the property. Staff is not recommending support for the installation of a table and bench as proposed in your petition to the City Council. However, staff is recommending that the City install two benches between the street trees on Centerway immediately in front of your space. This would replicate the bench area that is located at the opposite end of Centerway. These benches would be installed and maintained by the City but for the use of the public.

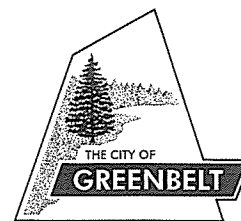
There is an opportunity for the benches to be adopted and a plaque installed on the bench in memory of a loved one. If the Step Club is interested in adopting a bench please feel free to contact me.

If you have any questions, or if you have any response to staff's recommendation or would like to discuss further please do not hesitate to contact me.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, December 11, 2015



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Property: Walker Drive, 7525 Greenway Center Drive and Martin's Crosswinds were inspected; and 6401 Golden Triangle Drive and 6400 Ivy Lane were re-inspected.

Apartments: Franklin Park was re-inspected.

Rental Property: Eighteen rentals were inspected.

Complaints: Two complaints were logged regarding roach and rat infestation, and mold.

Windshield Inspections: Greenbelt East was observed for trash disposal.

Permits: Sixty-nine permits were approved and issued.

Animal Control: Three dogs and seven kittens were adopted; Two dogs were found running at large and returned to their owners; Four cats and one rabbit were surrendered; and One rabbit was impounded.

Meetings: **Staff Attended:**
Advisory Planning Board's public hearing on Departure from Parking and Loading Standards;
City Council Work Session on FBI Headquarters consolidation and Draft Environmental Impact Statement;
City Council Work Session on new concept sketches for Phase 3 Detailed Site Plan and pedestrian overpass alignment; and
State Highway Administration Public meeting on 495 full interchange.

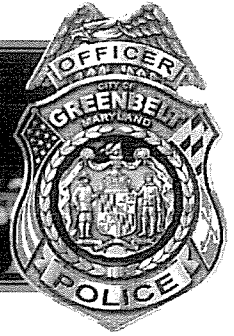
Staff Met With:

Public Works staff to review pedestrian and bicycle improvement projects; and
Planning staff to review work program.

Planning Projects: Responded to requests for information;
Reviewed consultant's revised proposal for the gateway sign project;
Worked on GIS map of the City's land acquisitions;
Prepared for Advisory Planning Board's public hearing on a departure from parking standards application;
Prepared mailing notices for the resolution adopted by the Advisory Planning Board at its Wednesday night public hearing;
Reviewed plans submitted by WSSC for sewer rehabilitation work;
Reviewed first draft of commercial code brochure prepared by the Hyattsville Community Development Corporation;
Continued with review of the County's zoning re-write Module I;
Prepared summary memo on FBI Draft Environmental Impact Statement and continued detailed staff review;
Prepared traffic study memo on Ridge Road;
Greenbelt Station South Core – review of revised concept sketch plans for Phase Three detailed site plan; and
Greenbelt Station – preparing approval letter with conditions for City Park Design.

Other Items of Interest: In service training with inspection staff; and
Forty-three municipal infractions were issued to Franklin Park for failure to abate annual inspection for years 2014 and 2015.

GREENBELT POLICE DEPARTMENT



CRIME REPORT

DECEMBER 9, 2015

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

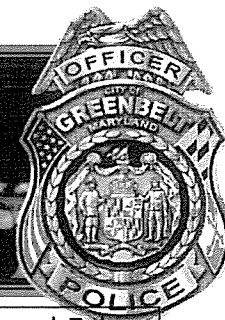
CENTER CITY

12/01 3:10 P.M.	66 Ridge Road. Theft. A cell phone was taken from a book bag at Greenbelt Elementary School.
12/02 4:00 P.M.	100 block Westway. Theft. Parcel packages were taken from the stoop of a residence.
12/03 12:30 P.M.	16 court Ridge Road. Burglary. Unknown person(s) entered the residence, possibly by way of an unlocked window. A laptop computer was taken.
12/05 12:02 A.M.	Area of Southway and Greenbelt Road. DWI/DUI arrest. Ricardo Lee Vance, 37, of Oxon Hill, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
12/05 12:55 A.M.	Area of Southway and Greenbelt Road. DWI/DUI arrest. Alwin St. Elmo James, 48, of Laurel, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



12/05 1:45 A.M.	Area of Greenbelt Road and Lakecrest Drive. DWI/DUI arrest. Quran Muhammed Zakee Rawlins, 19, of Odenton, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
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12/06 4:00 P.M.	Area of Kenilworth Avenue and Crescent Road. DWI/DUI arrest. Kenneth Tyrone Reddix, 26, of Beltsville, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges during the investigation of a traffic accident. The suspect was released on citations pending trial.
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12/06 2:00 A.M.	100 block Westway. Burglary. Unknown person(s) gained entry by way of an unlocked sliding glass door. Two wallets and a tablet-type computer were among the items taken.
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12/06 7:00 A.M.	8 court Southway. Attempt burglary. Unknown person(s) attempted to enter a residence by tampering with the sliding glass door. Entry was not gained.
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12/09 1:35 P.M.	100 block Westway. Burglary arrest. A 15 year old Greenbelt youth was arrested for Burglary after property was found linking him to the burglary of a vacant apartment. The youth, who had already been arrested for trespass at Eleanor Roosevelt Senior High School, was released to Juvenile Services pending action by the Juvenile Justice System.
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12/08 8:19 A.M.	7800 block Kenilworth Avenue. DWI/arrest. Wayne Richard Pearson, 53, of New Carrollton, MD was arrested and charged with Driving While Impaired by a Controlled Dangerous Substance and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
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12/09 4:35 P.M.	20 block Lakeside Drive. Vandalism. The witness advised that she observed someone throw an unknown object at the front window of a residence, shattering it. The suspect then ran from the scene along with two other juveniles. There is no further description of the suspects.
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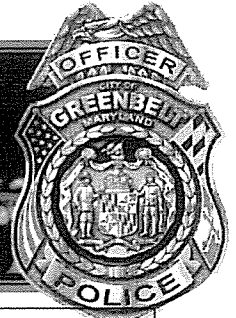
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

12/02 8:15 P.M.	5900 block Cherrywood Lane. Possession of phencyclidine arrest, Derrick Anthony Ross, 27, of College Park, MD was arrested and charged with Possession of Phencyclidine, DWI and DUI during the investigation of a suspicious vehicle stopped in the roadway. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



12/03 6:06 P.M.	6100 block Breezewood Court. Theft. A parcel package was taken from the front stoop of a residence.
12/05 5:06 P.M.	9300 block Edmonston Road. Burglary arrests. Two 14 year old Greenbelt youths and a 13 year old Greenbelt youth were arrested for 4 th Degree Burglary, Theft and Conspiracy during the investigation of a burglary. The youths were released to parents pending action by the Juvenile Justice System.
12/05 7:15 P.M.	6000 block Springhill Drive. Strong arm robbery. The victim advised that he was walking down the street when he observed a group of subjects described as approximately ten black males, no further. One of the subjects called out to him and as walked towards them, several of them began to assault him, hitting and kicking him. After one of the suspects removed the victim's cell phone from his pocket the group fled the scene on foot. The victim refused treatment for a minor injury.
12/06 1:11 A.M.	Area of Greenbelt Road and Cherrywood lane. DWI/DUI arrest. Fatima Mohammed Bile, 23, of Silver Spring, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
12/06 1:50 A.M.	5900 block Cherrywood Terrace. Assault arrest. Louis Llwellyn Demar, 57, of Germantown, MD was arrested and charged with Second Degree Assault and Possession of a Dangerous Weapon with Intent to Injure after he allegedly threatened the victim with a box cutter during a verbal altercation. The victim was able to fight off the suspect, who was arrested on the scene. The victim was not injured. The suspect was treated by fireboard for a minor injury and was transported to the Department of Corrections for a hearing before a District Court Commissioner.
12/07 10:19 P.M.	9000 block Breezewood Terrace. Vandalism. Unknown person(s) threw a lifting weight through the sliding glass door of a residence, shattering it.

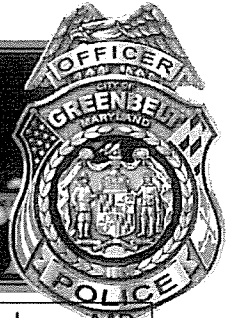
GREENBELT EAST/GREENWAY SHOPPING CENTER

12/03 4:27 A.M.	6900 block Hanover Parkway. Burglary Arrests. Dausi Koroma, 40, of Washington, D.C. and Sade Apollonia Bowman, 29, of Washington, D.C. were arrested and charged with Burglary after they was found inside a vacant residence. Both suspects were transported to the Department of Corrections for a hearing before a District Court Commissioner.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



12/05 2:25 A. M.	6900 block Hanover Parkway. DWI/DUI arrest. Sylvester Anofienem, 45, of Lanham, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
12/07 2:40 A.M.	6200 block Springhill Drive. Attempt burglary. The victim advised that she was in her residence when she observed the suspect attempting to pull open the sliding glass door. The victim yelled out and the suspect then fled the scene on foot. The suspect is described as a white male, 5'6", 200 pounds, wearing a green shirt.
12/07 2:59 P.M.	7200 block South Ora Court. Assault arrest. Rochelle Lashawn Hart, 30, of Greenbelt was arrested and charged with First Degree Assault after she allegedly threatened the victim with a butcher-type knife during a verbal altercation. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
12/07 11:16 P.M.	7600 block Greenbelt Road. The victim, a pharmacist at the CVS, advised that the suspect jumped the counter at the pharmacy, took prescription medicine and fled the store by jumping out of the drive up window. The suspect is described as a black male, 5'8" to 5'10", wearing a grey knit cap, a black jacket and black pants, with a tattoo on his neck.
12/07 7:45 P.M.	7400 block Greenbelt Road. Theft. Six lockers were broken into at LA Fitness. Wallets were stolen.
12/07 8:00 P.M.	7200 block Mandan Road. Burglary. Entry was made by breaking out a rear basement window. A laptop computer, jewelry and coins were taken.
12/09 1:37 P.M.	7601 Hanover Parkway. Trespass arrest. A 15 year old Greenbelt youth was arrested for Trespass after he was located on the property of Eleanor Roosevelt Senior High School. The youth, who is not a student at the school, was released to the Juvenile Services pending action by the Juvenile Justice System.

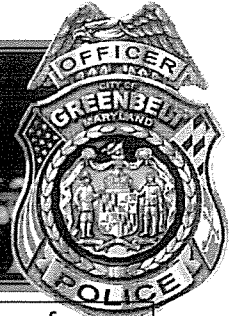
Automotive Crime - City Wide

12/03	9100 block Edmonston Road. Stolen motorcycle. A black 2008 Honda CB Series motorcycle, Maryland tag D84679.
12/04	6000 block Springhill Drive. Vandalism to auto. Unknown person(s) broke out the right rear window of a vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT

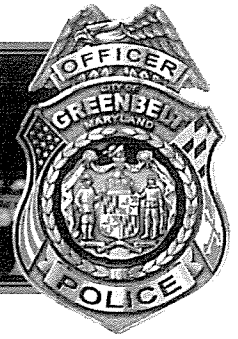


12/05	6500 block Lake Park Drive. Theft from auto. Four tires and rims were taken from a vehicle. A suspect seen by a witness is described as a black male wearing some type of mask.
12/05	9200 block Edmonston Road. Theft from autos. Carpet installation equipment was taken from three work vans.
12/05	9100 block Edmonston Road. Stolen auto. A blue 2007 Range Rover SUV, Maryland tags 2BG5657.
12/05	6300 block Golden Triangle Drive. Theft from auto. Four tires and rims were taken from a vehicle.
12/06	9200 block Edmonston Road. Theft from auto. Unknown person(s) entered a work van by tampering with a door lock. Tools were taken.
12/07	9100 block Edmonston Road. Theft from auto. Unknown person(s) broke out the driver's side window and removed the driver's side airbag.
12/07	9100 block Edmonston Road. Theft from auto. Unknown person(s) entered the possibly unlocked vehicle and removed the driver's side airbag.
12/07	6200 block Springhill Court. Theft from auto. Unknown person(s) broke out the rear driver's side window and removed the driver's side airbag.
12/08	9200 block Edmonston Road. Theft from auto. Unknown person(s) removed a brake bending machine from the bed of a pickup truck.
12/08	400 block Ridge Road. Stolen auto. A 1999 Toyota Corolla 4-door. The vehicle was recovered by the Howard County Police Department prior to it having had been reported stolen on Route 32 in Howard County. It had been involved in a single vehicle accident. No arrests were made.
12/09	5800 block Cherrywood Lane. Theft from auto. Unknown person(s) entered a work van by tampering with a door lock. Power tools were taken.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

WEEK OF DECEMBER 9, 2015

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery	1	Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary	5	Fraud	2
Attempt Burglary	2	Unattended Death	
Assault	1	Alcohol Violation	
Domestic	1	False Report	
Drugs	1	Harassment	
DUI/DWI	8	Field op (suspicious person)	1
Theft	11	Notification for other agency	
Vandalism	2		
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	3
Trespass	1	Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	11
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person		Accidents	6



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Week Ending December 11, 2015



ADMINISTRATION

- Jim Sterling attended the MML Director's meeting in LaPlata, Maryland on Thursday.
- Jim Sterling met with Planning & Development staff regarding the pedestrian and bike master plan.
- Richard Fink met with WSSC twice to review the source of a silt/sediment leak in Buddy Attick Park.
- Jim Sterling and Richard Fink met with the Pathway Schools program about mechanic internships for high school kids.
- Richard Fink, Luisa Robles and Erin Josephitis met to review the scope of work with the Neighborhood Design Center for the park signage proposal.
- Richard Fink developed a Park User Survey for review by PRAB.
- Richard Fink completed the final Walking with Ease report to the National Recreation and Parks Association.
- Richard Fink, Karl Skaggs and David Moran met to discuss the Peace Pole installation.

STREET MAINTENANCE/SPECIAL DETAILS

- Pushed up debris at the Northway Fields compost site.
- Took down unwanted signs and checked for graffiti.
- Took down Holiday Craft Show and tree lighting banners.
- Continued cleaning trash and fishing line from the lake at Buddy Attick Park. Also cleared trash and cleaned out a pipe at the pond near Lakecrest Drive.
- Took down Farmer's Market signs and put them into storage.

HORTICULTURE/PARKS

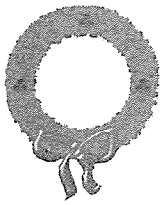
- Removed leaves and trimmed perennials in landscape beds.
- Continued overseeing Pepco's vegetation management plan.
- Continued leaf curbside service in Boxwood Village and around town.
- Blew leaves from underpasses, tennis courts and along Crescent Road.
- Continued with repairs and maintenance to snow removal equipment.
- Continued repairs on the Gun Range trailer.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 33.68 tons of refuse and 14.38 tons of recyclable material.
- Collected 13.8 pounds of compost from the Tree Lighting Ceremony and took to MOM's.
- Coordinated with Three Sister Garden volunteers and Zero Waste volunteers about a compost bin for Schrom Hills Park.
- Attended a meeting with the Labradoodles on Monday – a group of students proposing a way to clean up the lake using a paddle boat.
- Attended local Northern Prince George's Zero Waste group meeting on Tuesday.
- Held a Greenbelt Time Bank orientation meeting on Wednesday.
- Met with the County about partnering for a series of three (3) rain garden workshops.

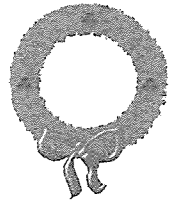
FACILITIES MAINTENANCE

- Continued retro fitting LED lights at the Police Station.
- Began preventative maintenance on HVAC systems in all City buildings.
- Repaired a door lock in the Community Center's dance studio.



Greenbelt Recreation Department

Weekly Report



Week Ending December 11, 2015

ADMINISTRATION:

- Attended the Tree Lighting and the Art and Craft Show last weekend. Both events received excellent reviews and Santa even found his way to our new location in Roosevelt Center. Thank you to all of the City Staff who put the two events together. As we all know there is a lot of 'behind the scenes' work that goes into events such as these!!
- Attended the Department Head meeting on Tuesday.
- Processed paperwork to purchase a new commercial freezer for the Community Center kitchen. Public Works will assist in getting the broken freezer out and the new one into the kitchen.
- PRAB materials were prepared and sent out to members for the meetings next week scheduled for 7:30pm in room 114 at the Community Center.
- Participated in a NRPA webinar titled "2015 Year in Review: Hot Topics in Parks and Recreation."
- Attended a MRPA workshop titled "Ten Easy Steps to Motivating Your Workforce" which was held in Montgomery County on Friday.
- Meeting was held with the Management Team to review status of the FY17 Budget progress; work will continue.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Staff is busy planning and preparing for the continuation of the Festival of Lights series of special events. Santa will visit the Youth Center Saturday, December 12, from 10 am until 12 pm. Children will receive a complimentary picture with Santa. An Elves Workshop will also take place on Saturday afternoon from 1:30 pm until 3:30 pm, also located at the Youth Center. Participants will prepare holiday treats, crafts and decorations. Pre-registration is required.
- The Greenbelt Dance Studio will present an original production, *The New Deal Nut*, on Saturday from 3 pm until 4 pm in the Community Center. Dancers, ages 5 and up, will feature diverse dance styles inspired by a holiday favorite.
- On Sunday, December 13 at 4pm the Greenbelt Concert Band will perform their Holiday Lights Concert in the Greenbelt Community Center.
- North Pole Calling program registration is in full swing. Special mailboxes are located at both the Youth Center and Springhill Lake Recreation Center. If you know a young child who would like to receive a phone call from Santa next week, please fill out the form and deposit it in the mail boxes destined for delivery to the North Pole. The calls will take place December 15 through December 17.
- Registration for holiday events and winter programs is ongoing and opened to non-residents on December 7.
- Attended several MRPA workshops covering topics such as leadership and programming.
- Attended a Department of Health & Mental Hygiene Youth Camp Safety Advisory Council meeting in Anne Arundel County.
- Met with Human Resources regarding implementation of a new Child Protective Services background check for camp staff which has been added to the list of requirements for camp certification.
- Preparing for 2016 camp programs.
- Budget preparation and Spring program planning are ongoing.

AQUATIC AND FITNESS CENTER:

- GAFC's annual survey runs November 23 – December 11. Hard copies are available at the front desk. An e-mail blast was sent with the electronic link, which is also posted on the webpage and Facebook page.
- Contractors finishing up work on the flat roof.
- Continued to work with Public Works and a contractor on issues with the heater for the indoor pool.
- Continued to collect Toys for Tots. The collection will continue through December 18. Thanks to all who have donated already!

- Sent e-mail blast regarding children's swim lessons for Winter 2016 (pre-evaluation is December 19, registration opens December 21). A request to fill out annual survey was included in the email.
- Interviewed and in the process of hiring two new Pool Managers, a Lifeguard and a Swim Instructor.
- Received license from the Prince George's County Health Department for 2016 indoor pool / spa operation.

ARTS:

- The 44th annual Festival of Lights Juried Art and Craft Fair was held on Saturday, December 5 and Sunday, December 6. Both the Greenbelt Museum and Greenbelt Pottery Group reported excellent sales, and exhibitors overall were very pleased with the show. One incidence of shoplifting was reported and it is unlikely that a security guard would have prevented the loss due to a delay in its discovery. A performance by the ERHS Dixieland Band was very well received, and participants in a free craft workshop filled two studios. About 40 visitors attended an animation studio open house with GATE. The Greenbelt Arts Center reported brisk business at the Café although financial tallies are not yet available. The applications have been updated for next year's Art and Craft Fair and will be posted online in January when the application period opens for the 2016 event.
- Staff is contributing to the preparation of the FY2017 budget and a departmental collaboration to update the Contribution Group process.
- Currently on view at the Greenbelt Community Center Art Gallery – Oriented Strands: paintings by Chris Zickefoose. This show continues through January 22. Preparations are underway for the following exhibit which will feature production design highlights from Greenbelt Recreation Department performing arts programs.

COMMUNITY CENTER:

- TOY DRIVE! The Greenbelt Lions Club and the CC are collecting new, unwrapped toys to distribute to local families during the holidays. Donations accepted in the Main Lobby of the CC until December 22.
- The monthly fire drill was conducted.
- The flag was lowered to half-mast for Pearl Harbor Remembrance Day.
- Late fees for December were administered for two renters/tenants.
- January invoices were emailed to renters and tenants.
- A new exhibit was installed in the front lobby display case - Fall into the Parks Instagram Photo Contest winners. Come check it out!
- Coordinator attended a MRPA workshop on Programming 102 in North Laurel.
- Supervisor attended and provided logistics for the MRPA December Leadership Institute in Riverdale.
- Supervisor continued to field inquires in regard to caterer rentals for the Commercial Kitchen. There have been 62 inquiries since April. There are currently two caterers who received all permits and may rent the Kitchen.
- There were 4 facility reservations processed, 0 private rentals and 12 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Writers Group, Greenbelt Concert Band, Greenbelt Computer Club, Greenbelt Community Foundation and Greenbelt Arts Center.
- The following City groups received space: Be Happy Be Healthy Yoga & Volleyball, Advisory Planning Board, City Council and GAIL.

THERAPEUTIC RECREATION:

- The new American Sign Language class registration is going very well. So far the class is full with 20 enrollees. The class was moved to a larger room and we may increase the number of students. This class begins in January and takes place on Thursday evenings from 6:30-8:30pm.
- Met with representatives from the SAGE program on Tuesday to see if we could streamline SAGE registration. Staff came up with a new plan that should save time for both SAGE and Greenbelt staff. This will be implemented with the SAGE Spring 2016 class registrations.
- Eight individuals travelled to Columbia Mall on Thursday to do some holiday shopping. Since we had an individual in a wheelchair, the driver was re-trained on how to use the lift and all went well.
- A new TR intern will be starting in January. Paperwork and communications from Winston Salem State University (WSSU) are being finalized and staff is looking forward to working with the new intern.