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December 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	01 Arts Advisory Board, 7pm, CC	02 Work Session - Council Goals/Standing Rules, 8PM, CC	03 Free Produce Distribution	04 Zero Waste Tree Lighting Ceremony Community Tree Lighting, 7pm Roosevelt Center	05 Festival of Lights: Juried Art and Craft Fair
06 Special Holiday Greenbelt Farmer's Market, 10am-2pm, Roosevelt Center Festival of Lights: Juried Art and Craft Fair Artful Afternoon- DIY Wrapping Paper	07 Interview for Advisory Group 7:40pm (Library) Work Session - Greenbelt Station Phase III DSP (#2) 8pm, MB	08 Advisory Committee on Education, 7pm, MB	09 Advisory Planning Board, 7:30pm, CC SHA Meeting Beltway/495 Interchange at Greenbelt Station, 7pm (Eleanor Roosevelt High School) Work Session - Draft Environmental Impact Statement (EIS) for FBI, 8pm, CC	10	11	12 Santa's Visit Elves' Workshop New Deal Nut: A Greenbelt Nutcracker
13 Greenbelt Concert Band Holiday Lights Concert	14 Youth Advisory Committee, 5:30pm Greenbelt Library Regular Meeting, 8PM, MB	15 Legislative Dinner North Pole Calling	16 Park and Recreation Advisory Board, 7:30pm, CC Work Session - Council Goals/Priorities for Next Two Years/Post Election Discussion, 8pm, CC North Pole Calling	17 Forest Preserve Advisory Board, 7pm, CC North Pole Calling	18 American Red Cross-BLOOD DRIVE	19
20	21 No Meeting	22	23 No Meeting	24	25 City Holiday-Offices Closed	26
27	28 No Meeting	29 Free Babysitting Course	30 No Meeting	31	01	02

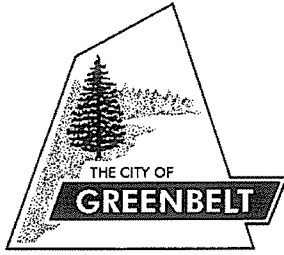




January 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01 City Holiday-Offices Closed	02
03	04 Work Session - Cablecast Upgrades/Review of Digital Integration Proposal, 8pm, MB Special Meeting - Draft Environmental Impact Statement (DEIS) for FBI, 7:30PM	05	06 Work Session - Briefing on Volunteerism Report, 8pm, CC	07 Free Produce Distribution	08	09
10	11 Youth Advisory Committee, 5:30pm Greenbriar Meeting Room Regular City Council Meeting, 8pm, MB	12	13 Advisory Planning Board, 7:30pm, CC MML Legislative Reception (Annapolis), 6:00PM Work Session - County Executive (tentative), 8PM, CC	14	15	16
17	18 City Holiday-Martin Luther King Jr. Day - Offices Closed	19	20 Park and Recreation Advisory Board, 7:30pm, CC Work Session - Capital Office Park (tentative), 8PM, CC	21	22	23
24	25 Regular City Council Meeting, 8pm, MB Anger Management Class	26 Advisory Committee on Education, Principals' Meeting 6:30pm, MB Green ACES and Green Team, 7:30pm, CC	27 Senior Citizen Advisory Committee, 7pm Community Center Advisory Planning Board, 7:30pm, CC Four Cities Meeting (College Park) 7:30PM	28 Forest Preserve Advisory Board, 7pm, CC	29	30 Stormwater Audit
31	01	02	03	04	05	06





City Manager's Report Week Ending December 18, 2015

1. Held a wonderful holiday party and celebration of service. Thanks again to the folks who arranged it!
2. Attached is the monthly financial report through November 2015. The City is on track financially.
3. Enclosed is the budget instructions memo for the start of the FY 2017 budget process.
4. Megan Searing Young, Museum Curator, attended the GHI Board meeting to respond to any questions about the possible acquisition of 10-A Crescent. Mayor Jordan was there as well. The Board is holding the item for 30 days to allow for member input. Megan feels very positively about the Board's consideration.
5. Toured 10-A Crescent with the owner and City Solicitor in order to finalize the contingent contract. Mr. Dwyer is having the place freshly painted and made sale ready which will save the City money if approved.
6. Assistant City Manager
 - a. Following up on the Legislative Dinner, Senator Pinsky's office will introduce legislation to address the M-NCPPC tax issue.
7. Finance Department
 - a. Completed Statistical Tables for FY15 CAFR.
 - b. Completed FY16 Estimated & FY17 Proposed Salary & Benefits for General Government.
 - c. Completed the monthly financial report for November 2015.
8. Information Technology
 - a. Researched storage array for file server backup
 - b. Finalized lease and install details for new Youth Center copier
 - c. Discussed Museum phone number with Verizon
 - d. Attended Everbridge Administrators meeting - Fairfax
9. Prepared for Regular Meeting on December 14, work session on December 16 and Legislative Dinner on December 15.

cc: Department Heads
Mary Johnson, Human Resources Officer
David Moran, Assistant City Manager
John Shay, City Solicitor
Cindy Murray, City Clerk

COUNCIL ACTION REQUESTS (CAR) REPORT

as of December 18, 2015

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2015						
43	Work Session	12/16	Research County Rental Tax Credit program – Establish one for City?	3/30/16	David	
42	Work Session	12/2	Draft language for Standing Rules to allow voting remotely.	2/28/15	John	
41	M & C Meeting	11/23	Language defining difference and use of Ordinance vs. Resolution vs. letter.	1/30/16	John	
40	M & C Meeting	11/23	Can lights be installed in bus shelters on Cherrywood at the Giant? Other shelters throughout the City?	1/30/16	Jim S.	Repaired street lights on Cherrywood seem to address concern.*
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
38	Work Session	10/21	Pull together info about Greenbelt Station development and city for Greenbelt Station residents.	12/30/15	Mike	
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and 12/1.
36	M & C Meeting	10/19	Install Peace Pole.	12/30/15	Jim S./David	Installed 12/17/15.*
33	M & C Meeting	10/19	Study need for speed bumps on Ridge Road between Southway and Westway.	12/30/15	Celia	Data has been gathered. Report being drafted @ 11/6/15.
32	M & C Meeting	9/15	Check into Step Club request on bench and table request.	12/30/15	Planning	Request has been handled – City Manager report 12/11/15.*
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
21	Work Session	8/05	Gateway Signage – Contact Sharon Bradley re: interest in updating design; review proposed locations.	10/30/15	Celia	Revised proposal under review.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
2014						
47	M & C Meeting	11/24	Arrange for two series of trainings by Darkness to Light organization – 1) employees and 2) public – evaluate future steps.	4/30/15	Liz	Training has been set for 1/14/16 and 1/19/16.*
36	Ms. Davis	10/18	Research interpretive sign on history of old Greenbelt Middle School.	12/30/14	David	School system approved @ 8/24/15. Draft done. 30 th anniversary set for November 6, 2015, but no notice received.
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	Met 4/1/15. Proposal received 6/10/15. Returned for more consideration. Revision received 10/7/15. Finalizing response @ 12/9/15.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Jim S.	Response in 10/24/14 City Manager Report. Resent 8/7/15.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Jim S.	At least 22 (25%) corrected since April 2015. Public Works to update listing in January/February 2016.
2013						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation.	12/30/13	John/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
2012						
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload. Funds provided in FY 2016 budget.
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.
2011						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.

City of Greenbelt, Maryland

Memorandum

To: Michael P. McLaughlin, City Manager *MPM*
From: Jeffrey L. Williams, City Treasurer *JW*
Date: December 10, 2015
Subject: November 2015 Financial Report

Revenues

Revenues are 71.1% of the adopted budget compared to 69.3% a year ago and 72.7% historically. November revenues are approximately \$580,000 higher than a year ago, but remain lower than revenues in November 2009. Therefore, the City's revenue base has not yet fully recovered from pre-recession levels.

The City's largest revenue source, real estate taxes, is \$680,000 lower than six years ago. Other revenues have offset some of this deficit. Speed camera revenue was not in the revenue mix six years ago and is \$219,900 through November. Another positive sign, first quarter hotel/motel revenue is \$245,500 which is \$60,000 higher than a year ago. It is unknown at this time if this increase is a one-time or annual event. Staff will continue to monitor this revenue source to determine if a new pattern develops.

Aquatic & Fitness Center (AFC) revenue is \$44,000 lower than a year ago and \$81,000 lower than two years ago. Daily admissions are up 7% or \$4,000 over a year ago. However, annual pass sales, water classes and swim classes are \$22,000, \$8,000 and \$14,000 lower than FY 2015 revenue levels respectively. Most of the decrease can be attributed to the closing of the AFC to replace the roof.

Speed camera revenue is level with a year ago, but on track to end the fiscal year approximately \$250,000 higher than the adopted budget. FY 2016 revenues are currently in an acceptable position to reach the adopted budget at fiscal year-end.

Expenditures

Operating expenditures are 38.7% of the adopted budget compared to 39.4% in FY 2015 and 39.9% for the most recent five-year period. Salaries and benefits which makes up most of operating expenditures are 2% lower than a year ago and 1.25% lower than the historical trend.

The annual payment to the Maryland State Retirement Agency (MSRA) will be \$91,000 lower than the adopted budget. The savings are due to vacancies that existed on June 30. Worker compensation insurance for FY 2016 is \$654,400 which is \$59,400 higher than the adopted budget, but will be adjusted lower after the excess premium paid in FY 2015 is applied.

FY 2016 expenditures are currently on track to end the fiscal year in a favorable position.

City of Greenbelt
Revenues - FY 2016 vs. Historical
November

Number	Description	FY 2016 Budget	Nov-15	% of FY 2016		Historical %
				Budget	FY 2015	
Taxes						
411100	Real Estate	\$15,578,100	\$15,417,720	98.97%	99.75%	99.86%
411210	Real Estate Abatements	(300,000)	(178,824)	59.61%	11.65%	88.99%
411220	Homestead Credit	(20,000)	(18,836)	94.18%	100.00%	33.71%
411230	Homeowner's Credit	(50,000)	(17,752)	35.50%	43.39%	32.61%
Personal Property						
412100	Local	12,000	4,856	40.47%	53.38%	55.78%
412110	Utility	290,000	78,024	26.90%	27.23%	30.87%
412120	Corporate	1,400,000	432,056	30.86%	31.85%	46.00%
412140	Local - Prior Years	200	0	0.00%	0.00%	76.99%
412160	Corporate - Prior Years	30,000	50,105	167.02%	43.04%	38.77%
412200	Abatements	(80,000)	(1,453)	1.82%	22.88%	37.66%
Other Taxes						
421100	Income	2,434,000	697,073	28.64%	28.26%	28.51%
421200	Admissions	145,000	33,189	22.89%	31.97%	30.10%
421300	Hotel/Motel	710,000	244,459	34.43%	25.35%	20.81%
422100	Highway	362,000	297,805	82.27%	76.06%	59.32%
Licenses						
431000	Permits	1,094,000	235,460	21.52%	22.48%	22.93%
433400	Cable	415,000	101,404	24.43%	22.77%	22.76%
Grants - State						
442101	Police	479,400	111,662	23.29%	23.98%	24.73%
442102	Youth Service	65,000	0	0.00%	0.00%	5.29%
Grants - County						
443106	Landfill	57,700	14,413	24.98%	0.00%	20.83%
443102	Youth Service	30,000	0	0.00%	0.00%	0.00%
443108	MNCPPC	234,000	0	0.00%	0.00%	0.00%
443127	School Resource	80,000	0	0.00%	0.00%	0.00%
Other						
451000	Refuse/Recycling	657,000	163,823	24.94%	24.96%	24.75%
452000	Recreation	721,200	328,663	45.57%	44.52%	40.76%
453000	Fitness Center	530,600	176,047	33.18%	40.40%	42.51%
454000	Community Center	213,100	53,783	25.24%	35.91%	33.50%
460100	Fines/Foreitures	135,000	58,751	43.52%	40.67%	44.00%
460200	Red Light Cameras	300,000	164,658	54.89%	41.62%	41.51%
460300	Speed Cameras	350,000	218,918	62.55%	35.61%	28.18%
470000	Interest	1,000	774	77.40%	14.09%	15.89%
480400	Partnerships	126,000	11,166	8.86%	13.68%	32.09%
	Miscellaneous	433,800	119,317	27.51%	18.28%	21.03%
	Total	\$26,434,100	\$18,797,261	71.11%	69.30%	72.72%

City of Greenbelt
Expenditures - FY 2016 vs. Historical
November

	Department	FY 2016 Budget	Nov-15	% of FY 2016 Budget	FY 2015	Historical %
100	General Government					
	Salary/Benefits	\$2,161,900	\$828,155	38.31%	39.65%	39.72%
	Operating Expense	707,900	283,225	40.01%	45.69%	47.50%
	Capital Outlay	7,000	5,589	79.84%	81.47%	70.41%
	Total General Gov't	2,876,800	1,116,969	38.83%	41.48%	42.02%
200	Planning/Comm. Dev.					
	Salary/Benefits	817,800	317,807	38.86%	41.29%	41.27%
	Operating Expense	252,700	38,520	15.24%	5.82%	18.72%
	Capital Outlay	0	0	0.00%	#DIV/0!	0.00%
	Total Plan. & C. D.	1,070,500	356,327	33.29%	30.87%	37.40%
300	Public Safety					
	Salary/Benefits	8,568,500	3,078,168	35.92%	38.44%	37.61%
	Operating Expense	1,430,500	674,128	47.13%	44.07%	43.86%
	Capital Outlay	327,000	0	0.00%	2.68%	28.71%
	Total Public Safety	10,326,000	3,752,296	36.34%	38.06%	38.18%
410	Public Works					
	Salary/Benefits	1,866,100	655,809	35.14%	42.28%	38.42%
	Operating Expense	605,700	270,822	44.71%	36.55%	38.97%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	2,471,800	926,631	37.49%	40.81%	38.56%
450	Waste Collection					
	Salary/Benefits	541,400	214,146	39.55%	39.15%	38.79%
	Operating Expense	184,300	77,844	42.24%	25.83%	31.05%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	725,700	291,990	40.24%	35.84%	36.65%
	Total Public Works	3,197,500	1,218,621	38.11%	39.69%	38.10%
500	Greenbelt Cares					
	Salary/Benefits	921,100	349,046	37.89%	39.62%	39.57%
	Operating Expense	71,900	21,142	29.40%	36.96%	37.68%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total Greenbelt Cares	993,000	\$370,188	37.28%	39.43%	39.42%
600	Recreation					
	Salary/Benefits	2,421,800	\$1,132,069	46.74%	45.53%	45.33%
	Operating Expense	743,500	365,430	49.15%	43.24%	46.34%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	\$3,165,300	1,497,499	47.31%	44.96%	45.59%

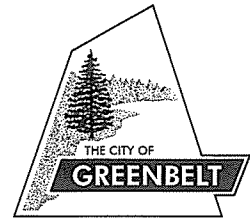
City of Greenbelt
Expenditures - FY 2016 vs. Historical
November

	Department	FY 2016 Budget	Nov-15	% of FY 2016 Budget	FY 2015	Historical %
650	Aquatic & Fitness					
	Salary/Benefits	\$723,600	326,999	45.19%	44.18%	44.44%
	Operating Expense	371,400	152,587	41.08%	35.44%	36.50%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	1,095,000	479,586	43.80%	41.10%	41.45%
	Total Recreation	4,260,300	1,977,085	46.41%	43.96%	44.50%
700	Parks					
	Salary/Benefits	1,004,200	396,633	39.50%	41.94%	42.97%
	Operating Expense	212,600	68,627	32.28%	32.17%	40.91%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total Parks	1,216,800	465,260	38.24%	40.16%	42.53%
900	Miscellaneous					
	Salary/Benefits	198,200	84,026	42.39%	40.11%	40.46%
	Operating Expense	29,200	7,820	26.78%	11.03%	14.84%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total Miscellaneous	227,400	91,846	40.39%	28.91%	33.45%
Operating Expenditures						
	Salary/Benefits	\$19,224,600	\$7,382,858	38.40%	40.43%	39.65%
	Operating Expense	4,609,700	1,960,145	42.52%	38.00%	41.51%
	Capital Outlay	334,000	5,589	1.67%	4.32%	29.46%
	Total Operating Exp.	\$24,168,300	\$9,348,592	38.68%	39.38%	39.87%
985	Reserves					
	Non-Departmental	191,000	51,332	26.88%	41.22%	13.68%
	Workers' Compensation	595,000	654,390	109.98%	100.00%	101.55%
	Interfund Transfers	1,745,200	0	0.00%	0.00%	0.00%
	Total Reserves	2,531,200	705,722	27.88%	35.81%	39.87%
	Total General Fund	\$26,699,500	\$10,054,314	37.66%	39.14%	39.87%

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, December 18, 2015



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial: 7500 & 7525 Greenway Center Drive, 7300 Hanover Drive, and 8955 Edmonston Road were inspected.

Rental Property: Five rentals were inspected; and
Two rentals were reinspected.

Apartments: Parkway Gardens were annually inspected; and
Franklin Park was reinspected.

Complaints: One complaint was logged from Franklin Park regarding roach infestation; and
Two notices were mailed for possible unlicensed rentals due to complaints.

Permits: Nineteen permits were approved and issued.

Animal Control: One dog impounded for being kept hazardously in a vehicle with no food or water;
A dog impounded while running at large and being held as a stray until owner can be located;
Three cats surrendered by owner(s); and
An injured feral cat was trapped and treated for an abscess.

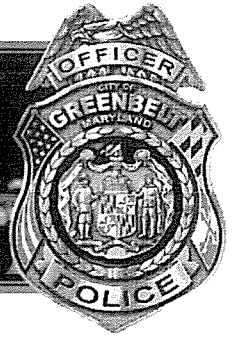
Meetings: **Staff Attended:**

City Council meeting on FBI Headquarters consolidation and Draft Environmental Impact Statement and the Buddy Attick Park Redesign.

Staff Met With:

Greenway Shopping Center representative to discuss plans to construct a bank on the remaining pad site; and
Woodlawn Development on Phase Three Detailed Site Plan and various Greenbelt Station projects.

*Planning Projects: Responded to requests for information;
Reviewed consultant's revised proposal for the gateway sign project;
Reviewed plans submitted by WSSC for sewer rehabilitation work;
Reviewed first draft of "Why to Start a Business in Greenbelt" brochure;
Continued with review of the County's zoning re-write Module I;
Responded to zoning inquiry regarding signs;
Continue to review draft Commercial Code brochure developed by Hyattsville Community Development Corporation;
Began to draft letter on city comments for FBI Draft Environmental Impact Statement;
Reviewed permits issued for Greenbelt Station regarding Conceptual Site Plan condition triggers; and
Greenbelt Station South Core – review of revised concept sketch plans for Phase Three Detailed Site Plan.*



CRIME REPORT

DECEMBER 16, 2015

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CENTER CITY

12/12	99 Centerway. Drinking in public arrest. Robert Stuart Cook, 35, of Adelphi, MD was arrested and charged with Drinking in Public at the Greenbelt Community Center. The suspect was released on citation into the custody of the Washington County Sheriff's Department for service of an open arrest warrant.
2:14 P.M.	

FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

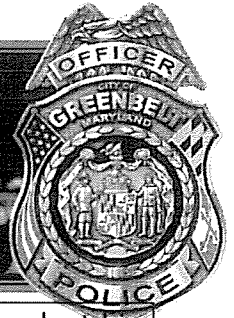
12/12	5900 block Cherrywood Terrace. Robbery. The victim advised that he agreed to sell a 'hover board' to a subject and agreed to meet the buyer in the 5900 block of Cherrywood Terrace to complete the sale. Upon meeting the buyer, the victim was approached the by a second subject, armed with a handgun. The two suspects then took three hover boards and fled the area on foot. The suspects are described as a black male approximately 20 years of age, 6"1", 175 pounds, wearing a black jacket and a black male, 5'6", 120 pounds, wearing a black jacket.
4:17 P.M.	

12/13	6000 block Springhill Drive. DWI/DUI arrest. Joseph Bobson Kamara, 45, of Lanham, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges during the investigation of a traffic accident. The suspect was released on citations pending trial.
3:44 A.M.	



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



12/14 7:00 A.M.	6000 block Springhill Drive. Assault. The victim advised that he answered a knock at his door to see three suspects wearing masks standing there. One of the suspects allegedly punched the victim and hit him in the leg with a stick. The suspects then fled the scene on foot. The victim suffered a minor injury to his leg. The victim could not provide a description
2/14 8:21 P.M.	6000 block Springhill Drive. Attempt robbery. The victim advised that he agreed to purchase a cell phone on Craigslist and responded to the 6000 block of Springhill Drive to complete the sale. The victim was met by two subjects, who then asked the victim to come into an apartment hallway to complete the sale. One of the suspects displayed a handgun and demanded money. The victim refused to give the suspects money and the suspects then fled the area on foot. The suspects are described as a black male, 6', wearing a black hooded sweatshirt and a black male under 6 feet tall, no further.
12/15 6:00 A.M.	9100 block Edmonston Road. Vandalism. Unknown person(s) used unknown means to break out the bedroom window of a residence.
12/15 6:45 P.M.	6000 block Greenbelt Road. Sex offense. The victim advised that she had exited the Giant food store when she was approached by the suspect, who asked her for money. When the victim said no, the suspect touched her inappropriately and fled the area on foot. The suspect is described as a black male, 14 to 17 years of age, 5'2", 120 pounds, wearing a blue hooded sweatshirt with different shades of blue on the sleeves, dark colored pants and black shoes.
12/15 8:55 P.M.	6000 block Greenbelt Road. Counterfeit money. A subject attempted to pay for merchandise with counterfeit money at the Big Lots store. The suspect fled the scene when the cashier discovered that the bill was counterfeit. The suspect is described as a black male, no further.

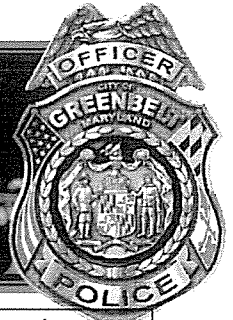
GREENBELT EAST/GREENWAY SHOPPING CENTER

12/10 9:44 P.M.	7800 block Greenbrook Terrace. Disorderly conduct arrest. Deneshae Armanhie Goosby, 22, of Greenbelt was arrested and charged with Disorderly Conduct after she was involved in a verbal altercation with another subject. The suspect was released on citation pending trial.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT

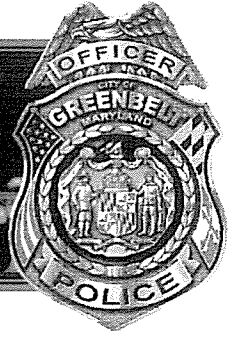


12/10 9:45 P.M.	Area of Mandan Road and Canning Terrace. Robbery. The victim advised that he was walking to a residence when he was approached from behind by the suspect, who pointed a handgun at him and announced a robbery. After obtaining the victim's wallet and carry bag the suspect fled the scene on foot towards Ora Glen Drive. The suspect is described as a black male, 5'8", wearing a black pullover jacket and a scarf over his face.
12/11 10:38 P.M.	7700 block Hanover Parkway. Vandalism. Spray paint was used to place graffiti on the walls of an apartment building. A witness described the suspect as a white male, 5'8", 140 pounds, with tattoos on his neck, wearing a brown checkered jacket, brown pants and black boots.
12/11 1:37 P.M.	7601 Hanover Parkway. Possession of marijuana arrest. A 16 year old Greenbelt youth was arrested for Possession of Marijuana and Disruption of School Activities at Eleanor Roosevelt Senior High School. The youth was released to a parent pending action by the School Board and the Juvenile Justice System.
12/11 2:00 A.M.	Area of Greenbelt Road and Frankfort Drive. DWI/DUI arrest. Leon Nathaniel Inabinett, 37, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
12/12 11:58 A.M.	7900 block Good Luck Road. Theft. The complainant advised that a suspect entered the Seven Eleven Store on December 9 th at approximately 1:00 P.M. and removed a donation box containing money from the counter and fled the area. The suspect is described as a white male, 5'8", 120 pounds, wearing a grey sweatshirt and blue jeans. The suspect left the scene in a vehicle described as a black Nissan Altima 4-door.
12/13 6:31 A.M.	Area of Hanover Drive and Hanover Parkway. Animal complaint. The victim, an off-duty Metropolitan Police Officer, advised that she was walking her dog when a dog she described as a large pit bull aggressively ran towards her and her dog. Fearing for her safety, the victim produced her handgun and fired a shot at the dog. The owner was still inside the dog park with two other dogs. When the victim approached her and stated that she was contacting the police, the suspect took all of her dogs, including the possibly injured dog, and left the scene. It was later discovered that the suspect was hearing impaired and thought that her dog had been involved in a fight. She was told the dog had been shot. The dog was taken to a veterinarian for treatment. Investigation is ongoing.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT

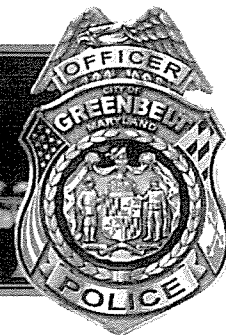


Automotive Crime - City Wide

12/09	7800 block Mandan Road. Stolen auto. A teal 2007 Volkswagen Passat station wagon, Maryland tags 3AK483.
12/10	8000 block Mandan Road. Theft from auto. A rear tag, Maryland 06704Y, was taken from a vehicle.
12/11	Area of Mandan Road and Canning Terrace. Stolen auto. A silver 2015 Volkswagen Jetta 4-door, Virginia tags VEC4140.
12/11	7800 block Cloister Place. Stolen auto. A black 2013 Hyundai 2-door, Maryland tags 8AX1278.
12/13	9100 block Springhill Lane. Theft from auto. Unknown person(s) used unknown means to enter a vehicle. A credit card was taken and later used to make unauthorized purchases.
12/14	6100 block Cherrywood lane. Recovered stolen auto. A 2015 Chevrolet Cruze 40-door, reported stolen to the Metropolitan Police Department during a carjacking on December 13 th . No arrests were made.
12/14	9100 block Edmonston Terrace. Vandalism to auto. Unknown person(s) used unknown means to flatten four tires on a vehicle.
12/14	9300 block Edmonston Road. Stolen auto. A 2005 Volvo V70 station wagon. The vehicle was recovered the next day by the Metropolitan Police Department in the 2000 block of Fort Davis Street S.E., Washington, D.C. No arrests. The rear tag on the vehicle at the time of theft, New York F654DA, was not recovered and is still out as stolen.
12/15	9000 block Breezewood Terrace. Theft from auto. Unknown person(s) entered a work van by tampering with a door lock. Welding equipment was taken.
12/16	5800 block Cherrywood lane. Theft from auto. Unknown person(s) broke out the passenger side window of a vehicle and removed several artist sketch books.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

WEEK OF DECEMBER 16, 2015

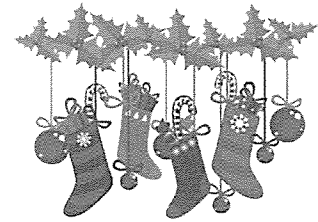
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Complaint	1
Rape		Disruption of School Activities	
Armed Robbery	2	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery	1	Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	3
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	3
Attempt Burglary		Death Investigation (Medical)	1
Assault	1	Alcohol Violation	
Domestic	3	False Report	
Drugs	1	Harassment	
DUI/DWI	2	Field op (suspicious person)	4
Theft	5	Notification for other agency	
Vandalism	2	Drinking in Public	1
Sex Offense	1	<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	3
Trespass		Recovered Stolen Vehicles	2
Disorderly Conduct	1	Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	4
Credit Card Offense	1	Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money	1	Vandalism to Vehicles	1
Suspicious Person		Accidents	9



Department of Public

Week Ending December 18, 2015



ADMINISTRATION

- Jim Sterling, Richard Fink, Luisa Robles and Erin Josephitis met with a “pay as you throw” trash removal service to discuss refuse/recycling options in Greenbelt.
- Met with the City Manager regarding the volunteer coordinator position.
- Reviewed street lighting in Windsor Green to identify potential lighting improvements.
- Completed the installation of Verizon GPS Devices into Public Works vehicles.
- Inspected the water meter break at 112 Lakeside and coordinated repair with WSSC.

STREET MAINTENANCE/SPECIAL DETAILS

- Pushed up debris at the Northway Fields compost site.
- Took down unwanted signs and checked for graffiti.
- Cleaned storm drains and underpasses.
- Cleared debris from a vehicle hitting a sign at Hanover Parkway and Greenbelt Road.
- Started repairing pot holes throughout the city.
- Set up tables and chairs for the City’s holiday party and retrieved them afterwards.
- Assisted with the Connection bus.
- Worked on a Pepco light assessment in Windsor Green with Jim Sterling and Richard Fink.

HORTICULTURE/PARKS

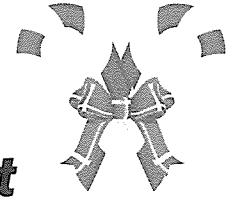
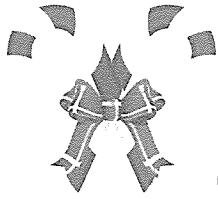
- Continued removing leaves and trimming perennials in landscape beds.
- Continued overseeing Pepco’s vegetation management plan.
- Continued leaf curbside service in Woodland Hills, Greenbrook Village and around town.
- Cut up leaves throughout city park areas.
- Blew leaves off walkways and playgrounds.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 27.09 tons of refuse and 13.72 tons of recyclable material.
- Facilitated the pick-up of composting bins for one hour on Tuesday.
- Attended the Green Team Time Bank meeting on Tuesday.
- Attended a DC-MD Composting Council meeting via phone on Wednesday.
- Luisa Robles and Erin Josephitis set up a Zero Waste station for the holiday party at Public Works.

FACILITIES MAINTENANCE

- Repaired a faucet in the men’s restroom at the Community Center.
- Replaced lamps and ballasts in the game room at the Youth Center.
- Repaired the pedestrian crossing light on Crescent Road.
- Replaced several 4-pin lamps and u-tubes in the hallways of the Springhill Lake Recreation Center.



Greenbelt Recreation Department

Weekly Report

Week Ending December 18, 2015

ADMINISTRATION:

- Attended the PRAB meeting on Wednesday evening. A new application for Recognition Group status was vetted by the committee as well as a Park Survey created by Public Works staff.
- Budget preparation is in full swing following the City Manager's FY17 message that was sent out. Staff is busy meeting and reviewing numbers along with accomplishments and new goals.
- Staff schedules were reviewed and noted to confirm that facilities are covered and operating smoothly throughout the holidays. Facility hours have been posted in all buildings.
- Winter class registration is ongoing.
- Not only did Santa visit the Youth Center and reach out by phone to the many boys and girls throughout the Greenbelt community, but he placed a call overseas to a previous Greenbelt resident whose family has been stationed in Germany over the past year. Thank you Santa and Mrs. Claus!!
- With the assistance of Ms. Gaye and her Elves, 16 children spent the afternoon creating holiday centerpieces, garland, ornaments and some very yummy treats at the Elf Workshop in the Youth Center.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- The second weekend of the Festival of Lights was filled with a series of special events. Santa visited the Youth Center on Saturday! Families received a complimentary picture with Santa. A special thanks to Bev Palau for the wonderful photos.
- Held a joint staff meeting with Springhill Lake and Youth Center part-time Recreation Center Leaders. Training topics included customer service.
- Continued to work on Spring program planning and brochure preparation.
- Attended Youth Advisory Board meeting.
- Facilitated Layering Clinic for community participants.
- Forwarded League Cycling Instructor goals and objectives.

AQUATIC AND FITNESS CENTER:

- GAFC's annual survey period has ended. Staff is preparing report on the information that was gathered.
- Contractors continued to work on the flat roof.
- Continued to work with Public Works and a contractor on issues with the heater for the indoor pool.
- Continued to collect Toys for Tots through December 18th. Thanks to all who have donated already!
- Attended Aquatics Council meeting which focused on transgender issues, raising program fees, and rates for groups.
- Helped to organize and set up the City's holiday party.
- The hot tub received its bi-weekly cleaning.

ARTS:

- Staff have attended two casting rehearsals and taken costume measurements for all forty actors currently enrolled to participate in the Winter Youth Musical.
- The teaching studios are currently closed to students for intersession break. Staff and work exchange volunteers are cleaning and organizing the studios in preparation for the start of winter classes.

- The Greenbelt Dance Studio presented *New Deal Nut: A Greenbelt Nutcracker* to an audience of more than 250 people at the Community Center. Twenty-one young dancers took part in a specially-tailored version of the classic ballet, celebrating the attractions of Roosevelt Center.
- The Community Center hosted the Greenbelt Concert Band's annual Holiday Lights Concert. The performing arts program coordinator served as master of ceremonies.
- The Greenbelt Youth Musical held its casting rehearsals at the Community Center. Forty teen actors are participating. The shows will be presented during the first two weekends of March.
- Currently on view at the Greenbelt Community Center Art Gallery – Oriented Strands: paintings by Chris Zickefoose. This show continues through January 22. Preparations are underway for the following exhibit which will feature production design highlights from Greenbelt Recreation Department performing arts programs.

COMMUNITY CENTER:

- TOY DRIVE! The Greenbelt Lions Club and the CC are collecting new, unwrapped toys to distribute to local families during the holidays. Donations accepted in the Main Lobby of the CC until December 22nd.
- Coordinator provided support and assistance for the Employee Holiday event.
- Supervisor attended a Maryland Recreation and Parks Association Board and Council meeting in Bowie.
- Supervisor continued to field inquiries in regard to caterer rentals for the Commercial Kitchen. There have been 64 inquiries since April. There are currently two caterers who received all permits and may rent the Kitchen.
- The first licensed catering rental, Humble Servant Catering, was scheduled.
- There were 5 facility reservations processed.
- There was 1 private rental and 12 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Writers Group, Greenbelt Concert Band, Greenbelt Arts Center, Greenwood Village, Greenbelt Astronomy, Greenbrook Village HOA, Friends of the Greenbelt Museum, Girl Scout Troop #2799, Greenbelt Climate Action Network, GIVES and Girl Scout Daisy Troop #1161.
- The following City groups received space: Be Happy Be Healthy Yoga & Volleyball, Forest Preserve Advisory Board, City Council and PRAB.
- There were two no shows for free space groups.

THERAPEUTIC RECREATION:

- Twenty-five individuals travelled to Toby's Dinner Theater on Wednesday to see the musical version of *It's A Wonderful Life*. All had a great time and enjoyed the wonderful performance and food.
- Met with a blind resident to evaluate programs the Recreation Department has that might fit her interests. This was an excellent opportunity to discover how accessible our brochure is online for blind individuals.
- Identified an issue with web credit card settlements and has been working with Plug-N-Pay, Vermont Systems as well as IT, to find a resolution to this problem.