



I'm looking for...



GOVERNMENT CITY SERVICES COMMUNITY VISITING I WANT TO...

December 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	01 Arts Advisory Board, 7pm, CC	02 Work Session - Council Goals/Standing Rules, 8PM, CC	03 Free Produce Distribution	04 Zero Waste Tree Lighting Ceremony Community Tree Lighting, 7pm Roosevelt Center	05 Festival of Lights: Juried Art and Craft Fair
06 Special Holiday Greenbelt Farmer's Market, 10am-2pm, Roosevelt Center Festival of Lights: Juried Art and Craft Fair Artful Afternoon- DIY Wrapping Paper	07 Interview for Advisory Group 7:40pm (Library) Work Session - Greenbelt Station Phase III DSP (#2) 8pm, MB	08 Advisory Committee on Education, 7pm, MB	09 Advisory Planning Board, 7:30pm, CC SHA Meeting Beltway/495 Interchange at Greenbelt Station, 7pm (Eleanor Roosevelt High School) Work Session - Draft Environmental Impact Statement (EIS) for FBI, 8pm, CC	10	11	12 Santa's Visit Elves' Workshop New Deal Nut: A Greenbelt Nutcracker
13 Greenbelt Concert Band Holiday Lights Concert	14 Youth Advisory Committee, 5:30pm Greenbelt Library Regular Meeting, 8PM, MB	15 Legislative Dinner North Pole Calling	16 Park and Recreation Advisory Board, 7:30pm, CC Work Session - Council Goals/Priorities for Next Two Years/Post Election Discussion, 8pm, CC North Pole Calling	17 Forest Preserve Advisory Board, 7pm, CC North Pole Calling	18 American Red Cross-BLOOD DRIVE	19
20	21 No Meeting	22	23 No Meeting	24	25 City Holiday-Offices Closed	26
27	28 No Meeting	29 Free Babysitting Course	30 No Meeting	31	01	02





I'm looking for...

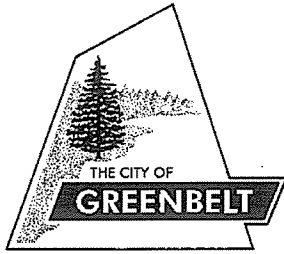


GOVERNMENT CITY SERVICES COMMUNITY VISITING I WANT TO...

January 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01 New Year's Holiday-Offices Closed	02
03	04 Special Meeting - Draft Environmental Impact Statement (DEIS) for FBI, 7:30PM Work Session - Cablecast Upgrades/Review of Digital Integration Proposal, 8pm, MB	05	06 Work Session - Briefing on Volunteerism Report, 8pm, CC	07 Free Produce Distribution	08	09
10	11 Youth Advisory Committee, 5:30pm Greenbriar Meeting Room Regular City Council Meeting, 8pm, MB	12	13 Advisory Planning Board, 7:30pm, CC MML Legislative Reception (Annapolis), 6:00PM Work Session - County Executive (tentative), 8PM, CC	14	15	16
17	18 City Holiday-Martin Luther King Jr. Day - Offices Closed MLK, Jr. National Day of Service	19 Stewards of Children Program, 7pm, MB	20 Park and Recreation Advisory Board, 7:30pm, CC Work Session - Capital Office Park (tentative), 8PM, CC	21	22	23
24	25 Regular City Council Meeting, 8pm, MB Anger Management Class	26 Advisory Committee on Education, Principals' Meeting 6:30pm, MB Green ACES and Green Team, 7:30pm, CC	27 Senior Citizen Advisory Committee, 7pm Community Center Advisory Planning Board, 7:30pm, CC Four Cities Meeting (College Park) 7:30PM	28 Forest Preserve Advisory Board, 7pm, CC	29	30 Stormwater Audit
31	01	02	03	04	05	06





## City Manager's Report Week Ending December 24, 2015

1. As the end of 2015 approaches, I would like to wish everyone a happy holiday and best wishes in the coming year. Thanks for all that you have done to make Greenbelt a wonderful community!
2. Both David Moran and I will be out of the office the week of December 28-31. We are both in town and available if needed.
3. Attached is the flyer for the community training to be offered by CARES to help people recognize and address child abuse. Staff training is scheduled for January 14.
4. Budgeted funds for the volunteer coordinator in Public Works have been spent. The Public Works Department finds the position very valuable in programming and recruiting for volunteer environmental work projects. There are more than sufficient funds available in the department from other savings, such as the vacant Assistant Director position, to support the coordinator through June 2016. I am authorizing keeping the coordinator on through June and will have a long-term recommendation for it in the FY 2017 budget.
5. Reviewed Comprehensive Annual Financial Report (CAFR) for FY 2015 for submittal to Government Finance Officers Association.
6. Reviewed draft of letter on the Draft Environmental Impact Statement. Proposed letter will be in your packet next week for consideration at the January 4 Special Meeting.
7. Assistant City Manager
  - a. On leave
8. Finance Department
  - a. Final preparation of CAFR for FY 2015.
  - b. Worked on Planning & Community Development and Police budgets for FY 2016 and FY 2017.
9. Information Technology
  - a. Met with Police re: FY 2017 budget
  - b. Installed new copier in the Youth Center
  - c. Worked on RecTrac credit card processing issue
10. Prepared for work sessions of January 4 and 6.

cc: Department Heads  
Mary Johnson, Human Resources Officer  
David Moran, Assistant City Manager

John Shay, City Solicitor  
Cindy Murray, City Clerk

# COUNCIL ACTION REQUESTS (CAR) REPORT

## as of December 24, 2015

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
<b>2015</b>						
43	Work Session	12/16	Research County Rental Tax Credit program – Establish one for City?	3/30/16	David	
42	Work Session	12/2	Draft language for Standing Rules to allow voting remotely.	2/28/15	John	
41	M & C Meeting	11/23	Language defining difference and use of Ordinance vs. Resolution vs. letter.	1/30/16	John	
40	M & C Meeting	11/23	Can lights be installed in bus shelters on Cherrywood at the Giant? Other shelters throughout the City?	1/30/16	Jim S.	Repaired street lights on Cherrywood seem to address concern.*
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
38	Work Session	10/21	Pull together info about Greenbelt Station development and city for Greenbelt Station residents.	12/30/15	Mike	
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and 12/1.
36	M & C Meeting	10/19	Install Peace Pole.	12/30/15	Jim S./David	Installed 12/17/15.*
33	M & C Meeting	10/19	Study need for speed bumps on Ridge Road between Southway and Westway.	12/30/15	Celia	Data has been gathered. Report being drafted @ 11/6/15.
32	M & C Meeting	9/15	Check into Step Club request on bench and table request.	12/30/15	Planning	Request has been handled – City Manager report 12/11/15.*
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
21	Work Session	8/05	Gateway Signage – Contact Sharon Bradley re: interest in updating design; review proposed locations.	10/30/15	Celia	Proposal approved 12/21/15 - \$9,500.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
<b>2014</b>						
47	M & C Meeting	11/24	Arrange for two series of trainings by Darkness to Light organization – 1) employees and 2) public – evaluate future steps.	4/30/15	Liz	Training has been set for 1/14/16 and 1/19/16.*
36	Ms. Davis	10/18	Research interpretive sign on history of old Greenbelt Middle School.	12/30/14	David	School system approved @ 8/24/15. Draft done. 30 <sup>th</sup> anniversary set for November 6, 2015, but no notice received.
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	Met 4/1/15. Proposal received 6/10/15. Returned for more consideration. Revision received 10/7/15. Finalizing response @ 12/9/15.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Jim S.	Response in 10/24/14 City Manager Report. Resent 8/7/15.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Jim S.	At least 22 (25%) corrected since April 2015. Public Works to update listing in January/February 2016.
<b>2013</b>						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation.	12/30/13	John/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
<b>2012</b>						
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload. Funds provided in FY 2016 budget.
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.
<b>2011</b>						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
<b>2010</b>						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*= <b>COMPLETED</b> )
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.



# Darkness to Light's Stewards of Children

Research tells us one in four girls and one in six boys are sexually abused by the time they are 18 years old and, in 70% or more of these cases, a report is never made to authorities. That's why Baltimore Child Abuse Center, Baltimore's foremost experts in child sexual abuse prevention have partnered with internationally renowned Darkness to Light, to bring you the Stewards of Children® program.

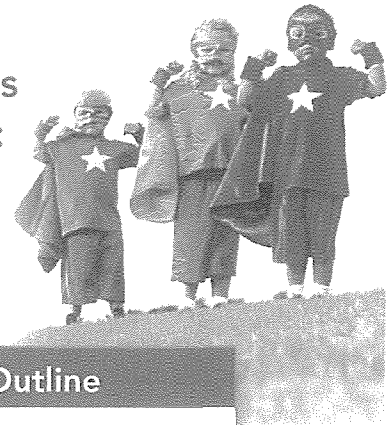
Stewards of Children is a 1.5 hour, facilitator-led training program appropriate for any group of adults, to show them how they can protect children around them. The training uses real life survivor stories, expert advice, and practical guidance to empower you with the 5 Steps you can take to prevent, identify and respond to child sexual abuse.



## Learning Objectives

- Learn how a few simple actions have far-reaching effects and leave with an understanding that child sexual abuse can be prevented, it can be stopped, and it can be overcome

## This training is beneficial for:

- Parents & Caretakers
- Community Members
- Clergy Members
- Youth Serving Professionals



 Date & Location	Training Outline
<p>Tuesday, January 19, 2016 7:00 p.m. – 9:30 p.m. Greenbelt CARES 25 Crescent Road Greenbelt, MD, 20770</p> 	<p>7:00 p.m. – 7:10 p.m. Arrival</p> <p>7:10 p.m. - 9:30 p.m. Stewards of Children Training</p> <ul style="list-style-type: none"><li>• Building Foundation</li><li>• What it Takes to Protect Children</li><li>• 5 Steps to Protecting Our Children</li><li>• Making a Difference</li></ul>

## Hosted By:

City of Greenbelt & Greenbelt CARES

To learn more or register, go to: [www.bcaci.org/training](http://www.bcaci.org/training)

Email us at: [training@bcaci.org](mailto:training@bcaci.org)

Call us at: 410-396-6147

This course was reviewed and approved by Baltimore Child Abuse Center.



Baltimore Child Abuse Center

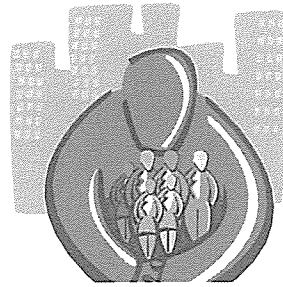
To earn CEUs, you must attend the entire training.

No partial credit is available. This training qualifies for 2 Category I Continuing Education Units.

Baltimore Child Abuse Center is authorized by the Board of Social Work Examiners in Maryland to sponsor social work continuing education programs and maintains full responsibility for this program. This training qualifies for Category I continuing education units.

## CITY NOTES

### Greenbelt CARES



Week Ending December 24

Darren Stephenson and Glenda Willis spoke at the Mentoring to Manhood Program at the Kentland Community Center in Landover on December 5. There were 13 parents in attendance. Darren and Glenda presented CARES information, and provided parents an overview on Adolescent Depression; signs, symptoms, causes and triggers. Time was also spent discussing appropriate strategies that the parents could utilize, as well as informing them of the many counseling and treatment options that are readily available in the community.

Tuesday, December 8, Rosalind Ceasar, Staff Liaison, attended the regular monthly Advisory Committee on Education meeting. The meeting was primarily to review the annual grant proposals received from the area schools. Twenty-one (21) out of thirty-three (33) grants were recommended for approval by the City Council.

Judye Hering began publicizing CARES' winter session of the babysitting course. The course will be held on Tuesday, December 29, from 1:00 – 4:00, in the Municipal Building. The course is targeted for students in 5-8th grade, ages 10-13. Students will learn about health, safety and responsibility issues regarding babysitting.

A series of eight meetings of a Memory Support group for people with early dementia was completed. It was co-led by Helen Barnes, R.N., and Tom Patota, L.C.S.W.-C, with the assistance of Cindy Lynkew, graduate student intern from the University of New England School of Social Work.

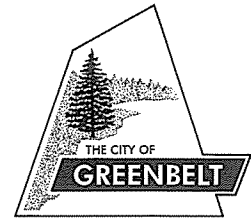
Cindy Lynkew completed her graduate social work internship with the G.A.I.L. program, having contributed 560 supervised work hours for Greenbelt seniors and disabled.

Liz Park and Christal Batey met with Peggy Higgins from College Park to discuss the GAIL program. Christal reviewed her many programs and the evolution of the GAIL program. GIVES was also discussed as an example of an all-volunteer program available to seniors for support. Peggy and her staff were invited to join the Aging on Place Prince George's group that meets monthly to discuss aging services.

# WEEKLY REPORT

## Planning and Community Development

Week Ending: Thursday, December 24, 2015



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### CODE ENFORCEMENT

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**Commercial Properties:** 7474 Greenway Center Drive and 8957 N,P and R Edmonston Road were inspected; and  
8957 A&C Edmonston Road, 6305 and 6406 Ivy Lane were re-inspected.

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**Rental Property:** Four rental properties were inspected; and  
One rental was re-inspected.

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**Complaints:** One complaint was logged regarding defective walking surface condition, and defective surface condition exterior wall in the Roosevelt Center.

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**Permits:** Seven permits were approved and issued.

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**Animal Control:** One dog was picked up running at large and returned to owner;  
One cat was surrendered and one cat was adopted;  
One dog impounded for cruelty; and  
Checked area for a report of dog running at large.

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**Alarms:** Eight false alarm invoices to businesses, and three false alarm invoices to residents; and  
Six warning letters to businesses and twenty two warning letters to residents.

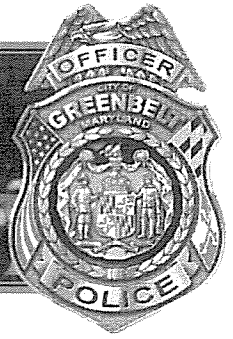
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**Meetings: Staff Met With:**  
Consultants from A. Morton Thomas to discuss forest preserve health assessment; and accompanied consultants on field visit to the forest preserve; and  
WSSC staff to review proposed stream work associated with a sewer rehabilitation project;

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**Planning Projects:** Reviewed County zoning legislation;  
Reviewed first draft of "Why to Start a Business in Greenbelt" brochure;  
Continued with review of the County's zoning re-write Module I;  
Worked on GIS mapping; and  
FBI draft environmental impact statement letter and various projects with Greenbelt Station.

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## CRIME REPORT

DECEMBER 23, 2015

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: **240-542-2145**.

### CENTER CITY

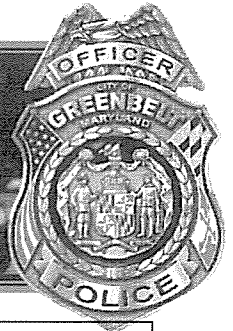
### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

12/16 8:12 P.M.	9100 block Edmonston Court. Burglary arrests. Jorge Eduardo Flores Centeno, 19, of University Park, MD; Brayan Ulice Flores Quezada, 22, of University Park, MD; Cristian Orellana-Rivas, 31, of Greenbelt; Walker Bryan Montes Jimenez, 19, of Greenbelt and Glenda Gabriel Serrano-Quesada, 19, of University Park, MD were arrested and charged with Burglary after they were discovered in a vacant apartment. All five suspects were transported to the Department of Corrections for a hearing before a District Court Commissioner.
12/18 9:54 P.M.	Area of Edmonston Road and Greenbelt Road. DWI/DUI arrest. Arlin Arnulfo Mejia, 27, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
12/19 12:08 P.M.	6000 block Greenbelt Road. Theft. An unattended purse was taken at the Foot Locker shoe store.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



12/20 5:30 P.M.	6100 block Breezewood Drive. Theft. A carry bag was taken from a residence where contracting work was being done.
12/21 11:52 A.M.	6000 block Greenbelt Road. Robbery. The victim, a cashier at Marshall's Department Store, advised that the suspect approached the checkout counter, produced a knife and announced a robbery. After taking money from the register, the suspect fled the scene on foot. The suspect is described as a black male 24 to 30 years of age, 5'6" to 5'8", 210 to 250 pounds, with black hair and brown eyes, wearing a black jacket, dark blue jeans, tan boots and a black hat.
12/22 6:24 P.M.	5800 block Cherrywood Lane. Theft. A carry bag was taken from a residence where contracting work was being done.
12/22 7:44 P.M.	9100 block Edmonston Road. Burglary arrest. Lejuan Lenoir Brooks, 25, of Washington, D.C. was arrested and charged with Burglary and Trespass after he was discovered in a vacant apartment. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.

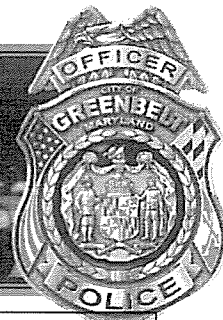
## GREENBELT EAST/GREENWAY SHOPPING CENTER

12/17 11:14 A.M.	7601 Hanover Parkway. Theft. A laptop computer was reported stolen from Eleanor Roosevelt Senior High School.
12/17 6:22 P.M.	7500 block Greenbelt Road. Theft. A subject entered the Game Stop store and removed a laptop computer from the counter. The suspect is described as a black male, wearing a black and blue baseball cap and a grey sweatshirt.
12/19 3:09 A.M.	Area of Greenbelt Road and Mandan Road. DWI/DUI arrest. German Balbuena, 26, of Indian Head, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
12/19 4:00 A.M.	7500 block Greenbelt Road. DWI/DUI arrest. Paul Lewis Johnson, 49, of District Heights, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges during the investigation of a traffic accident. The suspect was released on citations pending trial.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



12/20 2:53 A.M.	Area of Hanover Parkway and Spring Manor Drive. DWI/DUI arrest. Kevin Raynard Speight, 32, of Washington, D.C. was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for a traffic violation. The suspect was released on citations pending trial.
12/20 5:30 P.M.	7500 block Greenbelt Road. Theft. The victim advised that unknown person(s) used unknown means to steal his wallet while shopping at Greenway Shopping Center. A credit card in his wallet was later used to make an unauthorized purchase.

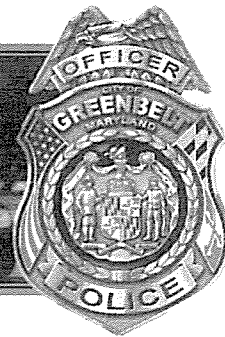
## Automotive Crime - City Wide

12/17	6000 block Springhill Drive. Vandalism to auto. Unknown person(s) used spray paint to vandalize a vehicle.
12/18	5700 block Greenbelt Metro Drive. Recovered stolen auto. A 2007 Volkswagen Passat station wagon, reported stolen December 9 <sup>th</sup> from the 7800 block of Mandan Road. No arrests.
12/19	9300 block Edmonston Road. Theft from auto. A registration sticker was taken from a vehicle.
12/20	9100 block Springhill Lane. Recovered stolen auto. Officers responded to the 5900 block of Greenbelt Road to assist with a vehicle fire. Investigation revealed that the vehicle, a 2004 Cadillac Escalade SUV, had been stolen earlier from the 9100 block of Springhill Lane. Several power tools had also been taken from the vehicle.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**





## CRIME REPORT TALLY SHEET

WEEK OF DECEMBER 23, 2015

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery	1	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	
Attempt Strong Armed Robbery		Missing Person	
Burglary	2	Fraud	1
Attempt Burglary		Unattended Death	
Assault		Alcohol Violation	
Domestic		False Report	
Drugs		Harassment	
DUI/DWI	4	Field op (suspicious person)	2
Theft	7	Notification for other agency	
Vandalism			
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass		Recovered Stolen Vehicles	2
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	1
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money (Bill turned in at ERSHS)	1	Vandalism to Vehicles	1
Suspicious Person		Accidents	4



# *Department of Public*

## *Week Ending December 24, 2015*



### **ADMINISTRATION**

- Jim Sterling and Richard Fink received training on the new GPS for vehicles.
- Met with Recreation staff and the mechanical engineer regarding HVAC at the Community Center.
- Met with the lighting contractor regarding new LED wall packs for buildings.
- Jim Sterling and Terri Hruby met with WSSC regarding proposed stream restoration next to the Hanover Apartments.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Pushed up debris at the Northway Fields compost site.
- Took down unwanted signs and checked for graffiti.
- Cleaned storm drains and underpasses.
- Put down millings on Northway to fill in potholes.
- Continued repairing pot holes throughout the city.
- Did maintenance work on snow plows.

### **HORTICULTURE/PARKS**

- Continued overseeing Pepco's vegetation management plan.
- Continued leaf curbside service in Lakewood and Greenspring I and II.
- Pruned bushes and a cherry tree at the skate park.
- Performed routine maintenance on the landscape bed at the skate park.
- Removed leaves and weeds at the Community Center.

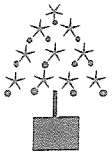
### **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 25.99 tons of refuse and 13.81 tons of recyclable material.

### **FACILITIES MAINTENANCE**

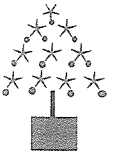
- Installed new towel dispensers and soap dispensers in the Community Center and Youth Center.
- Worked on drywall repair and painting throughout the Community Center.
- Repaired a faucet in the men's restroom in the Aquatic & Fitness Center.
- Replaced a light fixture in the Aquatic & Fitness Center.
- Replaced two ballasts and many lamps in Community Center classrooms.





# Greenbelt Recreation Department

## Weekly Report



*Week Ending December 24, 2015*

### **ADMINISTRATION:**

- Work on the budget continued.
- Met with engineering firm and Public Works staff to review specifications for the Community Center HVAC improvement project.
- Met with the president of Greenbelt Soccer Alliance to review field matters.
- Minutes of PRAB meeting last week were drafted. Included in these minutes is a recommendation from PRAB on a new Recognition Group titled **Boys to Men Mentoring Network**. Mentors and mentees from the group were available at the meeting to answer question about their group; more details available, if needed.

### **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:**

- Our North Pole Calling program continued. Santa and the North Pole Operator brought joy to many families this holiday season!
- Registration for winter programs is ongoing.
- Met on new programming ideas for Spring Camp program at SHLRC.
- Continued to prepare Spring Activity Guide.
- Program promotional material design and marketing efforts are being evaluated and updated.
- Coordinated to keep Holy Cross Senior Fit program available to participants while the Community Center gym floors are refinished.

### **AQUATIC AND FITNESS CENTER:**

- Contractors finishing up work on the flat roof.
- Continued to work with Public Works and a contractor on issues with the heater for the indoor pool.
- Thanks to generous patrons, GAFC patrons donated over 200 toys for Toys for Tots.
- GAFC will be open the hours during the upcoming holidays:
  - Thursday, December 24 (Christmas Eve) -- 6am-5pm
  - Friday, December 25 (Christmas Day) -- 12pm-4pm
  - Thursday, December 31 (New Year's Eve) -- 6am-5pm
  - Friday, January 1, 2016 (New Year's Day) -- 12pm-4pm
- Sent e-mail blast reminding patrons about holiday hours, upcoming classes and re-start of swim team in January.
- Registration opened December 21 and 23 for children's lessons.

### **Community Center:**

- TOY DRIVE! The Greenbelt Lions Club toy collection ended December 23. Stay tuned for the final total of toys donated.
- The Gym and Dance Studio floors were refinished. Both rooms are closed until January 4.
- Facility hours were adjusted for the week. The facility is closed on Christmas Day.
- Supervisor continued to field inquires in regard to caterer rentals for the Commercial Kitchen. There have been 70 inquiries since April. There are currently two caterers who received all permits and may rent the Kitchen.
- There were 6 facility reservations processed.
- There was 1 private rental and 7 pattern rentals.
- The following groups received free space: Girl Scout Troop #2799, Maryland 4-H Youth Development and Girl Scout Troop #4816.
- The following City groups received space: Forest Preserve Advisory Board, City Council and PRAB.