

CITY OF GREENBELT

Date: January 17, 2014
To: City Council
From: Michael McLaughlin, City Manager
Subject: Weekly Report on Various Items

1. Attachment A is the Council Action Request (CAR) report.
2. Attachment B is a legislative update.



Michael McLaughlin, City Manager

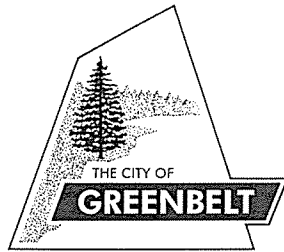


January 2014

City of Greenbelt

www.greenbeltmd.gov

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
MB – Municipal Building – 25 Crescent Road – 301.474.8000 CC – Community Center – 15 Crescent Road – 301.397.2208 Meetings subject to change Call 301.474.8000 for verification.			1 City Holiday	2	3	4
5	6 8 pm – Work Session – Interview Economic Development RFP Respondents & Stakeholder Meeting Review – MB	7	8 8 pm – Work Session – Sustainable Communities Application – CC	9	10	11
12	13 7:40 pm – Advisory Group Interview – MB 8 pm – Council Meeting – MB	14	15 7:30 pm – Work Session – Council Goals Session – CC	16 7 pm – PGCMA – District Heights	17	18
19	20 City Holiday	21	22 8 pm – Executive Session – Review of Economic Development RFP – CC	23	24	25
26	27 7:40 pm – Advisory Group Interview – MB 8 pm – Council Meeting – MB	28	29 8 pm – Work Session – City Manager Update – CC	30 7:30 pm – Four Cities – College Park	31	



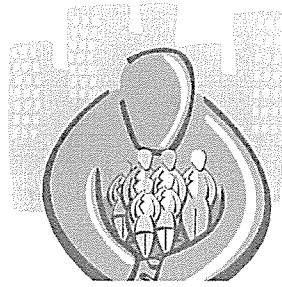
City Manager's Office
Week Ending January 17, 2014

1. Along with Liz Park, Greenbelt CARES Director, and Mary Johnson, Human Resources Director, visited the new offices of Evergreen Health Care in Maryland Trade Center III. Evergreen is a cooperative formed by Dr. Peter Beilenson, the former Health Officer for Howard County. Evergreen was formed as a result of the Affordable Care Act and is an effort to offer additional primary care options. You have to be a member of the cooperative to use their services. We will look for opportunities to partner, such as including them in our Welcome to Greenbelt bags and the community health fair. Marat Moore will be doing a full article in the *News Review* in a week or two.
2. Included in a separate envelope in Council's packet is the City Solicitor's response to the petition from Joseph Murray about his conflict of interest with serving on the Forest Preserve Advisory Board.
3. Met with Police Department on overview of its budget and issues for FY 2015.
4. Assistant City Manager –
 - a. Completed and submitted a Bond Bill Information Form for the theater renovation project.
 - b. Attended County Affairs committee meeting in Annapolis where PG 403 (Repeal Shuttle UM sunset clause) was passed. Coordinated with College Park staff regarding this meeting. Full County Delegation was to consider bill this morning.
 - c. Developed and transmitted Replacement Fund budget instructions for FY 2015.
5. Finance Department –
 - a. Filed FY 2013 financial statements for Green Ridge House with the State Department of Housing and Community Development.
 - b. Met with Recreation Department and reviewed Aquatic & Fitness Center, Recreation Administration and Community Center FY 2015 budgets.
 - c. Waste collection bills prepared & mailed to residents/businesses.
 - d. Completed preparation of W-2's and distributed.
6. IT Director –
 - a. Attended I-Net Budget Committee Mtg – College Park
 - b. Attended COG-CIO Committee Mtg
 - c. Continued deployment of Windows 7 software
 - d. Finalized connections for new LiveScan network in Police
7. Public Information Coordinator began drafting of newsletter for publication end of this month.
8. Update on CAR 2012-34 – MOU with GATE (it is too long to fit on CAR report) – GATE's 11/21/13 response eliminated all quantifiable measures of how it would find language acceptable to both sides.

9. Included in Council's packet is a summary of the comparative cost estimate on the theater project and possible next steps. Also attached to the memo are news articles related to a theater renovation project in Hagerstown.
10. Along with Assistant City Manager attended quarterly meeting of Maryland City/County Management Association.
11. City Clerk attended IIMC conference in Bowie from Wednesday to Friday.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
Robert Manzi, City Solicitor

CITY NOTES



Greenbelt CARES

Week Ending January 16, 2014

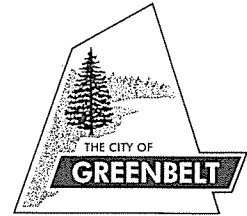
Judye Hering began the Saturday morning group drop-in tutoring program at the Springhill Lake Recreation Center Clubhouse on Saturday, January 11, 2014.

On Monday, Judye Hering also began the winter session GED course held at the Springhill Lake Recreation Center clubhouse. The GED test is no longer a paper and pencil test. It has been revised as of January 2014 to accommodate changes in technology and keeping up with the Common Core curriculum. Students will have new textbooks, calculators and white boards to eliminate using paper and pencil. Thirteen (13) students enrolled on Monday and more have called to enroll on Wednesday.

Liz Park attended the Maryland Association of Non-Profits' Legislative Preview meeting on January 6, 2014.

WEEKLY REPORT

Planning and Community Development
Week Ending: Friday, January 17, 2014



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: Several suites at 7525 Greenway Center Drive, and 7511 Greenbelt Road were annually inspected; and
Several suites at 7525 Greenway Center Drive that had prior inspections were re-inspected for completion of issued violation notices.

Rental Property: Three rental properties were annually inspected.

Apartments: Green Ridge House was re-inspected.

Permits: Seven permits were issued – three electrical commercial, one electrical residential, and three fire alarms; and
Thirteen notices were mailed for failure to apply for a City permit.

Complaints: Five complaints were logged – four from Franklin Park and one from Windsor Green regarding water leak, mold, mice infestation, one court ordered inspection, and snapped tree hanging over sidewalk; and
Three prior complaints were re-inspected.

Animal Control: Squirrel removed from apartment unit;
Dogs removed due to tenant eviction;
Four cats, two dogs, and two ferrets were adopted;
Cat removed from wall in an apartment unit; and
One dog picked up during owner's arrest by law enforcement.

Meetings: Staff Met With:

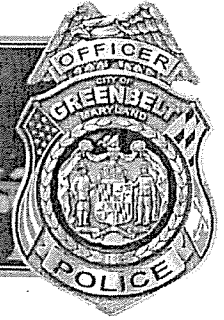
Forest Preserve Advisory Board Chair regarding next meeting;
Roosevelt Center business owner regarding roof leaks;

CAR 2013-49 → Conference call with State of Maryland regarding FBI project; and
Engineer and South Core developer representatives on the City's Cherrywood Lane Roundabout Review Analysis.

Planning Projects: Reviewed TIF projections from Greenbelt Station South Core;
Received and reviewed construction cost estimate for Greenbelt Theater;
Prepared summary memo regarding Roosevelt Center;
Submitted Program Open Space reimbursement request to the State;
Addressed questions from the State on the City's Sustainable Community Application;
Reviewed and approved revised sign permit for Green Jade;
Worked on easement documents required for State approval of the HVAC project at the Community Center;
Responded to zoning inquiries;
Prepared draft letter to the County on transit issues for the pending semi-annual transit meeting to be scheduled in the coming weeks;
Working with consultant on an updated Greenbelt Lake Dam Emergency Action Plan; and
Referral of revisions to the Greenbelt Station South Core conceptual site plans.

Other Items of Interest: In service training with inspection staff; and
Transportation Camp 2014 – A one day “unconference” that brings together transportation professionals, technologists, and others interested in the intersection of urban transportation and technology.

GREENBELT POLICE DEPARTMENT



CRIME REPORT

JANUARY 12, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call 1-866-411-TIPS to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

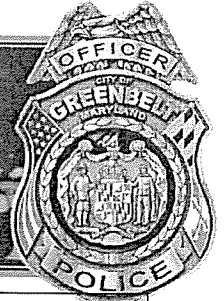
CENTER CITY

01/10 2:05 P.M.	8000 block Lakecrest Drive. Strong arm robbery. The victim advised that she was waiting at the bus stop when the suspect approached her and asked for the time. When the victim pulled out her phone, the suspect punched the victim in the face, grabbed her cell phone and fled the scene on foot with the phone. The suspect is described as a black male, 5'8" with a medium build, a medium complexion, wearing a puffy black coat, black and red shoes and a ski mask.
01/10 11:34 P.M.	400 block Ridge Road. Possession of paraphernalia arrest. Jan Michael Dixon, 27, of Greenbelt was arrested and charged with Possession of Paraphernalia during a traffic stop after a device commonly used to store marijuana was located in the vehicle. Another occupant, Darius Alexander Jenifer, 56, of Greenbelt was found to have an open warrant with Riverdale Park Police Department for Strong Arm Robbery. The Dixon subject was released on citation pending trial, and the Jenifer subject was transported to Riverdale Park for the warrant.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



01/12 2:00 A.M.	7800 block of Kenilworth Avenue. DWI/DUI arrest. Wilber Chinchilla, 28, of Laurel, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.
01/12 3:41 A.M.	8600 block Kenilworth Avenue. DWI/DUI arrest. Jose David Morales, 47, of Hyattsville, MD. was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.
01/14 10:00 A.M.	100 block Northway. Theft. A chimney part was taken from chimney under construction on the roof of a home.

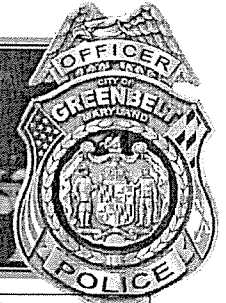
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

01/09 10:53P.M.	Area of Greenbelt Road and Lakecrest Drive. Possession of paraphernalia arrest. Micah Jemez Cosby, 32, of Greenbelt was arrested and charged with Possession of Paraphernalia after he was found to be in possession of paraphernalia commonly used to ingest controlled dangerous substances during investigation of a suspicious vehicle. The suspect was released on citation pending trial.
01/11 6:58 A.M.	5800 block Cherrywood Terrace. Burglary. The victim advised that she got up, opened her bedroom window and went back to bed. A short time later she heard a noise then observed a hand reaching inside the bedroom window. The victim yelled at the suspect, who backed away and fled the area on foot. The suspect is described as a Latino male, 20-25 years of age, 5'7" to 5'8", 140-150 pounds, wearing a grey hooded sweatshirt and black pants with three white stripes going down the sides.
01/12 3:37 A.M.	6000 block Springhill Drive. Prowler. The victim advised that he observed a subject attempting to look into his bedroom window. The victim ran outside and observed the suspect get on a bicycle and flee the scene. The suspect is described as a light-skinned male, wearing a dark green jacket, riding a white mountain bike.
01/12 3:53 A.M.	5900 block Cherrywood lane. Prowler. The victim advised that she observed a subject looking in her bedroom window. The victim picked up her phone to call police, at which time the suspect ran to a nearby white and silver bicycle and fled the area. The suspect is described as an unknown male, 5'8", wearing a grey hooded sweatshirt and dark pants.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



01/12 4:57 A.M.	6100 block Breezewood Drive. DWI/DUI arrest. Lloyd Jenkins Johnston, 26, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.
01/12 10:42 A.M.	6000 block Greenbelt Road. Trespass arrest. Robert John Purnell, 24, of Washington, D.C. was arrested and charged with Trespass after he was located inside of Beltway Plaza after having been banned from the mall by agents of the property. The suspect was released on citation pending trial.
01/13 4:45 P.M.	6000 Greenbelt Road. Theft Unknown person(s) removed money from an unattended purse at Jersey Mike's Deli.

GREENBELT EAST/GREENWAY SHOPPING CENTER

01/15 6:49 P.M.	7500 block Greenbelt Road. Trespass arrest. Samuel Taire Kayira, 26, of Greenbelt was arrested and charged with Trespass after he was found on the grounds of Greenway Shopping Center after having been banned by agents of the property. The suspect was released on citation pending trial.
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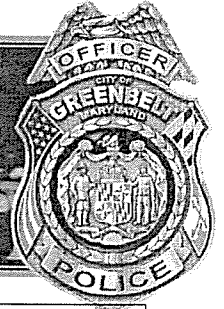
Automotive Crime - City Wide

01/09	9300 block Edmonston Road. Recovered stolen vehicle. A 1990 Chevrolet van, reported stolen to the Metropolitan Police Department. No arrests.
01/11	7900 block Mandan Road. Theft from auto. Unknown person(s) broke out the front passenger window and took a parking permit.
01/11	8000 block Brett Place. Stolen auto. A black Infiniti QX4 SUV, Maryland tags MML0065.
01/11	8000 block Brett Place. Theft from auto. Change was taken from a vehicle.
01/11	7300 block Sunrise Court. Theft from auto. A portable MP3 player was taken.
01/11	7800 block Jacobs Drive. Theft from auto. Two cell phones were taken from an ambulance.
01/12	6100 block Breezewood Drive. Vandalism to auto. Unknown person(s) vandalized the victim's vehicle, flattening three tires and breaking the windshield and a side mirror.
01/12	6100 block Breezewood Court. Theft from auto. Prescription medicine was taken from an unlocked vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT

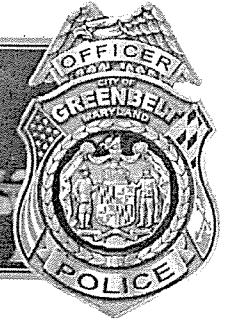


01/12	6400 block of Capitol Drive. Theft from auto. Unknown person(s) broke out the driver's side window and removed a jacket.
01/13	9300 block Edmonston Road. A 2003 Buick Park Avenue 4-door. The vehicle was recovered the same day by the Prince George's County Police Department in the area of Van Dusen Road and Switzer Lane. No arrests were made.
01/15	Recovered stolen auto. A 2000 Mercedes Benz 4-door, reported stolen November 14 th from the 8100 block of Bird lane, was recovered this date by the Prince George County Police Department in the 3800 block of 56 th Avenue, Hyattsville, MD. No arrests were made.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

WEEK OF JANUARY 12, 2014

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

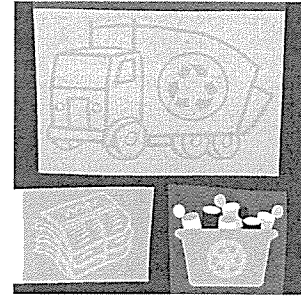
<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Sex Offense (Suspect known to victim)	1	Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery	1	Emergency Commitment Petition	
Attempt Strong Armed Robbery		Missing Person	1
Burglary	1	Fraud	4
Attempt Burglary		Unattended Death	1
Assault		Alcohol Violation	
Domestic	1	False Report	
Drugs	1	Harassment	
DUI/DWI	3	Field op (suspicious person)	
Theft	7	Notification for other agency	
Vandalism	1	Prowler	2
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	2
Trespass	1	Recovered Stolen Vehicles	3
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	6
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse	1	Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person		Accidents	6



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Week Ending January 17, 2014



ADMINISTRATION

- Kenny Hall and Jim Sterling worked on the budget.
- Jim Sterling finished working on requests for proposals (RFP) for lawn and landscaping services. Met with the Parks Supervisors and visited the sites for the RFP to clarify the scope of the work needed.
- Jim Sterling continued oversight of Pepco infrastructure work in the right-of-way.
- Jim Sterling met a lighting vendor and a lighting control consultant regarding MEA energy improvements.

STREET MAINTENANCE/SPECIAL DETAILS

- Pushed up debris at the Northway Fields compost site.
- Took down unwanted signs and checked for graffiti.
- Cleaned out the swale on the side of the Public Works warehouse; put in new cloth and stone.
- Cleared storm drains, pipes and underpasses of leaves and debris throughout the City.
- Installed a new cutting edge on the front end loader.
- Installed a new control box for salt spreader #124.
- Filled pot holes around the City.
- Installed two snow plow lights onto Truck 111.

HORTICULTURE/PARKS

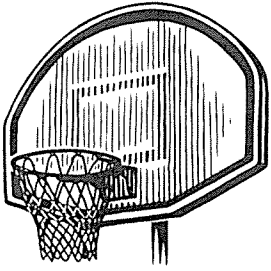
- Finished with curbside leaf pick-up in all areas.
- Continued Christmas tree removal from posted areas.
- Performed playground inspections.
- Removed "Big Tom" graffiti from numerous street signs.
- Started working on a new wooden sign for the Police Department.
- Assembled office furniture for the Planning Department.
- Worked on refurbishing the 17-foot batwing mower. Worn pins, linkage and tires are being replaced. Once reassembled we will service belts, blades, fluids and bearings.
- Replaced damaged and rotten timbers that serve as curbing along the service road at the Aquatic & Fitness Center and the Youth Center.
- Pruned street trees on Lakecrest Drive, Legion Drive and Hanover Parkway.
- Responded to an after hour's emergency call for the clean-up of down trees from a car accident.
- Cleaned the rain garden at Public Works.
- Inspected trees around Greenbelt Lake for damage caused by the beavers.
- Served as the liaison for the Advisory Committee on Trees meeting on Tuesday.
- Worked jointly with the Volunteer Maryland Coordinator to provide the logistics on protecting trees around Greenbelt Lake with volunteers.

BUILDING MAINTENANCE

- Worked with the contractor on repairing the roof at the Aquatic & Fitness Center.
- Painted and repaired a classroom wall at the Community Center.
- Started running conduit for the new gas pump system that will be installed.
- Replaced several lamps in the fitness wing at the Aquatic & Fitness Center.
- Replaced several damaged ceiling tiles in the lobby of the Aquatic & Fitness Center.
- Replaced several lamps and a four-tube ballast in the pre-school area of the Community Center.
- Replaced several lamps in the lobby and closet in the Springhill Lake Recreation Center.
- Repaired a faucet handle in the women's restroom at the Aquatic & Fitness Center.
- Provided cleaning services to all City buildings.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 30.99 tons of refuse and 13.86 tons of recyclable material.
- Attended COG's American Solar Transformation Initiative Regional Kick-off meeting with other Maryland stakeholders (Rooftop Solar Challenge).
- Distributed Electronics Recycling Day and beaver protection flyers around town. Sent ads to Beverly Palau for the News Review and other media; posted on Greenbelters listserv.
- Attended the Greenbelt Community Solar meeting.
- Attended COG's BEEAC (Built Environment and Energy Advisory Committee) meeting.
- Picked up construction debris at Northway fields.
- Picked up electronics from the Police Department for recycling.
- Picked up litter on Southway, cleaned up the recycling center in Greenbelt East.



Greenbelt Recreation Department

Weekly Report

Week Ending January 17, 2014

ADMINISTRATION:

- Contacted and confirmed speakers for the monthly meeting with PRAB. Due to the topic, PSAC, GreenACES and YAC were invited to attend and representatives were present. The speakers provided information on the potential health/environmental issues with the different playground surfaces available.
- Attended PRAB meeting on Wednesday which focused on the gathering of more information on playground surfacing. Although this was the second meeting dealing with the topic, PRAB is having difficulty coming up with a 'simple' and/or 'long term' recommendation for City Council. Chairperson is now working on a draft of the recommendation for the Board to review for our February meeting.
- Templates were created and distributed for staff to input their information for FY 2015 Budget.
- Several meetings discussing budget were held throughout the Department. Next week staff will be meeting with Administration on our budget.
- Attended joint meeting with MACo and MML Parks and Recreation Departments to be briefed on various state wide parks and recreation issues including upcoming legislation and Program Open Space funding.
- Met with Assistant Director of Planning to review materials to be submitted to the Maryland Historical Trust on the HVAC project at the Community Center.
- Attended In-Service training meeting for Aquatics staff.
- Continued to investigate replacement of circuit training fitness equipment at the Aquatic & Fitness Center.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS:

- The management team continued to review the applications for the Recreation Coordinator position.
- A Schools Out Day, "Budding Chefs" was held on Friday. Participants enjoyed a day of baking, learning about nutrition and basic food preparation.
- The "Triple Threat Basketball Clinic" was held at Springhill Lake on Friday for children (ages 10-14) out of school. Participants in this clinic worked on developing their ball handling, shooting and defensive skills. This program is free for children with facility I.D.s.
- Began processing background checks for volunteers associated with Greenbelt Baseball.
- Met to discuss mid-year budget projections for Adult Fitness & Leisure.

AQUATIC AND FITNESS CENTER:

- The Girls Scouts will continue collecting hats, gloves and scarves until January 20.
- Public Works and contractor working on problems with the Pool Pak system due to the extreme cold.
- Public Works and contractor working on repairs to the roof.
- Public Works and contractor made repairs to a leaking pipe over the locker room.
- Met with Assistant Director and City Treasurer regarding the FY 2014 and FY 2015 budgets.

ARTS:

- A new Art Studio Manager was hired. Peter Holden has been a potter and instructor of introductory functional throwing for over 20 years. He has operated a home ceramics studio for seven years, and is also a professional photographer. Peter is currently training with outgoing manager Beth Fendlay, and he will take over for her in the first week of February.
- A new instructor was hired to teach Level 5 Pottery beginning in the spring session. Dandee Pattee creates wares which are both sculptural and functional. She teaches ceramics currently at George Washington University, Galludet University, Montgomery College and Baltimore Clayworks. She is a current participant in Margaret Boozer's Red Dirt Studio seminar. She holds an MA in Critical Studies from MICA, an MFA in Ceramics from the University of Florida, and a BS in Art from Southern Utah University with a concentration in ceramics and printmaking. She is a current board member of National Council on Education for the Ceramic Arts who writes on ceramic arts for national publications and exhibits her work widely.
- Kelly Wargo concluded her service this week in the positions of Arts Program Assistant (responsible for program marketing, the Juried Art and Craft Fair, and Artful Afternoon staffing) and Arts Education Specialist (with responsibility for programming and managing all quarterly visual arts classes and workshops and staffing Artful Afternoons).
- Currently on view in the Greenbelt Community Center Art Gallery: bold watercolor paintings by Valerie Watson. The exhibit continues through February 7, with a closing reception at the February 2 Artful Afternoon.
- Production work and rehearsals are currently underway for the 2014 Greenbelt Youth Musical.
- FY 2015 budget preparation continued.

COMMUNITY CENTER:

- The Greenbelt Lions Club provided the final report for toys collected during the 2013 toy drive season. The CC collected 410 (four hundred and ten!) toys which were distributed to local families. Go us!
- The Winter season Center Leader meeting was conducted. There were 13 staff present. Facility policy and information was reviewed and discussed.
- Supervisor attended a MRPA Conference Exhibit Committee meeting in Bowie.
- Monthly invoices to renters and tenants were emailed.
- There were 3 facility permits processed.
- There were 2 private rentals and 17 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Writer's Group, Greenbelt Concert Band, Greenbelt Labor Day Committee, Greenwood Village HOA, Charlestowne Village HOA and Girl Scout Troop #2799.
- The following City groups received free space: Be Happy, Be Healthy Volleyball & Yoga, City Council, PRAB and Human Resources.