

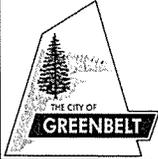
CITY OF GREENBELT

Date: April 11, 2014
To: City Council
From: David Moran, Acting City Manager
Subject: Weekly Report on Various Items

1. Attachment A is the Council Action Request (CAR) report.
2. Attachment B is a legislative update.



David Moran, Acting City Manager

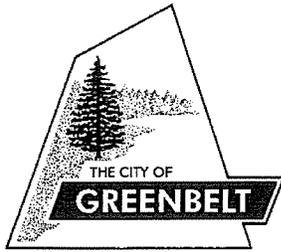


April 2014

City of Greenbelt

www.greenbeltmd.gov

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weather Hotline – 301.474.0646		1 8 pm – Work Session – Organizational Assessment – MB	2 7:20 pm – Advisory Group Interviews – Planning Office 8 pm – Budget Work Session – Misc. & Other Funds – CC	3	4	5
6	7 7:40 pm – Advisory Group Interview – MB 8 pm – Council Meeting – MB	8	9 7:40 pm – Advisory Group Interview–CC 8 pm – Budget Work Session – Planning – CC	10	11	12
13 12 pm - Little League Opening Day Parade	14 No Meeting	15	16 8 pm – Work Session – Roosevelt Center Merchants – CC	17 7 pm – PGCMA – College Park	18	19
20	21 No Meeting	22	23 8 pm – Budget Work Session – Public Works – CC	24	25	26 10 am – 2 pm – Public Works Open House – PW 12 pm – 3 pm – Earth Day & Arbor Day Celebration – SHLRC
27	28 8 pm – Council Meeting & Public Hearing on FY 2015 Proposed Budget – MB	29 7:30 pm - Four Cities Meeting – New Carrollton	30 7:30 pm – Budget Work Session – Recreation – CC	MB – Municipal Building – 25 Crescent Road – 301.474.8000 CC – Community Center – 15 Crescent Road – 301.397.2208 PW – Public Works – 555 Crescent Road – 304.474.8004 SHLRC – Springhill Lake Recreation Center – 6101 Cherrywood Lane – 301.397.2212		
Meetings subject to change Call 301.474.8000 for verification.						



**City Manager's Office
Week Ending April 11, 2014**

1. Attached is a revised MOU done by GATE for use of the studio space in the Community Center. Council feedback is sought.
2. Drafted letter to Federal Highway Administration on condition of Southway ramp.
3. Attached is a flyer that was given to Greenbelt CARES about a new group called Greenbelt Time Bank.
4. Assistant City Manager –
 - a. Prepared final Legislative Update report.
 - b. Attended County Council meeting on CR -12-2014 (CDBG funding).
 - c. Began planning for Naturalization Ceremony on June 1.
 - d. Served as Acting City Manager.
5. Information Technology
 - a. Attended annual conference of New World Systems – the provider of the Police Department's computer aided dispatch (CAD) and records management system (RMS)
 - b. Replaced Granicus server
 - c. Worked on new Toughbook image
 - d. Deployed 3 new phones to CC classrooms
 - e. Attended I-Net/NCR connection redesign meeting – LGC
 - f. Attend Granicus online training
 - g. Setup plotter for new GIS workstation in Planning
6. Finance Department
 - a. Drafted RFP for Auditing Services
 - b. Reviewed Minimum Wage Law
 - c. Studied GASB Statements, 68 and 71 Changes to Pension Reporting
 - d. Processed & mailed 170 Personal Property Tax bills
7. Public Information Coordinator hosted meetings of the County and municipal representatives for the Comcast cable renegotiation and for the I-Net group.
8. Prepared for Council meeting of 4/7 and work sessions of 4/9 and 4/16.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
Robert Manzi, City Solicitor

To: City Council
From: Michael McLaughlin, City Manager *MPM*
Date: April 7, 2014
Re: MOU with GATE

Attached is the latest response from Greenbelt Access Television, Inc. (GATE) on a memorandum of understanding (MOU) for use of the studio space in the Community Center.

In this version and in prior ones, GATE has not been agreeable to listing the number of times it would provide staff to cablecast city meetings. When the MOU was first presented last year at the July 17, 2013 work session, concern was expressed by GATE board members (and Council members) about the specificity in the MOU. That one called for GATE to 1) cable cast up to six Council meetings, 2) cover 16 hours of Labor Day programming, 3) attend regional meetings related to public access, 4) provide at least 10 hours of programming, and 5) cover city events with 15 days notice.

In the latest version, GATE is agreeable to 1) cover at least 10 hours of Labor Day programming, 2) attend regional meetings related to public access, 3) provide 10 to 20 hours of programming, and 4) will coordinate to cover city events if city staff is unavailable. However, GATE wants to delete that it will cover "up to 6 Council meetings a year". It would just say the City can "request" GATE's assistance.

Part of the intent of the MOU was to justify the fact that the GATE studio space is provided rent free whereas other spaces in the Community Center charge rent.

Council direction is sought. I will add this as an item for discussion at the end of the Recreation Department budget work session on April 30.

Cc: Beverly Palau, Public Information Coordinator

Memorandum of Understanding Between the City of Greenbelt and Greenbelt Access Television, Inc.

This Memorandum of Understanding (MOU) is entered into by the City of Greenbelt (City) and Greenbelt Access Television, Inc. (GATE) to define the relationship between the City and GATE as well as GATE's use of space in the Greenbelt Community Center.

History

The cable television franchises/systems serving the residents of Greenbelt provide for both municipal access and public access channels. Since the first cable franchise was issued by the City in 1982, the City has utilized the municipal access capability.

Soon after, the City Council appointed an advisory committee to research and recommend a structure for public access in Greenbelt. This advisory committee recommended the establishment of a non-profit public access corporation (GATE). The advisory committee also served as the basis for the first GATE Board of Directors consisting of eight elected members and one Council appointed Director for a total of nine. In 1986, a public access corporation, GATE, was created to promote and provide public access. Over the years, the City's cable operation and GATE have worked in cooperation with each other assisting the development of each other's programming and that relationship still exists today. In 1996, GATE was granted space in the Greenbelt Community Center for the purpose of having a studio for its productions.

Purpose

This MOU is intended to define the relationship between the City and GATE.

1. Since its studio was established in the Greenbelt Community Center, GATE has had access to that space ~~rent free~~ in exchange for services rendered to the City (see page 3).
2. ~~In exchange for continued use of the studio space in the Community Center on a rent free basis,~~ GATE will continue to provide the following services to the City:
 - A. In the event assistance from GATE is needed to cablecast City Council meetings, the City will make the request to GATE at least five (5) days in advance of the meeting when possible. ~~GATE agrees to cover up to six (6) City meetings annually.~~
 - B. GATE will coordinate with the City to cover Labor Day events annually as needed. GATE will provide its own production crews to cover at least 10 hours of the events and provide the edited programming to the City by the end of the year.
 - C. GATE members or staff will assist in covering regional meetings concerning Public, Educational and Government (PEG) access and represent the interests of PEG access in Greenbelt. The City will make every attempt to attend such meetings, but will request GATE attendance when it cannot do so. GATE will provide a report or video on the meeting attended within a week of the meeting.

- D. GATE will provide additional programming, of municipal interest, to the City when requested. These productions may also be shown on GATE's channel and should be clearly labeled as GATE productions. The total amount of programming provided to the City should range from 10-20 hours annually.
- E. In addition to these services, GATE agrees to coordinate with the City to assist in covering important municipal events when City staff is not available.
3. GATE and the City agree to share production equipment when needed. Use of the equipment will depend on whether or not the equipment is in use at the time of the request.
 4. GATE and the City will reference each other's services when requests are made for the coverage of City and organizational events. Referrals will be made depending on the how the request fits into each organization's goals.
 5. In January of each year, GATE will provide a report on what it has done in connection with the MOU during the previous year, including a list of services provided with their monetary value.
 6. This MOU applies to the studio space at the Greenbelt Community Center which is approximately 620 square feet. Should the studio space change, this MOU will be renegotiated.
 7. This MOU has a term of two years, and will renew automatically unless one party notifies the other party that modifications are needed at least sixty (60) days prior to its renewal.
 8. Should there come a time that the City is no longer receiving Public, Educational and Government (PEG) access fees, or is no longer supporting GATE, this MOU shall be terminated.

This MOU is signed and agreed to this day, ~~February~~ _____, 2014.

President, GATE

Mayor, City of Greenbelt

Printed Name

Printed Name

**Estimated Value of Services Provided Annually by
Greenbelt Access Television, Inc. (GATE)**

A. Coverage of City Council Meetings

Director	
6 meetings x 3 hours/meeting x \$40* = \$720	
Camera Operator	
6 meetings x 3 hours/meeting x \$10* = \$180	\$900

B. Labor Day Programming

Director	
16 hours x \$40* = \$640	
2 Camera Operators	
32 hours x \$10* = \$320	
Editing time for programming	
32 hours x \$10*/hour = \$320	\$1,280

C. Coverage of I-Net Functions

Director	
8 hours x \$40* = \$320	\$320

D. Additional Programming

Video Taping	
10 hours x \$40* = \$400	
Editing	
50 hours x \$10* = \$500	<u>\$900</u>

Total Annual Cost Value of Services Provided to Greenbelt Municipal Access	\$3,400
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* The above numbers reflect what the City pays for coverage. The commercial value is considerably higher by a minimum of 3 times.

Join the Greenbelt Time Bank!

It's fun. It's free. It's simple.

Join a growing community of Greenbelters who are exchanging goods and services using hours instead of dollars.

Earn hours by providing services to others; spend hours to receive services from others. Use your time and talents to help your neighbors, get your own needs met, and build a stronger community.



What's not to love?

COME TO OUR NEXT ORIENTATION!

Saturday, April 12, 1:00 – 2:30 p.m.

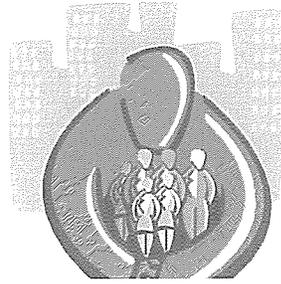
Club 125, 125 Centerway (Roosevelt Center), Greenbelt

To RSVP, or for other orientation dates, please contact us at greenbelt.timebank@gmail.com or (301) 474-2646.

www.GreenbeltTimeBank.org

CITY NOTES

Greenbelt CARES



Week Ending April 11

Judye Hering met with Dana Brown, Community Resource Coordinator, TNI School Project, at Parkdale High School on Thursday, April 03. The purpose of the meeting was to introduce and educate Ms. Brown on CARES' vocational/educational programs. Ms. Brown is specifically interested in educational programs that will help improve the skills for the at-risk high school students, students repeating the 9th grade and motivate them to do better and stay in school.

Liz Park attended a meeting regarding the Children's Mental Health Matters campaign. Children's Mental Health Matters week is May 4-10, 2014. Organizers were asking agencies to sign on to be partners in the event and to promote their website with information about children's mental health. Schools can also be partners in the campaign and several Greenbelt schools are already registered as partners: Greenbelt Elementary, Greenbelt Middle School and Eleanor Roosevelt High School. Liz has reached out to Springhill Lake Elementary, Magnolia Elementary and Turning Point Academy to encourage them to become partners also. The web site for the campaign is www.childrensmentalhealthmatters.org.

WEEKLY REPORT

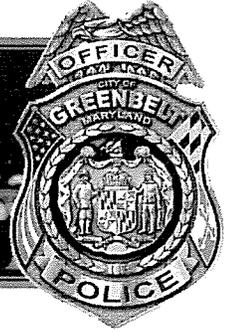
Planning and Community Development
Week Ending: Friday, April 11, 2014



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties:	<i>Hanover Office Park was annually inspected; and Greenway Shopping Center was re-inspected.</i>
Rental Property:	<i>Fifteen rental properties annually inspected; and Two rentals were re-inspected for completion of code violations.</i>
Apartments:	<i>Crescent Square I apartment complex was re-inspected for issued code violations.</i>
Permits:	<i>Eleven permits were issued – six electrical commercials, one residential interior alteration, one grading for residential addition, two fire alarm and one fence.</i>
Complaints:	<i>Four complaints were logged regarding barking dog, excessive vegetation growth and debris and trash being stored on back porch and in back yard.</i>
Animal Control:	<i>Two cats adopted; and Baby squirrel rescued after falling out of a tree.</i>
Unlicensed:	<i>Two notices were sent regarding possible unlicensed rentals in Windsor Green.</i>
Meetings:	<i>Staff Attended: City Council meeting; Budget Work Session; and Advisory Planning Board meeting.</i>
Planning Projects:	<i>Responded to zoning inquiry; Prepared for City Council meeting; Prepared for Advisory Planning Board meeting; and Researched grant opportunities.</i>
Items of Interest:	<i>Conducted interviews for vacant Community Planner position.</i>
Training:	<i>Staff member attended Code Conference.</i>



CRIME REPORT

APRIL 6, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

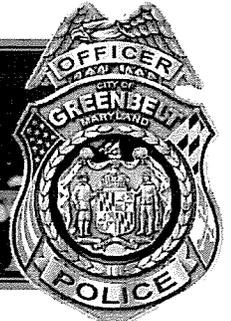
CENTER CITY

04/03 2:30 P.M.	6810 Walker Drive. Theft. Jewelry was taken from a hotel room at the Hilton Garden Inn.
04/03 2:35 P.M.	100 block Westway. Trespass arrest. Zenith Effie Addison, 43, of no fixed address was arrested and charged with Trespass after she was found by management in an apartment that was supposed to be vacant. The suspect was released to the Department of Corrections for a hearing before a District Court Commissioner.
04/03 3:00 P.M.	121 Centerway. Trespass arrest. Samuel Taire Kayira, 26, of Greenbelt was arrested and charged with Trespass and Theft after he was stopped for shoplifting at the COOP Supermarket. The suspect, who had been previously banned from the store by agents of the property, was transported to the Department of Corrections for a hearing before a District Court Commissioner.
04/06 1:37 A.M.	Area of Greenbelt Road and Walker Drive. DWI/DUI arrest. Shariq Ahmed Memon, 36, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of officers investigating a disabled vehicle in the roadway. The suspect was released on citations pending trial.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



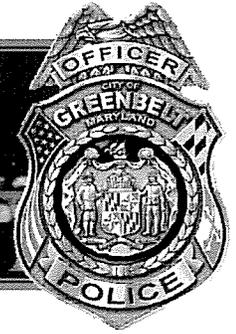
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

04/02 7:00 P.M.	9300 block Edmonston Road. Possession of marijuana arrest. Hector Anthony Morales, 21, of Greenbelt was arrested and charged with Possession of Marijuana after the suspect was stopped by a security officer as a suspicious person and was found to be in possession of a quantity of suspected marijuana. The suspect was released on citation pending trial.
04/03 10:40 P.M.	5900 block Greenbelt Road. Trespass arrest. Kenan Wayne Hollingsworth, 26, of Berwyn Heights, MD was arrested and charged with Trespass after he was observed on the property of Beltway Plaza after having been banned by agents of the property. The suspect was released on citation pending trial.
04/06 4:10 A.M.	6500 block Cherrywood Lane. DWI/DUI arrest. Darren Keith Workman, 46, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.
04/08 3:07 P.M.	9100 block Edmonston Road. Burglary. Unknown person(s) may have entered the residence by way of an unsecured sliding glass door. Nothing appears to have been taken.
04/08 8:20 P.M.	6100 block Breezewood Court. Strong arm robbery. The victim advised that he was walking with a friend and some other subjects he did not know when one of the subjects challenged the victim to a fight. The suspect punched the victim and a fight ensued. At one point the suspect demanded the victim's jacket and sneakers. The suspect then fled with the victim's property. The suspect is described as a black male, 5'9", wearing a green t-shirt and black pants with white striping.
04/09 5:17 P.M.	6000 Greenbelt Road. Counterfeit money arrest. Noraly Paz-Chavez, 18, of Bladensburg, MD was arrested and charged with Possession of Forged Currency after she attempted to pass a counterfeit bill at Party City. The suspect was located in the mall and found to be in possession of counterfeit currency. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



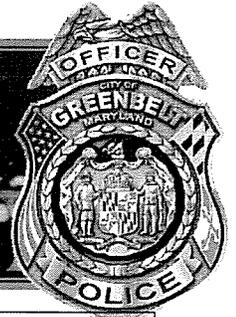
GREENBELT EAST/GREENWAY SHOPPING CENTER

04/03 5:30 A.M.	7900 Goodluck Road. Robbery. The victim advised that the suspect entered the 7-Eleven Store, approached the cashier, produced a handgun and announced a robbery. After obtaining money the suspect fled the area on a bicycle. The suspect is described as a black male, 18 to 25 years of age, 5'8", 150 pounds with a thin build, with hair in shoulder length dreadlocks, wearing a grey shirt pulled up over his face and blue jeans.
04/03 10:25 A.M.	7435 Greenbelt Road. Theft arrests. Christopher John Stafford, 27, of Davidsonville, MD was arrested and charged with Theft, False Imprisonment, Obstruction of Justice and several traffic-related citations. Michael Allen Dunlap, 29, of Linthicum Heights, MD was arrested and charged with Theft. Officers responded to a report of a theft at Advance Auto, with the suspects having fled the scene in a vehicle. The vehicle was observed nearby, and upon seeing officers the suspects entered the vehicle and attempted to flee the scene. The vehicle was followed to the area of Laurel/Bowie Road and Route One in Laurel, MD, where the suspect passenger exited the vehicle and was arrested. The driver was stopped in the area of Baltimore/Washington Parkway and Laurel/Bowie Road, where the vehicle was stopped by a Maryland State Police trooper. The suspect passenger advised that the driver would not let him out of the vehicle when he told him to earlier during the incident. Both suspects were released to the Department of Corrections for a hearing before District Court Commissioner.
04/04 A.M. 4:07 A.M.	7607 Greenbelt Road. Robbery. The witness advised that the suspect entered the CVS Pharmacy, approached the cashier, produced a handgun and announced a robbery. After obtaining money the suspect fled the scene, possibly getting into a black sedan, no further. The suspect is described as a black male, 5'6" to 5'10", 160 to 180 pounds, wearing a blue jacket, blue jeans and a shirt pulled up over his face.
04/05 9:00 P.M.	7200 block South Ora Court. Theft. A safe was taken from a residence.
04/05 10:21 P.M.	7900 Goodluck Road. Disorderly Conduct arrest. Joseph Greene, 52, of Greenbelt was arrested and charged with Disorderly Conduct. Officers responded to the 7-Eleven for a report of an intoxicated subject. The suspect refused an offer for a ride, refused to leave the area and then began shouting profanities. The suspect was released on citation pending trial.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



04/08 1:04 A.M.	Area of Hanover Parkway and Goodluck Road. Possession of marijuana arrest. Javis Tavlon Lewis, 30, of Upper Marlboro, MD was arrested and charged with Possession of Marijuana and Driving Without a License after being stopped for a traffic violation. The suspect was released on citation pending trial.
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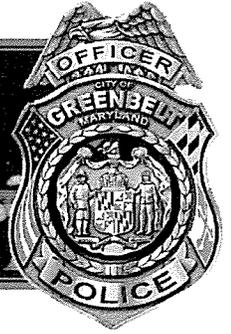
04/09 3:06 P.M.	8000 block Mandan Road. Theft. Unknown person(s) removed a delivered package from the doorstep of a residence.
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Automotive Crime - City Wide

04/02	7100 block Mathew Street. Stolen tag.
04/03	6400 block Capitol Drive. Stolen motorcycle. A blue and white 2007 Suzuki GSX Motorcycle, Virginia tags 650699. A suspect seen driving the vehicle away is described as a black male, wearing and red and white shoes.
04/03	Unit block of Lakecrest Circle. Stolen auto. A 1999 Dodge Caravan. The vehicle was recovered the same day by the Prince George's County Police Department in the area of Riverdale Road and 62 nd Place, Riverdale, MD. No arrests.
04/04	21 court Ridge Road. Stolen auto. A grey 2009 Chevrolet Cobalt 4-door, Maryland tags MTG922.
04/04	7700 block Hanover Parkway. Theft from auto. Unknown person(s) broke out the driver's side window and removed the stereo and an iPod.
04/05	7300 block Mandan Road. Theft from auto. Unknown person(s) broke out the driver's side window and removed a wallet.
04/05	7600 Greenbelt Road. Theft from auto. The victim was pumping gas at the Exxon Station at approximately 2:05 P.M. when an unknown male removed her purse from the unsecured vehicle. The suspect may have fled the area in a vehicle described as a maroon BMW, no further.
04/06	5800 block Cherrywood Lane. Vandalism to auto. Unknown person(s) broke out two windows.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

WEEK OF APRIL 6, 2014

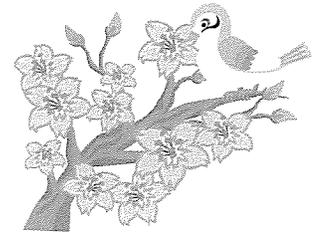
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite (Neighbor's dog)	1
Rape		Disruption of School Activities	
Armed Robbery	2	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery	1	Emergency Commitment Petition	3
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	1
Attempt Burglary		Unattended Death	
Assault		Alcohol Violation	
Domestic	1	False Report	
Drugs	2	Harassment	
DUI/DWI	2	Field op (suspicious person)	1
Theft	8	Notification for other agency	
Vandalism		Recovered Stolen Bicycle	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	3
Trespass	3	Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	3
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	
Suspicious Person		Accidents	



Department of Public Works

Week Ending April 11, 2014



ADMINISTRATION

- Jim Sterling coordinated and oversaw construction work for the fuel tank replacement project.
- Jim Sterling and Brian Townsend met with the consultant to finalize data for the street tree inventory.
- Kenny Hall and Jim Sterling met with the property management company regarding trash pick-up at Greenbelt Station.
- Jim Sterling, Brian Townsend and Joe Doss met with Trugreen Landcare regarding scheduling and a contract for lawn mowing and landscaping services.
- Jim Sterling attended the Pepco Community Advisory Group meeting.

STREET MAINTENANCE/SPECIAL DETAILS

- Took down unwanted signs.
- Pushed debris at the Northway Fields compost site.
- Repaired potholes throughout the city.
- Cleaned storm drains throughout the city.
- Worked on removing old concrete and pouring new concrete for the new gas tanks at Public Works.
- Installed two new steel bollards in front of the new fuel tanks.
- Deposited millings over bad spots in the back yard at Public Works, and then smoothed the area over with the roller.
- Installed six (6) "In Case of an Emergency" signs around Buddy Attick Park for the Public Safety Advisory Committee.

HORTICULTURE/PARKS

- Lined Mandan and Schrom Hills Park soccer fields for league games.
- Prepared Braden and McDonald Fields for baseball games and practices. Opening Day is Sunday, April 13.
- Replaced 46 broken spring loaded door closers in the men's locker room at the Aquatic and Fitness Center.
- Installed the new wooden sign at the Police Station.
- Performed playground maintenance.
- Received training on the new zero turn tractor.
- Recycled old playground equipment from Greenspring Park.
- Started prep work on lawn mowing equipment for the grass cutting season.
- Brian Townsend and Mike Fox attended the 2014 Interstate Ornamental Plant Management Conference sponsored by the Department of Entomology, University of Maryland on Managing Invasive Landscape Plants and Insects in the Mid-Atlantic region using Integrated Pest Management (IPM).
- Performed spring clean-up in landscape beds at the Aquatic & Fitness Center and the Youth Center.

FACILITIES MAINTENANCE

- Continued assisting the contractor with installing the new gas tanks.
- Worked on exterior painting at the Youth Center.
- Replaced several lamps in the men's restroom at Public Works.
- Repaired an emergency light in the office at Public Works.
- Re-lamped the Parks Crew shop at Public Works.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 28.25 tons of refuse and 15.38 tons of recyclable material.
- Made repairs on Refuse Truck #261.
- Removed a dumped mattress, boxspring and a six-foot pallet from the recycling center at Buddy Attick Park.
- Removed tires dumped at the Greenbelt East recycling center.
- Picked up litter along roadsides.
- Emptied recycling at the Braden Field tennis courts.



Greenbelt Recreation Department

Weekly Report

Week Ending April 11, 2014

ADMINISTRATION

- On April 16, PRAB will be reviewing applications of two new groups applying for recognition status for FY 2015.
- After last week's review with the Club President, staff is waiting for the completed copy of the FY 2015 Boys and Girls Club Contribution Group application.
- PRAB materials were prepared and sent out via email.
- Four staff attended the MRPA Conference April 8-10 in Ocean City, Maryland.
- Attended County Council meeting in support of CB-4, which is legislation to allow rental of the commercial kitchen at the Community Center. The legislation was approved.
- Prepared and sent out meeting information for the next Youth Advisory Committee meeting. The meeting will be held at the Aquatic and Fitness Center and will include a tour of the facility for committee members.
- A youth soccer coach training, coordinated by the Greenbelt Soccer Alliance, was hosted by the Department at Schrom Hills Park. There were 14 in attendance. Instruction was provided by Maryland State Youth Soccer Association.
- Attended MML Communications Committee meeting in Annapolis to act as judge for essays written by 4th graders from around the state participating in the "If I were Mayor" essay contest.
- Met with Public Works staff to check on tennis courts and lighting equipment.
- Attended Municipal Parks and Recreation Department meeting.
- Continued to process park and field reservations along with facility reservations for the Youth Center and the Springhill Lake Recreation Center.

YOUTH CENTER

- Completed final preparations for the first week of Spring Camp. Currently there are 35 children registered.
- Staff has begun the process of evaluating employment applications for Camp Pine Tree. A pool of applicants will be compiled and group interview sessions will be held beginning in May.
- The Greenbelt Nursery School has their annual Tortoise & Hare 5K fundraiser scheduled for Saturday, April 12 on the Buddy Attick Lake Park path.
- Staff held a field users meeting in conjunction with the Public Works field maintenance supervisor on Thursday. Representatives from the various youth sports organizations that use city fields attended and were able to address any field maintenance issues or questions at the meeting.
- A total of 29 new summer camp session registrations were processed. Compared to the previous year's registration, Camp Pine Tree, Camp YOGO and Camp Encore are trending slightly behind. Creative Kids Camp and Kinder Camp registration is ahead of the past year's registration. All sessions of Circus Camp have been filled for over a month.

AQUATIC AND FITNESS CENTER

- Continued to work with Public Works to resolve issues with the facility alarm system. The wireless receiver was relocated and appears to be working well.
- Staff continued to research ADA and VGB compliant issues.
- Preparation is underway for the Underwater Egg Hunt, which will be held at 10am, 11am, 12pm and 1pm on April 18th. Each "hunt" lasts about 15 minutes, with participants allowed to swim for 30 minutes after the event before the next session needs to be set up.

- Spring session 1 of water exercise classes and adult swim lessons ended. The second session will begin April 22nd.
- There will be no Saturday Children's swim lessons April 12 and 19 due to spring break. An e-mail blast was sent to parents reminding them.

COMMUNITY CENTER

- There are currently two Center Leader shifts open.
- Registration for Bike to Work Day on Friday, May 16 is now open. Register at www.biketoworkmetrodc.org. The Greenbelt Pit Stop will be in front of GAFC from 6:30am-8:30am. There are currently 49 bikers registered.
- Supervisor and Coordinator attended the MRPA Conference in Ocean City. Supervisor chaired the conference exhibit committee, which included managing a full exhibit hall of 50 vendors. Coordinator was sworn in as Therapeutic Branch Member-at-Large. They both served as session moderators and hosts.
- Camp letters were emailed for Spring Circus Camp.
- Autobill was administered for Spring Camp.
- Camp registration continued.
- Budget preparation continued.
- The facility hosted an American Red Cross Blood Drive.
- There were 4 facility permits processed.
- There were 3 private rentals and 18 pattern rentals.
- The following groups received free space: Greenbelt Concert Band, Golden Age Club, Greenbelt Writers Group, Friends of the Greenbelt Museum, Greenbelt Soccer Alliance, Greenbelt Pride, Greenbelt Labor Day Committee, Charlestowne Village, Greenbelt Baseball, Greenbelt Computer Club and Greenbrook Estates.
- The following City groups received free space: Be Happy, Be Healthy Yoga, CARES, City Council, Advisory Planning Board and GAIL.

ARTS

- An Artful Afternoon was held on Sunday, April 6. About 60 participants enjoyed free crafts, exhibits, a studio open house and Greenbelt Museum tours.
- Staff are actively promoting the 2014 Festival of Lights Art and Craft Fair and processing applications. Recruitment will continue through the application deadline of October 3.
- Staff are promoting and processing applications for summer teen internships with the Creative Kids Camp stagecraft program. Last summer, 24 interns participated in the creation of costumes, puppets and props for the shows.
- Participated in a City Council meeting at which the Three Sisters garden signage proposal by CHEARS and alight dance theater was discussed and approved.
- Registration is underway for a summer/fall ceramic woodfire class and workshop.
- A ceramics workshop was held for local Brownies.
- A free adult ceramics workshop will be hosted at the Community Center on Sunday, April 13. Members of Greenbelt Pottery Group will share their skills in "stretching" clay to achieve a crackled effect with surface colorants.
- This is the final week for the current exhibition in the Art Gallery: *Intertidal Souls – Artwork by M. Jordan Tierney*. Through collage and nautically-themed mixed media sculpture, Tierney presents imagined vessels and artifacts speaking to life's many journeys. Tierney's show was featured in an excellent review by Wanda Jackson in the Prince George's Sentinel: <http://www.thesentinel.com/pgs/neighbors/community/Artist-works-with-found-materials>