

**CITY OF GREENBELT,  
MARYLAND**

**Date:** April 18, 2014  
**To:** City Council  
**From:** Michael P. McLaughlin, City Manager  
**Subject:** Weekly Report on Various Items

1. Attachment A is the Council Action Requests (CAR) Report.
2. Attachment B is a response from County DPWT to issues raised at transit Work Session on March 19, 2014.



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Michael P. McLaughlin, City Manager

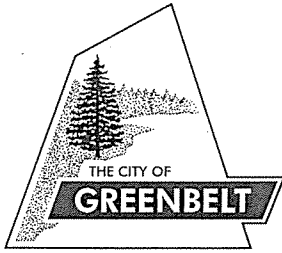


# April 2014

## City of Greenbelt

[www.greenbeltmd.gov](http://www.greenbeltmd.gov)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Weather Hotline –</b> <b>301.474.0646</b>		<b>1</b> 8 pm – Work Session – Organizational Assessment – MB	<b>2</b> 7:20 pm – Advisory Group Interviews – Planning Office  8 pm – Budget Work Session – Misc. & Other Funds – CC			
<b>6</b>	<b>7</b> 7:40 pm – Advisory Group Interview – MB  8 pm – Council Meeting – MB	<b>8</b>	<b>9</b> 7:40 pm – Advisory Group Interview – CC  8 pm – Budget Work Session – Planning – CC	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b> 12 pm - Little League Opening Day Parade	<b>14</b> No Meeting	<b>15</b>	<b>16</b> 8 pm – Work Session – Roosevelt Center Merchants – CC	<b>17</b> 7 pm – PGCMA – College Park	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b> No Meeting	<b>22</b>	<b>23</b> 8 pm – Budget Work Session – Public Works – CC	<b>24</b>	<b>25</b>	<b>26</b>  10 am – 2 pm – Public Works Open House – PW  12 pm – 3 pm – Earth Day & Arbor Day Celebration – SHLRC
<b>27</b>	<b>28</b> 8 pm – Council Meeting & Public Hearing on FY 2015 Proposed Budget – MB	<b>29</b> 7:30 pm - Four Cities Meeting – New Carrollton	<b>30</b> 7:30 pm – Budget Work Session – Recreation – CC	<b>MB – Municipal Building – 25 Crescent Road – 301.474.8000</b> <b>CC – Community Center – 15 Crescent Road – 301.397.2208</b> <b>PW – Public Works – 555 Crescent Road – 304.474.8004</b> <b>SHLRC – Springhill Lake Recreation Center – 6101 Cherrywood Lane</b> <b>– 301.397.2212</b>  <b>Meetings subject to change</b> <b>Call 301.474.8000 for verification.</b>		



**City Manager's Office  
Week Ending April 18, 2014**

1. The new playground has been completed in Greenspring Park. Check it out!
2. Met with Recreation Department staff to review plans for outdoor movies. Attached is an email sent Thursday on changes in plans for the location of the movies.
3. Met with CBA negotiating team to draft impasse letter to FOP.
4. Attached is a letter from the Labor Day Committee about the need for tents for the festival which came up at Wednesday's work session with the Roosevelt Center merchants. This was being held to be included with your Contribution Group considerations.
5. Attached is a letter from Governor O'Malley offering to establish municipal versions of his StateStat program. Staff will be in contact with his office about this initiative.
6. Attached is the notice that Greenbelt is once again a Tree City USA recognized community. Congratulations to all!
7. Included in Council's weekend packet is the monthly financial report for March. Finances are on-track with the estimates in the proposed budget. Also attached is a listing of the largest abatements over the past five years.
8. Assistant City Manager –
  - a. Finalized memo and reports on Election Questionnaire.
  - b. Began Peace Month planning. Prepared and transmitted Peace Month invitation to participate letter to 60 organizations.
  - c. Prepared Capital projects Update.
9. Information Technology
  - a. Attended Comcast Franchise Negotiation meeting
  - b. Attended Everbridge (alert system) training webinar
  - c. Attended COG-CIO committee meeting
  - d. Repaired connection between CAD and LiNX
  - e. Updated RecTrac software

10. Finance Department

- a. Prepared March Financial Report.
- b. Loaded FY15 Proposed Budget into Financial System.
- c. Contacted State Dept. of Assessments & Taxation regarding assessments of new townhomes in Greenbelt West and met with Ryan Homes reps.
- d. Prepared Tax Lien Letter for delinquent Waste Collection customers.
- e. Researched KWH data for energy usage reports.

11. Prepared for Council 4/16 and 4/23.

cc: Department Heads  
David Moran, Assistant City Manager  
Cindy Murray, City Clerk  
Mary Johnson, Human Resources Officer  
Robert Manzi, City Solicitor

**Michael McLaughlin**

*City Mgr Rpt*

**From:** Michael McLaughlin  
**Sent:** Thursday, April 17, 2014 3:48 PM  
**To:** Ed Putens (FDA); 'Edward Putens (eputens@greenbeltmd.gov)'; 'Emmett V. Jordan (ejordan@greenbeltmd.gov)'; 'jdavis@greenbeltmd.gov'; 'Konrad Herling'; 'Leta Mach'; 'Rodney Roberts'; 'Silke Pope (spope@greenbeltmd.gov)'  
**Cc:** 'Julie McHale'; 'Greg Varda'; 'Joe McNeal'; 'David Moran'; 'Celia Craze'; 'Beverly Palau'; 'Paul Sanchez'; 'Barbara Simon (simongava@yahoo.com)'; Andrew Phelan (aphelan@greenbeltmd.gov); Kenny Hall; Jim Sterling (jsterling@greenbeltmd.gov); Brian Townsend  
**Subject:** Outdoor movies

Council,

Greg Varda, Andrew Phelan and I just reviewed location logistics for the outdoor movies. We think the sloped area behind the Mother and Child statue is too small for the anticipated crowd. There is a planted area between the grass area and the sidewalk with 4-5 foot high shrubs which means the screen would need to be on the grass area, not in the parking lot. The remaining grassy area is too small to accommodate the anticipated crowd.

The preferred location now is the same area as is used by the Labor Day Festival for its stage adjacent to the Aquatic Center along with that first parking area. We will bring the vendor out to look at the area next week and check on the lighting.

Mike

Michael McLaughlin  
City Manager  
City of Greenbelt  
301-474-8000  
[mmclaughlin@greenbeltmd.gov](mailto:mmclaughlin@greenbeltmd.gov)  
[www.greenbeltmd.gov](http://www.greenbeltmd.gov)

***Follow the City of Greenbelt on Social Media for up to date information.  
FACEBOOK, TWITTER, PINTEREST, AND YOUTUBE.***

March 24, 2014

Greenbelt Labor Day Festival Committee, Inc  
P.O. Box 2  
Greenbelt, MD 20768

Michael P. McLaughlin, City Manager  
City of Greenbelt  
25 Crescent Rd  
Greenbelt, MD 20770

Dear Mr. McLaughlin,

We are in the midst of planning the 60<sup>th</sup> Greenbelt Labor Day Festival. The committee is thankful for the continued support from the City of Greenbelt.

Last year we were advised of several changes to the Prince George's county permitting process. One of the main changes is with the county's fire marshal requiring a permit and inspection separate from the usual DER inspection. During the 2013 inspection it was noted that the wooden booth structures provided by the city did not meet the fire code standard. The county fire marshal allowed us the permit with the understanding that this was a one time exception.

We met with the P.G. County Fire Marshal office last month to discuss our options for bringing the festival up to code. It is clear that the current wooden structures will not pass the inspection. Any structure we use must have a NFPA-701 flame certification. The fire inspector advised that the majority of festivals in the county have moved to using tents. We have priced canopy tents and found that a 10x10 with removable sidewalls sells for \$279.95. 10x10 is the closest standard size to our smallest booth structure (8x8). It was also explained that any decoration or signage has to carry this rating as well.

Previously the community groups paid \$75.00 per space for an activity booth and \$150.00 per space for a food booth with the exception of the police department, animal shelter and public works who are provided their space at no charge. In addition to the tents, most of the community groups will need tables, lights, surge protectors to replace what was provided by the booth structures. We believe that asking our community groups to purchase their own tents in addition to other items will be a financial burden and possibly discourage these groups from participating in the festival.

The committee is committed to representing as many community groups as possible in the festival. We are requesting that the City purchase 30 tents for the use of the booths run by community groups. We will require any community group using professional vendor to provide their own tents.

If the City purchases the tents, they would benefit the City for use at other events held during the year. We feel this is a win-win for everyone.

Please let us know if the City of Greenbelt will be able to provide us with the requested number of tents so we may share this solution our community groups.

We appreciate your time and attention to this matter.

Sincerely,

Davina Johnson  
Booth Chair  
Greenbelt Labor Day Festival Committee, Inc.

Respectively submitted by:  
Linda Ivy  
President  
Greenbelt Labor Day Festival Committee, Inc.



April 8, 2014

The Honorable Emmett V. Jordan  
Mayor of Greenbelt  
25 Crescent Road  
Greenbelt, MD 20770



Dear Mayor Jordan:

First and foremost- thank you. Thank you for working tirelessly with me these past seven years. Every day, together, we made the difficult choices needed to make Maryland a better place. We made Maryland #1 in education, innovation and median income. We drove down violent crime to thirty year lows and recovered all of the jobs lost during the recession. And, together, we reduced our greenhouse gas emissions and restored the health of our Bay.

But as I am sure you have heard me say so many times before- the most important job we create is the next one. We must keep the momentum going. I can think of no group of people more determined and capable to carry on our good work than Maryland's mayors. And I can think of no engine better suited to keep driving Maryland forward than StateStat and our Open Data Portal.

When we took office in 2007, one of the first things we did was create StateStat. Together with leaders throughout my Administration, we set measurable goals, gave these goals deadlines and began to track progress online for all to see through our Open Data Portal (<https://data.maryland.gov/>). Through StateStat we identified the things that were not working in our government and worked relentlessly to ramp up the things that were.

Today, I am pleased to announce that we will be expanding our Open Data Portal to enable your municipality to set up and run your own data-driven microsite. Each municipality will be able to personalize the look and feel of their microsite to create a unique site. These microsities will enable Maryland's municipalities to:

- Set and track goals online (Visit [data.maryland.gov/goals](https://data.maryland.gov/goals) to view the State's goals page)
- Upload datasets to your municipality's Open Data Portal



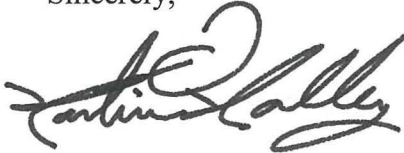


- Link data from your Open Data Portal to your goals to enable real-time, seamless goal tracking
- Enable residents to engage with your data online and track progress towards your goals
- Share data with the state and other municipalities and counties
- Increase government accountability, transparency and efficiency

Through our existing contract with our vendor, we are able to offer these microsites to our municipalities at **no cost to you**. For an example of a similar microsite system visit [Data.Illinois.Gov](http://Data.Illinois.Gov) and select one of the microsites to visit in the upper righthand corner.

Please contact the Director of StateStat Matt Power ([Matt.Power@Maryland.gov](mailto:Matt.Power@Maryland.gov)) if you are interested in creating a microsite for your municipality or if you have any questions or concerns. Matt and his team look forward to working with you. Again, thank you for your hard work these past few years and for your dedication to the State of Maryland.

Sincerely,

A handwritten signature in black ink, appearing to read "Martin O'Malley". The signature is fluid and cursive, with a large initial "M" and "O".

Governor



April 02, 2014

Mayor Emmet Jordan  
25 Crescent Rd.  
Greenbelt, MD 20770

Dear Tree City USA Supporter,

On behalf of the Arbor Day Foundation, I write to congratulate Greenbelt on earning recognition as a 2013 Tree City USA and for receiving a Growth Award. Residents of Greenbelt ought to be proud to live in a community that makes the planting and care of trees a priority.

Your community joins more than 3,400 Tree City USAs, with a combined population of 140 million. The Tree City USA program is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters.

As a result of your commitment to effective urban forest management, you already know that trees are vital to the public infrastructure of cities and towns throughout the country, providing numerous environmental, social and economic benefits. In fact, trees are the one piece of community infrastructure that actually increases in value over time.

We hope you are excited to share this accomplishment. Enclosed in this packet is a press release for your convenience as you prepare to contact local media and the public.

State foresters are responsible for the presentation of the Tree City USA flag and other materials. We will forward information about your awards to your state forester's office to coordinate presentation. It would be especially appropriate to make the Tree City USA award a part of your community's Arbor Day ceremony.

Again, we celebrate your commitment to the people and trees of Greenbelt and thank you for helping to create a healthier planet for all of us.

Best Regards,

A handwritten signature in black ink that reads "John Rosenow".

John Rosenow  
Chief Executive



cc: Brian Townsend

enclosure

*cc: City Mgr. Rep. Kenney, Jim S., Brian T., Alcos Received ✓ 4/11/14 [Signature] 4/18/14*

For more information, contact:  
Anthony Marek, 402-473-9563  
amarek@arborday.org



FOR IMMEDIATE RELEASE:

### **Arbor Day Foundation Names Greenbelt Tree City USA, Growth Award Winner**

Greenbelt, MD was named a 2013 Tree City USA by the Arbor Day Foundation in honor of its commitment to effective urban forest management.

The community also received a Tree City USA Growth Award for demonstrating environmental improvement and higher level of tree care.

Greenbelt achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree-care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day observance and proclamation.

The Tree City USA program is sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters.

"Everyone benefits when elected officials, volunteers and committed citizens in communities like Greenbelt make smart investments in urban forests," said John Rosenow, founder and chief executive of the Arbor Day Foundation. "Trees bring shade to our homes and beauty to our neighborhoods, along with numerous economic, social and environmental benefits."

Cleaner air, improved storm water management, energy savings and increased property values and commercial activity are among the benefits enjoyed by Tree City USA communities.

More information on the program is available at [arborday.org/TreeCityUSA](http://arborday.org/TreeCityUSA).

**About the Arbor Day Foundation:** The Arbor Day Foundation is a million member nonprofit conservation and education organization with the mission to inspire people to plant, nurture, and celebrate trees. More information can be found at [arborday.org](http://arborday.org).

## CITY NOTES



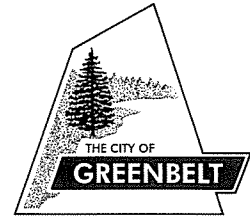
## Greenbelt CARES

April 18, 2014

Wednesday, April 16, Green Ridge House's "Club 61" was held for the final scheduled time in the second of its series for "younger" residents to discuss their issues. The group is led by Emily Stowers, M.S.W. intern and Tom Patota, MSW, LCSW-C. A nucleus of participants formed and successfully shared within the safety of the group's support.

# WEEKLY REPORT

Planning and Community Development  
The Week Ending: Friday, April 18, 2014



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

## **CODE ENFORCEMENT**

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<b>Commercial Properties:</b>	<i>Annual inspection of Hanover Office Park continued this week; and Several suites in Hanover Office Park were re-inspected for completion of issued violation notices;</i>
<b>Rental Property:</b>	<i>Twelve rental properties were annually inspected; and Seven rentals were re-inspected;</i>
<b>Permits:</b>	<i>Three permits were issued this week – one electrical commercial and two mechanical; and Twenty notices were mailed for failure to obtain a City permit;</i>
<b>Complaints:</b>	<i>Three complaints were logged this week – two from Franklin Park at Greenbelt Station regarding flooded bedroom, water leak, wet carpet, and mildew smell; and One citizen complaint regarding handbills being distributed on Gardenway Road;</i>
<b>Animal Control:</b>	<i>Animal Control responded to a snake and raccoon call; One squirrel was transported to the Wildlife Sanctuary; Two dogs and one cat surrendered by owner; Three baby squirrels rescued; One bird and one cat adopted; and One cat rescued off of balcony in Franklin Park on Springhill Lane;</i>
<b>Alarms:</b>	<i>Two false alarm warning letters mailed; Issued two business alarm licenses and issued one alarm company license; Mailed application for one business alarm and sent renewal for one alarm company; and Two municipal infractions issued for failure to register burglar alarm and failure to satisfy false alarm fines;</i>
<b>Planning Projects:</b>	<i>Continued negotiations on Greenbelt Theater contract Prepared PSA re: wildlife in the community</i>
<b>Meetings:</b>	<i>Discussed animal control authority re: breach of leases with Vista Management Respond to complaints re: raccoons and cats at 45 Court Ridge</i>

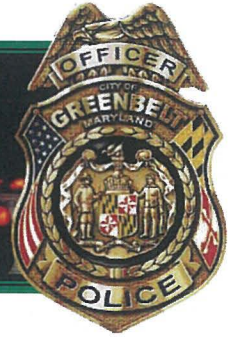
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**04/18/2014**  
**P&CD WEEKLY REPORT CONT...**

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*Consulted with Animal Control staff re. upcoming special events*  
*Discussed adjudication of Roosevelt Center municipal infractions*  
*Initiated 4 hour proactive property maintenance inspection (aka windshields)*  
*Met with Franklin Park Management re: trail at Springhill Lake Recreation Center*  
*Meetings re: personnel matters*  
*Attended City Council work session with Roosevelt Center merchants*

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## CRIME REPORT

APRIL 13, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

### CENTER CITY

04/11	20 block Parkway. Attempt burglary. Unknown person(s) attempted to enter the residence by removing a window screen. Entry was not gained.
9:00 P.M.	

### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

04/10	6000 block Greenbelt Road. Disorderly conduct arrest. Sonja Vera Vandyke, 39, of Greenbelt was arrested and charged with Disorderly Conduct during the investigation of a motor vehicle accident. The suspect was released on citation pending trial.
9:25 P.M.	

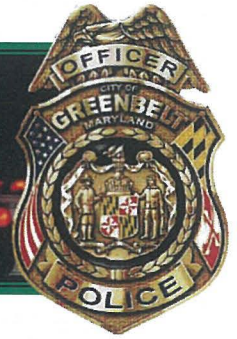
04/13	6200 block Springhill Court. Vandalism. A rock was used to break out a window of a residence.
7:39 P.M.	

04/16	9000 block Breezewood Terrace. Disorderly conduct arrest. Jody Nomikia Stewart, 31, of Kensington, MD was arrested and charged with Disorderly Conduct after officers responded to a report of a verbal altercation between the subjects in a parking lot. The suspect was released on citation pending trial.
9:36 A.M.	



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



## GREENBELT EAST/GREENWAY SHOPPING CENTER

04/05 2:35 A.M.	6800 block Hanover Parkway. DWI/DUI arrest. Ramad Bango Marke, 34, of Burtonsville, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of a traffic violation. The suspect was released on citations pending trial.
04/06 6:15 A.M.	Area of Greenbelt Road and Mandan Road. DWI/DUI arrest. Guadalupe Hernandez-Alvarado, 22, of Riverdale Park, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of an accident investigation. The suspect was released on citations pending trial.

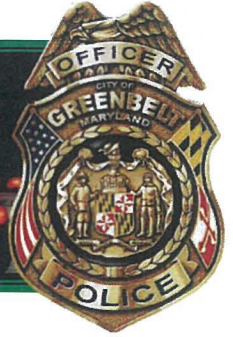
### Automotive Crime - City Wide

04/11	200 block Lakeside Drive. Stolen vehicle. A red 1999 Dodge Stratus 4-door, Maryland tags 3BG6088.
04/12	9200 block Springhill lane. Theft from auto. Registration plates were taken.
04/13	100 block Westway. Theft from auto. Unknown person(s) drilled a hole in the gas tank of a vehicle and removed the gasoline.
04/15	6000 block Breezewood Drive. Stolen vehicle. A gray 2000 Dodge Caravan, Maryland tags 5BK0898.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**





## CRIME REPORT TALLY SHEET

WEEK OF APRIL 13, 2014

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	1
Attempt Burglary	1	Unattended Death	2
Assault		Alcohol Violation	
Domestic	2	False Report	
Drugs		Harassment	
DUI/DWI	2	Field op (suspicious person)	2
Theft	2	Notification for other agency	
Vandalism	1		
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	2
Trespass		Recovered Stolen Vehicles	
Disorderly Conduct	2	Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	2
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	
Suspicious Person		Accidents	2



# *Department of Public Works*

## *April 18, 2014*



### **HIGHLIGHT**

- The new gas tank is completely installed and ready for use.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Took down unwanted signs.
- Installed crosswalks at the Southway and Ridge Road intersection, and the Crescent Road and Gardenway intersection.
- Pushed debris at the Northway Fields compost site.
- Repaired potholes throughout the city.
- Cleaned storm drains and underpasses throughout the city.
- Reinstalled a headstone at the Greenbelt Cemetery, and deposited grass and seed.
- Cleared the drain of debris at lake at Schrom Hills Park lake to assist with water flow.
- Assisted the contractor with base repair on Hanover Parkway.
- Replaced speed limit and yield signs around the City.

### **HORTICULTURE/PARKS**

- Lined baseball and soccer fields for league play.
- Delivered donated plants to the indoor pool.
- Continued to clean and weed landscape beds.
- Worked on tree inventory.
- Met with the Greenwood Village HOA regarding buffer planting between Greenbelt Road and the homes in the association.
- Mowed athletic fields.
- Completed stump grinding in Greenbelt East. Replacement tree planting will be scheduled shortly.

### **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 33.22 tons of refuse and 14.86 tons of recyclable material.
- Contacted Wendell Jenkins about prices for Biodiesel. For this week the price is \$4.08-4.09/gallon. Regular diesel is \$3.03/per gallon.
- Generated Shredding Day announcements. Shredding Day will be held on May 3<sup>rd</sup> along with Electronics Recycling Day.
- Spent time with Lannay Tull from Finance straightening out the Pepco bills for the greenhouse gas emissions calculations.
- Attended a webinar for site supervisors for the next Volunteer Maryland Coordinator on Thursday.
- Distributed two (2) rain barrels.
- Attended the site visit from Volunteer Maryland on Friday.
- Assisted with the clean-up of Cherrywood Lane after an ESI Refuse Service truck broke down and accidentally dropped its trash on the road.

## **FACILITIES MAINTENANCE**

- Continued assisting the contractor with installing the new gas tanks; received gas on Friday.
- Started working on readying the outdoor pool for the season.
- Cleaned up after flooding issues at the City Office.
- Cleared storm drains around the building to prevent more flooding.



# Greenbelt Recreation Department

## Weekly Report

Week Ending April 18, 2014

### ADMINISTRATION

- The department welcomed a new staff member. Alison Longworth began her employment with the City as Recreation Coordinator at the Youth Center. Please join us in welcoming Alison to the City!
- Attended Youth Advisory Committee meeting at the Aquatic and Fitness Center. Part of the meeting included a tour of the facility and overview of programs and activities offered.
- Held department staff meeting this week.
- Spoke with member of the Prince George's County Public School system to continue discussions for use of the ball fields at the new Greenbelt Middle School.
- Staff attended PRAB meeting.
- Staff participated in a conference call with the director of the California Parks & Recreation Association to learn about how the CA Parks & Rec Association is working on menu of local policies that would advance parks, recreation and community services in a central position in local government.
- Staff continues to coordinate the Outdoor Movie Series:
  - Staff met with the vendor on site that will supply the movie audio visual equipment.
  - Recreation and Public Works staff met on site to inspect the lighting needs to for the movies.

### YOUTH CENTER

- Spring Break Basketball Camp held at the Springhill Lake Recreation Center had 18 registered Campers. This equals last year's total.
- The Annual Egg Hunt will be held this Saturday 10am Sharp at Buddy Attick Lake Park.
- The first week of Spring Camp concluded. Campers participated in a week of fun activities including trips to Port Discovery, Pump it Up, and a bowling alley. A total of 46 children ages 5-12 registered for the camp. The second session of Spring Camp begins on Monday, April 21.
- Staff selected applicants to interview for Camp Pine Tree summer staff. Applicants will be contacted regarding a group interview session.
- Due to spring break/Easter weekend youth soccer and archery classes did not meet this week.

### AQUATIC AND FITNESS CENTER

- Staff continues to research ADA and VGB compliant issues.
- Prepared for the Underwater Egg Hunt, which will be held at 10am, 11am, 12pm and 1pm on April 18<sup>th</sup>. Each "hunt" lasts about 15 minutes, with participants allowed to swim for 30 minutes after the event before the next session needs to be set up.
- Spring session 2 of water exercise classes and adult swim lessons starts April 22<sup>nd</sup>.
- There will be no Saturday Children's swim lessons April 12 and 19 due to spring break. An e-mail blast was sent to parents reminding them.
- The facility hosted a Youth Advisory Committee meeting.
- An e-mail blast was sent out regarding the Underwater Egg Hunt, a reminder that the spring second session of water exercise and adult swim lessons starts next week, a plug for the shredding day on May 3<sup>rd</sup>, and notice that the outdoor pool is scheduled to open May 24<sup>th</sup>.
- Worked with contractor and Public Works on issues with the hot tub heater.
- Attended department supervisors meeting.

- Staff received 2 awards at last week's MRPA Conference – the Innovative Program Award for the Underwater Egg Hunt and the RALS (Recreation and Leisure Services) Branch Committee of the Year.
- Assisted IT with adjustment of camera in the treadmill room.
- Purchased new folding chairs for the classroom.
- Began outdoor pool preparations for Summer operations, de-winterized pumps and motors.

## **COMMUNITY CENTER**

- There is currently one Center Leader shift open.
- A Center Leader was hired and training began this week. She is a camp staffer from summer of 2013. Another past staff member has also returned.
- Registration for Bike to Work Day on Friday, May 16 is now open. Register at [www.biketoworkmetrodc.org](http://www.biketoworkmetrodc.org). The Greenbelt Pit Stop will be in front of GAFC from 6:30am-8:30am. There are 55 bikers registered.
- Supervisor continued planning for the Maryland Recreation and Parks Association Playground Maintenance Workshop being hosted in the facility on Monday.
- Supervisor attended department staff meeting.
- Camp registration continues.
- Budget preparation continues.
- There were 6 facility permits processed.
- There were 3 private rentals and 18 pattern rentals.
- The following groups received free space: Greenbelt Concert Band, Golden Age Club, Greenbelt Writers Group, Friends of the Greenbelt Museum, Greenwood Village HOA, Greenbelt Volksmarchers, Girl Scouts of Nation's Capital, Girl Scout Troop # 2799
- The following City groups received free space: Be Happy, Be Healthy Yoga, CARES, City Council, PRAB

## **ARTS**

- Spring session arts education programs currently in session include: Pre-School Art (oversubscribed); afterschool Ceramic Hand-building (full); Saturday Ceramic Hand-building; afterschool Art Adventures at Greenbelt Elementary School, Magnolia Elementary School, and Springhill Lake Elementary School; afterschool Throwing Clay for teens; Intro to Sewing; Visual Arts Open Studio; Sew for Charity; Ceramic Surface Decoration; Figurative Hand-Building (full); Ceramics Open Studio (full with a waitlist); and Levels 1-5 Wheel classes (2 sections full). Registration is underway for a summer/fall ceramic woodfire class and workshop.
- About 16 enthusiastic potters attended a free workshop on Sunday, 4/13 hosted by Greenbelt Pottery Group. This program was part of a new series in which studio participants volunteer to provide demonstrations of a variety of special techniques.
- Staff collaborated with CHEARS and alight dance theater to develop their Call for Artists for the Three Sisters Gardens public art signage project. The current goal is to go public with the call by May 1.

## **THERAPEUTIC RECREATION**

- The brochure proof was returned to the printer and finalized. Summer brochures will hopefully be received sometime next week.
- TR Supervisor attended training on Monday and Wednesday to get re-certified as a Food Service Manager.
- TR supervisor attended the Recreation Department staff meeting on Tuesday.
- Thirty individuals traveled to Lancaster on Thursday and enjoyed the Amish Farm, a home-cooked Amish lunch, and "Moses" at Sight and Sound Theater. Despite being a long day, everyone thoroughly enjoyed themselves and is asking when they can enjoy Mrs. Fisher's cooking again.