

CITY OF GREENBELT

Date: May 16, 2014
To: City Council
From: Michael McLaughlin, City Manager
Subject: Weekly Report on Various Items

1. Attachment A is the Council Action Request (CAR) report.



Michael McLaughlin, City Manager



May 2014

City of Greenbelt

www.greenbeltmd.gov

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
MB – Municipal Building – 25 Crescent Road – 301.474.8000 CC – Community Center – 15 Crescent Road – 301.397.2208 SHLRC – Springhill Lake Recreation Center – 6101 Cherrywood Lane – 301.397.2212 GAFC – Greenbelt Aquatic & Fitness Center – 101 Centerway – 301.397.2204 Weather Hotline – 301.474.0646 Meetings subject to change Call 301.474.8000 for verification.				1	2	3
4	5 8 pm – Budget Work Session – Public Safety – MB	6	7 7:30 pm – Budget Work Session – Contribution Groups – CC	8	9	10
11	12 7:30 pm – ACE Student Awards Reception 8 pm – Council Meeting – MB	13	14 7:30 pm – Budget Work Session – Green Ridge House – GRH	15 7 pm – PGCMA – Seat Pleasant	16 6:30 am – 8:30 am – Bike to Work Day – GAFC parking lot	17 2 pm – 6 pm – Celebration of Spring – SHLRC
18	19 7:30 pm – Budget Work Session – GVFD&RS – MB 8 pm – Budget Work Session – Final Budget Review – MB	20	21 8 pm – Executive Session – Collective Bargaining Negotiations – CC	22	23	24
25	26 Holiday No Meeting	27 8 pm – Regular Meeting & Public Hearing on Proposed FY 2015 Budget – MB	28 8 pm – Collective Bargaining Agreement Impasse Hearing – MB	29	30	31 Greenbelt Day Weekend Activities

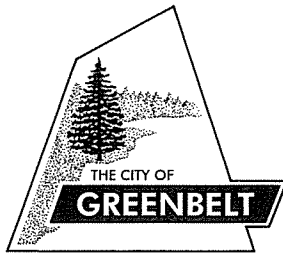


June 2014

City of Greenbelt

www.greenbeltmd.gov

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Greenbelt Day Weekend Activities 1 pm – Naturalization Ceremony – CC	2 8 pm – Work Session – Update on Greenbelt Station North Core – MB	3	4 8 pm – Council Meeting & Budget Adoption – MB	5	6	7
8 MML Conference through the 11 th	9 No Meeting	10	11 No Meeting	12	13	14
15	16 8 pm – Work Session – *John Abell Petition – MB	17	18 8 pm – Work Session – *Playground Surfacing – CC	19	20	21
22	23 8 pm – Council Meeting – MB	24	25 8 pm – Work Session – Economic Development Strategy – CC	26	27	28
29	30 8 pm – Work Session – Greenbelt Homes, Inc. – MB	MB – Municipal Building – 25 Crescent Road – 301.474.8000 CC – Community Center – 15 Crescent Road – 301.397.2208 Weather Hotline – 301.474.0646 Meetings subject to change Call 301.474.8000 for verification.				*Tentative



City Manager's Report Week Ending May 16, 2014

1. Prepared for final budget work session.
2. Worked with CBA negotiating team and attorney on responses to inquiries from FOP attorneys.
3. Attached is an accomplishments report from the Recreation Department. It mirrors the "snapshot" report mentioned by Mayor pro tem Davis at the Recreation Department work session. Thanks Julie!
4. Attached is good news! The grant funding has been approved for the Belle Point playground project. It still needs State Board of Public Works approval which should occur in the next couple months. We plan construction this fall.
5. Assistant City Manager –
 - a. Attended a meeting with IT Director and other staff to discuss Greenbelt Alert software transition.
 - b. Met with City Clerk to prepare to be Acting City Clerk next week.
 - c. Coordinated details with USCIS staff and others regarding upcoming Naturalization Ceremony.
 - d. Worked with Assistant Planning Director on preparing Program Open Space annual work plan recommendation.
6. Finance Department
 - a. Analyzed audit RFP responses and prepared report for 5/27 Council meeting.
 - b. Completed the April Financial Report.
 - c. Prepared Fixed Asset Listing Reports and sent to Department Heads to review and update.
7. Information Technology Department
 - a. Everbridge Alert system briefing for PIO's
 - b. Attend COG-CIO meeting – Video
 - c. Made Planning & Public Works GIS data shareable between both departments
 - d. Closed 50 Help Desk requests
 - e. Repair LiNX connection to records server
8. Along with Public Information Coordinator participated in on-line announcement of Greenbelt being named a Playful City once again.

9. City Clerk will be attending the annual Municipal Clerks conference in Milwaukee next week. City Treasurer will be attending annual GFOA conference in Minneapolis next week.
10. Prepared for Council meeting of 5/12 and work session of 5/14.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
Robert Manzi, City Solicitor

Greenbelt Recreation Department
FY 2015 Budget

**Snapshot of Actual 2013 Programs and Services
Sponsored and co-sponsored by the Recreation Department**

Estimated attendance at structured programs and special events: 135,248
(*over 5 times the City population)

Kids: 40,026	Fitness and Leisure: 14,757	AFC: 16,127
Special Events: 19,799	Arts (excluding special events): 26,112	TR: 18,427

Four indoor facilities were open to the public approximately 16,111 hours in total
(310 hours per week)

CC: 4,461	GAFC: 5,632	YC: 2,907	SHLRC: 3,111
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Estimated overall facility use: 448,304 daily admissions
(tenant use, rentals, drop-in use, permitted use, program participation and event attendance)
(over 19 times the City population)

YC & SHLRC: 151,587	GAFC: 133,088	CC: 163,272	Park Permits issued: 357
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Provided free facility use to community groups, clubs and teams: 15,676
(Approximately 301 hours per week)

CC: 8,292	YC&SHLRC: 1,202	GAFC: 6,182
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Provided staff liaisons to 11 Greenbelt Boards and committees

Arts Advisory Board, Park and Recreation Advisory Board, Youth Advisory Committee,
Senior Advisory Committee, Franklin Park Neighborhood, Greenbelt Labor Day Committee,
Greenbelt Middle School Task Force, Greenbelt Boys and Girls Club, Greenbelt Baseball,
ERHS GRAD Night

Provided in-kind services to 50 community organizations

21 Recognition Groups	11 Contribution Groups	8 Homeowners Associations
4 Scout Groups	6 Civic Groups	

Trained and mentored about 60 'early career staffers'
employed in the performing arts programs and youth camps

Collectively, full-time Recreation Department staff
has almost 250 years of experience with the City of Greenbelt

**Greenbelt 2013 estimated population, 23,500 (Greenbelt's population in 2011 was 21,456)*



Martin O'Malley, Governor
Anthony G. Brown, Lt. Governor
Joseph P. Gill, Secretary
Frank W. Dawson III, Deputy Secretary

May 9, 2014

Mr. David Moran
City of Greenbelt
25 Crescent Road
Greenbelt, Maryland 20770

Dear Mr. Moran:

Thank you for submitting a Community Parks and Playgrounds project proposal. The project below has been included in the FY 2015 Maryland Capital Budget. This project is funded with GO Bonds; therefore reimbursement will be based on Board of Public Works approval.

Project Title	Funds Pending BPW*
Belle Point Neighborhood Park	\$98,342

*these funds must be approved by the Maryland Board of Public Works

This Letter of Acknowledgement permits the applicant to pursue the project without penalty as to retroactivity but does not bind the State to reimburse the applicant for expenditures incurred on the project.

This Department will forward your project to the Maryland Department of Planning for review. Once reviewed, the project will be placed on the Board of Public Works Agenda at the earliest possible date. The Department of Natural Resources will notify you as to the Board of Public Works' decision. If approved, you may submit periodic requests for reimbursement up to the total amount of funds approved by the Board of Public Works for the respective project.

It is a pleasure for the Department of Natural Resources to assist you with your Community Parks and Playgrounds project(s). I hope that our combined efforts will result in safe and convenient recreation opportunities for all to share and enjoy. If you require additional information about the Community Parks and Playgrounds Program, please go to <http://www.dnr.state.md.us/land/pos/cpp.asp> or contact your Program Administrator listed on the back page.

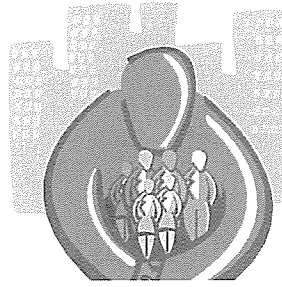
Sincerely,

Hilary Bell, Deputy Director
Land Acquisition and Planning

HB:mls
Attachment

CITY NOTES

Greenbelt CARES



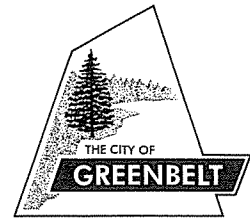
Week Ending May 16

Judye Hering gave a presentation for Career Day to the 5th grades students at Springhill Lake Elementary School on Monday. The purpose of the presentation was to introduce students to the world of work, discuss future career goals and what education and experience is needed to have a successful career.

ACE held the 2014 Student Awards ceremony on Monday evening. The ceremony was standing room only and the attendees included Senator Pinsky, Delegates Gaines, Healy and Washington and School Board Member Peggy Higgins. Thirteen students from the six Greenbelt schools were honored. All award winners attended the function.

WEEKLY REPORT

Planning and Community Development
Week Ending: Friday, May 16, 2014



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: Hanover Office Park was annually inspected.

Rental Property: Sixteen rental properties were annually inspected; and
Two rental properties were re-inspected.

Apartments: Annual inspection of Franklin Park at Greenbelt Station continued.

Permits: Three permits were issued - one commercial electrical, one mechanical and one fence; and
Forty seven notices were mailed for failure to apply for a City permit.

Complaints: Four complaints were logged regarding infestation of roaches, ceiling fan falling, inoperable toilet, no AC and windows not sealed properly.

Animal Control: One possum removed from garage, one bat removed from house, rescued baby bird who fell from a third floor balcony, investigated report of an injured skunk, investigated two dogs left on balcony, and one dog tied to a tree, one stray cat impounded, two cats surrendered by owners, one dog in foster care was adopted, one bunny surrendered by owner and removed carcass of possum.

Alarms: Eight commercial alarm licenses were issued; and
Two false alarm warning notices were mailed.

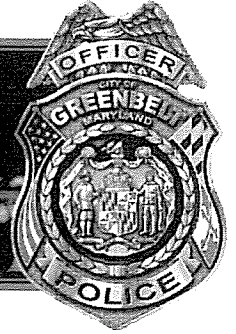
Meetings: Staff Attended:
District Council hearing on Conceptual Site Plan for Greenbelt Station;
Advisory Planning Board meeting;
Program Open Space meeting at Maryland National Capitol Park & Planning Commission (M-NCPPC); and
Complete Street workshop.
Staff Met With:
Jim Sterling to review Springhill Lake Recreation Center parking lot project.

05/16/2014
P&CD WEEKLY REPORT CONT...

Planning Projects: Finalized details for Greenbelt Theater contract;
Prepared fees and bonds notices for Greenbelt Station;
Interviews for the Animal Control position;
Responded to zoning inquiry;
Prepared and submitted Anacostia Trails Heritage Area small grant application for updating and printing of trails map;
Prepared financial statement on available Program Open Space funding;
Prepared Advisory Planning Board meeting minutes for review and approval;
Worked on new GIS computer; and
Prepared Resolutions of Negotiated Purchase for Springhill Lake Recreation Center parking lot greening project.

Other Items of Interest: Training continued for the new Code Enforcement Officer; and
Staff members attended court regarding Roosevelt Center and 9 Maplewood.

GREENBELT POLICE DEPARTMENT



CRIME REPORT

MAY 11, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

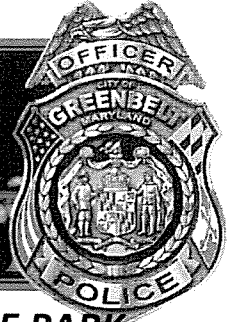
CENTER CITY

05/09 4:00 P.M.	8 court Hillside. Stolen bike. A purple Schwinn 10 speed bicycle.
05/10 3:44 A.M.	Area of #495 and Kenilworth Avenue. DWI/DUI arrest. Ismael Flores, 21, of Bowie, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after being stopped for a traffic violation. The suspect was released on citations pending trial.
05/11 4:35 A.M.	Area of Kenilworth Avenue and Crescent Road. DWI/DUI arrest. Gordon Anthony Stewart, 50, of Riverdale, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after being stopped for a traffic violation. The suspect was released on citations pending trial.
05/12 7:00 P.M.	100 block Westway. Vandalism. Unknown person(s) used unknown means to damage the patio sliding glass door.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



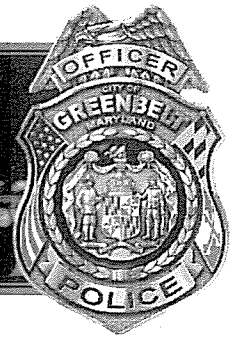
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

05/07 8:45 P.M.	6000 block Greenbelt Road. Possession of marijuana arrest. Myron Travis Thomas, 50, of Hyattsville, MD was arrested and charged with Possession of Heroin and two counts of Possession of Paraphernalia by officers investigating an assault. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
05/08 7:00 P.M.	6100 block Breezewood Court. Vandalism. Unknown person(s) used a rock to break out the sliding glass door of a residence.
05/09 12:54 A.M.	Area of Greenbelt Road and Edmonston Road. DWI/DUI arrest. Mark Stephen Srour, 53, of College Park, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after being stopped for a traffic violation. The suspect was released on citations pending trial.
05/11 11:50 A.m.	6000 block Greenbelt Road. Theft. An unattended tablet-style computer was taken from the Giant Food Store.
05/07 6:30 P.M.	9300 block Edmonston Road. Theft arrests. Tauron Devonte Williamson, 18, of Hyattsville, MD was arrested and charged with Theft and Trespass. A 17 year old Hyattsville youth, a 14 year old Fort Washington, MD youth and a 14 year old Greenbelt youth were arrested for Theft after they allegedly removed property from the a residence while visiting a resident then fleeing the scene. The suspects were located nearby and the property was recovered. The Williamson suspect was released on citation pending trial, and the youths were released to parents pending action by the Juvenile Justice System.
05/12 12:20 P.M.	5800 block Cherrywood lane. Trespass arrest. Trever Aaron Kemp, 21, of Hyattsville, MD was arrested and charged with Trespass after he was located on the grounds of Franklin Square Apartments after having been banned from the complex by agents of the property. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
05/12 3:30 P.M.	9000 block Breezewood Terrace. Attempt burglary. Unknown person(s) attempted to enter the residence by tampering with several window screens. Entry was not gained.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



GREENBELT EAST/GREENWAY SHOPPING CENTER

05/10 5:22 A.M.	7900 Goodluck Road. Robbery. The victim advised that the suspect entered the 7 Eleven Store, approached the teller, displayed a machete-type knife and announced a robbery. After obtaining money the suspect fled the area on foot. The suspect is described as a black male, bald, no further.
05/10 11:00 P.M.	8000 block Mandan Road. Theft. The victim advised that he was approached by the suspect, who asked the victim if he wanted to buy some marijuana. The victim followed the suspect to an apartment building where the suspect asked to use the victim's cell phone. The suspect then fled the scene with the victim's phone. The suspect is described as a black male, 6'2", 160 pounds, no further.
05/12 12:05 A.M.	7200 block South Ora Court. Theft. The victim advised that she pulled into a parking space and got out of her vehicle carrying her gym bag. The victim then heard someone running towards her, at which time she dropped the gym bag and got back into her vehicle. The suspect attempted to force his way into her vehicle while yelling at the victim to get out. The suspect, unable to gain entry to the vehicle, then fled the scene with the victim's gym bag. The suspect is described as a black male, no further.

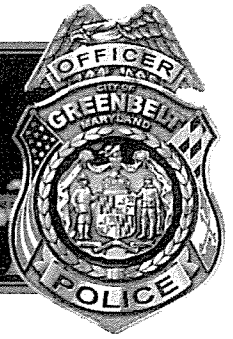
Automotive Crime - City Wide

05/08	8000 block Mandan Road. Stolen auto. A 2003 Chevrolet Tahoe SUV. The vehicle was recovered May 11 th by the Metropolitan Police Department in the 400 block of 32 nd Street S.E., Washington, D.C. No arrests were made.
05/08	9300 block Edmonston Road. Stolen auto. A silver 2000 Mercedes Benz SL500, Maryland tags 5AY3555.
05/09	7600 block Greenbelt Road. Theft from auto. Unknown person(s) broke out the front passenger window and removed a purse.
05/12	7600 block Greenbelt Road. Theft from auto. Unknown person(s) removed a purse from the victim's vehicle while she was pumping gas at the Exxon Station.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

WEEK OF MAY 11, 2014

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

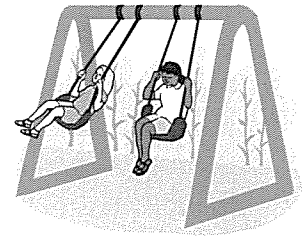
<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery	1	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	1
Attempt Burglary	1	Unattended Death	
Assault	4	Alcohol Violation	
Domestic	1	False Report	
Drugs	1	Harassment	
DUI/DWI	3	Field op (suspicious person)	
Theft	4	Notification for other agency	
Vandalism	2	Sex Offense (Both juveniles; handled by Child Protective Services)	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	2
Trespass	1	Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	1
Failure to Obey Lawful Order		Theft From Vehicles	2
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	
Suspicious Person		Accidents	5



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Week Ending May 16, 2014



ADMINISTRATION

- Jim Sterling met with Franklin Park management regarding proposed work in the right-of-way.
- Jim Sterling met with Workplace Essentials to discuss products and cleaners designed for high usage facilities.
- Jim Sterling met with the Assistant Director of Planning to go over the Springhill Lake Recreation Center's permeable paving project and the stream restoration project by Eleanor Roosevelt High School.
- Jim Sterling met with two different lighting companies to discuss their new products on the market.

STREET MAINTENANCE/SPECIAL DETAILS

- Took down unwanted signs.
- Pushed debris at the Northway Fields compost site.
- Repaired potholes throughout the city.
- Dug up stumps in Roosevelt Center.
- Repaired bad concrete spots and caulked some cracks on the outdoor pool deck at the Aquatic & Fitness Center.
- Put up GHI and Pet Expo banners.
- Cleaned storm drains around the city.
- Installed new "Photo Enforced" signs on Greenbelt Road.
- Put out barrels for the Farmer's Market.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 35.64 tons of refuse and 13.62 tons of recyclable material.
- Sent the scholarship application for the 5th Annual Choose Clean Water Conference in Staunton, Virginia on June 3 and 4. The scholarship was approved!
- Luisa Robles attended the Volunteer Maryland Supervisors training on Wednesday.
- Luisa Robles attended COG's BEEAC (Built Environment and Energy Advisory Committee) meeting on Thursday.
- Luisa Robles attended a Greenbelt Time Bank meeting. Started learning how to promote sustainability and resilience throughout.
- Luisa Robles attended a Stream Walk within the Indian Creek watershed with the Green Team Stream group on Sunday.
- Picked trash from parks, the Spellman Overpass and along the roadsides.
- William Smith attended a Bike to Work committee meeting and set up for a Bike to Work pit stop.
- Worked on repairs to refuse truck #262.

FACILITIES MAINTENANCE

- Repaired plumbing in the men's restroom at Buddy Attick Park.
- Replaced old light fixtures with LED lights over the salt dome at Public Works.
- Began demolishing the electric at the gas pump at the Police Station.
- Relocated a security camera at the Police Station.

HORTICULTURE/PARKS

- Prepared baseball and soccer fields for league play.
- Mowed and trimmed athletic fields and park areas.
- Joe Doss attended a meeting with Animal Control regarding turf installation.
- Installed a bench in Greenspring Park.
- Chipped branches upon citizen requests.
- Transported picnic tables, recycling bins and trash cans to the Springhill Lake Recreation Center for the Celebration of Spring event this weekend.
- Transported picnic tables to GHI for a weekend event.
- Made repairs on the Kubota backhoe.
- Removed the scoreboard and posts from the Braden softball field.
- Filled sinkholes at the lake cove at Buddy Attick Park.
- Replaced two blade spindle assemblies on the large batwing mower.
- Removed spring bulbs from the landscaping on Southway in preparation of planting summer annuals.
- Planted eight (8) replacement street trees on Hanover Parkway and Mandan Road.



Greenbelt Recreation Department

Weekly Report

Week Ending May 16, 2014

ADMINISTRATION

- Reviewing invoices for M-NCPPC Leadership Contracts.
- Park permit applications continued to be processed for Buddy Attick Lake Park and Schrom Hills Park.
- PRAB materials were gathered and sent out for the meeting scheduled for 7:30pm, May 21 at the Community Center.
- Staff is contacting other jurisdictions regarding the operation of their youth sports programs.
- Assisted and attended the Complete Streets workshop held in the Municipal Building.
- Met with Grad Night Security Committee to prepare for the May 29th event.
- Final preparations for Celebration of Spring were completed.
- Coordination for the July 4th events at Buddy Attick Lake Park began.
- Continued to prepare for the Moonlit Movie series to begin on Saturday, May 31.

YOUTH CENTER

- Staff is constructing the Greenbelt Day Weekend brochure and plans to have it printed next week.
- Contacted several summer camp applicants to offer them positions with Camp Pine Tree.
- Made bus reservations for summer camp trips.
- Registered summer camp staff for CPR/First-Aid/AED training.
- The second class of the Adult Tennis Clinic was held with 11 participants.
- Adult Archery and the Youth Tennis Clinic were cancelled due to rain.
- Submitted an order for various athletic field/court equipment.
- Rangers monitored the heavy usage at Schrom Hills Park and Buddy Attick Park on Mother's Day, noting that the day was easily the busiest of the season at the parks. Aside from some small infractions, the day went smoothly.
- Rangers continue to experience problems with personal grill usage at Buddy Attick Park.
- Ranger relocated an unpermitted group trying to use the group picnic area of Buddy Attick Park.

AQUATIC AND FITNESS CENTER

- Continues to research ADA and VGB compliant issues and has found an ADA compliant lift to purchase for the outdoor pool.
- Continuing to work on preparing the outdoor pool for opening on Saturday, May 24.
- Seven (7) people are enrolled in the current Lifeguarding class.
- Continued to work on Personnel Action re-appointments for the YC and SHL.
- Sent out e-mail blast to patrons who hold 9 month memberships to remind them that they are not valid from May 24-September 1. They may upgrade to a 12 month membership by contacting one of the full time staff. Signs also posted.
- Sent out e-mail blast about children's swim lessons and the registration dates.
- Facility received permit to operate the outdoor swimming pool from the Prince George's County Health Department.
- Staff attended Aquatics Council meeting and camp meeting.
- Staff helped prepare for Bike to Work Day, and staffed the pit stop in front of GAFC from 6:30am-8:30am on Friday.

COMMUNITY CENTER

- Despite the weather, Bike to Work Day took place on Friday. The pit stop was in front of GAFC from 6:30 am – 8:30 am with 22 total attendees and 13 arriving by bike. A convoy of three hearty soles left at 7 am with an end stop in DC. There was a total of 134 individuals who originally registered for the Greenbelt Pit Stop. Thanks to Arrow Bicycle of Hyattsville for providing mechanics to conduct safety checks. Also thanks to ATHA, Chef Lou, Co-Op, Angel's Touch, Proteus Bikes and Prince George's County Department of Public Works & Transportation for their support and sponsorship. Save the date: Bike to Work Day 2015 is Friday, May 15.
- Supervisor attended a Maryland Recreation and Parks Association Board and Council Meeting in Gaithersburg.
- There is currently one Center Leader shift open.
- The tri-annual Spring Center Leader meeting was held. There were 17 staff in attendance. Facility procedures and concerns were reviewed.
- Camp registration continued.
- There were 6 facility permits processed.
- There were 3 private rentals and 15 pattern rentals.
- The following groups received free space: Greenbelt Concert Band, Golden Age Club, Greenbelt Writers Group, Girl Scouts Troop #2799, Greenbelt Labor Day Committee, Charlestowne Village, Greenbelt Baseball, GAIL and Greenwood Village HOA.
- The following City groups received free space: Be Happy, Be Healthy Yoga & Volleyball and Advisory Planning Board.

ARTS

- Artward Bound workshops were provided for 78 second grade students from Greenbelt Elementary School.
- Fall session classes and events are in development.
- Conducted numerous studio visits to scout for artists for the gallery, Art and Craft Fair and teaching opportunities.
- The Arts Program received a donation of three mannequins valued at \$750 from a Banana Republic store in Alexandria which was replacing them. The mannequins will enable the display of costumes in the art gallery, including pieces made through and for Recreation Department programs as well as those made by other artists.
- Staff is facilitating the annual application and review process for the Artist in Residence Program at the Greenbelt Community Center.

THERAPEUTIC RECREATION

- Thirty individuals traveled to Arena Stage on Tuesday, May 13 to see the show Smokey Joe's Café. The show was terrific and those who purchase box lunches enjoyed those too.
- The TR Supervisor attended the MRPA Executive Board and Council Meeting on Wednesday in Gaithersburg. This was her first meeting as the Therapeutic Recreation Branch chair.
- Staff attended the summer camp meeting on Thursday morning and Council woman Ingrid Turner's senior luncheon on Friday. Fifty-one individuals registered for the lunch. Following the lunch, the Wii Challenge took place. Watch next week to find out the award winners.
- The lottery for the summer Senior Globetrotting trips was spun on Friday afternoon. Non-resident registration begins on Monday.