

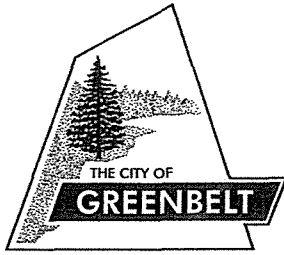


July 2014

City of Greenbelt

www.greenbeltmd.gov

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
*Tentative Weather Hotline – 301.474.0646		1	2 8 pm – Executive Session – Personnel – CC	3	4 City Holiday	5
6	7 8 pm – Work Session – Greenway Center – MB	8	9 8 pm – Work Session - Ancestral Knowledge – CC	10	11	12
13	14 8 pm – Council Meeting – MB	15	16 8 pm – Work Session - Planning Board – CC	17	18	19
20	21 8 pm – Work Session - *Watershed Groups – MB	22	23 8 pm – Work Session - w/ GATE – CC	24	25	26
27	28 8 pm – Work Session w/Franklin Park – MB	29	30 7:30 pm - Four Cities Meeting – Berwyn Heights	31	MB – Municipal Building – 25 Crescent Road – 301.474.8000 CC – Community Center – 15 Crescent Road – 301.397.2208 Meetings subject to change Call 301.474.8000 for verification.	



City Manager's Report Week Ending July 3, 2014

1. Attached is an initial draft of invitees to the economic development focus groups. Staff is still updating. If you have any suggestions, please email me. We plan to send it to Sage middle of next week. We are also suggesting to Sage they hold 1 or 2 open focus group sessions.
2. Work on theater renovation began this week.
3. Met with Recreation Director, Assistant Director and Executive Associate to review first draft of updated festival/event policy.
4. Attached is a copy of the MOU with the University of Maryland for the shuttle service. The cost and terms are the same as currently.
5. Attached is the monthly Police statistical report for May 2014.
6. Met with Caitlin McGrath at her request about future operation of the theater. Noted that Council needs to set a work session to discuss this subject.
7. Assistant City Manager
 - a. The City went live with Everbridge on July 1. To date, 227 individuals have registered for the system. Most of these are former users of Greenbelt Alert. Former users are being urged to register with Everbridge. This allows them to update contact information, prioritize their devices and take advantage of new system features like weather alerts. Dale Worley and I continue to monitor the new system, respond to user questions and resolve transition issues. One such issue is the weather alerts. Through Everbridge, these alerts are sent automatically whenever the National Weather Service issues them. Users can choose which alerts (currently there are 42 choices) they receive. They can also choose a quiet period if they don't want to get these alerts during a certain time period (i.e. late at night).
 - b. Finalized and submitted MML Legislative Requests for 2015.
 - c. Transmitted the MOU with University of Maryland to continue the Shuttle Bus program for another year (9/1/14-8/31/15). Staff will notify current Shuttle passholders and publicize renewal opportunities.
 - d. Met with Public Works and Recreation staff to consider replacement of Schrom Hills Park fitness equipment.
8. Finance Department
 - a. Performed preliminary end-of-fiscal year closing of accounting records.

- b. Met with City auditors to plan audit work calendars.
9. Information technology
- a. Resolved scanning to e-mail issue with Microsoft
 - b. Troubleshoot printing issue with Utopia Planning software
 - c. Resolved camera server issue
 - d. Updated Skills Manager app for Police Department. This tracks the skills of officers for reporting to the State.
10. Prepared for Council work sessions of 6/30, July 7 and 9, and executive session of 7/2.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
Robert Manzi, City Solicitor

Large Stakeholders

Mr. Christopher J. Scolese
Goddard Space Flight Center
Office of the Director
Greenbelt, MD 20770

Ms. Michelle McGlothlin
Condominium Venture, Inc.
6300 Woodside Court, Suite 10
Columbia, MD 21046

Mr. Joseph Spence, Area Director
Beltsville Agricultural Research Ctr.
10300 Balt. Blvd, Bldg 003, Rm 223
Beltsville, MD 20705

Mr. David Iannucci, Asst. Director
Prince George's County
14741 Governor Oden Bowie Drive
Upper Marlboro, MD 20772

Mr. Kap Kapastin
Quantum Companies
4912 Del Ray Avenue
Bethesda, MD 20814

Ms. Lucy Fraser
Combined Properties
1255 22nd Street, NW, Suite 600
Washington, DC 20037

Mr. Carlo Colella, Vice President
Admin & Finance – Univ. of MD
1132 Main Administration Bldg.
College Park, MD 20742

Mr. Kenneth Smondrowski
Mack-Cali
6305 Ivy Lane, Suite 710
Greenbelt, MD 20770

Franklin Park at Greenbelt Station
6220 Springhill Drive
Greenbelt, MD 20770

Ms. Suzanne Holt, Managing Dir.
Lerner Corporation
2000 Tower Oaks Boulevard
Rockville, MD 20852

Large Businesses

Mr. William Long
Greenbelt Marriott
6400 Ivy Lane
Greenbelt, MD 20770

Mr. H. Daniel Jobe, III
Capitol Cadillac
6500 Capitol Drive
Greenbelt, MD 20770

Mr. Venkat Subramanian, Pres.
Angarai International
7331 Hanover Pkwy. Suite C & D
Greenbelt, MD 20770

Mr. Thomas S. Bozzuto
The Bozzuto Group
7850 Walker Drive, Suite 400
Greenbelt, MD 20770

Mr. Rich Vogel
Whiting Turner
300 East Joppa Road
Baltimore, MD 21286

Mr. B. Wayne Reznick, President
Martin's
6821 Dogwood Road
Baltimore, MD 21244

Mr. Paul Grenaldo, Chief Oper. Officer
Doctors Community Hospital
8118 Good Luck Road
Lanham, MD 20706

Mr. Kim Sims
Chesapeake Hospitality Mgmt.
6411 Ivy Lane, Suite 510
Greenbelt, MD 20770

Ms. Kathleen Knolhoff, MPH
Community Clinic, Inc.
8630 Fenton Street, #1204
Silver Spring, MD 20910

Small Businesses

Mr. Victor P. Lopez
Columbia Bank
7505 Greenway Center Drive
Greenbelt, MD 20770

Ms. Cynthia Comproni
Greenbelt Federal Credit Union
112 Centerway
Greenbelt, MD 20770

Mr. Garth Beall
Renard Development
6411 Ivy Lane, Suite 200
Greenbelt, MD 20770

Ms. Gwen Vaccaro
Pleasant Touch by Gwen
8 D Hillside
Greenbelt, MD 20770

Mr. Douglas Erdman
Community Realty Company
6305 Ivy Lane, Suite 200
Greenbelt, MD 20770

Mr. Pete Repole
Three Brothers
6160 Greenbelt Road
Greenbelt, MD 20770

Gillian Outlaw, Manager
Starbucks
7541 Greenbelt Road
Greenbelt, MD 20770

Mr. Bob Davis
Greenbelt Co-Op Supermarket
121 Centerway
Greenbelt, MD 20770

Mr. Santhosh Samuel Jackson
Silver Diner
6040 Greenbelt Road
Greenbelt, MD 20770

Mr. Michael Consalvo
Old Line Bank
6421 Ivy Lane
Greenbelt, MD 20770

Community Groups

Ms. Barbara Simon
Greenbelt Comm. Devl. Corp.
121 Lastner Lane
Greenbelt, MD 20770

Mr. Thomas Crandall, Chair
Greenbelt East Advisory Comm.
2115 East Lombard Street
Baltimore, MD 21231

Mr. Charles Jackman, Chair
Advisory Committee on Trees
7100 Mathew Street
Greenbelt, MD 20770

Mr. Steven Skolnik, Chair
Board of Appeals
8 A Ridge Road
Greenbelt, MD 20770

Ms. Coleen Chernikoff, Chair
Employee Relations Board
210 Lastner Lane
Greenbelt, MD 20770

Mr. John Lippert, Chair
Green ACES
45 Lakeside Drive
Greenbelt, MD 20770

Ms. Paula Williams, Chair
Senior Citizens Advisory Comm.
7310 Mandan Road
Greenbelt, MD 20770

Mr. Eldon Ralph, General Mgr.
Greenbelt Homes, Inc.
Hamilton Place
Greenbelt, MD 20770

Ms. Norma Ozur, President
Greenbelt Arts Center
P.O. Box 293
Greenbelt, MD 20768-0293

Mr. Brian Gibbons, Chair
Advisory Planning Board
9133 Edmonston Terr., #304
Greenbelt, MD 20770

Ms. Pamela Gregory, Chair
Board of Elections
18 Woodland Way
Greenbelt, MD 20770

Ms. Sieglinde Peterson, Chair
Ethics Commission
10 Lakeview Circle
Greenbelt, MD 20770

Ms. Lola Skolnik, Chair
Park and Recreation Adv. Brd.
8 A Ridge Road
Greenbelt, MD 20770

Mr. Patrick Gleason, Chair
Youth Advisory Committee
7814 Lakecrest Drive
Greenbelt, MD 20770

Mr. Steve Skolnik, President
Greenbelt Homes, Inc.
Hamilton Place
Greenbelt, MD 20770

Ms. Suan Breon, Chair
Advisory Committee on Education
3 Greenknolls Place
Greenbelt, MD 20770

Ms. Tatiana Ausema, Chair
Arts Advisory Board
12 Lakeside Drive
Greenbelt, MD 20770

Mr. Richard Ransom, Chair
Community Relations Adv. Brd.
16 G Ridge Road
Greenbelt, MD 20770

Mr. Robert Snyder, Chair
Forest Preserve Advisory Board
12 A Hillside Road
Greenbelt, MD 20770

Ms. Laura Kressler, Chair
Public Safety Advisory Committee
10 P Plateau Place
Greenbelt, MD 20770



Mr. Benjamin Boscolo
Chasen & Boscolo
7852 Walker Drive, Suite 300
Greenbelt, MD 20770

Ms. Constance McClung
Target
6100 Greenbelt Road
Greenbelt, MD 20770

Mr. Kenneth Asbury
ASRC Federal Holdings
6303 Ivy Lane, Suite 800
Greenbelt, MD 20770

Mr. Bruce L. Marcus
Marcus Bonsib LLC
6411 Ivy Lane, Suite 116
Greenbelt, MD 20770

Honorable Ingrid M. Turner
Prince George's County Council
14741 Governor Oden Bowie Drive
Upper Marlboro, MD 20772

Ms. Brandi Petway
Giant Food
6000 Greenbelt Road, #3
Greenbelt, MD 20770

Mr. Barry Blechman
Beltway Hardware
6210 Greenbelt Road
Greenbelt, MD 20770

Goode Companies
6305 Ivy Lane
Suite 720
Greenbelt, MD 20770

Mr. Craig Muckle
Safeway
7595 Greenbelt Road
Greenbelt, MD 20770

Dr. Gerald Thompson
Pearle Express
5900 Greenbelt Road
Greenbelt, MD 20770

Mr. H. Walter Townshend, III
B-W Corridor Chamber
312 Marshall Avenue, Suite 104
Laurel, MD 20707

Mr. Tom Carr
Carr Astronautics
6404 Ivy Lane, Suite 333
Greenbelt, MD 20770

Ms. Gwen McCall
Prince George's County EDC
1801 McCormick Drive, #350
Largo, MD 20774



DEPARTMENT OF
TRANSPORTATION SERVICES

**MEMORANDUM OF UNDERSTANDING
BETWEEN
UNIVERSITY OF MARYLAND, DEPT OF TRANSPORTATION SERVICES
AND
THE CITY OF GREENBELT, MARYLAND**

This Memorandum of Understanding is entered into by and between the Department of Transportation Services (DOTS), University of Maryland College Park and The City of Greenbelt, Maryland (GB) effective the 1st day of September, 2014. This is a Memorandum of Understanding, which is not a legal document. It expresses an interest in performing services for a fee, but does not legally obligate either party.

In consideration of the mutual promises and undertakings herein, the parties hereto agree as follows:

1. Beginning September 1, 2014 through August 31, 2015, residents and employees of GB in possession of a prescribed identification card issued by GB will be allowed access to all publicly scheduled shuttle routes operated by DOTS.
2. For the above shuttle bus services, GB agrees to pay DOTS \$4,452, which is due by December 31, 2014. This fee allows transit access to residents of Greenbelt excluding up to 500 University of Maryland students residing in the Franklin Park apartment complex who already have bus access. The annual rate covers up to 1,000 passes. DOTS will provide ridership data in quarterly increments. Based on these periodic ridership reports and/or feedback from GB, if trends project annual ridership to exceed 1,000 annual passes, negotiated rates for excess usage will need to be agreed upon in writing within 45 days of notice.
3. Either party may terminate this agreement by providing written notice of termination 60 days prior to the stated termination date. All notices shall be in writing and shall be delivered by messenger or recognized overnight courier, or shall be sent by registered or certified mail return-receipt requested, in each instance to the respective addresses set forth below, or to such other address or addresses as respective party may designate by written notice duly sent to the other. Any other changes to this agreement, by either party, must be in writing and agreed upon by both parties.

GB: Michael P. McLaughlin
City Manager
City of Greenbelt
25 Crescent Road
Greenbelt, Maryland 20770

DOTS: J. David Allen
Director
University of Maryland
Department of Transportation Services
Regents Drive Garage, Building 202
College Park, MD 20742

4. Although the Department of Transportation Services will make every effort to meet the terms of this agreement, there may be instances that service may not be provided without notice due to safety concerns associated with severe weather or other emergencies.
5. DOTS and the University of Maryland shall indemnify and hold the City harmless from and against all actions, liability, claims, suits, damages, risk of loss, costs or expenses of any kind which may be brought or made against the City or which the City must pay and incur by reason of or in any manner resulting from the negligence of DOTS / the University of Maryland or its agents or employees, or its negligent performance of or failure to perform any of the obligations under the terms of this agreement, including reasonable attorney's fees, howsoever arising or incurred, for damage to property or injury to or death of any person. Indemnification shall be contingent upon an appropriation by the Maryland General Assembly to the University specifically for the purposes contemplated in this paragraph at the time an event which may give rise to the University's obligation to indemnify or save harmless occurs, and to the extent that a tortious claim is involved, the University's obligations shall not be greater than the liability that might be determined under the Maryland Tort Claims Act, Section 12-101 et seq. of the State Government Article, Maryland Annotated Code (the "Act"), if the claim had been asserted against the University directly pursuant to the Act.

UNIVERSITY OF MARYLAND

CITY OF GREENBELT

By: _____

J. David Allen
Director

Date

 7/2/14

Michael P. McLaughlin
City Manager

Date

**GREENBELT POLICE DEPARTMENT
STATISTICAL REPORT**

May, 2014

Type of Offense (Includes attempts with exception of Murder)	Sector I Greenbelt Center			Sector 2 Franklin Park Area			Sector 3 Greenbelt East			Sector 4 Beltway Plaza			Sector 5 Metro Site			Sector 6 Branchville Area			Total Offenses Minus Unfounded Cases	
	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month	(-)	YTD	Month Minus Unfounded Cases	YTD Total
Murder	0		0	0		0	0		1	0		0	0		0	0		0	0	1
Rape	0		1	0		2	0		0	0		0	0		0	0		0	0	3
Robbery	1		3	1		10	2		6	0		5	0		0	0		0	4	24
Aggravated Assaults	0		0	0		5	1		3	0		2	0		0	0		0	1	10
Breaking or Entering	0		9	5		23	3		22	0		0	0		0	1		1	9	55
Larceny	3		28	11		35	26		112	12		44	1		1	0		0	53	220
Motor Vehicle Theft	0		7	6		17	2		14	0		8	0		0	0		0	8	46
Totals by Sector	4		48	23		92	34		158	12		59	1		1	1		1	75	359

(*) Indicates that the unfounded incident was reported in a previous month, and therefore is subtracted from the 'YTD Total' incidents.

(-) Note that per Uniform Crime Reporting guidelines, offenses can be cleared either by arrest, administrative closure or incident unfounded.

Sector 1 – Kenilworth Avenue north from Greenbelt Road to Cherrywood Lane and Greenbelt Road east from Kenilworth Avenue to Southway Road.

Effective 1/1/97 Ivy Lane and Cherrywood Lane changed to Sector 2. Kenilworth Avenue addresses are in Sector 1.

Sector 2 – Kenilworth Avenue south from Greenbelt Road to Old Calvert Road and Greenbelt Road west from Kenilworth Avenue to Branchville Road.

Sector 3 – Greenbelt Road east from Southway Road to Mandan Road, Hanover Parkway north from Greenbelt Road to the Baltimore-Washington Parkway south from Greenbelt Road to Good Luck Road.

Sector 4 – Beltway Plaza Shopping Center and businesses on Greenbelt Road from Cherrywood Lane to the City line at Branchville Road.

Sector 6 – South of the WMATA/Metro Station Property, north of Branchville Rd./Greenbelt Rd., west of Cherrywood Lane, east of the B&O RR tracks

II. Total Offenses Year to Date – Five Year Comparison – All Sectors

January 1 to May 31 of each year

Type of Offense (includes attempts with Exception of Murder)	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Murder	1	0	0	0	1
Rape	5	3	3	1	3
Robbery	46	37	29	21	24
Aggravated Assaults	19	12	10	21	10
Breaking or Entering	99	100	107	102	55
Larceny	278	244	223	239	220
Motor Vehicle Theft	55	42	31	50	46
TOTALS - - - - -	503	438	403	434	359

III. Police Service Summary

	2014 MONTHLY TOTAL		2013 MONTHLY TOTAL		2014 YEAR-TO-DATE TOTAL		2013 YEAR-TO-DATE TOTAL	
Calls for Service	2,307		2,855		10,815		13,132	
Off-Duty Responses	449		501		2,085		2,156	
Premise Checks	182		258		896		1,292	
Traffic Stops	524		884		2,519		3,986	
Case Reports	261		250		1,117		1,269	
Field Ob. Reports	6		12		54		73	
MAARS Reports	22		21		148		106	
	Adult	Juvenile	Adult	Juvenile	YTD Adult	YTD Juvenile	YTD Adult	YTD Juvenile
Arrests	70	10	73	11	286	49	352	58

NOTE: November, 2012 was the first full month of speed camera operation.

Speed Camera Location	May 2014 Violations	May 2013 Violations	YTD Violations 2014	Red Light Camera Locations	May 2014 Citations	May 2013 Citations	YTD Citations Issued 2014
300 Crescent Road	69	53	302	EB Greenbelt Road @ Mandan Road	98	81	238
5900 Cherrywood Lane N/B	520	473	1,970	WB Greenbelt Road @Mandan Road	49	46	279
7700 Hanover Parkway E/B	0	0	0	WB Greenbelt Road@Cherrywood	104	163	523
7700 Hanover Parkway W/B	24	23	104	NB Kenilworth Avenue@Cherrywood	84	22	317
7700 Mandan Road N/B	135	186	610	NB Kenilworth Avenue@NB I95- Off Ramp	36	38	156
7700 Mandan Road S/B	0	0	0	NB Kenilworth Avenue@SB I-95 Off Ramp	84	62	411
9100 Edmonston Road N/B	17	36	92				
Totals - - - - -	765	771	3,078	Totals - - - - -	455	412	1,924

	2014 MONTHLY TOTAL	2013 MONTHLY TOTAL	2014 YEAR-TO-DATE TOTAL	2013 YEAR-TO-DATE TOTAL
Traffic Tickets	508	807	2,037	3,322
Parking Tickets	30	14	59	82
ERO's	51	96	268	474
Warnings	590	1,073	2,736	4,632

IV. Traffic Statistics – Year-to-Date Totals

Accidents	YTD – 2014	YTD – 2013		YTD – 2014	YTD – 2013
Property Damage	360	383	DUI Arrests	78	92
Personal Injury	51	48	Other Traffic Arrests	244	447
Fatal	0	0			
TOTALS	411	431			

COUNCIL ACTION REQUESTS (CAR) REPORT

July 3, 2014

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2014						
16	Work Session	6/16	Draft action plan in response to Abell petition.	9/30/14	Mike	
15	Work Session	6/18	Update playground inventory – include surface material info and condition of equipment.	8/30/14	David	
14	M & C Meeting	6/4	Research the recall processes in other communities.	9/30/14	John	
13	Work Session	5/14	Explore with Green Ridge House the establishment of community gardens.	11/30/14	Kenny	Solicitation of interest has been placed in June/July newsletter.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Kenny	
11	Work Session	4/23	Communicate to HOAs appropriate mulching practices.	6/30/14	Kenny	Article drafted for July newsletter.*
10	Work Session	4/23	Research whether city can/ should enforce recycling for multi-family housing.	6/30/14	Bob/John	
9	Work Session	4/2	Prepare report on impact of providing sick leave to non-classified employees.	9/30/14	David	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Kenny	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters to be sent to Comcast and Verizon.
3	M & C Meeting	1/27	Implement recommendations on Police signage plan, plus add signage for Fire Station.	5/30/14	Kenny	
2	M & C Meeting	1/13	Refer to PSAC request to review and update city's emergency plan – include Ms. Mach's NLC handout.	5/30/14	Jim/Mary	Briefing set for September 2014 meeting.
2013						
50	Work Session	12/11	Check into NLC waterline insurance program.	1/30/14	Mike	

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
44	M & C Meeting	10/28	Develop policy on use of city property for festivals, gatherings, etc. – fees, set-up, clean-up, scheduling – Refer to PRAB, AAB and PSAC.	6/30/14	Julie	Draft received 5/29/14. Reviewed 7/1/14.
41	M & C Meeting	10/14	Prepare report on conditions and recent history of Greenbriar Park.	1/30/14	Kenny	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	Bob/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	Bob	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
12	M & C Meeting	4/22	Review and respond on proposal for campfire ring at Northway Fields.	6/30/13	Celia/Julie Kenny/Jim	In study.
10	Work Session	4/15	Develop volunteer brochure similar to Laurel's.	7/30/13	Liz	Second draft prepared 6/13/14.

2012

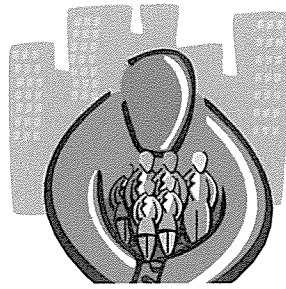
39	M & C Meeting	11/26	Draft "Rules of Conduct" for Advisory Board/ Committee members.	1/30/13	Cindy	Draft received 6/23/14.
34	Work Session	9/19	Develop MOU with GATE re: equipment sharing and operational support; include cost of services.	1/30/13	Beverly	Work Session held 7/17/13. GATE revised MOU @ 11/21/13. Third draft in 2/7/14 City Mgr. Report. GATE revisions sent 4/11/14. Council Work Session set for 7/23/14.

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
30	Work Session	8/27	Recheck trash area behind New Deal/ Credit Union/ Joe's – look for ways to make more attractive – include merchants and Planning Department. (CAR 2009-14) - Check screening of dumpsters.	10/30/12	Kenny	Discussed @ 10/9/13 and 4/16/14 Work Sessions with merchants.
11	M & C Meeting	5/14	Review of City Code for outdated sections including whether bikes need to be registered.	12/30/12	Cindy	Funds budgeted for full update of Code in FY 2015.
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload.
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13.
2011						
34	M & C Meeting	12/12	Begin work on Southway sign – Replace scratched glass ASAP.	6/30/12	Terri	Scratched glass replaced @ 1/6/12.
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
42	Work Session	10/4	Implement a city employee identification card system.	4/30/11	Mary	In development @ 9/1/11. Draft proposal submitted by Human Resources @ 8/20/12.
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	Bob	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	Bob	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor’s authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.
2009						
11	M & C Meeting	4/27	Should there be benches and trash cans at bus stops on Southway between Ridge & Greenbelt Road?	9/30/09	Celia/Kenny	
9	M & C Meeting	4/13	Review Section 11 – 42 of City Code – parking - in light of Bare complaint - amend?	9/30/09	Celia	Matter discussed at 2/3/10 Work Session and continuing to be worked.

CITY NOTES

Greenbelt CARES



July 3, 2014

Judye Hering held two babysitting courses, one at Springhill Lake Recreation Center Clubhouse, on Saturday, June 21, and the second one at the Municipal Building on Thursday, June 26, 2014. The purpose of the babysitting course is to teach students, ages 10-13, responsibilities, fire prevention, first aid, burn care and safety issues regarding childcare and babysitting. 14 students attended the courses.

During the month of June, 14 families on average were seen for counseling at CARES. Fifty-six individuals on average came on a weekly basis among whom sixteen were 18 years of age and younger. The CICs (Crisis Intervention Counselors) saw eighteen clients.

On Wednesday, July 2, Helen Barnes, RN, CCM and Tom Patota, LCSW-C, GAIL Case Manager, ended an 8-session program for people with early stage dementia and other memory problems. The meetings were held in the Municipal Building every other Wednesday from 1:00 TO 2:30 pm. Six people completed the program. The next session will start sometime in September.

WEEKLY REPORT

Planning and Community Development
The Week Ending: Thursday, July 3, 2014



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: Beltway Plaza, Greenway Shopping Center, 7343 Hanover Parkway, and 7833 Walker Drive were annually inspected; and Two office suites at Hanover Office Park were re-inspected;

Rental Property: Four rental properties were annually inspected; and One rental was re-inspected;

Apartments: Follow-up of annual inspection at Franklin Park at Greenbelt Station was conducted this week;

Permits: Three permits were issued this week – two residential electrical, and one residential mechanical;

Complaints: Four complaints were logged this week regarding – no AC, infestation of roaches and mice, inoperable dish washer, hot water goes out, rubbish in back-yard, disregarded trash in back-yard, and tall grass;

Windshield Inspection: Greenbelt East was observed this week for tall grass;

Animal Control: One bird found in roadway – released back to the wild after overnight shelter stay;
Two dogs impounded during an eviction – later returned to owner;
Two dogs surrendered by owner;
Four cats and two dogs were adopted;
One dog found running at large;
Three kittens removed from bush;
One stray cat trapped;
Baby bunny transported to a wildlife rehab;
Injured bunny transported to county; and
Volunteers brought available animals to movie night;

Noise Complaints: Six warning notices were sent regarding excessive loud noises;

Alarms: One commercial alarm license was issued; and
One new commercial alarm license was issued;

Meetings: Staff Attended:

*Pre-construction meeting for the Greenbelt Theater; and
Listening session conducted by COG to discuss implementation of
the Regional Transportation Priorities Plan (RTTP);*

Staff Met With:

*Animal Control staff and volunteers to discuss preparation of an
application for a State of Maryland spay/neuter grant;*

*Jim Sterling, Greg Varda and contractors working on Springhill
Lake Recreation Center Parking Lot project to review project scope
and schedule;*

*Fran Bennett regarding Glen Oaks Apartments Annual Inspection;
and*

*Kelly Clopton regarding Charlestowne North Apartments annual
inspection;*

*Planning Projects: Conducted research of the status of Greenbelt Station permits;
Inspected and photographed demolition work at the Greenbelt
Theater;*

Updated planning work program;

Processed invoices for payment;

Reviewed proposed County legislation;

Worked on Program Open space submittals;

*Compiled information for consultant working on economic
development strategy;*

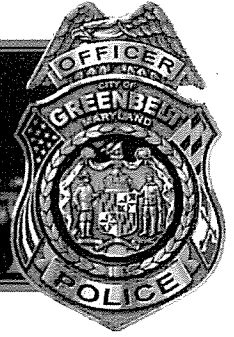
Worked on Greenbelt Lake Bid Timeline;

Hamilton Cemetery work plan and scenario development; and

Drewberry South Core development;

Other Items of Interest: Renovations of the Greenbelt Theater began on June 30th; and

Volunteer orientation held at Police Station;



CRIME REPORT

JUNE 29, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

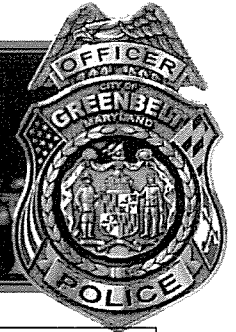
CENTER CITY

06/26 12:52 A.M.	2 court Gardenway. Attempt Strong arm robbery. The victim advised that he was walking down the footpath when he observed the two suspects sitting on the swings at the nearby playground. As he walked by, the suspects approached him from behind and attempted to forcibly remove his backpack. One of the suspects then punched the victim in the face and stomach. The victim was able to retain his backpack and fled the scene on foot. The victim refused treatment for a minor injury. The suspects are described as a black male, 6' to 6'1" with a slender build, wearing a dark blue denim jacket, light colored blue jeans and a flat-billed cap, and a black male, 5'7", wearing a brown jacket and blue jeans.
-6/26 2:05 A.M.	Area of Kenilworth Avenue and Old Calvert Road. DWI/DUI arrest. Alejo Martinez-Ponce, 43, of Bladensburg, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after being stopped for a traffic violation. The suspect was released on citations pending trial.
06/26 2:07 A.M.	Area of Walker Drive and Golden Triangle Drive. DUI/DWI arrest. Darrell Clarence Mayberry, 31, of Washington, D.C. was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after during a motor vehicle accident investigation. The suspect was released on citations pending trial.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



06/29 2:45 A.M.	7800 block Kenilworth Avenue. DWI/DUI arrest. Guy Patrick Young, 44, of Bladensburg, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after being stopped for a traffic violation. The suspect was released on citations pending trial.
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FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

06/26 12:01 P.M.	9300 block Edmonston Road. Trespass arrest. Jonathan Mandingo Mwenye, 32, of Montgomery Village, MD was arrested and charged with Trespass after he was found on the grounds of Franklin Park Apartments after having been banned from the complex by agents of the p]roperty. The suspect was released on citation pending trial.
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06/26 4:08 P.M.	6200 block Breezewood Court. Strong arm robbery. The victim advised that she was walking down the street when she was approached from behind by the suspect, who grabbed the victim by the arm and attempted to pull the victim's purse from her shoulder. After a short struggle the suspect took the victim's purse and fled the scene on foot. The victim refused treatment for minor injuries. The suspect is described as a black male 20 to 25 years of age, 5'10" to 6' with a thin build and his hair in dreadlocks pulled back into a ponytail, wearing a maroon tank top shirt.
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06/30 1:21 P.M.	6100 block Greenbelt Road. Theft. A phone was taken from a desk at the Target store.
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GREENBELT EAST/GREENWAY SHOPPING CENTER

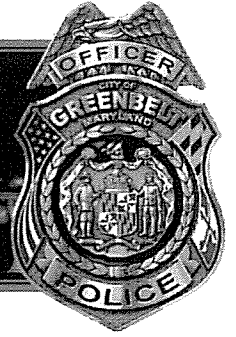
06/29 5:21 P.M.	7500 block Greenbelt Road. Armed robbery arrest. Sherrod Donte Jeffrey, 29, of Washington, D.C. was arrested and charged with Robbery and Assault. The suspect allegedly entered the Subway Restaurant and took money from the tip jar. When confronted by an employee, the suspect brandished a knife. The suspect fled the scene on foot. Police were called and a description was given. The suspect was located by officers nearby, and was positively identified by the victim. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
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06/30 5:50 A.M.	6900 block Hanover Parkway. Vandalism. Unknown person(s) broke out a window at the Schrom Hills recreation building.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT

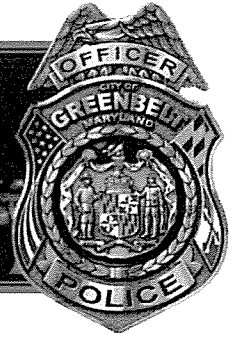


Automotive Crime - City Wide

06/26	6100 block Breezewood Drive. Theft from auto. The driver's side window was shattered and a GPS unit was taken.
06/26	6100 block Greenbelt Road. Vandalism to auto. An unknown object was used to scratch the paint on a vehicle.
06/27	6300 block Golden Triangle Drive. Theft from auto. Unknown person(s) removed four tires and rims from a vehicle.
06/27	6000 block Greenbelt Road. Theft from auto. The passenger side window was shattered and a book bag was taken from the vehicle.
06/28	7600 block Ora Glen Drive. Theft from auto. The passenger side window was shattered and a purse was taken from the vehicle.
06/28	6100 block Breezewood Drive. Attempt stolen auto.
06/29	7500 block Greenbelt Road. Theft from auto. A tire lock-type lug nut was taken from a vehicle.
06/29	6000 block Greenbelt Road. Stolen auto. A black 2007 Honda Accord 4-door, Maryland tags 9AW0523.
06/30	6000 block Springhill Drive. Vandalism to auto. A vehicle was vandalized with spray paint.
07/01	7500 block Greenbelt Road. A wallet and a cell phone were taken from a vehicle.
07/01	7800 block Mandan Road. Vandalism to auto. The driver's window was broken out of a vehicle.
07/01	5700 block Greenbelt Metro Drive. Vandalism to auto. Unknown person(s) damaged the driver's side door lock.
07/02	7600 block Greenbelt Road. Stolen auto. The victim stated that she entered Greenbelt Exxon, leaving the keys in her vehicle. She then observed another vehicle pull up, and the suspect exit that vehicle and get into hers. Both vehicles then fled the scene. The stolen vehicle is described as a blue 2012 Toyota Highlander SUV, Maryland tags LEP0553. The suspect is described as a black male, no further. There is no description given for the suspect vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

WEEK OF JUNE 29, 2014

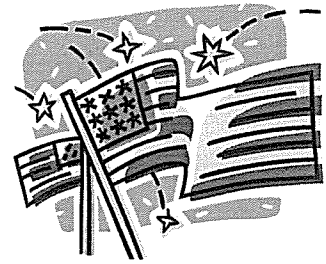
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery	1	Emergency Commitment Petition	3
Attempt Strong Armed Robbery	1	Missing Person	
Burglary		Fraud	3
Attempt Burglary		Unattended Death	
Assault		Alcohol Violation	
Domestic	1	False Report	
Drugs		Harassment	
DUI/DWI	3	Field op (suspicious person)	
Theft	2	Notification for other agency	
Vandalism	2	Identity Theft	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	2
Trespass	1	Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	6
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	1
Counterfeit Money		Vandalism to Vehicles	4
Suspicious Person		Accidents	5



Department of Public Works

July 3, 2014



ADMINISTRATION

- Jim Sterling attended a pre-construction meeting for the Greenbelt Theater with the County, and held a pre-construction meeting for the City on site.
- Jim Sterling met with the Assistant Director of Planning, the Assistant Director of Recreation, the contractor and manufacturer regarding the permeable pavement job at the Springhill Lake Recreation Center.
- Jim Sterling began project management and oversight of the Theater project.
- Jim Sterling met with the cleaning contractor regarding additional work.
- Jim Sterling met with the Assistant City Manager and Parks Supervisor regarding a future playground grant. The fitness course at Schrom Hills Park was discussed and evaluated.
- Jim Sterling met with a member of the Forest Preserve Advisory Board (FPAB) at Hamilton Gardens.
- Kenny Hall and Jim Sterling met with the fuel tank contractor regarding completion and outstanding issues.

STREET MAINTENANCE/SPECIAL DETAILS

- Checked for graffiti and took down unwanted signs.
- Pushed debris at the Northway Fields compost site.
- Cleaned storm drains.
- Put out barrels at Buddy Attick Park for traffic control for July 4th.
- Finished depositing gravel on the lake path at Buddy Attick Park.

HORTICULTURE/PARKS

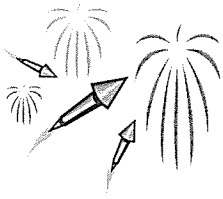
- Park areas and athletic fields were mowed.
- Continued to weed and mulch beds around the lake in preparation for the 4th of July celebration.
- Cleaned up logs and branches and weeded the lake path at Buddy Attick Park.
- Weeded flower beds at the Community Center and the Greenbelt Museum.
- Put up protective temporary fencing around the landscaping at Buddy Attick Park.
- Prepared baseball fields for league use.
- Serviced citizen's chipper requests.
- Made repairs to the restroom doors at Buddy Attick Park.
- Constructed a new bandstand wall at Buddy Attick Park to replace the old wooden stockade fence that was beyond repair.
- Installed a wooden floor at the bandstand for use by the performing artists scheduled for the festivities. After the celebration, the floor will be disassembled and the materials will be re-used in roof repairs on outdoor shelters.
- Continued mulching summer annual beds.

FACILITIES MAINTENANCE

- Worked on touch-up painting in a couple of rooms at the Community Center.
- Came in after hours to repair the pipe on the main filter to the indoor pool, and repaired two showers in the women's locker room at the Aquatic & Fitness Center.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 26.67 tons of refuse and 14.31 tons of recyclable material.
- Presented to a group of children from Franklin Park for a nature activity organized by Alex Palmer of CHEARS and the Activist Club of Franklin Park.
- Attended a meeting with the Program Manager for Volunteer Maryland, Alex Palmer and Jeannie Lacovazzi about transitioning to the new Volunteer Maryland coordinator who will be coming in when Alex departs.



Greenbelt Recreation Department

Weekly Report

Week Ending July 3, 2014

ADMINISTRATION

- Staff attended meeting with contractors to prepare for the Springhill Lake parking lot resurfacing.
- Staff made final preparation for the July 4th celebration. Brian Butler, Recreation Coordinator will be managing entertainment at Buddy Attick Lake before the fireworks begin.
- Staff attended Grad Night 2015 meeting held at the Youth Center. Alison Longworth, Recreation Coordinator, will be the staff liaison.
- Director met with Pool Staff to review summer schedules.
- Met with City Manager in regards to the Outdoor Events and Public Meeting permit policy. Staff is revising the first draft implementing changes discussed at meeting.
- Revisions to the non-classified pay-scale, implementing the 3% increase, were completed and sent to Personnel
- Staff is working with PRAB in reviewing the Buddy 'Attick' Masterplan. Discussion of the plan was held in June and PRAB will be looking to draft some additions/changes when they meet again in September.

YOUTH CENTER

- The first week of Session 2 of summer camp concluded. The week was shortened due to the July 4th holiday, but campers enjoyed four days of fun-filled activities including a bowling trip for Camp Pine Tree 1 and a trip to a movie theatre for Camp Pine Tree 2. Camp YOGO's week included a tour of Oriole Park at Camden Yards, the Sports Legends Museum, and Splash Down Water Park.
- The final class of the spring Adult Tennis Clinic was held. The end of the class had been delayed by multiple rain cancellations.
- Staff worked on program information for the fall quarterly brochure.
- Staff made preparations for the Summer Co-Ed Adult Kickball League.
- Permits were processed for Buddy Attick Park and Schrom Hills Park.
- Parks were patrolled by park rangers. Rangers will be on hand at the 4th of July celebration at Buddy Attick Park.

ARTS:

- The Arts Program has secured an operating grant from the Maryland State Arts Council for FY 2015 in the amount of \$21,740.
- An Artful Afternoon will take place this Sunday, July 6. Activities will include a blow-painting workshop for all ages (1-3pm), in which participants will learn to create fun effects while painting without a brush. Additional offerings include: a studio open house and sale with the Artists in Residence (1-4pm), Greenbelt Museum house tours (1-5pm), and a chance to view both the Greenbelt Museum's timeline exhibit and the Illustration exhibit in the art gallery.
- Summer classes currently in session include: Pre-School Art; Family Ceramics; Sew for Charity; Hand-Built Ceramic Tableware (full with a waitlist); Figurative Handbuilding; Ceramics Open Studio (oversubscribed with a waitlist); Pots for the Wood Kiln (full with a waitlist); Levels 1&2 Wheel (full with a waitlist); and Levels 3&4 Wheel (full with a waitlist). Additional classes are scheduled to begin later in the session.
- The Arts Program is supporting Creative Kids Camp by running a teen internship program creating props and costumes for the camp shows. Participating staff and interns also run the

dressing room for dress rehearsals and shows each session. Additional arts program support for CKC includes weekly camp ceramics classes and daily Clay at the End of the Day hand-building and wheel classes (full with a waitlist).

- Now on view at the Community Center Art Gallery: *Show Me a Story – Works from the Maryland Institute College of Art Illustration Department*. Featured artwork includes drawings, paintings and digital art created for children's picture books, interactive children's e-books, role playing games and animated film, as well as hand-made character plush toys and more. One of the featured artists, Veta Sherman, is teaching CKC campers in the gallery throughout sessions 1 and 2. The show continues through August 15.
- Ongoing projects include: supporting the CHEARS/alight dance theater garden signage project; collaborating with colleagues on the Recreation MBO for FY2015 concerning a review of the Contribution Group system; developing fall classes, exhibitions and events; and processing applications for the Festival of Lights Art and Craft Fair.

AQUATIC AND FITNESS CENTER

- Working on updating spreadsheet of all P/T employees for the 3% COLA increase effective July 1.
- Registration for weekday session 2 are in progress.
- Staff work with Public Works and contractor to repair cracked flange on Indoor Pool main filtration system.
- GMST hosted their second of the home meets scheduled at the GAFC.

COMMUNITY CENTER

- Thanks to Mabel Liles of Creative Kids Camp for installing a camper art display in the front lobby display case. Check it out!
- A fire drill was conducted to comply with camp standards.
- Supervisor attended a Maryland Recreation and Parks Association Interagency meeting in College Park.
- Staff completed the part time staff chart requested by Personnel to serve as documentation for the 3% pay increase.
- The facility was open 12-4pm on July 4th.
- There were 4 facility permits processed.
- There were 2 private rentals and 11 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Writers Group, Greenbelt Concert Band, Greenbelt Community Foundation, Greenbelt Pride, Girl Scout Troop #3251, PG Peace & Justice Caucus.
- The following City groups received free space: City Council, Public Safety Advisory Committee.
- There was one no show for a free space group.