

## City Manager's Report Week Ending September 19, 2014

1. City Clerk attended Maryland Municipal Clerks Association quarterly meeting in Aberdeen on Thursday.
2. Finance Department
  - a. Participated in SDAT work group discussing Real & Personal Property Tax issues.
  - b. Contacted prior auditor to discuss GFOA comments about other Post Employment Benefit (Retiree Health).
  - c. Met with Dick Furst of LGIT to review coverage of Municipal Building, Youth Center, Skate Park, and discuss historic coverage for the Mother & Child Statue and the friezes on Community Center Building.
  - d. Received refund of premium from Chesapeake Employers Insurance in the amount of \$57,811 as a result of Worker's Comp Audit.
3. Information Technology
  - a. Acting City Manager for the week
  - b. Attend Council Work Session with Pepco
  - c. Attend Council Work Session with Beltway Plaza
  - d. IT clean up/reorganization, prep for new employee
  - e. Participate in Police Technology study discussion (Police Executive Research Forum)
  - f. Upgrade phone console – Admin office
  - g. Prepared for work sessions of 9/15 and 9/17 and 9/22 Council meeting.

cc: Department Heads  
David Moran, Assistant City Manager  
Cindy Murray, City Clerk  
Mary Johnson, Human Resources Officer  
John Shay, City Solicitor

# COUNCIL ACTION REQUESTS (CAR) REPORT

## as of September 19, 2014

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
<b>2014</b>						
33	Work Session	9/3	Get information on COG Tap-it Program.	10/30/14	Mike	
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/ or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/ Celia	
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	
28	Mayor Pro Tem Davis	8/29	Questions on uses of Program Open Space.	10/30/14	Celia	
27	Work Session	8/18	Revise outdoor event permit proposal following comments at 8/18 work session.	10/15/14	Joe	
26	Work Session	8/13	Check sidewalk condition and need for street tree pruning in Greenbrook Estates and Greenwood Village.	10/30/14	Kenny	
25	Work Session	8/13	Check on usage and behavior at University Square basketball court – Complaint about noise, language and hours of use.	9/30/14	Jim	Police Department has monitored and taken action.
24	Work Session	8/13	Check and report on operating status of crosswalk signals at Crescent & St. Hugh's and Green Ridge House.	10/30/14	Kenny	
23	Work Session	8/13	Monitor intersection of Lakecrest & Legion Dr. – Need stop sign to keep traffic from blocking other traffic?	10/30/14	Kenny	Signage checked 9/8/14. A "Do Not Block" sign installed on Legion Drive 9/9/14.*
22	Work Session	8/13	Need pedestrian bollard at Lakecrest & Prince James Way.	9/30/14	Kenny	
21	Work Session	8/13	Send Mr. Flynn the list of rented homes in Boxwood.	9/30/14	Celia	Sent 9/4/14.*

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
20	M & C Meeting	8/11	Refer Schrom Hills Park fitness proposal to PRAB.	10/30/14	David/Julie	Document emailed to Julie on 8/13/14.
19	M & C Meeting	8/11	Produce a regularly updated status report on theater project.	9/30/14	Mike/Jim S.	Will begin by end of September.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA.
16	Work Session	6/16	Draft action plan in response to Abell petition.	10/30/14	Mike	In works. By end of October.
15	Work Session	6/18	Update playground inventory – include surface material info and condition of equipment.	8/30/14	David	Draft included in 8/15/14 City Manager report.
14	M & C Meeting	6/4	Research the recall processes in other communities.	9/30/14	John	
13	Work Session	5/14	Explore with Green Ridge House the establishment of community gardens.	11/30/14	Kenny	Solicitation of interest has been placed in June/July newsletter.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Kenny	
10	Work Session	4/23	Research whether city can/ should enforce recycling for multi-family housing.	6/30/14	John	
9	Work Session	4/2	Prepare report on impact of providing sick leave to non-classified employees.	9/30/14	David	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Kenny	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14. Verizon responded 7/15/14. Reminder sent to Verizon 8/14/14.
3	M & C Meeting	1/27	Implement recommendations on Police signage plan, plus add signage for Fire Station.	5/30/14	Kenny	
2	M & C Meeting	1/13	Refer to PSAC request to review and update city's emergency plan – include Ms. Mach's NLC handout.	5/30/14	Jim/Mary	Staff briefed PSAC on 9/3/14.
<b>2013</b>						
50	Work Session	12/11	Check into NLC waterline insurance program.	1/30/14	Mike	Schedule a Council briefing (9/3/14).

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
41	M & C Meeting	10/14	Prepare report on conditions and recent history of Greenbriar Park.	1/30/14	Kenny	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	John/ Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
12	M & C Meeting	4/22	Review and respond on proposal for campfire ring at Northway Fields.	6/30/13	Celia/ Julie Kenny/ Jim	In study.
<b>2012</b>						
30	Work Session	8/27	Recheck trash area behind New Deal/ Credit Union/ Joe's – look for ways to make more attractive – include merchants and Planning Department. (CAR 2009-14) - Check screening of dumpsters.	10/30/12	Kenny	Discussed @ 10/9/13 and 4/16/14 work sessions with merchants.* (9/3/14)
11	M & C Meeting	5/14	Review of City Code for outdated sections including whether bikes need to be registered.	12/30/12	Cindy	Funds budgeted for full update of Code in FY 2015. Get proposals by December 2014.
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload.

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.
<b>2011</b>						
34	M & C Meeting	12/12	Begin work on Southway sign – Replace scratched glass ASAP.	6/30/12	Terri	Scratched glass replaced @ 1/6/12.
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
<b>2010</b>						
42	Work Session	10/4	Implement a city employee identification card system.	4/30/11	Mary	In development @ 9/1/11. Draft proposal submitted by Human Resources @ 8/20/12. Complete by end of September 2014.
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor's authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.
<b>2009</b>						
11	M & C Meeting	4/27	Should there be benches and trash cans at bus stops on Southway between Ridge & Greenbelt Road?	9/30/09	Celia/Kenny	

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
9	M & C Meeting	4/13	Review Section 11 – 42 of City Code – parking - in light of Bare complaint - amend?	9/30/09	Celia	Matter discussed at 2/3/10 Work Session and continuing to be worked. Expect recommendation by mid-October 2014.

# September 2014

City of Greenbelt


www.greenbeltmd.gov

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> <b>City Holiday</b>	<b>2</b>	<b>3</b> 8 pm – Work Session – City Manager Update – CC	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> 8 pm – Council Meeting – MB	<b>9</b>	<b>10</b> 8 pm – Work Session – Greenbelt Theater Operations – CC	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b> 8 pm – Work Session – Pepco – MB	<b>16</b>	<b>17</b> 7 pm – Work Session – Beltway Plaza – CC  8:30 pm – Work Session – Pepco – CC	<b>18</b>	<b>19</b> 12 pm – GRH Annual Picnic @ GRH	<b>20</b>
<b>21</b>	<b>22</b> 8 pm – Council Meeting – MB	<b>23</b> 5:30 pm – 8:30 pm – FBI Environmental Impact Statement meeting – Greenbelt Branch library	<b>24</b> No Meeting	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b> 8 pm – Work Session – *Roosevelt Center Owner – MB	<b>30</b>	MB – Municipal Building – 25 Crescent Road – 301.474.8000 CC – Community Center – 15 Crescent Road – 301.397.2208  Meetings subject to change Call 301.474.8000 for verification.  <b>*Tentative</b>			

# October 2014

## City of Greenbelt

[www.greenbeltmd.gov](http://www.greenbeltmd.gov)

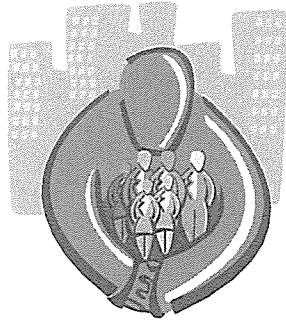
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>MB – Municipal Building – 25 Crescent Road – 301.474.8000</b> <b>CC – Community Center – 15 Crescent Road – 301.397.2208</b>  <b>Meetings subject to change</b> <b>Call 301.474.8000 for verification.</b>  <b>*Tentative</b>			<b>1</b> 8 pm – Executive Session – Legal Counsel/ Abandoned Properties – CC	<b>2</b>	<b>3</b>	<b>4</b>
<b>5</b>	<b>6</b> 8 pm – Work Session – MB	<b>7</b>	<b>8</b> 8 pm – Executive Session – Personnel – CC	<b>9</b>	<b>10</b>	<b>11</b>
<b>12</b> 5 pm – Advisory Board Dinner	<b>13</b> 8 pm – Council Meeting – MB	<b>14</b>	<b>15</b> 8 pm – Work Session – CC	<b>16</b>	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b> 8 pm – Work Session – MB	<b>21</b>	<b>22</b> 8 pm – Work Session – CC	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b> 8 pm – Council Meeting – MB	<b>28</b>	<b>29</b> 8 pm – Work Session – CC	<b>30</b> 7:30 pm – Four Cities – MB	<b>31</b>	



## CITY NOTES

### Greenbelt CARES

Week Ending September 19



Judye Hering gave a presentation to the students in Dr. Caroline Molden Fink's "Working with Disabilities in the Community" class, at the University of Maryland, on Thursday, September 4. The purpose of the presentation was to describe CARES tutoring and mentoring program. Dr. Fink requires service learning experiences for her students and has identified CARES Vocational/ Educational program as a valuable asset to enhance the classwork experience.

My name is Carrie Campbell and I am a new intern at Greenbelt CARES. I am in my second year at the University of Maryland Baltimore in the School of Social Work. My concentration is in families and children, so in the future I hope to work clinically with this population. I am excited to be a part of and to learn from this team!

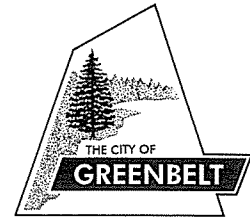
Judye Hering began the fall session GED courses in two locations on Monday. Comprehensive GED is held in the Municipal Building on Monday and GED I and GED II are held at Springhill Lake Recreation Center Clubhouse on Tuesday and Thursday. Fourteen (14) students registered for the courses.

Judye Hering attended the First Look Fair on Wednesday. The purpose of the fair is to introduce students to service learning opportunities and community service programs. Judye spoke with over 200 students and 27 students completed application forms to be tutors and mentors.

Monday through Wednesday, Rosalind Ceasar and Teresa Smithson completed the second part of the Parent-Child Interaction Therapy training at the University of Maryland, School of Social Work in Baltimore. It is a therapy model for teaching parents how to manage 2-7 year olds with disruptive behavior problems.

# WEEKLY REPORT

Planning and Community Development  
Week Ending: Friday, September 19, 2014



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

## **CODE ENFORCEMENT**

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<b>Commercial Properties:</b>	<i>Greenway Medical Center was inspected.</i>
<b>Rental Property:</b>	<i>Three rental properties were inspected.</i>
<b>Permits:</b>	<i>Twenty five permits were issued – twelve for construction of new townhomes in Greenbelt South Core, one commercial interior alteration and twelve mechanical residential.</i>
<b>Complaints:</b>	<i>One court ordered inspection received for Franklin Park at Greenbelt Station; Report of water coming up through ground in backyard of home in Greenwood Village; and Three prior complaints were re-inspected.</i>
<b>Animal Control:</b>	<i>Removed carcasses of three raccoons and one squirrel; Investigated dog left in car by owner; One dog found running at large, owner issued a citation; Stray cat was picked up; Two cats and three dogs were adopted; and Chased a ground hog from the dog park.</i>
<b>Alarms:</b>	<i>Nine false alarm invoices mailed; Ten false alarm warning notices; Issued one commercial and two business alarm licenses; and Mailed two new commercial alarm applications.</i>
<b>Noise Complaints:</b>	<i>Ten warning notices and one violation invoice was mailed.</i>
<b>Meetings:</b>	<i>Staff Met With: City staff to discuss forest preserve issues; Potential purchaser of Strathcona apartments to discuss zoning regulations; and Jeannie Bellina of the Chesapeake Education, Arts and Research Society (CHEARS) to receive their endorsement of the Chesapeake Bay Trust Storm water grant application.</i>

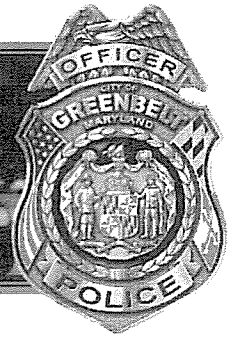
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*Planning Projects:* Responded to complaints regard issuance of parking citations during special events;  
Investigated property maintenance complaint regarding Exxon gas station;  
Responded to zoning inquiries;  
Prepared Program Open Space Reimbursement Request;  
Worked on final reporting documents for Springhill Lake Youth Center parking lot project;  
Monitored operation of the flashing pedestrian crossing beacon on Crescent Road at Saint Hugh;  
Reviewed materials for the Safe Routes to School project;  
Reviewed County legislation;  
Worked on maps for GHI right-of-way vacation petition for Pepco review;  
Drafting, final edits and submission of the CBT Storm water Management Grant application for Buddy Attick Park Redesign and Greening project;  
Reviewed prior Greenbelt Station documentation, conducted research and prepared permits;  
Reviewed FBI building Environmental Impact Statement and prepared comments for Council; and  
Reviewed Area Development Plan for Goddard NASA and prepared comments for Council.

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*Other Items of Interest:* Over the past several weeks Animal Control has collected approximately 15 carcasses of raccoons found in the center/original part of the city. There is no sign of disease or trauma to explain the rash of deaths. Animal Control is working with Prince George's County Department of Health to determine the cause(s) of these raccoon's deaths. Citizens are reminded that trapping or harming any wild animal is a criminal offense, and could result in prosecution. Most wild animals encountered in residential areas are not diseased, and are only displaying natural behavior in an unnatural environment. If there are concerns about a wild animal, please contact Greenbelt Animal Control at 301-474-6124 or call the Greenbelt Police Department non-emergency line at 301-474-7200.

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## CRIME REPORT

SEPTEMBER 18, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

### CENTER CITY

09/11 5:00 P.M.	16 court Ridge Road. Theft. A parcel package was taken from the front porch of a residence.
09/12 1:43 P.M.	62 court Ridge Road. Theft. Unknown person(s) took the victim's silver Schwinn 21 speed road bike.

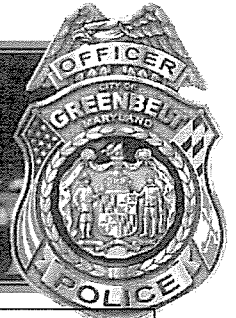
### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

09/10 7:23 P.M.	6000 block Greenbelt Road. Possession of marijuana arrest. A 13 year old Greenbelt youth was arrested for Possession of Marijuana and Possession of Paraphernalia after the youth was observed by a security officer allegedly smoking marijuana in the 5800 block of Cherrywood Terrace. The youth ran from the area and was stopped by police. The youth was released to a parent pending action by the Juvenile Justice System.
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**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT

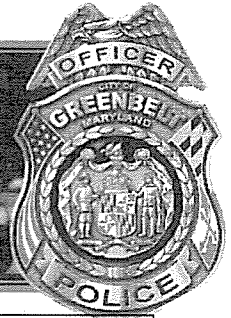


09/10 9:50 P.M.	5500 block Greenbelt Road. Disorderly conduct arrest. Officers responded to the Chipotles Restaurant for a report of a disorderly person. The suspect was told by officers to leave the establishment. The suspect returned two more times and was again disorderly, but fled the area prior to the officer arriving back to the scene. The suspect was located the next day in the 5600 block of Cherrywood Lane and was arrested and charged with Disorderly Conduct and Trespass. Antonio Antwon Austin, 32, of Upper Marlboro, MD was released on citations pending trial.
09/11 12:10 P.M.	6100 block Springhill Terrace. Possession of paraphernalia arrest. Jannien Janet Bentinck, 18, of Greenbelt was arrested and charged with Possession of Paraphernalia by an officer responding to a report of a suspicious occupied vehicle. The suspect was released on citation pending trial.
09/11 6:50 P.M.	6000 block Greenbelt Road. Theft. Unknown person(s) took an unattended purse from a display shelf at the Target Department Store.
09/14 3:25 A.M.	6100 block Greenbelt Road. Possession of paraphernalia arrest. Jose Alonzo Redd, 19, of Bowie, MD was arrested and charged with Possession of Paraphernalia as a result of a traffic stop. The suspect was released on citation pending trial.
09/14 8:40 P.M.	5900 block Cherrywood Terrace. Theft. Unknown person(s) took an unattended purse at a residence.
09/15 9:00 A.M.	6300 block Ivy Lane. Burglary. Unknown person(s) forced open the front door to an office suite. Keys were taken.
09/15 12:54 P.M.	5800 block Cherrywood Lane. Strong arm robbery. One of the victims advised that he left his residence to take out the trash. The second victim was in her bedroom. When the first victim returned, he observed the suspect inside his living room holding two laptop computers. The victim asked the suspect what he was doing, to which the suspect replied that he needed money. The victim then retrieved money and gave it to the suspect. The suspect then ordered both of the victims to the floor. The suspect then took the two computers, a purse and the money and began to leave the residence. The first victim attempted to stop the suspect, at which time the suspect punched the victim in the face and fled the scene. The suspect is described as a black male, 20 to 30 years of age, tall with a muscular build, wearing a black shirt and dark pants.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



09/16	9300 block Edmonston Road. Burglary. Unknown person(s) used unknown means to enter the residence. Items were moved, but nothing appears to have been taken.
5:00 P.M.	

## **GREENBELT EAST/GREENWAY SHOPPING CENTER**

09/10	Area of Greenbelt Road and the Baltimore/Washington Parkway. DWI/DUI arrest. William Fuentes Rosales, 30, of Alexandria, VA arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after being stopped for a traffic violation. The suspect was released on citations pending trial.
12:59 A.M.	

09/12	7800 block Hanover Parkway. Vandalism. Unknown person(s) used unknown means to break the bedroom window of her residence. The incident occurred between August 20 <sup>th</sup> and September 3 <sup>rd</sup> , but was just reported.
11:24 A.M.	

09/12	7300 block Morrison Drive. Theft. A parcel package was taken from the front steps of her residence. A short time later he package was located nearby, empty.
9:00 P.M.	

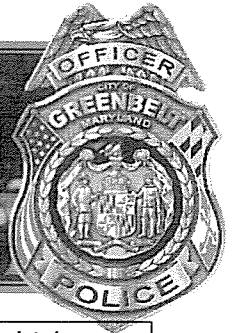
## **Automotive Crime - City Wide**

09/11	5900 block Cherrywood Terrace. Attempt theft of auto. Unknown person(s) entered the vehicle (the window may have been down) and damaged the ignition system in an apparent attempt to steal it.
09/13	7200 block Hanover Drive. Attempt theft from auto. Unknown person(s) broke out the front passenger side window of a vehicle. Nothing was taken.
09/13	7700 block Mandan Road. Stolen vehicle. A white 2001 Dodge Caravan, Maryland tags M612393.
09/13	7200 block Hanover Drive. Theft from auto. Unknown person(s) broke out the right rear window. Luggage was taken.
09/13	Recovered stolen auto. A 2007 Honda Accord 4-door, reported stolen June 29 <sup>th</sup> from the 6000 block of Greenbelt Road, was recovered this date by the Prince George's County Police Department in the 11700 block of Beltsville Drive, Beltsville, MD. No arrests.
09/13	9100 block Edmonston Road. Vandalism to auto. Unknown person(s) broke out the right front window.



***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***

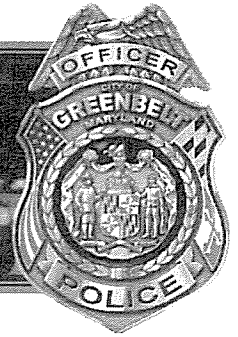
# *GREENBELT POLICE DEPARTMENT*



09/13	7500 block Mandan Road. Stolen vehicle. A 2002 Dodge Stratus 4-door. The vehicle was recovered September 15 <sup>th</sup> by the Metropolitan Police Department in the 5500 block of 4 <sup>th</sup> Street N.E. Washington, D.C. No arrests were made.
09/14	500 block Crescent Road. Theft from auto. A laptop computer was taken from an unsecured vehicle at Buddy Attick Park.
09/15	7800 block Mandan Road. Stolen auto. A white 2005 Dodge Stratus 4-door, Ohio tags EWY3769.
09/16	6400 block Ivy Lane. Theft from auto. . Unknown person(s) broke out the passenger side window and removed a portable Wi-Fi hotspot unit.
09/17	6800 block Megan Lane. Stolen auto. A white 2013 Buick Verano, 4-door, Maryland tags 6BF9688.
09/17	6800 block Megan Lane. Theft from auto. A wallet was taken from an unsecured vehicle.



*A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY*



## CRIME REPORT TALLY SHEET

WEEK OF SEPTEMBER 18, 2014

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

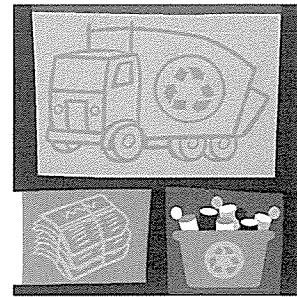
<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery	1	Emergency Commitment Petition	
Attempt Strong Armed Robbery		Missing Person	
Burglary	2	Fraud	1
Attempt Burglary		Unattended Death	
Assault	1	Alcohol Violation	
Domestic		False Report	
Drugs	3	Harassment	
DUI/DWI		Field op (suspicious person)	
Theft	5	Notification for other agency	
Vandalism	1		
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	4
Trespass		Recovered Stolen Vehicles	2
Disorderly Conduct	1	Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	4
Credit Card Offense		Attempt Theft From Vehicles	1
Telephone Misuse		Attempt Theft of Vehicle	1
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person		Accidents	1





# Department of Public Works

## Week Ending September 19, 2014



### ADMINISTRATION

- Jim Sterling continued project management and oversight of the theater project.
- Jim Sterling coordinated and inspected the Pave Drain project (permeable articulating block installation) at the Springhill Lake Recreation Center. The project is part of a grant the City secured from the National Fish and Wildlife Foundation. Public Works staff striped the parking lot. The installation of the Pave Drain articulating block has been completed.
- Jim Sterling attended the Council work session with Pepco.
- Jim Sterling and Brian Townsend met with a citizen regarding an Adopt-a-Tree and Bench request.
- Kenny Hall and Jim Sterling attended the MML Public Works Directors' quarterly meeting.
- Jim Sterling attended the Pepco Community Advisory Group quarterly meeting.

### STREET MAINTENANCE/SPECIAL DETAILS

- Checked for graffiti and took down unwanted signs.
- Pushed debris at the Northway Fields compost site.
- Repaired pot holes around the city.
- Put out barrels for Movie Night and the Farmer's Market.
- Painted parking lines and installed two handicap signs in the Springhill Lake Recreation Center parking lot.
- Cleaned, weeded and swept the Police Station parking lot readying it for painting parking spaces and then painted the space lines.
- Installed two "Stay Right" signs on Hanover Parkway by Schrom Hills Park.
- Changed the batteries in the speed sensor.
- Transported risers to Roosevelt Center for a weekend event.
- Cleaned storm drains throughout the city.

### FACILITIES MAINTENANCE

- Replaced several T-5 lights in the lobby and men's restroom at the Springhill Lake Recreation Center.
- Repaired a leak on a fan coil unit on the ground floor of the Community Center.
- Replaced a ballast in the outside fixture of Building 2 at Public Works; also repaired burnt out wiring and replaced lights.
- Rebuilt a faucet in the *News Review* room at the Community Center.
- Continued painting the exterior of the Public Works warehouse.
- Replaced the timer for the outside lights at the Community Center.
- Repaired the crosswalk flashers.
- Repaired the plumbing in the men's restroom at Buddy Attick Park.
- Assisted the contractor with replacing the windows at Schrom Hills Park.

## **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 24.72 tons of refuse and 13.67 tons of recyclable material.
- The new Volunteer Maryland CHEARS intern, Erin Josephitis, will start working with us on October 9 after she completes the Volunteer Maryland training.
- Met with Jim Sterling and Tim Houchens about the 2014 MEA grant. Decided on which projects to begin with which will be the Public Works parking lot lights, Building 2 interior with sensors, Building 2 exterior and the Police Department interior.
- Coordinated with College Park's Committee for a Better Environment for them to pick up three (3) rain barrels they purchased for a workshop.
- Met with Jim Sterling, Brian Townsend and Celia Craze about some FPAB members wanting to remove exotic invasive species from the preserve, and some members opposed to it.
- Attended a BEEAC (Built Environment and Energy Advisory Committee) COG meeting on Thursday.

# **Greenbelt Recreation Department**

## **Weekly Report**

Week Ending September 19, 2014

### **ADMINISTRATION**

- The Assistant Director of Recreation Programs is serving on MML's Convention Planning Committee and attended the first meeting on Saturday.
- Director attended an informative workshop on Marketing & Trends in Parks and Recreation sponsored by Howard County Recreation and Parks, MRPA and Learning Resources Network (LERN).
- After taking a recess this summer, PRAB met on Wednesday. The primary focus of this meeting was a progress report from the sub-committee who is working on revisions to the Buddy Attick Master Plan. The progress report was handed out to all members of the Board for review and will be revisited again next month. A new member was also introduced. Board members were extremely complimentary of the new carnival for Labor Day. According to a couple of the committee members (who also serve on PRAB) the financial report has not been finalized; however, it appears as though Labor Day 'broke even.'
- Staff is still waiting to hear confirmation from Let's Move Cities, Towns and Counties about winning Greenbelt's final two gold medals – stay tuned!!!

### **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS**

- Both Adult and Youth Archery began. A total of 10 individuals are registered in the teen/adult class. Thirty-three (33) youth are participating in the youth classes.
- The first School's Out day was held on Friday. A total of 21 children participated in the Matinee Movie Day, which consisted of a trip to a movie theater to view Dolphin Tale 2 and other cinema related activities.
- The first games in the Youth Soccer League were played. The program is filled to capacity with 40 youth ages 4 and 5.
- Continued preparation for upcoming Fall Fest at Schrom Hills Park. Fall Fest is scheduled for Saturday, October 18 from 2-5pm.

### **ARTS**

- Staff is collaborating with CHEARS and alight dance theater to review designs proposed by five artists for artwork at the Three Sisters Demonstration Gardens. A public meeting will take place at 7pm in room 201 of the Greenbelt Community Center at which Council, staff, advisory board members and the general public will be able to meet the artists and see their ideas. Up to three projects will ultimately be selected.
- Collaborated with colleagues to prepare a response to the Recreation Department's FY2015 MBO to review the City's Contribution Group structure.
- Currently on view at the Greenbelt Community Center Art Gallery: aerial photography of the Chesapeake Bay's eastern shore by Peter Stern, along with cardboard sculptures of hives and rock formations by David Purcell. Promotional partners include the College Park Aviation Museum and CHEARS.
- Preparations are underway for an Active Aging Week exhibit which will be on display at the Community Center next week. The show will feature works by Artists in Residence, Greenbelt Pottery Group members, SAGE drawing class students and participants in the Recreation Department's Gifts From the Heart and Sew for Charity programs.
- Publicity and preparations are underway for the next Artful Afternoon, coming up on Sunday, October 5. Activities will include: an American roots music concert with Bruce Hutton (3pm); a workshop with Artist in Residence Rachel Cross in which participants can combine natural and recycled elements to make a sculptural percussion instrument (1-3pm); a reception for the current art gallery exhibition (1:30 - 3pm); plus a studio open house (1-4pm) and Greenbelt Museum tours (1-5pm).
- Ongoing activities included: the development of exhibitions and special events; processing of Festival of Lights Juried Art and Craft Fair applications; assisting patrons and instructors with the start of fall classes; developing the winter class schedule.

## **AQUATIC AND FITNESS CENTER**

- Thanks to Karl Skaggs and Brian Abbott of Public Works who built storage units for the stage, which is stored at GAFC. Thanks to them, all the pieces are neatly stowed away and easy to find!
- Registration for children's swim lessons started Tuesday for Greenbelt residents and pass holders and Thursday for everyone else. Many sections are already full. Home school classes start September 26 and Saturday lessons start September 27.
- Conducted water tests and interviews for swim instructors and lifeguards.
- Preparing to winterize the outdoor pool.

## **COMMUNITY CENTER**

- The monthly fire drill was conducted.
- Thanks to Betty Timer for creating a Fall exhibit in the small display case on the first floor. Check it out!
- Supervisor assisted with logistics for the Maryland Recreation and Parks Association Leadership Institute.
- The flooring in the MPR was repaired by original installation contractor.
- Six boxes of facility documents were delivered to the Police station for shredding.
- The bas relief exterior lights are dysfunctional. Public Works is aware and working on a repair.
- A new Center Leader was hired. He has worked for many years with the Recreation Department camp programs.
- There were 6 facility permits processed.
- There were 3 private rentals and 13 pattern rentals.
- The following groups received free space: Greenbelt Concert Band, Golden Age Club, Greenbelt Writers Group, GIVES, Girl Scout Troop #2799, Greenbelt Volksmarchers, Greenwood Village HOA and Greenbelt Baseball.
- The following City groups received space: City Council and PRAB,

## **THERAPEUTIC RECREATION**

- TR Supervisor joined a conference call for the MRPA TR Branch meeting on Tuesday.
- Twenty-nine (29) individuals traveled to Toby's Dinner Theater in Columbia to see Memphis. All thoroughly enjoyed the show.
- Eleven (11) individuals went to Columbia Mall on Thursday. This was the August shopping trip that was re-scheduled due to the Connection van being unavailable in August.
- The Active Aging Week passports were completed, printed and handed out. Participants can pick up a passport at any of the Active Aging Week activities they attend. Active Aging Week begins next week and lots of great activities are planned. The schedule is on the website or you may pick one up from a Recreation Department facility.
- Friday's Explorations Unlimited featured Dr. Hiza Mbwana from Kimbia Physio, LLC. He spoke on easy exercises anyone can do to improve balance, posture and flexibility.