



[GOVERNMENT](#)
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December 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	01 Work Session with University Square-- 8:00 PM, MB	02 Advisory Committee on Education Public Safety Advisory Committee-- 7:00 PM, CC PGCMA Legislative Dinner-- 6:00 PM, Mitchellville	03 Work Session Community Center HVAC and Greenbelt Aquatics & Fitness Center Roof-- 8:00 PM, CC	04 Free Produce Distributions	05 Community Tree Lighting with Santa	06 Festival of Lights: Juried Art and Craft Fair 10am-5pm CC
07 Greenbelt East Tree Lighting-- 6:00 PM; Greenbriar Community Center Festival of Lights: Juried Art and Craft Fair 10am-5pm CC	08 Youth Advisory Committee, 6:30pm, CC Regular Meeting -- 8:00 PM, MB	09	10 Advisory Planning Board, 7:30pm CC Legislative Dinner; 6:00 PM	11	12	13 Santa's Visit Elve's Workshop ELF
14 Greenbelt Concert Band Holiday Lights Concert	15 Work Session-- Review of Theater Operation Proposals 8:00pm; MB	16 Hanukkah Begins at Sundown North Pole Calling	17 Park & Recreation Advisory Board 7:30 pm; CC Work Session - WSSC Waterline Relocation Proposal/Boxwood-8pm, CC North Pole Calling	18 North Pole Calling	19	20
21	22 Executive Session- Personnel- 8:00 PM; MB	23	24 NO WORK SESSION MEETING	25 Christmas- City Holiday/Office Closed	26 Christmas- City Holiday/Office Closed	27
28	29 NO CITY COUNCIL MEETING	30	31	01	02	03



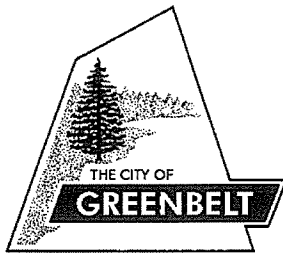


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January 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	01 New Year's Day-- City Holiday/Office closed New Year's Resolution Swim	02	03
04	05 Work Session--8:00 PM; MB	06 Arts Advisory Board, 7pm, CC Public Safety Advisory Committee-- 7:00 PM, CC	07 Work Session--8:00 PM; CC	08	09	10
11	12 Youth Advisory Committee-- 6:30 PM; TBD Regular City Council Meeting-- 8:00 PM; MB Winter GED Course Registration - Municipal Building	13 Winter GED Registration - SHL Recreation Center	14 MML Legislative Reception 5pm Annapolis Work Session, 8pm, CC	15 PGCMA Meeting-- 7:00 PM; TBD	16	17
18	19 NO MEETING-- City Holiday-- Martin Luther King, Jr. Day	20	21 Park & Recreation Advisory Board 7:30pm; CC Council Work Session, 8:00 pm, Community Center	22	23	24 Electronics Recycling, 9am-12pm, Public Works
25	26 Regular Council Meeting, 8pm, MB Anger Management Training	27 Advisory Committee on Education-- 7:00 PM, MB Advisory Committee on Trees-7pm-PW Greenbelt Advisory Committee on Environmental Sustainability-- 7:30 PM; CC	28 Senior Citizens Advisory Committee-- 7:00 PM, CC Work Session -- 8:00 PM; CC	29 Four Cities Meeting-- 7:30 PM; College Park	30	31





City Manager's Report Week Ending December 12, 2014

1. Captain Kemp and I met with representatives of University Square/Lerner Corporation on the basketball court issue. They are willing to work with the City on a solution including fencing and locking the court. A summary of the meeting is attached.
2. As discussed at Monday's meeting, attached is a copy of PG 403-15 which would prohibit disposable plastic bags in the County.
3. Enclosed is the annual COG request about serving on COG committees. This will be placed on the January 12 agenda.
4. Attached is a report on the residence of CARES/GAIL clients as requested.
5. Met with Recreation staff to review 2014 summer camps and discuss 2015 plans.
6. Finalized budget instructions to departments.
7. Attended COG Annual meeting along with Mayor Jordan, Mayor Pro Tem Davis, Council member Mach and Assistant City Manager Moran. At the meeting, County Council member Todd Turner received the Elizabeth and David Scull Metropolitan Service Award.
8. Assistant City Manager
 - a. Finalized background materials and coordinated the Legislative Dinner.
 - b. Drafted minutes from December 1 work session.
 - c. Prepared support letter for PG 416 & 417.
 - d. Acting Director of Public Works and I met with several residents regarding an adopt-a-bench and tree memorial.
9. Finance Department
 - a. Completed November Financial Statements.
 - b. Completed Assessment Work Group assignment. Final report to be submitted to General Assembly on 12/15/14.
10. Information Technology
 - a. Met with Planning and Community Development re: IT needs.
 - b. Met with New World Systems re: recent upgrade, open issues, Next Gen 911 and future upgrades for New World.
 - c. CAD system upgrade - clean up.
11. Prepared for regular meeting of 12/8, legislative dinner and work sessions of 12/15 and 17.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

COUNCIL ACTION REQUESTS (CAR) REPORT

as of December 12, 2014

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2014						
48	M & C Meeting	11/24	Amend General Orders re: release of information per Abell petition.	1/30/15	Jim C.	
47	M & C Meeting	11/24	Arrange for two series of trainings by Darkness to Light organization – 1) employees and 2) public – evaluate future steps.	4/30/15	Liz	
46	M & C Meeting	11/24	Incorporate suggested policy language into COPAR on Child Pornography on Sexual Abuse violations.	1/30/15	Mary	
45	M & C Meeting	11/10	Respond to ACT report 2014-1 on use of CMA.	12/30/14	Jim S.	
44	M & C Meeting	11/10	Work with CHEARS, alight and artists on install of signage/artwork at Three Sisters Gardens.	6/30/15	Jim S./Julie	
43	Ms. Mach	11/10	Status of lighting at new path behind Springhill Lake Recreation Center.	12/30/14	Jim S./Celia	
42	M & C Meeting	11/10	Implement smoking prohibition in plaza area at Roosevelt Center.	12/31/14	David	
41	M & C Council	10/27	Petition to allow Healing Arts Fair in Community Center.	1/31/15	Liz & Julie	
39	M & C Council	10/13	Repaint crosswalk and install bollard at Crescent & Lastner.	1/31/15	Jim S.	Done @ 11/21/14.*
38	Work Session	8/20	Refer to CRAB – Hartman petition to establish an Advisory group on Inclusion and Diversity.	2/28/15	David	
37	Work Session	8/20	Refer to ACE – Boyce petition to establish a Science and Technology Advisory Committee.	1/31/15	Liz	
36	Ms. Davis	10/18	Research interpretive sign on history of old Greenbelt Middle School.	12/30/14	David	
33	Work Session	9/3	Get information on COG Tap-it Program.	10/30/14	Mike	
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/ or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
31	Work Session	8/29	Prepare revised MOU with GATE following 7/23/14 work session.	10/30/14	Mike	
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	
27	Work Session	8/18	Revise outdoor event permit proposal following comments at 8/18 work session.	10/15/14	Joe	
26	Work Session	8/13	Check sidewalk condition and need for street tree pruning in Greenbrook Estates and Greenwood Village.	10/30/14	Kenny	
25	Work Session	8/13	Check on usage and behavior at University Square basketball court – Complaint about noise, language and hours of use.	9/30/14	Jim C.	Police Department has monitored and taken action. Work Session set for 12/1/14 with property owner.
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA.
15	Work Session	6/18	Update playground inventory – include surface material info and condition of equipment.	8/30/14	David	Draft included in 8/15/14 City Manager report. Done @ 12/5/14.*
13	Work Session	5/14	Explore with Green Ridge House the establishment of community gardens.	11/30/14	Kenny	Solicitation of interest has been placed in June/July newsletter.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Kenny	Response in 10/24/14 City Manager Report.
10	Work Session	4/23	Research whether city can/ should enforce recycling for multi-family housing.	6/30/14	John	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Kenny	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14. Verizon responded 7/15/14. Reminder sent to Verizon 8/14/14.
3	M & C Meeting	1/27	Implement recommendations on Police signage plan, plus add signage for Fire Station.	5/30/14	Kenny	Police signage installed @ 9/25/14.

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2	M & C Meeting	1/13	Refer to PSAC request to review and update city's emergency plan – include Ms. Mach's NLC handout.	5/30/14	Jim C./Mary	Staff briefed PSAC on 9/3/14.
2013						
50	Work Session	12/11	Check into NLC waterline insurance program.	1/30/14	Mike	Schedule a Council briefing (9/3/14).
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
41	M & C Meeting	10/14	Prepare report on conditions and recent history of Greenbriar Park.	1/30/14	Kenny	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	John/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	John	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
2012						
11	M & C Meeting	5/14	Review of City Code for outdated sections including whether bikes need to be registered.	12/30/12	Cindy	Funds budgeted for full update of Code in FY 2015. Get proposals by December 2014.
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload.

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13. By end of 2014.
2011						
34	M & C Meeting	12/12	Begin work on Southway sign – Replace scratched glass ASAP.	6/30/12	Terri	Scratched glass replaced @ 1/6/12.
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
42	Work Session	10/4	Implement a city employee identification card system.	4/30/11	Mary	Draft proposal submitted by Human Resources @ 8/20/12. Complete by end of September 2014. Policy sent to Council (FYI) 11/7/14.
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor's authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.
2009						
11	M & C Meeting	4/27	Should there be benches and trash cans at bus stops on Southway between Ridge & Greenbelt Road?	9/30/09	Celia/Kenny	

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
9	M & C Meeting	4/13	Review Section 11 – 42 of City Code – parking - in light of Bare complaint - amend?	9/30/09	Celia	Matter discussed at 2/3/10 Work Session and continuing to be worked. Expect recommendation by mid-October 2014.

To: City Council
From: Michael McLaughlin, City Manager *MPM*
Date: December 11, 2014
Re: University Square basketball court

On Tuesday, December 9, 2014, Captain Kemp and I met with representatives of University Square Suzanne Holt, Peter May and Carl Schurg in follow-up to Council's work session on the basketball courts. The University Square representatives indicated a strong interest in solving this problem.

Our discussions ultimately settled on two preferred solutions.

1. The basketball court would be fenced with a 10 foot high fence and it would be locked and unlocked daily. This would limit access but not necessarily the noise issue.
2. Take the tennis court out of service and install a half-court basketball court at the pool end. One basketball pole and rim would be installed in the tennis court at the pool end, the two existing baskets would be removed and a play area for children with activities such as hopscotch and four-square would be created on the existing court, and a tennis rebound wall would be installed on the other end of the tennis court. It is hoped the rebound wall would also create a noise barrier. The tennis court is currently fenced and would be locked. The down side of this option is it would eliminate the possibility of full-court basketball and tennis on the University Square property. There are two city tennis courts adjacent to the property on Lakecrest Drive.

University Square folks indicated building a full free-standing sound wall was too expensive.

Captain Kemp and I would recommend the second option as having the greater likelihood of long-term success. Council reaction is sought.

Cc: James Craze, Police Chief
Thomas Kemp, Acting Police Chief
Julie McHale, Recreation Director
Celia Craze, Planning & Community Development Director
David Moran, Assistant City Manager
Cindy Murray, City Clerk

PRINCE GEORGE'S CO. DELEGATION

L2, M3

5lr0427

Bill No.: _____

Requested: _____

Committee: _____

Drafted by: Carter

Typed by: Alan

Stored – 10/16/14

Proofread by _____

Checked by _____

By: Prince George's County Delegation

(Requested by: Delegate Walker)

A BILL ENTITLED

1 AN ACT concerning

2 Prince George's County – Authority to Prohibit the Use of Disposable Bags

3 PG 403–15

4 FOR the purpose of authorizing Prince George's County to enact a law that prohibits certain
5 retail establishments from using disposable bags as part of a retail sale of products;
6 defining certain terms; and generally relating to the authority for Prince George's
7 County to prohibit the use of disposable bags.

8 BY adding to

9 Article – Local Government

10 Section 13–1001 to be under the new subtitle “Subtitle 10. Miscellaneous Provisions”

11 Annotated Code of Maryland

12 (2013 Volume and 2014 Supplement)

13 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,

14 That the Laws of Maryland read as follows:

15 Article – Local Government

16 SUBTITLE 10. MISCELLANEOUS PROVISIONS.

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



1 13-1001.

2 (A) THIS SECTION APPLIES ONLY IN PRINCE GEORGE'S COUNTY.

3 (B) IN THIS SECTION:

4 (1) "DISPOSABLE BAG" MEANS A PAPER OR PLASTIC BAG PROVIDED
5 BY A STORE TO A CUSTOMER AT THE POINT OF SALE; AND

6 (2) "DISPOSABLE BAG" DOES NOT INCLUDE:

7 (I) A DURABLE PLASTIC BAG WITH HANDLES THAT IS AT LEAST
8 2.25 MILS THICK AND IS DESIGNED AND MANUFACTURED FOR MULTIPLE REUSE;

9 (II) A BAG USED TO:

10 1. PACKAGE BULK ITEMS, INCLUDING FRUIT,
11 VEGETABLES, NUTS, GRAINS, CANDY, OR SMALL HARDWARE ITEMS;

12 2. CONTAIN OR WRAP FROZEN FOODS, MEAT, OR FISH,
13 WHETHER PREPACKAGED OR NOT;

14 3. CONTAIN OR WRAP FLOWERS, POTTED PLANTS, OR
15 OTHER DAMP ITEMS;

16 4. CONTAIN UNWRAPPED PREPARED FOODS OR BAKERY
17 GOODS; OR

18 5. CONTAIN A NEWSPAPER OR DRY CLEANING;

19 (III) A BAG PROVIDED BY A PHARMACIST TO CONTAIN
20 PRESCRIPTION DRUGS;

21 (IV) PLASTIC BAGS SOLD IN PACKAGES CONTAINING MULTIPLE
22 PLASTIC BAGS INTENDED FOR USE AS GARBAGE, PET WASTE, OR YARD WASTE BAGS;
23 AND

5lr0427

1 **(V) A BAG THAT A RESTAURANT PROVIDES TO A CUSTOMER TO**
2 **TAKE FOOD OR DRINK AWAY FROM THE RESTAURANT.**

3 **(C) THE COUNTY MAY ENACT A LAW THAT PROHIBITS A STORE FROM USING**
4 **DISPOSABLE BAGS AS PART OF A RETAIL SALE OF PRODUCTS.**

5 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect
6 October 1, 2015.

City Manager

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS

One Region Moving Forward

December 8, 2014

① Council - FET

② Cindy - Please call COG + ASK them if Jan 13 is OK - AFTER the next mtg. Mike

- District of Columbia
- Bladensburg*
- Bowie
- Charles County
- College Park
- Frederick
- Frederick County
- Gaithersburg
- Greenbelt
- Montgomery County
- Prince George's County
- Rockville
- Takoma Park
- Alexandria
- Arlington County
- Fairfax
- Fairfax County
- Falls Church
- Loudoun County
- Manassas
- Manassas Park
- Prince William
- *Adjunct Member

The Honorable Emmett Jordan
 Mayor
 City of Greenbelt
 25 Crescent Road
 Greenbelt, Maryland 20770-1886

Dear Mayor Jordan:

The Metropolitan Washington Council of Governments (COG) is asking that you review your 2014 appointments to COG's policy boards and committees and make reappointments or new appointments for 2015.

Information on Greenbelt 2015 appointments is requested by January 2, 2015, so that each board and committee is fully constituted and able to commence its work as quickly as possible.

Please select individuals who have a strong interest in the subject matter covered by the policy board or committee and who are able to make a commitment to actively participate. Policy boards and committees generally meet monthly or every other month.

COG is an association of more than 250 local, state and federal elected officials in the National Capital Region. Each COG board or committee is largely comprised of local and state elected officials. Timely action on this appointment request will help ensure that program and technical committees, comprised of senior managers from area governments, and the COG staff receive clear and early guidance from elected officials on policy direction and priorities for 2015.

COG's effectiveness depends on engaged members and your continued leadership and support are deeply appreciated.

Please return the included form by mail, email or fax. Feel free to contact Monica Beyrouiti at (202)962-3212 or mbeyrouiti@mwcog.org if you have questions or need additional information. I may be reached at 202-962-3260 or cbean@mwcog.org.

Sincerely,

Chuck Bean

Chuck Bean
Executive Director

cc: Cindy Murray, City Clerk
 Michael P. McLaughlin, City Manager
 777 North Capitol Street, NE, Suite 300, Washington, D.C. 20002
 202.962.3200 (Phone) 202.962.3201 (Fax) 202.962.3213 (TDD)
 www.mwcog.org

DEC 10 2014

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
2015 Solicitation for Appointments: City of Greenbelt**

INDEPENDENT POLICY BOARDS	Current 2014 Appointment	2015 Appointment
COG Board of Directors (1) Meets monthly from 12 noon to 2:00 p.m.	Emmett Jordan <i>Judith Davis</i>	
National Capital Region Transportation Planning Board (1) Meets monthly 12 noon to 2:00 p.m.	Rodney M. Roberts <i>Konrad Herling</i>	
Metropolitan Washington Air Quality Committee (1) Meets monthly 12 noon to 2:00 p.m.	Leta Mach <i>Konrad Herling</i>	
POLICY COMMITTEES	Current 2014 Appointment	2015 Appointment
Region Forward Coalition (1) Meets quarterly dates TBD	Emmett Jordan <i>Konrad Herling</i>	
Human Services and Public Safety Policy Committee (1) Meets bi-monthly 12 noon to 2:00 p.m.	Edward V.J. Putens <i>Silke Pope</i>	
Climate Energy and Environment Policy Committee (1) Meets bi-monthly 10:00 a.m. to 12:00 a.m.	Judith Davis <i>Leta Mach</i>	
Chesapeake Bay and Water Resources Policy Committee (1) Meets bi-monthly 10:00 a.m. to 12:00 a.m.	Judith Davis <i>Edward Putens</i>	

Notes: *Alternates are shown in italics.*

Instructions:

1. Review current appointments.
2. Refer to the enclosed policy board and committees list for a description of each policy board and committee for which we are requesting an appointment.
3. Appoint or reappoint an elected official for each policy board and committee. Please consider the individual's interest/experience with the committee subject matter, and his/her availability to participate given the noted committee schedule.
4. **Send approved appointments to Monica Beyrouiti by January 2, 2015.**
Mailing Address: 777 North Capitol Street, N.E., 3rd Floor Washington, D.C. 20002
Email: mbeyrouiti@mwkog.org
Fax: (202)962-3208

If you have questions please email or call Monica Beyrouiti at mbeyrouiti@mwkog.org or (202)962-3212.

MWCOG POLICY BOARDS AND COMMITTEES

COG is comprised of three independent policy boards and various supporting advisory and technical committees.

INDEPENDENT POLICY BOARDS

COG Board of Directors

The Board of Directors is COG's governing body and is responsible for its overall policies, functions, and funds. The Board takes action on committee or staff recommendations, discusses current and emerging multi-jurisdictional problems, and receives briefings on issues facing the region as a whole. Policy items on the agenda are normally generated from COG's policy and technical committees; business or administrative items are usually generated from staff.

Transportation Planning Board

The National Capital Region Transportation Planning Board (TPB) is the federally designated Metropolitan Planning Organization (MPO) for the region, and plays an important role as the regional forum for transportation planning. With participation from the District of Columbia and State Departments of Transportation and the region's local governments, the TPB prepares intermediate-range and long-range plans and programs that permit federal transportation funds to flow to the Washington region.

Metropolitan Washington Air Quality Committee

The Metropolitan Washington Air Quality Committee (MWAQC) is the entity certified by the mayor of the District of Columbia and the governors of Maryland and Virginia to prepare an air quality plan for the region and insure compliance with the Federal Clean Air Act. MWAQC coordinates air quality planning activities among COG and other entities, including the Transportation Planning Board; reviews policies; resolves policy differences; and forges a regional air quality plan for transmittal to the District of Columbia, Maryland, and Virginia and, ultimately, to the Environmental Protection Agency.

POLICY COMMITTEES

Policy committees are advisory committees of the COG Board.

Chesapeake Bay and Water Resources Policy Committee

Chesapeake Bay and Water Resources Policy Committee (CBPC) advises the COG Board on Bay-related policies and tracks developments under the federal-state Chesapeake Bay Program for implications to local governments. It also considers questions of potable water supply and waste water treatment. The CBPC regularly prepares position statements in response to state and federal legislation affecting the Bay.

Climate, Energy and Environment Policy Committee

Climate, Energy and Environment Policy Committee (CEEPC) advises the COG Board on climate change, energy, green building, alternate fuels, solid waste and recycling policy issues, and other environmental issues as necessary. The CEEPC is responsible for managing implementation of the COG Climate Change Report adopted by the COG Board on November 12, 2008. This responsibility includes development of a regional climate change strategy to meet the regional greenhouse gas reduction goals adopted by the Board.

Human Services and Public Safety Policy Committee

The Human Services and Public Safety Policy Committee (HSPSC) advises the COG Board on a variety of issues including affordable housing, homelessness, child welfare, crime control and prevention, and traffic safety. Recent actions have included reports on homelessness and crime trends in the region as well as a foreclosure summit to address the significant increase in home foreclosures across the region.

Region Forward Coalition

Regional Forward Coalition is to oversee the next steps recommended in Region Forward and advise the COG Board on future comprehensive regional planning and implementation activities. The Coalition's primary responsibilities includes overseeing the Region Forward performance Baseline analysis and future regional progress reports; use Region Forward as a guide to update the Regional Activity Centers; and create clear strategies and initiatives to support the transformation of regional centers into Complete Communities. The Coalition will provide cross-cutting regional policy capacity and long-range regional planning recommendations to the COG Board. The Coalition includes members from public, private and nonprofit sectors which all have a role in helping the Region meet its goals.

Memorandum

To: Michael McLaughlin, City Manager *mpm*
CC:
From: Liz Park, CARES *LP*
Date: 11/20/2014
Re: Residence of CARE/GAIL clients

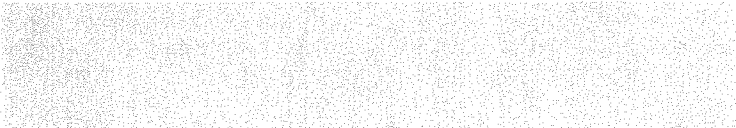
Here is the residence data you requested. The majority of CARES counseling cases, as well as GAIL counseling and case management cases, live in Historic Greenbelt. The GED, Tutoring and Delinquency Prevention program clients mainly live in greenbelt West.

Residence of CARES/GAIL Clients FY14

Program	Historic Greenbelt	Greenbelt East	Greenbelt West	Non Resident
CARES Formal Counseling	33	10	6	20
GED*	8	1	16	9
Tutoring*	35	9	85	39
GAIL Counseling and Case Management	38	5	3	5**
Delinquency Prevention Program	0	5	61	6

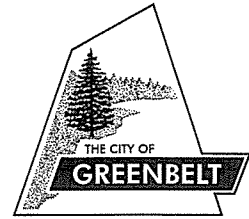
*no students served in 1st and 2nd quarter. Program resumed on 1/2014 due to recovery from back surgery

**homeless individuals or caregivers who lived outside of Greenbelt



WEEKLY REPORT

Planning and Community Development
Week Ending: Friday, December 12, 2014



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: 7525 Greenway Center Drive Office Suites and Edmonston Road Professional Offices were annually inspected.

Rental Property: Four rental properties were annually inspected; and One rental was re-inspected.

Permits: Four permits were issued – one electrical commercial, two fire alarms, and one sign; and Twenty-nine notices were mailed for failure to obtain a City permit.

Complaints: One complaint was logged regarding inoperable washers at the Laundromat in Beltway Plaza; and One prior complaint was re-inspected.

Animal Control: Three cats were adopted, and two cats were surrendered; One dog was surrendered; One dog was found running at large; and Two guinea pigs were adopted.

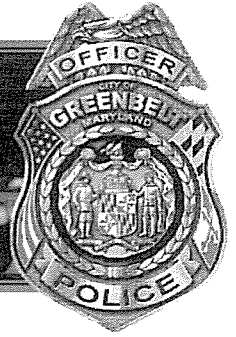
Meetings: Staff Met With:
Woodlawn, NVR, and WMATA to discuss the trail alignment and associated issues of the proposed metro station trail connection;
IT department to discuss IT needs for Planning & Community Development;
On-site project managers for site development and home building to discuss solutions to ongoing noise violations at the site. Removed the stop work order after adequate resolutions were developed and agreed to; and
Greenbelt Station bi-weekly meeting to discuss various issues e.g. build-out construction timeline, retaining wall permits, permit invoices, hiker/biker trail connections, parks and recreational amenities, DSP Phase 3, and various minor revisions/ongoing issues for townhouses and apartment building.

Staff Attended:

*City Council Meeting; and
Advisory Planning Board meeting as staff liaison – board is
developing the scope and details of their referral request to build
on the Sage economic development report.*

Planning Projects: *Drafted new policies and procedures for code enforcement;
Mailed out letters to Boxwood residents who may be impacted by
WSSC water main project;
Submitted Program Open Space application for Aquatic and Fitness
Center roof project;
Worked on final report for Springhill Lake Recreation Center
parking lot project;
Reviewed and prepared comments for Phase 3 Detailed Site Plan,
WMATA Trail Alignment, Hiker/Biker Trail Alignment, Verde
Apartments Storm Drain and Paving Plan, and Amenities Park;
Development invoices and management records for issued permits;
Prepared for issuance of new permits in coming month; and
Prepared APB comments for update to Pedestrian and Bike Trail
Map.*

Training: *Continued online training course "Green Card" for certification as a
sediment and erosion control inspector.*



CRIME REPORT

DECEMBER 11, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CENTER CITY

12/07	4 court Ridge Road. In reference to the theft of a parcel package reported December 4 th from the unit block of Lakeside Drive, the package was recovered, opened and empty, by a citizen in the parking lot.
10:16 A.M.	

FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

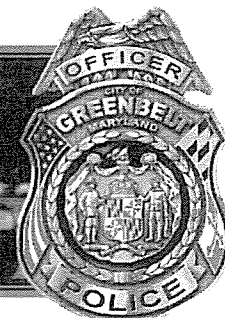
11/30	6200 block Breezewood Court. DWI/DUI arrest. Cristian Ruiz-Martinez, 18, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of an accident investigation. The suspect was released on citations pending trial.
11:57 P.M.	

12/04	9300 block Edmonston Road. Burglary arrest. Erwin Alexander Vasquez-Gomez, 28, of Greenbelt was arrested and charged with First Degree Burglary. Officers responded to a report of a subject attempting to force open the window of a residence. The suspect fled the area on foot and was followed by an off-duty police officer to a nearby vehicle. The suspect exited the vehicle, then again fled the area on foot to a residence in the 9100 block of Springhill lane. The suspect was located, positively identified and arrested. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
11:00 P.M.	



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



12/05 12:00 P.M.	6400 block Ivy Lane. Theft. An iPad tablet was taken from a room at the Greenbelt Marriott after the guest accidentally left it in his room after checking out.
12/05 7:00 P.M.	6000 Greenbelt Road. Counterfeit money. Unknown person(s) passed counterfeit currency at the Beltway Aquarium.
12/06 5:55 P.M.	6000 Greenbelt Road. Theft. An unattended cell phone was taken at the Kids Foot Locker.
12/07 9:10 P.M.	6300 block Ivy Lane. Commercial Burglary. Unknown person(s) broke into a medical office. A microscope and two computer monitors were taken.
12/08 4:15 P.M.	5900 block Cherrywood Terrace. Attempt theft. The victim advised that she observed the suspect on her patio attempting to take a bicycle. The suspect fled the scene on foot when confronted by the victim. The suspect is described as a light skinned male wearing a black hooded sweatshirt and khaki pants.
12/08 7:00 P.M.	9000 block Breezewood Terrace. Burglary. Unknown suspects(s) used unknown means to enter the residence. A video game player was taken.
12/09 6:46 P.M.	9000 block Breezewood Terrace. Theft. Unknown person(s) removed two bicycles from the balcony of a residence. The bikes are described as a grey and red 21-speed Tony Hawk brand bike and a blue 24-speed Mongoose brand bike.
12/10 2:20 P.M.	6100 block Springhill Terrace. Burglary arrests. Two 14 year old Greenbelt youths and a 15 year old Greenbelt youth were arrested for Burglary. An officer on foot patrol observed the three juveniles standing in front of an apartment window, with one reaching through a break in the glass attempting to unlock the window. The youths were arrested on the scene and released to parents pending action by the Juvenile Justice System.

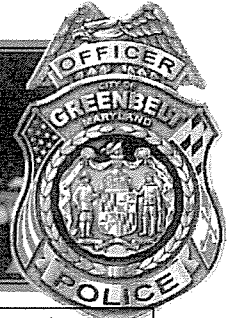
GREENBELT EAST/GREENWAY SHOPPING CENTER

12/04 7:00 P.M.	8000 block Mandan Road. Theft. Unknown person(s) removed a parcel package from the front stoop of a residence.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



12/04 8:00 P.M.	7600 block Greenbelt Road. Counterfeit money. The victim advised that he placed an ad on Craig's List to sell a pair of sneakers. The suspect answered the ad and met the victim in the 7600 block of Greenbelt Road. After completing the sale the victim later discovered that the suspect paid for the shoes with counterfeit money. The suspect is described as a black male, 5'9", 200 pounds, no further.
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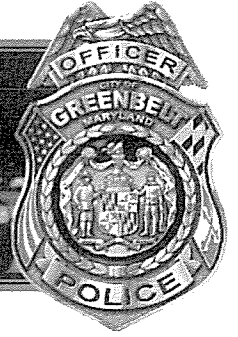
12/06 7:01 P.M.	7500 block Greenbelt Road. DWI/DUI arrest. Rhonda Shirelle McKinney, 45, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after officers responded to a report of a possibly intoxicated driver. The suspect was released on citations pending trial.
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Automotive Crime - City Wide

12/04	5700 block Greenbelt Metro Drive. Vandalism to auto. Unknown person(s) used unknown means to break the rear windshield of a vehicle.
12/05	7800 block Mandan Road. Theft from auto. Unknown person(s) broke out the front passenger window and removed a GPS unit.
12/10	6100 block Breezewood Court. Vandalism to auto. Unknown person(s) broke out a rear brake light on a vehicle.
12/10	9200 block Springhill Lane. Vandalism to auto. Unknown person(s) scratched the paint on a vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

WEEK OF DECEMBER 11, 2014

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Attempt Suicide	1
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	3
Attempt Strong Armed Robbery		Missing Person	
Burglary	4	Fraud	5
Attempt Burglary		Unattended Death	2
Assault		Alcohol Violation	
Domestic	1	False Report	
Drugs		Harassment	
DUI/DWI	2	Field op (suspicious person)	
Theft	5	Notification for other agency	
Vandalism		Overdose(Heroin, transported by fireboard)	1
Attempt Theft	1	<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	
Trespass		Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	1
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money	2	Vandalism to Vehicles	3
Suspicious Person		Accidents	5



Department of Public Works

Week Ending December 12, 2014



HIGHLIGHT

- Public Works welcomed the new Superintendent of Parks and Grounds, Richard Fink, who started his career with the City on Monday.

ADMINISTRATION

- Continued project management and oversight of the theater project.
- Jim Sterling, Luisa Robles and Richard Fink met with the County and Low Impact Development regarding our Storm Water Pollution Prevention Plan for operating a Public Works facility.
- Jim Sterling met with a citizen group regarding an Adopt-a-Tree and Adopt-a-Bench request.
- Jim Sterling, Luisa Robles and Tim Houchens met to finalize the application for the Maryland Energy Administration Phase III grant.

STREET MAINTENANCE/SPECIAL DETAILS

- Checked for graffiti and took down unwanted signs.
- Continued pushing mulch at the Northway Fields compost site that had been created by the tub grinder.
- Installed salt spreaders on a unit and checked out the workings of the plow.
- Checked all plows.
- Grinded sidewalks on Greenbrook Drive.
- Repaired a couple of signs that were hit by vehicles.
- Took 20 barrels to assist the Police on Hanover Parkway and Greenbelt Road.
- Cleaned storm drains.
- Took down Festival of Lights banners.
- Applied backfill at the theater where the contractor had put in a new concrete curb and sidewalk.

FACILITIES MAINTENANCE

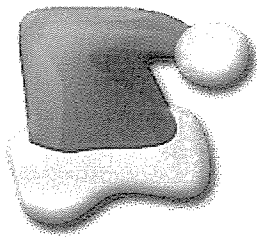
- Cleaned the vents at the Aquatic & Fitness Center.
- Worked on preventive maintenance in City buildings.
- Assisted the contractor with installation of dimmers in the pool lights at the Aquatic & Fitness Center.
- Replaced old incandescent lights with LED lights in the pre-school area of the Youth Center.
- Repaired plumbing in the jail cells at the Police Department.
- Assisted the contractor with camera work at the Springhill Lake Elementary School.

HORTICULTURE/PARKS

- Continued curbside leaf pick-up in Boxwood Village.
- Worked on new Christmas tree posts for drop-off points.
- Two crew members attended a defensive driving class.
- Evaluated department snowplows. Frames were welded as needed; worn plow edges and curb finders were replaced.
- Installed tire chains, snow plow and heaters on a Kubota mower for pedestrian area use.
- Serviced additional repair requests at Roosevelt Theater.
- Repaired the large salt spreader carts. Casters and other hardware were replaced.
- Pruned low branches on street trees and shrubs on Cherrywood Lane.
- Removed and chipped branches at citizens' request and used for recycling at Northway Fields composting area.
- Supervised the contractor for landscaping maintenance in east and west Greenbelt.

REFUSE/RECYCLING/SUSTAINABILITY

- Collected 31.82 tons of refuse and 14.36 tons of recyclable material.
- Attended the Council meeting on December 8 to receive an award for being a MSEC (Maryland Smart Energy Community).
- Met with Jim Sterling and Tim Houchens to start the specs for Phase III of the MEA grant. We are looking into upgrading the lights at the Community Center, Skate Park, and the Springhill Lake Recreation Center parking lot.
- Communicated with Beverly Palau regarding the "Green Steps" section of the website. We are collaborating to make that a more interesting section with more information for the residents.



Greenbelt Recreation Department

Weekly Report

Week Ending December 12, 2014

ADMINISTRATION:

- Met with City Manager and Treasurer to discuss the Department's summer camp program.
- Completed the Therapeutic Recreation Supervisor's yearly evaluation.
- Attended the Craft Show and Sale this weekend - all positive reviews when speaking with vendors as well as those attending; great job to all staff involved.
- PRAB materials were finalized and mailed out for next Wednesday's 7:30 p.m. meeting at the Community Center. Currently there is one vacancy on the Board.

COMMUNITY CENTER:

- The front lobby display case has a new exhibit. Thanks to Becky Sutfin for creating a Keys to a Healthier You! Come by and check it out.
- Staff provided support for the Festival of Lights Art & Craft Fair.
- Budget preparation began.
- There were 5 facility permits processed.
- There were 2 private rentals and 11 pattern rentals.
- The following groups received free space: Greenbelt Concert Band, Greenbelt Writers Group, Golden Age Club, GAIL, Widowed Persons Support Group, Greenbelt Community Foundation, Greenbrook Estates, Greenbelt Computer Club and Greenbelt Forest Preserve.
- The following City groups received space: Be Happy, Be Healthy Yoga & Volleyball, Youth Advisory Committee and Advisory Planning Board.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS:

- Made final preparations for this Saturday's many holiday events: Elves' Workshop, Santa's Visit and the Holiday Moonlit Movie ELF.
- Annual department potluck/holiday gathering was held at the Youth Center on Thursday; a nice time was had by all.

AQUATIC AND FITNESS CENTER:

- Working on final proposal to purchase 12 new pieces of weight equipment for the fitness wing.
- Submitted FY 2014 actuals on attendance to Assistant Director.
- Collecting Toys for Tots.
- Received operating permit for the indoor pool for 2015.
- Indoor Pool passed unannounced inspection by the Prince George's County Health Department.
- Hosted GMST Board meeting.

THERAPEUTIC RECREATION:

- The TR Supervisor attended a TR Branch Conference and Training meeting on Monday.
- Twenty-two individuals traveled to Toby's in Columbia to see Mary Poppins on Wednesday. All the participants thoroughly enjoyed the show. The planning meeting for the spring senior citizen programs was held on the bus to and from the show.
- Staff has been working on getting the spring senior programs into the computer in preparation for the spring brochure.
- Fifty-one individuals traveled to New York City to see the Rockettes on Thursday. This trip was put together by the Moiens for the Golden Age Club and the bus was partially paid for through the TR budget.
- The TR Supervisor met with a potential participant for senior programs and introduced him (and his son) to all the recreation department programs available. Staff also met with another resident in regards to her child and a neighbor, both with disabilities.