### **CALENDAR**

< PREVIOUS MONTH

### SEPTEMBER 2019

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	31
1 Zero Wasting the Labor Day Festival 12:00 PM Greenbelt Labor Day Festival	Zero Wasting the Labor Day Festival No Meeting - Labor Day 10:00 AM Greenbelt 11:00 AM Greenbelt Labor Day Festival	3 7:00 PM Public Safety Advisory Committee 7:00 PM Arts Advisory Board	7:30 PM Work Session - NASA (stakeholder), (CC) 7:30 PM Advisory Planning Board	5	6	7 11:00 AM Pooch Plunge
8	9 5:30 PM Youth Advisory Committee 7:40 PM Advisory Board Interview, (MB) 8:00 PM Regular Meeting, (MB)	10 2:00 PM Once an Adult Twice a Child	11 8:00 PM Work Session - NRP Greenbelt Metro Multifamily Residential Development, (CC)	FREE Dental Clinic for Adults 18+  8:30 AM Mentor with Higher Achievement  7:30 PM Community Relations Advisory Board	13 FREE Dental Clinic for Adults 18+ 7:00 PM Art Shares	14 FREE Dental Clinic for Adults 18+
15 1:30 PM Family Fun at Springhill Lake Recreation Center	16 10:00 AM Fall GED Course 7:20 PM Advisory Board Interview, (MB) 8:00 PM Work Session - Capital Office Park (stakeholder), (MB)	17 10:00 AM Free Estate Planning Clinic 7:00 PM Forest Preserve Advisory Board	18 7:30 PM Advisory Planning Board-This Meeting has been Cancelled 7:30 PM Park and Recreation Advisory Board 8:00 PM Closed Session- Personnel Matters, (MB)	19		9:00 AM Child/Teen Leadership Skills Meeting 1:00 PM Open Forum
22 1:30 PM Family Fun at Springhill Lake Recreation Center	23 8:00 PM Regular Meeting, (MB)	24 1:00 PM Medicare ABCD & Long-term Care 3:30 PM Senior Citizens Advisory Committee 7:00 PM Advisory Committee on Education 7:00 PM Advisory Committee on Trees 7:30 PM Green ACES Meeting 7:30 PM Green ACES Meeting	25 8:00 PM Work Session - Forest Preserve Code Changes, Stewardship Guidelines and Health Assessment, (CC)	26 1:30 PM FREE Produce Distribution 7:00 PM Bicycle Task Force	27	28 10:00 AM National Public Lands Day
29 1:30 PM Family Fun at Springhill Lake Recreation Center	30 No Meeting	1	2	3	4	5

### **CALENDAR**

< PREVIOUS MONTH

OCTOBER 2019

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	7:00 PM Public Safety Advisory Committee	7:30 PM Advisory Planning Board 8:00 PM Work Session - City Manager's Update, (CC)	3	4	5
6 1:00 PM Artful Afternoon 1:00 PM NASA'S 60th Model Rocket Launch 1:30 PM Family Fun at Springhill Lake Recreation Center	7 8:00 PM Work Session - TBD, (MB)	8	9 No Meeting - Yom Kippur	10	11	12
13 MML Fall Conference 1:30 PM Family Fun at Springhill Lake Recreation Center 2:00 PM Art Shares	14  MML Fall Conference 6:30 PM Youth Advisory Committee	15 MML Fall Conference 8:00 PM Regular Meeting - (MB)	16 7:30 PM Advisory Planning Board 8:00 PM Work Session - TBD, (CC)	17	18	19
20 1:30 PM Family Fun at Springhill Lake Recreation Center	21 2:30 PM NASA's 60th NG-12 Launch from Wallops 8:00 PM Work Session - TBD, (MB)	7:00 PM Advisory Committee on Education Annual PTA Presidents Meeting 7:30 PM Green ACES Meeting 7:30 PM Green ACES Meeting	23 8:00 PM Work Session - TBD, (CC)	24 1:30 PM FREE Produce Distribution 7:00 PM Forest Preserve Advisory Board	25 4:00 PM Pumpkin Carving 6:00 PM Pumpkin Carving 7:00 PM Halloween Movie Event in Franklin Park	26 9:00 AM Electronics, Styrofoar and Paint Recycling 2:00 PM Fall Fest 2:00 PM NASA'S 60th at Fall Fest 2:30 PM Pumpkin Carving 6:00 PM Pumpkin Walk 7:30 PM Pumpkin Walk
27 1:30 PM Family Fun at Springhill Lake Recreation Center	28 8:00 PM Regular Meeting, (MB)	29 3:30 PM Senior Citizens Advisory Committee	30 4:30 PM Costume Contest and Parade 4:30 PM NASA's 60th at Greenbelt's Halloween Costume Contest and Parade 8:00 PM Work Session - TBD, (CC)	31	1	2



### City Manager's Report Week Ending September 13, 2019

- 1. Included separately in a confidential envelope are legal bills from Alexander & Cleaver from January 2018 to present.
- 2. Included separately is a confidential memo on personnel and legal matters, including the FCC Order.
- 3. In follow-up to email, attached is a hard copy of the 2017 Community Questionnaire. Please share any suggestions for the 2019 Questionnaire. The topic will be on the September 23<sup>rd</sup> agenda. Staff will be working on making the questionnaire available in French and Spanish.
- 4. Attached is a revised draft letter to WSSC to reestablish discussions between the City, GHI and WSSC to improve GHI's water and sewer infrastructure. This version of the draft letter was submitted by the GHI Board.
- 5. Also attached is a draft letter of support for Sustainable Maryland Certified funding from the University of Maryland.
- 6. Met with the Friends of the Greenbelt Museum Board regarding the 1987 City/FOGM agreement. I will meet with the Board again in October as we work together to develop a recommended new agreement to Council. In the interim, I will consult with City staff to prepare information on the agreement and budget development.
- 7. Staff is working on several items related to the Greenbelt Lake Dam Project. In response to an inquiry to harvest native mussels, staff is confirming safety and any State requirements related to the construction permits and State funding. It appears that Anacostia Watershed received permission from a State entity in advance of approval from the State. Mr. Sterling and Ms. Hruby are following up with both entities. The last information is that the mussels will stay in Greenbelt Lake, yet be relocated to deeper water to avoid exposure given the lower water levels.
- 8. Police Department is investigating two calls about a large snake in the Lake. Unfortunately, animal control officers have not found the reported snake and video is not very clear.
- 9. Met with and/or corresponded with staff and City Solicitor regarding personnel, operational, and legal matters.
- 10. Ms. Liggins reported that the Community Center Multipurpose Room is reserved for the Strong Towns lecture previously reported by email. The specifics were not confirmed. There has been no update on if or how College Park has funded the activity.
- 11. Attended the regular Council meeting, the Work Session on the proposed NRP residential development, and met with the Friends of the Greenbelt Museum.

### 12. Assistant City Manager

- a. Began drafting and met with Ms. Ard on the 2019 Community Questionnaire.
- b. Staffed a CRAB Meeting.
- c. Researched CB-17-2019.

### 13. City Treasurer

- a. The electronic timesheet project is progressing as expected. The first "parallel" pay run (using the old and new system) will occur the first payroll in October.
- b. Continued working toward completing the FY 2019 financial statements.

### 14. Information Technology

- a. Researched and ordered UPS's for desktops.
- b. Updated Truck Inspection software on 4 MDT's State of Md.
- c. Processed PO's for camera work at Schrom Hills Park and GAFC.

### 15. Economic Development

- a. Business & Community Engagement
  - Meetings:
    - Career consulting company
    - Local bank
    - Cleaning company
    - Publishing startup

### b. Economic Development Admin

- Working with staff to coordinate on initiatives that span across the community.
- Ongoing weekly outreach to Greenbelt business community.

cc: Department Heads
David Moran, Assistant City Manager
Mary Johnson, Human Resources Officer
Bonita Anderson, City Clerk

### [City of Greenbelt AND GHI logos]

September 11, 2019

Ms. Carla A. Reid, General Manager and Chief Executive Officer Washington Suburban Sanitary Commission 14501 Sweitzer lane Laurel, Maryland 20707

Ref: Proposal of WSSC for renewal of water supply and sewer pipes at Greenbelt Homes, Inc.

Dear Ms. Reid,

The Greenbelt City Council and the Greenbelt Homes, Inc. (GHI) Board of Directors respectfully request re-establishment of negotiations regarding the 1958 WSSC/GHI/City tripartite agreement and proposed improvements to GHI's water and sewer infrastructure.

GHI appreciates the service WSSC has provided to our housing cooperative over many years, and pledges to consider in good faith any proposal from WSSC for renewal of infrastructure where such proposal conforms with the terms of the current tripartite agreement. GHI will promptly review any WSSC proposed design for the replacement of water and sewer pipes serving GHI's 579 masonry homes, approval of which proposal will not be withheld without just cause.

Ms. Reid, your personal participation in these discussions is requested and is essential to achieve a successful resolution. The Council and the GHI Board appreciate your consideration to address this unique, historic community's infrastructure needs, and thereby to promote its long-term sustainability.

The City and GHI look forward to working cooperatively with WSSC to bring these long-time discussions to closure. Please contact Mr. Eldon Ralph, GHI's General Manager, to discuss next steps and scheduling at your earliest convenience. Mr. Ralph can be reached by phone at 301-474-4161, ext. 1168, or by email to <e.ralph@ghi.coop>.

Sincerely,

Emmett Jordan, Mayor City Council of Greenbelt, MD Steve Skolnik, President Greenbelt Homes, Inc.

Cc: City Council

GHI Board of Directors Nicole Ard, City Manager Eldon Ralph, GHI General Manager

#### August 23, 2019

Donald W. Linebaugh
Dean Ad Interim
School of Architecture, Planning & Preservation
University of Maryland
3825 Campus Drive
College Park, MD 20742

Re: Support for Sustainable Maryland

Dear Dean Linebaugh,

As you deliberate the University of Maryland's state budget in the coming months, the City of Greenbelt urges you to allocate funds to the Environmental Finance Center's (EFC) Sustainable Maryland (SM) program.

As a certified municipality of the Sustainable Maryland (SM) program since 2014, we have firsthand experience with the benefits of the program. We expanded our Green Advisory Committee on Environmental Sustainability so its members would be a part of the Green Team, and using the concept of Dynamic Governance, our Green Team has grown to include many Circles (or task forces) that touch upon the Actions for Sustainable Communities.

The City of Greenbelt acquired certification in 2014, and then re-certified on October 10, 2017 with 600 points. We have cross referenced the certification program with our existing Sustainability Framework and were pleased to see that there is a huge amount of overlap. Green Team members and elected officials have attended Leadership Trainings and workshops which have proved useful to introduce to, or clarify, sustainability concepts for our members and residents. We have relied on SM staff for clarification with Maryland Energy Administration grants and other projects.

The City of Greenbelt represents over 24,000 Marylanders who benefit from the SM program. With the support and assistance of the SM program, we have been recognized for taking at least 42 Actions for Sustainable Communities, from generating a carbon foot print and taking actions to lower it, maintaining community gardens, food forests, promoting the farmers market, Healthy Eating Active Living, Let's Move campaign, to establishing buy-local campaigns, local business directory, green purchasing practices, to promoting residential energy efficiency and pet waste management.

While other programs offer specific environmental services, the SM program framework helps provide our elected officials, staff, and local Green Teams the education and technical assistance needed to develop our own capacity to manage local sustainability issues and take advantage of resources already available.

Through the SM program we have received training and information necessary to communicate the importance of sustainability to our residents, established a plan for taking action, and increased our ability to pursue funding to improve our community. The SM program has become a primary driver for building community capacity to engage in sustainability projects, not just in our town but the program has created a network of like-minded communities throughout the state.

By supporting the SM program, the University of Maryland is honoring their commitment to support Maryland communities. The University of Maryland should take this opportunity to expand and support this high performing program in order to increase technical assistance, coordinate local efforts, and encourage more communities to take action.

Sincerely,

Emmett V. Jordan Mayor, City of Greenbelt EJordan@greenbeltmd.gov

### **WEEKLY REPORT**

### **Planning and Community Development**

Week Ending: Friday, September 13, 2019



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

Belle Point Office Park, McCarl Dental, and Cozy Net Childcare were annually inspected.
Four rentals were annually inspected; and Eight rentals were re-inspected.
Three complaints were logged regarding front door not closing, closet door falling off, thermostat not working, mice infestation, bathtub backs up, door knob lock not working properly, bed bugs, kitchen sink backs up, water flooding floor, faculty dishwasher, and roach infestation; and
Five prior complaints were re-inspected.
Windsor Green, Greenway Center Drive and Greenway Shopping Center were observed.
Sediment/Erosion site at 10 Ridge Road; and Greenway Shopping Center WSSC water leak.
Thirteen permits were approved and issued.
Twenty-one false alarm warning letters were mailed – twelve to commercial businesses and nine to residents.
Nine warning letters were mailed regarding excessive loud noises.
Staff Attended:
Department head's meeting;
Enhanced Mobility Program Information Session;
COG Regional Census Group meeting;
2019 APA National Capital Area Chapter Conference; and
City Council work session with NRP representatives.

	Staff Met With:
	Greenbelt Lake dam contractor and consultant engineer;
	Prince George's County Planning, Housing and Economic Development Committee meeting on short-term rentals;
	NRP representatives to discuss details on proposed multifamily residential development along Cherrywood Lane next to the Federal Courthouse; and Code Enforcement Inspector.
Planning Projects	Responded to questions on Greenbelt Lake Dam project;
	Reviewed submittals for Greenbelt Lake Dam project;
	Reviewed materials for Preliminary Plan of Subdivision for NRP's Greenbelt Metro multifamily development proposal;
	Reviewed county zoning legislation;
	Prepared materials for accepting public streets in Greenbelt Station South Core Phase 1B;
	Assisted the county with securing meeting space for a community meeting on the University Square Outfall
	Stabilization meeting;
	Prepared newsletter for Greenbelt Lake Dam project and distributed it to Lakeside residents;
	Conducted employee evaluation;
	Investigated concern about Charlestowne Village Condominium entrance on Lakecrest Drive;
	Coordinated meeting schedule for the Hanover Parkway Bikeway Facility Feasibility Project;
	Writing report and reviewing NRP multifamily development proposal materials; and
	Reviewed Neighborhood Design Center (NDC) proposal for

Weekend illegal sign enforcement.

Investigated child falling from second story window; and

visioning.

Other Items of

Interest



# CRIME REPORT

**SEPTEMBER 11, 2019** 

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

### www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

### **CENTER CITY**

See Automotive Section

### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

8200 block Miner Street. Theft. A parcel package containing a Hyper E-Ride electric
bicycle was taken from the front stoop of a residence.
6200 block Breezewood Court. Assault. The victim advised that she was walking to her
vehicle when she observed three subjects sitting on it. This led to a verbal confrontation,
at which time one of the subjects displayed a knife then fled the scene. The suspects are
described as a two white males and a black male, no further.
6100 block Greenbelt Road. Indecent exposure arrest. Kathrin Wright, 66, of Washington,
D.C. was arrested and charged with Indecent Exposure and Disorderly Conduct after she
exposed herself to the victim and her two children inside the Target store. The suspect
was transported to the Department of Corrections for a hearing before a District Court
Commissioner.



A NATIONALLY ACCREDITED LAMIENFORGEMENT AGENCY

	CEFICER
09/09	9100 block Edmonston Road. Robbery. The victim advised that on August 27 <sup>th</sup> he was

09/09	
12:28	P.M.

9100 block Edmonston Road. Robbery. The victim advised that on August 27" he was robbed at gunpoint by a person known to him. Prescription medicine and cash was taken. It is unknown why the victim delayed reporting the incident and the investigation is ongoing.

### 09/10 12:25 P.M.

6100 block Springhill Terrace. Burglary arrest. Louis Telliano, 24, of Levittown, PA was arrested and charged with four counts of Fourth Degree Burglary by officers responding to a report of a subject driving to different apartments and breaking out windows of two residences and kicking in the front door of two other residences. The suspect was detained, positively identified and arrested. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.

### **GREENBELT EAST/GREENWAY SHOPPING CENTER**

09/06	9300 block Edmonston Road. Assault. Unknown person(s) fired gunshots through the
3:07 A.M.	balcony window of a residence. An occupant was shot in the shoulder and was
	transported to the University of Maryland Prince George's Hospital with non-life
	threatening injuries. There is no suspect information.

09/06	7500 block Greenbelt Road. Assault. The victim advised that as they were leaving the
9:00 P.M.	Safeway a vehicle pulled up in the parking lot and two subjects got out and began
	assaulting the victim and her mother. The victims refused treatment for minor injuries.
	The suspects then fled the scene in a vehicle described as a dark colored sedan. The
	suspects are known to the victims and the investigation is ongoing.

09/07	7700 block Ora Court. Disorderly conduct arrest. Edith Joeberta Beauchamp, 63, of
1:52 P.M.	Greenbelt was arrested and charged with Disorderly Conduct by officers responding to a
	report of a subject interfering with a cleaning company working at a residence. The
	suspect was transported to the Department of Corrections for a hearing before a District
	Court Commissioner.

09/08	7500 block Greenbelt Road. Counterfeit money. The suspect paid for food at the Wendy's
8:54 P.M.	restaurant with what was later discovered to be counterfeit money. After getting change
	the suspect left the restaurant without the food. He is described as a black male 18 to 23
	years of age, 5'8", 175 pounds, with brown eyes and black hair.

09/09	7500 block Mandan Road. Assault. Unknown person(s) fired gunshots through the
3:10 A.M.	bedroom window of a residence. There were no injuries and no suspect information.



A NATIONALLY AGGREDITED LAMENFORGEMENT AGENCY



### <u>Automotive</u> <u>Crime - City Wide</u>

09/06	9100 block Springhill Lane. Vandalism to auto. Unknown person(s) advised that she was
	driving on Springhill Lane when unknown person(s) threw a rock at her vehicle, damaging
	the driver's door.
09/07	6200 block Breezewood Drive. Theft from auto. A rear tag, Maryland temporary D17441T,
	was taken from a vehicle.
09/08	9100 block Edmonston Road. Attempt theft from auto. Unknown person(s) broke out the
	front passenger window and rummaged through the vehicle.
09/08	9100 block Edmonston Road. Theft from vehicle. Unknown person(s) used unknown
	means enter a locked vehicle and removed change and a cell phone.
09/09	6000 block Greenbelt Road. Vandalism to vehicle. Unknown person(s) broke out the front
	passenger window of a vehicle.
09/09	5800 block Cherrywood Lane. Theft from auto. A rear tag, Maryland temporary 049065T,
	was taken from a vehicle.
09/09	9100 block Edmonston Road. Theft from auto. Unknown person(s) used unknown means
	to enter a vehicle and remove a credit card and a cell phone. An unknown male was
	arrested on September 11 <sup>th</sup> by the Fairfax County Police Department attempting to use
	the victim's credit card. No further information is available at this time.
09/10	6000 block Springhill Drive. Vandalism to auto. Unknown person(s) broke off two
	windshield wipers of a vehicle and damaged the gas cap.
09/10	9100 block Springhill Lane. Stolen auto arrest. A 13 year College Park, MD youth was
	arrested for Motor Vehicle Theft, Unauthorized Use, Rogue and Vagabond and Theft by
	officers responding to a report of someone chasing a juvenile who ran from a vehicle that
	had run into the curb in a parking lot. The abandoned vehicle, a 2006 Honda Civic 2-door,
	had been reported stolen to the Prince George's County Police Department. The second
	suspect who also ran from the vehicle and fled the scene is described as a Hispanic male
	wearing a white shirt and khaki pants. The arrested youth was released to a guardian
	pending action by the Juvenile Justice System.
09/11	500 block Crescent Road. Vandalism to auto. Unknown person(s) broke out the driver's
, <del>-</del>	side window of a vehicle.





# **CRIME REPORT TALLY SHEET**

WEEK OF SEPTEMBER 11, 2019

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

GENERAL CRIMES		GENERAL CRIMES (CON'T)	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery	1	Warrant Service	1
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Injured Person (Four year old fell through 2 <sup>nd</sup>	1
		floor window, Franklin Park Apt. Minor injuries)	
Burglary	4	Fraud	
Attempt Burglary		Unattended Death	
Assault (Two domestic related)	7	Alcohol Violation	
Domestic	2	False Report	
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	2
Theft	5	Notification for other agency	
Vandalism		Threats (Written, domestic related)	1
Child Abuse		VEHICLE RELATED CRIMES	
Indecent Exposure	1	Stolen Vehicles	
Trespass (One domestic related)	1	Recovered Stolen Vehicles	1
Disorderly Conduct	1	Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	4
Credit Card Offense		Attempt Theft From Vehicles	1
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money	1	Vandalism to Vehicles	4
Suspicious Person		Accidents	6





### **Animal Control Activity**

One bat removed from unit

One stray dog impounded and returned to owner

One stray cat impounded

One dog on adoption trial

One cat adopted

One cat on trial adoption

One injured baby squirrel taken to rehab

One cruelty complaint investigated

One raccoon removed from resident trashcan

Pooch plunge had a total of 117 dogs participate this year



# Department of Public Works Weekly Report for Week Ending September 13, 2019



#### **ADMINISTRATION**

- Met with contractor regarding Greenbelt Dam project.
- Reported progress on Greenbelt Dam project and WSSC repairs to water main at Legion Drive and Greenbelt Road.
- Director Sterling and Assistant Director Kim attended the National American Public Works Association (APWA) conference.
- Responded to residents' questions and concerns on tree issues.

### STREET MAINTENANCE/SPECIAL DETAILS

- Picked up unwanted signs and checked for graffiti.
- Pushed debris at the Northway Fields compost site.
- Cleaned storm drains throughout Historic Greenbelt.
- Removed risers from Roosevelt Center.
- Removed farmers market barrels from Roosevelt Center.
- Put out farmers market barrels at Roosevelt Center.

### **HORTICULTURE/PARKS**

- Performed landscape maintenance throughout the city.
- Serviced citizens' chipper requests.
- Pruned brush and overgrowth at Buddy Attick Lake Park.
- Pulled weeds at playgrounds throughout the city.
- Prepared Southway median and end cap beds for fall annual planting.
- Ground stumps from street removals and covered ground stumps with topsoil and grass seed.
- Cleared vegetation at Springhill Lake Recreation Center for clearance and visibility.
- Pruned London Plane Trees on Green Crescent Court for street and sidewalk clearance.
- Retrieved a large amount of mulch for fall annual beds.

### REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL

- Collected 27.43 tons of refuse 13.44 tons of recycling material.
- Conducted daily SWPPP inspections.
- Removed PUR signs from TerraCycle station.
- Processed 3 yard waste permits for residents.
- Attended meeting with M-NCPPC about a composting site for community composting.
- Followed up with MEA about the 2019 grant. We are now fully approved.

### **BUILDING MAINTENANCE**

- Conducted annual inspection of all fire extinguishers throughout the city.
- Replaced exhaust fan at Public Works.
- Repaired leaking A/C at Greenbelt Theater.
- Repaired exhaust fan for the kiln at the Community Center.

### **FLEET MAINTENANCE**

- Repaired jumper cable port on vehicle #112.
- Updated and recalibrated ECM on vehicle #263.
- Installed accelerator pedal and cleared fault codes on vehicle #264.
- Completed preventative maintenance and replaced right rear TPM sensor on vehicle #607.
- Completed preventative maintenance on vehicles #609 and #610.
- Replaced front struts and strut mounts on vehicle #834.
- Attended Supervisor Training.

## Greenbelt Recreation Department Weekly Report Week Ending September 13, 2019

### **ADMINISTRATION:**

- Met with Human Resources to review various items.
- Met with Aquatic and Fitness Center staff to review facility operations, programs and staff training.
- We are pleased to announce a donation of 10 new laptop computers from Paradyme Management to be placed at the Springhill Lake Recreation Center (SHLRC). A re-dedication ceremony is being planned at this time. Schedule updates will be provided soon. Thank You Paradyme Management for your ongoing support of the computer lab at the SHLRC!!
- Staff is working to schedule gym floor refinishing at the SHLRC.
- Attended department head meeting.
- Met with staff to discuss holiday special events.
- Reviewed potential grant opportunities.

### YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Our Fall 2019 Activity Guide is available online and in Recreation Centers. Fall Registration continued on a space available basis.
- As they begin their Fall program, the Youth Center hosted the Greenbelt Mamas & Papas rhythm and rhyme program.
- Floor refinishing project of the Youth Center gym continued.
- Attended Springhill Lake Elementary School Back-to-School Night.
- Attended Youth Advisory Committee meeting.
- Attended Labor Day Festival evaluation meeting.
- Mom's Morning Out preschoolers began the Fall session this week.
- Eagle VISION Fall program at SHLRC began this week.
- Met with Greenbelt Library staff to plan Fall schedule for STEM-tastic and Story Explorers programs at SHLRC.
- Interviewed candidates for positions with Senior Food & Friendship program.
- Planning and preparation for Fall class programs continued. Some Fall class programs began this week.
- Fall Special Events planning continued as we prepare for several events in September and October.
- Preparation for the 2020 Winter Activity Guide continued with program planning and data entry.

### **AQUATICS:**

- Senior Swim classes and Adult Swim Lessons started Monday.
- GMST Open House was held on Thursday from 4pm-6pm for in-person registrations and swim tests.
- First AID/CPR/AED class will begin on Friday from 6pm-8pm.

- The Pooch Plunge, sponsored by Greenbelt Animal Control and WAGS, was held on Saturday, September 7<sup>th</sup> from 11am-3pm.
- GAFC welcomed new lifeguard and 3 CSR/Cashiers to the staff.
- Conducted water test for potential lifeguard.
- Pre-evaluations for Youth Swim Lessons are Saturday, September 14, from 10:30am-12pm.

### **COMMUNITY CENTER:**

- Check out the new exhibit in the front lobby display case about the wheel of diversity. Thanks Becky Sutfin!
- The flag was lowered in honor of Patriot Day.
- Supervisor participated in a conference call for the Maryland Recreation and Parks Association Conference committee.
- Supervisor participated in a conference call for a Bike to Work Day meeting.
- October invoicing for renters/tenants were emailed.
- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 454 inquiries since April 2015. There are currently four food operations who received all permits and may rent the Kitchen.
- The facility hosted a Maryland Recreation and Parks Association Therapeutic Branch meeting.
- There were 4 facility reservations processed.
- There were 4 private rentals and 14 pattern rentals.
- The following free space groups were provided space: Golden Age Club, Girl Scout Troop #27, Greenbrook Village HOA, Greenbelt Concert Band, Greenbelt Arts Center, Charlestowne Village, Greenbelt Climate Action Network, Greenbelt Youth Baseball, Greenbelt Interfaith Leadership, PG Peace & Justice Caucus, Greenbelt Community Foundation and Girl Scout Troop #23007.
- The following City groups were provided space: City Council.

### **ARTS**:

- Fall arts classes, both youth and adult programs, are getting underway this week.
- Staff congratulates Artist in Residence and Greenbelt Recreation instructor Chris Corson on his
  current solo exhibition at the cooperative Studio Gallery in Washington, DC (through September
  28). Staff also congratulate instructor Sandy Dwiggins on her current exhibition at Washington
  Street Studios in Harpers Ferry (through September 21).
- Tickets are now on sale for the next Empty Bowls fundraiser supporting community food
  assistance and other services. Organized by Greenbelt Pottery Group in partnership with the
  Greenbelt Community Church, the event takes place on Sunday, November 3 at the church, with
  seatings at 4:30pm and 6:30pm. Tickets cost \$25 and include a meal and a locally made bowl of
  your choice. To purchase tickets, call 301-345-8755. Proceeds benefit Help by Phone.
- Ongoing activities include: fall program publicity; jurying for the Art and Craft Fair; and development of winter session programs.
- Currently on view at the Greenbelt Community Center Art Gallery: Co:Structure Paintings by Bobby Coleman and Interactive Sculpture by Kathy Guo. This show will continue through 10/25 with a reception at the 10/6 Artful Afternoon. On view at the Greenbelt City Council Chambers: Greenbelt Celebrates Arts Educators, through September 26.

### THERAPEUTIC RECREATION:

- Hosted and attended MRPA's TR Branch meeting.
- Fall classes began.
- Summer SAGE classes ended, but registration continued for Fall classes which begin in October.
- SCAC Annual Open Forum scheduled for Saturday, September 21- all are welcome.
- Senior Nutrition served 75 hot meals week of 9/13. Frozen meals were provided for 9/13 as all sites were closed for Senior Picnic at Watkins Regional Park.
- With assistance from the YC Recreation Supervisor, Food Service Manager interviews were held.

### **PARK RANGERS:**

- Happy visitors at Pooch Plunge.
- Lots of questions and concerned citizens regarding dam renovations, expected completion March 2020.
- Low activity in the parks.
- "10 foot snake" reported at BAP.