

CALENDAR

< PREVIOUS MONTH

OCTOBER 2019

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	1 7:00 PM <u>Public Safety Advisory Committee</u> 7:00 PM <u>Arts Advisory Board</u>	2 7:30 PM <u>Advisory Planning Board</u> 8:00 PM <u>Work Session - Briefing on Countywide Map Amendment. (CC)</u>	3	4	5 10:00 AM <u>Fulton Bank Community Shred Day</u> 11:30 AM <u>Census Solutions Workshop</u>
6 1:00 PM <u>Artful Afternoon</u> 1:00 PM <u>NASA's 60th Model Rocket Launch</u> 1:30 PM <u>Family Fun at Springhill Lake Recreation Center</u>	7 7:30 PM <u>Special Meeting/Closed Meeting - Legal matter regarding the Proposed MAGLEV and Beltway Widening Projects. (MB Library)</u>	8 1:00 PM <u>Advocacy in a Health Crisis</u> 8:00 PM <u>Strong America Presentation</u>	9 <u>No Meeting - Yom Kippur</u>	10 1:00 PM <u>FREE Flu Shots</u> 7:00 PM <u>Greenbelt Police Department Community Meeting</u>	11	12 10:00 AM <u>FREE Green Summit Family Event</u>
13 <u>MML Fall Conference</u> 1:30 PM <u>Family Fun at Springhill Lake Recreation Center</u> 2:00 PM <u>Art Shares</u>	14 <u>MML Fall Conference</u> 6:30 PM <u>Youth Advisory Committee</u>	15 <u>MML Fall Conference</u> 5:00 PM <u>Greenbelt Arts Advisory Board Mixer</u> 8:00 PM <u>Regular Meeting - (MB)</u>	16 7:30 PM <u>Park and Recreation Advisory Board</u> 8:00 PM <u>Work Session - County Council Chairman Turner. (CC)</u>	17	18 7:00 PM <u>Beltway Plaza Honors Local Hero Dr. Caitlin McGrath</u>	19 9:00 AM <u>Shredding Event</u> 1:00 PM <u>Babysitting Course</u>
20 1:30 PM <u>Family Fun at Springhill Lake Recreation Center</u>	21 2:30 PM <u>NASA's 60th NG-12 Launch from Wallops</u> 8:00 PM <u>Work Session - Greenbelt Watershed Groups. (MB)</u>	22 10:00 AM <u>Health and Wellness Fair</u> 7:00 PM <u>Advisory Committee on Education Annual PTA Presidents Meeting</u> 7:30 PM <u>Green ACES Meeting</u>	23 7:30 PM <u>Four Cities - (New Carrollton)</u>	24 8:30 AM <u>Safe Sanctuaries: Keeping Sacred Spaces Safe</u> 1:30 PM <u>FREE Produce Distribution</u> 7:00 PM <u>Forest Preserve Advisory Board</u> 7:00 PM <u>City Council Candidates' Forum</u>	25 8:30 AM <u>Safe Sanctuaries: Keeping Sacred Spaces Safe</u> 5:00 PM <u>Pumpkin Carving</u> 6:00 PM <u>Pumpkin Carving</u> 6:00 PM <u>Greenbelt Police Department Trunk or Treat</u> 7:00 PM <u>Halloween Movie Event in Franklin Park</u>	26 8:30 AM <u>Safe Sanctuaries: Keeping Sacred Spaces Safe</u> 9:00 AM <u>Electronics, Styrofoam and Paint Recycling</u> 10:00 AM <u>National Drug Take Back Day</u> 2:00 PM <u>Fall Fest</u> 2:00 PM <u>NASA's 60th at Fall Fest</u> 2:00 PM <u>Greenbelt Police Trunk or Treat</u> 2:30 PM <u>Pumpkin Carving</u> 6:00 PM <u>Pumpkin Walk</u> 7:30 PM <u>Pumpkin Walk</u>
27 1:30 PM <u>Family Fun at Springhill Lake Recreation Center</u>	28 8:00 PM <u>Regular Meeting. (MB)</u>	29 3:30 PM <u>Senior Citizens Advisory Committee</u> 5:30 PM <u>Board of Elections</u> 7:00 PM <u>Advisory Committee on Trees</u>	30 <u>Closed Session - Pending Personnel Matters and Pending Legal Matters</u> 4:00 PM <u>Greenbelt Police Trunk or Treat</u> 4:30 PM <u>Costume Contest and Parade</u> 4:30 PM <u>NASA's 60th at Greenbelt's Halloween Costume Contest and Parade</u> 8:00 PM <u>Work Session - City Manager Update. (CC)</u>	31	1	2

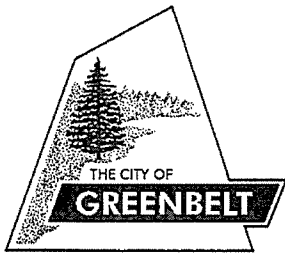
CALENDAR

< PREVIOUS MONTH

NOVEMBER 2019

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2 10:00 AM <u>Veterans Stand Down & Homeless Resource Day.</u>
3 1:00 PM <u>Community Art Drop-In</u> 1:00 PM <u>Growing Greenbelt's Leadership</u>	4 <u>No Meeting</u>	5	6 <u>No Meeting</u> 7:30 PM <u>Advisory Planning Board</u>	7 10:30 AM <u>Hispanic Taxpayer Outreach Summits</u>	8	9
10 4:00 PM <u>Free Professional Development Workshop for Visual Artists</u>	11 6:30 PM <u>Youth Advisory Committee</u> 7:30 PM <u>Charter Meeting, (MB).</u>	12 7:00 PM <u>Public Safety Advisory Committee</u>	13 7:40 PM <u>Advisory Board Interview, (CC).</u> 8:00 PM Work Session - CRAB Reports - Police Community Relations/ The Petition for Congress to Shut Down the 1033 Program, (CC)	14 10:30 AM <u>Hispanic Taxpayer Outreach Summits</u>	15 10:30 AM <u>Hispanic Taxpayer Outreach Summits</u> 7:00 PM <u>Art Shares</u>	16 4:00 PM <u>Rotary Wine Gala</u>
17	18 8:00 PM <u>Work Session - Ground Floor East Space (GFES) - (former Adult Daycare Space) (MB).</u>	19 <u>NLC City Summit</u> 1:00 PM <u>Managing the Emotional Roller Coaster of Caregiving</u>	20 <u>NLC City Summit</u> <u>No Meeting</u> 7:30 PM <u>Advisory Planning Board</u>	21 <u>NLC City Summit</u> 7:00 PM <u>Forest Preserve Advisory Board</u>	22 <u>NLC City Summit</u>	23 <u>NLC City Summit</u>
24 <u>NLC City Summit</u>	25 8:00 PM <u>Regular Meeting, (MB).</u>	26 3:30 PM <u>Senior Citizens Advisory Committee</u> 7:30 PM <u>Green ACES Meeting</u> 7:30 PM <u>Green ACES Meeting</u>	27 <u>No Meeting - Thanksgiving</u>	28 9:00 AM <u>Gobble Wobble</u>	29	30



City Manager's Report Week Ending October 25, 2019

1. Attached please find County waste and recycling award applications. The deadline for applications to nominate individuals and businesses is October 31st.
2. Attached is the September financial report.
3. Attached is the report regarding the recent complaint regarding a person who was not selected to adopt a dog. Also attached is a copy of the Animal Control Division's operating procedures. Please note that the review by Captain Pracht confirmed that City procedures were followed.
4. Attached is the Petitioners List and Management Objectives for the October 30th City Manager's Update. The Council Action Report will be provided on October 28th. Please let me know if you have questions or need additional information.
5. Discussed dog parks with the Berwyn Heights town administrator. It seems that both Greenbelt and Berwyn Heights are planning dog parks in the same area. Maryland National Capital Park and Planning is helping the Town. The Town Administrator and I will be talking about this further.
6. Attended the League of Women in Government and International City/County Management Association's Annual Conference activities. Helped set up and participated in the half-day women's symposium that included a section on eliminating personal bias; attended the women's luncheon to learn about the history of the suffrage movement and call for communities to commemorate the history upon the anniversary; sessions inclusive workforce efforts and data analysis; technology in economic development; financial planning (planning for the next recession and an ICMA-RC briefing on managing investments in today's changing global economy); redevelopment and social equity efforts; podcasting; arts and community preservation/building; work with universities to advance local government management; a breakout session following keynote delivered by leader and former athlete Bonnie St. John; briefing on ICMA's new Athenian Project with a series of roundtable questions regarding civic democracy. Attended the National Forum for Black Public Administrators' breakfast during the conference with a panel on issues impacting city managers.
7. Scheduled to attend this evening's awards ceremony for police, fire and public works employees at the American Legion.
8. Scheduled to attend this weekend's various recreation activities.
9. Assistant City Manager
 - a. Attended the International City/County Management Conference in Nashville.
 - b. Finalized and Submitted the City's CDBG Application for PY 46.
 - c. Worked on Agenda materials for the meeting on 10/28.
 - d. Prepared documents related to the City's MDE loan for the Lake Dam Repair project.

10. City Treasurer

- a. Completed September 2019 financial report.
- b. Continued work on management discussion and analysis.
- c. Reviewed tax differential materials.
- d. Issued email to all employees regarding end user training for electronic timesheets.

11. Information Technology

- a. Held two phone system vendor meetings
- b. Participated in weekly status call for ExecuTime
- c. Met with Planning re: electronic inspections
- d. Deployed 30 UPS's to desktop computer users
- e. Discussed new MDT specifications with Police

12. Economic Development

a. Business & Community Engagement

- Meetings:
 - Community event planning meeting
 - Technology government contracting company
 - Women's business services company
 - Accounting and tax services business
 - Community nonprofit organization

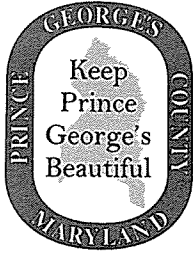
b. Events & Trainings

- Maryland Economic Development week visits with Greenbelt businesses in partnership with Prince George's County Economic Development Corporation staff.

c. Economic Development Admin

- Working with staff to coordinate on initiatives that span across the community.
- Ongoing weekly outreach to Greenbelt business community.

cc: Department Heads
David Moran, Assistant City Manager
Mary Johnson, Human Resources Officer
Bonita Anderson, City Clerk



KEEP AMERICA BEAUTIFUL AFFILIATE

WASTE DIVERSION AND RECYCLING AWARDS 2019



NOMINATION FORM and GUIDELINES

In honor of America Recycles Day on November 15, Keep Prince George's County Beautiful (KPGCB) and the Prince George's County Department of the Environment (DoE) present the first 2019 Waste Diversion and Recycling Awards Ceremony on Monday, November 18, 2019. This ceremony will recognize Prince George's County commercial businesses, schools and other entities that have demonstrated exceptional achievements in recycling and waste diversion to advance the mission of KPGCB and DoE.

DoE works for a healthy, beautiful and sustainable County through programs that provide clean water, flood control, recycling and waste management, litter prevention, sustainable animal management, and pet adoption in partnership with residents and other stakeholders.

KPGCB, a 501(c)(3) nonprofit organization, empowers individuals to take greater responsibility and action to create healthier, safer and more livable communities. KPGCB partners with individuals, businesses, schools, civic organizations, municipalities, and local government to create a beautiful, litter-free environment and promote best waste management practices, including recycling and source reduction.

NOMINATION GUIDELINES

- Who is eligible? Any commercial business, nonprofit, school, community organization and individual located in Prince George's County is eligible for an award.
- Any individual can self-nominate or submit a nomination on another's behalf.
- A 2019 nomination form **MUST** be submitted on behalf of the nominee, including all relevant and supporting documentation before midnight, October 31, 2019.
- Once completed, please send your nomination, including this form and all supporting documentation to: htregister@co.pg.md.us OR KPGCB Attn: Helen Register, Awards Ceremony, 9200 Basil Court, Suite 300, Largo, MD 20774.
- All entries are reviewed by the Nomination Committee. Winners will be notified via email.
- Questions can be directed to 301-883-5843.



SOURCE REDUCTION TIP: Engaging in environmental stewardship supports Prince George's County's waste diversion initiatives!



KEEP AMERICA BEAUTIFUL AFFILIATE

NOMINATION FORM

Please type or print all information clearly

Nominee/Organization (Name to appear on Award): _____

Address: _____

City/State/ZIP: _____

Telephone Work: () _____ Cell: () _____ Home: () _____

Email (required): _____

Person making Nomination if Different from Above: _____

Address: _____

City/State/ZIP: _____

Telephone Work: () _____ Cell: () _____ Home: () _____

Email (required): _____

PLEASE SELECT THE AWARD(S) YOU ARE SUBMITTING A NOMINATION FOR:

- Commercial Business Award
- Education/Schools Award
- Multi Family Housing Award
- Nonprofit Award
- Individual Award
- Volunteer Award
- Other: (Please fill in) _____

EXAMPLES OF QUALIFYING PROJECTS, PROGRAMS & ACTIVITIES

BUSINESSES: Establishment of an effective recycling program

MULTI-FAMILY: Promoting, implementing or participating in a recycling program, clean-up of vacant lots

COMMUNITY/NEIGHBORHOOD CLEAN-UPS: Composting, Cigarette Litter Prevention, Adopt-A-Highway/Adopt-A-Road, Stream Clean-ups

VOLUNTEER: Hours, number of volunteers to support community events, clean-ups, programs and activities

WASTE DIVERSION & RECYCLING AWARDS

Please respond in the space provided below. Use additional pages if necessary.



KEEP AMERICA BEAUTIFUL AFFILIATE

1. Describe in detail the nominee, program and/or activity to be considered. Photographs and supporting documents, if available, should be included. Schools and students should describe initiatives in recycling and environmental programs. Nonprofit groups and community organizations should describe programs demonstrating effective planning and measurable results with the support of the community.

2. What efforts have been made to inform and educate students, employees, tenants, residents, organizations and/or customers about waste reduction and recycling?

3. Describe your recycling and waste collection system, if applicable.



4. What materials are recycled and/or diverted from the waste stream, if applicable?

5. Did your project/activity/event include the use of environmentally-friendly products (recycled, content, printing using soy based products, reusable ink, LED lights, green cleaning products, etc.)?

6. Please provide any additional information to support the nomination.

City of Greenbelt, Maryland

Memorandum

To: Nicole C. Ard, City Manager
From: Jeffrey L. Williams, City Treasurer JW
Date: October 16, 2019
Subject: September 2019 Financial Report

Revenues

September revenues are 65.3% of the adopted budget compared to 64.0% in FY 2019. The historical first quarter average is 63.9% of revenue.

Real estate tax revenue is approximately \$60,000 higher than the adopted budget of \$19,117,300. Construction in the Greenbelt Station neighborhood is almost complete. Permitting and preliminary site plans for the parcels adjacent to the Federal Courthouse represent the beginning of the next larger scale residential project in Greenbelt. All of this is good news.

However, it should be noted that FY 2019 abatements were less than \$16,000. Because the abatement process for commercial property can take several years to come to fruition, there may be owners of commercial properties who have been “working the system” toward lower abatements relating to prior fiscal years that may not be made known until later in FY 2020.

In FY 2016, the City was assessed \$1.4 million in abatements of which \$1.1 million were assessed in June 2016. It should be noted that \$800,000 of those abatements pertained to FY 2014 and FY 2015. Therefore, staff will remain cautious in its projections regarding the current results of (net) real estate tax revenue for FY 2020.

The first residual receipt for income taxes was received in September, \$92,000 compared to \$67,000 a year ago. Residual payments are the result of the State processing tax returns in which residents have received extensions. The increase in this residual receipt is a reflective look backward. It is generally not a data point that can indicate a forward trend. The State will send the first of five income tax installments in November. This installment will be the first true data point toward estimating FY 2020 income tax revenue.

Interest revenue is slightly higher (\$820) than a year ago. When the FY 2020 budget was being developed, the Federal Reserve had raised interest rates several times in the preceding twelve months. Staff believed that the Fed would “pause” before lowering rates again. As a result, the FY 2020 interest budget was set at \$200,000. The pause lasted only a couple of months before the Fed began lowering rates in anticipation of a recession. A strategy that will likely result in lower interest revenue in FY 2020 than anticipated several months ago.

The first quarter revenue results for the City are within an acceptable range.

Expenditures

Operating expenditures are 21.6% of the adopted budget compared to 22.9% in FY 2019 and 24.4% historically. Salary and benefits are 21.8% of the adopted budget which is 1.7% lower than a year ago. It should be noted that this is not statistically remarkable at this stage of the fiscal year. Public safety salaries are approximately \$65,000 higher than a year ago. This increase is partially offset by a reduction of overtime of \$52,000.

Operating expense, e.g. utilities, building maintenance, etc., is 21.6% of the adopted budget compared to 22.9% a year ago and 24.4% historically. Two of the larger expenditures, building maintenance and utilities, are statistically unchanged from FY 2019 first quarter results.

Motor vehicle fuel is one of the most difficult purchases to estimate during the budget process because the cost of petroleum products is influenced by many factors around the world. The most recent invoice for motor vehicle fuel showed a per gallon cost of \$2.44. A year ago, the cost per gallon was \$2.73. The FY 2020 budget per gallon is \$2.49. It should be noted that a one cent variance in motor vehicle fuel translates to \$1,000 of expenditures at the end of the fiscal year.

FY 2019 expenditures after three months are as expected.

City of Greenbelt
Revenues - FY 2020 vs. FY 2019 & Historical
September

Account Number	Description	FY 2020	Sep-19	% of FY 2020 Budget	% of FY 2019 Actual	Historical %
Taxes						
411100	Real Estate	\$19,117,300	\$19,187,422	100.37%	99.08%	99.20%
411210	Real Estate Abatements	(397,900)	(213)	0.05%	-4.03%	7.42%
411220	Homestead Credit	(126,500)	(120,093)	94.94%	100.00%	99.54%
411230	Homeowner's Credit	(40,000)	(5,221)	13.05%	10.94%	9.41%
Personal Property						
412100	Local	16,000	2,750	17.19%	18.66%	38.76%
412110	Utility	320,000	6,674	2.09%	0.00%	5.17%
412120	Corporate	1,500,000	126,935	8.46%	32.83%	36.44%
412140	Local - Prior Years	0	0	0.00%	0.00%	77.19%
412160	Corporate - Prior Years	20,000	19,451	97.26%	4.32%	50.21%
412200	Abatements	(80,000)	(3,029)	3.79%	21.71%	13.44%
Other Taxes						
421100	Income	3,100,000	92,124	2.97%	1.99%	1.66%
421200	Admissions	160,000	0	0.00%	0.00%	0.00%
421300	Hotel/Motel	1,025,000	0	0.00%	0.00%	0.00%
422100	Highway	550,400	0	0.00%	74.61%	42.92%
Licenses						
431000	Permits	975,300	117,132	12.01%	10.23%	10.81%
433400	Cable	390,000	0	0.00%	0.00%	0.00%
Grants - State						
442101	Police	450,000	111,477	24.77%	25.22%	24.88%
442102	Youth Service	65,000	0	0.00%	0.00%	0.00%
Grants - County						
443106	Landfill	57,700	0	0.00%	0.00%	0.00%
443102	Youth Service	30,000	0	0.00%	0.00%	0.00%
443128	MNCPPC	234,000	0	0.00%	0.00%	0.00%
443127	School Resource Ofc.	80,000	0	0.00%	0.00%	0.00%
Other						
451000	Refuse/Recycling	686,200	0	0.00%	0.00%	0.00%
452000	Recreation	797,900	344,315	43.15%	37.63%	37.47%
453000	Fitness Center	586,000	181,624	30.99%	31.26%	29.95%
454000	Community Center	190,900	38,457	20.15%	17.30%	17.36%
460100	Fines/Foreitures	102,000	24,600	24.12%	22.92%	25.57%
460200	Red Light Cameras	110,000	44,946	40.86%	19.29%	27.28%
460300	Speed Cameras	440,000	65,465	14.88%	20.21%	19.78%
470000	Interest	200,000	16,684	8.34%	10.64%	9.33%
480400	Partnerships	154,600	17,499	11.32%	0.00%	5.41%
	Miscellaneous	459,700	70,961	15.44%	5.72%	7.88%
	Total	\$31,173,600	\$20,339,960	65.25%	63.96%	63.90%

City of Greenbelt
Revenues - FY 2020 vs. FY 2019 & Historical
September

Account Number	Description	FY 2020	Sep-19	% of FY 2020 Budget	% of FY 2019 Actual	Historical %	Sep-18	Sep-17	Sep-16	Sep-15	Sep-14
Taxes											
411100	Real Estate	\$19,117,300	\$19,187,422	100.37%	99.08%	99.20%	\$17,739,782	\$17,087,696	\$15,734,279	\$15,361,291	\$14,812,844
411210	Real Estate Abatements	(397,900)	(213)	0.05%	-4.03%	7.42%	602	(8,902)	0	(161,922)	(12,075)
411220	Homestead Credit	(126,500)	(120,093)	94.94%	100.00%	99.54%	(201,969)	(159,370)	(96,004)	(18,836)	(43,507)
411230	Homeowner's Credit	(40,000)	(5,221)	13.05%	10.94%	9.41%	(5,682)	(4,628)	(3,220)	(2,882)	(3,686)
Personal Property											
412100	Local	16,000	2,750	17.19%	18.66%	38.76%	2,286	13,164	2,530	4,633	3,578
412110	Utility	320,000	6,674	2.09%	0.00%	5.17%	7	28,420	25,348	0	23,907
412120	Corporate	1,500,000	126,935	8.46%	32.83%	36.44%	479,135	855,452	828,456	212,061	187,541
412140	Local - Prior Years	0	0	0.00%	0.00%	77.19%	0	291	0	0	0
412160	Corporate - Prior Years	20,000	19,451	97.26%	4.32%	50.21%	1,276	10,338	31,795	49,330	56,632
412200	Abatements	(80,000)	(3,029)	3.79%	21.71%	13.44%	(31,819)	(9,505)	(6,364)	(1,436)	(19,523)
Other Taxes											
421100	Income	3,100,000	92,124	2.97%	1.99%	1.66%	66,958	36,664	33,173	56,756	41,273
421200	Admissions	160,000	0	0.00%	0.00%	0.00%	0	0	0	0	0
421300	Hotel/Motel	1,025,000	0	0.00%	0.00%	0.00%	0	0	0	0	0
422100	Highway	550,400	0	0.00%	74.61%	42.92%	325,814	0	266,075	0	223,382
Licenses											
431000	Permits	975,300	117,132	12.01%	10.23%	10.81%	103,905	133,358	97,564	100,957	132,359
433400	Cable	390,000	0	0.00%	0.00%	0.00%	0	0	0	0	0
Grants - State											
442101	Police	450,000	111,477	24.77%	25.22%	24.88%	112,412	116,301	120,269	111,662	119,852
442102	Youth Service	65,000	0	0.00%	0.00%	0.00%	0	0	0	0	0
Grants - County											
443106	Landfill	57,700	0	0.00%	0.00%	0.00%	0	0	0	0	0
443102	Youth Service	30,000	0	0.00%	0.00%	0.00%	0	0	0	0	0
443128	MNCPPC	234,000	0	0.00%	0.00%	0.00%	0	0	0	0	0
443127	School Resource Ofc.	80,000	0	0.00%	0.00%	0.00%	0	0	0	0	0
Other											
451000	Refuse/Recycling	686,200	0	0.00%	0.00%	0.00%	0	0	0	0	0
452000	Recreation	797,900	344,315	43.15%	37.63%	37.47%	296,585	303,003	286,676	260,782	258,234
453000	Fitness Center	586,000	181,624	30.99%	31.26%	29.95%	189,411	181,510	186,473	131,984	158,715
454000	Community Center	190,900	38,457	20.15%	17.30%	17.36%	37,263	35,278	34,638	26,210	40,962
460100	Fines/Foreitures	102,000	24,600	24.12%	22.92%	25.57%	22,006	39,812	44,738	56,202	31,329
460200	Red Light Cameras	110,000	44,946	40.86%	19.29%	27.28%	25,798	75,360	89,792	97,461	77,309
460300	Speed Cameras	440,000	65,465	14.88%	20.21%	19.78%	85,027	81,870	78,935	116,849	103,362
470000	Interest	200,000	16,684	8.34%	10.64%	9.33%	15,864	7,234	1,222	122	96
480400	Partnerships	154,600	17,499	11.32%	0.00%	5.41%	0	17,499	5,833	5,583	5,583
	Miscellaneous	459,700	70,961	15.44%	5.72%	7.88%	34,142	50,974	733	70,007	62,909
	Total	\$31,173,600	\$20,339,960	65.25%	63.96%	63.90%	\$19,298,803	\$18,891,819	\$17,762,941	\$16,476,814	\$16,261,076

City of Greenbelt
Expenditures - FY 2020 vs. FY 2019 & Historical
September

Acct. No.	Department	FY 2020 Budget	Sep-19	% of FY 2020 Budget	% of FY 2019 Actual	Historical %
100	General Government					
	Salary/Benefits	\$2,815,200	\$611,752	21.73%	22.86%	24.03%
	Operating Expense	896,200	186,807	20.84%	21.12%	25.37%
	Capital Outlay	10,000	0	0.00%	0.00%	0.00%
	Total General Gov't	3,721,400	798,559	21.46%	22.43%	24.34%
200	Planning/Comm. Dev.					
	Salary/Benefits	887,800	162,025	18.25%	23.93%	23.35%
	Operating Expense	155,100	12,990	8.38%	3.86%	5.74%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total Plan. & Comm. Dev.	1,042,900	175,015	16.78%	17.39%	18.68%
300	Public Safety					
	Salary/Benefits	9,466,600	1,793,632	18.95%	21.52%	23.13%
	Operating Expense	1,618,700	407,424	25.17%	29.36%	27.97%
	Capital Outlay	468,800	0	0.00%	0.00%	0.38%
	Total Public Safety	11,554,100	2,201,056	19.05%	21.59%	22.90%
400	Public Works					
	Salary/Benefits	2,372,300	526,454	22.19%	21.29%	22.63%
	Operating Expense	660,700	129,526	19.60%	20.35%	20.39%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	3,033,000	655,980	21.63%	21.07%	22.09%
450	Waste Collection					
	Salary/Benefits	604,000	\$122,328	20.25%	23.16%	24.21%
	Operating Expense	205,800	21,360	10.38%	17.19%	16.71%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	809,800	143,688	17.74%	21.59%	22.22%
	Total Public Works	3,842,800	799,668	20.81%	21.19%	22.12%
500	Cares					
	Salary/Benefits	1,147,800	249,535	21.74%	22.05%	23.97%
	Operating Expense	52,400	29,488	56.27%	20.25%	18.56%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total Cares	1,200,200	279,023	23.25%	21.94%	23.46%
600	Recreation					
	Salary/Benefits	2,910,300	870,297	29.90%	30.06%	31.44%
	Operating Expense	701,800	200,545	28.58%	35.80%	31.82%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	\$3,612,100	1,070,842	29.65%	31.24%	31.53%
650	Aquatic & Fitness Center					
	Salary/Benefits	\$927,100	\$232,944	25.13%	26.60%	28.75%
	Operating Expense	362,700	84,961	23.42%	27.18%	24.16%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total	1,289,800	317,905	24.65%	26.78%	27.28%
	Total Recreation	4,901,900	\$1,388,747	28.33%	30.09%	30.43%

City of Greenbelt
Expenditures - FY 2020 vs. FY 2019 & Historical
September

Acct. No.	Department	FY 2020 Budget	Sep-19	% of FY 2020 Budget	% of FY 2019 Actual	Historical %
700	Parks					
	Salary/Benefits	1,005,800	239,785	23.84%	26.70%	28.36%
	Operating Expense	226,700	58,203	25.67%	17.29%	18.33%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total Parks	1,232,500	297,988	24.18%	24.96%	26.45%
900	Miscellaneous					
	Salary/Benefits	226,200	61,577	27.22%	23.03%	25.55%
	Operating Expense	148,500	13,775	9.28%	8.92%	13.50%
	Capital Outlay	0	0	0.00%	0.00%	0.00%
	Total Miscellaneous	374,700	75,352	20.11%	16.45%	22.29%
Operating Expenditures						
	Salaries/Benefits	\$22,363,100	\$4,870,329	21.78%	23.50%	24.88%
	Operating Expense	5,028,600	1,145,079	22.77%	24.44%	24.44%
	Capital Outlay	478,800	0	0.00%	0.00%	0.66%
	Total Operating Exp.	\$27,870,500	\$6,015,408	21.58%	22.87%	24.36%
985	Reserves/Fund Transfers					
	Res. Appr./Non-Dept.	225,600	77,549	34.37%	53.55%	21.92%
	Workers' Comp Ins.	541,000	589,762	109.01%	101.08%	103.17%
	Interfund Transfers	2,472,000	0	0.00%	0.00%	0.00%
	Total Reserves/Non-Dept.	3,238,600	667,311	20.60%	19.03%	23.56%
	Total General Fund	\$31,109,100	\$6,682,719	21.48%	22.63%	24.27%
	General Government	\$3,721,400	798,559	21.46%	24.61%	24.34%
	Planning	1,042,900	175,015	16.78%	17.68%	18.68%
	Public Safety	11,554,100	2,201,056	19.05%	23.56%	22.90%
	Public Works	3,842,800	799,668	20.81%	23.45%	22.12%
	Cares	1,200,200	279,023	23.25%	24.40%	23.46%
	Recreation	6,134,400	1,686,735	27.50%	30.33%	29.62%
	Miscellaneous	1,141,300	742,663	65.07%	78.17%	70.40%
	Interfund Transfers	2,472,000	0	0.00%	0.00%	0.00%
	Total	\$31,109,100	\$6,682,719	21.48%	26.12%	24.27%

City of Greenbelt
Expenditures - FY 2020 vs. FY 2019 & Historical
September

Acct. No.	Department	FY 2020 Budget	Sep-19	% of FY 2020 Budget	% of FY 2019 Actual	Historical %	Sep-18	Sep-17	Sep-16	Sep-15	Sep-14
100	General Government										
	Salary/Benefits	\$2,815,200	\$611,752	21.73%	22.86%	24.03%	\$556,602	\$511,763	\$586,101	\$537,795	\$504,939
	Operating Expense	896,200	186,807	20.84%	21.12%	25.37%	211,870	157,626	207,162	188,347	191,385
	Capital Outlay	10,000	0	0.00%	0.00%	0.00%	0	0	995	903	2,831
	Total General Gov't	3,721,400	798,559	21.46%	22.43%	24.34%	768,472	669,389	794,258	727,045	699,155
200	Planning/Comm. Dev.										
	Salary/Benefits	887,800	162,025	18.25%	23.93%	23.35%	139,240	127,075	172,376	202,261	205,824
	Operating Expense	155,100	12,990	8.38%	3.86%	5.74%	18,112	9,924	24,484	11,035	11,421
	Capital Outlay	0	0	0.00%	0.00%	0.00%	0	0	0	0	0
	Total Plan. & Comm. Dev.	1,042,900	175,015	16.78%	17.39%	18.68%	157,352	136,999	196,860	213,296	217,245
300	Public Safety										
	Salary/Benefits	9,466,600	1,793,632	18.95%	21.52%	23.13%	1,802,569	1,736,595	1,925,809	2,009,696	2,068,417
	Operating Expense	1,618,700	407,424	25.17%	29.36%	27.97%	426,956	427,995	467,373	389,457	423,319
	Capital Outlay	468,800	0	0.00%	0.00%	0.38%	0	0	0	0	8,155
	Total Public Safety	11,554,100	2,201,056	19.05%	21.59%	22.90%	2,229,525	2,164,590	2,393,182	2,399,153	2,499,891
400	Public Works										
	Salary/Benefits	2,372,300	526,454	22.19%	21.29%	22.63%	498,226	431,137	434,191	405,508	429,329
	Operating Expense	660,700	129,526	19.60%	20.35%	20.39%	128,163	124,135	132,447	140,920	109,651
	Capital Outlay	0	0	0.00%	0.00%	0.00%	0	0	427	0	0
	Total	3,033,000	655,980	21.63%	21.07%	22.09%	626,389	555,272	567,065	546,428	538,980
450	Waste Collection										
	Salary/Benefits	604,000	\$122,328	20.25%	23.16%	24.21%	\$139,860	124,959	122,172	132,445	128,452
	Operating Expense	205,800	21,360	10.38%	17.19%	16.71%	39,773	33,027	36,146	39,131	12,773
	Capital Outlay	0	0	0.00%	0.00%	0.00%	0	0	0	0	0
	Total	809,800	143,688	17.74%	21.59%	22.22%	179,633	157,986	158,318	171,576	141,225
	Total Public Works	3,842,800	799,668	20.81%	21.19%	22.12%	806,022	713,258	725,383	718,004	680,205
500	Cares										
	Salary/Benefits	1,147,800	249,535	21.74%	22.05%	23.97%	248,011	220,176	249,317	222,213	212,991
	Operating Expense	52,400	29,488	56.27%	20.25%	18.56%	12,908	13,679	14,031	10,478	14,850
	Capital Outlay	0	0	0.00%	0.00%	0.00%	0	0	0	0	0
	Total Cares	1,200,200	279,023	23.25%	21.94%	23.46%	260,919	233,855	263,348	232,691	227,841
600	Recreation										
	Salary/Benefits	2,910,300	870,297	29.90%	30.06%	31.44%	857,196	823,803	842,407	776,157	724,638
	Operating Expense	701,800	200,545	28.58%	35.80%	31.82%	214,780	252,696	248,363	263,335	204,540
	Capital Outlay	0	0	0.00%	0.00%	0.00%	0	0	0	0	0
	Total	\$3,612,100	1,070,842	29.65%	31.24%	31.53%	1,071,976	1,076,499	1,090,770	\$1,039,492	\$929,178

City of Greenbelt
Expenditures - FY 2020 vs. FY 2019 & Historical
September

Acct. No.	Department	FY 2020 Budget	Sep-19	% of FY 2020 Budget	% of FY 2019 Actual	Historical %	Sep-18	Sep-17	Sep-16	Sep-15	Sep-14
650	Aquatic & Fitness Center										
	Salary/Benefits	\$927,100	\$232,944	25.13%	26.60%	28.75%	\$232,162	\$219,761	\$238,357	\$225,327	\$205,414
	Operating Expense	362,700	84,961	23.42%	27.18%	24.16%	91,245	98,523	90,167	90,001	77,425
	Capital Outlay	0	0	0.00%	0.00%	0.00%	0	0	0	0	0
	Total	1,289,800	317,905	24.65%	26.78%	27.28%	323,407	318,284	328,524	315,328	282,839
	Total Recreation	4,901,900	\$1,388,747	28.33%	30.09%	30.43%	\$1,395,383	\$1,394,783	\$1,419,294	1,354,820	1,212,017
700	Parks										
	Salary/Benefits	1,005,800	239,785	23.84%	26.70%	28.36%	238,947	\$234,008	\$288,663	288,663	251,289
	Operating Expense	226,700	58,203	25.67%	17.29%	18.33%	39,462	34,391	41,489	39,879	42,054
	Capital Outlay	0	0	0.00%	0.00%	0.00%	0	0	0	0	0
	Total Parks	1,232,500	297,988	24.18%	24.96%	26.45%	278,409	268,399	330,152	328,542	293,343
900	Miscellaneous										
	Salary/Benefits	226,200	61,577	27.22%	23.03%	25.55%	59,097	47,873	52,360	54,074	51,044
	Operating Expense	148,500	13,775	9.28%	8.92%	13.50%	11,578	16,228	9,266	6,083	10,325
	Capital Outlay	0	0	0.00%	0.00%	0.00%	0	0	1,326	0	0
	Total Miscellaneous	374,700	75,352	20.11%	16.45%	22.29%	70,675	64,101	62,952	60,157	61,369
Operating Expenditures											
	Salaries/Benefits	\$22,363,100	\$4,870,329	21.78%	23.50%	24.88%	\$4,771,910	\$4,477,150	\$4,911,753	\$4,854,139	\$4,782,337
	Operating Expense	5,028,600	1,145,079	22.77%	24.44%	24.44%	1,194,847	1,168,224	1,270,928	1,178,666	1,097,743
	Capital Outlay	478,800	0	0.00%	0.00%	0.66%	0	0	2,748	903	10,986
	Total Operating Exp.	\$27,870,500	\$6,015,408	21.58%	22.87%	24.36%	\$5,966,757	\$5,645,374	\$6,185,429	\$6,033,708	\$5,891,066
985	Reserves/Fund Transfers										
	Res. Appr./Non-Dept.	225,600	77,549	34.37%	53.55%	21.92%	27,699	34,173	35,077	27,635	15,874
	Workers' Comp Ins.	541,000	589,762	109.01%	101.08%	103.17%	520,386	697,360	680,320	654,390	595,246
	Interfund Transfers	2,472,000	0	0.00%	0.00%	0.00%	0	0	0	0	0
	Total Reserves/Non-Dept.	3,238,600	667,311	20.60%	19.03%	23.56%	548,085	731,533	715,397	682,025	611,120
	Total General Fund	\$31,109,100	\$6,682,719	21.48%	22.63%	24.27%	\$6,514,842	\$6,376,907	\$6,900,826	\$6,715,733	\$6,502,186
	General Government	\$3,721,400	798,559	21.46%	24.61%	24.34%	768,472	669,389	794,258	727,045	699,155
	Planning	1,042,900	175,015	16.78%	17.68%	18.68%	157,352	136,999	196,860	213,296	217,245
	Public Safety	11,554,100	2,201,056	19.05%	23.56%	22.90%	2,229,525	2,164,590	2,393,182	2,399,153	2,499,891
	Public Works	3,842,800	799,668	20.81%	23.45%	22.12%	806,022	713,258	725,383	718,004	680,205
	Cares	1,200,200	279,023	23.25%	24.40%	23.46%	260,919	233,855	263,348	232,691	227,841
	Recreation	6,134,400	1,686,735	27.50%	30.33%	29.62%	1,673,792	1,663,182	1,749,446	1,683,362	1,505,360
	Miscellaneous	1,141,300	742,663	65.07%	78.17%	70.40%	618,760	795,634	778,349	742,182	672,489
	Interfund Transfers	2,472,000	0	0.00%	0.00%	0.00%	0	0	0	0	0
	Total	\$31,109,100	\$6,682,719	21.48%	26.12%	24.27%	\$6,514,842	\$6,376,907	\$6,900,826	\$6,715,733	\$6,502,186

Glick Complaint Overview:

Chief,

I have researched Ms. Glick's complaint against Animal Control and have found no issues. The adoption policy was followed (see attached policy). Ms. Glick has omitted some things in her complaint and has some errors. I understand Ms. Glick is upset at not being chosen to adopt this dog, but policy was followed and another resident was chosen based on reasons outlined below.

First, let me explain how the shelter came into possession of the three dogs was very unusual. The owner had committed suicide and made no arrangements for the dogs. The dogs were not placed at the shelter by Linda Ivy, as Ms. Glick states in her complaint, but were impounded from the decedent's home. Howard and Nelly immediately made me aware of the situation and wanted permission to have the dogs treated as they were in obvious need of care. We began scheduling the dogs for checkups and found two dogs needed on going care. Dewey was already receiving heartworm treatment that needed to be up kept and Cecil needed eye drops daily for the rest of his life. We waited to see if any family had an interest in the dogs, but later placed the dogs for adoption when no one came forward. Due to these circumstances, the adoption of these dogs was not routine and did take some time, but we kept the well-being of dogs at the forefront.

After the animals were put up for adoption, several people visited the shelter and expressed an interest in adopting the dogs, Ms. Glick being one of them. Ms. Glick spoke about adopting all three dogs, but was reluctant to put in an adoption application. Two of the three dogs were adopted before Ms. Glick submitted an application for adoption and Cecil was the only dog remaining. Ms. Glick became upset that the other dogs were adopted when she had failed to submit an application to this point. She expressed and took out her frustrations on staff at this time. Ms. Glick continued to show interest in Cecil, but failed to submit an application. Ms. Glick's daughter came to the shelter to meet and possibly adopt Cecil, but stated Cecil was not the right dog for her family. Ms. Glick continued her interest in Cecil, but stated she did not want to put in an application for adoption as she would be traveling. Ms. Glick was advised that the shelter does not hold animals for adoption and other applications would be accepted. Ms. Glick then submitted her application. While Ms. Glick was the first application, two other applications were accepted. Ms. Glick expressed concern over the shelters adoption fees and the ongoing fees associated with Cecil's eye problems. Ms. Glick argued with staff about the adoption fees being too high and stated the County has lower fees. It should be noted our fees are \$100.00 less than the County fees. Ms. Glick asked if the shelter would continue to pay for the medical issue. When informed that would be the responsibility of the new owner, Ms. Glick showed concern and thought the shelter should continue to pay for the services. When Ms. Glick became aware that two other applications were accepted for Cecil (per policy) she became upset and began contacting staff via the Facebook page (see attached messages). Staff repeatedly asked Ms. Glick to contact the shelter and not address these issues on Facebook. WAGS had offered to take Cecil to an eye specialist to see if his eyes

could be fixed (cataracts), but Ms. Glick objected to this if she was to be the new owner. Citizens then began calling the shelter to support Ms. Glick's adoption of Cecil.

We began to evaluate the adoption applications for Cecil. While the other two applications listed 4 references, Ms. Glick only listed one (the form does say at least one). When taking into consideration the way Ms. Glick was back and forth on which (if any) dog she was interested in, sending her daughter to evaluate Cecil with a negative response, her concerns over adoption fees, her concerns over medical fees, her actions throughout the adoption process, the quality of the other applicants as attested to by 4 references, and one applicant already working with a vet on the eye issue; Ms. Glick was not chosen as the new adoptive home for Cecil. This decision was further strengthened when Ms. Glick appeared at the "Blessing of the Pets" event angry at the volunteer group WAGS and threatening to contact City Council.

It should be noted that Ms. Glick attempted to adopt a very healthy, high demand dog from the shelter back in August (a West Highland Terrier). When she did not receive this dog, she again expressed anger at Animal Control.

While I understand that Ms. Glick is upset at not receiving Cecil, I believe the Animal Control Staff made the appropriate adoption decision based on the actions of Ms. Glick and the well-being of Cecil.

6:14

LTE



Barbara Sharon Glick



I was not told on Monday that applications were being accepted until a certain date before an adopter was selected but the woman told me applications were being held til Saturday but at same time told me he could be adopted before sat if someone agreed to take him to their own vet. This is so full of inconsistencies



It would not be fair to allow someone else to adopt him after I was told my application for him was approved and he was staying til at least 10/14 so he couldn't go home with anyone before then (though as above I also was told he could)



FRI 8:04 AM

We are sorry for your misunderstanding on the application process or how many we allow to apply. You



Aa



6:15

LTE 



Barbara Sharon Glick



FRI 8:04 AM

We are sorry for your misunderstanding on the application process or how many we allow to apply. You may contact 301-474-6124 and leave a message someone will return it within 24hours

FRI 8:25 AM



There was no misunderstanding.



I left a message since you haven't answered my question about if I'm getting him.

Someone will return y'all call with in 24hours if you left a message.



Who is answering this message now?



My license was checked. I was approved for him



Aa



6:14

LTE 



Barbara Sharon Glick



Will they pay for the evaluation if I adopt him on Saturday

Again this is things that would be discussed when the adoption takes place. We will have someone to contact this evening.

WED 3:40 PM

Ok



Please have him call me



Want to know before I adopt him



I'm going to adopt him but I want to know what his care is going to entail

WED 4:31 PM



I got your message I just want to make sure that I'm first in line to adopt Cecil



Aa



City of Greenbelt

Department of Planning and Community Development

Animal Control Unit Operating Procedures

Complaints

1. All complaints alleging violations of chapter three will be investigated.
2. If responsible parties can be identified, a warning letter or notice will be issued advising of the filing of a complaint and the initiation of an investigation.
3. Upon investigation, should the Animal Control Officer (ACO) determine that sufficient evidence exist to find that a violation of chapter 3 has occurred, a violation notice with corrective action, compliance time, and potential further action, will be issued.
4. Notices will be hand delivered, mailed, or left on the door of the resident's home if no one is available.

Dead Animals

1. Dead domesticated animals within the City limits will be removed, stored, until disposed of at the Prince George's County facility (County).
2. Dead wildlife will be removed, bagged and taken to County.
3. A citizen may request the pickup of a dead domesticated animal. The owner will fill out An Animal release form and the dead animal will be taken to the County.

Animals Released to the City

1. Domesticated pets that are given up to the City will be taken to the Greenbelt Shelter.
2. For all animal surrenders, an animal release form shall be completed which includes the name, address and phone number of the owner, reason for surrender, veterinary information, animal history, and known health and behavior issues. The owner shall sign a release form relinquishing all ownership claims to the animal to the City of Greenbelt.

3. Any resident/owner wishing to surrender a domestic animal to the custody of Animal Control (AC) will be required to provide all veterinary records as well as the name, location and phone number of the animal's veterinarian. Resident/owners not able to provide evidence of current vaccination and health screening will be required to pay a surrender fee to offset costs for subsequent vaccinations and health screening.

4. Any resident/owner wishing to surrender a domestic animal to the custody of AC for the purpose of humane destruction will be required to pay a treatment fee to cover the cost for euthanasia. Remains of the animal will not be returned to the owner.

5. If the animal surrender is for the purpose of humane destruction, the surrender form shall also reflect the owner's agreement that the surrendered animal may be humanely destroyed, noting however that AC may determine that the animal will be held for adoption, subject to the sole determination of AC. Sufficient information shall be provided on the surrender/intake form to allow AC to evaluate the animal and determine the most appropriate disposition for the animal consistent with these policies and procedures.

6. No animal that resides in the City will be turned away. If space is not available the animal may be taken and placed elsewhere. Animals residing outside of the City will be evaluated on a case by case situation.

Animals Running at Large

1. An animal running at large, if identifiable, will be returned to their owners with a warning or municipal infraction depending on the number of prior incidents.

2. Animals that are not identifiable will be impounded at the Greenbelt Shelter and are subject to impoundment fees.

3. Trapping of animals to be done consistent with trapping policy.

4. Stray animals turned in still require surrender/ intake form (Animal Release Form).

Wildlife

1. Wildlife should be treated consistent with the County, State and Federal requirements for wildlife.

Animal Control Shelter

1. Daily monitoring of shelter to be done in accordance with the General Animal Control and Shelter Operation procedure for the department.
2. Record keeping will be completed in accordance with MASSA.

Veterinary care and services

1. All veterinary care shall be provided consistent with the departmental policy dated 1/5/07 as updated.

Adoptions

1. All adoptions require that the adoptee sign an adoption contract.
2. All animals that are adopted will have all the veterinary care that is described in the Departmental policy.
3. Items 1-2 do not apply to animals that are placed with other shelters or rescue groups.
4. All animals are allowed to have up to three applicants apply to adopt.
5. Animal Control officers are to review applications and select which applicant shall be approved for adoption.

Documentation

1. All calls for service shall be documented.
2. All warnings or infractions will be accompanied with education information as Applicable.
3. A log will be kept of any animal reported missing or found, and where the animal is being house. The County must also be notified of any animal found within the City.

Daily Responsibilities

The following is a list of items to be performed by the ACO on a daily basis; this list is a summary and is not all inclusive:

1. Perform routine responsibilities at the Animal Control Shelter
2. Provide veterinary care for animals in custody at shelter, if needed.
3. Inspect and check out assigned vehicle. Make sure maintenance is performed as required.
4. Check phone messages and return calls.
5. Receive and prioritize assignments in order of importance.
6. Provide routine patrolling of City.
7. Complete appropriate paperwork and assignments.
8. Clean and sanitize vehicle at the end of day.

Handling of Calls

The following items listed below are examples of how calls should be handled; it doesn't cover all calls for service, but does give some guidance in responding to calls for service.

Emergencies:

1. Injured animals
2. Animals in life threatening physical distress. Examples- animal being beaten, abused, hanging on a fence, in a car in hot weather, etc...
3. Vicious animals involved in an active bite or public safety threat.
4. Call by an emergency response team on site. Example- fire, eviction, etc...

Priorities:

1. Animal in a trap.
2. Initial cruelty investigation and priority rechecks.
3. Pick up of confined strays.
4. Pick up of confined wildlife in dwelling units.
5. Priority patrols.
6. Police calls for service.

Routine:

1. Routine cruelty rechecks.
2. Routine patrols.
3. Pick up of dead animal.
4. Unconfined strays.

Euthanasia:

As a no-kill facility, euthanasia of any domesticated animal shall only be accomplished via humane injection administered by an appropriately trained and licensed animal health care professional.

Circumstances resulting in a decision to humanely euthanize a domesticated animal will be unique to every individual animal, but in general will be based on the health/condition of an animal or the behavioral characteristics of the animal. Animals will not be euthanized based on the number of animals held in the shelter, time period that an animal has been held, age or breed. Any determination to humanely euthanize a domesticated animal shall first be confirmed by two of three animal control officers, and must be approved by the department director or the director's designee. In general, when there is doubt if humane euthanasia is the necessary or

appropriate action given known and verified circumstances, euthanasia should be postponed for further consideration and consultation.

Euthanasia shall be considered if the health or condition of an animal indicates that an animal is ill, injured or suffering beyond ability to mitigate pain/discomfort and ability to return the animal to health through time or treatment. Animals that are not suffering or actively dying should not be considered candidates for immediate euthanasia. Euthanasia should generally be the humane treatment of an animal in uncontrollable or untreatable distress. The measure of suffering afflicting an animal should be the primary consideration when determining appropriate treatment of an animal.

Euthanasia based on behavior and temperament is more difficult to assess because it is generally a decision based on assessment of past behavior as a predictor of future behavior. Therefore, considerations such as the number and severity of past behaviors, character of the behavior, damage/harm inflicted predictability or lack of predictability, uncontrollable aggression, history, suitability of animal to be placed for adoption, lethal or near lethal incidents, and patterns of violence. The overriding consideration in every case shall be the public's health and safety. An animal with a proven history of violent, unpredictable, injury causing behavior must be carefully evaluated to determine if the animal can be safely adopted by a member of the public. Staff shall utilize the Ian Dunbar bite scale to assess the seriousness of any animal bites in terms of a dog's propensity for dangerous behavior.

It is imperative that dangerous animals be humanely euthanized when circumstances indicate that the animal poses a threat to humans or animals. If a domestic animal is euthanized based on behavioral considerations, appropriate health department procedures for rabies testing shall be followed.

Updated: January 13, 2017

PETITIONS AND REQUESTS
April 28, 2014 TO PRESENT

A- Active A-H - Hold C - Complete NA - No Action

Status	Date	Name	Petition or Request	Action	Department
A	10/14/2019	Vijay Parameshwaran	Requested more diversity during the Festival of Lights and Celebration of Winter.	City Manager contacted a GILA representative for assistance.	Recreation
A	9/23/2019	John Campanile	Request Council's plans for the Bike Task Force.	Request was shared with APB on October 2, 2019. APB is currently working on updating Pedestrian and Bicycle Master Plan and it is proposed that the Bike Task Force can participate in updates to the bicycle element.	Planning
C	9/23/2019	Bill Orleans	Request the City's interest in the Prince George's County Planning Transportation Board on Enhanced Mobility solicitation pre-application process .	Planning staff attended a pre-application session to learn about the program. At this time no project has been identified for this round of applications. Program information was shared with Cares staff.	Planning
C	9/9/2019	Frank Gervasi	Requested Council to pursue any legal action to fight the FCC ruling changing the agreement that funds public access television stations.	Council entered a Coalition of Governments in September 2019.	Administration
A	9/9/2019	Michael Hartman	Requested more diversity during the Festival of Lights and Celebration of Winter.	City Manager contacted a GILA representative for assistance. Recreation was exploring.	Recreation
A	8/12/2019	Bill Orleans	Requested a better system to scheduling work sessions and meetings.		
A	8/12/2019	Mary Ann Cantor	Requested the City establish a Fire Fly Sanctuary.	Council referred the request to Greenbelt Advisory Committee on Environmental Sustainability (Green ACES); Park and Recreation Advisory Board (PRAB); Forest Preserve Advisory Board (FRAB). Council will receive the reports on 10/15/19.	Recreation/ Public Works
C	8/12/2019	Molly Lester	Requested additional information on the reclassification that was on the agenda.	Staff met with Ms. Lester in Sepetember. Ms. Lester reviewed materials.	Administration
A	7/8/2019	Valerie Pierce	Requested a reduce rate for tokens for the Greenbelt Tennis Association .	Council referred the request to Parks and Recreation Advisory Board (PRAB). PRAB report to be accepted by Council on 10/15/19.	Administration
A-H	5/28/2019	Jonathan Taylor	Requested the City Council direct the City Manager to provide an income adjusted constant yield rate.	Council asked that Mr. Taylor provide his request in writing to Council and staff. Upon receipt of written clarification from the petitioner on 5/29, Jeff Williams responded with information on where relevant information was located in the Comprehensive Financial Annual Report and noted the potential for future budget highlights of that information.	Finance
C	5/28/2019	Stefan Brodd	Requested the removal of the dog waste stations around the lake at Buddy Attick Park.	During the meeting staff explained that the City partners with the County on pet waste stations, the stations were environmentally friendly yet the location of the new stations had already been referred to PRAB for recommendations on placement.	Recreation/ Public Works
C	4/23/2019	James Thompson	Requested the City Council attend the viewing of "You Nazy Spy" at the Old Greenbelt Theatre. He also request the City Council to consider a proclamation acknowledging the historical and cultural significance of the film. Mr. Thompson also ask the City Council to recommend the film be added to the National Film Registry of the Library of Congress.	Request was added to the May 13th agenda for discussion. Council postponed this item until the May 28th meeting. Council decided 4-3 to recommend the film be added to the National Film Registry of the Library of Congress. Letter sent.	Administration
A	4/8/2019	Fred Gasper	Requested that the City Council review and update Article III Public Parks, Playgrounds, Etc., of the City Code.	Council referred the request to Parks and Recreation Advisory Board (PRAB).	Administration

PETITIONS AND REQUESTS
April 28, 2014 TO PRESENT

A- Active A-H - Hold C - Complete NA - No Action

Status	Date	Name	Petition or Request	Action	Department
C	3/11/2019	Gina Wesley	She indicated that she will be sending a letter to Prince George's County Resource Officer Dunn, requesting additional after-school safety resources for Greenbelt Middle School.	Prince George's County request, City will support as needed.	Police
A	2/25/2019	Michael Hartman	Requested that the City apply for the designation for an Arts District.	Council recommends discussing this at a future NCO Zone/Arts & Entertainment District work session. Staff is working on the designation and visionary session.	Administration
A	2/25/2019	Bill Orleans	Requested the number of contract bids that the City has approved, under \$50K.	Council referred the request to staff.	Finance
A	2/11/2019	Bill Orleans	Requested that Council discuss at a future meeting the City's policy for panhandling.		Police
A	1/28/2019	Edith Beauchamp	Requested assistance about the criminality with affordable housing in Prince George's County.	Council referred the request to staff and the City Solicitor.	Administration
C	1/28/2019	Jon Gardner	Requested that the City upgrade or replace the rapid flashing beacon by St. Hughes at Crescent Road. He indicated that the system is not working properly.	Council referred the request to staff. Public Works performed maintenance on the battery and the signal is operational.	Planning
C	1/14/2019	Bill Orleans	Requested that the City facilitate a meeting prior to the upcoming WMATA Capital Operating Budget hearing with the board of directors. He also inquired about the Green Ridge House renewal with HUD, concerning the payment status during the federal government shutdown.	Ms. Ard mentioned that the City will continue and monitor the situation to protect the residents during the furlough. Mayor Jordan requested that staff send correspondence to GRH to provide a status update.	Administration
A	1/14/2019	Bill Manico	Request that the City enact an ordinance similar to Takoma Park's recently enacted 2018-50 requiring posting of applications for cell antennas online and notice by telecom to nearby home owners and an opportunity to be heard.	Council referred the request to staff and the City Solicitor.	Administration
C	11/26/2018	Bill Orleans	Requested that there be hard copies of Resolutions and Ordinances available to the public during City Council meetings.	Staff will provide hard copies of legislation at the Council meetings.	Administration
C	11/26/2018	Fred Gasper	Requested that the Council consider his suggestions for bicycling improvements for Hanover Parkway and Greenbelt East	Mr. Gasper's suggestions were shared with the consultant's working on the Hanover Parkway Bicycle Feasibility Study.	Planning
C	10/22/2018	Bill Orleans	Inquired about the status of the Green Ridge House Work Session.	Council provided him with the information.	Administration
C	10/8/2018	Lore Rosenthal	Stated that the fossil fuel letter listed an individual resident as the contact and that she requested that the name be removed.	Council removed the residents name from the letter as the contact.	Administration
C	10/8/2018	Michael Hartman	Thanked the City for supporting efforts to secure a booth at the National COOP Festival.	No action taken.	

PETITIONS AND REQUESTS
April 28, 2014 TO PRESENT

A- Active A-H - Hold C - Complete NA - No Action

Status	Date	Name	Petition or Request	Action	Department
A	9/24/2018	David Whiteman, Greenbelt Soccer Alliance	Requested access to a dedicated lite field in the City.	Council referred the request to the Recreation Department. Recreation staff requested use of school facilities via the schools. Council made a request of the school board representative. Council recently met with the School Superintendent with a similar request for field and facility use (May 2019). Staff has worked with the staff at ERHS and has successfully secured field time at the lighted, synthetic field at the high school for the past few sports seasons. There is currently a permit in place allowing GSA use of the ERHS field. Staff will continue to solicit field time at ERHS which will be distributed to Greenbelt Youth sports groups moving forward. Staff continues to work with the PGCPs on an MOU for use of the lighted natural turf fields at the GMS. We expect to have an MOU by the Spring season of 2020.	Recreation
A	9/24/2018	Greg Fisanich, Greenbelt Outstanding Citizen 2018	Presented a PowerPoint on Trim a Tree for Safety - Driver and Pedestrian Line of Sight Safety at intersections and crosswalks within the City.	Council referred the petition to the Public Works Department.	Public Works
C	9/11/2018	Lore Rosenthal, Greenbelt Climate Action Network	Requested that the City support the "No New Fossil Fuels in Maryland" campaign. Ms. Rosenthal has also requested that Council consider this item at the Regular Meeting on September 24th.	Council approved the pledge on October 8th, 2018.	Admin/Planning
C	8/13/2018	Claudia Jones	Requested that the Council consider a Greenbelt Nursing Home instead of Condominiums.	Council informed Ms. Jones that the City does not own the property she was referencing. The need/desire for senior housing options was shared with the development team.	Planning
C	7/9/2018	Bill Orleans	Requested that the Council schedule a Green Ridge House Admission and Retention Policy Work Session	Work session held on October 29th, 2018, with Green Ridge House about the Admissions/Smoking Area.	Administration
C	7/9/2018	Tom Taylor and Lore Rosenthal	Requested that the Council send a letter to the Prince George's County Council in support of adding two new zoning definitions in the category of composting.	Council referred the request to the Planning Department. On the August 13th agenda. Letters were sent on August 14th, 2018.	Planning
A-H	6/4/2018	John Drago	Requested that the City move forward with the City Public Art Project.	Art Commission is already working on a program. Staff helped a local school with potential upcoming project.	
A-H	5/14/2018	Justin Baker	Request that the Council establish an Anti-Loitering/Anti-Camping City Code.	Under legal review.	Administration
A-H	5/14/2018	George Boyce	Requested that the Council conduct a review & revision of Ch. 3 of the City Code as it pertains to the declaration & treatment of animals which the City determines to be "vicious or dangerous."	Under legal review.	Administration
C	5/14/2018	Susan Stewart on behalf of Lore Rosenthal	GCAN request that the Council add to the June 4th, discussion of CB-4-2018 (Fair Elections Fund Bill)	Council discussed and approved the CB-4-2018 at the 6/4/2018 meeting. Council is in support of the legislation with some concerns.	Administration
A	3/26/2018	Laurie E. Siegel	Centralized Delivery of Packages for Greenbelt Residents	Council referred request to PSAC for review.	See action

PETITIONS AND REQUESTS
April 28, 2014 TO PRESENT

A- Active A-H - Hold C - Complete NA - No Action

Status	Date	Name	Petition or Request	Action	Department
C	2/12/2018		Ms. Mach said the Greenbelt Cooperative Alliance met last week and discussed participating in the National Cooperative Business Associations Co-op Festival on the National Mall on October 6 and 7, 2018. She said the Greenbelt Cooperative Alliance has asked that the City, as a cooperative community, consider partnering with the Alliance for this event. She said the registration fee was \$750.00 and the Alliance would be willing to provide the staffing for the event. After discussion, Council requested this item be included as an agenda item for the next meeting.	Funding was approved. The Greenbelt Cooperative Alliance had an booth on the National Mall on October 6th and 7th, 2018.	Administration
C	1/22/2018	NVR MS Cavalier Greenbelt LLC	Submitted a petition requesting that the City annex .131 acres which they own. This property should have been included in the original petition for the South Core annexation, but was inadvertently left out.	Annexation Plan and related legislative and administrative action under way with City Council. Adopted by Res. 2058 on February 26th, 2018, effective date April 17th, 2018.	Planning
C	12/11/2017	Community Manager	Charlestown Village Condominiums request speed humps to be installed on Lakecrest Drive.	Referred to Police, Planning and Public Works. Study completed.	See action
C	12/11/2017	Kevin Mottus, Lanham, MD	Health effects from wireless radiation from cell towers. Asked the Council to minimize the placement of cell towers.	Council passed legislation.	Planning
A	11/27/2017	Keith Chernikoff	Status of his request on 9/11/17 in reference to the Recreation Department to restore the wooden tennis court backstop	Referred to the Recreation Department. Staff contacted petitioner in December.	Recreation
A-H	10/9/2017	Elizabeth Gaines	Petitioners against the Police Department having military equipment as part of their arsenal.	Referred Police staff and CRAB. Council Work Session scheduled in November 2019.	Police
A-H	9/25/2017	John Drago	Recommends an Arts Council	Referred to Art Advisory Board.	
NA	9/25/2017	Ric Gordon	Petition to the City Council to consider taking a position against the speech coming from this current administration and to keep it away from Greenbelt.	No action taken.	
C	9/25/2017	George Boyce	Petition to the City to dedicate the park at Greenbelt Station before October 28 to hold a rally or negotiate with the developer to have the rally there.	Park has been conveyed to the City and is under a one year maintenance bond. The Department of Recreation has held special events at the park since being conveyed to the City.	Planning
A	9/11/2017	Keith Chernikoff	Request that the Recreation Department restore the wooden tennis court backstop	Referred to the Recreation Department	Recreation
C	8/14/2017	Colin Byrd	Request that the early voting in Greenbelt East and West be expanded.	Response by Assistant City Manager in September. Early voting hours & locations determined by the City Code. Under review by the Board of Elections and the City Solicitor.	Administration
A	7/10/2017	Colin Byrd	What % of negotiated purchase list business are going to Greenbelt Businesses?	Referred to City Treasurer.	Finance
C	7/10/2017	Jeff Harrison	Follow-up to request from 5/22/2017; Request that the City promulgate a City Ordinance to reconcile the City's detainer policies and procedures with the policies and procedures of the County DOC.	Under Legal Review; Mr. Pound's is following up with Mr. Brennan. Council Work Session July 2018. General Orders being drafted. General Orders adopted and signed September 11th, 2018.	Administration
A-H	4/25/2017	Ric Gordon	Toy gun ban ordinance	Under counsel review	Police
C	4/25/2017	Joseph Trulinger	Request for Woodlawn Development Group to continue shuttle transportation for residents.	Woodlawn has confirmed that NV has agreed to extend the shuttle service to December 31, 2012 or until the WMATA Trail is complete, which ever comes first.	Planning

PETITIONS AND REQUESTS
April 28, 2014 TO PRESENT

A- Active A-H - Hold C - Complete NA - No Action

Status	Date	Name	Petition or Request	Action	Department
A	4/25/2017	Darlene Jon Pierre	Request for children living in Greenbelt Station to attend Greenbelt Schools	On-going - City continues to advocate for this boundary change. Work sessions held with 1) PGCPs CEO & School Board Representative Grady on 2-17-16; and 3) PGCPs Pupil & Accounting Office 8-3-17. Work session held with School Board Representative 5-31-17. Met with School Board Reps January 2018. Will meet again in 2018. Council met with School Board Representatives on October 1, 2018 and June 2019. Superintendent made temporary arrangements for students to attend Greenbelt Elementary with bus service. School Board Member Thomas indicated in an email dated 10/24/19, that the boundary change is included in the CEO's Boundary Review Process.	Administration
A	4/25/2017	Darlene Jon Pierre	Request that the City continue to advocate with WMATA for trail from Greenbelt Station to Metro.	On-going - city continues to advocate for this trail. The City submitted comments on Connection Agreement to WMATA for WMATA's review. Woodlawn has submitted Sediment and Erosion Control Plan to the County Soil Conservation District for review and approval. Woodlawn has been working with WMATA and PEPCO on final design for dry utilities. Woodlawn is working on Mandatory Referral submittal to M-NCPPC. City staff and Woodlawn are working on an easement agreement that is required for the Mandatory Referral process. Project schedule has been updated in October 2019 and sent to Council and posted on the City's website.	Planning
C	2/13/2017	Green Ridge House Residents	Allow designated smoking area behind Green Ridge House to remain	Considered at work session on 02-15-17. Under staff review. Public Works and GAIL reviewing sites, proposals. GHI referred complaint reviewed. 5-17, temporary location completed. Permanent location in design. Contractors identified. Cold weather delayed. Will start again in spring. Completed summer of 2018, awaiting wire and benches. Mulch has been added to the area. Working on smoke stations.	

PETITIONS AND REQUESTS

A- Active A-H - Hold C - Complete NA - No Action

April 28, 2014 TO PRESENT

Status	Date	Name	Petition or Request	Action	Department
A	2/13/2017	Greenbelt Station Residents	Construction of pathway or bus service for residents of Greenbelt Station to Metro	On-going - city continues to advocate for this trail. The City submitted comments on Connection Agreement to WMATA for WMATA's review. Woodlawn has submitted Sediment and Erosion Control Plan to the County Soil Conservation District for review and approval. Woodlawn has been working with WMATA and PEPCO on final design for dry utilities. Woodlawn is working on Mandatory Referral submittal to M-NCPPC. City staff and Woodlawn are working on an easement agreement that is required for the Mandatory Referral process. Project schedule has been updated in October 2019 and sent to Council and posted on the City's website.	Planning
C	2/13/2017	Bob Snyder	Expand membership on ACT from three to seven or nine members	Referred to ACT to review on 2-27-17. Request declined.	
C	1/23/2017	Colin Byrd	Recognition plaque for Greenbelt City Managers	Recognition under council review. Photograph installed at the entrance of the Municipal Building.	Administration
A	12/12/2016	Colin Byrd	Replica gun ban ordinance	Under staff review	
A	11/28/2016	Colin Byrd	Allow for out of precinct voting (emergency situations) on election day	Under staff review. Discussed in 2017 at Work Session with petitioner and Election Board. Transportation is provided.	Administration
A	11/28/2016	Valerie Orlando	Designation of Greenbelt as a Sanctuary City	Under Council review	
C	8/8/2016	Colin Byrd	Anti-discrimination ordinance providing protections based on sexual orientation, gender expression, and gender identity, including letting transgender people use public bathrooms that correspond with their gender identity, not gender at birth, and barring businesses from refusing services to same-sex couples (*Spoke on same request at 9-12-16 and 1-23-17 meetings)	Under Council review. Council affirmed Community Pledge and referred the Pledge to CRAB for review and any updates.	Administration
A-H	10/19/2015	John Drago	Designation of Arts Destination in Center.	Mr. Drago will discuss with AAB at a future time.	Recreation
A	1/26/2015	Michael Hartman	Update to previous petition for Advisory Committee on Inclusion and Diversity – Provided update on CRAB's review of request	CRAB report submitted March 2015. CRAB now working on related topics – Police Community Relations. Held meetings throughout the community.	Administration
C	4/28/2014	George Boyce	Science & Technology Advisory Committee	ACE Report 2015-3 accepted by Council on 6-8-15.	Administration
A-H	4/28/2014	George Boyce	Science and Technology Business District	To be considered as part of Economic Development Study	Administration

FY 2020 Management Objectives

As of October 30, 2019

CITY COUNCIL

Set policy and direction for the city.
--

<i>Ongoing.</i>

Represent the city's interests with federal, state and regional agencies.

<i>Ongoing.</i>

Meet regularly with major "stakeholders" in the city.

<i>Ongoing.</i>

ADMINISTRATION

Implement Council's goals and policies.

<i>Ongoing.</i>

Monitor legislative proposals at the county, state and federal level that can impact Greenbelt.

<i>Ongoing.</i>

Update the Greenbelt Road Corridor Improvement study.

Continue to oppose the proposed MAGLEV train and widening of the Baltimore-Washington Parkway and I-495.
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ECONOMIC DEVELOPMENT

Develop and implement a comprehensive strategic plan to meet Greenbelt's economic development goals.

The strategic planning process has not begun as it will be informed, in part, by a visioning process. Until then, staff is continuing to meet with businesses, residents, partner organizations and government agencies/departments to obtain feedback to be considered when City Council works to formalize strategic economic development goals.

Develop marketing and business assistance tools to aid economic development activities.

- *Business Coffee Marketing Flyers & Invitations: quarterly business coffee flyers and invitations.*
- *Business Brief Newsletter: monthly e-newsletter sent to over 600 (and growing) focused on local business news, resources and events.*
- *Business Marketing Opportunities 1-pager: Overview of opportunities for businesses to share business news and information with City of Greenbelt community (i.e. welcome bags, networking events, newsletter, etc.).*
- *Business Engagement Outreach Toolkit – Internal tool that includes scripts, talking points, questions for meetings and follow-up communication templates for cultivating relationships with businesses.*

Identify and provide technical assistance to businesses looking to start and/or expand in Greenbelt.

- *4 Business Brief Newsletters Published (eNewsletter Subscriber List: 731)*
 - *16 Events, Workshops and Trainings Attended*
 - *230 Businesses and Organizations Reached (via phone and email) for the following reasons:*
 - *Introduction and inform of business engagement efforts*
 - *Request meeting*
 - *Confirm office location in Greenbelt*
 - *Invite to upcoming business coffees*
- *Note: Number of businesses and organizations reached does not include number of business and organizations that were researched and found to no longer be in business. That number is approximately 65.*
- *37 One-on-one Meetings*
 - *22 General Technical Assistance (i.e. provide information)*
 - *8 Startup Technical Assistance (i.e. overview of available business resources, incentives, etc.; facilitate introductions; coordinate meetings with county economic development, etc.)*
- *Note: Data collected reflects the period between 7/1/19 - 10/17/19.*

HUMAN RESOURCES

Continue to update personnel policies and procedures.

Human Resources continues to update policies and procedures. Policies waiting for approval are the Social Media Policy, Drug Policy, Telework Policy and Driving Policy. An Employee Handbook is also waiting for approval.

Form an employee group to update performance appraisals.

The employee group has been formed.

Continue to scan employee files into Laserfiche (document management system) and work toward an electronic onboarding process.

Scanning of personnel files is ongoing. Working with vendor to implement the electronic onboarding process.

FINANCE

Implement improvements to the city's payroll reporting system, i.e. electronic time sheets. Funding for this project is budgeted in the Special Projects Fund. This objective is a carryover from FY 2019.

Finance staff has worked diligently toward a successful outcome on this project. The first of two parallel pay runs was completed with the pay period ending October 12, 2019. The second parallel run will occur in the pay period ending October 26, 2019. Two end-user meetings will occur on November 1 and November 7, 2019. The first "live" payroll will occur soon after.

Require all employees to receive pay electronically. Neighboring municipalities that mandate 100% employee participation include Berwyn Heights, College Park, Laurel, Gaithersburg and Rockville. This objective aligns well with other "green" initiatives throughout the city. Further, it will eliminate the time required to produce paper checks.

No progress.

Succession planning in recognition of the retiring City Treasurer.

Interviews were held October 11, 2019, with hiring in November to start December 2019. There is a consensus on the top candidate. An offer letter will go out soon.

INFORMATION TECHNOLOGY

Work with departments to make most effective and efficient use of IT resources.

Ongoing.

Implement county Police CAD/RMS systems and assist with conversion of existing data.

In process. Go live date TBD.

Expand Laserfiche document management solution.

Currently in Human Resources office; City Manager's office is getting started.

Begin systematic camera upgrades.

In process.

Review and update IT Strategic Plan.

To be reviewed this quarter.

Participate in cable television negotiations, leadership of county-wide Institutional Network (I-Net), and COG and MML IT groups.

Comcast negotiations stalled – FCC ruling may be a factor.

PUBLIC INFORMATION

Work with Economic Development Coordinator to improve the Business area of the website and promote businesses.

Increase number and types of informational newsletters sent out using GovDelivery.

Streamline the cablecasting and streaming of off-site Council meetings.

Increase social media use by using promotional tools within the apps and analytics.

Use tools such as LinkedIn to promote City positions.

GREENBELT MUSEUM

Continue planning to incorporate the new space at 10A Crescent into museum operations.

Over summer 2019, FOGM selected and City Council approved the architectural firm, Old Line Architects, for the next stage of the project. Old Line will prepare schematics which will be shared with GHI and City Council for approval in late fall, early winter.

Support the Friends of the Greenbelt Museum in a Capital Campaign to raise funds for its portion of the transformation and operation of the expanded museum.

FOGM, with help from the Museum Director, have raised \$170,000 thus far through naming opportunities, grants, and a Community Investment Tax Credit Program through the state of Maryland.

Prepare and move collection items off-site storage.

Fine art storage company, ELY, Inc., began the transfer of part of the museum collection in October 2019 and is now storing these items in their climate controlled facility. They will return in early 2020 for the rest of the collection that will be put in storage. All items sent were documented and inventoried.

PLANNING

Manage the implementation of the Pedestrian and Bicyclist Master Plan recommendations.

Hanover Parkway Bike Plan contractor selected. Contractor (Sabra & Associates) has developed two alternatives for bicycle facilities, one on-road and one off-road option. These alternatives have been presented to APB and GreenACES. The alternatives will be presented to Greenbriar Condominiums on October 9. Staff is working with Ms. Palau to make revisions to the Trails Map and to print additional copies.

Oversee the implementation of the recommendations of the Bus Stop Safety and Accessibility study.

Staff is working with the Department of Public Works on the design and installation of a bus shelter on Hanover Parkway at Hunting Ridge. Identification of a location for a second bus shelter is underway. Staff is waiting for a response from WMATA regarding the status of Next Bus Signs at the Roosevelt Center bus stops.

Oversee the design, construction and opening of a second dog park in the city.

Given the challenges with identifying a second dog park location in Historic Greenbelt, staff is working on a conceptual plan to improve the existing dog park on Hanover Drive. Planning staff is working with Recreation staff to transfer management of the dog park to the Department of Recreation and to update application and fees.

Participate in state, county and regional planning activities to represent and promote city interests.

Census 2020: Staff is a member of the Prince George's County Complete Count Committee and is participating with the MWCOG regional census effort.

Staff is monitoring the County's County Wide Map Amendment effort and will actively participate at the appropriate time. It is expected that the County will kick-off the Greenbelt NCO Zone process in the immediate future.

Work with State Highway Administration and neighboring jurisdictions on improvements to the Route 193 Corridor.

Continue to await SHA study feedback.

COMMUNITY DEVELOPMENT

Fully implement field based inspection system. Retrofit vehicles with computers and printers to generate in-field reports and notices.

The City Code has been uploaded to Utopia. Staff is continuing to work with IT Director Dale Worley and Brian Perconti, Sr. from Perconti Data Systems, Inc. for mobile upgrade to Utopia software. Meetings are scheduled for mid-October.

Work toward achieving a 20% total apartment unit inspection rate for Franklin Park at Greenbelt Station.

The annual inspection resulted in 20% of interior units being inspected, and 100% of exterior property inspection conducted.

Work with homeowner associations to ensure all rental properties are licensed and inspected.

Continuing to work with Greenbriar HOA (Ms. Cummings) on inspecting all rental units and Windsor Green HOA for compliance with trash containers and City codes. Administrative staff works continually with HOA and Associations to identify and license rental properties.

Continue education training for code enforcement officers to achieve ICC certification and Fire Inspector certification.

All inspectors have successfully passed and obtained the International Code Council Property Maintenance and Housing Inspector certification and are certified Fire Inspectors from MRFI University of Maryland College Park.

POLICE

Focus on reaching staffing goals, developing a greater use of technologies and using innovative strategies in the area of predictive policing to continue our tradition of providing excellent police service.

Community Safety: Safety is the priority of the Police Department. This overall goal determines how the department focuses its efforts in the areas of community outreach, enforcement, staff development, and the use of technology.

CALEA accreditation process held in June 2019.

Community Outreach: The department recognizes that to be successful there needs to be partnerships with all of the residents of Greenbelt. The Department will take every opportunity to develop relationships and build trust with our community.

Resident Advisory Group, CRAB/Police public forum; Spring Fling, HOA visits, Faith & Spiritual groups coffee.

Develop Staff: Providing department staff with training, career opportunities, education and promotion will reduce turn over and create a stable department to meet the needs of our community.

ANIMAL CONTROL

Partner with surrounding municipalities to attain a grant for spaying and neutering for low income pet owners.

Grant application submitted for Four Cities.

Increase social media presence and introduce application for citizen reporting of abuse, animal issues and to request services.

Combine efforts with local agencies and Greenbelt CART to respond to emergency animal situations.

AKC CART agreement finalized. Trailer expected in September.

Increase work with local volunteer groups for fundraising and training opportunities.

PUBLIC WORKS ADMINISTRATION

With the possible retirement of a number of long-time employees, continue to review how the department is organized.

This is an ongoing evaluation. Most, if not all, of the recommendations as outlined in the Organization Assessment have/are being implemented.

Reduce the city's greenhouse gas generation in line with state and COG goals (20% lower than 2005 level by 2020 and 80% by 2050).

Implementing energy saving work is ongoing. The scope of work has been identified in each city building. MEA FY19 grant funding (\$50,000) will be used to retrofit lights to LED at the Youth Center and Public Works. MEA FY18 grant funding (\$15,000) was used to purchase an electric vehicle and install a charging station at Public Works.

Electric Vehicle charging stations have been proposed and will be installed at various locations throughout the city. This will allow us to purchase more electric vehicles for various fleets. Reducing fuel consumption is a vital part of reducing greenhouse gas emissions. With the city purchasing all its electricity using wind credits as of July 2011, the city's carbon foot print has been reduced 76% since 2005. The MEA FY17 grant funding (\$58,000) was used to install solar panels at Springhill Lake Recreation Center.

As required by the city's participation in the Maryland Smart Energy Communities program, reduce electricity usage.

Energy policies were put in place and enacted to comply with the grant requirements. Phase I (2013) granted \$63,935. Fixtures were changed at the indoor pool, outdoor pool, Springhill Lake Recreation Center gym and Youth Center gym. Energy efficient fixtures translate into lower energy consumption. Phase II (2014) granted \$80,000. Fixtures were changed at the Police Department, indoor and outdoor; and at Public Works, Building 2 and outdoor. Phase III (2015) granted \$100,000. Fixtures were changed at the Community Center Gym and 1967 wing; at Springhill Lake Rec Center and Skate Park. Phase IV (2016) was submitted for energy savings at the Public Works Buildings 1 and 3, and the Youth Center interior but were denied by MEA. This project was re-submitted and awarded in Phase VII (2019). Phase V (2017) granted \$58,500 to install solar panels at the Springhill Lake Recreation Center. Phase VI (2018) granted \$15,000 to purchase an Electric Vehicle and install a charging station. Phase VII is a re-do of Phase IV and granted \$50,000 to retrofit lights at the Youth Center and Public Works. Electricity usage has declined by 14% from the inception of the program.

Explore opportunities for solar energy (goal set as part of city's participation in Maryland Smart Energy Communities program).

The Phase V (2017) grant was awarded for \$58,500 to install solar panels at the Springhill Lake Recreation Center. The project was completed and solar panels are operational. Public Works will continue to find a suitable contractor to discuss solar farm/larger scale solar projects.

Provide training opportunities for staff in their fields of expertise.

Conducted in-house training of all employees in storm water pollution prevention. Individual training in Sustainability, Building Codes, Energy Conservation, etc. Monthly safety training sessions are now being conducted on various topics.

Implement inventory of buildings and building systems as a first step in developing a capital reserves program.

A Facility Reserve Fund Study has been completed. A comprehensive capital reserve program has been implemented and is currently being used for capital project budgeting.

MULTI-PURPOSE EQUIPMENT

Incorporate additional alternative fuel vehicles into the city fleet when possible.

Work continues. Hybrid vehicles are being purchased for the Police Department's Administrative Staff, Patrol Staff and Detectives. All electric vehicles are being purchased for Code Enforcement, PW Administration, and other departments.

Look for ways to reduce fuel consumption.

Hybrid and electric vehicles are currently being purchased when possible. Staff will be evaluating and visiting other municipalities to look at some of the innovations for reducing idling time for police cars.

STREET MAINTENANCE

Keep streets and public walkways passable during weather and emergency events.

Ongoing as needed.

Annually check all centerline, crosswalk, stop line, bike lane and other street markings to confirm they are kept at appropriate safety levels.

Ongoing. Assessments are done every year.

Continue updating and replacing street signage in compliance with the Manual of Uniform Traffic Control Devices (MUTCD).

Ongoing. Assessments are done every year.

Repair and upgrade walking paths when they become deficient.

Ongoing. Assessments are done every year.

Conduct an annual survey of street and sidewalk conditions.

Ongoing. Assessments are done every year.

Using Capital Projects funds, resurface Frankfort Drive and Ivy Lane from Kenilworth Avenue to Cherrywood Lane.

Complete.

FOUR CITIES STREET CLEANING

Provide high quality street cleaning service to the Four Cities Coalition.

Ongoing, everyday commitment.

Sweep all city streets a minimum of eight times per year.

Ongoing.

Meet semi-annually with the other communities to review operations and potential efficiencies.

Ongoing. The Director is now meeting monthly with other Public Works Directors in Prince George's County to discuss public works operations.

WASTE COLLECTION

Increase the amount of waste stream which is recycled to 60% by 2020.

Ongoing. FY 18 diversion rate is approximately 63%. FY 19 diversion data is now being finalized, but it is approximately 65%. The diversion rate will be finalized by the middle of end of October.

Promote recycling to customers and the community to expand knowledge and participation of recycling.

Springhill Lake composting and recycling demonstration pilots. Volunteers at Spring Fling and events.

ROOSEVELT CENTER

Maintain the Center as an attractive community gathering place and as a focal point of outdoor festivals and music.

Holiday lights, grant to clean/preserve the Mother & Child statue and additional outdoor dining at Cedars of Lebanon.

Maintain the physical structure of the theater.

Ongoing – facilities and building maintenance. FY 19 - new HVAC and roof project is nearing completion. The theater is scheduled to re-open on November 9, 2019.

PARKS

Maintain Tree City USA status.

Achieved

Conduct a National Public Land's Day activity to support the city's green ecosystem.

Achieved. Event held at Springhill Lake Elementary.

Conduct an Earth Day event to improve the natural environment.

To be determined.

Implement recommendations of the tree master plan.

Complete.

Continue to pursue funding for environmental programming.

Ongoing – awarded grant to pursue purchase of electric vehicle and construction supporting EV infrastructure. Awarded grant to purchase and install solar panels at Springhill Lake Recreation Center. Awarded grant to pursue energy efficiency electrical upgrades to Youth Center and Public Works buildings.

GREENBELT CONNECTION

Provide high quality, reliable and responsive service to the Greenbelt community.

Providing service to Greenbelt residents to nearby adjacent areas.

CARES

Explore opportunities to expand CARES' office space.

Work session scheduled for November 18, 2019, to discuss space in the Community Center formally occupied by an adult day care center.

Provide a two tier GED program to meet the varying skill levels of students.

GED is offered at the Springhill Lake Recreation Center Clubhouse.

Offer tutoring programs to Greenbelt families and those in surrounding areas of Prince George's County.

Free tutoring services offered every Saturday.

ASSISTANCE IN LIVING

Attend local trainings and resource fairs featuring mental health resources.

Ongoing.

Develop a program with an outside provider to offer on-site programming for residents.

Working with Holy Cross Hospital to offer a healthy food program for Green Ridge House. This program will offer free food, health education and cooking demonstrations.

Offer one new group in Spanish in Greenbelt West.

To happen Spring 2020.

SERVICE COORDINATION PROGRAM

Provide case management and information services to the residents of Green Ridge House.

Ongoing.

RECREATION ADMINISTRATION

Implement recommendations from the Recreation and Park Facilities Master Plan as the budget allows.

In progress – preliminary staff discussions are underway.

Work with the Greenbelt Station community to develop management policies for open spaces.

Met with the Activities Committee Chair for Greenbelt Station.

Collaborate with the Greenbelt Theater on issues related to the short-term closure of the facility during the renovation process.

Complete. Provided space in the Community Center's ground floor east space and gymnasium during the closure. Space in the Community Center will be available to the Old Greenbelt Theatre until the theater project is complete.

RECREATION CENTERS

Operate facilities 365 days a year.

Ongoing.

Review and update the Recreation Center Staff handbook.

No progress.

AQUATIC & FITNESS CENTER

Work with Economic Development Coordinator to promote the Aquatic and Fitness Center within the Greenbelt business community and surrounding areas.

Working on promotional/informational items for the facility. Updated the GAFC pamphlet. Provided five punch cards as giveaways.

Expand customer service training for front line staff.

No progress.

COMMUNITY CENTER

Continue to promote high quality service and support to all tenants in the facility.

Staff meetings the provide training and instruction are routinely held.

Work to identify a new tenant for the area formerly used as an adult day care facility.

Work session scheduled for November 18, 2019.

Make upgrades to the Multi-Purpose Room kitchenette, if funds are allocated.

No progress.

GREENBELT'S KIDS

Evaluate camp online registration pilot program and determine implementation plan for next camp season.

Complete. Determined online registration will not be implemented in 2020. It was decided to focus on data input during registration needed to be modified first. We will reconsider for 2021.

Enhance the Springhill Lake Recreation Center's Summer Eagle V.I.S.I.O.N. program utilizing grant funds.

Complete. Provided many activities including field trips to SkyZone, Watkins Regional Park and the GAFC.

Plan and implement a Pop-Up Playground program.

No progress. Implementation in Spring 2020.

THERAPEUTIC RECREATION

Explore offering more special interest classes for seniors.

In progress. One class was offered in the fall and more classes are being considered. Receiving input from seniors.

Continue to evaluate the Recreation Department's inclusion program.

In progress. Minor changes have been made to the training manual. Receiving staff evaluations from summer camp.

FITNESS & LEISURE

Collaborate with local homeowner associations to determine interest in fitness classes to be offered in neighborhood parks.

In progress. Classes offered in Greenbelt Station. We will be reaching out to more HOAs to determine interest.

Offer a Women's Cycling Series, while promoting safe cycling in Greenbelt.

In progress. There were many bike rides throughout Greenbelt and beyond. This program will continue as the weather allows.

ARTS

Install public art in the Greenbelt Station community.

A community meeting was held at the Springhill Lake Recreation Center on July 9, 2019, to initiate a conversation about public art planning for Greenbelt Station. About 30 guests were in attendance, including strong representation from the Greenbelt Station neighborhood. Staff subsequently conducted an online survey to gather additional community input, and 90 responses were received. The handout from the July 9 meeting and summary results of the online survey are currently posted at www.greenbeltmd.gov/arts. Next steps will include further community engagement around specific locations and project types, along with a financial assessment of preferred amenities.

Manage the Public Art Policy.

A major project is pending with regard to conservation of the city's Lenore Thomas sculpture holdings. Planning staff are coordinating with Public Works to schedule repair and repainting of the Community Center gym windows prior to issuing an RFP for conservation services.

Research the pros and cons of Greenbelt having an Arts and Entertainment District.

Planning and Recreation staff have reviewed published materials and spoken with District staff at the state level to familiarize ourselves with the program. Recreation staff have provided written handouts, given presentations and led discussions at two public meetings on this topic. These included an Arts Advisory Board meeting on 4/2/19 and an AAB-sponsored community mixer on 6/6/19. Staff also attended a meeting with state Arts and Entertainment District staff and local district administrators on 6/8/19, in order to keep up with the latest developments. It is our understanding that next steps will take place in conjunction with Council's planned visioning process with the Neighborhood Design Center.

SPECIAL EVENTS

Complete 80th Anniversary events archive to preserve the historical record of the celebration and provide material for future event planners.

Complete.

Provide an Annual Bike Rodeo in collaboration with the Greenbelt Police Department.

Planned for June 2020 as part of the Greenbelt Day Weekend activities.

Continue to work with citizen groups to assist in coordinating special interest events.

Attended meetings held by the Black History Month committee.



Eleanor Roosevelt High School Bands
 Rachel Zephir, Director
 7601 Hanover Pkwy
 Greenbelt, MD 20770

To Whom It May Concern,

I am writing this letter on behalf of the Eleanor Roosevelt High School Chamber Winds that were selected to perform at The Midwest Band and Orchestra Clinic in Chicago, Illinois on December 19th, 2019. We are only the third high school band from Maryland EVER to be invited to perform in the 73-year history of The Midwest Clinic! The last group from Prince George's County was 46 years ago!

2019- Eleanor Roosevelt High School Chamber Ensembles
 2018- Centennial High School, Howard County
 1973- Oxon Hill High School, Prince George's

Groups are selected by an extensive application process that includes: Audio submissions of 3-5 contrasting pieces, video submissions of those same pieces, three letters of recommendation, concert programs from the last three years, description of the program, it's gender and racial breakdown, as well as the percentage of students that take private lessons

45 members of our Chamber Winds will be performing works for smaller ensembles. Most of these pieces the students have rehearsed on their own to gain more ownership of the music-making. Students ran their own rehearsals and grew not only as musicians but gained skills that they could transfer to other classes. Some of these skills were:

- Self Confidence
- Working collaboratively
- Listening skills
- Multitasking
- Discipline/Focus
- Perseverance
- Risk Taking

We need your help!!! Our expenses for this trip are well beyond our normal fundraising goals for a normal school year. We are looking to raise money for the following expenses:

Transportation (1 charter bus) \$10,195	Chicago Symphony Orchestra Tickets \$2,500
Hotel (4 nights) \$14,500	Clinicians/Music Arrangers \$6,500
Meals \$10,000	Mandatory CD purchase of our performance \$1,000
Programs \$3,000	Total Expenses: \$47,695 Cost per student: \$1,059



Eleanor Roosevelt High School Bands
Rachel Zephir, Director
7601 Hanover Pkwy
Greenbelt, MD 20770

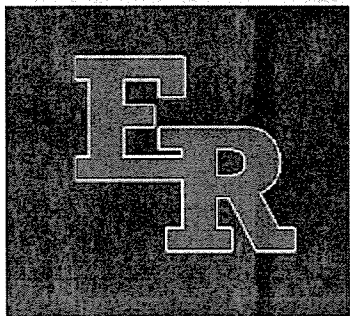
We have a very diverse population of students, most of whom cannot afford to pay for this trip at all. If you are interested in sponsoring a student or donating towards one of our major expenses you can do one of the following...

1. Mail a check made out to ERHS Bands to
7601 Hanover Pkwy Greenbelt, MD 20770 ATTN: Rachel Zephir, Band Director
Please put in the memo portion of your check MIDWEST CLINIC TRIP
2. Follow this link to donate at myschoolbucks
bit.ly/ERHSBand

Thank you for considering helping our program realize this amazing opportunity! Many students will benefit from this performance at an internationally renowned music conference. Students will have the opportunity to listen to other groups from around the country, meet and interact with their students, attend clinics and a college fair, and partake in the cultural experiences Chicago has to offer such as The Chicago Symphony, The Art Institute, and The Museum of Science and Industry.

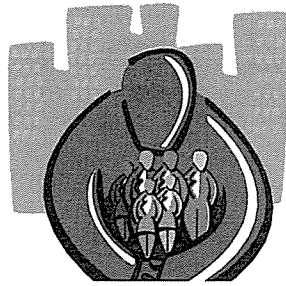
Sincerely,
Ban

Rachel E. Zephir
Director of Bands
Eleanor Roosevelt High School



CITY NOTES

Greenbelt CARES



Week Ending October 25

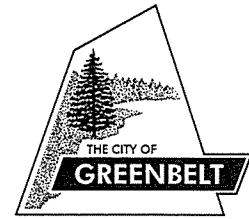
Danielle Rogal-Hudspeth, Crisis Intervention Counselor, attended the Survivors Speak II (Domestic Violence Panel) event which was a candid conversation for survivors of domestic violence (DV), county leaders, advocates, and members of the community. The panel consisted of the Sheriff's DV Unit and their Special Victims Advocate, Legal Aid, the Domestic Violence/Sexual Assault Center at PG Hospital, the State's Attorney Domestic Violence/Sexual Assault Chief, and the PG Police Domestic Violence Unit. DV survivors were in the audience along with several other community agencies.

Liz Park spoke with Nick Suarez, Metropolitan Washington Council of Governments (COG), to provide follow up to the COG Transportation/Land-Use Connections (TLC) Grant the City received. Mr. Suarez was interested in understanding how their project has moved forward since its completion. Liz provided information on capital road improvements, including ADA curb ramps, which have been installed.

Liz Park spoke at the Commission to Study Mental and Behavioral Health in Maryland meeting at Hagerstown Community College. The commission, which is chaired by Lt. Governor Rutherford, is tasked with studying mental health in Maryland, including access to mental health services and the link between mental health issues and substance use disorders. Liz advocated for the State reinvesting in the network of Youth Service Bureaus that provide mental health prevention and intervention services to youth and their families. Greenbelt CARES is a Youth Services Bureau and has seen the amount of State dollars invested in it decrease over the years.

CARES staff participated in a webinar training, Ethics with Minors for Maryland Mental Health Professionals: How to Navigate the most Challenging Issues. Staff heard about topics such as: legal and ethical responsibilities when working with minors, confidentiality standard for minor clients, working with divorced parents of minor clients, laws that govern mandatory reporting, and an ethical decision making process.

WEEKLY REPORT
Planning and Community Development
Week Ending: Friday, October 25, 2019



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Apartments	<i>Franklin Park Apartments were re-inspected.</i>
Complaints	<i>Six complaints were logged regarding radio waves/RF radiation, no hot water, roach infestation, ceiling leaks in a bathroom, kitchen and master bedroom closet, plumbing issues, a leaking dishwasher, and a private and a WSSC water leak at Greenway Shopping Center.</i>
Windshield Inspections	<i>Greenway Center Drive and Hanover Parkway were observed.</i>
Construction Sediment Erosion Control	<i>Visited sediment erosion site at 10 Ridge Road.</i>
Permits	<i>One permit was approved and issued.</i>
Alarms	<i>Two false alarm invoices were mailed – one to a business and one to a resident; and Thirty-eight false alarm warning letters were mailed – twenty-one to businesses and seventeen to residents.</i>
Noise Complaints	<i>Four warning letters were mailed regarding excessive loud noises.</i>
Meetings	Staff Met With: <i>Community Planners to discuss various planning items; GPI Inspector to review sediment and erosion control inspection reports; Supervisory Code Inspector; Berwyn Heights Code Enforcement staff; and IT Director in regards to the field based inspection system.</i>

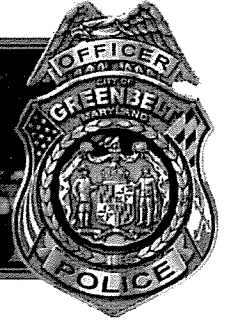
Planning Projects

*Responded to questions on Greenbelt Lake Dam project;
Reviewed submittals for Greenbelt Lake Dam project;
Reviewed county zoning legislation;
Processed invoices for payment;
Worked on sediment and erosion control renewal application for delegation of authority;
Prepared documents to submit to state for bond bill funding for the Greenbelt Lake Dam project;
Reviewed plans for WMATA trail;
Researched ownership of trail near State Highway Administration;
Drafted letter to CVS regarding litter;
Completed review of Draft Consolidated Transportation Plan 2020-2025 by Maryland Department of Transportation;
Reviewing proposed NRP Multifamily Residential Development-Detailed Site Plan;
Coordinating Buddy Attick Parking Lot Project which is in the permit application stage with the county;
Continued staff review of the Preliminary Plan of Subdivision submitted for Beltway Plaza;
Reviewed request for a crosswalk on Ridge Road; and
Worked on events for Census outreach.*

Other Items of Interest

A Code Inspector accompanied a Police office for a welfare check at 6622 Lake Park Drive #103.

GREENBELT POLICE DEPARTMENT



WEEKLY ACTIVITY

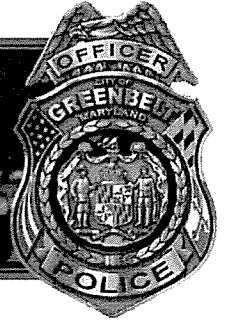
Week Ending October 25, 2019

- Police Officer Candidate interviews were held for 8 applicants. 7 of the 8 people interviewed moved on to the background phase of the process.
- Met and conferred with IT about police mobile data terminal (MDT) purchases.
- A promotional process interview was held for the position of Captain.
- Members of the department attended the Public Safety Awards banquet.
- Members of the department participated in the Trunk-or Treat event at Springhill Lake Recreation Center.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT

OCTOBER 23, 2019

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CENTER CITY

10/18 3:00 P.M.	58 court Ridge Road. Fraud. The victim advised that he received a phone call from someone presenting themselves as a police officer from out of state. The suspect advised the victim that he had open arrest warrants and that to avoid arrest he would have to pay a fine. The victim knew the charges to be untrue and refused to pay.
10/19 6:30 P.M.	Area of Westway and Ridge Road. Vandalism. Unknown person(s) used spray paint to put graffiti on a stop sign.

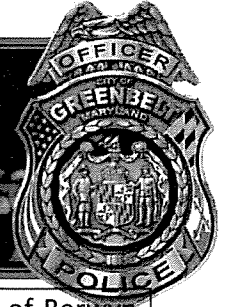
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

10/20 10:15 P.M.	9100 block Springhill Lane. Strong arm robbery. The victim, a food delivery person, attempted to make a delivery when he was approached by the suspect, with several other subjects standing nearby. The first suspect punched and kicked the victim before taking the food order and fleeing the area on foot with the other suspects. The victim was not injured. The suspects are described as four black males, all wearing masks and all black clothing.
10/21 5:15 A.M.	9100 block Springhill Lane. Burglary. Unknown person(s) entered the residence possibly by way of an unsecured living room window. A laptop computer, a purse and a vase were taken.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



10/23 1:10 P.M.	5700 block Cherrywood Lane. Trespass arrest. Lewis Carl Ezekiel Thomas, 33, of Berwyn Heights, MD was arrested and charged with Trespass after he was found on the grounds of Beltway Plaza after having been banned from the mall by agents of the property. The suspect was released on citation pending trial.
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GREENBELT EAST/GREENWAY SHOPPING CENTER

10/17 1:09 P.M.	7500 block Greenbelt Road. Trespass arrest. Erick Michael Epps, 18, of Washington, D.C. was arrested and charged with Trespass after he was found on the grounds of Greenway Shopping Center after he had been banned from the mall by agents of the property. The suspect was released on citation pending trial.
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10/18 9:33 P.M.	7900 block Mandan Road. Vandalism. Unknown person(s) broke out the rear door window of a condominium building and damaged an exit sign. Two possible subjects seen running from the area are described as a black male with a thin build, wearing all black clothing and a black male with a thin build, wearing a blue hooded sweatshirt.
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10/23 2:30 P.M.	7700 block Hanover Parkway. The victim advised that he was employed by an online secret shopping company when he was advised to purchase gift cards in various amounts then upload the information on the cards to a third party company. After doing so he discovered that he had been defrauded.
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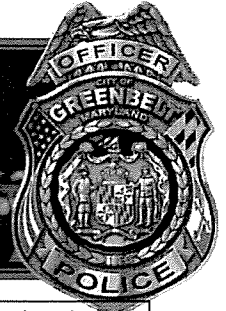
Automotive Crime - City Wide

10/17	9100 block Springhill Court. Theft from auto. Unknown person(s) entered a possibly unlocked vehicle and removed the stick shift knob.
10/19	6200 block Springhill Court. Theft from auto. Unknown person(s) entered a possible unlocked vehicle and removed military equipment from a duffle bag.
10/20	7200 block Hanover Parkway. Vandalism to auto arrest. Dennis Morgan Merchant, Jr., 42, of Sykesville, MD was arrested and charged with Malicious Destruction and Disorderly Conduct after he allegedly threw a rock through the window of a vehicle after he was involved in a verbal altercation. The suspect was transported to the Department of Corrections for a hearing before a District Court Commissioner.
10/22	6000 block Greenbelt Road. Recovered stolen auto. A 2008 Mazda 6 4-door, reported stolen to the Prince George's County Police Department. No arrests.
10/22	7900 block Mandan Road. Theft from auto. A rear Delaware tag 929946, was taken from a vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

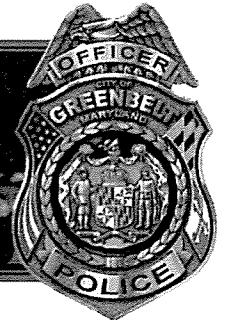
GREENBELT POLICE DEPARTMENT



10/23	7400 block Greenbelt Road. Stolen auto. A black 2016 Honda Civic 4-door, Maryland tags 6CK7690.
10/23	7800 block Mandan Road. Theft from auto. Unknown person(s) broke out the passenger side window and removed a change purse.
10/23	7800 block Mandan Road. Attempt theft from autos. Two vehicles had windows broken out and were rummaged through. It is unknown if anything was taken.
10/23	6000 block Greenbelt Road. Theft from vehicle. Unknown person(s) broke out the front passenger window of a vehicle and removed a purse.
10/23	6600 block Lake Park Drive. Theft from auto. Four tires and rims were taken from a vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

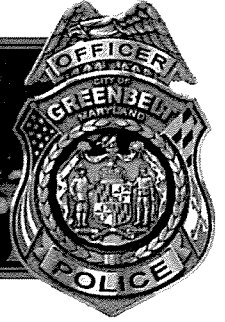
WEEK OF OCTOBER 23, 2019

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery	1	Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary (One was juveniles in a vacant apartment)	2	Fraud	5
Attempt Burglary		Unattended Death	
Assault (Three domestic related)	4	Alcohol Violation	
Domestic	3	Overdose (2 transported by Fireboard)	3
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	6
Theft	6	Notification for other agency	
Vandalism	2		
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass	2	Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	1
Failure to Obey Lawful Order		Theft From Vehicles	6
Credit Card Offense		Attempt Theft From Vehicles	2
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person	1	Accidents	11



GREENBELT POLICE DEPARTMENT



Animal Control Activity

One animal bite investigated
One dead animal removed from roadway
One cruelty complaint investigated
Four barking dog complaints investigated,
One stray dog impounded
Two stray dogs impounded and released back to owner
Eight hamsters abandoned
One dog sent to rescue
One turtle adopted
One kitten adopted.
Current Count:
One dog, Eight cats and eight hamsters



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Weekly Report for

Week Ending October 25, 2019



ADMINISTRATION

- Continued project management on the theater HVAC project.
- Inspected Greenbelt Dam project.
- Met with WSSC's contractor regarding paving restoration on Northway Road.
- Reviewed final updated vegetation management plan maps with Pepco.
- Conducted a tree tour along with Greenbelt Advisory Committee on Trees at Schrom Hills Park.

STREET MAINTENANCE/SPECIAL DETAILS

- Picked up unwanted signs and checked for graffiti.
- Pushed debris at the Northway Fields compost site.
- Cleaned storm drains throughout Historic Greenbelt.
- Put out farmers market barrels at Roosevelt Center.
- Fixed potholes throughout Greenbelt.
- Delivered four risers to the Community Center.

HORTICULTURE/PARKS

- Performed landscape maintenance throughout the city.
- Serviced citizens' chipper requests.
- Replaced drought damaged pansies in annual beds with fresh pansies.
- Assisted with preparations for Fall Fest at Schrom Hills Park.
- Assisted with set-up and take down of tables and chairs for Health Fair.
- Removed dead limbs from two pin oaks and dead pin oak on Springhill Drive.
- Removed dead maple on Springhill Lane.
- Removed dead cherry memorial tree in front of Youth Center.
- Removed dead pine on Crescent Road.
- Removed watering bags from newly planted trees.

REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL

- Collected 27.85 tons of refuse 14.11 tons of recycling material.
- Performed daily SWPPP inspections.
- Attended Green ACES/Team meeting.
- Posted Electronics Recycling fliers and yard signs through town and advertised on social media.
- Finished the diversion rate for the city which is 58.17%.
- Attended EPA webinar on electronics waste management.

BUILDING MAINTENANCE

- Winterized irrigation system and stored backflow.
- Repaired hot water in cell 6 at Police Station.
- Repaired emergency exit door at Greenbelt Aquatic and Fitness Center.
- Repaired light fixture at Greenbelt Aquatic and Fitness Center.
- Finished installation of exhaust fan in kiln room at Community Center.

FLEET MAINTENANCE

- Completed preventative maintenance and removed and replaced front pads and rotors on vehicle #151. Also, replaced the two front tires.
- Replaced alternator, pulleys, rear brakes pads, rotors, and caliper bracket on vehicle #408.
- Completed preventative maintenance and replaced both front and rear rotors on vehicle #504. Also, replaced inner and outer wheel bearings, hub seals and axle seals.
- Replaced front rotors and pads and torqued all wheel lugs on vehicle #615.
- Replaced catalytic converter and upper radiator hose on vehicle #843.
- Installed water pump and replaced two front tires on vehicle #851.
- Replaced front and rear brakes on vehicle #863.

Greenbelt Recreation Department

Weekly Report

Week Ending October 25, 2019

ADMINISTRATION:

- Staff met to review Weather and Information Hotline procedures and draw names for assignments over the winter months.
- Met with Aquatic and Fitness Center staff to review various items related to programs, facility operations, staffing, etc.
- Scheduled meeting with the CEO of Paradyme Management to discuss additional opportunities for continued support.
- The Springhill Lake Recreation Center hosted Early Voting for city elections this weekend.
- Work with the M-NCPPC on FY 20 contracts continued.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Our Fall 2019 Activity Guide is available online and in Recreation Centers. Fall Registration continued on a space available basis. Fall class programs also continued.
- Staff collaborated with local schools on plans for the Annual Walk for Health scheduled for Saturday, November 2 at Buddy Attick Park.
- Annual Festival of Lights event plans are underway. Dates have been selected for the Annual Tree Lighting, Santa's Visit, Elves Workshop and North Pole Calling programs. Preliminary program planning is underway.
- Staff are coordinating with instructors and finalizing program plans for Winter 2020.
- Production of the Winter 2020 Activity Guide continued.
- Halloween Movie & Family Fun Night is planned for Springhill Lake Recreation Center on Friday, October 25 from 5:00pm to 8:30pm. Plans include seasonal crafts, pumpkin carving, trunk or treat provided by Greenbelt Police, and a showing of The Nightmare Before Christmas at 7pm.
- Fall Fest is Saturday, October 26, from 2 to 5 pm at Schrom Hills Park. Join us for an afternoon of family friendly fun activities! Many thanks to the Pumpkin Festival volunteers for expanding the traditional pumpkin carving and pumpkin walk at Schrom Hills Park this Saturday. Carving takes place from 2:30pm-4:30pm. The pumpkin walk will begin at 7:30pm along the trail through the park. If weather permits, Goddard will provide a star gazing event from 7:30-9:00pm.
- Fall Special Events planning continued as we prepare for our final event in October, the Costume Contest & Parade, at Roosevelt Center on Wednesday, October 30 at 4:30pm.
- Mom's Morning Out Preschool students are celebrating all things Fall! Students are learning about the life cycle of fall crops, enjoying nature walks, and fall themed crafts, along with their language arts, math, and science curriculum. A highlight of the week was a walk to Buddy Attick Park where students spotted a log with signs of beaver impact and a fascinating yellow and orange "Halloween" spider, also known as a marbled orb weaver spider. Kudos to Ms. Gaye & Ms. Shelly for making learning so much fun!

AQUATICS:

- GMST met Sunday, Tuesday and Thursday for practice.
- Lifeguard in-service training/team building meeting was held on October 19.
- GAFC donated 10 daily admission passes for the Annual Walk for Health on Saturday, November 2.
- Interviewed a candidate for CSR/Cashier position on Wednesday.
- GAFC welcomes two CSR/Cashiers to the staff.

- GAFC Swim Instructor(s) and Personal Trainer provided nine private swim lessons and four personal training sessions

COMMUNITY CENTER:

- Staff provided logistical support for the Health Fair.
- There were two Prince George's County Health Inspections conducted for Kitchen renters.
- There was one tour conducted for a potential Kitchen renter.
- The facility hosted a Maryland Recreation and Parks Association Youth Mental Health First Aid Course.
- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 467 inquiries since April 2015. There are currently four food operations who received all permits and may rent the Kitchen.
- There were 8 facility reservations processed.
- There were 6 private rentals and 16 pattern rentals.
- The following free space groups were provided space: Golden Age Club, Greenbelt Concert Band, Greenbelt Arts Center, Greenbelt MakerSpace, Friends of the Greenbelt Museum, Widowed Persons Support Group, Greenbelt News Review, Green ACES, Greenbelt Cub Scout Pack #202 and Greenbelt Astronomy.
- The following City groups were provided space: Be Happy, Be Healthy Yoga & Volleyball, and CARES.

ARTS:

- Preparations are ongoing for an art gallery change-over next week, for the November 3 Community Art Drop-In, and for the Festival of Lights Juried Art and Craft Fair.
- Staff conducted studio visits as part of the continual process of artist recruitment.
- Fall classes are underway. A new woodworking class started this week, led by Artist in Residence and violin maker Larry Anderson. A ceramic woodfire took place last weekend, and the kiln will be unloaded this weekend at Monocacy River Pottery. The winter brochure is being prepared, and planning is beginning for 2020 summer camps and after care classes.
- Greenbelt Pottery Group will host a meet-and-greet reception on Sunday for Artist in Residence Chris Corson who is new to the program this year. Chris is currently teaching youth ceramic hand-building, and he will teach an adult ceramic sculpture workshop on November 2.
- Tickets are on sale for the November 3 Empty Bowls fundraiser benefitting Help By Phone. This program is sponsored by Greenbelt Pottery Group and the Greenbelt Community Church with support from the Greenbelt Recreation Arts Program. Call 301-345-8755 for information and to purchase tickets.

PARK RANGERS:

- Answered many question on the Buddy Attick Lake project.
- Litter clean up in parks.
- A lot of activity at the dog park. Talked with a lot of patrons, and there were no issues.
- Cleaned Schrom Hills Park for permitted groups.
- The upcoming weekend will be the last scheduled weekend for Park Rangers this year. Park Ranger hours will be limited to Special Events until Spring.