

City Manager's Report Week Ending November 8, 2019

1. Please mark your calendar for the Veterans Day ceremony on Monday, November 11, 2019 at 11 AM, Roosevelt Center.
2. Thank you to everyone who worked on this week's election. From Public Works, Recreation, Police, Public Information, and Administration, all departments helped the volunteers and the Board of Elections operations run smoothly. Special thanks to Bonita Anderson, City Clerk, Shaniya Lashley Mullen, Administrative Associate, David Moran, Assistant City Manager, Anne Marie Belton, Executive Associate, Beverly Palau, Public Information Officer, and Scott Crawford, Production Assistant. From setting up polling locations, installing signage and banners, patrolling the polls, to staffing election day activities, like reporting, to post-election review and certification of the official election results, everyone made a difference in helping Greenbelters exercise their right to vote. On behalf of all City staff, employees look forward to working with the 43rd City Council and community to understand, meet and exceed Council's goals.
3. Provided an orientation to Mr. Martin Mitchell, new citizen services specialist for County Chairman Todd Turner. Thank you to Brian Townsend, Assistant Public Works Director and Joe McNeal, Assistant Recreation Director, and other employees who took time to introduce themselves to Mr. Mitchell.
4. Participated in the Metropolitan Council of Government's Chief Appointed Officers' Emergency Preparedness Exercise. Participants included City and County Managers as well as Health Department officials, local and state emergency management officials.
5. Please provide feedback on the draft letters distributed in last week's packet to the School System Superintendent regarding Eleanor Roosevelt High School funding, and to the County Council regarding dangerous animals (repeal of the pitbull ban).
6. Met with and/or corresponded with staff regarding operational and personnel matters. Please note that a follow-up confidential packet with insurance information from Lannay Tull and LGIT is attached separately.
7. Scheduled to attend the League of Women in Government Board Retreat as the Northeast U.S. representative; Veterans Day ceremony; and the Charter Meeting.
8. Assistant City Manager
 - a. Assisted with City Election.
 - b. Distributed Election Questionnaires to the polls.
 - c. Confirmed the date for the Fall Legislative Dinner.

9. City Treasurer

- a. Completed and submitted the Tax Differential request for FY 2021.
- b. Began review of October financial results. Report to follow next week.
- c. Received updated FY 2019 financial reports from auditors.
 - o The changes relate to the reporting of the TIF in the Greenbelt West Fund.
 - o Prior to FY 2019, the relatively low activity in the Greenbelt West fund was accounted for in the General Fund for financial reporting purposes.
 - o Because TIF activity would unfairly distort expenditures for Public Works in the General Fund, going forward the Greenbelt West Fund will be included in Capital Projects expenditures.
 - o This is the best way forward as expenditures in the Greenbelt West Fund will be “capital” in nature.

10. Information Technology

- a. Attended Laserfiche demo – AP Use Case
- b. Participated in Executime status con call
- c. Participated in phone system con call - Mitel

11. Economic Development

a. Business & Community Engagement

- Meetings & Visits:
 - Mental health practice
 - Ear, nose and throat medical practice
 - Photographer/videographer
 - College entrepreneurship program

b. Economic Development Admin

- Working with staff to coordinate on initiatives that span across the community.
- Ongoing weekly outreach to Greenbelt business community.

cc: Department Heads
David Moran, Assistant City Manager
Mary Johnson, Human Resources Officer
Bonita Anderson, City Clerk

CALENDAR

< PREVIOUS MONTH

NOVEMBER 2019

NEXT MONTH >

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--|--|---|---|---|---|---|
| 27 | 28 | 29 | 30 | 31 | 1 | 2 10:00 AM <u>Veterans Stand Down & Homeless Resource Day</u> |
| 3 1:00 PM <u>Community Art Drop-In</u> 1:00 PM <u>Growing Greenbelt's Leadership</u> | 4 <u>No Meeting</u> | 5 | 6 <u>No Meeting</u> 7:30 PM <u>Advisory Planning Board</u> | 7 10:30 AM <u>Hispanic Taxpayer Outreach Summits</u> 1:30 PM <u>Free Produce Distribution</u> 6:00 PM <u>Zoning Ordinance North County Regional Meeting</u> | 8 | 9 |
| 10 4:00 PM <u>Free Professional Development Workshop for Visual Artists</u> | 11 7:00 PM <u>Work Session – Organizational Meeting of 43rd City Council, (MB – Library)</u> 7:30 PM <u>Charter Meeting, (MB)</u> | 12 7:00 PM <u>Public Safety Advisory Committee</u> 7:00 PM <u>Arts Advisory Board</u> | 13 7:00 PM <u>Greenbelt Bicycle Task Force</u> 7:20 PM <u>Advisory Board Interview, (CC)</u> 8:00 PM <u>Work Session - CRAB Reports - Police Community Relations/ The Petition for Congress to Shut Down the 1033 Program, (CC)</u> | 14 10:30 AM <u>Hispanic Taxpayer Outreach Summits</u> | 15 10:30 AM <u>Hispanic Taxpayer Outreach Summits</u> 7:00 PM <u>Art Shares</u> | 16 4:00 PM <u>Rotary Wine Gala</u> |
| 17 | 18 7:20 PM <u>Advisory Board Interview, (MB)</u> 8:00 PM <u>Work Session - Ground Floor East Space (GFES) - (former Adult Daycare Space), (MB)</u> | 19 <u>NLC City Summit</u> 1:00 PM <u>Managing the Emotional Roller Coaster of Caregiving</u> | 20 <u>NLC City Summit</u> <u>No Meeting</u> 7:30 PM <u>Advisory Planning Board</u> 7:30 PM <u>Park and Recreation Advisory Board</u> | 21 <u>NLC City Summit</u> 7:00 PM <u>Forest Preserve Advisory Board</u> | 22 <u>NLC City Summit</u> | 23 <u>NLC City Summit</u> |
| 24 <u>NLC City Summit</u> | 25 8:00 PM <u>Regular Meeting, (MB)</u> | 26 3:30 PM <u>Senior Citizens Advisory Committee</u> 7:30 PM <u>Green ACES Meeting</u> | 27 <u>No Meeting - Thanksgiving</u> | 28 9:00 AM <u>Gobble Wobble</u> | 29 | 30 |

CALENDAR

< PREVIOUS MONTH

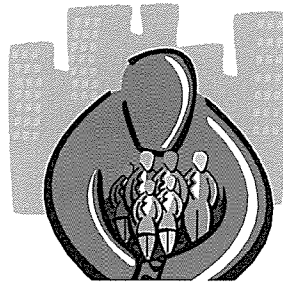
DECEMBER 2019

NEXT MONTH >

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---|--|--|--|--|---|--|
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 1 | 2 8:00 PM <u>Work Session - NRP Multifamily Development Proposal-Capital Office Park (Detailed Site Plan)</u> _(MB). | 3 7:00 PM <u>Public Safety Advisory Committee</u> 7:00 PM <u>Advisory Committee on Education</u> | 4 7:30 PM <u>Advisory Planning Board</u> 8:00 PM <u>Work Session - Franklin Park (stakeholder)</u> , (CC). | 5 | 6 7:00 PM <u>Community Tree Lighting with Santa</u> 7:00 PM <u>Deco the Halls at the Greenbelt Museum</u> | 7 10:00 AM <u>Festival of Lights Juried Art and Craft Fair</u> |
| 8 10:00 AM <u>Festival of Lights Juried Art and Craft Fair</u> | 9 6:30 PM <u>Youth Advisory Committee</u> 8:00 PM <u>Regular Meeting (MB)</u> . | 10 | 11 8:00 PM <u>Work Session - TBD</u> _(CC). | 12 | 13 | 14 3:00 PM <u>The New Deal Nut: A Greenbelt Nutcracker</u> |
| 15 11:00 AM <u>The New Deal Nut: A Greenbelt Nutcracker</u> 2:00 PM <u>Art Shares</u> 3:00 PM <u>The New Deal Nut: A Greenbelt Nutcracker</u> | 16 8:00 PM <u>Work Session - Jane Realty Apartments</u> , (MB). | 17 | 18 7:30 PM <u>Park and Recreation Advisory Board</u> 8:00 PM <u>Fall Legislative Dinner (Crowne Plaza)</u> . | 19 7:00 PM <u>Forest Preserve Advisory Board</u> | 20 | 21 |
| 22 | 23 8:00 PM <u>Work Session - TBD</u> _(MB). | 24 | 25 <u>No Meeting - Christmas</u> | 26 | 27 | 28 |
| 29 | 30 8:00 PM <u>Work Session - TBD</u> _(MB). | 31 | 1 | 2 | 3 | 4 |

CITY NOTES

Greenbelt CARES



Week Ending November 8, 2019

Liz Park and Darren Stephenson attended the State Advisory Group for Juvenile Delinquency Prevention meeting. Attendees heard a presentation from the YWCA, Anne Arundel County on their program to work with female adolescents at the Waxter detention facility.

Darren Stephenson attended the 2019 Veteran Stand Down and Homeless Resource Day (VSDHRD) on November 2.

Judye Hering participated in an Internship Recruitment Fair at the School of Public Health, University of Maryland, on Wednesday. The purpose of the fair was to meet with students in the Family Science Program and discuss internship possibilities and experiences for graduating seniors and other undergraduate students. Judye met with more than 50 students.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, November 8, 2019



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

| | |
|---|---|
| Commercial Properties: | 7300 Hanover Drive #104, 7300 Hanover Parkway #301/#302, 7600 Hanover Parkway, 6301 Ivy Lane, 7810, 7850 and 7852 Walker Drive were inspected; and 7500 Hanover Parkway #201, #202, #204, and #205 were re-inspected. |
| Rental Properties: | Fourteen rentals were inspected; and Two rentals were re-inspected; |
| Complaints: | Six complaints were logged regarding no heat, mold, leak in a kitchen sink, mice infestation, hoarding and unsanitary conditions, and damage to a ceiling, wall, and electrical fixtures due to a leak; and Ten prior complaints were re-inspected. |
| Construction Sediment Erosion Control: | Visited sediment erosion site at 10 Ridge Road. |
| Permits: | Eight permits were approved and issued. |
| Alarms: | Twenty alarm license renewal notices were mailed- Fourteen to businesses and six to alarm companies. |
| Meetings: | Staff Attended: Conducted interviews for Community Development Inspector position; The county's community meeting on Countywide Map Amendment process; Participated in time-sheet training; and The Advisory Planning Board meeting. |

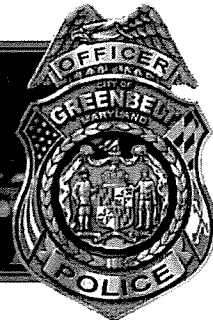
Staff Met With:

Department of Permitting, Inspections and Enforcement staff at the county to discuss short-term rental licensing;
Citizen regarding speeding concern and scheduled location for Speed Sentry units to be installed;
M-NCPPC staff to discuss NCO Zone planning process;
Representatives from Beltway Plaza regarding the Preliminary Plan of Subdivision;
Spoke with representatives from the Prince George's County School System about the Hanover Parkway Bikeway project;
Supervisory Code Inspector;
Beverly Palau in regards to issues concerning Comcast;
and
Berwyn Heights Code Enforcement staff in regards to their procedure for noise investigations.

Planning Projects:

Reviewed submittals for Greenbelt Lake Dam project;
Processed invoices for payment;
Reviewed Preliminary Plan of Subdivision for Beltway Plaza;
Worked on Program Open Space submittals for playground improvement project;
Reviewed permit for Co-op solar roof project;
Reviewing proposed NRP multifamily residential development-Detailed Site Plan;
Reviewing Dog Park requirements;
Finalized details for the Census Solutions Workshop and distributed information about the event;
Learned how to use the Metro Count Traffic Counters; and
Reviewed price estimates for the construction of gateway signage on Southway.

**GREENBELT
POLICE DEPARTMENT**



WEEKLY ACTIVITY

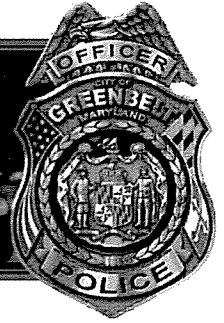
Week Ending November 8, 2019

- Captain Pracht did an active shooter tabletop exercise at a business on Ora Glen Drive.
- George Mathews attended at movie night at Springhill Lake Elementary School.
- Police Officers and Animal Control Coordinators participated in Career Day events at Greenbelt Elementary School and Seabrook Elementary School.
- Captain White assisted Westminster Police Department with a promotional process.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT

NOVEMBER 6, 2019

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

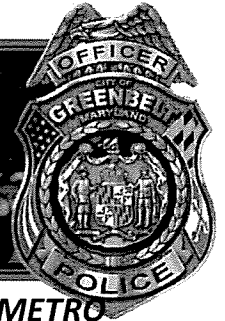
CENTER CITY

| | |
|---------------------|---|
| 10/28 9:33 P.M. | Area of Lakecrest Drive and Greenbelt Road. DWI/DUI arrest. Francisco Nixon, 41, of Riverdale, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after being stopped for a traffic violation. The suspect was released on citations pending trial. |
| 10/31 4:30 P.M. | Greentree Place. Vandalism. Unknown person(s) used an unknown instrument to cut up four outdoor patio chairs. |
| 11/01 9:00 A.M. | 9 court Ridge Road. Theft. A specialized red in color bicycle was taken from an open garage. |
| 11/01 10:30 A.M. | 11 court Southway. Theft. A black and grey mountain bike and a black and blue BMX style bike were taken from the fenced in yard of a residence. |
| 11/06 4:00 P.M. | 7800 block Vanity Fair Drive. Fraud. The victim received a call from someone claiming to be with the Internal Revenue Service. The suspect told the victim that he owed back taxes. The victim purchased gifts cards in the amount demanded then gave the suspect the information over the phone. The victim later discovered that he had been scammed. |



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

| | |
|---------------------|---|
| 11/01 12:08 A.M. | 6200 block Springhill Drive. DWI/DUI arrest. Gah Sah Willibroad, 31, of New Carrollton, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges during the investigation of a traffic accident. The suspect was released on citations pending trial. |
|---------------------|---|

| | |
|---------------------|--|
| 11/06 12:21 P.M. | 6000 block Springhill Drive. Assault. The victim advised that he was assaulted by a group of juveniles after they demanded candy from him. The suspects punched him, threw him to the ground and fled the scene. The victim refused treatment for minor injuries. No suspect descriptions were provided. |
|---------------------|--|

GREENBELT EAST/GREENWAY SHOPPING CENTER

| | |
|--------------------|---|
| 11/01 7:35 P.M. | 7900 block Mandan Road. Burglary. The victim advised that he entered his residence and observed an unknown subject in his kitchen. The suspect fled the scene by way of the rear sliding glass door. It is unknown at this time if anything was taken. The suspect is described as a black male, 6'0" with a thin build, wearing a black hooded sweatshirt and black jeans. |
|--------------------|---|

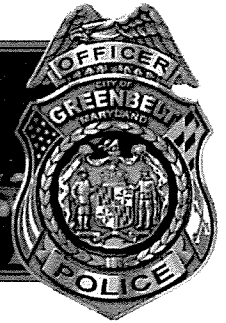
Automotive Crime - City Wide

| | |
|-------|--|
| 10/31 | 6500 block Lake Park Drive. Theft from auto. A rear tag, Maryland 3EA3286, was taken from a vehicle. |
| 11/03 | 9000 block Breezewood Terrace. Theft from auto. A backpack was taken from the trunk of a vehicle that was possibly left open. The backpack was recovered, with a set of Air Pods and personal documents missing. |
| 11/03 | 6100 block Breezewood Drive. Theft from auto. An iPad was taken from a possibly unlocked vehicle. |
| 11/04 | 9200 block Edmonston Road. Vandalism to auto. Unknown person(s) used a brick to break out the rear windshield of a vehicle. |
| 11/05 | 6200 block Springhill Drive. Theft from vehicles. Two work vans were broken into. Hand tools were taken. |
| 11/05 | 5700 block Greenbelt Metro Drive. Theft from auto. Unknown person(s) removed a rear tag, Maryland 4AM5697, from a vehicle. |



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

WEEK OF NOVEMBER 6, 2019

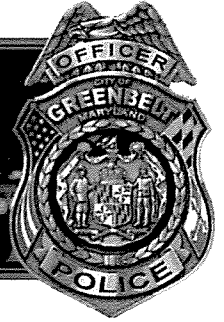
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

| <u>GENERAL CRIMES</u> | | <u>GENERAL CRIMES (CON'T)</u> | |
|---------------------------------|---|--------------------------------------|----|
| Carjacking | | Animal Bite | |
| Rape | | Disruption of School Activities | |
| Armed Robbery | | Transporting a Handgun in a Vehicle | |
| Attempt Armed Robbery | | Reckless Endangerment | |
| Strong Armed Robbery | | Emergency Commitment Petition | 2 |
| Attempt Strong Armed Robbery | | Missing Person | |
| Burglary (One domestic related) | 2 | Fraud | 3 |
| Attempt Burglary | | Unattended Death | |
| Assault | 1 | Alcohol Violation | |
| Domestic | | False Report | |
| Drugs | | Harassment | |
| DUI/DWI | 1 | Field op (suspicious person) | 3 |
| Theft | 5 | Notification for other agency | |
| Vandalism | 1 | Child In Need of Supervision | 1 |
| Child Abuse | | <u>VEHICLE RELATED CRIMES</u> | |
| Unattended Child | | Stolen Vehicles | |
| Trespass | | Recovered Stolen Vehicles | |
| Disorderly Conduct | | Recovered Stolen Tags | |
| Failure to Obey Lawful Order | | Theft From Vehicles | 6 |
| Credit Card Offense | | Attempt Theft From Vehicles | |
| Telephone Misuse | | Attempt Theft of Vehicle | |
| Counterfeit Money | | Vandalism to Vehicles | 1 |
| Suspicious Person | | Accidents | 10 |



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



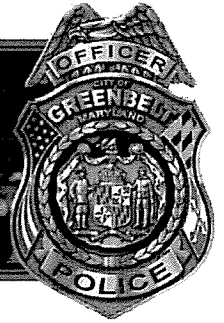
Animal Control Activity

| |
|---|
| One hamster adopted |
| One Trapped, Neutered and Released |
| One possum removed from citizen's deck |
| One dog running at large and returned to owner |
| One cat impounded from eviction and returned to owner |
| One stray cat impounded |
| One dead animal removed from roadway |
| Current Count: 7 hamster, 10 kittens, and 2 dogs |



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

**GREENBELT
POLICE DEPARTMENT**



MEDIA RELEASE

**November 8, 2019
9:20 A.M.**

**CRITICAL MISSING PERSON
UPDATE**

Critical missing person Eulla Mameh Kamara has been located safe.

PREPARED BY:
George Mathews
POLICE SPOKESMAN 240-508-0238
GMATHEWS@GREENBELTMD.GOV

GPD #19-36

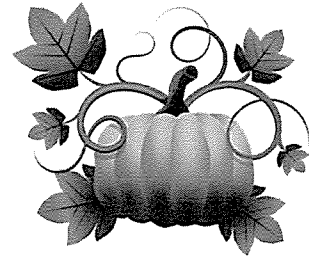


A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Weekly Report for

Week Ending November 08, 2019



ADMINISTRATION

- Conducted second interviews for the Environmental Coordinator position.
- Participated in two phone conferences regarding the redesign of the Greenbelt Lake Dam toe drains and blanket drain.
- Continued project management and some inspections on the Greenbelt Lake Dam project.
- Continued project management on the Theater HVAC project.
- Met with WSSC regarding restoration of water main projects.
- Held monthly Supervisors Meeting.

STREET MAINTENANCE/SPECIAL DETAILS

- Picked up unwanted signs and checked for graffiti.
- Pushed debris at the Northway Fields compost site.
- Removed farmers' market barrels from Roosevelt Center.
- Put out farmers' market barrels at Roosevelt Center.
- Cleaned storm drains throughout Historic Greenbelt.
- Put up banners and signs for the city election.
- Removed all campaign signs and poles.
- Positioned speed sensors on Laurel Hill Road.

HORTICULTURE/PARKS

- Performed landscape maintenance throughout the city.
- Serviced citizens' chipper requests.
- Blew leaves at Roosevelt Center.
- Set up lighting in Roosevelt Center for Festival of Lights.
- Cleaned Roosevelt Center in preparation for Theater opening.
- Picked up materials for Veterans Day ceremony.
- Collected loose leaves with the leaf vacuum throughout the city.

REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL

- Collected 28.94 tons of refuse 12.82 tons of recycling material.
- Performed daily SWPPP inspections.

BUILDING MAINTENANCE

- Winterized cooling tower at Police Station.
- Turned heat on at Springhill Lake Recreation Center, Schrom Hills Park clubhouse and the Youth Center.
- Changed building air filters throughout the city.

FLEET MAINTENANCE

- Repaired plow lighting system to vehicle #111.
- Completed regeneration procedure and preventative maintenance on vehicle #115.
- Completed preventative maintenance and seal replacement on vehicle #197.
- Replaced DFP fluid filter and recalibrated the ECM of vehicle #263.
- Repaired hydraulic leak in rear of vehicle #266.
- Completed preventative maintenance on vehicle #409.
- Completed preventative maintenance and replaced radiator fan on vehicle #839.
- Replaced front and rear brakes on vehicle #846.
- Replaced right tires on vehicle #880.

Greenbelt Recreation Department

Weekly Report

Week Ending November 8, 2019

ADMINISTRATION:

- Met with Springhill Lake staff to review various items related to services in the Greenbelt West community.
- Met with Human Resources to review various items.
- Weather and Information Hotline assignments and materials were distributed.
- Training on the new time clock system for all staff continued.

YOUTH CENTER/ SPRINGHILL LAKE/GREENBELT KIDS:

- Our Winter 2020 Activity Guide is available online and in Recreation Centers. Winter Registration begins on November 25 for residents and December 2 for non-residents.
- Fall Classes continued.
- Youth Center opened at noon on Wednesday to accommodate the PGCPs early release for students.
- Plans for the annual Gobble Wobble 5K & family fun run/walk continued.
- Annual Festival of Lights event plans are underway. Dates have been selected for the Annual Tree Lighting, Santa's Visit, Elves Workshop and North Pole Calling programs. Program planning and preparation continued.
- Staff are coordinating with instructors and finalizing program plans for Winter 2020.
- Springhill Lake Recreation gymnasium was closed this week for the floor refinishing project.
- Camp Guide production continued.
- Attended Executime training.

AQUATICS:

- GMST met Sunday, Tuesday and Thursday for practice.
- A candidate for a fitness attendant position was interviewed on Tuesday.
- Aqua Zumba classes were cancelled on Monday and Wednesday. Makeup classes will be held on November 18 and 20.
- GAFC is collecting donations for our holiday non-perishable food drive until November 25. Donations will be delivered to local area food pantries that serve individuals and families in need. Patrons who bring in a food donation receive \$1.00 off daily admission on: Fridays, November 8, 15 and 22.
- Adult Swim Lessons, session 2 ended on Thursday.
- GAFC Swim Instructor(s) and Personal Trainer provided nine private swim lessons and two personal training sessions.

COMMUNITY CENTER:

- Staff provided logistics for the city council election on Tuesday.
- The monthly fire drill was conducted.
- December invoicing was administered.
- Staff attending time clock training.
- The facility provided space for a MHT Capital Grant Workshop.

- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 476 inquiries since April 2015. There are currently four food operations who received all permits and may rent the Kitchen.
- There were 10 facility reservations processed.
- There were 4 private rentals and 14 pattern rentals.
- The following free space groups were provided space: Golden Age Club, Greenbelt Concert Band, The Gemz, Greenbelt Nursery School and Girl Scout Troop #23007.
- The following city groups were provided space: Be Happy, Be Healthy Yoga & Volleyball, CARES and Advisory Planning Board.

ARTS:

- Staff supported the sell-out Empty Bowls fundraising event on November 3 co-hosted by Greenbelt Pottery Group and the Greenbelt Community Church. An estimated \$5,000 was raised for Help by Phone, and a great time was had by attendees. Greenbelt Community Center potters donated more than 350 bowls and other ceramic wares for this event, which have been in steady production for several months.
- A successful Community Art Drop-In workshop was also held on November 3. Participants made found object mosaics with Artist in Residence Rachel Cross. Online pre-registration was full for this event at 80 sign-ups; full rosters are typical for these free monthly events, and up to 20 walk-up guests are also admitted as space and materials allow.
- Prepared Recognition Group materials for the opening of the FY21 re-certification and grant application cycle.
- Fall classes are underway. An extended array of 2020 summer camps and after care classes are in development.
- Promotions are underway for the Festival of Lights Juried Art and Craft Fair on December 7 and 8.
- A Professional Development Workshop for visual artists will take place on Sunday, November 10. Advance registration for this free program is full at 30, and a few additional folks have been admitted from the waitlist.
- Staff are preparing an FY21 grant application to the Maryland State Arts Council.

THERAPEUTIC RECREATION:

- Supervisor assisted with city council election (set-up/breakdown).
- Senior Nutrition served 89 hot meals week ending 11/8.
- Supervisor met with Golden Age Club officers for 2020 schedule
- Supervisor participated in Greenbelt Elementary School's Career Day.