

CALENDAR

< PREVIOUS MONTH

NOVEMBER 2019

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2 10:00 AM <u>Veterans Stand Down & Homeless Resource Day</u>
3 1:00 PM <u>Community Art Drop-In</u> 1:00 PM <u>Growing Greenbelt's Leadership</u>	4 <u>No Meeting</u>	5	6 <u>No Meeting</u> 7:30 PM <u>Advisory Planning Board</u>	7 10:30 AM <u>Hispanic Taxpayer Outreach Summits</u> 1:30 PM <u>Free Produce Distribution</u> 6:00 PM <u>Zoning Ordinance North County Regional Meeting</u>	8	9
10 4:00 PM <u>Free Professional Development Workshop for Visual Artists</u>	11 7:00 PM <u>Work Session – Organizational Meeting of 43rd City Council, (MB – Library)</u> 7:30 PM <u>Charter Meeting, (MB)</u>	12 6:30 PM <u>School Board Boundary Public Hearing</u> 7:00 PM <u>Public Safety Advisory Committee</u> 7:00 PM <u>Arts Advisory Board</u>	13 7:00 PM <u>Greenbelt Bicycle Task Force</u> 7:20 PM <u>Advisory Board Interview, (CC)</u> 8:00 PM <u>Work Session - CRAB Reports - Police Community Relations/ The Petition for Congress to Shut Down the 1033 Program, (CC)</u>	14 10:30 AM <u>Hispanic Taxpayer Outreach Summits</u>	15 10:30 AM <u>Hispanic Taxpayer Outreach Summits</u> 7:00 PM <u>Art Shares</u>	16 4:00 PM <u>Rotary Wine Gala</u>
17	18 6:30 PM <u>Youth Advisory Committee</u> 7:20 PM <u>Advisory Board Interview, (MB)</u> 8:00 PM <u>Work Session - Ground Floor East Space (GFES) - (former Adult Daycare Space), (MB)</u>	19 <u>NLC City Summit</u> 1:00 PM <u>Managing the Emotional Roller Coaster of Caregiving</u> 3:30 PM <u>Senior Citizens Advisory Committee</u>	20 <u>NLC City Summit</u> <u>No Meeting</u> 7:30 PM <u>Advisory Planning Board</u> 7:30 PM <u>Park and Recreation Advisory Board</u>	21 <u>NLC City Summit</u> 7:00 PM <u>Forest Preserve Advisory Board</u>	22 <u>NLC City Summit</u>	23 <u>NLC City Summit</u> 11:00 AM <u>Census Solutions Workshop</u>
24 <u>NLC City Summit</u>	25 8:00 PM <u>Regular Meeting, (MB)</u>	26 12:00 PM <u>Resource Fair and Senior Luncheon</u> 3:30 PM <u>Senior Citizens Advisory Committee</u> 7:30 PM <u>Green ACES Meeting</u>	27 <u>No Meeting - Thanksgiving</u>	28 8:00 AM <u>2019 Gobble Wobble</u> 9:00 AM <u>Gobble Wobble</u>	29	30

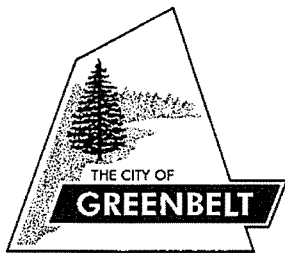
CALENDAR

< PREVIOUS MONTH

DECEMBER 2019

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
24	25	26	27	28	29	30
1	2 7:40 PM <u>Advisory Board Interview, (MB)</u> 8:00 PM <u>Work Session - NRP Multifamily Development Proposal-Capital Office Park (Detailed Site Plan) (MB)</u>	3 7:00 PM <u>Public Safety Advisory Committee</u> 7:00 PM <u>Advisory Committee on Education</u>	4 7:00 PM <u>Work Session - Franklin Park (stakeholder), (Leasing Office)</u> 7:30 PM <u>Advisory Planning Board</u>	5	6 7:00 PM <u>Community Tree Lighting with Santa</u> 7:00 PM <u>Deco the Halls at the Greenbelt Museum</u>	7 10:00 AM <u>Festival of Lights Juried Art and Craft Fair</u>
8 10:00 AM <u>Festival of Lights Juried Art and Craft Fair</u>	9 6:30 PM <u>Youth Advisory Committee</u> 8:00 PM <u>Regular Meeting (MB)</u>	10	11 8:00 PM <u>Work Session - TBD, (CC)</u>	12	13	14 3:00 PM <u>The New Deal Nut: A Greenbelt Nutcracker</u>
15 11:00 AM <u>The New Deal Nut: A Greenbelt Nutcracker</u> 2:00 PM <u>Art Shares</u> 3:00 PM <u>The New Deal Nut: A Greenbelt Nutcracker</u>	16 8:00 PM <u>Work Session - Jane Realty Apartments, (MB)</u>	17	18 7:30 PM <u>Park and Recreation Advisory Board</u> 8:00 PM <u>Fall Legislative Dinner (Crowne Plaza)</u>	19 7:00 PM <u>Forest Preserve Advisory Board</u>	20	21
22	23 8:00 PM <u>Work Session - TBD (MB)</u>	24	25 <u>No Meeting - Christmas</u>	26	27	28
29	30 8:00 PM <u>Work Session - TBD, (MB)</u>	31	1	2	3	4



City Manager's Report Week Ending November 15, 2019

1. Attached is a draft Request for Qualifications for legal services. If no comments are received, this will be distributed to legal firms and associations.
2. Enclosed separately is a confidential memo regarding personnel matters.
3. Congratulations to Joe Doss on his upcoming retirement. Thank you for your 31 years of service to Greenbelt.
4. In follow-up to my message and Wednesday's work session, Bronze Star recipients will be invited to Council meeting. Winners of the public safety awards will also be invited.
5. The City's Sustainable Community designation was renewed by the Smart Growth Coordinating Committee (notification attached). This approval allows continued City eligibility for participation in certain State programs through February 2024. This includes potential funding from the Maryland Department of Housing and Community Development like the Community Legacy Program. Thank you to Planning Director Terri Hruby, Judith Howerton and Molly Porter, Community Planners, as well as all departments that provided updated information and ideas to support the City's application. The application can be updated over the course of the term.
6. Public Works Director, Jim Sterling advised that while there is work on a Co-op pipe in Roosevelt Center, the schedule for work is not known.
7. WSSC paving work on Northway has been delayed due to weather according to WSSC via Planning Director Terri Hruby. Ms. Hruby has worked with WSSC to have updated signage posted.
8. In follow-up to the former dry cleaners business, Economic Development Coordinator Charise Liggins requested landlord confirmation on dates that patrons can pick up clothing. As previously reported, the landlord was to make direct contact with patrons. The landlord reported that 20 such customers had made arrangements to pick up their belongings. Staff will post the remaining dates as well. The next pick up date is November 18th.
9. Staff is following up with the County regarding the status of the planning and design phases of the Capital Bikeshare program in Greenbelt. As previously reported, installation was anticipated in Summer 2020.
10. Served on interview panels for Metropolitan Washington Council of Governments leadership.
11. Met with the Friends of the Greenbelt Museum Board to continue discussion on the Friend's vision and City partnership.
12. Working with the Esri, an existing contracted firm that provides GIS and related services to the City, and Dale Worley to set up a demonstration event and departmental planning meetings to review what capabilities the Esri software has to support data driven management.

13. Met with and/or corresponded with staff and City Solicitor regarding personnel, operational, and legal matters.
14. Attended the Council organizational meeting, Charter meeting, and work session on police/community Relations Board/petition activities.
15. Scheduled to attend the Utopia Film Festival and Greenbelt Rotary Club events.
16. Assistant City Manager
 - a. Attended the Charter Meeting and Work Session.
 - b. Helped facilitate the CRAB Police Youth Forum at Eleanor Roosevelt High School.
 - c. Working to collate all the Community Questionnaires. Staff plans to accept completed questionnaires through the end of the month.
 - d. The City Manager and I met with the Friends of the Greenbelt Museum (FOGM) Board.
17. City Treasurer
 - a. Continued progress on fiscal year financial statements. Final statements are expected next week.
 - b. Electronic time sheets project will be delayed for at least one pay period. The “go live” pay period is now December 8 for full-time employees.
18. Information Technology
 - a. Participate in Executime status con call
 - b. Discuss and review Schrom Hills Park cameras with Public Works
 - c. Work on update to IT Strategic and Operational Plan
19. Economic Development
 - a. Business & Community Engagement
 - Meetings & Visits:
 - Prince George’s County Department of Permits, Inspections & Enforcement
 - Local community-based nonprofit organization
 - b. Events & Trainings
 - Attended and participated in University of Maryland, College Park iSchool Mock Interviews for graduating seniors.
 - c. Economic Development Admin
 - Working with staff to coordinate on initiatives that span across the community.
 - Ongoing weekly outreach to Greenbelt business community.

cc: Department Heads
David Moran, Assistant City Manager
Mary Johnson, Human Resources Officer
Bonita Anderson, City Clerk

November 20, 2019

City of Greenbelt Request for Qualifications for Legal Services

The City of Greenbelt, Maryland solicits qualifications of individual attorneys and law firms who seek consideration as the legal advisor to City on matters related to proposals for a Superconducting Magnetic Levitating Train (SCMaglev or Maglev) and the widening of Interstate-495 and the Baltimore-Washington Parkway. The City has expressed opposition to the Maglev and highway widening projects given concern regarding impacts on both public and private property.

Greenbelt is a chartered municipal government located within the Baltimore-Washington region in Prince George's County, Maryland. Greenbelt is nationally recognized as one of the historic planned communities of President Roosevelt's New Deal era. In 2017, Greenbelt celebrated the 80th anniversary of the community's incorporation and community spirit of cooperation and inclusion. An active citizenry of over 21,000 residents is served by the Council-Manager form of government. Seven Councilmembers appoint a city manager who oversees over 200 city employees who provide a variety of services including city police; social services; recreation including two community centers, an aquatic and fitness center, an arts program, as well as numerous parks, trails, a forest preserve, and Greenbelt Lake; street, sidewalk, and fleet maintenance; horticulture; trash and recycling; leaf and snow removal; planning; code enforcement, animal control; and an affordable housing apartment building. Greenbelt has earned Sustainable Maryland designation and has dedicated staff to environmental stewardship. The City coordinates with Maryland National Capital Park and Planning Commission (MNCPC) as the City does not have zoning authority. The firm of Alexander & Cleaver serves as the City Solicitor. For more information about the City, including the Charter and City Code, please visit greenbeltmd.gov.

The City anticipates formal establishment of a coalition of governments to address the Maglev. Private homeowners associations may seek to participate in that coalition. The selected firm would also provide support to the coalition. The City of Greenbelt will serve as lead agency, as well as manage the legal agreement with and payment to selected legal counsel from this RFQ. Greenbelt will select the legal counsel in advance and independent of the coalition. Time is of the essence.

Selected legal counsel will report to the City Manager and consult with City Solicitor and City staff, subject experts, and others in: advising the City staff and City Council, reviewing and monitoring the regulatory process, conducting advocacy, and representing the City and the anticipated coalition.

Interested candidates should be (a) familiar with federal and state laws and regulations applicable to transportation and transportation projects, (b) be knowledgeable about federal and state laws applicable to rail roads, highways, environmental protection, environmental justice, historic and cultural preservation, and (c) have significant prior experience representing clients in a wide range of matters before courts and regulatory agencies in areas such as transportation law, environmental law, civil litigation, and legislative drafting and interpretation at Federal, State, and Local levels.

Lawyers interested in consideration for service to Greenbelt should submit by 4:30 pm on December 15, 2019: their professional vitae, and responses to the Proposal Requirements to: Nicole Ard, City Manager, City of Greenbelt, Maryland, 25 Crescent Road, Greenbelt, MD 20770, ATTN: Legal Counsel RFQ. Questions should be directed to Mr. Todd Pounds, City Solicitor, Alexander & Cleaver, at 301-292-3300 or ac@alexander-cleaver.com.

PLEASE NOTE: The selection of an attorney or firm to provide the described scope of services will not be made on cost alone, but may be made based on the consideration of qualifications and factors contained in this Request for Qualifications.

Proposal Requirements

The Statement of Qualifications must address the following criteria:

- A. Name of firm, owner, address and telephone number.
- B. Personnel Qualifications. Identify the key attorney who will serve in the role of legal counsel; provide their resume and summarize their experience.
Provide the same for other attorneys (if any) in the firm who may assist with the provision of services.
- C. Specialized Legal Services Competence.
Provide information about the attorney and firm's experience in providing legal services in the transportation law, environmental law, environmental justice, civil litigation, regulatory review and monitoring, and legislative drafting and interpretation at the Federal, State, and Local levels. Indicate any applicable rail road experience.
Provide at least three references from these organizations including names, contact persons and phone numbers.
- D. Capability. Provide information about the attorney and firm's capability to perform on short notice and in a timely manner. If the appointed legal counsel is not available are there other means of responding to requests?
- E. Expert Advisors
Demonstrate experience and/or capacity to generate technical experts related to specialized legal services.
- F. Client List. Provide a list of current clients.
- G. Approach To Communicating With The City. Describe the attorney and firm's approach to communicating with the City in regard to progress reports, status reports, recommendations, status of opinions, etc.
- H. Understanding of Services to Be Provided. Describe the attorney's/firm's understanding of the scope of work.
- I. Work Schedule and Approach to Project Management. Provide a plan for service delivery, and an explanation of how tasks and projects are managed within the firm to ensure timely response and completion.
- J. Conflict of Interest. List any clients you currently represent that could cause a conflict of interest with your responsibilities as legal counsel for Greenbelt and describe how you would be willing to resolve these or any future conflicts of interest.
- K. Fees. Please provide rates for providing the services described above. Note that the City of Greenbelt is requesting fees to be submitted with two options:
Option A: Monthly retainer plus hourly fees (Indicate specific items to be covered by the retainer)
Option B: Hourly fees for all work without a retainer. For hourly fees, please identify hourly rate of each attorney and support personnel, and indicate minimum increment of time billed for services. Also state rates for other cost items proposed to be itemized and billed.
- L. Statement: The attorney or firm, by submitting a proposal, certifies that to the best of its knowledge or belief, no elected or appointed official of the City is financially interested, directly or indirectly, in their firm or in the purchase of services as described in this RFQ. They also certify that the information contained in the Statement of Qualifications is correct and complete to the best of their knowledge.

Evaluation Criteria:

The City reserves the right to accept or reject any and all submissions in the best interest of the City. In connection with the evaluation, the City may invite one or more applicants to make an oral presentation to the City at a time and location to be announced and may require the submission of supplemental material intended to substantiate or clarify information previously submitted.

The following information will be taken into consideration during the evaluation process:

- Meets qualifications identified in the Request for Qualifications
- Proposal includes complete and clear responses to items.
- Familiarity with laws and regulations governing the legal services sought.
- Expertise in rail road law and environmental law.
- Available support staff and range of services offered.
- Demonstration of workload and a level of experience commensurate with the level of service required by the City.
- The professional reputation for providing high-quality services, ability to work cooperatively with City Council, City Manager, and City staff and demonstrates sound judgment, integrity, and reliability as determined by the references provided.
- Cost of providing basic and hourly services as per the submitted hourly rate.

Contract Award

The Contract will be awarded for a one year period and automatically renewed for additional one year periods unless terminated by either party. All costs, directly or indirectly, related to the preparation of a response to this RFQ or any oral presentation required to supplement and/or clarify the RFQ which may be required shall be the sole responsibility of, and shall be borne by the applicant.

The individual or law firm that represents the City is not an employee of the City; does not receive any City benefits, nor maintain an office provided by the City. The attorneys are independent contractors responsible for their own benefits, office expenses, malpractice insurance and staff.

Anne Marie Belton

From: Nicole Ard
Sent: Thursday, November 14, 2019 8:18 PM
To: Terri Hruby
Cc: David Moran; Judith Howerton; Molly Porter; Charise Liggins; Anne Marie Belton
Subject: Re: Sustainable Community Renewal, City of Greenbelt

Terri,
Congratulations. That is great. We will include the information in tomorrow's manager's report.

Thank you for everyone's work on the renewal application,

Nicole

Sent from my iPhone

On Nov 14, 2019, at 5:51 PM, Terri Hruby <thruby@greenbeltmd.gov> wrote:

FYI

Sent from my iPhone

Begin forwarded message:

From: Anna Brinley -DHCD- <anna.brinley@maryland.gov>
Date: November 14, 2019 at 4:42:10 PM EST
To: Terri Hruby <thruby@greenbeltmd.gov>, Mary Kendall -DHCD- <mary.kendall@maryland.gov>, Duane Felix -DHCD- <duane.felix@maryland.gov>
Subject: Sustainable Community Renewal, City of Greenbelt

Dear Ms. Hruby,

Please consider this email to be the official notification of the status of your community's Sustainable Communities designation.

It is a pleasure to inform you that the application to renew the Sustainable Community designation of the City of Greenbelt has been approved by the Smart Growth Coordinating Committee. The designation has been extended for five years and will expire on February 19th, 2024.

Therefore, the City of Greenbelt will continue to be eligible to apply for funds from the following programs from the Maryland Department of Housing and Community Development to revitalize and attract growth and development within its Sustainable Community:

* Community Legacy Program <<https://dhcd.maryland.gov/Communities/Pages/programs/CL.aspx>> – This program provides local governments and community development organizations with funding for essential projects aimed at strengthening communities through activities such as business retention and

attraction, encouraging homeownership and commercial revitalization.

* Strategic Demolition Fund<<https://dhcd.maryland.gov/Communities/Pages/programs/SDF.aspx>> – The Strategic Demolition Fund is seeking to catalyze activities that accelerate economic development, job production and smart growth in existing Maryland communities. Funds can be used for capital predevelopment activities, such as, property acquisition, site development, and demolition and construction-level architectural engineering designs.

* For information about other resources related to the Sustainable Communities designation, please see the attached document.

Information regarding other state programs and incentives available to Sustainable Communities<<https://dhcd.maryland.gov/Communities/Pages/dn/default.aspx>> and Sustainable Community maps can also be found on the Department’s website.

Should you have any questions regarding the Sustainable Communities designation, please contact your regional project manager, Duane Felix, at 410-209-5825 or duane.felix@maryland.gov<<mailto:duane.felix@maryland.gov>>. Again, congratulations on your application. Best wishes for success with your future revitalization efforts.

Sincerely,

Anna Brinley
Community Fellow
State Revitalization Programs
Division of Neighborhood Revitalization

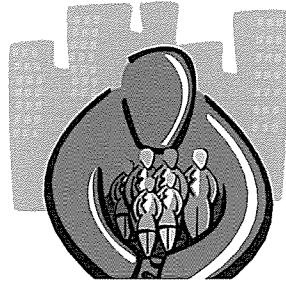
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Anna Brinley
Community Fellow
State Revitalization Programs
Division of Neighborhood Revitalization
Department of Housing and Community Development
2 N Charles St, Suite 450
Baltimore, MD 21201
anna.brinley@maryland.gov
410-209-5838 (office)

<Benefits 5.0.pdf>

CITY NOTES

Greenbelt CARES



Week Ending November 15

Judye Hering provided information to the 5th grade students at Seabrook Elementary School and Greenbelt Elementary School on Friday, November 8 for Career Day. The purpose of the day was to teach students about careers, description of duties and education required for employment.

Teresa Smithson was invited to lead a discussion on substance use prevention for Junior Girl Scout Troop 23007 at their Friday, November 8 meeting in the Greenbelt Community Center. The girls had well thought out questions and comments to share, and Teresa provided resources from Scholastic's Heads Up for Students and National Institute for Drug Abuse (NIDA) for Teens. The troop is led by Holly Wheeler.

Judye Hering met with Tszshan Wai-Naftal on Thursday at her ESOL class. Ms. Wai-Naftal discussed census employment opportunities for adult students and speakers of other languages in Greenbelt.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, November 15, 2019



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties *Golden Triangle, Greenbelt Professional Center, and Belle Point Office Park were annually inspected; and
One suite in the Ambulatory Care Center was re-inspected.*

Apartments *Lawrence Apartments were annually inspected.*

Rental Property *Four rentals were annually inspected; and
One rental was re-inspected.*

Complaints *Three prior complaints were re-inspected.*

Windshield Inspections *Lakeside Drive, Hedgewood Drive, and Laurel Hill Road were
observed.*

Permits *Seven permits were approved and issued.*

Meetings **Staff Attended:**
*Progress meeting on Greenbelt Lake Dam project; and
Department head meeting.*

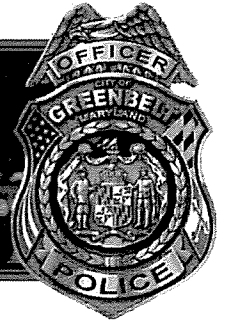
Staff Met With:
*Representatives of Greenbelt Metro development proposal to
discuss Detailed Site Plan;
Recreation Department Acting Directors to discuss Beltway
Plaza Preliminary Plan of Subdivision and recreation needs;
Community Planners to discuss various planning projects;
NRP representatives regarding the proposed multifamily
residential development next to the Federal Courthouse;
and
Supervisory Inspector.*

11/15/2019
P&CD WEEKLY REPORT CONT...

Planning Projects *Reviewed submittals for Greenbelt Lake Dam project;
Processed invoices for payment;
Reviewed Preliminary Plan of Subdivision for Beltway Plaza;
Reviewed Detailed Site Plan for Greenbelt Metro multi-family
development project;
Completed timesheet training;
Continued review of Beltway Plaza Preliminary Plan;
Reviewed price estimates for gateway signage;
Organized community meeting to present the alternatives for
bicycle facilities on Hanover Parkway; and
Reviewing proposed NRP multifamily residential development
Detailed Site Plan.*

Training *Staff attended Training in the City of Bowie.*

**Other Items of
Interest** *Interviews with Code Inspector Candidates; and
Attended court regarding 201 Lakeside Drive.*

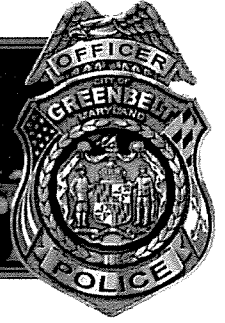


WEEKLY ACTIVITY

Week Ending November 15, 2019

- Conducted a promotional process for the Bladensburg Police Department.
- Continued work with IT on mobile data terminal (MDT) purchases.
- Members of the department attended a youth forum at Eleanor Roosevelt High School.
- Chief Bowers filmed a video for Municipal Government Works Month.
- Chief Bowers attended the city's Veterans Day ceremony.
- Members of Command Staff attended a Council work session for the Community Relations Advisory Board (CRAB) Report.
- MPO Carlos Torres was honored as Officer of the Quarter.
- Members of the department attended a Greenbelt Bicycle Task Force meeting.
- Officers Rahman and Bowne passed promotional testing for promotion to Police Officer First Class (PFC). PFC Brown passed promotional testing for promotion to Master Police Officer (MPO).





CRIME REPORT

NOVEMBER 13, 2019

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CITIZEN ADVISORY

THEFTS FROM VEHICLES

Thefts from vehicles have been on the increase in the metropolitan area. Greenbelt is not immune to this; with the recent rash of vehicle break-ins in the Greenbelt East area being a prime example. The following suggestions are things vehicle owners/drivers can do to deter these types of thefts:

Keep vehicles locked and remove expensive valuables.

Never store keys inside the vehicle.

Park the vehicle in the driveway/garage when possible.

Park in a well-lit area.

Use an anti-theft device.

Be watchful of suspicious activity/vehicles and report it to the police if seen.

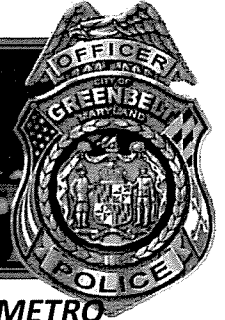
CENTER CITY

11/12	8000 block Lakecrest Drive. Theft. The victim stated he was approached by the suspect, who asked if he could use his cellphone. After obtaining the phone the suspect fled the area on foot. The suspect is described as a black male, 5'8", wearing a black and yellow hooded sweatshirt and black jeans.
12:12 P.M.	



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

11/12 1:21 P.M.	6000 block Greenbelt Road. Credit card offense. A 14 year old Laurel, MD youth was arrested for a Credit Card Offense after she attempted to use a credit card she found to pay a food tab at the Hook and Reel restaurant. The youth was released to her school pending action by the Juvenile Justice System.
11/12 4:55 P.M.	6000 block Greenbelt Road. Theft. A cell phone was taken from a counter at the Charbroiled Chicken and Grill restaurant.
11/13 10:30 A.M.	9300 block Edmonston Road. Trespass arrest. Deondrick Tyren Reaves, 19, of Washington, D.C. was arrested and charged with Trespass after he was found on the grounds of Franklin Park Apartments after having been banned from the complex by agents of the property. The suspect was released on citation pending trial.

GREENBELT EAST/GREENWAY SHOPPING CENTER

11/09 3:18 A.M.	6900 block Hanover Parkway. Stefan Percy Sawyer, 23, of Springdale, MD was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after being stopped for a traffic violation. The suspect was released on citations pending trial.
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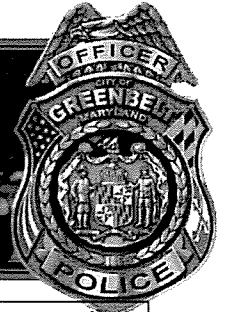
Automotive Crime - City Wide

11/07	7500 block Greenbelt Road. Theft from auto. Unknown person(s) broke out a vehicle window and removed two laptop computers.
11/07	7500 block Greenbelt Road. Theft from vehicle. Unknown person(s) broke out the passenger window and removed a laptop computer and a pair of glasses.
11/07	7500 block Greenbelt Road. Theft from auto. Unknown person(s) broke out the driver's side window and removed a laptop computer, eyeglasses, two sets of Air pods and money.
11/07	7500 block Greenbelt Road. Theft from auto. Unknown person(s) broke out a vehicle window and removed a laptop computer.
11/08	6300 block Golden Triangle Drive. Theft from auto. Unknown person(s) used unknown means to enter a locked vehicle and removed clothes and two pairs of shoes.
11/08	9300 block Edmonston Road. Vandalism to vehicle. Unknown person(s) broke out the right rear window of a vehicle.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

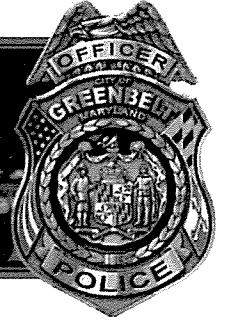
GREENBELT POLICE DEPARTMENT



11/09	8000 block Greenbelt Station Parkway. Theft from autos. Driver's side airbags were taken from two vehicles.
11/10	6200 block Springhill Drive. Theft from auto. Unknown person(s) broke out the driver's side window and removed tools.
11/10	6200 block Springhill Drive. Attempt theft from auto. Unknown person(s) broke out the driver's side window. Nothing appears to have been taken.
11/10	20 court Southway. Theft from vehicle. A front tag, Maryland FM0671, was taken from a vehicle.
11/11	9200 block Edmonston Road. Vandalism to auto. Unknown person(s) broke out the right rear window of a vehicle.
11/12	7700 block Greenbrook Drive. Theft from vehicles. Two vehicles had windows broken out and property taken from within. Among the property missing was footwear, money and a cell phone.
11/12	7700 block Greenbrook Drive. Attempt theft from vehicles. Five vehicles had their windows broken and were ransacked. Nothing appears to have been taken.
11/12	Recovered stolen auto. A 2016 Honda Civic 4-door, reported stolen October 23 rd from the 7400 block of Greenbelt Road, was recovered this date by the Anne Arundel County Police Department in the 2600 block of Brandermill Boulevard, Gambrills, MD. No arrests.
11/12	8100 block Mandan Road. Theft from auto. A catalytic converter was taken from the undercarriage of a vehicle.
11/13	9000 block Breezewood Terrace. Theft from auto. Unknown person(s) broke out the driver's side window and removed cash.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



CRIME REPORT TALLY SHEET

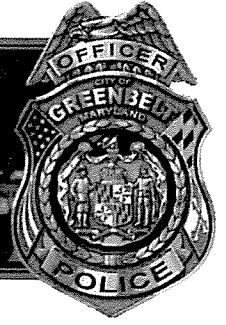
WEEK OF NOVEMBER 13, 2019

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	
Attempt Burglary		Unattended Death (Medical related)	2
Assault		Alcohol Violation	
Domestic		False Report	
Drugs		Harassment	
DUI/DWI	1	Field op (suspicious person)	3
Theft	9	Notification for other agency	
Vandalism		Welfare Check	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	
Trespass	1	Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	11
Credit Card Offense	1	Attempt Theft From Vehicles	8
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	2
Suspicious Person		Accidents	16



GREENBELT POLICE DEPARTMENT



Animal Control Activity

1 stray dog impounded and returned to owner, 1 stray sick kitten impounded, 1 stray cat impounded, 2 hamster adopted, 1 cat adopted, 3 dead animals removed from roadway, assisted resident with transport of deceased dog, 1 (TNR) Trap Neuter and Release, and 1 animal bite investigated.
Current Count 6 hamsters, 8 kittens, 2 adult cats, 2 dogs



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works
Weekly Report for
Week Ending November 15, 2019



ADMINISTRATION

- Met with engineer to go over Greenbelt Dam invoicing.
- Attending Greenbelt Dam progress meeting.
- Met with solar contractor regarding solar farm.
- Attended Department Head meeting.
- Attended Prince George's County DPW Director's meeting.
- Met with IT regarding security cameras at Schrom Hills Park.
- Attend meeting with Greenbelt Museum Director to finalize scope of work for cleaning visitor center.

STREET MAINTENANCE/SPECIAL DETAILS

- Picked up unwanted signs and checked for graffiti.
- Pushed debris at the Northway Fields compost site.
- Removed farmers' market barrels from Roosevelt Center.
- Put out farmers' market barrels at Roosevelt Center.
- Cleaned storm drains throughout Historic Greenbelt.
- Put up banners on Cherrywood Lane, Crescent Road and Southway for Utopia Film Festival.

HORTICULTURE/PARKS

- Performed landscape maintenance throughout the city.
- Serviced citizens' chipper requests.
- Pruned vegetation and performed maintenance on Greenbelt Aquatic and Fitness Center bed.
- Continued to set up lights at Roosevelt Center for Festival of Lights.
- Removed a hazardous maple tree at the playground behind Southway and Crescent Road, and a hazardous pine tree on Buddy Attick Lake path.

REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL

- Collected 28.70 tons of refuse 14.82 tons of recycling material.
- Performed daily SWPPP inspections.
- Put new bedding in vermicomposting bins.
- Attended Green Team Zero Waste Circle meeting.
- Trained a new member for the Time Bank.
- Helped compose agenda for the next Time Bank meeting.
- Composed Green ACES/Team agenda.
- Attended MD-DC Composting Council steering committee monthly call.
- Attended SMC Leadership training.
- Attended meeting with CMON at UDC Beltsville Farm.

BUILDING MAINTENANCE

- Replaced light bulbs in fitness wing hallway at Greenbelt Aquatic and Fitness Center.
- Replaced duct detectors at Greenbelt Aquatic and Fitness Center.
- Changed filters at Greenbelt Aquatic and Fitness Center.
- Repaired lights throughout the Community Center.
- Replaced lights at the Youth Center.
- Assisted Washington Gas with replacement of gas meter and regulator at Police Station.
- Removed gas meter at Public Works.

FLEET MAINTENANCE

- Completed plow light repairs on vehicle #111.
- Replaced front and rear tires on vehicle #262.

Greenbelt Recreation Department

Weekly Report

Week Ending November 15, 2019

ADMINISTRATION:

- Staff was saddened to hear that long time Greenbelter and Recreation Department employee Betty Lehman passed away October 25 at the age of 91 (Betty would not like us sharing her age...) Betty worked for the Department from 1962 to 1996. Our thoughts and prayers are with her friends and family.
- Met with Planning and Community Development staff to review conceptual design plans for development of Beltway Plaza Mall property as relates to recreation and park facilities.
- Reviewed recreation amenities located at the Franklin Park apartment complex.
- Met with representatives from the Prince George's County Memorial Library System to discuss and review request to provide a venue for story time and reading programs in city recreation facilities while renovations are completed at the Greenbelt Library branch.
- Prepared for the Ground Floor East Work Session scheduled for Monday, November 18.
- Prepared for the November PRAB meeting.
- Attended the weekly department head meeting.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Our Winter 2020 Activity Guide is available online and in Recreation Centers. Winter Registration begins on November 25 for residents, and December 2 for non-residents.
- Youth Center and Springhill Lake Recreation Center opened at 12noon on Monday due to the Veterans Day Holiday.
- Plans for the annual Gobble Wobble 5K and Family Fun Run/Walk continued. The lake path will be open in time for the Thanksgiving event.
- Annual Festival of Lights event plans and programming are underway. Dates have been selected for the Annual Tree Lighting, Santa's Visit, Elves Workshop and North Pole Calling programs. Staff are coordinating with Public Works and appreciate their support of holiday events.
- Continued to work on finalizing program plans for Winter 2020.
- Springhill Lake Recreation gymnasium is closed this week for a floor refinishing project.
- Camp Guide production continued.
- Reviewed materials in preparation for council work session next week.
- Mom's Morning Out students are learning all about the significance of our November holidays, from Veterans Day to Thanksgiving. Students are enjoying creating art projects and reading stories to capture the meaning of the special holidays this month. Changes in our natural world are taking place as the temperatures drop and the days become shorter. Students enjoy learning about the ways animals prepare for winter and how some wildlife migrate to warmer climates or hibernate until spring.

AQUATICS:

- GMST met Sunday, Tuesday and Thursday for practice.
- The GAFC was open normal business hours on Veteran's Day.
- The Hot Tub closed for regular bi-weekly cleaning on Wednesday at 12:00pm.
- GAFC Swim Instructor(s) and Personal Trainer provided seven private swim lessons and four personal training sessions.
- A candidate for a Fitness Attendant position was interviewed Friday.
- Fall session 2 Aquacize and Deep Water Aerobics ended Thursday.
- Makeup classes for Aqua Zumba will be held on Monday, November 18 and Wednesday, November 20.

- Registration for Fall session 3 Adult Swim Lessons and Water Exercise Classes began Tuesday for pass holders and residents; open registration started Wednesday.
- The GAFC is collecting non-perishable food donations in the main lobby until November 25. The food will be delivered to local food pantries, which serve individuals and families in need throughout the Prince George's County area.

COMMUNITY CENTER:

- The facility was open from 2pm-10pm on Veteran's Day.
- Supervisor attended a Bike to Work Day meeting in DC.
- Supervisor met with Greenbelt Library staff about potential space during their renovation.
- The facility provided space for an American Red Cross Blood Drive.
- There was one tour conducted for a potential Kitchen renter.
- Supervisor continued to field inquiries in regard to food operation rentals for the Commercial Kitchen. There have been 477 inquiries since April 2015. There are currently five food operations who received all permits and may rent the Kitchen.
- There were 12 facility reservations processed.
- There were 8 private rentals and 16 pattern rentals.
- The following free space groups were provided space: Golden Age Club, Greenbelt Concert Band, Friends of the Greenbelt Museum, Greenbrook Village HOA, Charlestowne Village, Greenbelt Arts Center, Greenbelt Climate Action Network, Greenbelt Youth Baseball, Greenbelt Bicycle Task Force, Greenbelt Interfaith Leadership, Boy Scouts Greenbelt Pack #202, Greenbelt Community Foundation and Greenbelt Writers Group.
- The following City groups were provided space: Be Happy, Be Healthy Yoga, Volleyball & Line Dancing, CARES, Arts Advisory Board, GAIL and City Council.

ARTS:

- A Professional Development Workshop for visual artists on Sunday, November 10 was well received by a full house. A Parent's Night Out program was also provided, and an Art Share will take place this evening.
- Fall classes are underway, including a sculpture workshop with Artist in Residence Chris Corson. An extended array of 2020 summer camps and after care classes are in development.
- Promotions are underway for the Festival of Lights Juried Art and Craft Fair on December 7 and 8.
- Staff supported a meeting of the Arts Advisory Board.
- Staff are preparing an FY21 grant application to the Maryland State Arts Council, and also preparing for the 11/18 Council work session on the Community Center's ground floor east space.
- Staff congratulate Greenbelt Recreation instructor Sally Davies and instructor/Artist in Residence Chris Corson on their selection for the Prince George's County Juried Exhibition currently on view at Montpelier. Staff also congratulate instructor/Artist in Residence Rachel Cross on her current exhibition at the Takoma Park Community Center.

THERAPEUTIC RECREATION:

- Supervisor attended MRPA TR Branch meeting in Wheaton.
- Reminder emails sent to 40 registered donors for Blood Drive on Friday.
- Food Service managers attended a Prince George's County Health Department- Food Safe Serve- Level B class.
- Senior Nutrition served 74 hot meals the week ending 11/15.