

CALENDAR

< PREVIOUS MONTH

APRIL 2020

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1 1:30 PM <u>Cancelled-Greenbelt Memory Cafe</u> 7:30 PM <u>Cancelled Advisory Planning Board</u> 8:00 PM <u>*** Postponed*** Budget Work Session - Overview, General Fund, General Government, Economic Development &amp; Other Funds (MB)</u>	2 1:30 PM <u>CANCELLED - FREE Produce Distribution</u>	3	4 10:00 AM <u>Cancelled-Arbor Day Planting</u>
5	6 7:30 PM <u>*** Postponed*** Budget Work Session - Planning/ Capital Projects Fund/ Public Works. (MR)</u>	7 1:00 PM <u>Cancelled-FREE Caregiver Educational Lecture Series</u> 7:00 PM <u>Arts Advisory Board</u>	8 <u>No Meeting - Passover</u> 1:30 PM <u>CANCELLED - Memory Support Group</u> 6:00 PM <u>CANCELLED - Caregiver Support Group</u>	9	10	11
12	13 <u>No Meeting - Easter Monday</u> 6:30 PM <u>Youth Advisory Committee</u>	14 8:00 PM <u>Regular Meeting. (Virtual)</u>	15 1:30 PM <u>CANCELLED - Greenbelt Memory Cafe</u> 7:30 PM <u>Park and Recreation Advisory Board</u> 7:30 PM <u>Advisory Planning Board</u> 8:00 PM <u>*** Postponed*** Budget Work Session - Greenbelt Community Emergency Response Team (CERT)/ Greenbelt Community Animal Response Team (CART)/ Greenbelt Volunteer Fire Department/ Public Safety</u>	16	17	18 10:00 AM <u>Cancelled-Earth Day Celebration</u>
19	20 8:00 PM <u>*** Postponed*** Budget Work Session - Recreation. (MR)</u>	21	22 1:30 PM <u>CANCELLED - Memory Support Group</u> 8:00 PM <u>Work Session - Greenbelt Neighborhood Conservation Overlay (NCO) Zone Draft Neighborhood Study and Standards. (CC)</u>	23	24	25
26	27 8:00 PM <u>Regular Meeting. (Virtual)</u>	28 3:30 PM <u>Senior Citizens Advisory Committee Meeting</u> 7:00 PM <u>Advisory Committee on Education</u>	29 7:30 PM <u>*** Postponed*** Budget Work Session - Green Ridge House. (Green Ridge House)</u>	30	1	2

## CALENDAR

&lt; PREVIOUS MONTH

MAY 2020

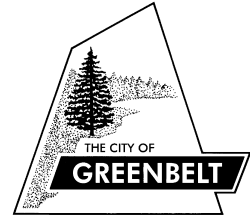
NEXT MONTH &gt;

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	1	2 8:00 AM <u>*** Postponed***</u> <u>Budget Work Session -</u> <u>Recognition Groups/</u> <u>Greenbelt Museum/</u> <u>Old Greenbelt Theatre/</u> <u>Miscellaneous. (MB)</u>
3	4 4:30 PM <u>Safe Dates for Teens</u>  8:00 PM <u>*** Postponed***</u> <u>Budget Work Session -</u> <u>Social Service</u> <u>(CARES). (MB)</u>	5 7:00 PM <u>Arts Advisory Board</u>	6 1:30 PM <u>Greenbelt Memory</u> <u>Cafe</u>  7:00 PM <u>Advisory Committee on</u> <u>Education Student</u> <u>Awards</u>  7:30 PM <u>Advisory Planning</u> <u>Board</u>	7 1:30 PM <u>FREE Produce</u> <u>Distribution</u>	8	9
10	11 6:30 PM <u>Youth Advisory</u> <u>Committee</u>	12	13 1:30 PM <u>Memory Support Group</u>  6:00 PM <u>Caregiver Support</u> <u>Group</u>  8:00 PM <u>*** Postponed***</u> <u>Budget Work Session -</u> <u>Final Budget Review.</u> <u>(MB)</u>	14	15 6:30 AM <u>Bike to Work Day 2020</u>	16
17	18	19	20 1:30 PM <u>Greenbelt Memory</u> <u>Cafe</u>  7:30 PM <u>Park and Recreation</u> <u>Advisory Board</u>  7:30 PM <u>Advisory Planning</u> <u>Board</u>	21	22	23
24	25	26 3:30 PM <u>Senior Citizens</u> <u>Advisory Committee</u> <u>Meeting</u>  7:00 PM <u>Advisory Committee on</u> <u>Education</u>  8:00 PM <u>Regular Meeting. (MB)</u>	27 1:30 PM <u>Memory Support Group</u>	28	29	30
31	1	2	3	4	5	6

# WEEKLY REPORT

## Planning and Community Development

Week Ending: Friday, April 3, 2020



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### **CODE ENFORCEMENT**

<b>Commercial Properties:</b>	Exterior inspection conducted at 7607 Greenbelt Road.
<b>Apartments:</b>	Patrolled all apartment complexes in Greenbelt to check refuse and dumpsters.
<b>Complaints:</b>	7800 Hanover Parkway, #304 regarding fire safety; and 7802 Hanover Parkway regarding bedbugs.
<b>Windshield Inspections:</b>	Monitored apartment complexes and residential subdivisions for trash removal.
<b>Construction Sediment Erosion Control:</b>	Observed Hanover Parkway for sediment/erosion control.
<b>Meetings:</b>	<b>Participated In:</b> Department Head meeting teleconference; COVID-19 small business relief webinar; Progress meeting for Greenbelt Lake Dam Project; Special Meeting of the City Council; and Census conference call hosted by Census Bureau representatives. <b>Staff Met With:</b> Code Inspector via teleconference; and Director and senior level staff via video conference.
<b>Planning Projects:</b>	Processed invoices for payment; Worked with Woodlawn representatives, finance staff and WMATA staff to finalize Connection Agreement; Reviewed revised right-of-way improvement plan and approved county erosion and sediment control plans for the Greenbelt Metro/NRP project with Public Works Director; Issued permit and bond notification letter for the right-of-way permit for Greenbelt Metro/NRP development;

Issued permit and bond notification letter for the Erosion and Sediment Control permit for Greenbelt Metro/NRP project;  
Finalized draft Recreation Facilities Agreement for NRP/ Greenbelt Metro Development;  
Provided update on Program Open Space projects to the state;  
Reviewed draft COOP plan prepared by Supervisory Inspector Cabrera;  
Worked with Finance staff and WMATA staff on providing required Certification of Insurance for the Greenbelt Station South Core WMATA trail;  
Reviewed draft telecommuting policy;  
Monitored Nonconforming Use Certification Applications for Crescent Square Apartments. The applications were approved by the Planning Board;  
Reviewed the revised feasibility study and design plans for Hanover Parkway;  
Submitted grant reporting documents; and  
Continued working on updating the Pedestrian/Bicycle Master Plan.

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***Other Items Of Interest:***

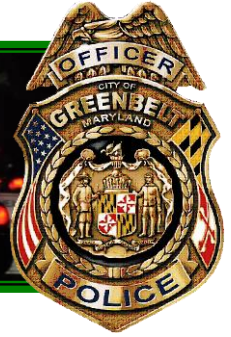
Continued working on developing a user manual for the Utopia database program; and  
Continued working on a spreadsheet of all commercial businesses in the City of Greenbelt that renew yearly licenses;  
Continued working on developing a new Continuity of Operation Plan (COOP) for Planning and Community Development department;  
Monitoring Prince George's County Web-Emergency Operations Center (EOC); and  
Protocols for senior food delivery.

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***Training:***

OSHA Construction training; and  
FEMA Training.

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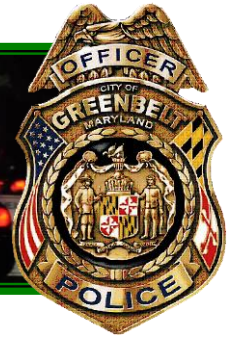
## **WEEKLY ACTIVITY**

**Week Ending April 3, 2020**

- Modified Communications Unit and Patrol schedules to take further preventative measures to avoid COVID-19 exposure.
- Reminded staff to continue practicing social distancing on their days off from work.
  - Counseled recruits in the police academy on health choices while off duty and limiting potential exposure while doing volunteer activities like volunteer fire duties.
- Made sure the department has proper PPE.
  - Worked with Public Works to provide limited PPE for their personnel.
- Distributed location alerts about possible and confirmed cases of COVID-19 in the city to staff.
- Participated in a conference call with PG County Chiefs to discuss the COVID-19 pandemic.
- Participated in a statewide conference call on continued law enforcement response to COVID-19.



# GREENBELT POLICE DEPARTMENT



## CRIME REPORT

APRIL 1, 2020

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

### CENTER CITY

03/25 8:20 P.M.	Area of Greenbelt Road and Southway. Stolen auto arrest. Larry Elton Cephas, 36, of Houston, TX was arrested and charged with Motor Vehicle Theft after the vehicle he was operating, a 2020 Hyundai Santa Fe SUV, was found to have been reported stolen to the Texas Highway Patrol in Houston, TX. The suspect was released to the Department of Corrections for a hearing before a District Court Commissioner.
04/01 4:53 P.M.	6300 block Golden Triangle Drive. Burglary. The complainant advised that two subjects broke into a hotel room at the Residence Inn, damaging the door. The suspects left the room and fled the area in a vehicle described as a black 2002 Cadillac Escalade pick up bearing Virginia tags. The suspects are described as a black male in his 40's or 50's, 5'5", 150 pounds, with black hair and a beard, wearing a black and white sweatshirt and a grey beanie-type hat and a black female in her 30's or 40's, 5'6" to 5'9", 120 to 135 pounds, wearing a black jacket and a grey beanie-type hat.

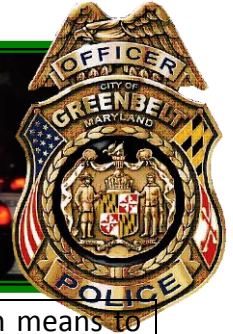
### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

03/28 3:30 P.M.	6100 block Springhill Terrace. Burglary. The victim advised that she was in her residence when an unknown subject used a key to open her front door. She then heard a male state, "Someone lives here." and then closed the door. The victim did not see the suspect.
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**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# **GREENBELT POLICE DEPARTMENT**



03/29 3:00 P.M.	5800 block Cherrywood Terrace. Burglary. Unknown person(s) used unknown means to enter the residence. A laptop computer, a television and other household items were taken.
03/31 6:00 A.M.	6100 block Breezewood Drive. Burglary. Unknown person(s) used unknown means to enter the residence. A wallet, gift cards, and a notebook computer were among the items taken.
03/31 9:28 A.M.	9200 block Springhill Lane. Disorderly conduct arrest. Christopher Durell Proctor, 31, of Beltsville, MD was arrested and charged with Disorderly Conduct and Threat of Mass Violence by officers responding to a report of a subject threatening employees at the Franklin Park maintenance office. The suspect was released to the Department of Corrections for a hearing before a District Court Commissioner.
04/01 7:00 A.M.	9200 block Springhill Lane. Burglary. Unknown person(s) cut open a window screen and opened the window to gain entry. A video game player and a camera were taken.

## **GREENBELT EAST/GREENWAY SHOPPING CENTER**

03/26 11:15 A.M.	6800 block Landon Court. Theft. The victim advised that mail had been taken from her mailbox. The doorbell camera recorded a black in color vehicle pulling away from her mailbox.
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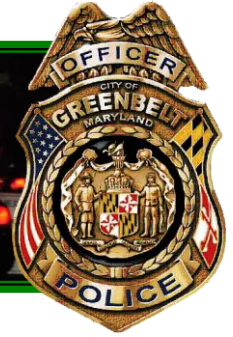
### **Automotive Crime - City Wide**

03/28	9 court Southway. Theft from auto. Unknown person(s) removed a rear tag, Maryland 7BR7809, from a vehicle.
03/28	9 court Southway. Theft from vehicle. Unknown person(s) removed a rear tag, Maryland 408Y64, from a vehicle.
03/29	9100 block Edmonston Road. Theft from auto. Unknown person(s) broke out a vehicle window and removed money.
03/29	9100 block Edmonston Road. Theft from auto. Unknown person(s) broke out the passenger window and removed a wallet.
03/29	9100 block Edmonston Road. Attempt theft from auto. Unknown person(s) broke out a vehicle window and rummaged through the vehicle. Nothing appears to have been taken.
03/29	9100 block Edmonston Road. Attempt theft from auto. Unknown person(s) broke out a vehicle window and rummaged through the vehicle. Nothing appears to have been taken.
04/01	9111 Breezewood Terrace. Vandalism to auto. Unknown person(s) scratched the paint on a vehicle.



***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***

# GREENBELT POLICE DEPARTMENT



## CRIME REPORT TALLY SHEET

WEEK OF APRIL 1, 2020

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

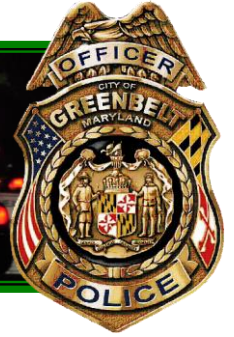
<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Sex Offense (Suspect known to victim)	1	Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	2
Attempt Strong Armed Robbery		Missing Person	
Burglary	4	Fraud	
Attempt Burglary		Unattended Death (Possibly medical)	3
Assault	2	Alcohol Violation	
Domestic (one domestic related)	1	False Report	
Drugs		Harassment	1
DUI/DWI		Field op (suspicious person)	
Theft	2	Notification for other agency	
Vandalism			
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	
Trespass		Recovered Stolen Vehicles	1
Disorderly Conduct	1	Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	4
Credit Card Offense	1	Attempt Theft From Vehicles	2
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person		Accidents	4



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**



# ***GREENBELT POLICE DEPARTMENT***



## ***Animal Control Activity***

One leopard gecko has been adopted.
Two kittens have been adopted.
One adult cat adopted.
One injured groundhog was impounded and transported for rehabilitation.
One stray kitten was impounded and transported to the shelter.
Shelter residents: Two cats and three kittens.

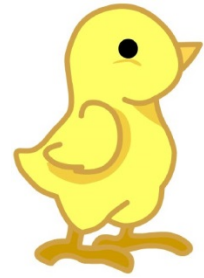


***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***

# *Department of Public Works*

## *Weekly Report*

*For Week Ending April 3, 2020*



### **ADMINISTRATION**

- Participated in the virtual Council meeting.
- Participated in the virtual Senior Staff meeting.
- Conducted inspection of the Greenbelt Lake Dam project using Facetime.
- Participated in a conference call with Standard Solar regarding the Power Purchase Agreement and Pepco application.
- Revised Emergency Action Plan schedule.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Picked up unauthorized signs and checked for graffiti.
- Pushed yard debris at the Northway Fields compost site.
- Mulched, seeded and placed straw at spillway at Buddy Attick Park.

### **HORTICULTURE/PARKS**

- Serviced citizens' chipper requests.
- Performed landscape maintenance throughout the city.
- Delivered mulch and woodchips to Gardenway and Hamilton Cemetery gardens.
- Put snow blowers and ice melt back in storage.
- Removed tree stakes on Lakecrest Drive.
- Fixed flagging and signs at playgrounds.

### **REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL**

- Collected 27.86 tons of refuse and 12.85 tons of recycling material.
- Performed daily SWPPP inspections.
- Filled out the City Clean Energy Scorecard of the American Council for an Energy-Efficient Economy (ACEEE) that will be used to assess the on-going energy initiatives in participating communities.
- Reviewed FEMA and the Nature Conservancy (MDE).
- Read grant opportunities for the Clean Water Commerce Act Re-Solicitation for Fiscal Year 2021.
- Asked Beverly to update the city website regarding Yuck Old Paint where they will be able to continue their services through their home program and wanted the website to reflect this.
- Worked on Sustainable Maryland Certified recertification.

**BUILDING MAINTENANCE**

- Changed filters throughout city buildings.
- Repaired a plumbing leak at the Greenbelt Aquatic and Fitness Center.

**FLEET MAINTENANCE**

- Removed and replaced front and rear brake pads and rotors on vehicle #104. Also completed preventative maintenance.
- Started fabricating the rear tag mount with tag light on vehicle #111.
- Completed preventative maintenance on vehicle #843.
- Removed and replaced ignition coils and cleared the fault memory in vehicle #867. Also, rotated and balanced wheels and completed brake flush.

# Greenbelt Recreation Department

## Weekly Report

### Week Ending April 3, 2020

#### **ADMINISTRATION:**

- Attended virtual City Council meeting on Monday.
- Attended virtual senior staff meeting on Tuesday.
- Department held a virtual all staff meeting using Zoom.
- Continued to monitor issues related to COVID-19 and impacts on department operations.
- Work on the FY 2021 budget continued.
- Work to prepare FY 2020 invoices for M-NCPPC Project Grants is underway.
- Began to work remotely and are developing plans to continue to provide programs and services during facility closures.
- Provided assistance to seniors in need by delivering meals on a weekly basis.

#### **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:**

- Staff met using Zoom to share current plans to use the Zoom platform to conduct meetings remotely, as well as share plans to provide recreation programs using Zoom and other platforms during facility closures.
- Continued training and orientation of new staff member Taylor Hardy.
- Developed new concept for our upcoming Egg Hunt, incorporating the Stay at Home order. Details for participation will be announced in the *Greenbelt News Review*, city website, and Greenbelt Recreation Facebook page. Our first virtual special event includes a series of Greenbelt themed riddles and a fun, colorful, homemade egg craft to decorate homes and outdoor spaces. This new version of the Egg Hunt invites everyone to celebrate together and comply with the Stay at Home order.
- Continued to reach out to instructors to solicit new program content to provide recreation classes, programs and special events during facility closures.
- Collaborated with Bev Palau to plan to provide new programming via the city website and Facebook pages.
- Moms Morning Out staff are developing a list of fun and educational links to share with students and the larger Greenbelt preschool community to offer options to stay engaged while the Stay at Home order is in effect.
- New video with our dance program director was provided for program content on the city website and Facebook pages. Thank you Bev!
- Dance program provided mini lessons for all dance students via Zoom as a beta test on remote dance instruction. Feedback was collected from students/families and next steps for program implementation are planned.
- Plans are underway for a new approach to Celebration of Spring, our annual mid-May spring themed event. Staff are brainstorming on new ways to engage the community and provide a fun community event while embracing the inherent limitations of the Stay at Home order.
- Staff met to discuss Virtual Community Center concept.

#### **AQUATICS:**

- Public Works began preparations to replace the carpet in the Fitness Wing.
- Public Works completed the painting project in the Fitness Wing.
- Public Works is working with a contractor to repair the hot water line for Locker Rooms.

## **COMMUNITY CENTER:**

- Autobill was administered for April tenant rents.
- Participated in two Zoom department meetings.
- A Zoom meeting with the Center Leaders is scheduled to take place Friday morning; staff intends to continue this weekly.
- Due to staff schedule reduction, arrangements for tenants to pick up mail directly from the Municipal Building were made.
- Continued to field inquiries about facility operations.
- Based in feedback from Pit Stops and event sponsors, Bike to Work Day is cancelled for 2020. Supervisor notified all sponsors, committee members and registered bikers.

## **ARTS:**

- Staff are collaborating department-wide to redevelop the Greenbelt Recreation landing page as a virtual recreation center offering events, activities, meet-ups and distance learning opportunities for all ages.
- Arts program staff and instructors held virtual check-ins with patrons to help maintain a sense of connection and to discuss interests in virtual programming and communication modes and preferences.

## **THERAPEUTIC RECREATION:**

- Participated in Zoom meeting with Recreation staff.
- Supervisor picked up Emergency Meal Kits from Camp Springs for the Food & Friendship program.
- Worked with Prince George's County Department of Aging's Nutrition Program to receive a week's worth of frozen meals for the Food & Friendship program; 16 seniors received food. The other seniors said "they were good and thanks for calling and checking on them."
- Fourteen Greenbelt residents requested meals for the week; thank you Brian Butler for delivering the meals.
- Participated in an NRPA webinar on Continuity Planning & Emergency Management.
- Supervisor reached out to Food Service Managers to check in and see how they were doing.

## **PARK RANGERS:**

- Patrons of open spaces were happy to see Park Rangers out.
- Lots of questions from visitors about playgrounds, ball courts and bathrooms being closed.
- One concerned citizen questioned about what the department was going to do about the beavers. ...no further information.
- Replaced caution barriers that had been damaged or removed by wind.
- A lot of litter clean-up.
- People practicing good social distancing for the most part.