## **CALENDAR**

< PREVIOUS MONTH

**JULY 2020** 

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1 5:00 PM Free Parenting Classes 8:00 PM Work Session - Roosevelt Center Owner (stakeholder) -POSTPONED	2	3	4 4th of July Celebration
5 10:00 AM Greenbelt Farmers Market 3:00 PM Beech Tree Puppets Performance: The Apple Tree	8:00 PM  ***POSTPONED TO  BE  RESCHEDULED***  Work Session -  Greenbelt Station  Residents  (stakeholder)	7 7:00 PM Arts Advisory Board	8 8:00 PM Work Session - TBD, (Virtual - Subject to COVID- 19)	9 7:30 PM Community Relations Advisory Board (CRAB)	10	9:00 AM Forest Preserve Advisory Board- Special Work Session
12 10:00 AM Greenbelt Farmers Market	7:20 PM Advisory Board Interviews, (Virtual) 8:00 PM Regular Meeting, (Virtual Subject to COVID-19)	14	15 5:00 PM Free Parenting Classes 7:30 PM Advisory Planning Board 7:40 PM Advisory Board Interview, (Virtual) 8:00 PM Work Session - Economic Development/Reco very, (Virtual - Subject to COVID- 19)	16	17	18
19	8:00 PM Work Session - Greenbelt NCO Zone, (Virtual - Subject to COVID- 19)	21	8:00 PM Four Cities - Berwyn Heights, (Virtual - Subject to COVID- 19)	23	24	25
26	8:00 PM Work Session - Capital Projects, (Virtual - Subject to COVID-19)	28 7:00 PM Advisory Committee on Trees	8:00 PM Work Session - City Manager Updates, (Virtual - Subject to COVID-19)	30	31	1

## **CALENDAR**

< PREVIOUS MONTH</pre>
AUGUST 2020

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3 8:00 PM Work Session - TBD, (Virtual)	4	5 5:00 PM Free Parenting Classes 7:30 PM Advisory Planning Board 8:00 PM Work Session - TBD, (Virtual)	6	7	8
9	10 8:00 PM Regular Meeting, (Virtual)	11	12 8:00 PM Work Session - TBD, (Virtual)	13	14	15
16	17 8:00 PM Work Session - TBD, (Virtual)	18 3:30 PM Senior Citizens Advisory Committee Meeting	19 5:00 PM Free Parenting Classes 7:30 PM Advisory Planning Board 8:00 PM Work Session - TBD, (Virtual)	20	21	22
23	24 8:00 PM Work Session - TBD, (Virtual)	25	26 8:00 PM Work Session - TBD, (Virtual)	27	28	29
30	31 8:00 PM Work Session - TBD, (Virtual)	1	2	3	4	5



# Museum Weekly Report For Week Ending July 3, 2020

With approval of the FY2021 budget and a restructuring of the relationship between the non-profit Friends of the Greenbelt Museum (FOGM) and the City, the Museum will now start producing a weekly report detailing our activities to bring the Museum in line with other City departments. Please provide feedback to David Moran or myself, Megan Searing Young, Museum Director, myoung@greenbeltmd.gov. Thank you!

#### **Museum Activities**

- Continuing to draft reopening plans/phases
- Ongoing coordination including site visit with ELY, Inc (long term storage company)
   regarding the second pack up and move of museum collection items to fine art storage
- Ongoing research into Greenbelt's original segregation and subsequent integration in the late 1960s
- Restructuring museum website to reflect clarification of city and FOGM roles and all
- Update Museum's social media including Facebook, Twitter, and Instagram
- Attended FOGM meeting regarding their statement about the Black Lives Matter movement
- Review of past filmed lectures to see which could be reshown as part of a possible "Out of the Archives" Series
- Completed visit and inspection of both 10A and 10B Crescent
- Collected and processed mail from FOGM PO Box
- Ongoing work on Museum's potential participation in a virtual Labor Day Festival
- Work on potential virtual tour of Museum house and
- Attended the following webinars:
  - o Impact of the Pandemic on Small Museums
  - o Racism, Unrest, and the Role of the Museum Field

# **WEEKLY REPORT**

## **Planning and Community Development**

The Week Ending: Thursday, July 2, 2020



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT	
Commercial Properties	119 Centerway use and occupancy permit review with Prince George's County Inspector Green.
Rentals & Unlicensed Rentals	Two unlicensed notices were mailed for failure to obtain a rental license.
Permits	Thirteen permits were approved and issued.
Burglar Alarms	Fourteen alarm renewal notices were mailed to businesses.
Meetings	Staff Participated In: Virtual senior staff meeting; Virtual department staff meeting; Virtual City Council meeting; Walk through of park in Phase 3 of Greenbelt Station South Core; and Virtual meeting with Public Works staff to discuss upcoming GIS projects.
Planning Projects	Processed invoices for payment; Reviewed comments on proposed Greenbelt NCO Zone; Completed draft RFP for the Greenbelt Lake Parking Lot Improvement project; Reviewed City Code Proof; Finalized Memorandum of Understanding for New Deal Café's request to temporarily extend outdoor dining areas; Submitted final report for ATHA/Maryland Milestones grant for printing of trails map; Prepared bond release letters for Greenbelt Station South Core; Reviewed proposed County legislation; Worked with applicant on submission of development review and departure applications; Prepared materials for the July 15 APB meeting; Responded to consultant questions about the use of Zoom for a presentation; and Drafted final report to be submitted to the MDOT Bikeways Program for the Hanover Parkway Bikeway Project.



Week Ending July 3, 2020

- Held testing for two Police Officer Candidate applicants. One applicant passed the test.
- Conducted and coordinated a Taser instructor meeting to review upcoming training.
- Began preparations for an Experienced Police Officer test date in July.
- Collaborated with Public Works, IT, and LS Systems to complete and troubleshoot the department's card access system. The system should be fully functional in the next week.
- Continued working on the Buddy Attick Park Mask Initiative with the Recreation Department.





# CRIME REPORT

**JULY 1, 2020** 

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

## www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

#### **CENTER CITY**

06/26	19 court Ridge Road. Stolen bicycle. A blue bicycle with white lettering was taken from
1:00 P.M.	the front porch of a residence.
06/30	Buddy Attick Park. Suspicious subject. The witness advised that she was at the park with
1:30 P.M.	young children when she observed the subject circling around them on foot multiple times. The subject then got to within ten feet of the witness and behaved in what she believed was in a lewd manner. The witness then left with the children. The subject is described as a black male in his fifties, wearing black shorts, a white shirt, a black hooded sweatshirt, red, white and blue shoes, a red hat and large white headphones.

## FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

06/24	9300 block Edmonston Road. Theft. The victim advised that he agreed to meet the
8:17 P.M.	suspect to sell him a vehicle. The suspect instead took the victim's wallet that was inside
	the vehicle to be sold and fled the scene. The victim provided no suspect information.



GRI POLI	ENBELT GE DEPARTMENT
06/27	5700 block Greenbelt Metro Drive. Assault. The victim advised that he was walking from
10:07 A.M.	the Metro station when he was approached from behind by the suspect, who pushed the victim to the ground then fled the scene. The victim suffered minor injuries. The suspect is described as a black male with a beard, wearing a black long sleeved shirt, black pants and a black mask.
06/27	5707 Cherrywood Lane. Attempt homicide. The victim advised that he was involved in a
7:35 P.M.	verbal altercation with the suspect near the Shell Food Mart. As the victim was walking away the suspect fired several shots at him. The victim fled the area and contacted police. The suspect is described as a black male, approximately 30 years of age, 6'1", 250 pounds, bald, with brown eyes. It was later discovered that one of the fired rounds entered a nearby residence. No one was injured.
06/28	6000 block Greenbelt. Road. Stolen bicycle. A dark blue Schwinn Hybrid bicycle was taken
6:09 P.M	from a bike rack at Beltway Plaza. The bicycle lock was cut.
06/29	9004 Breezewood Terrace. Theft. The victim advised that money was discovered missing
2:56 P.M.	from her home after a cable repair person came to her home for a service call. The repair person denied taking the money.
06/30	6000 block Greenbelt Road. Theft. The victim advised that he took a cab to the Five Below
3:50 P.M.	store and told the cab driver he needed to get money for the fare and that he would leave his cell phone with the driver as a show of faith. When the victim came back out to pay the driver he discovered the cab was gone, along with his phone. The suspect is described as a white male 50 to 60 years of age, wearing a gray shirt and gray shorts. The vehicle is described as a black or navy blue Ford Crown Victoria, no further.
06/30	5916 Cherrywood Terrace. The victim was walking down the street when he was
11:07 P.M.	approached by the suspect, who displayed a handgun and announced a robbery. After obtaining the victim's cell phone the suspect fled the area. The suspect is described as a

# **GREENBELT EAST/GREENWAY SHOPPING CENTER**

arm.

06/28	Mandan Road Ballfield. Assault. The victim advised that he was jogging when he was			
11:10 A.M.	approached by the suspect, who pointed a handgun at the victim and threatened him.			
	The suspect is described as a black male wearing a black shirt and chino type pants.			



black male approximately 22 years of age, 6'1", with a thin build and a tattoo on his left

GR 5	ENBELT CE DEPARTMENT
06/28	7720 Hanover Parkway. Reckless endangerment. Officers responded to a report of several
10:40 P.M.	shots being fired into a residence. The victim advised that he was in his residence with his
	family when he heard several gunshots. Investigation revealed that several rounds had
	been fired into the residence from outside by unknown person(s). No one was injured.

# **Automotive Crime - City Wide**

06/25	5803 Cherrywood Terrace. Theft from auto. Unknown person(s) broke out the driver's
	window and took the driver's side airbag.
06/25	5803 Cherrywood Lane. Theft from auto. Unknown person(s) broke out the passenger
	window and took the driver's side airbag.
06/25	5914 Cherrywood Terrace. Theft from auto. Unknown person(s) broke out the driver's
	window and took the driver's side airbag.
06/25	6227 Springhill Court. Unknown person(s) broke out the driver's window and took the
	driver's side airbag.
06/25	7805 Mandan Road. Theft from autos. Unknown person(s) broke out the driver's windows
	of seven vehicles and removed the driver's side airbags.
06/25	6204 Springhill Lane. Unknown person(s) broke out the driver's window and took the
	driver's side airbag.
06/25	6015 Springhill Drive. Theft from auto. Unknown person(s) broke out the driver's window
	and took the driver's side airbag.
06/25	9116 Edmonston Court. Theft from auto. Unknown person(s) broke out the driver's
	window and removed a wallet.
06/25	7805 Mandan Road. Theft from auto. Unknown person(s) removed four tires and rims
	from a vehicle.
06/25	6002 Springhill Drive. Theft from auto. Unknown person(s) broke out the driver's window
	and took the driver's side airbag.
06/25	7720 Hanover Parkway. Theft auto. Unknown person(s) broke out the driver's window
	and took the driver's side airbag.
06/26	9146 Edmonston Road. Theft from auto. Unknown person(s) broke out the driver's
	window and took the driver's side airbag.
06/26	9126 Edmonston Road. Vandalism to auto. Unknown person(s) broke the glass sunroof of
	a vehicle.
06/27	9206 Springhill Lane. Vandalism to auto. Unknown person(s) slashed four tires on a
	vehicle and both side mirrors were broken. Threatening graffiti was also placed on the
	vehicle.



GNE POLI	ENBELT GEDEPARTMENT
06/27	9120 Edmonston Court. Theft from auto. The front tag was taken from a vehicle.
06/28	9300 block Canning Terrace. Theft from auto. Two tags, Maryland 3CV2747, were taken from a vehicle.
06/28	7923 Mandan Road. Theft from auto. An expiration sticker was taken from a tag on a vehicle.
06/29	6500 Capitol Drive. Theft from auto. Three tires and rims were taken from a vehicle. A male wearing all black was seen running from the vehicle, then enter a black SUV and flee the area.
06/30	Area of Pinecrest Court and Lakeside Drive. Theft from auto. An insurance card was taken from a vehicle. A surveillance camera showed the suspects to be a male wearing a white shirt on his head and a male wearing a black sweater.

6148 Springhill Terrace. Theft from auto. A rear tag, Maryland 1250CJ, was taken from a



06/30

vehicle.



# **CRIME REPORT TALLY SHEET**

**WEEK OF JULY 1, 2020** 

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

GENERAL CRIMES		GENERAL CRIMES (CON'T)	
Attempt Homicide	1	Animal Bite	
Sexual Assault (Suspect known to victim)	1	Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	1
Strong Armed Robbery		Emergency Commitment Petition	
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	4
Attempt Burglary		Unattended Death	
Assault (three domestic related)	6	Alcohol Violation	
Domestic	3	False Report	
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	
Theft	6	Threat (Via text message)	1
Vandalism		Bomb Threat (Via zoom app)	1
Child Abuse		VEHICLE RELATED CRIMES	
Unattended Child		Stolen Vehicles	
Trespass		Recovered Stolen Vehicles	
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	24
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	2
Suspicious Person	1	Accidents	6





# Department of Public Works Weekly Report for Week Ending July 2, 2020



#### **ADMINISTRATION**

- Met with Recreation regarding re-opening.
- Participated in virtual Senior Staff meeting.
- Continued to inspect sidewalk repairs on Cherrywood Lane.
- Met with contractor to discuss access control requirements for city buildings.

#### STREET MAINTENANCE/SPECIAL DETAILS

- Pushed yard debris at the Northway Fields compost site.
- Picked up unwanted signs and checked for graffiti.
- Painted parking lines at the Municipal Building, Roosevelt Center, Greenbelt Aquatic and Fitness Center and Community Center.
- Installed crosswalks at Hanover Parkway and Ora Glen Drive.

#### **HORTICULTURE/PARKS**

- Performed landscape maintenance throughout the city.
- Refilled hand sanitizer stations at playgrounds and repaired any malfunctioning dispensers.
- Sanitized play equipment at playgrounds.

#### REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL

- Collected 30.90 tons of refuse and 14.06 tons of recycling material.
- Performed daily SWPPP inspections.
- Finalized SMC submission.
- Continued searching for new contractor to provide a paper and cardboard recycling service.
- Held a Zoom meeting to discuss the goals and direction of the GIS Program.
- Held Zoom meeting with a GIS Intern to discuss goals and projects for the summer.
- Finished preliminary designs for Firefly Sanctuary Interpretive Signs.
- Attended Regenerative Agriculture seminar provided by UMD Extension.

#### **BUILDING MAINTENANCE**

- Started monthly preventative maintenance throughout city buildings.
- Moved furniture in coordinator offices at the Youth Center.
- Recertified all of Horticulture's backflows throughout the city.

#### **FLEET MAINTENANCE**

- Prepared the parts room and completed the annual inventory inspection.
- Replaced left head lamp assembly in vehicle #841.
- Serviced A/C and changed oil in vehicle #846.
- Drained and flushed the system in vehicle #849.

# Greenbelt Recreation Department Weekly Report Week Ending July 2, 2020



#### **ADMINISTRATION:**

- July is Parks and Recreation Month! The entire month of July will be a celebration of Recreation and Park Professionals be sure to check out the VRC and social media for more!
- Health screening protocols were implemented for all staff and tenants when entering Recreation facilities.
- Met with Parks and Recreation Month ad hoc committee.
- Assisted in distributing summer activity kits at Springhill Lake Elementary School.
- Met with Old Greenbelt Theatre staff to discuss outdoor movies.
- Held Park Ranger meeting to review various items related to park operations, reopening of some outdoor spaces and upcoming holiday weekend.
- Attended Senior Staff meeting.
- Met with Community Center Supervisor and tenant to review renewal of lease.
- Held facility reopening meeting to consider latest Executive Order from the County Executive and latest guidance on reopening facilities in Prince George's County.
- Met with Public Works to discuss plans and timing for reopening of facilities.
- Attended Department Staff meeting.
- Attended MRPA Directors meeting.

#### YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Staff continued to work remotely and implement plans to provide programs and services during facility closures.
- Continued training and orientation of new staff member Taylor Hardy.
- Registration for Summer Classes and Summer Connect Camp Programs continued.
- Virtual summer classes continued.
- Held camp planning meetings. Kinder Camp and Camp Pine Tree begin on Monday, July 6.
- Creative Kids Camp (CKC), Circus Camp, and Camp Encore all continued with session one this
  week! Session two begins on Monday, July 6, for CKC and Circus Camp. Camp Encore will continue for
  one more week, with session two beginning on July 20.
- Promotional videos were created featuring Camp Pine Tree and Camp YOGO staff, highlighting the activities planned for our virtual camp programs.
- Coordinated with Administration staff to share Zoom accounts for city meetings.
- Continued planning for Outdoor Movie Program.
- Distributed free Summer Fun Activity Kits at Springhill Lake Elementary School, in collaboration with the PGCPS summer meal program. An assortment of art, fitness, educational, and summer fun supplies were provided to our young residents. The kids were excited to receive the summer fun supplies and were happy to see the staff from Springhill Lake Recreation Center. The kits disappeared quickly and more supplies have been ordered for the next phase of the summer activity kit distribution plan.
- Staff assisted with distribution of senior meals.

- Finalized plans for a July 4th weekend virtual special event. Virtual fireworks, tours of historic sites, national anthem performances by local vocalists, a puppet show featuring Beech Tree Puppets and much more is planned to celebrate the holiday this year.
- Attended All Staff meeting via Zoom.
- Continued to promote the VRC, Summer Classes and Camps, and upcoming special events through daily engagement on social media.
- Staff continued to add new content to the VRC. Our next virtual special event will celebrate America's independence, with a full weekend of events and activities July 3 through 5.
- Refined plan to begin outdoor adult sports and fitness classes, commencing in late July.
- Continued to plan a celebration of Parks & Recreation month in July.
- Continued to collaborate with Public Information colleagues to update the VRC. Sincere thanks are extended to Bev Palau and Jen Sterling!
- Fall program planning is underway. Staff are collaborating on a publication schedule for the in-house online Fall Activity Guide.
- Staff completed online Returning to Work during COVID-19: Safe Work Practices training class, provided by American Red Cross.
- Two new videos with our dance program instructors were provided to enhance program content on city website and Facebook pages. Both tap and contemporary dance were featured, as part of a series of original Greenbelt Recreation productions, guiding participants through movement activities to simple musical rhythms.

#### **AQUATICS:**

- Renewed the Prince George's County Health Department license to operate the swimming pool and spa. Permit is valid until December 31, 2020.
- Continued cleaning the outdoor pool and baby pool to prepare for reopening.
- Participated in weekly department Zoom meeting.
- Part-time staff continued working on completing online training to expedite in water/class portions when deemed safe.

#### **COMMUNITY CENTER:**

- Participated in a Parks and Recreation Month Mini-Committee meeting.
- Participated in a Zoom re-opening planning meeting.
- Participated in a Zoom department meeting.
- Met with the Greenbelt Nursery School Executive Director in regard to their lease. She was connected with the Economic Development Coordinator for resources.
- Staff provided access to a tenant to maintain equipment.
- Continued to field inquiries about facility operations.
- Health screening protocols were implemented for staff and tenants.
- Coordinated with Public Works in regard to the schedule for the Gym window restoration project.
- Administrative Assistant provided filing support to the Finance Department.
- The weekly Center Leader Connection Zoom meeting was Thursday evening with a discussion about podcasts.
- On-line training for Center Leaders has been implemented to prepare for re-opening.
- Continued virtual training and onboarding for new staff.
- Continued preparing for facility re-opening.

#### **ARTS:**

- Summer arts classes are in session. Promotions, enrollment, and curbside operations are ongoing. Arts staff are providing instructional content for Creative Kids Camp.
- Staff initiated the development of fall session programs and the fall activity guide.
- FY 2021 contracts were prepared for the Artists in Residence.
- Preparations are being made for an Arts Advisory Board meeting on July 7.
- Jurying is underway for the Festival of Lights Juried Art and Craft Fair, which will be online if need be.
- An FY 2020 year-end report is being prepared for the Maryland State Arts Council.
- Completed American Red Cross training on returning to work during COVID-19.

#### THERAPEUTIC RECREATION:

- Supervisor continued to research and provide content for the VRC.
- Posted to Social Media (Greenbelt Recreation)
  - Scheduled several daily posts for the week
    - SHLES Summer Fun Activity Kits photos
    - Summer Classes
    - Blood Drive- July 10
    - 4th of July Spotlight
    - Parks and Recreation Month
- Participated in weekly department staff Zoom meeting.
- Participated in Zoom meeting for Park & Recreation Month Mini-Committee meeting.
- Assisted in distribution of Summer Fun Activity Kits at Springhill Lake Elementary School.
- Worked with Prince George's County Department of Aging Nutrition Program to receive a week's worth of
  frozen meals for the Food & Friendship program and home-bound seniors; 37 seniors received meals this
  week. Thanks to Brian Butler for assisting with delivery. Seniors also received crossword puzzles for the
  week.

#### **PARK RANGERS:**

- Lake level is up!
- Use at Northway reduced
- Playgrounds/grills/restrooms open
- Many visitors enjoyed the playgrounds
- Rainy weather kept guests away
- Spoke with several personal grill users
- Information tent helpful during weekends
- Lost wallet at BAP returned to GPD
- Ice Cream truck at BAP
- Most playground users at BAP without masks