



DATE: March 4, 2015
TO: Greenbelt City Council
FROM: Public Safety Advisory Committee
RE: Emergency Operations Plan Revision Recommendations

The Public Safety Advisory Committee has reviewed the Emergency Operations Plan (EOP) for the City of Greenbelt, as requested by the City Council, in order to determine if there should be revisions, additions or clarifications to the plan. Overall, the EOP is a clearly written, comprehensive plan. However, we do have a few recommendations.

The recommendations are as follows:

Table of Contents:

Add a new topic, "Directory of Web-site Resources" which may be helpful to City employees during a City State of Emergency.

Declaration of City Emergency, Page 1

1. Item 2 - Add "Earthquakes" to line item with "Hurricanes and Tornadoes"
2. Item 2 - Detail further who will have the authority to declare additional situations as a "City State of Emergency".

Emergency Operations Center, Page 2 - 3

1. Item 1 - Add a City email address to be used for the EOC
2. Item 2 - Recommend adding a Greenbelt CERT (GCERT) representative
3. Item 12 - Recommend adding contacts for County CERT as well as Greenbelt CERT

Notification of the Public and Media, Page 5

1. Item 3 - GCERT members could be mobilized for door-to-door communication, if needed.
2. Everbridge should be utilized for communication, if possible. Everbridge information should be detailed in the plan.



Evacuation or Relocation, Page 6

1. Item 1 - Consider adding Greenbelt CERT (GCERT)
2. Item 6 - More details on pet preparations and sheltering for pets and owners should be provided, in order to encourage pet owners to evacuate. Consider adding the Greenbelt Animal Shelter's Emergency Operations Plan to this plan. A separate topic on Pet/Animal Management/Relocation and Evacuation should be considered.

Continuity of Government, Page 7

1. Item 8 - Cloud-based, encrypted or similar off-site storage for essential records should be considered.

Annual Review of the Emergency Operations Plan, Page 12

1. Recommend review and testing of the EOP every 2-3 years.

Several of these recommendations will require further research and fact-finding, if Council wishes to accept them as an addition or change.

Respectfully,



Laura Kressler, Chair
Public Safety Advisory Committee