

# City of Greenbelt

## City Manager's Report

### Week Ending August 28, 2020

1. Staff monitored the path and track of Hurricane Laura. The remnants are expected to pass through our area on Saturday as a rain event.
2. Attached are copies of letters that were sent to property management companies and condominium and homeowner associations urging them to allow for payment plans, freeze rent and dues increases, not charge interest and late fees and suspend evictions and foreclosures.
3. **Assistant City Manager**
  - a. Served as Acting City Treasurer.
  - b. Emergency management due to COVID-19.
  - c. Attended both work sessions.
  - d. Held weekly call with Museum Director.
  - e. Worked on finalizing the FY 2021 Adopted Budget document.
4. **City Treasurer/Finance**
  - a. Processed vendor payments and purchase orders.
  - b. Exploring a method for payment of waste collection bills online.
  - c. Continued to work closing out the fiscal year and audit related tasks.
5. **Information Technology**
  - a. Security planning for Municipal Building.
  - b. Worked on SHL Rec connection – Fiber down.
  - c. Follow-up discussion with FirstNet.
6. **Economic Development**
  - a. COVID19 Outreach
    - i. Real estate broker
    - ii. Medical office
    - iii. Local massage therapy and spa
  - b. Meetings & Webinars
    - i. US Chamber of Commerce Bi-weekly CO Virtual Event Series
    - ii. Council Work Session
  - c. Economic Development Admin
    - i. Working with staff on implementation of business grant fund.
    - ii. Outreach to businesses to touch base about COVID-19, concerns and plans.
    - iii. Working with staff to coordinate communications about COVID-19 to the community.

cc: Department Heads

David Moran, Assistant City Manager  
Mary Johnson, Human Resources Officer  
Bonita Anderson, City Clerk

# CITY OF GREENBELT

25 CRESCENT ROAD, GREENBELT, MD. 20770-1886

August 19, 2020



Name of Community Property  
Name of Community Association  
Name of Property Manager  
Address  
Greenbelt, MD 20770

**CITY COUNCIL**  
Colin A. Byrd, Mayor  
Emmett V. Jordan, Mayor Pro Tem  
Judith F. Davis  
Leta M. Mach  
Silke I. Pope  
Edward V.J. Putens  
Rodney M. Roberts

Dear Property Manager:

With hundreds of thousands of Marylanders out of work because of the COVID-19 pandemic, many families are understandably finding it hard to pay community association assessments. Governor Hogan issued an emergency order that prohibits Maryland courts from ordering the eviction of any property owner who can show that their failure to pay was the result of COVID-19. As Maryland reopens, many will lose unemployment payments as they regain the ability to work without actually being able to return to full employment. During this continued State of Emergency and beyond, the City Council urges that you consider the following proposals to ensure an equitable transition for community association members:

1. Charge no interest, late fees or penalties until January 2021.
2. Arrange payment plans with community association members, allowing up to three (3) years to pay fees owed.
3. Freeze community association dues/fees increase from the start of the COVID-19 emergency until January 2021.
4. Suspend all notice of intent to foreclosure due to late or non-payment of community association dues/fees for the remainder of 2020.

Thank you for your timely consideration on this urgent matter.

Sincerely,

Colin Byrd, Mayor

Emmett V. Jordan, Mayor Pro Tem

Judith F. Davis, Member of Council

**A NATIONAL HISTORIC LANDMARK**

(301) 474-8000 FAX: (301) 441-8248

[www.greenbeltmd.gov](http://www.greenbeltmd.gov)



*Leta M. Mach*

Leta M. Mach, Member of Council

*Silke I. Pope*

Silke I. Pope, Member of Council

*Edward V. J. Putens*

Edward V. J. Putens, Member of Council

*Rodney M. Roberts*

Rodney M. Roberts, Member of Council

cc: City Council  
Nicole Ard, City Manager

# CITY OF GREENBELT

25 CRESCENT ROAD, GREENBELT, MD. 20770-1886

August 19, 2020



Name of Community Property  
Name of Property Manager  
Address  
Greenbelt, MD 20770

**CITY COUNCIL**  
Colin A. Byrd, Mayor  
Emmett V. Jordan, Mayor Pro Tem  
Judith F. Davis  
Leta M. Mach  
Silke I. Pope  
Edward V.J. Putens  
Rodney M. Roberts

Dear Property Manager:

With hundreds of thousands of Marylanders out of work because of the COVID-19 pandemic, many families are understandably finding it hard to pay rent. Governor Hogan issued an emergency order that prohibits Maryland courts from ordering the eviction of any tenant who can show that their failure to pay rent was the result of COVID-19. As Maryland reopens, many will lose unemployment payments as they regain the ability to work without actually being able to return to full employment. During this continued State of Emergency and beyond, the City Council urges that you consider the following proposals to ensure an equitable transition for tenants:

1. Charge no interest or late fees until January 2021.
2. Arrange payment plans with your tenants, allowing up to three (3) years to pay fees owed.
3. Freeze rent increases from the start of the COVID-19 emergency until January 2021.
4. Suspend all eviction lawsuits due to late or non-payment of rent for the remainder of 2020.

Thank you for your timely consideration on this urgent matter.

Sincerely,

Colin Byrd, Mayor

Emmett V. Jordan, Mayor Pro Tem

Judith F. Davis, Member of Council

**A NATIONAL HISTORIC LANDMARK**

(301) 474-8000 FAX: (301) 441-8248

[www.greenbeltmd.gov](http://www.greenbeltmd.gov)

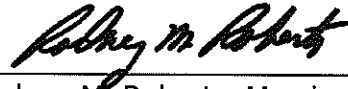


Leta M. Mach, Member of Council



Edward V. J. Putens, Member of Council

Silke I. Pope, Member of Council



Rodney M. Roberts, Member of Council

cc: City Council  
Nicole Ard, City Manager