

City of Greenbelt

City Manager's Report

Week Ending September 11, 2020

1. Thank you to staff who worked during Labor Day weekend. Thanks also to staff that worked during the tornado warning and surveyed the City after the storm. Thankfully no serious damage or injury was reported.
2. Park Rangers reported positive Labor Day activity. Staff reported graffiti at the Braden Tennis Courts to be removed.
3. As reported during Wednesday's work session, staff is working to expand the outdoor pool season to end the week of September 26; an announcement is expected Monday, September 14. Due to unforeseen circumstances, the Department is monitoring available staffing to determine if the season can be extended further and any impact on the re-opening of the fitness wing.
4. Regarding the City facilities, Greg Varda and Joe McNeal report that staff continues to work with Public Works to evaluate airflow in indoor facilities. In the interim, over 80 plus classes in various forms (primarily outdoors, virtual, and if in person, very small group) are proceeding well. Registration was responsive and as of earlier this week, no classes were cancelled due to lack of participants.
5. Please note that signage has been posted stating that Braden Field Tennis Courts 7 and 8 will be used during certain hours for outdoor youth dance classes. Braden Field's six other tennis courts will remain open for play. An announcement is anticipated within the next few weeks regarding access to restrooms at Springhill Lake Recreation Center. No issues have been reported with the limited restroom access to the Youth Center.
6. In follow-up to the Council work session with County School Board representatives, staff sent information on the Maglev project.
7. Congratulations to Becky Sutfin and the Golden Age Club on a successful first Zoom meeting!
8. Jim Sterling confirmed that 4 electric vehicle charging stations are being installed at Schrom Hills Park and two charging stations at Springhill Lake Recreation Center. The stations at Schrom Hills Park are finished and awaiting power from Pepco. Pepco is installing and paying for the stations.
9. Beverly Palau and staff are preparing a final push for Census outreach, including in Greenbelt West. Stayed tuned!
10. The GFOA budget award application was submitted. Thank you Anne Marie Belton.
11. Christal Batey is working with the County on an upcoming food distribution.
12. Participated in a webinar for businesses interested in learning about the City's business relief program. About 7 people participated in the presentation provided by Charise Liggins. The webinar was recorded and will be posted on the City website. Applications for the grants of up to \$10,000 each will be open from September 14-October 16. Applications will be accepted on a rolling basis after October 16 if CARES Act funds are not fully expended by that date.

13. Participated on a webinar hosted by the Local Government Hispanic Network, National Forum for Black Public Administrators, and Asian Public Administrators regarding Census outreach to diverse populations.
14. Signed the City's Maryland National Capital Park and Planning \$110,000 grant documents.
15. Approved the \$11,000 purchase of new wireless microphones for the Council Chambers. Staff aims to have the microphones in place before Council's return to in-person meetings (not scheduled at this time).
16. In response to a resident's inquiry, please note that staff has not yet learned of the Greenbelt Credit Union's rescheduled date paper shredding event. When that is available the City will help promote it.
17. Met with and/or teleconferenced with staff and City Solicitor regarding financial and operational matters.
18. Participated in Council work sessions regarding the Maglev and the County School Board, as well as the Community Relations Advisory Board.
19. **Assistant City Manager**
 - a. On leave.
20. **City Treasurer/Finance**
 - a. Processed vendor payments and purchase orders.
21. **Information Technology**
 - a. Participated in internal Comcast Negotiation Team Meeting
 - b. Participated in Comcast Negotiations meeting
 - c. Repaired Fire Alarm lines at the GAFC
22. **Economic Development**
 - a. COVID-19 Outreach
 - i. Medical office
 - ii. Local restaurant
 - iii. Local retail
 - b. Meetings & Webinars
 - i. Greenbelt Business Improvement & Recovery Fund Webinar
 - c. Economic Development Admin
 - i. Working with staff on implementation of business grant fund.
 - ii. Outreach to businesses to touch base about COVID-19, concerns and plans.
 - iii. Working with staff to coordinate communications about COVID-19 to the community.

cc: Department Heads

David Moran, Assistant City Manager
Mary Johnson, Human Resources Officer
Bonita Anderson, City Clerk