

City of Greenbelt

City Manager's Report

Week Ending September 25, 2020

1. Attached please find an invitation for a virtual NASA event on Tuesday.
2. The WWII flyover scheduled for today is postponed until tomorrow morning due to visibility.
3. Staff is working with the Health Department to schedule flu shot clinics in Old Greenbelt and in Greenbelt West.
4. Restoration Center announced the return of food pantry services. Please see the attached message.
5. Received a request to use space at Crescent and Southway for a "support the police" rally. The organizer will work with Ms. Anne Marie Belton on the public meeting permit.
6. While talking to Greenbelt Credit Union's interim manager on another matter, she indicated that the Credit Union will soon advertise the paper shredding event. The Credit Union tentatively anticipates November 7th coinciding with City recycling events.
7. Ms. Liggins reports that 19 business relief grant applications have been submitted. The online forum reveals that several more are started yet not complete.
8. I approved use of the Youth Center as a satellite location for GHI's upcoming Annual meeting in October. Thank you to Greg Varda and staff who are working to help make this a safe location for members who do not participate in voting via computer. Most people are expected to participate virtually. Staff will follow County health guidelines.
9. Met with and/or teleconferenced with staff and City Solicitor regarding personnel and operational matters.
10. Participated in the National Forum for Black Public Administrator's virtual meeting for city managers; viewed the League of Women in Government's Symposium (speaker- Glennon Doyle), as well as virtual International City County Management Association webinars on equity and leadership (including speaker Robin DiAngelo). Will continue watching recorded sessions through the next few weeks and provide materials to staff.
11. Participated in the Council special meetings for performance evaluation, Maglev consultants, and the Dog Park.
12. **Assistant City Manager**
 - a. Served as Acting City Treasurer.
 - b. Emergency management due to COVID-19.
 - c. Attended Special Meeting on Monday.
 - d. Resubmitted a CDBG Reimbursement Request for PY 45R.

13. City Treasurer/Finance

- a. Processed vendor payments and purchase orders.
- b. Responded to requests from City Auditors.
- c. Continued working on CARES Act reimbursement.

14. Information Technology

- a. Prepared iPads and connectivity for Census event.
- b. Began updating IT Strategic Plan.
- c. Prepared Zoom format recommendation.

15. Economic Development

- a. COVID-19 Outreach
 - i. Local hotels
 - ii. Local restaurants
 - iii. Local retail
 - iv. Medical offices
- b. Economic Development Admin
 - i. Responded to inquiries about eligibility requirements and reviewing application details for assigning to the reviewer committee.
 - ii. Continued to work with staff on implementation of business grant fund.
 - iii. Outreach to businesses to touch base about COVID-19 concerns and plans.
 - iv. Worked with staff to coordinate communications about COVID-19 to the community.

cc: Department Heads

David Moran, Assistant City Manager
Mary Johnson, Human Resources Officer
Bonita Anderson, City Clerk

RE: Maryland's Role in Space

Nicole Ard <nard@greenbeltmd.gov>

Fri 9/25/2020 3:44 PM

To: Tookes, Phillina (GSFC-1000) <phillina.tookes@nasa.gov>

Cc: Harmon, Janice (GSFC-100.0)[ASRC FEDERAL SYSTEM SOLUTIONS] <janice.harmon@nasa.gov>; Anne Marie Belton <abelton@greenbeltmd.gov>; Charise Liggins <cliggins@greenbeltmd.gov>

Phillina,

Thank you. We will provide this to Council.

Nicole

From: Tookes, Phillina (GSFC-1000) [mailto:phillina.tookes@nasa.gov]

Sent: Friday, September 25, 2020 2:31 PM

To: Nicole Ard

Cc: Harmon, Janice (GSFC-100.0)[ASRC FEDERAL SYSTEM SOLUTIONS]

Subject: Maryland's Role in Space

Nicole,

On Tuesday, NASA Goddard Center Director will participate in an event with Sen. Van Hollen and NASA Administrator Bridenstine to highlight Maryland's collective role in NASA's mission. Please extend the invite to Council to join if schedules permit.

Thanks,
Phillina

RE: Restoration Center Food Bank

Nicole Ard <nard@greenbeltmd.gov>

Fri 9/25/2020 1:07 PM

To: Ronke Bolutayo <boluronke@gmail.com>; Liz Park <lpark@greenbeltmd.gov>

Cc: Christal Batey <cbatey@greenbeltmd.gov>; Beverly Palau <bpalau@greenbeltmd.gov>; Gilberto Cabrera <gcabrera@greenbeltmd.gov>; Anne Marie Belton <abelton@greenbeltmd.gov>

Ronke,

Thank you very much. This is great news and will be shared with Council in today's weekly report.

Thanks again,

Nicole

From: Ronke Bolutayo [mailto:boluronke@gmail.com]

Sent: Thursday, September 24, 2020 8:19 PM

To: Nicole Ard; Liz Park

Cc: Christal Batey; Beverly Palau; Gilberto Cabrera; Anne Marie Belton

Subject: Re: Restoration Center Food Bank

Good evening;

I am pleased to inform you that the Restoration Center food bank is back in operation and we are opened on the 2nd and 4th Sundays of each month from 12:30 pm to 1:30 pm and also on Tuesdays from 11am to 1 pm. Please see attached flier for full details.

We will appreciate it if you can pass this information on to members of the community who need food.

Please contact me if you have any questions.

Best regards,

Ronke Bolutayo



FOOD BANK

2ND & 4TH SUNDAYS 11:30AM-12:30PM

TUESDAYS 11 AM - 1 PM

**RESTORATION CENTER
119 CENTERWAY GREENBELT MD 20770**



*For more information please contact:
301-345-0007 or outreach@rccgrestitutioncenter.org*