

CALENDAR

< PREVIOUS MONTH

DECEMBER 2020

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	1 Gobble Wobble Festival of Lights Juried Art and Craft Fair 11:00 AM Food Bank	2 Festival of Lights Juried Art and Craft Fair School Bus Driver Virtual Job Fair 10:00 AM Free PGCPs Meals 6:00 PM FREE Parenting Classes 7:30 PM Special Meeting/Closed Session - (City Manager briefing on pending personnel and legal issues & City Manager evaluation). (Virtual) 7:30 PM Advisory Planning Board, Virtual	3 Festival of Lights Juried Art and Craft Fair Embroidered Mitten Workshop 7:00 PM Forest Preserve Advisory Board	4 Festival of Lights Juried Art and Craft Fair Paper Case Bookbinding Workshop	5 Festival of Lights Juried Art and Craft Fair
6 Festival of Lights Juried Art and Craft Fair 10:00 AM Greenbelt Farmers Market 2020 Holiday Market 1:00 PM DIY Wrapping Paper Activity	7 Festival of Lights Juried Art and Craft Fair Embroidered Felt Ornament Workshop A Candle In The Window 10:00 AM Free PGCPs Meals 2:00 PM Memory Screening Mondays 8:00 PM Combined Properties/Greenway Shopping Center (stakeholders). (Virtual)	8 Festival of Lights Juried Art and Craft Fair A Candle In The Window 11:00 AM Food Bank 7:00 PM Advisory Committee on Education Meeting/Grant Review 7:00 PM Public Safety Advisory Committee	9 Festival of Lights Juried Art and Craft Fair A Candle In The Window 8:00 PM Work Session - NASA Goddard Facility Update. (Virtual)	10 Festival of Lights Juried Art and Craft Fair A Candle In The Window 7:30 PM Community Relations Advisory Board	11 Festival of Lights Juried Art and Craft Fair A Candle In The Window 11:30 AM Food Bank	12 Festival of Lights Juried Art and Craft Fair A Candle In The Window Light Up The Night With Hope 10:00 AM Outdoor Art Installation
13 Festival of Lights Juried Art and Craft Fair A Candle In The Window Light Up The Night With Hope 2:00 PM Art Share	14 Festival of Lights Juried Art and Craft Fair A Candle In The Window Light Up The Night With Hope 5:30 PM Youth Advisory Committee 8:00 PM Regular Meeting - (Virtual)	15 Festival of Lights Juried Art and Craft Fair A Candle In The Window Light Up The Night With Hope 11:00 AM Food Bank 5:30 PM North Pole Calling 7:00 PM Advisory Committee on Tress	16 Festival of Lights Juried Art and Craft Fair A Candle In The Window Light Up The Night With Hope 5:30 PM North Pole Calling 7:00 PM Work Session - Franklin Park at Greenbelt Station. (stakeholder) (Virtual)	17 Festival of Lights Juried Art and Craft Fair A Candle In The Window Light Up The Night With Hope Emergency Diaper Distribution 1:00 PM FREE Produce Distribution 5:30 PM Board of Elections Meeting 5:30 PM North Pole Calling	18 Festival of Lights Juried Art and Craft Fair A Candle In The Window Light Up The Night With Hope	19 Festival of Lights Juried Art and Craft Fair A Candle In The Window Light Up The Night With Hope
20 Festival of Lights Juried Art and Craft Fair	21 8:00 PM Work Session - Public Education on Collective Bargaining Process. (tentative) (virtual)	22 11:00 AM Food Bank	23 8:00 PM Special Meeting - Closed Session. (City Manager compensation). (Virtual)	24	25	26
27	28 8:00 PM Work Session - Budget Update and Maglev Strategy Update (tentatively)	29 11:00 AM Food Bank	30 8:00 PM Work Session - TBD	31	1	2

CALENDAR

< PREVIOUS MONTH

JANUARY 2021

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2
3	4 Free Tutoring FREE ESOL Classes 8:00 PM Work Session - Forest Preserve/Community Gardens Work Session, (Virtual)	5 Free Tutoring FREE ESOL Classes FREE GED Prep Class 11:00 AM Food Bank	6 Free Tutoring FREE ESOL Classes FREE GED Prep Class 8:00 PM Work Session - Comcast (stakeholder), Virtual	7 Free Tutoring FREE ESOL Classes FREE GED Prep Class 6:30 PM Comprehensive School Boundary Initiative 6:30 PM Comprehensive School Boundary Initiative	8 Free Tutoring FREE ESOL Classes FREE GED Prep Class 6:30 PM Comprehensive School Boundary Initiative	9 Free Tutoring FREE ESOL Classes FREE GED Prep Class 6:30 PM Comprehensive School Boundary Initiative 9:00 AM Comprehensive School Boundary Initiative
10 Free Tutoring FREE ESOL Classes FREE GED Prep Class 6:30 PM Comprehensive School Boundary Initiative	11 Free Tutoring FREE ESOL Classes FREE GED Prep Class 6:30 PM Comprehensive School Boundary Initiative 11:30 AM Food Bank 8:00 PM Regular Meeting, (Virtual)	12 Free Tutoring FREE ESOL Classes FREE GED Prep Class 6:30 PM Comprehensive School Boundary Initiative 11:00 AM Food Bank 6:30 PM Comprehensive School Boundary Initiative	13 Free Tutoring FREE ESOL Classes FREE GED Prep Class 6:30 PM Comprehensive School Boundary Initiative 8:00 PM Work Session - TBD, (Virtual)	14 Free Tutoring FREE ESOL Classes FREE GED Prep Class	15 Free Tutoring FREE ESOL Classes FREE GED Prep Class	16 Free Tutoring FREE ESOL Classes FREE GED Prep Class
17 Free Tutoring FREE ESOL Classes FREE GED Prep Class	18 Free Tutoring FREE ESOL Classes FREE GED Prep Class 8:00 PM No Meeting	19 Free Tutoring FREE ESOL Classes FREE GED Prep Class 11:00 AM Food Bank	20 Free Tutoring FREE ESOL Classes FREE GED Prep Class 8:00 PM Work Session - TBD, (Virtual)	21 Free Tutoring FREE ESOL Classes FREE GED Prep Class	22 Free Tutoring FREE ESOL Classes FREE GED Prep Class	23 Free Tutoring FREE ESOL Classes FREE GED Prep Class
24 Free Tutoring FREE ESOL Classes FREE GED Prep Class	25 Free Tutoring FREE ESOL Classes FREE GED Prep Class 8:00 PM Regular Meeting, (Virtual)	26 Free Tutoring FREE ESOL Classes FREE GED Prep Class 11:00 AM Food Bank 6:00 PM Advisory Committee on Education Annual Principals Meeting 7:30 PM Advisory Committee on Education Meeting	27 Free Tutoring FREE ESOL Classes FREE GED Prep Class 8:00 PM Work Session - TBD, (Virtual)	28 Free Tutoring FREE ESOL Classes FREE GED Prep Class	29 Free Tutoring FREE ESOL Classes FREE GED Prep Class	30 Free Tutoring FREE ESOL Classes FREE GED Prep Class
31 Free Tutoring FREE ESOL Classes FREE GED Prep Class	1	2	3	4	5	6

CITY NOTES

Greenbelt CARES



Week Ending December 11

Liz Park spoke to a University of Maryland Marriage and Family Therapy class regarding Greenbelt CARES and internship opportunities.

Liz Park participated in the Prince George's County System of Care Grant meeting on December 2. Liz was asked to represent the Country Youth Service Bureaus on this group as the grant includes services to youth 16-24.

On December 2, Darren Stephenson conducted a session of "Parenting During Stressful Times." Topics discussed were behavior modification, parental styles, social-emotional development, the effects of domestic violence on children and child development.

Judye Hering participated in the "GED Testing Service's" customercare@gotowebinar. 2020 – It's Been a Year Like No Other! However, We Persisted! on December 8. The purpose of the webinar was to provide updates and information for GED instructors and administrators. Due to the coronavirus, many test-sites are closed. Students can now take the test in their own home by accessing O-P Testing (On-Line-Proctor Testing). More information can be found at the GED.com site.



Museum Weekly Report For Week Ending December 11, 2020

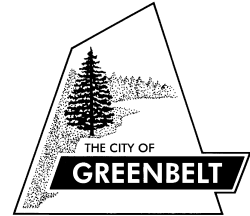
Museum Activities

- Online museum store: store is live, sales are proceeding in conjunction with the Rec Department's Festival of Lights. Volume of sales, however, is significantly off from other years which will affect budgeted numbers.
- Holiday activities:
 - set up modified decorations on first floor of Museum house, visible through the garden side window including a vintage aluminum tree. This type of tree, popular beginning in 1958, is at the edge of our collection range (1937-1952) but doesn't require lights, so is safer. Vintage electric menorah is not plugged in, but is on display in upstairs bedroom window.
 - ongoing research of holiday images from current and former residents for slide show documenting how Greenbelters celebrate the winter holidays. Slide show will be shown on Museum website as well as social media channels. Date TBD.
- Research: provided written summary of racial residential segregation in Greenbelt in response to inquiry.
- Graduate student interview: answered follow up questions from University of Maryland Journalism graduate student about perceived and actual divisions in Greenbelt.
- Museum lecture: lecture on the film Green Book planned for late January may have to be postponed, one of the speakers may not be available. Alternative topics are being identified.
- Museum from Home: working on blog entry about holidays in Greenbelt.
- Black History Month: ongoing work on event in February. Researching other related possible events/initiatives for the Museum, i.e. a virtual tour of a specific African American history museum.
- FOGM support: ongoing work on writing and designing newsletter with annual appeal to be sent in December. Ongoing work on new CRM (customer relationship management) software for FOGM to better manage membership records. Data migration is complete, last step is to cull membership accounts.
- Weekly virtual meeting with Education/Volunteer Coord. and inspection of 10A and 10B.
- Update Museum's social media including Facebook, Twitter, and Instagram.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, December 11, 2020



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Burglar Alarms: Thirteen alarm renewal notices were mailed to businesses.

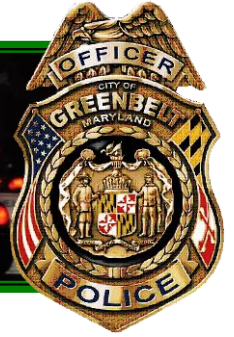
Complaints: One complaint was logged regarding a backed up bathtub; and
One prior complaint was virtually re-inspected.

Meetings: **Staff Participated In:**
Virtual City Council work session with Combined Properties; and
Virtual City Council work session: NASA Goddard Facility Update.
Staff Attended:
Virtual meeting with Code Enforcement Officer.

PLANNING

Planning Projects: Addressed various permitting items for Greenbelt Station South Core;
Addressed questions from GHI member on placing EV charging station in city right-of-way;
Completed staff memo regarding Draft Environmental Impact Statement for proposed relocation of the Bureau of Engraving and Printing to BARC;
Prepared materials for December 14 council meeting;
Researched and drafted grant materials;
Continued working on the Final Census Grant report;
Reviewed materials submitted for 7010 Greenbelt Road proposed development; and
Received an update on the anticipated schedule for the review of the Beltway Plaza Phase 1 Detailed Site Plan.

GREENBELT POLICE DEPARTMENT



WEEKLY ACTIVITY

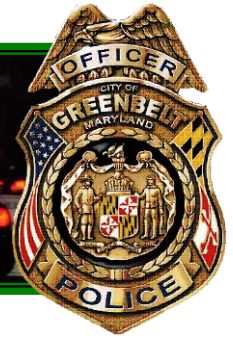
Week Ending December 11, 2020

- Participated in presentations for Officer and Civilian of the Year.
- Configured software (eSOPH) to better assist with the applicant background process.
- Attended virtual meetings for COG and PSAC.
- Attended a work session in reference to Greenway Center.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT

DECEMBER 9, 2020

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

CITIZEN ADVISORY

We have had several recent reports of vehicle thefts involving vehicles that have been left unlocked with the engine running. Don't make it easy for car thieves. Please remember to not leave your vehicle running unattended.

CENTER CITY

12/05 4:49 A.M.	121 Centerway. Burglary. The witness advised that she observed the suspect described as a black male wearing dark clothing, no further, enter foyer area after walking through the unlocked outer doors of the Greenbelt COOP Supermarket carrying a tire iron. Upon seeing the witness the suspect fled the scene, getting into a dark colored SUV being operated by a second unknown suspect and driving away.
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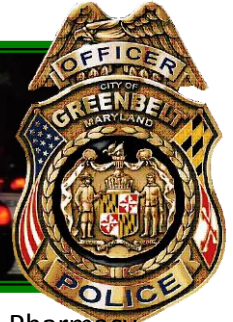
FRANKLIN PARK/BELTWAY PLAZA/GREENBELT STATION/CAPITOL OFFICE PARK/METRO

12/03 11:17 A.M.	6100 Breezewood Court. Shooting incident. Officers responded to a report of the sound of gunshots. Investigation revealed that three suspects fired shots at a subject then fled the area on foot. The unknown victim fled the area in a vehicle described as a white Acura. There are no reports of injuries, but several vehicles were damaged.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



12/03 8:07 P.M.	5910 Greenbelt Road. Counterfeit money. The victim, a cashier at the CVS Pharmacy, advised that the female suspect came into the store and attempted to purchase merchandise with a counterfeit bill. The victim refused to accept the bill and the suspect left. A short while later, a male subject entered the store, paid for some merchandise then threw the change at the victim before leaving the store. Both suspects then reentered the store together and threw a store sign at the victim then fled the scene. The suspects are described as a black female wearing an Army-type jacket and blue jeans and a black male with a light complexion, wearing a black long sleeve sweater, blue jeans and black sneakers. They fled the area in a vehicle described as a red Toyota, no further.
12/03 11:39 P.M.	5917 Cherrywood Terrace. Vandalism. Eggs were thrown at the window and balcony area of a residence. A possible suspect wearing a red hooded coat with fur on the hood was seen fleeing the area.
12/04 5:53 P.M.	Area of Breezewood Court and Springhill Lane. Attempt robbery. The victims advised that they were playing basketball when they were approached by the five suspects, who demanded one of the victim's cell phone. When the victim refused, one of the suspects displayed a handgun. All five suspects then assaulted the victim, took the cell phone then returned it to the victim. A second victim was thrown to the ground and suffered a minor injury. All five suspects, described as black juveniles, then fled the area on foot.
12/05 11:00 A.M.	6218 Breezewood Drive. Vandalism. Unknown person(s) broke out the glass front door to the apartment building.
12/06 2:03 P.M.	5821 Cherrywood Lane. Vandalism. Unknown person(s) broke out the sliding glass door of a residence.
12/06 3:26 P.M.	6242 Greenbelt Road. Assault. The victim advised that he was standing at the drive-through window at the Wendy's restaurant waiting for his order when he was approached by the suspect, who apparently got angry at the victim for taking too long and assaulted him. The victim was treated on the scene by fireboard for a head laceration. The suspect is described as a black male wearing a mask, no further.

GREENBELT EAST/GREENWAY SHOPPING CENTER

12/07 3:15 P.M.	7595 Greenbelt Road. Theft. A wallet was taken from a purse in a shopping cart at the Safeway store.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



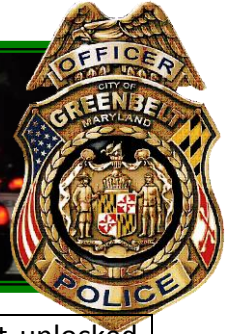
Automotive Crime - City Wide

12/03	Recovered stolen auto. A 2015 Honda CRV SUV, reported stolen December 1 st from the 7800 block of Good Luck Road, was recovered this date by the Montgomery County Police Department in the 2900 block of Kingswell Drive. No arrests were made.
12/03	7911 Mandan Road. Stolen auto. A blue 2018 Mitsubishi Mirage, Maryland tags 5CE9098.
12/04	9115 Springhill Lane. Stolen auto. The victim advised that she was unloading groceries from her vehicle when an unknown subject wearing a black jacket drove off with her 2019 Toyota RAV 4 SUV. The vehicle was recovered the next day by the Metropolitan Police Department in the 5100 block of Alabama Avenue S.E. Washington, D.C. No arrests were made.
12/04	7300 block Hanover Parkway. Attempt motor vehicle theft. The victim advised that she was in her vehicle in the parking lot when she was approached by the suspect, who told the victim to get out of her vehicle. The victim got out of her vehicle, taking her keys with her. The suspect got in the vehicle, then demanded the keys. The victim refused and the suspect fled the scene on foot. The victim was able to identify the suspect as the same suspect listed in the below stolen auto incident.
12/04	7595 Greenbelt Road. Stolen auto arrest. Calvin Bernard Williams, 41, of Washington, D.C. was arrested and charged with Motor Vehicle Theft, Attempt Motor Vehicle Theft, Second Degree Assault and several traffic citations. The victim was shopping inside the Safeway store at approximately 6:28 P.M. when the suspect removed her keys from her jacket pocket and fled the store. The victim attempted to prevent the suspect from entering her 2015 Chevrolet Impala, at which time the suspect pushed the victim to the ground. An officer was approached by the victim in the parking lot and pointed out the suspect as he was driving away. The suspect attempted to flee the scene, but was involved in an accident with another vehicle and a police cruiser, then came to a stop after he struck the M&T Bank building. The suspect was arrested on the scene and was released to the Department of Corrections for a hearing before a District Court Commissioner.
12/04	8200 block Canning Terrace. Attempt theft from auto. Unknown person(s) rummaged through a possibly unlocked vehicle.
12/06	8017 Mandan Road. Stolen auto. A blue 2001 Chrysler Town and Country van, Virginia tags UUZ8761.



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GREENBELT POLICE DEPARTMENT

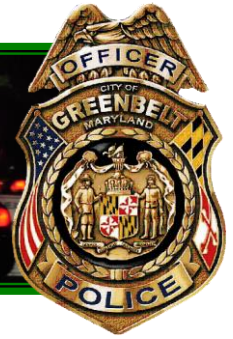


12/06	9208 Springhill Lane. Stolen auto. A 2008 Toyota Sienna. The vehicle was left unlocked and the engine running. The vehicle was recovered December 9 th by the Metropolitan Police Department at undisclosed location. No arrests were made. The tags on the vehicle at the time of theft, Maryland 9CL7700, were not recovered and are still out as stolen.
12/07	7700 block Mandan Road. Theft from auto. Loose change was taken from a possibly unlocked vehicle.
12/07	8000 Greenbelt Station Parkway. Attempt theft from auto. Unknown person(s) broke out the rear passenger window of a vehicle, but nothing appeared to have been taken.
12/09	6214 Breezewood Court. Stolen auto. A blue and grey 2005 Honda Pilot, Maryland tags 6EH5744. The vehicle was left unlocked, with the keys in the vehicle and engine running.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

WEEK OF DECEMBER 9, 2020

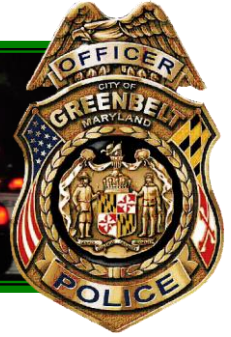
The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery	1	Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	2
Attempt Burglary	1	Unattended Death (Medical)	1
Assault	2	Alcohol Violation	
Domestic	2	False Report	
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	
Theft	9	Notification for other agency	
Vandalism	3	Overdose (transported by fireboard)	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	6
Trespass		Recovered Stolen Vehicles	4
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	1
Credit Card Offense		Attempt Theft From Vehicles	2
Telephone Misuse		Attempt Theft of Vehicle	1
Counterfeit Money	1	Vandalism to Vehicles	
Suspicious Person		Accidents	9



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



Animal Control Activity

One kitten returned to the shelter from foster care for adoption.

One adult cat is on a trial adoption.

One adult cat has been adopted and placed in a new home.

One deceased cat was removed from a residence in the 7200 block of Mathew Street.

One bird was released from BB&T bank.

One dog was impounded after owner was found deceased.

Shelter Residents:

Two kitten

Three cats

Four dogs

Twenty Dog Park Permits (six non-residents and thirteen residents) have been issued as of December 11. The number of permits is calculated per dog, not per owner. Patrolling of the Dog Park is done periodically on a daily basis.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Department of Public Works

Weekly Report for Week Ending

December 11, 2020



ADMINISTRATION

- Attended the virtual Senior Staff meeting.
- Met with the IT Director to discuss locations for security cameras at Franklin Park.
- Continued project management of MEA grant energy efficiency improvements at Public Works.
- Continued the Emergency Action Plan (EAP) scheduling and monitoring the COVID-19 response inventory.
- Continued project management on the CARES Act funding projects.

STREET MAINTENANCE/SPECIAL DETAILS

- Pushed yard debris at the Northway Fields compost site.
- Picked up unwanted signs and checked for graffiti.
- Cleaned storm drains and underpasses throughout Historic Greenbelt.
- Repaired potholes around the city.
- Removed Farmer's Market banners and signs.
- Continued crack sealing repairs on Cherrywood Lane.
- Repaired wash bay valve shut-off at Public Works.
- Repaired light on Ora Glen Drive.

HORTICULTURE/PARKS

- Repaired holiday lights at Roosevelt Center.
- Chipped branches throughout the city.
- Removed leaves from museum playground, library hill and path, Youth Center, Aquatic and Fitness Center beds, lawyer's bed, Community Center beds, circle bed, Girl Scout bed and rockwall bed.
- Performed perennial pruning at lawyer's bed, Aquatic and Fitness Center beds, Community Center beds, circle bed, Girl Scout bed, kidney bed and rockwall bed.
- Mulched leaves at Buddy Attick Park.
- Began winter maintenance on lawnmowers.
- Repaired fence damage at the Community Center playground.
- Began repairs to Greenspring playground.
- Vacuumed citizen leaf piles and curb and gutter leaves from Boxwood.
- Refilled hand sanitizer stations at playgrounds and sanitized the playgrounds.

REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL

- Collected 27.60 tons of refuse and 13.71 tons of recycling material.
- Performed daily SWPPP inspections.
- Recorded weights for food scraps.
- Acquired storm drain GIS data from M-NCPPC. Began creating a map that concurs with what the department has on file for storm drain maintenance.
- Completed the ESRI Spatial Data Science training.
- Continued planning annual SWPPP Training.
- Met with resident to create a plan to remove invasive species on his property and to answer questions regarding native plant species.
- Assisted an Eagle Scout with his project to remove English Ivy and work on beaver caging on the south side of Greenbelt Lake.
- Attended council meeting for Berwyn Heights. They wanted to know how we made our decisions as to what kind of contract to get for electricity.
- Attended CMON meeting with Pepco staff.
- Finalized MSEC MEA FY 2021 grant for Municipal Building lighting retrofit.
- Attended virtual MD DC Compost Council meeting.
- Attended the COG annual meeting virtually.
- Attended SWANA meeting virtually.
- Attended Sustainable Maryland Certified meeting virtually.
- Processed yard waste permits for Northway Fields composite site.

BUILDING MAINTENANCE

- Checked on heating throughout city buildings.
- Continued overseeing installation of touchless water fountains in several city buildings.
- Continued upgrading lights to LEDs at Public Works.
- Replaced filters at Police Station, Animal Shelter and Greenbelt Theater.
- Hung white board in garage at Public Works.

FLEET MAINTENANCE

- Cleaned and reorganized standard parts and bolt bins, and put away new bolts.
- Cleaned and reorganized the hydraulic fittings parts bins and put away new fittings from recent stock order.
- Repaired hydraulic hose press machine leak.
- Began preventive maintenance and window repairs on vehicle #100.
- Installed parking brake cable on sweeper #197.
- Installed gutter broom switch on sweeper #199.
- Repaired totter tipper on trash truck #263.
- Began replacing hydraulic lines in vehicle #461.
- Began preventive maintenance and started brake and tire repairs on vehicle #611.
- Completed preventive maintenance, installed air filter and cleaned A/C evaporator coils in vehicle #838. Also, installed a battery.

Greenbelt Recreation Department

Weekly Report

Week Ending December 11, 2020

ADMINISTRATION:

- Finalized FY 2022 Recognition Group applications.
- Attended senior staff meeting.
- Attended City Council's work session with NASA Goddard Space Flight Center.
- Attended Black History Month Committee meeting.
- Worked on various personnel items.
- Met with Assistant City Manager to review FY 2021 and FY 2022 budget items.
- Staff are modifying their onsite work schedule in response to the increase in the COVID-19 infection rate. Staff will transition to more remote hours until conditions improve.
- Debuting this week on the VRC, A Candle in the Window, is a video holiday greeting that features many city staff and local services. The heartwarming video has received positive reviews from the community.
- Staff are reviewing resources to prepare for an upcoming upgrade of RecTrac user interface.
- Participated in the Virtual User Group – Mid Atlantic Region webinar hosted by Vermont Systems (RecTrac).
- Attended the Maryland-National Capital Park and Planning Commission Diversity Council Meeting on December 8.

YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:

- Fall Classes continued via Zoom.
- Mom's Morning Out Hybrid Fall Semester continued. In addition to the class time, families were provided with an activity packet, full of worksheets and activities to support the preschool curriculum. Our preschoolers continued the Fall semester online and will finish the semester on December 18. The month of December features activities highlighting holiday celebrations around the world.
- Continued to plan facility use parameters for winter classes and recreation center reservations.
- Staff promoted the Winter 2021 Activity Guide availability in the News Review, on social media, and on the Virtual Recreation Center.
- Winter 2021 Activity Guide is available online; registration for winter classes continued. Winter classes begin the week of January 4, 2021.
- Through engagement on social media, continued to promote the VRC, Fall and Winter Classes, and upcoming special events.
- Continued to add new content to the VRC. Our December focus will include our Winter Activity Guide and holiday special events. Check out the VRC and learn about the fun events we have planned during the holiday season.
- A new holiday event, Light Up The Night With Hope, will be provided in December. Instead of the annual Tree Lighting event, we will provide a virtual program of music and messages of hope this holiday season. The second installment of the virtual celebration is in the final stages. The program will debut on Saturday, December 12. Many thanks are extended to Bev & Jen!
- Plans for our annual North Pole Calling program are underway. Santa and Mrs. Claus have set aside time during the busy holiday season, to connect by phone with interested families. More details are available on our Virtual Recreation Center and in our Winter Activity Guide. Requests for a call from

Santa are rolling in. Please consider signing up a young family member for the opportunity to chat with Santa.

- Attended a webinar, The Courageous Conversations of Managing Performance, sponsored by the Maryland Recreation & Parks Association.
- Attended a virtual statewide meeting of Camp Managers to discuss plans for summer camps in 2021, provided by Maryland Recreation & Parks Association.
- Attended a webinar for RecTrac users, featuring information on Next Gen RecTrac user interface.
- Provided production schedule for Spring 2021 Activity Guide to staff, in collaboration with our colleagues in Public Information.
- Continued preparation of required budget elements, such as attendance and accomplishments.
- The Youth Center is open with a modified schedule and limited access. Health screening is required for entry.
- The Springhill Lake Recreation Center remains open with a modified schedule and limited access. Health screening is required for entry.
- In collaboration with the Prince George's County Department of Aging Nutrition Program, staff delivered a week's worth of frozen meals for the Food & Friendship program participants and home-bound seniors.
- Staff continued to collaborate with Public Information colleagues to update the VRC. Sincere thanks are extended to Bev Palau and Jen Sterling!
- Continued collaborating with Public Works on a daily sanitation plan for indoor spaces as buildings reopen for staff and participants on a limited basis.

COMMUNITY CENTER:

- The US Flag was lowered in honor of National Pearl Harbor Remembrance Day.
- Staff participated in the Virtual User Group – Mid Atlantic Region webinar hosted by Vermont Systems (RecTrac).
- Participated in a webinar hosted by PlayCore - What COVID-19 Taught Park and Recreation Professionals: Insights from National Survey Comments.
- Supervisor attended a virtual Maryland Recreation and Parks Association Conference Committee meeting.
- Staff viewed two press conferences.
- Invoices were emailed to tenants for January fees.
- Contactless pickup for Art classes, workshops, special events and FOL purchases continued.
- Registration for Winter session continued.
- Staff continued to field inquiries about facility operations.
- Ticket returns for Winter Youth Musical March 14 shows continued.

AQUATICS:

- GAFC remains closed at this time.
- All sessions scheduled this week have been cancelled and patrons were issued household credit.
- Public Works delivered two air purifiers to be used in the weight room and bike room.

ARTS:

- A participatory art installation will be assembled this weekend at the GAFC fence, led by Artist in Residence Rachel Cross. Community members can record their "Hopes and Dreams for Our Community" in a walk/bike/drive-up activity on Saturday, December 12.
- An Art Share will be held on Sunday, December 13 from 2 pm-3 pm. Artists working in all media can meet up online to show and discuss their work. Art Shares are an ongoing, monthly series.

- The online edition of Greenbelt's Festival of Lights Juried Art and Craft Fair is continuing through December 20. The event page has had over 3,300 views so far. Daily and weekly promotions are ongoing.
- Fall classes and open studio programs are concluding this week. Registration is open to all for winter activities. Winter class supplies are being ordered.
- Sign-ups were prepared to coordinate intersession use of the ceramics studios by staff and Artists in Residence.
- Contributed to the preparation of the FY 2022 Recognition Group application materials.
- Participated in a weekly arts meeting.

THERAPEUTIC RECREATION:

- Participated in MRPA Lunch & Learn Series: Courageous Conversations.
- Participated in MRPA Board Meeting.
- Held Golden Age Club meeting with 14 members participating. Thanks to Betty Timer for Holiday Trivia & Music. Next week, December Birthdays' Celebration & Their Greenbelt History.
- Worked with Prince George's County Department of Aging Nutrition Program to receive a week's worth of frozen meals for the Food & Friendship program and home-bound seniors; 38 seniors received meals this week. Thanks to Brian Butler for assisting with delivery.

PARK RANGERS:

- Continued to educate visitors on mask wearing.
- Youth setting off fireworks near BAP - were unable to approach them.
- Sunny days many visitors enjoying the Dog Park.
- Masks given to man who appeared to be homeless, using restroom at BAP to "clean himself."
- Unknown group set-up table at SHP pavilion to talk about gun safety.
- A lot of visitors working out throughout parks.
- Litter pick-up at all parks.
- Updated mask signage throughout city parks.