

City of Greenbelt

City Manager's Report

Week Ending December 24, 2020

1. Thank you to all staff who will be working today through the remainder of the Winter holidays. Happy Holidays!
2. Thank you to Greenbelt Police, Recreation, CARES and GAIL program staff, as well as the Greenbelt and Branchville Volunteer Fire Companies for helping Santa connect with children throughout Greenbelt. Police and Fire escorted Santa throughout Greenbelt. The fire trucks were decorated beautifully. I understand that Santa talked with children via computer and even took time to deliver some early presents. City staff are also helping to provide coats, food, gifts, and holiday videos that like the decorations installed by Public Works employees around town, light up hearts and are wonderful examples of the spirit of the holidays in action.
3. As of the date of this report, an additional two households have received housing relief support. This was through the local interfaith and spiritual organizations' funds (GILA eviction relief). In follow-up to the GILA ad reviewed last week, Beverly Palau adjusted the City website to allow charitable contributions via the main page – through either clicking on “Pay Online” or just going to greenbeltmd.gov/donations. Thank you!
4. Charise Liggins reports that at least one Greenbelt business received County restaurant relief funds. As of the date of the report, it does not seem the names of recipients have been publicly released yet.
5. As of earlier this week, there were over 1,200 positive COVID-19 cases in zip code 20770. While staff awaits test results from employees at the Greenbelt Aquatic & Fitness Center, we appreciate the community's patience.
6. The City Clerk placed a copy of a letter sent to Mayor Byrd regarding the City's 2022 Municipal Tax Differential Request in Council's packet.
7. City Clerk Bonita Anderson also posted outside counsel's collective bargaining Power Point presentation on the City website under agenda items. Work is underway on next steps for internal and community activities.
8. Shared with staff a variety of art and environmental grant opportunities received via the State Sustainable Maryland newsletter. This includes funds available for residents to perform activities like clean-ups or building rain gardens. For more information, residents can seek community engagement and restoration mini-grants of up to \$5,000 with no match required. <https://cbtrust.org/grants/community-engagement/>

[Community Engagement - Chesapeake Bay Trust](https://cbtrust.org/grants/community-engagement/)

What this funds: Activities such as tree plantings, rain gardens, stream cleanups, and storm drain stenciling. To see a longer list of potential projects, read the full RFP. Please note the RFP is updated every year. Who can apply: Nonprofit organizations, community associations, faith-based organizations and more. The Trust seeks to engage groups that have traditionally been under-engaged with ...

cbtrust.org

9. Reviewing the upcoming budget and revenue reports with City Treasurer Bertha Gaymon.
10. I asked staff to consult with the Novak Group to confirm if a representative was available for the Council goal setting session. It appears that someone is and staff was proceeding.
11. Met with and/or teleconferenced with staff and legal counsel regarding personnel, legal, and operational matters.
12. Attended part of the City Council work session on collective bargaining.
13. **Assistant City Manager**
 - a. On leave.
14. **City Treasurer/Finance**
 - a. Completed the Monthly Financial Reports for November 2020.
 - b. Completed the FY 2021 Budget Update.
 - c. Received confirmation of acceptance of last request for reimbursement of COVID expenditures. Expect to receive final payment from the County next week.
 - d. Processed this week's vendor checks and purchase orders.
15. **Information Technology**
 - a. Attended I-Net Executive Committee meeting
 - b. Attended Everbridge Administrators meeting
 - c. Monitored Solar Winds breach information
16. **Economic Development**
 - a. Business Outreach & Engagement
 - i. 1 startup business – provided technical assistance by coordinating a meeting with Prince George's County Economic Development Corporation to speak about business needs.
 - ii. Sent 20 businesses that received the first round of PPP information about implications for the second round.
 - b. Webinars
 - i. US Chamber of Commerce CO Event Series – Small Business Update
 - c. Economic Development Admin
 - i. Working with the Public Information Office to compile digital resources to help businesses increase online presence.

cc: Department Heads
David Moran, Assistant City Manager
Mary Johnson, Human Resources Officer
Bonita Anderson, City Clerk