

City of Greenbelt

City Manager's Report

Week Ending December 31, 2020

1. Please note that the Planning Department weekly report references postponed or cancelled virtual inspections. This does not represent all virtual inspections, just one property owner's scheduled inspections due to an issue for the owner.
2. Approved seven utility relief awards and six housing relief awards for residents via GILA's fund.
3. Will serve as the City representative to the Metropolitan Council of Governments Racial Equity Committee.
4. Reviewed David Moran's draft legislative agenda for the General Assembly, and requested this be sent to Council in advance for comment.
5. Responded to Council and resident inquiries.
6. Corresponded with staff and City Solicitor regarding personnel and legal matters.
7. Attended the Council budget update work session.
8. **Assistant City Manager**
 - a. On leave.
9. **City Treasurer/Finance**
 - a. Presented FY 2021 Budget Update to Council.
 - b. Finalized and distributed FY 2022 personnel charts to directors.
 - c. Processed this week's vendor checks and purchase orders.
10. **Information Technology**
 - a. Resolved monitor issue in Dispatch
 - b. Deployed two new Toughbooks
 - c. Worked on FY 2022 Budget
11. **Economic Development**
 - a. On leave.

cc: Department Heads
David Moran, Assistant City Manager
Mary Johnson, Human Resources Officer
Bonita Anderson, City Clerk