


Attachment: Guidelines for Acceptable Materials for Zero Waste Events. Reuse and composting are the most eco-friendly ways to reduce waste.

OPTION 1: RECYCLING ONLY	OPTION 2: COMPOSTING & RECYCLING	OPTION 3: REUSE & COMPOSTING (<i>most ecological</i>)
<p><i>This option is the minimum recommended for all public events. Zero Waste Stations must include paired bins labeled “Recycling” and “Landfill.”</i></p>	<p><i>Use this option only if you can take compostable material to a <u>commercial drop-off site like those listed in the yellow box below</u>. Zero Waste Stations must include three bins placed side-by-side labeled “Compost,” “Recycling,” and “Landfill.”</i></p>	<p><i>All items used are either washable & reusable or compostable (especially suitable for private parties). Do composting only if you can take materials to a commercial composting site. Use one bin labeled “Compost” for food scraps and compostable items.</i></p>
ACCEPTABLE FOR RECYCLING	ACCEPTABLE FOR COMPOSTING	ACCEPTABLE REUSABLE ITEMS
<p>(NOTE: All items must be emptied of any remaining food residue/fluids/grease, and free of cigarette butts or any other garbage.)</p> <ul style="list-style-type: none"> • Plastic & glass bottles. • Aluminum & metal cans, aluminum foil. • Plastic cups & containers (numbers 1 to 5 only—shown on bottom of item). • Paper plates and cups. • Paper milk cartons & drink boxes. • Paper bags, cardboard boxes (flattened), paper coffee sleeves. • Office paper, including flyers, brochures, programs, etc. Post-consumer or recycled content preferred. 	<ul style="list-style-type: none"> • Food scraps (see acceptable list). • Certified compostable plates, cups, containers, lids, clamshells, utensils (spoons, forks, knives) and straws of any size. (Note: Must be BPI-certified as described below in lower box. This is surest way to assure these products are compostable.) • <u>Wood</u> stir-sticks, ice cream sticks, toothpicks (no plastic-decorated tops), skewers, chopsticks, corks. <u>Must be 100% made from wood.</u> • <u>Uncoated</u> paper products (plates, napkins, paper towels, cups, bags), <u>including if soiled with food/grease.</u> <p>(Note: If the paper product has a <u>wax or plastic coating</u>, it is <u>not acceptable for composting</u>. If the product has a <u>glossy or shiny finish</u>, it probably is <u>plastic and not acceptable</u>).</p>	<ul style="list-style-type: none"> • Washable dishes, cups, glasses, silverware, serving dishes & utensils, napkins, tablecloths, food containers. • Reusable shopping bags. • Unpackaged promotional materials that are reusable (pens, key chains, etc.)
<p>Further Info On Acceptable And Non-Acceptable Items & Composting Site List</p> <p>Recycling: PG Recycling</p> <p>Composting: Greenbelt Public Works Drop-Off MOM's Organic Market PG Food Waste Recycling</p>	<p> <i>Note: <u>Certified compostable products</u> are identifiable by this “BPI Compostable Logo” displayed on the packaging. The logo usually can be found on the bottom of the packaging with a description such as: “Denotes certification by the Biodegradable Products Institute (BPI) to be compostable in commercial or municipal composting facilities in compliance with the U.S. standard ASTM D6400.” More info: bpiworld.org</i></p>	<p><u>NON-ACCEPTABLE ITEMS (all categories)</u></p> <ul style="list-style-type: none"> • All styrofoam products. • Plastic bags or plastic wrap (unless you collect separately & take to a grocery store). • Plastic cups & containers (numbers 6 & 7—shown on bottom of item). • Paper products with a glossy finish or wax coating because they may contain plastic. • All plastic lids, utensils, and straws. • Plastic stir sticks, chopsticks, toothpicks, or skewers. • Single-use bottled water and foil drink pouches. • Single-packet cream/sugar/condiment packaging, chip bags, k-cups, and other prepackaged foods in non-recyclable material (such as ice cream wrappers, cellophane). • One-time use decorations, such as plastic tablecloths, stickers, balloons, confetti, etc. • Metallic, laminated, or non-paper materials & foil-backed or plastic-backed paper.

NOTE: If you are unsure if an item is acceptable for recycling or composting, it is better to place it in the landfill bin to avoid load contamination.