

Fiscal Year 2022



PUBLIC SAFETY

Greenbelt Police is committed to providing the highest quality police services while stressing the importance of respect for individual rights and human dignity. The department continually seeks to build and enhance partnerships with the community to improve public safety.



DEPARTMENT OVERVIEW

The Greenbelt Police Department enhances the quality of life in Greenbelt by protecting residents, businesses, visitors and property. The department's mission is to improve community safety, expand community outreach, and develop and retain staff.

2020 CRIME TRENDS

UCR Part I crimes are defined as murder, rape, robbery, aggravated assault, burglary, larceny and auto theft.

The majority of violent crime, 71% (100 incidents) occurred in Greenbelt West; 23% (33 incidents) in Greenbelt East; and 6% (8 incidents) in Historic Greenbelt.

- Overall quantity of crime increased 7% in 2020 from 2019.
- Violent Crime comprises 16% of crime in Greenbelt and property crime the remaining 84%.
- Crime percentage increase/decrease in the city:
 - * 1 Beat (Historic Greenbelt) – Overall crime down 13% (violent down 68%; no change in property crime);

- * 2 Beat (Greenbelt West) – Overall crime up 39% (violent up 73%; property up 31%);
 - * 3 Beat (Greenbelt East) - Overall crime up 19% (violent up 10%; property up 28%)
 - * BWP – Overall crime down 44% (violent up 50%; property down 49%);
 - * Metro – Overall crime up 40% (2 violent crimes reported; no change in property crime); and
 - * Greenbelt Station – Overall crime up 53% (violent down 100%; property up 63%).
- Violent crimes increased 24% in 2020.
 - Vehicle thefts are down 5%.
 - Thefts are up 4%.

See Crime Tables on Police Department Dashboard

ADMINISTRATIVE DIVISION OVERVIEW

The Administrative Services Division provides vital departmental functions including: public safety communications, records retention, fiscal management, photo enforcement, parking enforcement and animal control.

During FY 2021, the division worked toward a transition to the Motorola P1 Computer Aided Dispatch system (CAD). This transition affected all divisions of the police department and required training, upgrades, equipment and coordination.

Calls Handled	2018	2019	2020
	24,479	26,167	27,709

COMMUNICATIONS UNIT

Communications continued to function below full staffing strength with three vacant positions. This unit transitioned to the Motorola CAD platform in June 2020. This change contributed to the increased dispatched times in some areas.

2020 DISPATCH TIME ANALYSIS

	High Priority	Medium Priority	Low Priority	Overall
2017	1:55	2:29	3:04	2:34
2018	1:28	2:22	3:58	2:36
2019	1:14	1:54	2:32	1:58
2020	1:35	1:42	5:30	2:56

RECORDS SECTION

- 2,549 reports merged;
- 127 handwritten parking citations reviewed;
- 24,750 Body Worn Camera videos uploaded (8514.95 GB);
- Transitioned to the Motorola Premiere 1 RMS platform in June 2020; and
- Operated with one vacant position during FY 2021.

PARKING ENFORCEMENT

Calls for Service	Infractions	Stolen Vehicles Located	Vehicles Booted
102	450	11	2

ANIMAL CONTROL

Animal Control continued to offer all assigned services despite reduced staffing.



Calls for Service 2020	Animals Sheltered in 2020	Reports Written
155	87	7

TRAINING

The department completed all state mandated training and maintained required certifications in spite of obstacles presented by the COVID-19 pandemic in addition to the following highlights:

- Over 115 training programs coordinated for departmental employees;
- Maintained compliance with National Crime Information Center;
- Completed required training of all personnel for CAD transition; and
- Attended and began transition from Universal Crime Reporting (UCR) to National Incident-Based Reporting System (NIBRS).



AUTOMATED SAFETY ENFORCEMENT

Citations Issued	2018	2019	2020
Red Light	5,903	10,076	8,177
Speed Camera	15,084	12,510	11,913

RECRUITMENT AND SELECTION

Hiring continues to be a department priority, with some success seen with entry level police officers. The COVID-19 pandemic cause the department to pause hiring for several months, but the process resumed in late 2020.

	Number of Applicants	Tests Run	Hired
Police Officer	198	2	5
Police Dispatcher	54	2	2

2020 OPERATIONS DIVISION OVERVIEW

The Operations Division provides 24-hour uniformed patrol services; responding to calls for service, conducting preliminary investigations, arresting offenders, and handling motor vehicle crash investigations and general traffic enforcement.

Calls For Service	2018	2019	2020
	24,006	25,743	27,709

Officer response times to calls improved in 2020 as compared to 2019. On average, officers responded to Priority calls in 1:35 and non-priority calls in 2:56.

CRIMINAL INVESTIGATIONS

Adult Arrest	2018	2019	2020
	284	378	197

Adult arrests decreased 41%.

TRAFFIC SAFETY

Traffic Stops	2018	2019	2020
	2,297	3,879	2,426

Commensurate with the traffic stops were 73 driving under the influence arrests (29% decrease) and 172 other traffic related arrests (51% decrease).

Traffic Crashes	2018	2019	2020
	1,215	1,173	786

The number of traffic crashes decreased 32% from 2019.



COMMUNITY POLICING

Officers were out of their cruisers patrolling neighborhoods and businesses on 9,885 occasions, which is a 132% increase from 2019.

Despite COVID-19 restrictions, the department participated in a number of ongoing community policing functions such as bike patrol, Trunk or Treat, and Shop with a Cop. The department also hosted three virtual community meetings to engage with residents.

EMERGING TRENDS

The department continues to track an increase in violent crime. While this increase is not isolated to just Greenbelt, the department continues to explore ways to combat the issue. The department will be exploring ways to address crime outside of traditional methods, by including elements of crime prevention and community outreach.

2020 SPECIAL OPERATIONS OVERVIEW

The Special Operations Division (SOD) conducts investigations regarding serious crimes, such as homicide, rape, robbery, burglary, aggravated assault, theft, auto theft, and narcotic violations. SOD provides for coverage at Eleanor Roosevelt High School and works with school security.



	2018	2019	2020
Cases Assigned	242	140	120
Homicide	4	1	4
Assault	12	19	19
Robbery	63	30	14
Burglary	59	16	14

CRIMINAL INVESTIGATIONS

OFFICE OF PUBLIC INFORMATION

The Public Information Office works on emphasizing the departments' mission and providing critical information to the public in a timely manner.

SCHOOL RESOURCE OFFICER

The department maintains an ongoing partnership with the Prince George's County Public School System to staff a Police Officer at Eleanor Roosevelt High School. Through this partnership, the city is reimbursed \$80,000 per year.

POLICE DEPARTMENT DASHBOARD

	2016	2017	2018	2019	2020
Homicide	1	4	3	1	4
Rape	5	9	14	4	10
Robbery	54	78	56	41	54
Assault	51	54	44	68	73
Burglary	88	98	88	60	71
Theft	500	610	563	588	614
Auto Theft	73	67	72	75	71
Total Violent	111	145	117	114	141
Total Property	661	775	723	723	756
TOTAL	772	920	840	837	897
Center	112	141	109	134	117
West	457	494	486	485	520
East	203	285	245	218	260

PERFORMANCE SNAPSHOT

	2019	2020	% Change
Total Incidents	25,743	27,709	+ 7%
Case Reports	2,400	2,549	+6%
FIR Reports	177	114	-2%
Arrests	378	219	-33%
Traffic Crashes	1,173	786	-32%
Mental Health	306	226	-26%
Traffic Stops	3,879	2,426	-37%
DUI	103	73	-29%
Traffic Arrests	353	172	-51%
Premise Checks	4,262	9,885	+131%
Patrol Assigned Cases	198	118	-40%



ISSUES AND SERVICES FOR FY 2022

In FY 2022, we will continue to move toward full staffing across all sections of the department. We are focused on developing a greater use of technology and using innovative strategies in the area of community policing to continue our tradition of providing excellent police service.

Retention & Recruiting

The department continues to remain below ideal staffing levels. The department is allocated 53 sworn officers, as well a number of non-sworn positions. The current compliment of sworn staff remains below authorized levels. The department has made progress, but work on retention needs to be finalized.

Community Relations

The department recognizes that to be successful there needs to be partnerships with all of the residents of Greenbelt. Every opportunity will be taken to develop relationships and build trust with our community.

There will be a focus on communications between the police department and the residents of Greenbelt, while developing community policing concepts, enhancing public safety, and building trust between the community and the police.

Crime Reduction

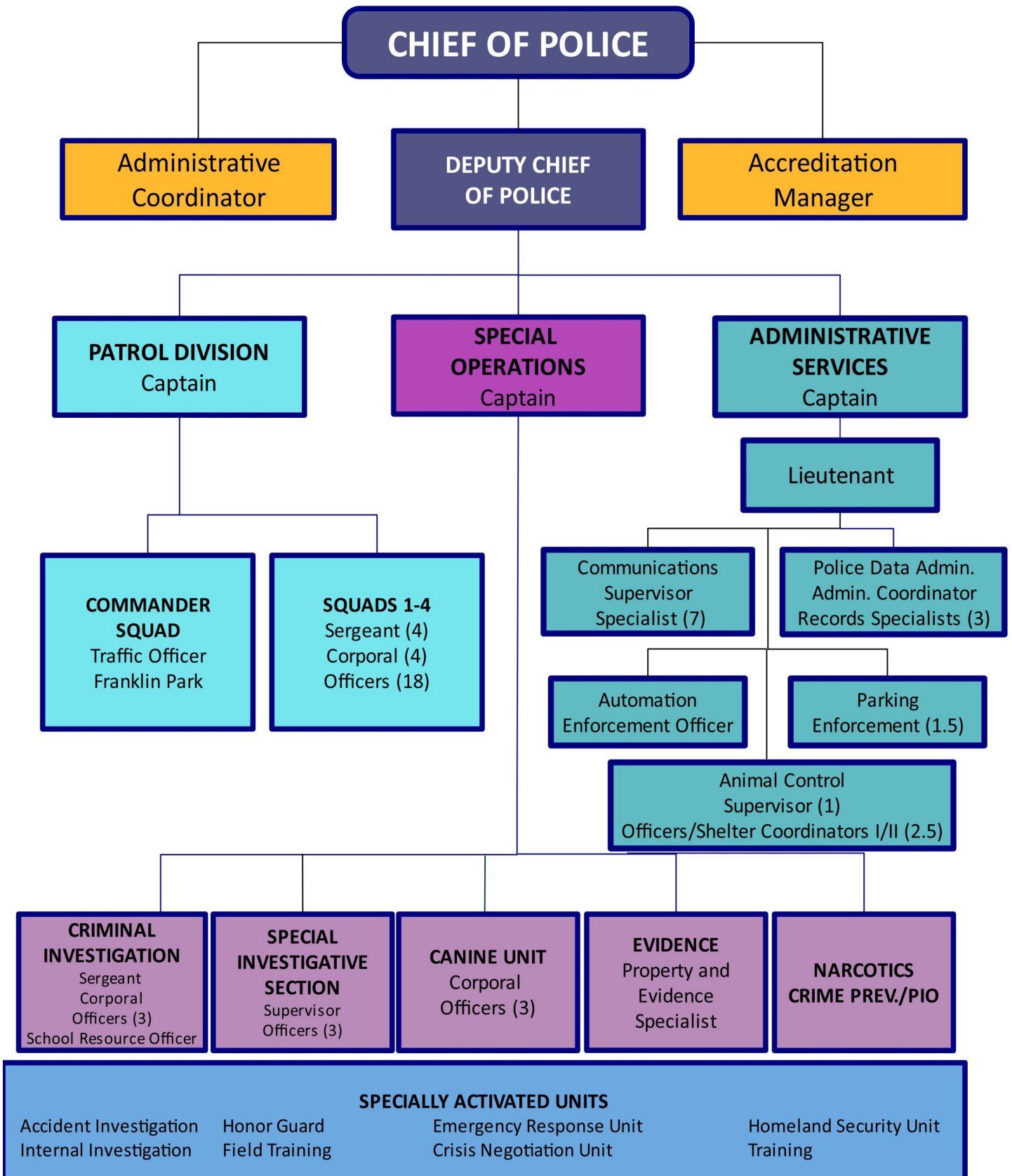
Community safety is the priority of the police department. The goal is to reduce crime and the fear of crime city-wide while providing services to address areas with more instances of crime reported. The department focuses its efforts in the areas of community outreach, enforcement, and the use of technology.



PERSONNEL STAFFING

	Grade	Auth. FY 2020	Auth. FY 2021	Prop. FY 2022	Auth. FY 2022
Police Officers					
Chief	n/a	1	1	1	1
Deputy Chief	n/a	1	1	1	1
Captain	n/a	3	3	3	3
Lieutenant	n/a	1	1	1	1
Sergeant	n/a	6	6	6	6
Corporal	n/a	8	8	8	8
Master Patrol Officer}	n/a	33	33	33	33
Police Officer 1st Class}	n/a				
Police Officer}	n/a				
Police Officer Candidate}	n/a				
Total FTE		53	53	53	53
Police Civilian Personnel					
Communications Supervisor	GC-18	1	1	1	1
Crime Prevention/Public Information	GC-16	1	1	1	1
Accreditation Manager	GC-16	1	1	1	1
Police Data Administrator	GC-15	1	1	1	1
Administrative Coordinator	GC-14	2	2	2	2
Communications Specialist I & II	GC-13 & 14	7	7	7	7
Property and Evidence Specialist	GC-13	1	1	1	1
Records Specialist I & II	GC-12 & 13	3	3	3	3
Parking Enforcement Officer I & II	GC-9 & 10	1.5	1.5	1.5	1.5
Total FTE		18.5	18.5	18.5	18.5
Total Police FTE		71.5	71.5	71.5	71.5
Animal Control Personnel					
Animal Control Supervisor	GC-17	1	1	1	1
Animal Control/Shelter Coordinator I & II	GC-11 & 12	2.5	2.5	2.5	2.5
Total Animal Control FTE		3.5	3.5	3.5	3.5
Total Public Safety FTE		75	75	75	75

POLICE DEPARTMENT ORGANIZATIONAL CHART



POLICE

The city provides a full-service Police Department, unlike most municipalities in the county. Services include around -the-clock patrol, K9 patrol, communications support, criminal investigation, narcotics investigation, crime prevention, traffic enforcement and a school resource officer.



Performance Measures					
Community Questionnaire Scores		<u>2013</u>	<u>2015</u>	<u>2017</u>	<u>2019</u>
Police Presence		4.21	4.18	4.04	4.14
Police Responsiveness		4.27	4.25	4.19	4.23
Dispatcher Responsiveness		4.14	4.13	4.07	4.16
Parking Enforcement		3.75	3.74	3.64	3.75
Overall Performance		4.22	4.19	4.13	4.21
<u>Class I Offenses</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Homicide	1	4	3	1	4
Rape	5	9	14	4	10
Robbery	54	78	56	41	54
Assault	51	54	44	68	73
B & E Burglary	88	98	88	60	71
Theft	500	610	563	588	614
Auto Theft	73	67	72	75	71
Total Offenses	772	920	840	837	897
Criminal Arrests - Adults	372	348	284	378	219
Criminal Arrests - Juveniles	66	56	47	63	22
Clearance Rate	27%	23%	24%	22%	20%
Calls for Service	24,720	25,417	24,006	25,743	27,709
Response Rate - High Priority	3:25	3:28	3:58	3:34	3:33
Police Reports	2,867	3,054	2,771	2,907	2,549
Motor Vehicle Accidents	1,194	1,184	1,215	1,173	786
Traffic Summons	2,591	2,215	1,834	2,242	1,289
Parking Tickets	139	2,686	1,433	1,698	716
	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>
Police Full Time Equivalent (FTE)	71.5	71.5	71.5	71.5	71.5

MANAGEMENT OBJECTIVES

- **Community Safety:** Community safety is the priority of the Police Department. This overall goal determines how the department focuses its efforts in the areas of community outreach, enforcement, staff development, and the use of technology.
- **Community Outreach:** The department recognizes that to be successful there needs to be partnerships with all of the residents of Greenbelt. The department will take every opportunity to develop relationships and build trust with our community.
- **Develop Staff:** Providing department staff with training, career opportunities, education and promotion will reduce turn over and create a stable department to meet the needs of our community.

BUDGET COMMENTS

- 1) All positions remain authorized and funded in FY 2022.

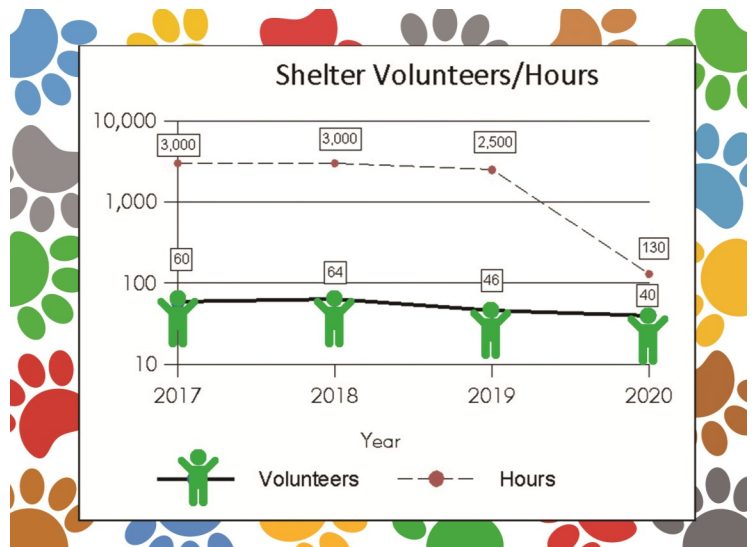
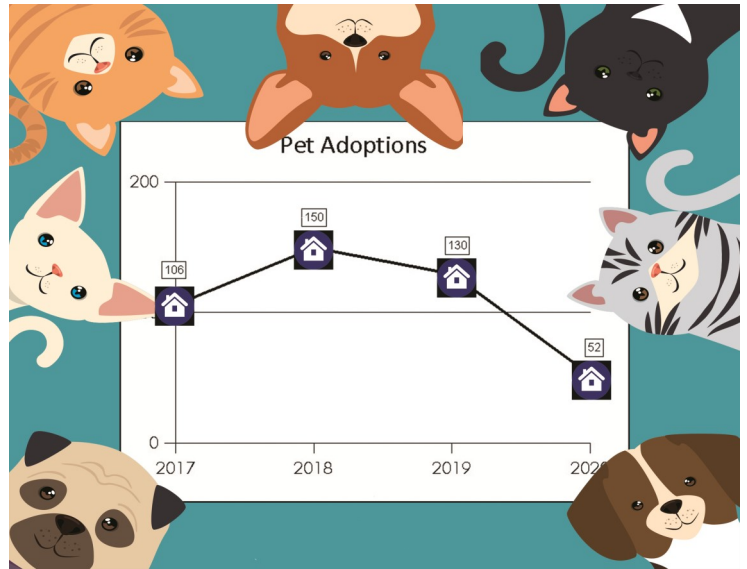
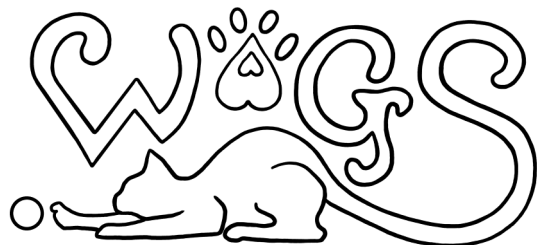
REVENUE SOURCES	FY 2019 Actual Trans.	FY 2020 Actual Trans.	FY 2021 Adopted Budget	FY 2021 Estimated Trans.	FY 2022 Proposed Budget	FY 2022 Adopted Budget
Grants for Police Protection						
State Police	\$445,669	\$447,290	\$445,000	\$445,000	\$445,000	\$445,000
State Highway Administration	16,267	20,589	35,000	35,000	35,000	35,000
Federal (e.g. - HIDTA)	5,177	7,664	8,000	8,000	8,000	8,000
Franklin Park Partnership	69,996	69,996	70,000	70,000	70,000	70,000
School Resource Officer	80,000	80,000	80,000	80,000	80,000	80,000
Impound Fees	5,200	6,675	6,000	6,000	6,000	6,000
Parking Citations/Late Fees	76,089	53,222	68,750	34,100	35,000	35,000
Red Light Camera Fines	133,760	552,779	292,500	292,500	292,500	292,500
Speed Camera Fines	420,763	336,258	227,500	227,500	227,500	227,500
General City Revenues	8,926,084	8,566,070	9,613,750	9,582,900	8,917,400	8,917,400
Total	\$10,179,005	\$10,140,543	\$10,846,500	\$10,781,000	\$10,116,400	\$10,116,400

POLICE DEPARTMENT Acct. No. 310	FY 2019 Actual Trans.	FY 2020 Actual Trans.	FY 2021 Adopted Budget	FY 2021 Estimated Trans.	FY 2022 Proposed Budget	FY 2022 Adopted Budget
PERSONNEL EXPENSES						
03 Police Officers	\$3,841,971	\$4,028,867	\$4,101,900	\$3,964,400	\$3,727,100	\$3,727,100
04 Records & Communications	863,716	872,193	876,500	893,800	897,500	897,500
06 Repair/Maintain Building	90,198	104,979	95,000	98,000	100,000	100,000
25 Repair/Maintain Vehicles	59,186	55,274	80,000	80,000	80,000	80,000
27 Overtime	994,733	774,530	950,000	950,000	950,000	950,000
28 Employee Benefits	2,416,315	2,379,877	2,754,800	2,806,700	2,563,500	2,563,500
Total	\$8,266,119	\$8,215,720	\$8,858,200	\$8,792,900	\$8,318,100	\$8,318,100
OTHER OPERATING EXPENSES						
30 Professional Services	\$81,955	\$42,456	\$79,000	\$60,500	\$42,500	\$42,500
33 Insurance - LGIT	99,124	94,821	100,700	135,500	139,650	139,650
34 Other Services	1,762	8,590	8,500	9,200	9,200	9,200
38 Communications	63,604	61,721	57,100	58,200	58,700	58,700
39 Utilities						
Electrical Service	35,052	32,171	35,000	40,000	40,000	40,000
Gas Service	5,445	5,137	5,000	5,000	5,000	5,000
Water & Sewer	4,360	3,839	4,000	4,000	4,000	4,000
43 Equipment Rental	90	5,100	2,200	5,600	5,100	5,100
45 Membership & Training	57,301	82,956	62,000	45,500	65,000	65,000
46 Maintain Building & Structures	57,558	42,810	55,900	63,500	59,050	59,050
48 Uniforms	57,150	47,824	70,000	58,000	61,000	61,000
49 Tools	5,685	3,794	4,000	6,500	4,500	4,500
50 Motor Equipment						
Repairs & Maintenance	132,941	127,086	144,800	198,700	188,500	188,500
Vehicle Fuel	106,093	77,882	120,000	75,000	86,000	86,000
52 Departmental Equipment	76,757	66,031	84,500	87,500	87,000	87,000
52 Body Cameras	61,824	80,925	77,400	77,400	10,000	10,000
53 Computer Expenses	62,208	96,896	97,200	99,700	79,700	79,700
55 Office Expenses	35,218	32,423	45,000	46,500	44,500	44,500
57 K-9 Expenses	21,952	7,030	19,600	9,100	8,600	8,600
58 Special Program Expenses	24,546	19,576	21,900	21,900	17,000	17,000
69 Awards	1,348	2,343	1,500	1,500	2,000	2,000
76 Red Light Camera Expenses	282,025	316,020	240,600	252,300	292,300	292,300
77 Speed Camera Expenses	260,400	252,820	260,400	235,000	235,000	235,000
Total	\$1,534,398	\$1,510,251	\$1,596,300	\$1,596,100	\$1,544,300	\$1,544,300
CAPITAL OUTLAY						
91 New Equipment	\$378,488	\$414,572	\$392,000	\$392,000	\$254,000	\$254,000
Total	\$378,488	\$414,572	\$392,000	\$392,000	\$254,000	\$254,000
TOTAL POLICE DEPARTMENT	\$10,179,005	\$10,140,543	\$10,846,500	\$10,781,000	\$10,116,400	\$10,116,400

ANIMAL CONTROL DASHBOARD



Greenbelt Animal Shelter 2020



ANIMAL CONTROL

Animal Control provides regular patrol and on-call services in order to enforce city animal regulations as well as sheltering for the care of lost or abandoned but adoptable animals.



Performance Measures	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	FY 2022 Estimated
Community Questionnaire Scores	<u>2013</u>	<u>2015</u>	<u>2017</u>	<u>2019</u>
Animal Control Services	3.87	3.91	3.90	3.92
Animals Running at Large	95	42	86	90
Adoptions/Placed Animals	131	52	200	220
Average Length of Stay in Shelter	21.0	30.0	25.0	20.0
Adoption Shows	4	0	2	4
Events Sponsored	6	0	2	5
Animals impounded and returned to owner	14	7	15	20
Cruelty reports handled and corrected	2	3	5	5
Dog Park complaints about dogs	1	1	2	2
Bite reports	20	5	5	5
Injured animals taken to Wildlife Sanctuary	35	20	30	35
Dead Animals Collected	120	115	120	125
Trap, Neuter & Release (Cats)	7	20	30	30
Noise Complaints	10	*	*	*
Wildlife calls	365	*	*	*
Volunteers	46	40	40	60
Volunteer Hours	2,500	1,300	2,000	220
Animal Control Full Time Equivalents (FTE)	3.5	3.5	3.5	3.5
* Unable to calculate in new CAD system				

MANAGEMENT OBJECTIVES

- Install a Catio (Cat Patio) at the Animal Shelter.
- Raise citizen awareness with regards to sharing our environment with wildlife animals.

- Install new windows on the animal shelter.
- Continue to establish working relationships with animal rescue organizations.
- Raise citizen awareness regarding animal cruelty with the assistance of the Greenbelt Police Department.

BUDGET COMMENTS

- 1) Motor Equipment—Repairs & Maintenance, line 50 significantly increased in FY 2022 for maintenance of aging vehicles.
- 2) Line 57, K-9 Expenses, restores the amount to cover a full year of caring for animals.

ANIMAL CONTROL Acct. No. 330	FY 2019 Actual Trans.	FY 2020 Actual Trans.	FY 2021 Adopted Budget	FY 2021 Estimated Trans.	FY 2022 Proposed Budget	FY 2022 Adopted Budget
PERSONNEL EXPENSES						
01 Salaries	\$137,151	\$80,771	\$110,800	\$95,500	\$115,500	\$115,500
06 Repair/Maintain Building	0	0	0	0	0	0
25 Repair/Maintain Vehicles	1,558	516	1,000	1,000	1,000	1,000
27 Overtime	12,210	8,584	13,000	5,000	10,000	10,000
28 Employee Benefits	59,286	27,574	49,200	37,350	50,600	50,600
Total	\$210,205	\$117,445	\$174,000	\$138,850	\$177,100	\$177,100
OTHER OPERATING EXPENSES						
30 Professional Services	\$200	\$0	\$200	\$1,200	\$1,200	\$1,200
33 Insurance	474	476	500	600	600	600
38 Communications	891	1,222	1,100	1,250	1,250	1,250
39 Utilities						
Electrical Service	3,445	3,200	3,500	2,500	3,500	3,500
Water & Sewer	619	338	500	500	500	500
45 Membership & Training	1,444	340	1,500	0	1,750	1,750
46 Maintain Building & Structures	4,251	2,876	2,400	2,700	3,600	3,600
48 Uniforms	1,014	285	1,200	1,200	1,200	1,200
50 Motor Equipment						
Repairs & Maintenance	1,433	878	1,100	1,100	38,600	38,600
Vehicle Fuel	2,352	684	2,000	2,000	2,000	2,000
57 K-9 Expenses	39,127	21,964	28,000	17,500	28,000	28,000
58 Special Program Expenses	1,536	104	1,500	0	1,500	1,500
Total	\$56,786	\$32,367	\$43,500	\$30,550	\$83,700	\$83,700
TOTAL ANIMAL CONTROL	\$266,991	\$149,812	\$217,500	\$169,400	\$260,800	\$260,800
REVENUE SOURCES						
Pet Adoption	\$4,200	\$2,950	\$2,500	\$1,500	\$2,500	\$2,500
Animal Control Cont./Pooch Plunge	1,088	1,458	1,500	1,000	1,000	1,000
Dog Park Fees	65	30	50	50	50	50
Total	\$5,353	\$4,438	\$4,050	\$2,550	\$3,550	\$3,550

FIRE AND RESCUE



Funds are included in this account to establish a reserve to assist with the replacement of fire and rescue equipment for the Greenbelt Volunteer Fire Department and Rescue Squad, Inc. (GVFD). These funds may be used when other funding sources are determined by the City Council to be insufficient. The funds are held by the city until approved for expenditure by the City Council.

Performance Measures				
Community Questionnaire Scores	<u>2013</u>	<u>2015</u>	<u>2017</u>	<u>2019</u>
Fire & Rescue	4.32	4.42	4.42	4.49

BUDGET COMMENTS

- 1) The city contributes, in line 68, Contributions, funds to the Berwyn Heights and Branchville Volunteer Fire Departments (\$5,000 each) in recognition of their service to Greenbelt.
- 2) Since FY 1991, the city has set aside \$2,280,700, including the FY 2022 proposed transfer, to an agency fund to assist the GVFD to purchase equipment. After paying the balance of this account towards the purchase of a fire truck, the balance of the fund on June 30, 2021 will be \$0.

FIRE & RESCUE SERVICE Acct. No. 340	FY 2019 Actual Trans.	FY 2020 Actual Trans.	FY 2021 Adopted Budget	FY 2021 Estimated Trans.	FY 2022 Proposed Budget	FY 2022 Adopted Budget
OTHER OPERATING EXPENSES						
68 Contributions	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
CAPITAL OUTLAY						
94 Interfund Transfer - Agency Fund	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000
Total	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000
TOTAL FIRE & RESCUE SERVICE	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000