

CALENDAR

< [PREVIOUS MONTH](#)

DECEMBER 2021

[NEXT MONTH](#) >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	<p>1</p> <p>CHALK IT UP TO THE SEASON</p> <p>7:00 PM Maglev Task Force Meeting</p> <p>7:30 PM Advisory Planning Board Meeting</p> <p>8:00 PM Work Session - Police Reform Procedures</p>	<p>2</p> <p>IT'S TIME FOR LOTSA LATKES!</p> <p>6:00 PM Board of Elections Meeting, (Virtual)</p> <p>7:00 PM Forest Preserve Advisory Board</p>	<p>3</p> <p>A LETTER TO MRS. ROOSEVELT</p>	<p>4</p> <p>FOLLOW THE DRINKING GOURD</p> <p>9:30 AM Council Retreat</p> <p>10:00 AM Juried Art and Craft Fair (in-person)</p>
<p>5</p> <p>10:00 AM Juried Art and Craft Fair (in-person)</p>	<p>6</p> <p>Registration Deadline for December Holiday Food Box Distribution</p> <p>8:00 PM Work Session - Board of Elections</p>	<p>7</p> <p>Juried Art and Craft Fair (online)</p> <p>7:00 PM Arts Advisory Board Meeting</p> <p>7:00 PM Public Safety Advisory Committee Meeting</p> <p>7:00 PM Advisory Committee on Education</p> <p>7:00 PM Greenbelt Community Meeting (UPDATE)</p>	<p>8</p> <p>Juried Art and Craft Fair (online)</p> <p>7:00 PM Maglev Task Force Meeting</p> <p>7:30 PM Work Session - Franklin Park at Greenbelt Station (stakeholder)</p>	<p>9</p> <p>Juried Art and Craft Fair (online)</p> <p>6:00 PM Board of Elections Meeting</p> <p>7:30 PM Community Relations Advisory Board</p>	<p>10</p> <p>Juried Art and Craft Fair (online)</p>	<p>11</p> <p>Juried Art and Craft Fair (online)</p>

<p>12</p> <p><u>Juried Art and Craft Fair (online)</u></p> <p>2:00 PM</p> <p><u>Art Shares</u></p>	<p>13</p> <p><u>Juried Art and Craft Fair (online)</u></p> <p>8:00 PM</p> <p><u>Regular Meeting</u></p>	<p>14</p> <p><u>Juried Art and Craft Fair (online)</u></p> <p>5:30 PM</p> <p><u>North Pole Calling</u></p>	<p>15</p> <p><u>Juried Art and Craft Fair (online)</u></p> <p><u>ERAP Application Deadline</u></p> <p><u>Closed Session - City Manager Evaluation (Immediately following the virtual Greenbelt Homes Incorporated/ Washington Suburban Sanitary Commission Work Session)</u></p> <p>5:30 PM</p> <p><u>North Pole Calling</u></p> <p>7:30 PM</p> <p><u>Parks and Recreation Advisory Board</u></p> <p>7:40 PM</p> <p><u>Advisory Board Interview</u></p> <p>8:00 PM</p> <p><u>Work Session - GHI/WSSC</u></p>	<p>16</p> <p><u>Juried Art and Craft Fair (online)</u></p> <p>1:00 PM</p> <p><u>Free Produce Distribution</u></p> <p>5:30 PM</p> <p><u>North Pole Calling</u></p>	<p>17</p> <p><u>Juried Art and Craft Fair (online)</u></p> <p><u>Grab & Go Holiday Season Senior Meal Registration Deadline</u></p>	<p>18</p> <p><u>Juried Art and Craft Fair (online)</u></p>
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<p>19</p> <p><u>Juried Art and Craft Fair (online)</u></p>	<p>20</p> <p>1:00 PM <u>Free Holiday Box Distribution Day</u></p> <p>7:40 PM <u>Advisory Board Interview</u></p> <p>8:00 PM <u>Work Session - ARPA Engagement Plan Session</u></p>	<p>21</p>	<p>22</p> <p>7:40 PM <u>Advisory Board Interview</u></p> <p>8:00 PM <u>Work Session - Pre-Budget Meeting (Council and Manager Priorities)</u></p>	<p>23</p>	<p>24</p>	<p>25</p>
<p>26</p>	<p>27</p> <p>8:00 PM <u>Work Session - TBD</u></p>	<p>28</p> <p>7:30 PM <u>Green ACES/Green Team</u></p>	<p>29</p> <p>8:00 PM <u>Work Session - TBD</u></p>	<p>30</p>	<p>31</p>	<p>1</p>

CALENDAR

< PREVIOUS MONTH **JANUARY 2022**

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3 8:00 PM <u>Work Session - TBD</u>	4	5 7:30 PM <u>Advisory Planning Board Meeting</u> 8:00 PM <u>Work Session - TBD</u>	6	7	8
9	10 8:00 PM <u>Regular Meeting</u>	11 7:00 PM <u>Advisory Committee on Trees</u>	12 8:00 PM <u>Work Session - TBD</u>	13 7:30 PM <u>Community Relations Advisory Board</u>	14	15
16	17 <u>No Meeting - Martin Luther King Jr. Day.</u>	18	19 8:00 PM <u>Work Session - TBD</u>	20	21	22

<p>23</p>	<p>24</p> <p>8:00 PM</p> <p><u>Regular Meeting</u></p>	<p>25</p> <p>3:30 PM</p> <p><u>Senior Citizens Advisory Committee Meeting</u></p> <p>6:00 PM</p> <p><u>Advisory Committee on Education - Annual Principals Mtg</u></p> <p>7:30 PM</p> <p><u>Advisory Committee on Education</u></p>	<p>26</p> <p>8:00 PM</p> <p><u>Work Session - TBD</u></p>	<p>27</p> <p>7:00 PM</p> <p><u>Forest Preserve Advisory Board</u></p>	<p>28</p>	<p>29</p>
<p>30</p>	<p>31</p> <p>8:00 PM</p> <p><u>Work Session - City Manager's Update (tentatively)</u></p>	<p>1</p>	<p>2</p>	<p>3</p>	<p>4</p>	<p>5</p>

CITY NOTES

Greenbelt CARES



Week Ending December 17

Deji Ayoku completed training on ACEs (Adverse Childhood Experiences and Early Trauma). The course gave insight on how to identify adverse experiences that impact childhood development. It also gave insight on key protective factors to help mitigate any arising issues.



Museum Weekly Report For Week Ending December 17, 2021

Museum Activities

- Planning for 2022: To celebrate Greenbelt's 85th anniversary, the Museum is planning a series of events and activities for each month. January's event, a Zoom talk, will be focused on Franklin D. Roosevelt. His birthday is January 30. February the Museum will partner with the Black History and Culture Committee and will sponsor a lecture about a proposed planned community in Georgia. March is Women's history month, and the Museum will host a talk about women of WWII. We will try to do this talk in person, if conditions allow. Planning is ongoing for these events and for the rest of the year.
- Wayside Panels: Ongoing work with Planning staff on two wayside panels. One will be installed near the Mother and Child statue, the other on the grounds of the Royal Farm store on Greenbelt Rd. Editing and proofing is nearing completion on both.
- FOGM: Board meeting took place on December 13. The Board discussed fundraising and bringing on a consultant to help. Work with the consultant will begin in January. The Board is actively seeking new Board members.
- Lenore Thomas Straus: Ongoing communication with and research requests from professor in Ireland who is writing a book about women sculptors of the 1930s including Thomas Straus. Reviewed filmed interview with Erik Straus, Lenore's son, that the Museum filmed several years ago.
- Inquiries: Museum staff responded to inquiries regarding the Mother and Child statue, tour gift certificates, and modeling our programs and operations on the Tenement Museum.
- Old Greenbelt Theatre: Helping with ways the 75th Anniversary Exhibit can be incorporated into the new space. Ongoing work to identify photos for feature wall.
- Walking Tours: Education and Volunteer Coordinator is conducting small walking tours and limited tours of the Museum house.
- Administrative: Completed check requests for vendors from whom we bought gift shop stock and submitted to Finance. Made deposits from sales at art and craft fair.

WEEKLY REPORT

Planning and Community Development

Week Ending: Friday, December 17, 2021



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial:	Greenway East Professional suites were inspected.
Complaints:	One prior complaint was virtually re-inspected.
Construction Sediment Erosion Control:	Charles P. Johnson performed inspections at Greenbelt Metro/NRP Project; and Weekly inspection of renovation at Windsor Green Recreation Facility.
Permits:	Three permits were approved and issued; and One permit has been posted ready to be issued awaiting payment.
Rentals:	Nine rentals were inspected virtually.
Meetings:	Staff Attended: Virtual senior staff meeting; Virtual City Council meeting; Virtual kick off meeting with representatives from various state agencies for the WMATA Trail grant; Virtual meeting with various city staff to discuss ARPA Engagement Plan; and Virtual meeting for Greenbelt Road Corridor Project with TLC Consultant. Staff Met With: Beltway Plaza representatives to discuss garage facades associated with Detailed Site Plan approval; Public Works staff to discuss possible solar lighting on bus shelters; and Code Enforcement Officer.

PLANNING

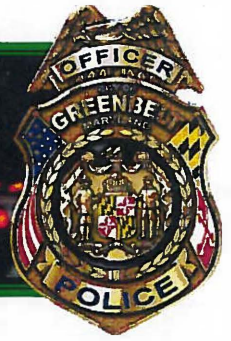
Planning Projects:	Reviewed proposed revisions to the city's franchise agreement for small cell wireless providers and scheduled meeting for city staff to discuss;
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12/17/2021
P&CD WEEKLY REPORT CONT...

Addressed questions on design of WMATA Trail;
Reviewed WSSC right-of-way permit;
Followed up on request for city planning staff to receive briefing of Doctor's Hospital's plans to expand;
Reviewed plans for Beltway Plaza redevelopment project;
Researched requirements for the Transportation Alternatives grant for the WMATA Trail;
Reviewed draft ARPA Engagement Plan;
Watched "A National town hall meeting, Building a Local Reparations Movement;"
Working on reviewing the proof for the Mother and Child interpretive sign;
Reviewed Greenbelt Road Corridor project materials;
Researched Little Free Library programs;
Reviewed invoices for processing;
Continued coordination on TLC project;
Reviewed and distributed notes from TLC project technical kick-off meeting; and
Continued work on gateway signage project.

Evictions: Eviction Notifications Received:
Historic Greenbelt – 0
Greenbelt West – 0
Greenbelt East – 0

Training: Virtually attended "Complete streets placemaking training for the Prince George's County Master Plan of Transportation 2035."



WEEKLY ACTIVITY

Week Ending December 17, 2021

- Attended City Council meeting
- Attended Greenbriar HOA Community meeting
- Attended Community Crime meeting
- Attended Meeting with IT for Crime Mapping
- Attended security meeting
- Attended Car-Jacking Task Force meeting
- Addressed various personnel matters

Upcoming Events

- K9 for a day - December 20
- Police Department holiday party - December 22
- Santa Run December 23 and 24



Department of Public Works

Weekly Report for Week Ending

December 17, 2021



ADMINISTRATION

- Attended the virtual Senior Staff meeting.
- Attended virtual City Council work session with GHI.
- Met with Planning staff regarding traffic calming.
- Participated in ARPA meeting.
- Participated in meeting with Planning to discuss solar panel installation on bus stops.
- Continued project management for FY 2022 Capital Projects.
- Managed recruiting effort for all open positions.

STREET MAINTENANCE/SPECIAL DETAILS

- Pushed yard debris at the Northway Fields compost site.
- Picked up unwanted signs and checked for graffiti.
- Cleaned storm drains and underpasses throughout Historic Greenbelt.
- Repaired various potholes throughout the city.
- Painted over graffiti at the Greenbelt Armory.
- Removed banners throughout the city.
- Continued cleaning and organizing snow removal supplies.

HORTICULTURE/PARKS

- Performed landscape maintenance throughout the city.
- Serviced residents' chipper requests.
- Removed leaves from Police Station and Animal Shelter.
- Removed leaves and vines from the Municipal Building.
- Removed leaves from library side of the Community Center.
- Removed leaves from bio-swale at the Youth Center parking lot. Also, removed dead vegetation.
- Removed leaves from Southway medians.
- Removed dead pine on gravel portion of Ridge Road.
- Performed bed maintenance on Day lily bed, rock wall and Farmers Market medians.
- Refilled bags and emptied cans at dog waste stations.
- Sanitized playgrounds and Schrom Hills Park fitness equipment.
- Checked/refilled hand sanitizer stations at playgrounds, Schrom Hills Park fitness area, Braden Field #2, and Greenbelt dog park.
- Blew leaves off of Buddy Attick Park lake path with tractor.
- Picked up residents' curbside leaf piles with vacuum from posted area (Woodland Hills) as well as piles from Boxwood, Lakeside, Lakewood, and Greenspring I & II.

- Blew and picked up leaves at Greenbelt Police Station, medians on Southway, Westway bus stop, Braden Field tennis courts, and rock swale along Crescent Road across from Greenbelt Fire Station.
- Mulched leaves along Crescent Road, hill behind Roosevelt Center underpass, Buddy Attick Park, and field at Southway & Crescent Road.
- Installed new belt swing at St. Hugh's playground.

REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL

- Collected 24.52 tons of refuse and 11.15 tons of recycling material.
- Awarded \$100K for the BigBelly project via the Community Legacy Grant.
- Completed rough draft of program proposal for Oyster Shell Recycling program.
- Began creating a PowerPoint presentation on birds and birdhouses for Girl Scout groups.
- Began updating volunteer numbers and prepping for budget documentation.
- Began project proposal for grant application to purchase a pull behind tiller, new signage for the pollinator garden, and pollinator garden expansion in coordination with the USGS Bee Lab.
- Spoke with the new coordinator at the Ferguson Foundation to establish continued partnerships for next year.
- Continued assisting in tilling and reseeding the cove pollinator area.
- Aided Einstein High School student with his firefly research project.
- Scheduled next SWPPP Inspection. Tentatively December 29.

BUILDING MAINTENANCE

- Repaired exhaust fan at the Municipal Building.
- Repaired exhaust fan at Public Works.
- Installed soap dispensers in the Community Center and Youth Center.
- Repaired water heater at the Community Center.
- Removed toilet and partition in bathroom at the Youth Center.

FLEET MAINTENANCE

- Installed thermostats and replaced EGR valve and EGR temperature sensors in vehicle #400.
- Repaired door panel on body frame in vehicle #467.
- Completed preventive maintenance and repaired transmission gear shifter in vehicle #836.
- Completed preventive maintenance and replaced front tires on vehicle #849.
- Replaced valve cover gasket, ignition coils and spark plugs in vehicle #851. Also, completed preventive maintenance.
- Repaired oil leak in vehicle #866.

Greenbelt Recreation Department

Weekly Report

Week Ending December 17, 2021



ADMINISTRATION:

- Met with senior staff to discuss various issues.
- Attended City Council meeting.
- Facilitated PRAB meeting.
- Responded to various community inquiries.
- Updated Petitions and Requests that are assigned to the Recreation Department.
- Staff attended Prince George's County House Delegation 2022 Public Bill Hearing.
- Attended staff meeting to discuss the draft ARPA plan from Novak Group.
- Attended Senior staff meeting.
- Met with City Manager to discuss various topics.
- Addressed various personnel matters.
- Continued work on a new non-classified employee pay schedule.
- Attended Recreation University Graduation ceremony for Acting Youth Center Recreation Coordinator.
- Continued work on FY 2023 Budget materials.

YOUTH CENTER & SPRINGHILL LAKE RECREATION CENTER:

- Friday Night Family Futsal continued at Springhill Lake Recreation Center.
- The Youth Center continued the badminton drop-in program.
- Adult Pickleball participants now have additional time to play at the Youth Center.
- The Youth Center hosted its weekly Teen Takeover.
- Springhill Lake Recreation Center provided our Eagle VISION program Monday through Friday from 2:00pm-6:00pm. Participants are receiving homework support, learning Spanish, playing active games, and learning the importance of a positive mindset, self-identity, and speaking positive self-talk.
- Drop-in programs continued at both the Youth Center and Springhill Lake Recreation Center. Recreation Centers will be available to volunteer youth groups as well on weekday evenings and Saturdays.
- The Youth Center and Springhill Lake Recreation Center are open with a modified schedule and limited access. Health screening is required for entry.
- Staff collaborated with CARES colleagues to provide space for CARES programs at Springhill Lake Recreation Center Clubhouse.
- Continued preparing data for the FY 2023 budget report.
- The December Days campaign concluded with the last round of videos going up on different platforms.
- Staff conducted North Pole Calling.
- Attended a meeting for the Greenbelt Black History and Culture Committee, and are working on logistics for the events.
- Attended a meeting with Economic Development to discuss local business engagement.
- Registration for Winter 2022 classes continued.
- The department continued to promote the Virtual Recreation Center, classes, and special events through engagement on social media.
- Staff continued to promote on to the Virtual Recreation Center in collaboration with Public Information. Our December Days, Winter Activity Guide, North Pole Calling, Teen Takeover, and Friday Night Family Futsal are highlighted this week.

COMMUNITY CENTER:

- Supervisor and Coordinator met with Capt. Gullledge from GPD in regard to the facility emergency plans. Feedback was positive and no changes were suggested for current plans, which have been in place since 2012. Discussions will continue about staff training and new officers are being requested to familiarize themselves with the facility.
- The monthly fire drill was conducted. Fire drills were confirmed for 2022.
- Reservation applications continue to be submitted from recognition groups and Gym renters to begin in February 2022.
- Thanks to IT for their assistance as staff transitions to docking devices at their work stations. Response time for issues has been exceptional!
- Staff participated in the department team building event.
- GAIL conducted a produce and diaper distribution out of GFE.
- Staff provided logistical support for Carolyn Carroll's retirement event in GFE.
- Budget preparation for FY 2023 continued.
- Staff continued to field inquiries about facility operations.

AQUATICS:

- Public Works staff continuing to work on hot water issues for the showers.
- Welcomed back the Greenbelt News Review to the facility for incoming patrons.
- Welcomed a new lifeguard to the staff.
- Offered a Lifeguard Swim Prep class to the public. Will plan to offer again in the new year.
- Concluded Toys for Tots collection, which will be taken to the Children's Hospital.
- Finished winterizing the outdoor pool. Removed ladders and outdoor handicapped lift.

ARTS:

- The online component of this year's Juried Art and Craft Fair continues through Sunday, December 19 at www.greenbeltmd.gov/craft.
- Fall open studio ends this week. Preparations are underway for intersession studio maintenance, supply kit drop-offs for SHLES afterschool art students, and the start of winter classes in January. Sign-ups are open for free winter Artful Afternoon workshops and Art Shares.
- Exhibits currently on view include drawings by Jessica Gitlis in Council Chambers, and paintings and fiber arts by Randi Reiss-McCormack in the Community Center Art Gallery. Staff are preparing an article and video in support of the Community Center show.
- Staff are collaborating with the Planning Department and Greenbelt Museum on the content of an interpretive panel for *Mother and Child*.

THERAPUETIC RECREATION:

- Participated in ARPA Engagement Team meeting.
- Golden Age Club had their last weekly meeting for the year. We celebrated December birthdays and the holidays. Next meeting is in January 2022.
- Promoted and uploaded December Days event series to all social media sites and to the City of Greenbelt YouTube channel.
- Completed University of South Florida, Muma College of Business: Diversity, Equity and Inclusion in the Workplace course; earned Certificate of Program Completion.
- Holy Cross Senior Fit registration began this week- assisted several participants with registration through Holy Cross.
- Worked with Prince George's County Department of Aging Nutrition Program to receive a week's worth of frozen meals for the Food & Friendship program and home-bound seniors; 21 seniors received meals this week. Thanks to Brian Butler for assisting with deliveries this week.

PARK RANGERS:

- Served a permit for a Prince George's Running Club event at the Schrom Hills Park pavilion.
- Assisted with a CHEARS poetry reading event at Schrom Hills Park.
- Reported a significant increase in park activity due to the unseasonably warm temperatures during the week. Patrons enjoyed the parks, respecting all park rules.
- Observed increased usage of the electric vehicle charging stations at Schrom Hills Park with 2-3 vehicles often charging by the late afternoon/ early evening.
- Continued to assist the Public Works Department in locking the Schrom Hills Park restrooms at dark.