

CALENDAR

< PREVIOUS MONTH

DECEMBER 2021

NEXT MONTH >

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1	2	3	4
			<p><u>CHALK IT UP TO THE SEASON</u></p> <p>7:00 PM Maple Task Force Meeting</p> <p>7:30 PM Advisory Planning Board Meeting</p> <p>8:00 PM Work Session - Police Reform Procedures</p>	<p><u>IT'S TIME FOR LOTS A LATKES!</u></p> <p>6:00 PM Board of Elections Meeting (Virtual)</p> <p>7:00 PM Forest Preserve Advisory Board</p>	<p><u>A LETTER TO MRS. ROOSEVELT</u></p>	<p><u>FOLLOW THE DRINKING GOURD</u></p> <p>9:30 AM Council Retreat</p> <p>10:00 AM Juried Art and Craft Fair (in-person)</p>
5	6	7	8	9	10	11
<p>10:00 AM Juried Art and Craft Fair (in-person)</p>	<p><u>Registration Deadline for December Holiday Food Box Distribution</u></p> <p>8:00 PM Work Session - Board of Elections</p>	<p><u>Juried Art and Craft Fair (online)</u></p> <p>7:00 PM Arts Advisory Board Meeting</p> <p>7:00 PM Public Safety Advisory Committee Meeting</p> <p>7:00 PM Advisory Committee on Education</p> <p>7:00 PM Greenbelt Community Meeting (UPDATE)</p>	<p><u>Juried Art and Craft Fair (online)</u></p> <p>7:00 PM Maple Task Force Meeting</p> <p>7:30 PM Work Session - Franklin Park at Greenbelt Station (stakeholder)</p>	<p><u>Juried Art and Craft Fair (online)</u></p> <p>6:00 PM Board of Elections Meeting</p> <p>7:30 PM Community Relations Advisory Board</p>	<p><u>Juried Art and Craft Fair (online)</u></p>	<p><u>Juried Art and Craft Fair (online)</u></p>
12	13	14	15	16	17	18
<p><u>Juried Art and Craft Fair (online)</u></p> <p>2:00 PM Art Shares</p>	<p><u>Juried Art and Craft Fair (online)</u></p> <p>8:00 PM Regular Meeting</p>	<p><u>Juried Art and Craft Fair (online)</u></p> <p>5:30 PM North Pole Calling</p>	<p><u>Juried Art and Craft Fair (online)</u></p> <p><u>ERAP Application Deadline</u></p> <p><u>Closed Session - City Manager Evaluation (Immediately following the virtual Greenbelt Homes Incorporated/Washington Suburban Sanitary Commission Work Session)</u></p> <p>5:30 PM North Pole Calling</p> <p>7:30 PM Parks and Recreation Advisory Board</p> <p>7:40 PM Advisory Board Interview</p> <p>8:00 PM Work Session - GHI/WSSC</p>	<p><u>Juried Art and Craft Fair (online)</u></p> <p>1:00 PM Free Produce Distribution</p> <p>5:30 PM North Pole Calling</p>	<p><u>Juried Art and Craft Fair (online)</u></p> <p><u>Grab & Go Holiday Season Senior Meal Registration Deadline</u></p>	<p><u>Juried Art and Craft Fair (online)</u></p>
19	20	21	22	23	24	25
<p><u>Juried Art and Craft Fair (online)</u></p>	<p>1:00 PM <u>Free Holiday Box Distribution Day</u></p> <p>7:40 PM Advisory Board Interview</p> <p>8:00 PM Work Session - ARPA Engagement Plan Session</p>		<p>6:00 PM Board of Elections Meeting (Virtual)</p> <p>7:40 PM Advisory Board Interview</p> <p>8:00 PM Work Session - Pre-Budget Meeting (Council and Manager Priorities)</p>		<p><u>Christmas Eve - ALL CITY OFFICES CLOSED</u></p>	<p><u>Christmas Day</u></p>
26	27	28	29	30	31	1
	<p>8:00 PM No Meeting</p>	<p>7:30 PM Green ACES/Green Team</p>	<p>8:00 PM <u>Special Meeting/Closed Session - Meet with the Acting City Manager</u></p>		<p><u>New Year's Eve - ALL CITY OFFICES CLOSED</u></p>	

CALENDAR

[< PREVIOUS MONTH](#)

JANUARY 2022

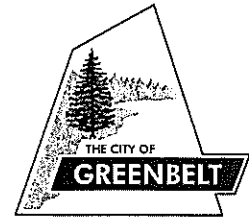
[NEXT MONTH >](#)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1 <u>New Year's Day</u>
2	3 8:00 PM <u>No Meeting</u>	4	5 7:30 PM <u>Advisory Planning Board Meeting</u> 8:00 PM <u>No Meeting</u>	6	7	8
9	10 8:00 PM <u>Regular Meeting</u>	11 7:00 PM <u>Advisory Committee on Trees</u>	12 8:00 PM <u>Work Session - TBD</u>	13 7:30 PM <u>Community Relations Advisory Board</u>	14	15
16	17 <u>No Meeting - Martin Luther King Jr. Day</u>	18	19 8:00 PM <u>Work Session - TBD</u>	20	21	22 9:30 AM <u>Council Retreat</u>
23	24 8:00 PM <u>Regular Meeting</u>	25 3:30 PM <u>Senior Citizens Advisory Committee Meeting</u> 6:00 PM <u>Advisory Committee on Education - Annual Principals Mtg</u> 7:30 PM <u>Advisory Committee on Education</u>	26 8:00 PM <u>Work Session - TBD</u>	27 7:00 PM <u>Forest Preserve Advisory Board</u>	28	29
30	31 8:00 PM <u>Work Session - City Manager's Update (tentatively)</u>	1	2	3	4	5

WEEKLY REPORT

Planning and Community Development

The Week Ending: Friday, December 31, 2021



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Apartments: Crescent Square Apartments II were annually inspected;

Commercial: 8955 J, L, N Edmonston Road was inspected;

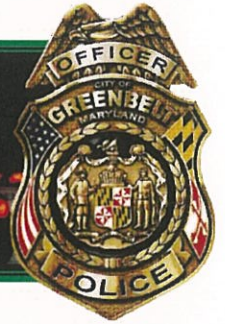
Complaints: Three prior complaints were virtually re-inspected;

Construction Sediment Erosion Control: Inspection at Windsor Green Recreation Facility Renovation project;

Rentals: Two rentals were virtually inspected;

Windshield Inspections: 9004 Breezewood Drive/Terrace, 5 Forest Way, and 8 Parkway were observed for possible trash/debris;

*Meetings: **Staff Met With:**
Code Enforcement Officer;*



WEEKLY ACTIVITY

Week Ending December 30, 2021

- Attended virtual staff meeting for police department
- Planning for Covid Staffing
- Attended senior staff city meeting
- Addressed various personnel matters

Upcoming Events

Happy New Years!!



Department of Public Works

Weekly Report for

December 30, 2021



ADMINISTRATION

- Attended the virtual Senior Staff meeting.
- Met with contractor at the Police Station to discuss HVAC replacement project.
- Continued project management for FY22 Capital Projects.
- Managed recruiting effort for all open positions.

STREET MAINTENANCE/SPECIAL DETAILS

- Pushed yard debris at the Northway Fields compost site.
- Picked up unwanted signs and checked for graffiti.
- Cleaned storm drains and underpasses throughout Historic Greenbelt.
- Continued preparing the crack seal trailer.
- Continued cleaning and organizing street supplies.

HORTICULTURE/PARKS

- Performed landscape maintenance throughout the city.
- Performed weekly playground inspections.
- Refilled bags and emptied cans at dog waste stations.
- Checked/refilled hand sanitizer stations at playgrounds, Schrom Hills Park fitness area, Braden Field #2, and Greenbelt dog park.
- Picked up residents' curbside leaf piles with vacuum from posted area (Lakeside) as well as piles from Boxwood, Lakewood, Woodland Hills, and Greenspring I & II.
- Installed new wooden bench along walking path behind the softball field at Schrom Hills Park.
- Blew leaves at Belle Point, St. Hugh's, 2 Court Laurel Hill Road and 15 Court Laurel Hill Road playgrounds.
- Removed graffiti from the 2 Court Gardenway playground and the Canning Terrace playground.
- Made repairs to playground equipment the 2 Court Research playground.
- Installed new belt swings at St. Hugh's, 3 Court Gardenway, 38 Court Ridge Road and 39 Court Ridge Road playgrounds.
- Installed a new bucket swing at 2 Court Laurel Hill playground.

REFUSE/RECYCLING/SUSTAINABILITY/ENVIRONMENTAL

- Collected 26.94 tons of refuse and 13.76 tons of recycling material.
- Prepped for Quarterly SWPPP Inspection.
- Held the Quarterly SWPPP Inspection on 12/30.
- Continued updating volunteer numbers and prepping for budget documentation. Updated accomplishments and calendar year volunteer hour analysis.

- Made edits to city website.
- Interviewed Jim Sterling for his retirement article.

FLEET MAINTENANCE

- Replaced the crank shaft speed sensor on sweeper #199.
- Replaced the diff-lock solenoid in trash truck #263.
- Completed preventative maintenance on vehicle #401.
- Replaced front brakes and tires in vehicle #459.
- Completed preventative maintenance and replaced driver side door sill plate in vehicle #621.
- Completed water pump replacement in vehicle #848. Also, reinstalled valve cover gaskets and replaced spark plugs.
- Replaced two rear tires on vehicle #862.

Greenbelt Recreation Department

Weekly Report

Week Ending December 31, 2021

Happy
New Year

ADMINISTRATION:

- Attended multiple staff meetings dealing with the COVID outbreak.
- Notified program participants, facility users and membership of recreation facility closures and program delays.
- Continued to work on the FY23 Budget.
- Developed staff schedule so that minimum person to person contact is maintained.
- Replied to citizen inquiries.
- Addressed various personnel matters

YOUTH CENTER/ SPRINGHILL LAKE RECREATION CENTER:

- Drop-in programs and youth groups continued to utilize the Youth Center and Springhill Lake Recreation Center this week through December 28th.
- Youth Center open to use the restrooms or to purchase tennis light tokens only.
- Springhill Lake Recreation Centers is open, for bathroom use only.
- All Greenbelt Recreation Center gymnasiums will be closed through January 9, 2022.
- In collaboration with Prince George's County Department of Aging Nutrition Program, staff delivered a week's worth of frozen meals for the Food & Friendship program participants and home-bound seniors.
- Staff continued preparing data for the FY23 budget report.
- Registration for Winter 2022 classes continued.
- The department continues to promote the Virtual Recreation Center, classes, and special events through engagement on social media.
- Staff continue to promote on to the Virtual Recreation Center in collaboration with Public Information. Our December Days, Winter Activity Guide, Teen Takeover, and Friday Night Family Futsal are highlighted this week.

COMMUNITY CENTER:

- Public Works (PW) cleaned office chairs, shampooed carpets and buffed/waxed the Main Office floor.
- Recruitment for Center Leaders continues as there will be four shifts open in February.
- Reservation applications continue to be submitted from recognition groups and Gym renters to begin in February 2022.
- Supervisor coordinated with PW in regard to scheduling interior painting.
- The facility hours were adjusted for the holiday week.
- The facility was prepared for closure beginning Wednesday, 12/29.
- Budget preparation for FY 2023 continue.
- Staff continues to field inquiries about facility operations.

AQUATICS:

- Prince George's County Fire/EMS conducted Water Training.
- GAFC Staff working with Public Works to schedule tile work for entrance between locker rooms and the indoor pool.
- GAFC submitted application for license renewal with Prince George's County Health Department.
- GAFC staff working on proposal to begin Personal Training Program.

ARTS:

(Supervisor on leave)

THERAPUETIC RECREATION:

(Supervisor on leave)

PARK RANGERS:

- The holidays and county school break have resulted in more park activity with no issues reported by Park Rangers.
- Due to the closure of City facilities, rentals of the Schrom Hills Park community room were rescheduled.
- The January Park Ranger shift schedule was completed, continuing coverage seven days a week from morning to dark.
- Park Rangers continue to assist the Public Works Department in locking the Schrom Hills Park restrooms at dark.