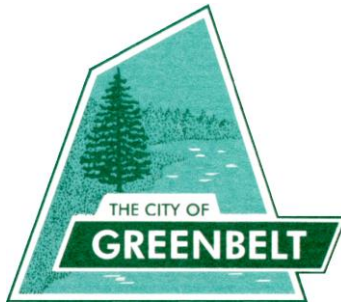


CITY OF GREENBELT, MD



INVITATION TO BID

Court Repair and Resurfacing **BID No. 2022-01-B**

The City of Greenbelt, Maryland invites the submission of bids for the repair and resurfacing of six tennis courts and one outdoor full basketball court, including the addition of pickleball playing lines to four of the tennis courts and the outdoor basketball court.

The complete bid package can be accessed at www.greenbeltmd.gov/recreation or requested by emailing aphelan@greenbeltmd.gov. Please check website regularly for any bid updates/amendments.

DUE DATE

Bids are due Wednesday, April 6 at 11:00am at which time they will be publicly opened and read at 99 Centerway, Greenbelt, Maryland 20770. Bids must be submitted in a sealed envelope marked "Sealed for Bid No. 2022-01-B." Bids may be hand delivered or mailed to the attention of the Finance Department as follows:

**City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770**

Attn: Finance Department Bid #2022-01-B DO NOT OPEN

BID PACKAGE CONTENTS

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Exhibit A

Section 1 - SCOPE OF WORK

1-a. Project Description

The City of Greenbelt is seeking to repair the surface of six tennis courts (Braden Field Tennis Courts 5-8 and Lakecrest Tennis Courts 1-2) and one outdoor basketball court (Youth Center). Work must include repair and stabilization of existing cracks, leveling of low areas where necessary, application of acrylic resurfacer, and application of color coat. Braden Field Tennis Courts 5-8 and Lakecrest Tennis Courts 1-2 will also include the application of tennis playing lines, replacement of tennis net posts and nets, and application of pickleball playing lines (four pickleball courts on Braden Field Tennis Courts 7-8 ONLY and four pickleball courts on Lakecrest Tennis Courts 1-2). The Youth Center Outdoor Basketball Court will include the application of playing lines for full court basketball and one pickleball court.

Add Alternate: In addition to the above stated work, the City of Greenbelt is requesting a price for an add alternate that includes crack repairs and color touchup at Braden Field Tennis Courts 1-4.

1-b. Site Locations

- 1) **Braden Field Tennis Courts 5-8**
behind Greenbelt Youth Center, 99 Centerway, Greenbelt, Maryland 20770
- 2) **Lakecrest Tennis Courts 1-2**
5500 Lakecrest Drive, Greenbelt, MD 20770
- 3) **Youth Center Outdoor Basketball Court**
Greenbelt Youth Center, 99 Centerway, Greenbelt, Maryland 20770

Project Manager: Andrew Phelan, Assistant Director - Recreation Facilities & Operations
Office: 240-542-2194
aphelan@greenbeltmd.gov

Site Manager: Brian Townsend, Co-Acting Director of Public Works
Office: 301-474-8004
btownsend@greenbeltmd.gov

It is the bidder's responsibility to become fully informed as to the nature and extent of the work required. A pre-bid site assessment can be scheduled by contacting the Project Manager.

Bidders are advised to make a thorough inspection of the scope of work. After bid has been awarded, no extra charge or compensation, resulting from difference in materials or labor, will be permitted, unless by reason of unforeseeable causes beyond control and without fault or negligence.

1-c. Court Repair and Resurfacing Specifications

***Braden Field Tennis Courts 5-8, Lakecrest Tennis Courts 1-2,
Youth Center Outdoor Basketball Court***

- 1) Clean the entire surface area with high pressure water to remove all dirt and latent material and to prepare the surface for the bonding of the surfacing coats.
- 2) Fill/Repair ALL cracks in the court surface with an appropriate crack repair product.
- 3) Patch low areas and level surface with an appropriate leveling compound.
- 4) Apply one coat of Latex-ITE acrylic resurfacer.
- 5) Apply LT-03 Latex-ITE acrylic color finish system, consisting of two textured color fillers coats and one textured color finish coat. Colors should match existing colors on Braden Field Tennis Courts (green inside playing area and red surrounding areas).

Braden Field Tennis Courts 5-8, Lakecrest Tennis Courts 1-2 (additional)

- 1) Layout, tape, and hand paint 2” white lines to accurately delineate playing areas to United States Tennis Association doubles play requirements.
- 2) Remove and dispose of old tennis posts and nets.
- 3) Furnish and install new tennis posts and nets, matching those in place on Braden Field Tennis Courts 1-4.

Braden Field Tennis Courts 7-8 and Lakecrest Tennis Courts 1-2 (additional)

- 1) Layout, tape, and hand paint 2” lines (***color TBD***) to accurately delineate pickleball playing areas to USA Pickleball Association requirements. Each tennis court should accommodate two pickleball courts, totaling 8 pickleball courts. (*see Exhibit A*)

Youth Center Outdoor Basketball Court (additional)

- 1) Layout, tape, and hand paint 2” white lines for full court basketball play.
- 2) Layout, tape, and hand paint 2” lines (***color TBD***) to accurately delineate pickleball playing areas to USA Pickleball Association requirements. One pickleball court centered on the surface area.

ADD ALTERNATE: Braden Field Tennis Courts 1-4

- 1) Fill/Repair cracks in the court surface with an appropriate crack repair product.
- 2) Apply color touchup in repaired areas.

Section 2 - CONTRACTOR RESPONSIBILITIES

2-a. Work Conditions

- Contractor shall obtain all required County/City permits for the work.
- The work will be scheduled at a time and duration appropriate for the scope of work.
- All work will be done between Monday and Friday and between 7:00AM and 5:00PM, excluding any holidays recognized by the City of Greenbelt. Any work beyond the days and hours listed shall be agreed to in advance by the Project Manager.
- Contractor shall provide experienced, well-trained workers competent to complete the work as specified.
- Contractor shall provide all materials required to meet the Court Repair and Resurfacing Specifications.
- Contractor shall keep the work area free from unnecessary accumulation of waste material and, prior to completion of work, remove all material, tools, and equipment that are not City of Greenbelt property. Contractor shall leave the work in a neat and clean condition. All debris and any other waste matter removed from the work area shall be transported and disposed of in compliance with federal, state, county, and City laws and regulations.
- All workers are expected to maintain a professional demeanor and exercise every safety precaution as the sites are surrounded by residential areas and/or spaces frequented by community members. Contractor is responsible for the safety of the job site for employees of Contractor as well as for City of Greenbelt employees and others who may pass through or be at the work area.
- Any disturbances or damages to the work area, surrounding landscape, and equipment must be repaired/restored prior to acceptance of project work. Failure to properly address these instances will result in a deduction, equal to the amount for necessary repairs, from the final payment to the contractor.

2-b. Warranty

The Contractor shall warrant the products, materials, installation, and associated work for the project by agreeing to cover repairs for at least two years at no cost to the City of Greenbelt.

2-c. Extra Work

Any additional work deemed necessary to ensure the quality of the final project and in the best interest of the City of Greenbelt, shall be presented to the Project Manager for approval prior to the performance of said extra work. Any extra work performed without proper approval shall be the burden of the Contractor.

2-d. Living Wage

The City of Greenbelt has a Living Wage Policy which requires that any contractor to the City with a contract valued at \$50,000 or more must comply with the City's policy and pay all of its employees at a Living Wage or better. All City contractors are encouraged to pay a living wage. The Living Wage is specified in the State of Maryland's Division of Labor and Industry.

2-e. Equal Employment Opportunity

The City of Greenbelt is an Equal Opportunity Employer and supports Fair Housing. The vendor shall not discriminate against any individual because of religion, race, creed, sex, gender, sexual orientation, mental status, veteran's status, age, color, national origin, physical or mental disability, perceived disability, or other criterion protected by law. If the Contractor is determined to be in violation of the Federal, State, or County non-discrimination laws by an order, opinion or decision of a Maryland court or an administrative body or agency, this Contract may be terminated or suspended in whole or in part by the City, and the Contractor may be declared ineligible for any future contracts with the City.

2-f. Insurance

Contractor shall maintain such commercial general liability and broad form property damage insurance and Workers' Compensation Insurance as will protect the City from any and all Workers' Compensation claims and from any other claims for loss or damages or for general injury or damage to property which may arise from Contractor's operations under the contract, whether such operations be by itself or by any subcontractor or anyone directly or indirectly employed by either of them. Certificates of Insurance shall be on an occurrences basis. The Contractor shall name the City of Greenbelt as additional insured to the required insurance policy and will furnish a Certificate of Insurance or other acceptable evidence of coverage to the City upon signing the contract.

a. Comprehensive Liability Insurance: Limits of Coverage Applies ONLY to the Contractors performing services in and/or for the City; NOT for supply only Contracts) Limits of coverage for commercial general liability and broad for Property damages coverages are to be no less than One Million Dollars (\$1,000,000.00) occurrence/One Million Dollars (\$1,000,000.00) aggregate personal injury and death and Two Hundred Fifty Thousand Dollars (\$250,000.00) property damage/ Five Hundred Thousand Dollars (\$500,000.00) aggregate, where insurance aggregate apply.

b. Automobile Liability Insurance: Motor vehicle insurance meeting the requirements of Maryland law and covering every vehicle and driver involved in providing the services, in the following amounts: (1) Bodily injury liability with limits of \$500,000.00 each person and \$1,000,000.00 each accident. (2) Property damage liability with a limit of \$100,000.00 each accident.

c. Workers' Compensation: Failure of the Contractor to Maintain Worker's Compensation coverage for the duration of the contract will result in the City deducting from each payment made under this contract, to the Contractor, a predetermined percentage to defray coverage costs to the City. Contractor shall comply with the requirements and benefits established by the State of Maryland for the provision of Workers' Compensation.

Section 3 - BID PROCEDURES

3-a. Bid Form Submission

All bids must be submitted on the provided Bid Form and include any exclusions in the space provided. These exclusions will be taken into consideration and weighed against all other bid submissions prior to awarding of contract. Bid Forms and required attachments must be sealed and mailed or hand delivered to the attention of the Finance Department (address below) and RECEIVED no later than Wednesday, April 6 at 11:00am.

**City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770**

Attn: Finance Department Bid #2022-01-B DO NOT OPEN

Please contact Andrew Phelan at aphelan@greenbeltmd.gov or 301-397-2200 regarding bid submission questions.

3-b. References

The bidder shall provide a minimum of five (5) current references and contact information of tennis facility owners/operators for whom the bidder has done comparable work.

3-c. Bid Opening

Bids will be publicly opened and read aloud at 99 Centerway, Greenbelt, Maryland 20770 immediately after the bid submission deadline of 11:00am on Wednesday, April 6.

3-d. Bid Evaluation

The City will evaluate all bids received in accordance with Section 2-38 of the Greenbelt City Code. The City reserves the right to reject all bids.

3-e. Contract Award

The winning bidder shall be awarded the contract and will be subject to the terms and conditions outlined in the bid invitation package. By submitting a response to this bid, contractor acknowledges and agrees that if contractor is selected as the winning bidder, contractor has entered into an agreement with the City of Greenbelt for the project based on the terms and conditions of the solicitation.

3-f. Contract Work Schedule

Upon award of contract, contractor shall submit and receive approval for the project schedule showing all work tasks, including start and completion dates. Time is of the essence for the contract of this project and for each phase and/or designated milestone associated. Failure on the part of the Contractor to adhere to the project schedule will be deemed a material breach and sufficient grounds for termination of this contract by the City of Greenbelt.

3-g. Inspection and Payment Procedures

All work will be supervised by the Project Manager (or his designee) during the duration of the project. Upon satisfactory completion of the work outlined in the Scope of Work, the Contractor shall submit an invoice to the City of Greenbelt. Invoices are normally paid within 30 days.

Section 4 - BID FORM

BID No. 2022-01-B

REQUIRED SUBMITTALS/ATTACHMENTS	
<ol style="list-style-type: none">1. Completed itemized total cost forms for each site location.2. Product Specifications Sheet.3. Warranty Letter (<i>see Section 2-b</i>).4. List of References.	
TOTAL LUMP SUM COST (COMPLETE SCOPE OF WORK)	
ADD ALTERNATE LUMP SUM COST <i>(crack repairs and color touch up at Braden Field Tennis Courts 1-4)</i>	
DATE(S) OF SITE(S) VISIT	
CONTRACTOR/COMPANY NAME	CONTRACTOR'S AUTHORIZED PERSON
ADDRESS	TITLE
PHONE NUMBER	E-MAIL
<p><i>I certify that I am authorized to bind performance of this bid for the above bidder. I certify that this bid is made without collusion or fraud. I certify acceptance of the terms, conditions, and specifications of this Invitation to Bid. I certify that this bid submittal is in accordance with the specifications in its entirety and with full understanding of the conditions governing this bid. By submitting this bid, contractor acknowledges and agrees that if contractor is selected as the winning bidder, contractor has entered into an agreement with the City of Greenbelt for the project based on the terms and conditions of the solicitation.</i></p>	
SIGNATURE	DATE

SITE LOCATION: Braden Field Tennis Courts 5-8

ITEM	UNIT PRICE	UNIT	AMOUNT	TOTAL COST
High pressure surface cleaning				
Crack Filling				
Crack Repair				
Leveling Compound				
Acrylic Resurfacer (1 coat)				
Acrylic Color Coat – 3 coats (2 filler, 1 finish)				
Tennis Court Playing Lines (4 courts)				
Pickleball Court Playing Lines (4 courts on 7&8 only)				
Remove and Replace Tennis Posts				
Furnish/Install Tennis Net and Strap				
TOTAL LUMP SUM PRICE				

Additional Comments or Exclusions:

SITE LOCATION: Lakecrest Tennis Courts 1-2

ITEM	UNIT PRICE	UNIT	AMOUNT	TOTAL COST
High pressure surface cleaning				
Crack Filling				
Crack Repair				
Leveling Compound				
Acrylic Resurfacer (1 coat)				
Acrylic Color Coat – 3 coats (2 filler, 1 finish)				
Tennis Court Playing Lines (2 courts)				
Pickleball Court Playing Lines (4 courts)				
Remove and Replace Tennis Posts				
Furnish/Install Tennis Net and Strap				
TOTAL LUMP SUM PRICE				

Additional Comments or Exclusions:

SITE LOCATION: Youth Center Outdoor Basketball Court

ITEM	UNIT PRICE	UNIT	AMOUNT	TOTAL COST
High pressure surface cleaning				
Crack Filling				
Crack Repair				
Leveling Compound				
Acrylic Resurfacer (1 coat)				
Acrylic Color Coat – 3 coats (2 filler, 1 finish)				
Full Court Basketball Playing Lines				
Pickleball Court Playing Lines (1 court)				
TOTAL LUMP SUM PRICE				

Additional Comments or Exclusions:

ADD ALTERNATE: Braden Field Tennis Courts 1-4 (crack repairs and color touchup)

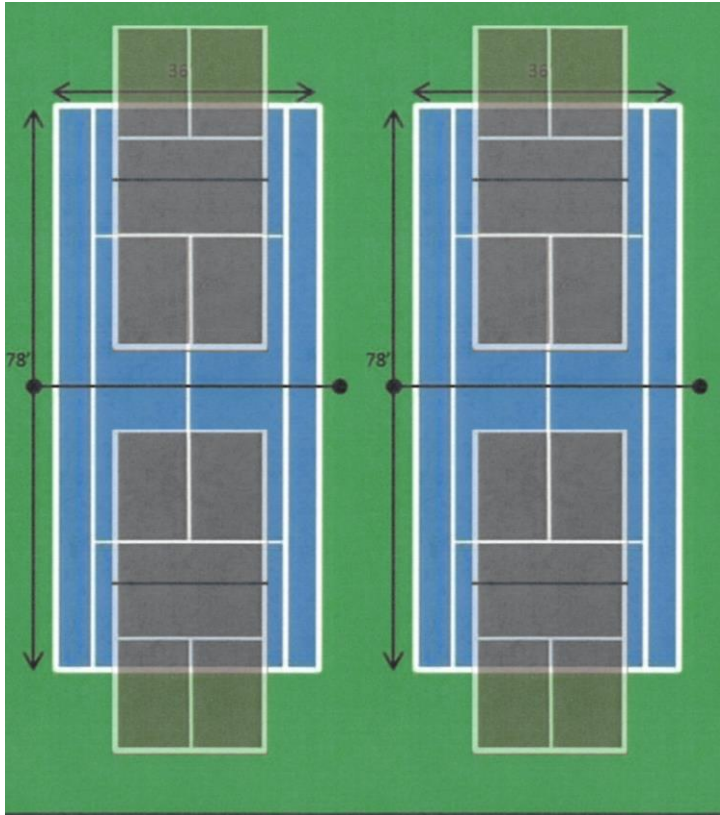
ITEM	UNIT PRICE	UNIT	AMOUNT	TOTAL COST
TOTAL LUMP SUM PRICE				

Additional Comments or Exclusions:

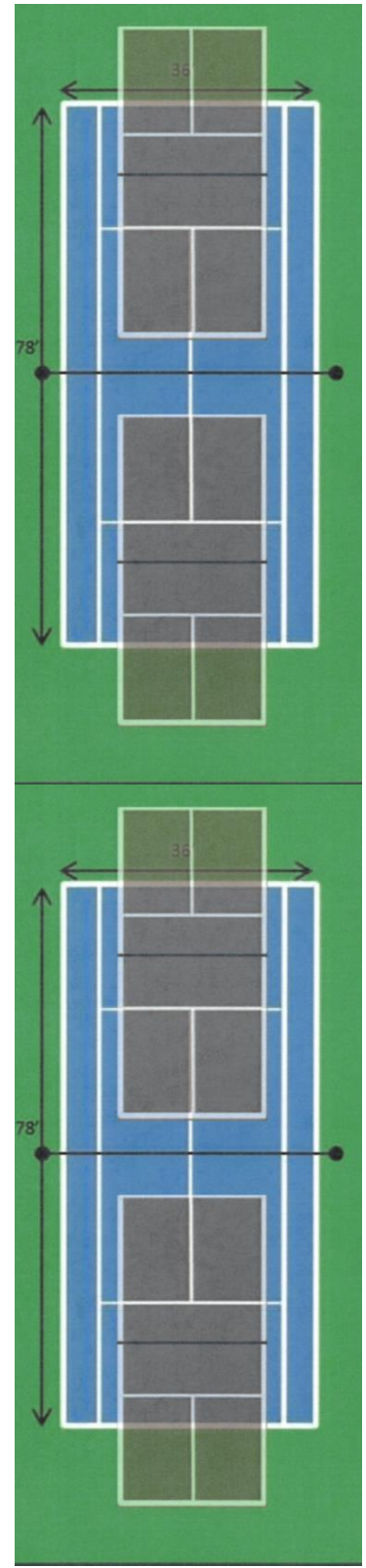
Exhibit A

- 4 existing tennis courts remain and able to accommodate mixed play (tennis/pickleball).
- Pickleball lines (color TBD) added to 4 tennis courts, accommodating 8 pickleball courts (ignore line and shaded area colors in images).

BRADEN FIELD COURTS #7 & #8



LAKECREST COURTS



Pickleball Court Dimensions

