

City of Greenbelt

Office of the City Manager Report for Week Ending January 20, 2023



1. City Manager's Office

- Welcomed Tyra Smith as our new DEI Officer
- Finalized the Compensation Plan Recommendations
- Met with staff to finalize Comp Study staff recommendations
- Met with departments to preview budgets
- Discussed the potential Museum/Rec merger
- Met with staff to discuss the summer plan for GFE
- Conducted one-on-one meetings with Senior Staff
- Processed employee additions/forms
- Followed up on Council/resident questions/concerns
- Attended the Advisory Committee on Trees meeting to present the proposed Tree Canopy Grant guidelines and application, and to ask for their input and recommendations.
- Assisted with the onboarding of the new DEI Officer.
- Attended the weekly Senior Staff meeting and the Interim City Manager's bi-weekly Directors meeting.
- Finalized the draft Nonprofit Grant program guidelines and application for presentation to the City Council.
- Assisted a resident interested in the Greenbelt First-Time Homebuyers program and forwarded her information to DHCD to reach her as soon as the program goes live.

2. Human Resources

- On Boarded the DEI Officer, CIC Counselor and two Police Officers.
- Attended the weekly Senior Staff meeting and Directors meeting.
- Met with the Interim City Manager and City Treasurer to finalize the numbers for the Compensation Study.
- Met with the Director of Recreation to review current job grades.
- Posted a Temporary Case Manager opening for GAIL.
- Met with the Baker Tilly Team to review the job grades
- Scanned of files into Laserfiche / preparing files for scanning

3. Finance

- Continued to work on the FY2024 budget.
- Reviewed Planning Department budget.
- Attended weekly meeting with Hagerty Consulting regarding ARPA funds.
- Processed purchase orders and vendor payments.

4. Information Technology

- Met with Recreation re: IT needs for FY24
- Met with IAPro re: Public Portal for Police complaints
- Reviewed resumes for IT Security position
- Overseeing camera installations at SHL Rec
- Deployed new Toughbook model for testing

5. **Economic Development**

- Attended weekly Senior Staff meeting
- Finalized agreement with grant consultant to present at the upcoming Business Conference (February 1st)
- Attended quarterly conference call with National League of Cities to participate in the City Inclusive Entrepreneurship program
- Attended Greenbelt Business Alliance (GBA) Meet & Greet Event at IHOP in Greenway Center
- Attended Prince George's Economic Development Cooperative Meeting

6. **Public Information**

- Attended the MLK Day of Service event and took pictures for social media and City picture archive
- Attended weekly Administration and Senior staff meetings
- Created web credentials for new Arts Promotions Specialist
- Met with website support to find a solution on improving the search section of the website
- Continued working on improving the website accessibility score
- Updated City website, ARPA website, calendar, and social media channels with relevant content
- Compiled information from all departments for the weekly ad in the Greenbelt News Review
- Continued working on ongoing public information projects/events and performed administrative duties

7. **ARPA/ COVID**

Updates for the Rent and Utility Assistance and the Mortgage and HOA fee Assistance are now updated on the city's ARPA webpage. Go to engagegreenbelt.org to view updates.

8. **Petitions & Requests**

Attached is the listing of petitions and requests along with status updates.

cc: Department Heads

Tim George, Interim City Manager

Dawane Martinez, Human Resources Director

Bonita Anderson, City Clerk

| Regular Meeting 12/12/2022 | | | | | |
|-----------------------------------|------------------|---|-----------------------------------|--|---|
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 12/12/2022 | Bill Orleans | Requested follow-up on the status of the Ethics Commission minutes and copies of same | Admin | Staff emailed the minutes to Mr. Orleans on 12/12/22. | Staff will confirm status of the Meeting minutes |
| 12/12/2022 | Bill Orleans | Requested an apology from Council for allegedly taking action during a closed session in violation of the Act | Council | Taken under advisement | No Further Action |
| 12/12/2022 | Bill Orleans | Rent stablization issue should be taken up by the city council. | Council | Taken under advisement | No Further Action |
| Regular Meeting 11/28/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 11/28/2022 | Bob Rand | Include a Diversity, Equity & Inclusion section in each departments FY24 budget narrative | Admin/All | The City is in the process of hiring our first DEI Coordinator and they will develop both City-wide and departmental DEI statements | No Further Action |
| 11/28/2022 | Bill Orleans | Requested follow-up on the status of the Ethics Commission minutes and copies of same | Admin | Staff will follow up on the status of the minutes. Digital copies of approved minutes can be found publically available on the City's website. | Staff will confirm status of the Meeting minutes |
| 11/28/2022 | Bill Orleans | Requested an apology from Council for allegedly taking action during a closed session in violation of the Act | Council | Taken under advisement | No Further Action |
| 11/28/2022 | Xavier Courouble | Requested the City, and Greenbelt Co-op, be better organized, coordinated and have a plan to institute a plastic bag ban in the City. | Admin/ Sustainability Coordinator | Taken under advisement. This is a legislative priority and a priority of our Sustainability Coordinator and Green Team | Petition/request forwarded to the Co-op/. No further action |
| 11/28/2022 | Bill Norwood | Read a letter to the Citizens of Greenbelt requesting they better support the Co-op. He suggested traffic/parking improvements to improve Co-op operations. | Admin | Taken under advisement | No further action |
| 11/28/2022 | Cindy Comproni | (Via Email dated 11/8/2022 sent to Council on 11/28/2022) Complaint regarding Public Safety Advisory Committee | Council | | |
| Regular Meeting 11/14/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 11/14/2022 | Gail Crichlow | Requesting a fair share of public announcements of events in the City of Greenbelt to be posted throughout the City in the same frequency and manner as Old Greenbelt | Recreation | Staff will review our SOP on advertising special events and ensure equitable distribution throughout Greenbelt going forward. | Responded 11/16/22 |
| 11/14/2022 | Gail Crichlow | Requesting that the City take action and treat the areas with mice infestation. | Admin | This is a private property issue. We recommend reaching out to the Windsor Green HOA as this is a neighborhood wide issue. | Responded 11/16/22 |
| 11/14/2022 | Ed Fallon | Requested that the City expand the distribution methods for the CM Survey to include all residents and to include Greenbelt business employees, patrons and visitors | Human Resources | Staff will review the distribution plan to maximize coverage of City residents. This will not include extending the survey to visitors or patrons to the City | No Further Action |
| 11/14/2022 | Bill Orleans | Asked why it has taken several meetings to request that the City Solicitor review the City's Ethics Code | Admin/Council | Ms. Davis explained that the Board of Ethics makes recommendations to the Council and does not direct staff. Council was considering that request later in this meeting. | No Further Action |
| 11/14/2022 | Bill Orleans | Requested information on the Board of Ethics minutes from the 11/2021 and 10/2022 meeting | Admin/Liaison | On October 10, 2022, the Ethics Commission approved the November 2, 2021, and October 6, 2022, minutes. The minutes have been posted on the City's website. | No Further Action |

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| 11/14/2022 | Bill Orleans | Requested information about the Closed Session on October 24 where Council directed staff to issue a statement on the PSAC article | Admin/Council | Request taken under advisement | No Further Action |
| Regular Meeting 10/24/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 10/24/2022 | Bill Orleans | Asked when the minutes of the last two Board of Ethics meetings would be available | Admin | Checking with the staff Liaison and Board. | |
| 10/24/2022 | Michael Hartman | Asked if staff can look at mitigating the acoustic issues at Schrom Hill and SHLRC rooms | Rec/DPW | These are general purpose recreation spaces and not specifically designed for meetings. Staff will see if anything can be done. | No Further Action |
| Regular Meeting 10/11/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 10/11/2022 | Bill Orleans | Inquired about the City Clerk | Admin | No action required | No further action |
| 10/11/2022 | Matt Sickle | Requested Council to prioritize and improve public safety by empowering the Greenbelt Police Department to be more competitive in hiring and encourage prosecutors to seek stronger sentences for people who commit crimes | Council/GPD/ Admin | Council approved a hiring bonus program and PD is constantly recruiting, including fully staffing Animal Control and Dispatch | No further action |
| 10/11/2022 | Lore Rosenthal | Requested that Council speak up during the meetings | Council | Taken under advisement | No further action |
| 10/11/2022 | Peggy Higgins | Requested Council to either establish a Council subcommittee or refer the matter of the Police Reform Resolution being substituted to the Ethics Commission to explore the circumstances | Council | Council met on 10/12/22. A statement was issued by Council and placed in the GNR | No further action |
| 10/11/2022 | Cathy Betulia | Requested Council pass a local plastic bag ban | Council | Council is scheduling a work session to discuss and working with the Four Cities Coalition | Upcoming work session, date TBD |
| Regular Meeting 9/27/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 9/27/2022 | Ed Fallon | Requested that the constructions of the little library boxes be constructed in Greenbelt West | DPW/Planning | These are being provided by a third party, that will maintain them. They live in Greenbelt Central, proximate to the location | No further action |
| 9/27/2022 | Tom LeaMond | Requested that the Space Study recommendations be referred to the Arts Advisory Board for discussion | Admin/Council | Taken under advisement | No further action |
| 9/27/2022 | Bill Orleans | Inquired about the City Clerk and asked for information regarding the Mayor's signature added to the wrong Police Resolution | Admin | | No further action |
| 9/27/22 | Lei Zong | Requested short term funding of \$3,000 - \$3,500 for the Pumpkin Walk, or for the City to take over the Pumpkin Walk for a long term solution | Admin/Rec | Council approved \$2,500 to assist with this year's activities. Recognition Group documents were shared with the Pumpkin Walk group for consideration in following years. | No further action |
| 9/27/22 | Susan Walker | Requested additional information regarding the Space Study | Admin/DPW | | No further action |
| 9/27/22 | Michael Hartman | Requested Public Works to re-enforce the soil around the trees near the fence line near the tennis courts | DPW | Public works has addressed the concern | No further action |
| Regular Meeting 9/12/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 9/12/22 | Bill Orleans | Requested that the Ethics Commission review all candidate financials, not just the winners. He also requested an update on the Tugwell Room and stated that a City employee is no longer with the City regarding a recent ERB hearing. | Council | Ethics committee meeting is scheduled for Sept 19 | No further action |

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| 9/12/22 | Shaymar Higgs | Requested funding from the City for The Space | Admin | Staff met with The SPACE to understand their needs. Staff is also developing a Non-Profit Grant program | No further action |
| Regular Meeting 8/8/2022 | | | | | |
| 8/8/22 | Lois Rosado | Requested the business community, homeowner associations, and the Greenbelt Interfaith Leadership Association (GILA) be sent invitations to apply to be on the Reparations Commission. She also requested the application deadline be extended. | Admin/ Council | Emails were sent to all requested groups. Deadline was extended to 7/31/22 | No further action |
| 8/8/22 | Lore Rosenthal | Requested that the Zoom "Question and Answer" feature be read during the meeting. | | Taken under advisement | No further action |
| 8/8/22 | Michael Canavan | Requested that premium pay for Public Works employees for the first year of the pandemic by \$4,000, and \$2,000 for the second year. | Admin/ Council | Special Meeting to be held August 29, 2022. | No further action |
| 8/8/22 | Bill Orleans | Requested that the Ethics Commission review all candidate financials, not just the winners. | City Council/ Bonita | Ethics Commission reviewed all candidate financials on October 6, 2022. | No further action |
| Regular Meeting 7/11/2022 | | | | | |
| Date | Name | Petition/Request | Department/ Staff | Resolution | Council/ Resident Follow-up Date |
| 7/11/22 | Bill Orleans | Inquired about the status of the microfiche machine that was housed in the Tugwell Room at the Greenbelt Library. | Admin | Taken under advisement | No further action |
| 7/11/22 | Mayor Jordan | Requested staff to follow-up with Kevin F. about the HBCU Small City Challenge. | Admin | Staff program was accepted and we will meet with Pathway OZ on 11/16 to discuss the program and next steps | Meeting 11/16/22 |
| Regular Meeting 6/27/2022 | | | | | |
| Date | Name | Petition/Request | Department/ Staff | Resolution | Council/ Resident Follow-up Date |
| 6/27/22 | Bill Orleans | Requested that the Ethics Commission review all candidate financials, not just the winners. | City Council/ Bonita | Ethics Commission reviewed all candidate financials on October 6, 2022. | No further action |
| 6/27/22 | Bill Orleans | Requested that Council use the remaining \$10.88 million in ARPA funds (after \$10 million allowance) for people, not projects. | City Council | Taken under advisement | No further action |
| 6/27/22 | Mayor Jordan | Based on a comment made by Joel Rubenstein, have code enforcement look into a claim on roaches at Parkway Apartments. | Planning | Code reviewed the files and reached out to management and could find no evidence to support his claims | No further action |
| Regular Meeting 6/6/2022 | | | | | |
| Date | Name | Petition/Request | Department/ Staff | Resolution | Council/ Resident Follow-up Date |
| 6/6/22 | Bill Orleans | Requested a list of total ARPA funds to be spent in the FY 2023 budget along with a line by line listing of the funds. | Admin | Information is found in the FY23 budget available on-line | No further action |
| Regular Meeting 5/23/2022 | | | | | |
| Date | Name | Petition/Request | Department/ Staff | Resolution | Council/ Resident Follow-up Date |
| 5/23/22 | Bill Orleans | Requested the Ethics Commission review all candidates financial disclosures | Council | Will be addressed at the next Ethics Commission meeting | No further action |
| 5/23/22 | Cathleen Stewart | Complained about Mr. Byrd and referenced the Council needing a Code of Ethics | Council | Taken under advisement | No further action |
| 5/23/22 | Johanson Montabello | Shared concern about an incident with a neighbor hitting golf balls and the GPD response | GPD/Admin | GPD is reviewed the incident and reached out to the resident | No further action |
| 5/23/22 | Douglas Payne | Requested the City provide assistance to him, and others, on hard times and facing eviction | CARES | Reviewed his case and found he received ERAP funds. CARES will reach out to provide non-monetary assistance | No further action |
| 5/23/22 | Johnny Smith | Requested the City provide assistance to him, and others, on hard times and facing eviction | Admin/CARES | Taken under advisement and to be discussed at the ARPA meeting in June | No further action |

| Regular Meeting 5/9/2022 | | | | | |
|----------------------------------|------------------------------|--|-------------------------|--|---|
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 5/9/22 | Bob Rand | GPD response to the Plateau PI incident should be reviewed and referred to PSAC | Police | Conducting an investigation in tandem with the Maryland AG's office. Details are limited to protect the children in this case. | No Further Action |
| 5/9/22 | Bill Orleans | Stated that he objects to the meeting going into recess and the video turned off when the disruptive resident was removed | Council | Taken under advisement | No Further Action |
| 5/9/22 | Johnny Smith/CASA | Requested more ARPA funds be allocated to rental assistance | Council | Added to the ARPA funds list for consideration at the June 8 meeting | No Further Action |
| Regular Meeting 4/25/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 4/25/22 | Daniel Gomez & Kevin Hammett | Improve the path and steps at Perwinkle Ct and Boxwood | Planning/DPW | DPW is looking into this request | |
| 4/25/22 | Dr. Evelyn Crellin | 1) consider not participating in the Mosquito Control Program 2) increase public awareness of mosquito prevention | PIO/Admin | | |
| 4/25/22 | Dr. Evelyn Crellin | Form a Mosquito Task Force | Council | | |
| 4/25/22 | Bob Rand | Asked for an update on the Police Reform progress and can the changes be called out and dated in the General Orders | GPD/Admin | Police update meeting scheduled for Aug 31 to address | Meeting on 8/31 |
| 4/25/22 | Bill Orleans | Requested the Ethics Commission review all candidates financial disclosures | Council | Will be addressed at the next Ethics Commission meeting | No further action |
| 4/25/22 | Bill Orleans | Requested the status of the Reparation Commission interviews and that they be open to the public | Council | Ms. Davis responded that the application has not been approved and thus no applications have been submitted or reviewed. There will be full transparency once the application process begins | No further action |
| Regular Meeting 4/11/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 4/11/22 | Jeremy Lawson | Request that the City use ARPA funds to provide parks and recreation space in Greenbelt West, including purchasing Prince George's Scrap | Admin | Idea forwarded to Raftelis to be included in the ARPA concepts to be considered | No further action |
| 4/11/22 | Ana Rodriguez | Request that the City use ARPA funds to provide additional rental assistance and funds to support residents in need. | Admin | Idea forwarded to Raftelis to be included in the ARPA concepts to be considered | No further action |
| Regular Meeting 3/28/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 3/28/22 | Frank Gervasi | Requested that the City acquire available GHI housing for refugee emergency housing | Council/Admin | Taken under advisement | No further action |
| 3/28/22 | Bill Orleans | Requested the Ethics Commission review all candidates financial disclosures | Council | Taken under advisement | No further action |
| 3/28/22 | Bill Orleans | Requested the Council send a letter of support for Ukraine to Russian Embassy | Mayor/Council | Proclamation done March 30, 2022. | No further action |
| 3/28/22 | Bill Orleans | Requested that the Mayor's planned meeting with Mr. Notter of Rep Hoyer's staff to discuss earmarks. | Council | This is not a public meeting subject to the Open Meetings Act | No further action |
| 3/28/22 | Bill Orleans | Requested that Steny Hoyer be called to come before the City Council. | Council | Taken under advisement | No further action |
| Regular Meeting 3/14/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 3/14/22 | Lore Rosenthal | Requested that the Manager's report on the agenda have a link to the report document | Admin | A link will be added to future Regular meeting agenda | No further action |
| 3/14/22 | Bill Orleans | Requested the Ethics Commission review all candidates financial disclosures | Council | Taken under advisement | No further action |

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| 3/14/22 | Bill Orleans | Requested the Council send a letter of support for Ukraine to Washington DC | Mayor/Council | Proclamation done March 30, 2022. | <i>No further action</i> |
| Regular Meeting 2/28/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 2/28/22 | Fred Gasper | Requested the City fund bicycle/pedestrian access/safety improvements in Greenbelt East | Admin | Taken under advisement | <i>No further action</i> |
| 2/28/22 | Lore Rosenthal | Requested that the Manager's report on the agenda have a link to the report document | Admin | A link was added to future Regular meeting agenda | <i>No further action</i> |
| 2/28/22 | Lore Rosenthal | Requested Council consider add funding to the Rental Assistance program | Council | Council has asked this be placed on the 3/14 agenda | <i>No further action</i> |
| 2/28/22 | Bill Orleans | Requested the Ethics Commission review all candidates financial disclosures | Council | Taken under advisement | <i>No further action</i> |
| 2/28/22 | Bill Orleans | Requested the information and disclosure of the conversations between himself and Council | Mayor/Council | Taken under advisement | <i>No further action</i> |
| 2/28/22 | Mayor Jordan | Asked for a status update on the repairs/resurfacing to the base of the Mother and Child statue | Planning | Staff follow-up with MD Historic Trust | |
| 2/28/22 | Mayor Jordan | Ridge Road, Synagoguge crossing | Planning | | |
| 2/28/22 | Mayor Jordan | Inquired about the status of the Hanover Parkway bike project | Planning | | |
| 2/28/22 | Silke Pope | Raised concerns about excessive trash along SR193 | DPW | Staff will follow-up with SHA | |
| 2/28/22 | Silke Pope | Asked about the status of the WSSC chlorine check at Buddy Attick Park | DPW | Staff will follow-up with WSSC and report back | |
| 2/28/22 | Silke Pope | Asked about Verizon boxes and providing a contact for residents | PIO | Staff will add a "report an issue" to the How Do I website | |
| 2/28/22 | Colin Byrd | When preparing the budget, staff should consider a line item amount for the Reparations Commission | Planning | Staff will present a recommendation to Council | |
| Regular Meeting 2/14/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 2/14/22 | Dr. Rosado | Requested that all in-person City Council meetings also be carried on Zoom | Admin | Meeting with Granicus on 2/18/22 to discuss next steps | |
| 2/14/22 | Lore Rosenthal | Requested that the on-line P&R be brought up to date | Admin | | |
| 2/14/22 | Bill Orleans | Requested the Ethics Commission review all candidates financial disclosures | Council | Taken under advisement | <i>No further action</i> |
| 2/14/22 | Bill Orleans | Requested the information and disclosure of the conversations between himself and Council | Mayor/Council | Taken under advisement | <i>No further action</i> |
| 2/14/22 | Bill Orleans | Requested that state legislation on Environmental Rights (check on this) be added for Council support | Council | Taken under advisement | <i>No further action</i> |
| Regular Meeting 1/24/2022 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 1/24/22 | Bill Orleans | Requested who called for the Special Meeting on Nov 1 | Admin | Meeting was called by Ms. Pope, (Mr. Putens, Ms. Mach & Mr. Jordan) to address the resignation of Mr. Roberts | <i>Emailed Mr. Orleans 1/25/22 with email background</i> |
| 1/24/22 | Bill Orleans | Requested the Ethics Commission review all candidates financial disclosures | Council | Ethics Commission reviewed all candidate financials on October 6, 2022. | <i>No further action</i> |
| 1/24/22 | Bill Orleans | Requested the information and disclosure of the conversations between himself and Council | Mayor/Council | | |
| 1/24/22 | Bill Orleans | Requested the Council return to the regular Zoom format | Council/Admin | Taken under advisement | <i>No further action</i> |
| 1/24/22 | Susan Barnett | Requested that Rep. Hoyer be invited to a City Council Work Session to discuss the Patuxent Research Refuge South Tract land transfer. | Admin | Taken under advisement | <i>No further action</i> |

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| 1/24/22 | Daniel Theise | Stated concern that the GARE project adversely effect the reparations discussion | Admin | Taken under advisement | No further action |
| 1/24/22 | Michael Hartman | Spoke to concerns about the City clearing "curb cuts" of ice/snow when plowing City streets | DPW | Addressed the concern with DPW on 1/25. Emailed Hartman on 1/26. | No further action |
| 1/24/22 | Michael Hartman | Requested that we add instructions/clarify the "Contact Us" process on the website | PIO | Contact Us page is being updated to add links and clarity. Responded to resident 1/26 | No further action |

Regular Meeting 1/10/2022

| Date | Name | Petition/Request | Department/ Staff | Resolution | Council/ Resident Follow-up Date |
|-------------|--------------|--|--------------------------|--|---|
| 1/10/22 | Bob Rand | Asked for an update on the status of the City's Reparations Committee | City Council | Request to Council taken under advisement | |
| 1/10/22 | Bob Rand | Asked when we were going to update the Petitions and Requests on the website | Admin/PIO | Working towards updating the website and bringing the P&R current | No further action |
| 1/10/22 | Bob Rand | Asked of a summary of the GARE program and and update on activities | HR-Dawane/ PIO | Presentation planned for 1/24. Monthly updates to Council and the City website | No further action |
| 1/10/22 | Bill Orleans | Read an excerpt that the News Review did not publish regarding notification of meetings and action taken during Closed Sessions. | Admin | No action required | No further action |

Regular Meeting 12/13/2021

| Date | Name | Petition/Request | Department/ Staff | Resolution | Council/ Resident Follow-up Date |
|-------------|-----------------|--|--------------------------|---|--|
| 12/13/21 | Bill Orleans | Requested who called for the Special Meeting on Nov 1 | Admin | Meeting was called by Ms. Pope, (Mr. Putens, Ms. Mach & Mr. Jordan) to address the resignation of Mr. Roberts | Emailed Mr. Orleans 1/25/22 with email background |
| 12/13/21 | Bill Orleans | Requested the Ethics Commission review all candidates financial disclosures | Council | Ethics Commission reviewed all candidate financials on October 6, 2022. | No further action |
| 12/13/21 | Daniel Thies | Requested that Council refrain from speaking during Petitions and Requests and assign the meeting host duties to staff to eliminate perceived oppression | City Council | Request to Council taken under advisement | No further action |
| 12/13/21 | Ruth White | Requested improvements to Branden Field | City Council | Council asked that she submit her request in writing | No further action |
| 12/13/21 | Lore Rosenthal | Requested information on the status of the Reparations Committee | City Council/Admin | Council voted to form Commission, 3/28/2022 | No further action |
| 12/13/21 | Lore Rosenthal | Suggested we remove CC from the Zoom feed on the TV broadcast because it is duplicative | PIO | The CC cannot be removed. Staff is looking to modify it to be more legible | Emailed a response, 12/15/21 |
| 12/13/21 | Renauld Brown | Asked for information on the status of Ms. Ard | City Council | Request to Council taken under advisement | No further action |
| 12/13/21 | Michael Hartman | Doesn't feel like the GreenAces, or other Advisory Reports, should go straight to consent | Admin/Clerk | Green Aces is scheduled for a February Work Session. Work Session held 2/7/22. | No further action |
| 12/13/21 | John Lippert | Agreed with the P&R from L.Rosenthal and M.Hartman | none | Request to Council taken under advisement | No further action |
| 12/13/21 | Fred Gasper | Has a presentation he would like to make to Council but will start with the APB Board | none | Request to Council taken under advisement | No further action |
| 12/13/21 | J. Davis | Only use the terms Greenbelt East, Greenbelt West and Greenbelt Historic | Admin | ACM followed up with admin and Senior Staff, 12/14/21 | No further action |
| 12/13/21 | R Roberts | Asked why we keep dumping hazardous materials (road millings) at Northway Park | DPW | Material will be removed. | No further action |
| 12/13/21 | K Weaver | Likes the new ARPA updates and requested that it be posted online and in the GNR | PIO/Admin | New ARPA webpage being developed. ARPA webpage currently active. | No further action |
| 12/13/21 | E Jordan | He would like the PD Crime Report revised to include more data like before | PD/Bowers | PD is working on refining the report. | 12/16/21 |
| 12/13/21 | J Davis | Asked for the PD report to be revised, specifically to remove jargon/acronyms and make it more readable | PD/Bowers | PD is working on refining the report. | 12/16/21 |
| 12/13/21 | E Jordan | Asked to be kept in the loop with the Electec contract. | | Updated the Mayor 1/14/22. | 1/21/22 |

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| 12/13/21 | E Jordan | Status of CRAB referral questions | ACM/Admin | Staff liaison forwarded concerns to the CRAB co-chairs | <i>No further action</i> |
| Regular Meeting 11/22/2021 | | | | | |
| Date | Name | Petition/Request | Department/Staff | Resolution | Council/ Resident Follow-up Date |
| 11/22/21 | Lore Rosenthal | Asked if the space study can indicate which buildings are currently using gas. | DPW - Jim/Brian K | City staff already has a list of buildings with gas service. | <i>Replied to Ms. Rosenthal 12/8</i> |
| 11/22/21 | Bill Orleans | Requested that the Ethics Commission review all candidate financials, not just the winners. | City Council/ Bonita | Ethics Commission reviewed all candidate financials on October 6, 2022. | <i>No further action</i> |
| 11/22/21 | Ed Fallon | Can the City add evictions to the Monthly Administrative Reports? | Liz and/or Terri | Information will be added as received | <i>No further action</i> |
| 11/22/21 | Daniel Theise | What is the status of the Reparations Committee? | City Council | Council voted to form Commission, 3/28/2022 | <i>No further action</i> |
| 11/22/21 | J Davis | What is Pepco doing with the vegetation management plan | DPW, Brian Townsend | There is no scheduled Pepco work | <i>Replied to Council 12/8/21</i> |
| 11/22/21 | J Davis | Status of the Space Study, 2nd reading | DPW, Brain Kim and ACM George | The 2nd Reading and approval occurred on 10/25. Met with consultant on May 12, 2022. | <i>Completed - Emailed Council</i> |
| 11/22/21 | J Davis | Inquiry on status of ARPA plan and spending | Admin, ACM George | Draft Engagement Plan Work session on 12/20 | <i>Completed - ARPA Meeting Scheduled for 12/20</i> |
| 11/22/21 | J Davis | Davis - Green ACES, School Boundaries and School Redistricting opinions | Staff Liaison | Added to the list of meetings to schedule in February. Work Session held 2/7/22 with Green ACES. | |